

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
STEVE DOUGAN

COUNTY SERVICES COMMITTEE  
DALE COPELGE, CHAIR  
ANDY SCHOR  
VICTOR CELENTINO  
MARK GREBNER  
BRIAN McGRAIN  
DONALD VICKERS

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

**P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264**

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, MARCH 2, 2010 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [February 16, 2010 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Prosecuting Attorney's Office/Management Information Services Department - Resolution Authorizing a Amendment to the Purchase of an Imaging Application for the Prosecuting Attorney's Office from [ImageSoft](#)
2. Ingham County Parks and Recreation Commission - Resolution Authorizing an Adjustment to the 2010 Potter Park Zoo Operating Budget to Complete a Fundraising Source Identification Study for the [Potter Park Zoo](#)
3. Health Department - Resolution to Authorize an Agreement with the [Midland County Educational Services Agency](#) to Implement the Great Start Central Region Child Care Quality Improvement Plan
4. Facilities Department - Resolution Authorizing Amending the Contract with [Dietz Janitorial Services, Inc.](#) (Resolutions #07-116 and #09-389) for Cleaning Services at the Human Services Building, Grady Porter Building/Veterans Memorial Courthouse, Willow Clinic/Health Department and the Family Center
5. Human Resources Department - Resolution Approving a Collective Bargaining Agreement with the Michigan Nurses Association Nurse Practitioners/Clinic Nurses (*Referred back to County Services and Finance Committees from the January 26, 2010 Board of Commissioners' Meeting - Material will be Sent Electronically*)
6. Management Information Systems Department
  - a. Presentation - MIS Cost Savings Strategies and Discussion for Re-organization (*No Materials*)
  - b. Resolution to Approve the Purchase of PRI/ISDN Phone Services from [AT&T](#)

7. Controller Office/Administrator's Office - Resolution to Approve the [Legacy Cost Agreements](#) between Ingham County and the Cities of East Lansing and Lansing and to Authorize an RFP for the Design of an Ingham County 911 Consolidated Dispatch Center Facility
8. County Services Committee - Discussion: [Rules of the Board](#) (*Pages 8 and 9*)
9. Board Referrals
  - a. Resolution from [Charlevoix County](#) Regarding the Gems Election Management Systems
  - b. Report from the [Capital Region Airport Authority](#) Entitled A Decade in Review

Public Comment  
Announcements  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC  
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

COUNTY SERVICES COMMITTEE  
February 16, 2010  
Minutes

Members Present: Dale Copedge, Andy Schor, Victor Celentino, Mark Grebner, Brian McGrain, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Matthew Myers, Rick Terrill, Tony Lindsey, Becky Bennett, Willis Bennett, Sally Auer, Mary Benedict, Richard Estill, Mark Ferguson, Michelle Rutkowski, Sarah Schillio, Kristen Vanderford, Vince Dragonetti, and Jim Hudgins

The meeting was called to order by Chairperson Copedge at 7:02 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the February 2, 2010 Minutes

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE FEBRUARY 2, 2010 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

3c. Substitute – Resolution Authorizing Visitor Incentive Programs at the Potter Park Zoo

3g. Substitute – Resolution Authorizing Staff to Develop and Implement a Road Construction Strategy for the Potter Park Zoo

6a. Pulled – Resolution to Approve the Legacy Cost Agreements between Ingham County and the Cities of East Lansing and Lansing and to Authorize an RFP for the Design of an Ingham County 911 Consolidated Dispatch Center Facility

Limited Public Comment

None.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

4. Facilities Department - Resolution Authorizing Ingham County Facilities to Accept an Incentive Payment from Consumers Energy Business Solutions Program

5. Board of Commissioners - Resolution Authorizing a Contract with Fred D. Todd to Provide Professional Services in the Search for a Controller/Administrator

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. Interviews - Women's Commission

The Committee interviewed Sarah Schillio and Kristen Vanderford for the Women's Commission. Jennifer Shuster, Alexandra Aquirre and Cecilia Fierro were not present to be interviewed.

2. Ingham County Fair Board - Out of State Travel Request

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE OUT OF STATE TRAVEL REQUEST.

MOTION CARRIED UNANIMOUSLY.

3. Parks and Recreation Commission

a. Presentation: Potter Park Zoo Master Plan (*No Material*)

Mr. Bennett, Parks Department, provided the Committee with the proposed 20-year master plan for Potter Park Zoo. He stated that the Parks Department has been working with an architect firm to develop the plan. Their goal is to update the zoo in an attempt to make it the best small zoo in the country. He indicated that they plan to group animals together according to their region and to focus on the Great Lakes of the World. He stated that this master plan provides additional opportunities for educational spaces within the zoo. He explained that the Michigan farm area will be expanded to include more hands-on exhibits. He stated that another feature of the plan is to centralize food service, along with a space for a natural amphitheater. A key aspect of the plan includes expanding the on-site health care facility for the animals. He stated that in the past it has been difficult to transport the larger animals to MSU.

Comm. Grebner asked how this plan will be funded. Mr. Bennett stated that the Zoo's Millage is not adequate for financing the master plan; however, he intends to implement fundraisers to raise the money.

b. Resolution to Adopt the Potter Park Zoo Master Plan

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION TO ADOPT THE POTTER PARK ZOO MASTER PLAN.

Mr. Bennett stated that the master plan will be completed in 8 phases over a 20-year period.

MOTION CARRIED UNANIMOUSLY.

c. Resolution Authorizing Visitor Incentive Programs at the Potter Park Zoo

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING VISITOR INCENTIVE PROGRAMS AT THE POTTER PARK ZOO.

Comm. Vickers asked if the proposed incentives will only take place on three days. Mr. Bennett stated that the Parks Department has identified three specific days – Mother’s Day, Grandparent’s Day, and College Day. Dr. Myers, Controller, asked if Ingham County Employee day will occur like last year. Mr. Bennett answered that it was a success last year, and will continue this year.

MOTION CARRIED UNANIMOUSLY.

- d. Resolution Authorizing the Addition of Group Rates, School Pre-Pay Rates and Adjustment of the Senior Non-Resident Rates for Potter Park and the Potter Park Zoo

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING THE ADDITION OF GROUP RATES, SCHOOL PRE-PAY RATES AND ADJUSTMENT OF THE SENIOR NON-RESIDENT RATES FOR POTTER PARK AND THE POTTER PARK ZOO.

Comm. Schor asked why non-resident fees are being reduced. Mr. Bennett answered that only the fees for non-resident seniors are being reduced. He stated that in response to surveys the Parks Department received, numerous seniors from outside Ingham County that accompany their grandchildren have expressed that the cost has become prohibitive for them to enjoy the zoo. He indicated that it is only a \$2 reduction.

MOVED BY COMM. GREBNER, TO AMEND THE FEE SCHEDULE BY LOWERING THE “CURRENT FEE” COLUMN 2 LINES, CHANGING “INGHAM SCHOOL DISTRICT” TO READ “INGHAM INTERMEDIATE SCHOOL DISTRICT”, CHANGING ANY REFERENCE OF “RESIDENT” TO READ “INGHAM COUNTY RESIDENT”, AND CHANGING ITEM 7 TO READ “RESIDENTS OF INGHAM COUNTY OR THE CITY OF LANSING”. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOTION CARRIED UNANIMOUSLY.

- e. Resolution Authorizing a Contract with Kares Construction Company for the Construction of the New Potter Park Zoo Eagle Owl Exhibit

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH KARES CONSTRUCTION COMPANY FOR THE CONSTRUCTION OF THE NEW POTTER PARK ZOO EAGLE OWL EXHIBIT.

Mr. Bennett stated that the Parks Department was able to identify extra funds from the 2009 budget, providing the opportunity to build another exhibit. He indicated that the exhibit will be a

versatile space, designed to house any bird, regardless of its region. He also stated that the Parks Department has worked with Facilities and Purchasing to develop this project.

Comm. Vickers asked if the local vendor, Laux Construction, was given the opportunity to match the lower bid. Mr. Hudgins, Purchasing, stated that the owner of Laux Construction was willing to lower his price to match the price of Kares; however he had indicated that the majority of his sub-contractors would exceed 50% of non-local sources.

MOTION CARRIED UNANIMOUSLY.

- f. Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION AUTHORIZING A FUND TRANSFER TO THE POTTER PARK ZOOLOGICAL SOCIETY.

Mr. Bennett stated that this fund transfer is something done annually, because the zoo budget supports part of the advertising for the zoo activities. He indicated that the Zoological Society is required to provide the Parks Department with monthly statements and invoices. He informed the Committee that there is a marketing team consisting of Zoological Society members, Parks staff members, and Zoo Board members.

MOTION CARRIED UNANIMOUSLY.

- g. Resolution Authorizing Staff to Develop and Implement a Road Construction Strategy for the Potter Park Zoo

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION AUTHORIZING STAFF TO DEVELOP AND IMPLEMENT A ROAD CONSTRUCTION STRATEGY FOR THE POTTER PARK ZOO.

Mr. Bennett informed the Committee that this summer, the city of Lansing will be repairing the bridge over the Red Cedar River, which is adjacent to the entrance of the Potter Park Zoo. He indicated that the traffic will be reduced to one lane, both northbound and southbound. He stated that the purpose of the resolution is to give the Parks Department the authorization to make the necessary decisions in order to prevent a reduction in the visitation to the zoo.

MOVED BY COMM. CELENTINO, TO AMEND THE 1<sup>ST</sup> BE IT FURTHER RESOLVED TO READ: THE POTTER PARK ZOO BOARD, PARKS AND RECREATION COMMISSION, AND THE BOARD OF COMMISSIONERS BE NOTIFIED WHEN INCENTIVES ARE INITIATED. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOTION CARRIED UNANIMOUSLY.

- h. Communication - Resolution Recommending the Board of Commissioners Submit to the Electorate a Potter Park Zoo and Potter Park Millage Authorization Renewal Question

Comm. Grebner directed staff to bring back a proposed millage resolution to set the election for August 3, 2010. Comm. Vickers asked if the millage will be 0.41 mill or 0.46 mill. Mr. Bennett indicated that it will be 0.41 mill. Comm. Vickers stated that he will be voting no on this millage and suggested lowering the amount.

6. Controller/Administrator's Office

b. Update – Onondaga Township - Baldwin Park

Dr. Myers informed the Committee that Finance Committee had added the transfer of Baldwin Park to Onondaga Township as a long-term goal. He indicated that the savings would be approximately \$2,500. Comm. Vickers stated that following the last Committee meeting, he spoke with the administration at Onondaga Township about the possibility of moving the park.

Public Comment

None.

Announcements

Comm. Vickers thanked Dr. Myers for his various emails regarding the jail reimbursement. He also stated that it is important to have County-wide representation for all advisory committees.

Comm. Schor asked if a resolution will be introduced regarding the jail reimbursement. Dr. Myers stated that it is possible. Comm. Schor indicated that this is a case where the State business involves Ingham County. Comm. McGrain echoed Comm. Schor's comments. He also spoke in regards to Comm. Vickers' comments, stating that the Commissioners should be looking for people to fill the advisories.

The meeting adjourned at approximately 8:08 p.m.

Respectfully submitted,

Karsha Sathianathan

RESOLUTION STAFF REVIEW

DATE: February 19, 2010

**Agenda Item Title** Resolution Authorizing an Amendment to the Purchase of an Imaging Application for the Prosecuting Attorney’s Office from ImageSoft

**Submitted by:** Prosecuting Attorney’s Office/Management Information Services Department

**Committees:** LE  X , JD  , HS  , CS  X , Finance  X

**Summary of Proposed Action:**

This resolution would authorize a contract amendment for additional funds with ImageSoft for the purchase and installation of an imaging application for the Prosecuting Attorney’s Office. Due to technical and project scope changes, the original stated labor hours were exceeded. This is the project to enable the Prosecuting Attorney’s Office to go to a “paperless office” by allowing the Prosecuting Attorney’s Office to electronically scan and store documents through a state-of-the-art document management system.

**Financial Implications:** The original approved cost for this project was \$246,200, to be financed out of the IJIS Budget (\$179,000) and the MIS Networking Fund Budget (\$67,200).

In order to successfully complete this project, a total of 80 additional hours @ \$150 per hour are necessary (80 \* 150 = \$12,000).

Revised Project Budget:

IJIS Budget	\$179,000
MIS Networking Fund Budget	<u>\$ 79,200</u>
Total	\$258,200

MIS had previously negotiated a guarantee of an On-Base software discount of 25% for all Ingham County Departments through the end of 2009, based on a Genesee County RFP/Contract.

MIS did not ask for a Contingency Fund at the time the project was approved, which would have been a normal practice for a project of this scope and complexity.

**Other Implications:** In 2007, the Board of Commissioners approved a consulting agreement with Mike Ferency to review the Prosecuting Attorney’s Office procedures to identify a consistent and uniform presentation of law enforcement agency reports, materials and identification of evidence, including witnesses, with the goal of the Prosecuting Attorney’s Office to progress toward a “paperless” system of the in-take of requests for criminal complaints. This is the software application identified for that purpose.

MIS and interested departments originally looked at the imaging system of our vendor, Vista SG, at that time to determine if it met the Prosecuting Attorney’s Office requirement. It did not. MIS also interviewed EMC and their Captiva product, Vista Solutions, ImageSoft, and another company out of Ohio that carried the On-Base product.



ImageSoft was by far the most impressive company that could meet the County's needs. MIS brought ImageSoft in to do a demonstration for numerous County departments and they were equally impressed. At that point, MIS decided to pursue ImageSoft.

This application will also be the backbone for a County-wide document imaging system to be used by all County Departments for this purpose.

**Staff Recommendation:** MJM \_\_\_ JN X TL \_\_\_ TM \_\_\_ JC \_\_\_  
Staff recommends this resolution for approval.

## Agenda Item 1

To: Board of Commissioners

From: Tom Shewchuk

Date: 2/25/2010

Re: Resolution Authorizing and amendment to the purchase of an Imaging application for the Prosecuting Attorney's Office

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Dear Commissioners,

During the course of the Imaging project for the Prosecuting Attorney's Office we experienced some unforeseen technical issues, compatibility issues and scope changes. This resulted in additional hours that needed to be consumed in order to implement the Imaging Application. The issues and scope changes are normal for a project of this size and complexity and I should have included contingency funds in the case we would experience these issues.

I apologize for the oversight and I am requesting the \$12,000 due be paid out of the Ingham County Network Fund.

Sincerely,

Tom Shewchuk

**Agenda Item 1**

Introduced by the Law Enforcement, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE PURCHASE OF AN IMAGING APPLICATION FOR THE PROSECUTING ATTORNEY'S OFFICE FROM IMAGESOFT**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #08-245 to accept the proposal from ImageSoft for document management for the Prosecuting Attorney's Office; and

WHEREAS, due to technical and project scope changes the original stated labor hours were exceeded; and

WHEREAS, in order to address these issues and to work towards the completion of this project a total of 80 additional hours at \$150 per hour were consumed; and

WHEREAS, the total cost of these hours is \$12,000 which represents less than 5% of the total project cost.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the ImageSoft contract by increasing it from \$246,200 to \$258,200, with the additional funds in the amount of \$12,000 to come from the Ingham County Networking Fund.

BE IT FURTHER RESOLVED, the Controller/Administrator's Office is authorized to make the necessary budget adjustments

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE February 17, 2010

Agenda Item Title: Resolution Authorizing an Adjustment to the 2010 Potter Park Zoo Operating Budget to Complete a Fundraising Source Identification Study for the Potter Park Zoo

Submitted by: Ingham County Parks and Recreation Commission

Committees: LE\_\_\_, JD\_\_\_, HS\_\_\_, CS X\_, Finance X\_

Summary of Proposed Action:

In 2009 the Potter Park Zoo contracted with Jones and Jones from Seattle, Washington, to develop a new Master Plan for Potter Park Zoo. The new Potter Park Zoo Master Plan has been completed with input from all interested parties, the citizens of Ingham County, the Ingham County Board of Commissioners, the Parks and Recreation Commission, the Potter Park Zoo Board, the Potter Park Zoological Society, Potter Park Zoo staff and Ingham County Parks staff. The Master Plan is considered a 20 year plan that consists of eight phases.

The Potter Park Zoo Board has recommended the establishment of an *ad hoc* Fundraising Committee to develop a plan to raise funds to implement the new Master Plan. This Fundraising Committee recommended to the Potter Park Zoo Board that a Fundraising Source Identification Study be conducted to determine projected amounts of funding support that can be raised within Ingham County, the State of Michigan, and beyond at a cost not to exceed \$50,000.

This Fundraising Source Identification Study will not only project fundraising potential, but assist Zoo staff, Society staff and the Potter Park Zoo Board in planning a time line for implementation of the various phases of the Master Plan. The Fundraising Committee also recommended to the Potter Park Zoological Society that a professional fundraiser or fundraising organization be hired to implement the Plan.

The Potter Park Zoo Board passed Resolution #02-10 and the Parks and Recreation Commission passed Resolution #07-10 in support of this concept.

Financial Implications:

The budget adjustments requested below preserves a projected Potter Park Zoo Millage 2010 fund balance of \$516,968.

- A \$20,000 transfer from the approved Potter Park Zoo 2010 Operational Budget (funded by Potter Park Zoo Millage Funds) Contingency Line Item 258-69200-969220
- A \$30,000 transfer from the Fund Balance Line Item 258-00000-39000

Other Implications: None.

Staff Recommendation: MJM X JN \_\_\_ TL \_\_\_ TM \_\_\_ JC \_\_\_

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AN ADJUSTMENT TO THE 2010 POTTER PARK ZOO  
OPERATING BUDGET TO COMPLETE A FUNDRAISING SOURCE IDENTIFICATION STUDY  
FOR THE POTTER PARK ZOO**

WHEREAS, in 2009 Potter Park Zoo contracted with Jones and Jones from Seattle, Washington, to develop a new Master Plan for Potter Park Zoo; and

WHEREAS, the new Potter Park Zoo Master Plan has been completed with input from all interested parties, the citizens of Ingham County, the Ingham County Board of Commissioners, the Parks and Recreation Commission, the Potter Park Zoo Board, the Potter Park Zoological Society, Potter Park Zoo staff and Ingham County Parks staff; and

WHEREAS, the Potter Park Zoo Board, recommended the establishment of an *ad hoc* Fundraising Committee to develop a plan to raise funds to implement the new Master Plan; and

WHEREAS, this Fundraising Committee recommended to the Potter Park Zoo Board that a Fundraising Source Identification Study, in an amount not to exceed \$50,000, be conducted to determine projected amounts of funding support that can be raised within Ingham County, the State of Michigan and beyond; and

WHEREAS, such a Fundraising Source Identification Study will not only project fundraising potential, but assist zoo staff, Zoological Society staff and the Potter Park Zoo Board in planning a time line for implementation of the eight phases of the twenty year Potter Park Zoo Master Plan; and

WHEREAS, the Potter Park Zoo Board Fundraising Committee also recommended to the Potter Park Zoological Society that a professional fundraiser or fundraising organization be hired to implement the recommendations of the Fundraising Source Identification Study; and

WHEREAS, the Potter Park Zoo Fundraising Committee and Zoo Staff will partner with the Purchasing Department to issue an RFP for the Fundraising Source Identification Study service; and

WHEREAS, the Potter Park Zoo Board passed Resolution #02-10 and the Parks and Recreation Commission passed Resolution #07-10 in support of this concept; and

WHEREAS, the recommended budget adjustments preserve a projected Potter Park Zoo Millage 2010 fund balance of \$516,968.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a \$20,000 transfer from the approved Potter Park Zoo 2010 Operational Budget (funded by Potter Park Zoo Millage Funds) Contingency Line Item 258-69200-969220 and a \$30,000 transfer from the Fund Balance Line Item 258-00000-39000 to be used to develop a Fundraising Source Identification Study for the Potter Park Zoo.

THEREFORE BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Budget Director and the Controller/Administrator to make the necessary budget adjustments.

RESOLUTION STAFF REVIEW

DATE February 18, 2010

Agenda Item Title: Resolution to Authorize an Agreement with the Midland County Educational Services Agency to Implement the Great Start Central Region Child Care Quality Improvement Plan

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS X, CS X, Finance X

Summary of Proposed Action:

Resolution #09-275 authorized the Health Department Office for Young Children (OYC) to enter into an agreement with the Midland County Educational Services Agency (MCESA) to develop the Great Start Central Region Child Care Quality Improvement Plan (The Plan). The MCESA has proposed to enter into a new agreement to complete the scope of work of The Plan.

The scope of work shall include the following services:

- Coordinate program communication and outreach;
- Perform the duties and responsibilities of the Central Region Project Leader;
- Coordinate professional development opportunities for licensed and registered childcare providers and relative care and day care aide providers;
- Provide support services and resources to child care providers;
- Provide assistance to families choosing quality child care;
- Provide data and evaluation reports as specified in the agreement.

The services listed in the scope of work will be funded by the Great State Collaborative Grant that the MCESA has received from the Early Childhood Investment Corporation (ECIC).

Financial Implications:

MCESA will pay Ingham County up to \$400,000 to complete the scope of work. The cost of .75 FTE of an OYC Program Coordinator assigned to the role of Central Region Program Leader as well as the cost of .50 FTE of an OYC Early Childhood Consultant will be included in the compensated amount. The term of the Agreement is November 1, 2009 through September 30, 2010.

The Health Department's 2010 Budget anticipates providing these services and receiving these funds.

Other Implications:

None.

Staff Recommendation: MJM\_\_\_ JN \_\_\_ TL \_\_\_ TM\_\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

TO: Human Services Committee  
County Services Committee  
Finance Committee

FROM: Dean Sienko, M.D., M.S., Health Officer

DATE: February 18, 2010

RE: Resolution to Authorize an Agreement with the Midland County Educational Services Agency to implement the Great Start Central Region Child Care Quality Improvement Plan

Resolution #09-275 authorized the Health Department Office for Young Children (OYC) to enter into an agreement with the Midland County Educational Services Agency (MCESA) to develop the Great Start Central Region Child Care Quality Improvement Plan (The Plan). The MCESA has proposed to enter into a new agreement to complete the scope of work of The Plan.

The scope of work shall include the following services:

- Coordinate program communication and outreach
- Perform the duties and responsibilities of the Central Region Project Leader
- Coordinate professional development opportunities for licensed and registered childcare providers and relative care and day care aide providers
- Provide support services and resources to child care providers
- Provide assistance to families choosing quality child care
- Provide data and evaluation reports as specified in the agreement.

The services listed in the scope of work will be funded by the Great State Collaborative Grant the MCESA has received from the Early Childhood Investment Corporation (ECIC).

Through this proposed agreement, the MCESA shall pay Ingham County up to \$400,000 to complete the scope of work. The cost of .75 FTE of an OYC Program Coordinator assigned to the role of Central Region Program Leader as well as the cost of .50 FTE of an OYC Early Childhood Consultant shall be included in the compensated amount. The term of the Agreement shall be November 1, 2009 through September 30, 2010.

The Health Department's 2010 budget anticipates providing these services and receiving these funds.

I recommend the Board of Commissioners adopt the attached resolution and authorize an agreement with the Midland County Educational Services Agency.

c: John Jacobs w/attachment  
Laura Peterson w/attachment  
Barbara Monroe w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE MIDLAND COUNTY EDUCATIONAL SERVICES AGENCY TO IMPLEMENT THE GREAT START CENTRAL REGION CHILD CARE QUALITY IMPROVEMENT PLAN**

WHEREAS, Resolution #09-275 authorized the Health Department Office for Young Children (OYC) to enter into an agreement with the Midland County Educational Services Agency (MCESA) to develop the Great Start Central Region Child Care Quality Improvement Plan (The Plan); and

WHEREAS, the MCESA has proposed to enter into a new agreement with the Health Department Officer for Young Children to complete the scope of work of The Plan; and

WHEREAS, the scope of work shall include the following services:

- Coordinate program communication and outreach;
- Perform the duties and responsibilities of the Central Region Project Leader;
- Coordinate professional development opportunities for licensed and registered childcare providers and relative and day care aide providers;
- Provide support services and resources to child care providers;
- Provide assistance to families choosing quality child care;
- Provide data and evaluation reports as specified in the agreement; and

WHEREAS, the services listed in the scope of work will be funded by the Great State Collaborative Grant that the MCESA has received from the Early Childhood Investment Corporation (ECIC); and

WHEREAS, the MCESA shall pay Ingham County up to \$400,000 for completing the scope of work; and

WHEREAS, the cost of .75 FTE of an OYC Program Coordinator assigned to the role of Central Region Program Leader as well as the cost of .50 FTE of an OYC Early Childhood Consultant shall be included in the compensated amount; and

WHEREAS, the term of the Agreement shall be November 1, 2009 through September 30, 2010; and

WHEREAS, the Health Department's 2010 Budget anticipates providing these services and receiving these funds; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an agreement with the Midland County Educational Services Agency to allow the Office for Young Children to implement The Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the Midland County Educational Services Agency (MCESA) to complete the scope of work of The Plan.

BE IT FURTHER RESOLVED, that the period of the agreement shall be November 1, 2009 through September 30, 2010.



BE IT FURTHER RESOLVED, that the MCESA shall reimburse Ingham County up to \$400,000 for completing the scope of work of The Plan.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** February 18, 2010

**Agenda Item Title:** Resolution Authorizing Amending the Contract with Dietz Janitorial Services, Inc. (Resolutions #07-116 And #09-389) for Cleaning Services at the Human Services Building, Grady Porter Building/Veterans Memorial Courthouse, Willow Clinic/Health Department and the Family Center

**Submitted by:** Facilities Department

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X, Finance X

**Summary of Proposed Action:**

This resolution with authorize a two-year renewal be extended to Dietz Janitorial Services, Inc. (August 1, 2010 to July 31, 2012) for janitorial services at the Human Services Building, the Grady Porter Building/Veterans Memorial Courthouse, Willow Clinic/Health Department and the Family Center. Resolutions #07-116 and #09-389 previously authorized a similar agreement with Dietz.

**Financial Implications:**

Cost will remain the same for the next two years (\$600,140.00 per year), as well as Dietz will provide a credit of \$1,000.00 per month for the remainder of the contract through July 31, 2010. Total cost for two years is for a not to exceed amount of \$1,200,280.00, which reflects the payment of living wages.

**Other Implications:** None.

**Staff Recommendation:** MJM X JN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_  
Staff recommends approval of the resolution.

**MEMORANDUM**

TO: County Services and Finance Committees

FROM: Richard Terrill, Facilities Director

DATE: February 18, 2010

SUBJECT: Resolution Authorizing Amending the Contract with Dietz Janitorial Services, Inc. (Resolutions #07-116 And #09-389) for Cleaning Services at the Human Services Building, the Grady Porter Building/Veterans Memorial Courthouse, Willow Clinic/Health Department and the Family Center

Resolutions #07-116 and #09-389 approve entering into a contract with Dietz Janitorial Services, Inc., for cleaning services at the Human Services Building, Grady Porter Building/Veterans Memorial Courthouse, Willow Clinic and the Family Center. This contract will be expiring on July 31, 2010. This resolution states a 2-year renewal option is available and Dietz Janitorial Services, Inc. has provided documentation to keep the cost the same for the next two years (\$600,140.00 per year), as well as provide a credit of \$1,000.00 per month for the remainder of the contract through July 31, 2010.

The Purchasing and Facilities Departments concur that a two 2-year renewal (August 1, 2010 to July 31, 2012) be extended to Dietz Janitorial Services, Inc.

I recommend approval of this resolution.



February 17, 2010

Rick Terrill  
Ingham County Purchasing Department  
P.O. Box 319  
121 E. Maple Street  
Mason, Michigan 48854

Dear Rick,

Thank you for meeting with us today and giving us the opportunity to discuss our proposal for reducing janitorial costs and extending the current agreement for an additional 2 years at Ingham County. As a dedicated janitorial service to Ingham County since 1971, Dietz Janitorial Service is more than capable of continuing to provide reliable cleaning services for many years to come. We are extremely familiar with the needs of the Ingham County facilities and have serviced these buildings for as long as we have been in business. Below is the detailed proposal for the Human Services Facility, Grady Porter Building, Veterans Memorial Courthouse, Ingham Health Department and Ingham County Family Center as requested:

- \$1,000.00 per month discount for the remainder of the current contract commencing on February 1, 2010.
- The County will exercise the option to renew our current agreement for an additional (2) years (i.e. August 1, 2010 to July 31, 2012) at the same cost to perform cleaning services as previously agreed for years 2009-2010. That rate is \$569,813.00 per year.
- Also the Ingham County Family Center cost per month will also remain at \$2527.25 per month or \$30,327.00 per year.

Thank you again for the opportunity to submit this proposal and if you have any questions or comments please feel free to contact me at the office 517-694-5040 or my cell phone 517-290-3400.

Respectfully,

William Dietz  
President, Dietz Janitorial Service

6910 CEDAR ST., SUITE 3  
LANSING, MI 48911  
TEL 517.694.5040  
FAX 517.694.5920

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AWARDING A CONTRACT TO DIETZ JANITORIAL SERVICES, INC. FOR  
CLEANING SERVICES AT THE HUMAN SERVICES BUILDING,  
THE GRADY PORTER BUILDING/VETERANS MEMORIAL COURTHOUSE, AND  
WILLOW CLINIC/HEALTH DEPARTMENT**

**RESOLUTION #07-116**

WHEREAS, the current janitorial contract is due to expire July 31, 2007 for the Human Services Building, Grady Porter Building/Veterans Memorial Courthouse, and the Willow Clinic; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced vendors who are familiar with providing cleaning services for office buildings and medical facilities; the contract term would be for three (3) years starting August 1, 2007 through July 31, 2010, for a cost not to exceed \$1,660,643.00, the contract will include an option to renew for an additional two (2) years with a mutual agreement between the County and the Contractor, which reflects the required payment of living wage; and

WHEREAS, the funds for said services are located within the appropriate operating building budgets, 931100 Maintenance Contractual; and

WHEREAS, after review the Purchasing and Facilities Departments concur that a three (3) year contract be awarded to Dietz Janitorial Services, Inc. who submitted the lowest and realistic proposal to provide cleaning services for the following listed annual costs:

Year 1 – 2007 – 2008	\$ 538,150.00
Year 2 – 2008 – 2009	\$ 552,680.00
Year 3 – 2009 – 2010	\$ 569,813.00
Total Cost for 3 Years	\$1,660,643.00

THEREFORE BE IT RESOLVED, the Ingham County Board Commissioners authorizes entering into a three (3) year contract, starting August 1, 2007 through July 31, 2010, with the option of renewal for two (2) years to provide cleaning services for the Human Services Building, Grady Porter/Veterans Memorial Courthouse, and Willow Clinic to Dietz Janitorial Service, Inc., 6910 S. Cedar St., Suite 3, Lansing, Michigan 48911, for a cost not to exceed \$1,660,643.00 which reflects the payment of living wages.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES:** Yeas: De Leon, Nolan, Copedge, Soule, Severino, Dougan  
Nays: None                      Absent: None                      **Approved 5/15/07**

**FINANCE:** Yeas: Celentino, Weatherwax-Grant, Grebner, Hertel, Dougan  
Nays: None                      Absent: Tennis                      **Approved 5/16/07**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADD THE INGHAM COUNTY FAMILY CENTER (ICFC)  
TO THE CURRENT CONTRACT WITH  
DIETZ JANITORIAL SERVICES, INC. (RESOLUTION #07-116)  
FOR CLEANING SERVICES**

**RESOLUTION #09-389**

WHEREAS, the County currently has a janitorial contract with Dietz Janitorial for cleaning services at the Human Services Building, Grady Porter Building/Veterans Memorial Courthouse, and the Willow Clinic per Resolution #07-116; and

WHEREAS, due to the addition of the Ingham County Family Center in 2008, janitorial services are needed at that location as well; and

WHEREAS, Dietz Janitorial proposed to perform daily cleaning services at the ICFC for a monthly cost of \$2,527.25 for the remainder of the current contract which will expire on July 31, 2010; and

WHEREAS, the funds are available within the ICFC Operating Budget, 292-66229-931100 Maintenance Contractual.

THEREFORE BE IT RESOLVED, the Ingham County Board Commissioners authorizes the addition of the Ingham County Family Center to the Dietz Janitorial Service, Inc. contract per Resolution #07-116, for a monthly cost not to exceed \$2,527.25, which reflects the payment of living wages, for the time period of the contract ending July 31, 2010.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Celentino, Holman, Copedge, Grebner, Vickers  
**Nays:** None      **Absent:** Koenig      **Approved 11/17/09**

**FINANCE: Yeas:** Grebner, Nolan, Bahar-Cook, Davis, Dougan  
**Nays:** None      **Absent:** Tennis      **Approved 11/18/09**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING AMENDING THE CONTRACT WITH DIETZ JANITORIAL SERVICES, INC. (RESOLUTIONS #07-116 AND #09-389) FOR CLEANING SERVICES AT THE HUMAN SERVICES BUILDING, GRADY PORTER BUILDING/VETERANS MEMORIAL COURTHOUSE, WILLOW CLINIC/HEALTH DEPARTMENT AND THE FAMILY CENTER**

WHEREAS, Resolutions #07-116 and #09-389 approve entering into a contract with Dietz Janitorial Services, Inc. which is due to expire July 31, 2010 for the Human Services Building, Grady Porter Building/Veterans Memorial Courthouse, Willow Clinic and the Family Center; and

WHEREAS, the Resolution states that a 2-year renewal option is available and Dietz Janitorial Services, Inc. has provided documentation to keep the cost the same for the next two years (\$600,140.00 per year), as well as provide a credit of \$1,000.00 per month for the remainder of the contract through July 31, 2010; and

WHEREAS, the funds for said services are located within the appropriate operating building budgets, 931100 Maintenance Contractual; and

WHEREAS, the Purchasing and Facilities Departments concur that a two (2) year renewal (August 1, 2010 to July 31, 2012) be extended to Dietz Janitorial Services, Inc., who currently have a contract with Ingham County through July 31, 2010.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a renewal for two (2) years, August 1, 2010 to July 31, 2012 to provide cleaning services for the Human Services Building, Grady Porter/Veterans Memorial Courthouse, Willow Clinic and the Family Center to Dietz Janitorial Service, Inc., 6910 S. Cedar St., Suite 3, Lansing, Michigan 48911, for a cost not to exceed \$1,200,280.00 which reflects the payment of living wages.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE February 20, 2010

Agenda Item Title: Resolution to Approve the Purchase of PRI/ISDN Phone Services from AT&T

Submitted by: Management Information Services Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS\_X\_\_, Finance\_X\_\_

Summary of Proposed Action: (See the attached communication.)  
This Resolution authorizes an Agreement to enter into a three year contract with AT&T for the purchase of PRI/ISDN phone services.

Financial Implications:  
The three-year contract with AT&T is for an amount not to exceed \$133,875.00 (\$3,718.75 per month); from the Telephone Communications Fund (675-26600-921050).

There will be an annual savings of \$8,799.00 and a total savings of \$26,397.00 over the three years.

Other Implications: AT&T is a local vendor.

Staff Recommendation: MJM\_X JN\_\_ TL\_\_ TM\_\_ JC\_\_  
Staff recommends approval of the Resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.



## Agenda Item 6b

To: Jim Hudgins, Purchasing Director  
From: Tom Shewchuk  
Date: 2/25/2010  
Re: PRI/ISDN RFP

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Dear Jim,

MIS has reviewed the 5 responses from the PRI/ISDN RFP. The amounts of the RFP's are:

- o AT&T - \$3,718.75 per month
- o Clear Rate - \$3,787.36 per month
- o ACD – Did not provide a revised pricing sheet
- o Telnet - \$3,254.80 per month
- o Cavalier - \$3,581.00 per month

After careful consideration MIS recommends we award the RFP to AT&T for the following reasons:

- o AT&T currently supports our PRI/ISDN circuits and no additions, moves or changes would be required.
- o If we select another vendor they will have to physically move circuits and port DID numbers. These changes can be risky and cause issues.
- o Regardless of which provider we choose, AT&T will still own the wire coming into the building and this can create service issues or finger pointing when a problem occurs.
- o Ingham County has utilized AT&T for years and is very satisfied with the company, their reliability and service.

MIS feels AT&T will provide us the best service and in the long-term be the best value for Ingham County. Please contact me if you have any questions.

Sincerely,

Tom

MEMORANDUM

TO: County Services and Finance Committees

FROM: Jim Hudgins, Purchasing Director

DATE: February 12, 2010

SUBJECT: Bid Summary – Integrated Services Digital Network (ISDN) - Primary Rate Interface (PRI) and Direct Inward Dialing (DID) Services

Project Description:

This project involves contracting with a qualified and experienced vendor to provide ISDN-PRI and DID services, and to carry the associated (switched) outbound and inbound usage including unlimited local, intra-LATA toll, and intrastate, interstate, and international usage.

Bid Summary:

Bidders Contacted: 12            Local: 2  
 Bidders Responding: 5        Local: 2

<u>Firm</u>	<u>Total Monthly Cost</u>	<u>Local</u>
AT&T	\$3,718.75	Y – Lansing
Clear Rate Communications	\$3,787.36	N – Southfield
Telnet Worldwide	\$3,254.80	N – Troy
Cavalier Telephone	\$3,581.00	N – Richmond, VA
ACD.Net	No revised pricing submitted	Y – Lansing

Reasons cited by other firms for not submitting a bid include not being a provider of ISDN, internet or dial tone services and unable to provide the required services to the Sheriff’s Office and Hilliard Building.

Advertisement:

The bid was advertised in the Lansing State Journal, the New Citizen’s Press and posted on the Purchasing Department’s web page.

Recommendation:

Award a 3-year contract to AT&T in an amount not to exceed \$133,875.00 (\$3,718.75 per month.)

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE PURCHASE OF PRI/ISDN PHONE SERVICES FROM AT&T**

WHEREAS, the current Ingham County PRI/ISDN contracts have expired with AT&T; and

WHEREAS, Ingham County and the Purchasing Department sought RFPs for PRI/ISDN phone services; and

WHEREAS, currently Ingham County pays \$4,452.00 per month in PRI/ISDN phone services; and

WHEREAS, the new monthly rate will be \$3,718.75 for a annual savings of \$8,799.00 and a total savings of \$26,397.00 over a three year period; and

WHEREAS, after careful evaluation MIS is recommending we purchase PRI/ISDN phone services from AT&T, for a period of three years for a total cost of \$133,875.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of the PRI/ISDN phone services from AT&T in the amount of \$133,875.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Telephone Communications Fund (675-26600-921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this Resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

**DATE:** February 2, 2010

**Agenda Item Title:** Resolution to Approve the Legacy Cost Agreements between Ingham County and the Cities of East Lansing and Lansing and to Authorize an RFP for the Design of an Ingham County 911 Consolidated Dispatch Center Facility

**Submitted by:** Controller/Administrator's Office

**Committees:** LE  X , JD  , HS  , CS  X , Finance  X

**Summary of Proposed Action:** (See the attached Resolution#08-056)

This resolution will authorize the approval of Legacy Cost Agreements between Ingham County and the Cities of East Lansing and Lansing to move forward towards an Ingham County 911 Consolidated Dispatch Center Facility. It also will authorize the County to proceed to conduct an RFP process to select an Architect/Engineering (A/E) and Construction Management (CM) firms to begin the design process for the proposed Ingham County Consolidated 911 Dispatch Center. The Board of Commissioners' previously approved the Jolly Road Site on vacant land West of the CMH Building on the Ingham County Human Services Building Campus, as the site to construct the 911 Consolidated Dispatch Center Facility.

**Financial Implications:** (See the attached proposed legacy agreements.)

The Legacy Cost Agreements will define the distribution of the legacy costs and other employment liabilities between the Cities and County in a fair and equitable manner in order to avoid future disputes and/or litigation as to the distribution of legacy costs.

It also will authorize the County to proceed to conduct an RFP process to select an Architect/Engineering (A/E) and Construction Management (CM) Firms to begin the design process for the proposed Ingham County Consolidated 911 Dispatch Center.

Final costs will not be determined until the project building, site prep and equipment is bid out.

**Other Implications:** None.

**Staff Recommendation:** MM   JN  X  TL   TM   JC    
Staff recommends approval of the resolution.

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION OF INTENT TO ENTER INTO A CONDITIONAL AGREEMENT WITH THE CITIES OF EAST LANSING AND LANSING FOR THE PURPOSES OF CREATING AN INGHAM COUNTY CONSOLIDATED 911 CENTER**

**RESOLUTION #08-056**

WHEREAS, the Ingham County Board of Commissioners authorized a contract with Plante & Moran to evaluate the potential of combining the two 911 Dispatch Centers into one Consolidated 911 Dispatch Center operated by the County of Ingham; and

WHEREAS, representatives from the Cities of East Lansing and Lansing and Ingham County have worked with Plante & Moran as a Steering Committee to provide information and guide this study; and

WHEREAS, Plante & Moran presented their report at the July 13, 2006 Law Enforcement Meeting, with participation of the Board of Commissioners, representatives of the Cities of Lansing and East Lansing, and the public safety community; and

WHEREAS, the Plante & Moran Study concluded that merging the operations of the East Lansing and Lansing Dispatch Centers is an attractive option for the County in order to create a state of the art Consolidated Dispatch Center with new facilities and technology, at a lower cost than operating the current separate 911 Centers; and

WHEREAS, the Cities of East Lansing and Lansing have reviewed the Plante & Moran Study conclusions that Ingham County should develop an action plan to pursue the goal of a consolidated 911 Center and are supportive of moving forward to develop an Action Plan for the creation of a Consolidated Ingham County 911 Center; and

WHEREAS, the Ingham County 911 Steering Committee is expected to work with the 911 Advisory Committee, representatives of the Cities of East Lansing and Lansing, the Police Departments of East Lansing and Lansing, the Directors of the Lansing 911 Public Safety Answering Point (PSAP) and East Lansing 911 Public Safety Answering Point (PSAP), and all public safety agencies in Ingham County in developing this action plan; and

WHEREAS, the Ingham County Board of Commissioners recommends that the proposed action plan and proposed subsequent agreements contain the following general terms and conditions:

- (a) The City of Lansing and East Lansing allow the use of the current City operated 911 Centers at no cost to Ingham County, during a transitional phase of 911 operations, until a

**RESOLUTION #08-056**

new 911 Center is identified and secured for use, transfer to Ingham County all personal property necessary for 911 Center operations and maintenance, and transfer responsibility for the operation and maintenance of 911 Center Operations to Ingham County.

(b) The following principles are restated as to the structure of the Ingham 911 Consolidated Center:

General Principles of Consolidation

- Demonstrated efficiencies;
- Operational control entity representative of users;
- County oversight because of primary funding source (countywide 911 millage and telephone surcharges);
- Legacy costs borne by respective cities.

Principles Related to Governance

- The governance structure needs to be independent of any one existing law enforcement or fire command structure;
- The operational governing board needs to have representation of user law enforcement and fire entities, and meet any legal requirements for access to LEIN;
- Such a board needs to be subject to the overall governance of the County Board of Commissioners, since the primary funding comes from the County.

(c) Express the parties intent that the current two 911 Centers' employees would not be placed in any worse position regarding wages.

(d) Express the parties' intent that the current two 911 Centers employees' benefit package be held harmless unless otherwise negotiated through collective bargaining.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners expresses its intent to enter into a conditional agreement with the Cities of Lansing and East Lansing for the purposes of creating a Consolidated 911 Center operation, as outlined above, once an Action Plan has been developed and approved by the affected parties.

BE IT FURTHER RESOLVED, that the Controller shall be authorized to negotiate an agreement with representatives of the City of Lansing and East Lansing, with the final agreement to be brought back to the Ingham County Board of Commissioners for approval.

BE IT FURTHER RESOLVED, that the County Attorney shall prepare a draft agreement for further consideration by this Board of Commissioners upon successful completion of the Action Plan and adoption by the affected parties as noted above.

BE IT FURTHER RESOLVED, that a copy of this resolution be submitted to the Lansing City Council, Lansing Mayor, and East Lansing City Council.

**LAW ENFORCEMENT: Yeas:** Holman, Copedge, Celentino, De Leon, Tennis, Schafer

**Nays:** None      **Absent:** None      **Approved 2/14/08**

**FINANCE: Yeas:** Grebner, Hertel, Weatherwax-Grant, Dougan

**Nays:** None      **Absent:** Celentino, Schor      **Approved 2/20/08**

Introduced by the Law Enforcement, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE LEGACY COST AGREEMENTS BETWEEN INGHAM COUNTY AND THE CITIES OF EAST LANSING AND LANSING AND TO AUTHORIZE AN RFP FOR THE DESIGN OF AN INGHAM COUNTY 911 CONSOLIDATED DISPATCH CENTER FACILITY**

WHEREAS, the Ingham County Board of Commissioners previously authorized a contract with Plante & Moran to evaluate the potential of combining the two 911 Dispatch Centers into one consolidated 911 Dispatch Center operated by the County of Ingham, as well as a review of an alternative Dual Dispatch Plan, and the development of an Action Plan from their original Feasibility Study on creating a single emergency dispatch center serving all of Ingham County; and

WHEREAS, representatives from the Cities of East Lansing and Lansing, the Public Safety Community and Ingham County have worked with Plante & Moran as a 911 Steering Committee to guide the development of these past studies and the Action Plan; and

WHEREAS, the completed studies and Action Plan were presented to the Board of Commissioners and the Public Safety Community in 2006, 2007 and 2008; and

WHEREAS, the Ingham County Board of Commissioners authorized the adoption of the Ingham County Central Dispatch Action Plan to outline the process to accomplish a Consolidated 911 Center Operation; and

WHEREAS, the Ingham County Board of Commissioners has adopted a “Resolution of Intent to Enter into a Conditional Agreement with the Cities of East Lansing and Lansing for the Purposes of Creating an Ingham County 911 Consolidated Dispatch Center Serving all of Ingham County”; and

WHEREAS, the Ingham County Board of Commissioners has adopted a resolution to select the Jolly Road Site on vacant land West of the CMH Building on the Ingham County Human Services Building Campus; and

WHEREAS, the County Controller/Administrator is recommending the approval of Legacy Cost Agreements as negotiated between Ingham County and the Cities of East Lansing and Lansing, in order to proceed with the development of the Ingham County 911 Consolidated Dispatch Center Facility.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Legacy Cost Agreements between Ingham County and the Cities of East Lansing and Lansing, as negotiated by the County Controller/Administrator, as a necessary step to develop the Ingham County 911 Consolidated Dispatch Center Facility.

BE IT FURTHER RESOLVED, that upon formal approval of these Legacy Cost Agreements by both the Cities of East Lansing and Lansing, the Controller/Administrator is authorized to proceed to conduct an RFP process to select Architect/Engineering (A/E) and Construction Management (CM) Firms to begin the design process for the proposed Ingham County Consolidated 911 Dispatch Center.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents as prepared by or approved as to form by the County Attorney consistent with this resolution.

BE IT FURTHER RESOLVED that the Ingham County Clerk will distribute a copy of this Resolution to the Cities of East Lansing and Lansing.



**AGREEMENT BETWEEN  
COUNTY OF INGHAM AND CITY OF EAST LANSING  
REGARDING APPORTIONMENT OF CERTAIN  
LONG TERM EMPLOYMENT COSTS RELATING TO THE PLANNED  
CONSOLIDATION OF DISPATCH SERVICES**

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by and between the **COUNTY OF INGHAM**, a political subdivision of the State of Michigan (hereinafter referred to as the "County") and the **CITY OF EAST LANSING**, a municipal corporation, organized and existing under the laws of the State of Michigan (hereinafter referred to as the "City").

**WHEREAS**, the County has determined, upon the Effective Date Of The Integration, to form a consolidated dispatch center to handle emergency and non-emergency requests for police, fire, and medical service and to determine the dispatch needed and to dispatch the appropriate personnel to the requested location (the "Consolidated Dispatch Services"); and

**WHEREAS**, the City is currently a vendor of dispatch services, and upon the Effective Date Of The Integration, the County has decided to end such vendor relationship; and

**WHEREAS**, the undertaking of such Consolidated Dispatch Services will displace, among others, the 911 emergency communication and dispatch services performed by the City as a contractor of the County, and which are funded primarily through the monthly 911 surcharge; and

**WHEREAS**, the County and City have agreed that all City employees actively employed and working at (or on an approved Military, Personal, Jury Duty, Union Leave, or Family Medical Leave Act leave from) the City's Dispatch Center, on the Effective Date Of The Integration and who timely apply for employment with the County, shall be hired to County employment to provide Consolidated Dispatch Services (the "Former City Employees Employed By The County"); and

**WHEREAS**, the City has incurred certain funded, partially funded and/or unfunded obligations to pay retiree health care costs, pensions under defined-benefit plans for current employees and retirees, and compensable time banked by active employees for vacation, sick leave, personal time and compensatory time (collectively, "Legacy Costs").

**WHEREAS**, the Parties are desirous of entering into an agreement defining the distribution of the Legacy Costs and other employment liabilities between the City and County in a fair and equitable manner and to avoid future disputes and/or litigation as to the distribution of Legacy Costs; and,

**WHEREAS**, the City and the County are each municipal corporations as defined in MCL 124.1, and as such each is authorized to enter into this interlocal agreement

providing for the operation and maintenance of any property, facility, or service that each has the power to own, operate, and maintain separately pursuant to MCL 124.2; and

**NOW, THEREFORE,** for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY MUTUALLY AGREED,** as follows:

**I. Definitions.**

- A. “Compensable Banked Time” shall be defined as paid sick leave, personal time, vacation leave or compensatory time which an employee earned while employed by the City under the policies/collective bargaining agreement with the City and which is both compensable by the City upon cessation of employment or retirement; and, is permitted to be carried over to the following year.
- B. “Effective Date Of Integration” shall be defined as the date on which the County commences to operate a consolidated dispatch center. Upon acceptance of bids and receipt and acceptance of a schedule for construction of the building to house the Consolidated Dispatch Services, the County shall provide written notice to the City of the Effective Date of Integration.
- C. “Former City Employees Employed By The County” shall be defined as those City employees actively employed by the City’s Dispatch Center hired, on or before the Effective Date Of Integration, to County employment to provide Consolidated Dispatch Services.
- D. “Future 911 Employees” are those employees hired by the County, not covered by Section I (C) of this Agreement, to provide Consolidated Dispatch Services after the Effective Date Of Integration.

**II. Allocation Of Pension Obligations And Liabilities.**

- A. The City shall authorize the Municipal Employees Retirement System of Michigan (“MERS”) to transfer to the County’s MERS plan from the City’s Emergency Communications Division (MERS Division 22, (Dispatch) plan the trust pension assets equal to the funded value of the actuarial accrued liabilities as determined in the City’s most recent Annual Actuarial Valuation for those Former City Employees Employed By The County.<sup>1</sup>

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<sup>1</sup> For clarification, and as an exemplar, if the City’s pension plan, as reflected in the most recent Annual Actuarial Valuation prior to the Effective Date Of Integration, is 80% funded, on an actuarial basis, the City will transfer to the County designated MERS plan(s) assets equal to 80% of the actuarial accrued pension liability for the Former City Employees Employed By The County.

The County will assume the remaining unfunded accrued liabilities for those Former City Employees Employed By The County. The City shall provide such further and/or additional information or resolutions as may be required by MERS or the County. The County will establish with MERS such pension plan or plans providing Former City Employees Employed By The County with such pension benefits as negotiated with the appropriate recognized union or as designated by the County and shall provide for prior service credit. However, the County recognizes that the accrued benefits for service performed by Former City Employees Employed By The County while employed by the City shall not be diminished. Future 911 Employees shall be placed in such plan as is negotiated with the applicable union or as is established by the County.

- B. The County will not accept pension assets nor assume liabilities for any employee or retiree, beneficiary, or deferred vested member of the City which are not within the Former City Employees Employed By The County class. The pension assets and liabilities of any employee, retiree, beneficiary, or deferred vested member of the City or the City's Emergency Communications Division (MERS Division 22) which are not within the Former City Employees Employed By The County class will remain with, and be the sole responsibility of, the City, and not that of the County.

### **III. Retiree Health Care.**

- A. Former City Employees Employed By The County and Future 911 Employees shall be placed in the County Retiree Health Care Plan, or such other plan as is negotiated between the County and the applicable union. On or before the Effective Date of Integration, the City will transfer to the County funds from the 911 millage which have been set aside by the City to pre-fund retiree healthcare for the Former City Employees Employed By The County. The method of repayment will be determined by the County and City prior to the execution of this Agreement. The amount to be transferred cannot occur until it is determined which employees will be included in the Former City Employees Employed By The County class.
- B. The County will not assume retiree health care funds nor liabilities for any employee or retiree of the City or the City's Dispatch Center who are not within the Former City Employees Employed By The County class. All costs/liability for the City's Retiree Health Care Plan shall be borne exclusively by the City.
- C. Notwithstanding Paragraph III(B), the Meridian Township and Michigan State University have agreed to contribute to the County \$\_\_\_\_\_, and \$ \_\_\_\_\_, respectively for a period of \_\_\_\_ years to offset Legacy Costs attributable to retiree healthcare benefits borne by the City under

Paragraph III (B) of this Agreement. The County will remit to the City all sums received from Meridian Township and/or Michigan State University designated for such purpose.

#### **IV. Compensable Banked Time.**

- A. On the Effective Date of Integration, the County will permit Former City Employees Employed By The County which have accrued sick leave, personal leave, compensatory time and vacation balances to convert such hours to County leave up to the following maximum accruals:
  - i. Sick leave -- a maximum of one thousand nine hundred twenty (1,920) hours.
  - ii. Personal leave – a maximum of forty-nine (49) hours.
  - iii. Compensatory time – a maximum of sixty (60) hours.
  - iv. Vacation – a maximum of three hundred (300) hours.
- B. The use, future accrual, and payment upon separation of employment of Compensable Banked Time converted to the County is subject to the terms and conditions of the County's personnel practices or such provisions as are negotiated with the applicable union, whichever are applicable.
- C. The County will not assume any liabilities for Compensable Banked Time for any employee or retiree of the City or the City's Dispatch Center which are not within the Former City Employees Employed By The County class. Any Compensable Banked Time for employees or retirees of the City or the City's Dispatch Center which are not within the Former City Employees Employed By The County class will remain with, and be the sole responsibility of, the City.

#### **V. Existing And Future Employment Liabilities.**

- A. The County shall voluntarily recognize the following unions as the bargaining units for the appropriate group:
  - i. Fraternal Order of Police, Capital City Lodge 141;
  - ii. International Brotherhood of Teamsters, Local 580;
  - iii. International Brotherhood of Teamsters, Local 214;

The County will not recognize any union/unit for representation of employees if such unit is not eligible for certification by the Michigan Employment Relations Commission (MERC). Any question with respect to representation shall be determined by MERC. The City represents that to the best of the City's knowledge there are no successorship agreements between the City and any Union which purports to require the

County to assume the terms and obligations of any collective bargaining agreements. While the County does not agree to assume any collective bargaining agreements; the County does agree to maintain as to Former City Employees Employed By The County the wages in place as of the Effective Date Of Integration and other conditions if legally required under Michigan Statutes, for each group of employees during the period the County is obligated to bargain to impasse, or until the County reaches a new collective bargaining agreement with the applicable group or groups, whichever shall first occur.

- B. The County will not assume any liability for any complaint or action of a City employee, including but not limited to grievances, unfair labor practices, unemployment claims, worker's compensation claims or other administrative claims or legal actions by a City employee, filed, or which is premised upon asserted acts or omissions which occurred, prior to the Effective Date Of Integration.
- C. The City will not assume any liability for any complaint or action of a Former City Employees Employed By The County, upon asserted acts or omissions which occurred on or after the Effective Date Of Integration, including but not limited to grievances, unfair labor practices, unemployment claims, worker's compensation claims or other administrative claims or legal actions by a Former City Employees Employed By The County which is premised upon asserted acts or omissions which occurred, on or after the Effective Date Of Integration.
- D. Within 180 days of the execution of this Agreement the County shall enter into good faith union negotiations with respect to the bargaining units for each group which are voluntarily recognized by the County or required to be recognized by MERC.

## **VI. Liability.**

- A. All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the City in the performance of this Agreement shall be the responsibility of the City, and not the responsibility of the County, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the City, any subcontractor, or anyone directly or indirectly employed by the City, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the City or its employees by statutes or court decisions.
- B. All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the County in the performance of this Agreement shall be the responsibility of the County and not the responsibility of the City if the liability, loss, or damage

is caused by, or arises out of, the action or failure to act on the part of the County, any subcontractor, or anyone directly or indirectly employed by the County, provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees as provided by statute or court decisions.

- C. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the City in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the County and the City in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County, the City or their employees, respectively, as provided by statute or court decisions.

## **VII. Civil Rights.**

The City and the County mutually agree to adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The City and County further agree that they shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms and conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, political affiliation or beliefs, disability which is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. A breach of this covenant shall be regarded as a material breach of this Agreement.

## **VIII. Notices.**

All notices given hereunder shall be in writing and delivered personally or by certified mail to the address given below, unless a new address is provided in writing.

If to County:

County Controller  
Courthouse  
Mason, MI 48854

and

County Attorney  
601 N. Capitol Ave.  
Lansing, MI 48933

If to City:

Mayor's Office  
410 Abbot Road  
East Lansing, MI 48823

and

Lansing City Attorney  
601 Abbot Road  
P.O. Box 2502  
East Lansing, MI 48823

**IX. Waivers.**

No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

**X. Agreement Modifications.**

This Agreement contains all the agreements of the parties relating to the long term employment costs relating to the planned consolidation of dispatch services and all modifications to this Agreement must be mutually agreed upon by the City and the County, and incorporated into written amendments to this Agreement after approval by the City and the County Board of Commissioners, and signed by their duly authorized representatives.

**XI. Disregarding Titles.**

The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

**XII. Complete Agreement.**

This Agreement, including the attached Schedule, contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

**XIII. Severability.**

If any part of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the parties.

**XIV. Certification Of Authority To Sign Agreement.**

The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

**XV. Effective Date Of Agreement And Conditions Precedent.**

The Parties to this Agreement recognize that approval for the Consolidated Dispatch Services has not been finalized by the County Board Of Commissioners. As such, this agreement will be effective upon execution by the Parties and the County providing written notice, pursuant to paragraph I(B), of the Effective Date Of Integration, whichever shall occur last. In the event the County Board of Commissioners fails to authorize, or revokes authorization for the Consolidated Dispatch Services, this Agreement shall be deemed null and void.

**IN WITNESS WHEREOF**, the authorized representatives of the parties hereto have fully executed this instrument on the day and year first above written.

**WITNESSED BY:**

**COUNTY OF INGHAM**

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Debbie De Leon, Chairperson  
County Board of Commissioners

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Mike Bryanton, County Clerk

**WITNESSED BY:**

**CITY OF EAST LANSING**

\_\_\_\_\_

\_\_\_\_\_



Victor W. Loomis, Jr, Mayor

Date: \_\_\_\_\_

APPROVED AS TO FORM ONLY FOR INGHAM COUNTY  
COHL, STOKER, TOSKEY & McGLINCHEY, P.C.

By: \_\_\_\_\_  
Richard D. McNulty

APPROVED AS TO FORM ONLY  
FOR THE CITY OF EAST LANSING:

By: \_\_\_\_\_  
Dennis McGinty, City Attorney

**AGREEMENT BETWEEN  
COUNTY OF INGHAM AND CITY OF LANSING  
REGARDING APPORTIONMENT OF CERTAIN  
LONG TERM EMPLOYMENT COSTS RELATING TO THE PLANNED  
CONSOLIDATION OF DISPATCH SERVICES**

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by and between the **COUNTY OF INGHAM**, a political subdivision of the State of Michigan (hereinafter referred to as the "County") and the **CITY OF LANSING**, a municipal corporation, organized and existing under the laws of the State of Michigan (hereinafter referred to as the "City").

**WHEREAS**, the County has determined, upon the Effective Date Of The Integration, to form a consolidated 911 dispatch center to handle emergency and non-emergency requests for police, fire, and medical service and to determine the dispatch needed and to dispatch the appropriate personnel to the requested location (the "Consolidated Dispatch Services"); and

**WHEREAS**, the City is currently a vendor of dispatch services, and upon the Effective Date Of The Integration, the County has decided to end such vendor relationship; and

**WHEREAS**, the undertaking of such Consolidated Dispatch Services will displace, among others, the 911 emergency communication and dispatch services performed by the City's Emergency Communications Division as a contractor of the County, and which are funded primarily through the monthly 911 surcharge; and

**WHEREAS**, the County and City have agreed that all City employees actively employed and working at (or on an approved Military, Personal, Jury Duty, Union Leave, or Family Medical Leave Act leave from) the City's Emergency Communications Division, on the Effective Date Of The Integration and who timely apply for employment with the County, shall be hired to County employment to provide Consolidated Dispatch Services (the "Former City Employees Employed By The County"); and

**WHEREAS**, the City has incurred certain funded, partially funded and/or unfunded obligations to pay retiree health care costs, pensions under defined-benefit plans for current employees and retirees, and compensable time banked by active employees for vacation, sick leave, personal time and compensatory time (collectively, "Legacy Costs").

**WHEREAS**, the Parties are desirous of entering into an agreement defining the distribution of the Legacy Costs and other employment liabilities between the City and County in a fair and equitable manner and to avoid future disputes and/or litigation as to the distribution of Legacy Costs; and,

**WHEREAS**, the City and the County are each municipal corporations as defined in MCL 124.1, and as such each is authorized to enter into this interlocal agreement providing for the operation and maintenance of any property, facility, or service that

each has the power to own, operate, and maintain separately pursuant to MCL 124.2; and

**NOW, THEREFORE,** for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY MUTUALLY AGREED,** as follows:

**I. Definitions.**

- A. "Compensable Banked Time" shall be defined as paid sick leave, personal time, vacation leave or compensatory time which an employee earned while employed by the City under the policies/collective bargaining agreement(s) with the City and which is both compensable by the City upon cessation of employment or retirement; and, is permitted to be carried over to the following year.
- B. "Effective Date Of Integration" shall be defined as the date on which the County commences to operate a consolidated dispatch center. Upon acceptance of bids and receipt and acceptance of a schedule for construction of the building to house the Consolidated Dispatch Services, the County shall provide written notice to the City of the Effective Date of Integration.
- C. "Former City Employees Employed By The County" shall be defined as those City employees actively employed by the City's Emergency Communications Division hired, on or before the Effective Date Of Integration, to County employment to provide Consolidated Dispatch Services.
- D. "Future 911 Employees" are those employees hired by the County, not covered by Section I .C. of this Agreement, to provide Consolidated Dispatch Services after the Effective Date Of Integration.

**II. Allocation Of Pension Obligations And Liabilities.**

- A. The City's Retirement System shall transfer to the County designated MERS plan(s) the trust pension assets equal to the funded value of the actuarially accrued liabilities as determined in the most recent actuarial valuation for those Former City Employees Employed By The County.<sup>2</sup>

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<sup>2</sup>For clarification, and as an exemplar, if the City's pension plan, as reflected in the most recent actuarial evaluation prior to the Effective Date Of Integration, is 80% funded, on an actuarial basis, the City's Retirement System will transfer to the County designated MERS plan(s) assets equal to 80% of the actuarial accrued pension liability for the Former City Employees Employed By The County.

The County will assume remaining unfunded accrued liabilities for those Former City Employees Employed By The County. The City shall provide such further and/or additional information or resolutions as may be required by MERS or the County. The County will establish with MERS such pension plan or plans providing Former City Employees Employed By The County with such pension benefits as negotiated with the appropriate recognized union or as designated by the County and shall provide for prior service credit. However, the County recognizes that the accrued benefits for service performed by Former City Employees Employed By The County while employed by the City shall not be diminished. Future 911 Employees shall be placed in such plan as is negotiated with the applicable union or as is established by the County.

- B. The County will not accept pension assets nor assume liabilities for any employee or retiree, beneficiary or deferred vested member of the City or the City's Emergency Communications Division which are not within the Former City Employees Employed By The County class. The pension assets and liabilities of any employee, retiree, beneficiary or deferred vested member of the City or the City's Emergency Communications Division which are not within the Former City Employees Employed By The County class will remain with, and be the sole responsibility of, the City, and not that of the County.

### **III. Retiree Health Care.**

- A. Former City Employees Employed By The County and Future 911 Employees shall be placed in the County Retiree Health Care Plan, or such other plan as is negotiated between the County and the applicable union. On or before the Effective Date of Integration, the City will transfer to the County funds from the 911 millage which have been set aside by the City to pre-fund retiree healthcare for the Former City Employees Employed By The County. The method of repayment will be determined by the County and City prior to the execution of this Agreement. The amount to be transferred cannot occur until it is determined which employees will be included in the Former City Employees Employed By The County class.
- B. The County will not assume retiree health care funds nor liabilities for any employee or retiree of the City or the City's Dispatch Center who are not within the Former City Employees Employed By The County class. All costs/liability for the City's Retiree Health Care Plan shall be borne exclusively by the City.

#### **IV. Compensable Banked Time.**

- A. On the Effective Date of Integration, the County will permit Former City Employees Employed By The County which have accrued sick leave, personal leave, compensatory time and vacation balances to convert such hours to County leave up to the following maximum accruals:
  - i. Sick leave -- a maximum of one thousand nine hundred twenty (1,920) hours.
  - ii. Personal leave – a maximum of forty-nine (49) hours.
  - iii. Compensatory time – a maximum of sixty (60) hours.
  - iv. Vacation – a maximum of three hundred (300) hours.
  
- B. The use, future accrual, and payment upon separation of employment of Compensable Banked Time converted to the County is subject to the terms and conditions of the County's personnel practices or such provisions as are negotiated with the applicable union, whichever are applicable.
  
- C. The County will not assume any liabilities for Compensable Banked Time for any employee or retiree of the City or the City's Emergency Communications Division which are not within the Former City Employees Employed By The County class. Any Compensable Banked Time for employees or retirees of the City or the City's Emergency Communications Division which are not within the Former City Employees Employed By The County class will remain with, and be the sole responsibility of, the City.

#### **V. Existing And Future Employment Liabilities.**

- A. The County shall voluntarily recognize the following unions as the bargaining units for the appropriate group:
  - i. Fraternal Order of Police, Capital City Lodge 141;
  - ii. International Brotherhood of Teamsters, Local 580;
  - iii. International Brotherhood of Teamsters, Local 214;

The County will not recognize any union/unit for representation of employees if such unit is not eligible for certification by the Michigan Employment Relations Commission (MERC). Any question with respect to representation shall be determined by MERC. The City represents that to the best of the City's knowledge there are no successorship agreements between the City and any Union which purports to require the County to assume the terms and obligations of any collective bargaining agreements. While the County does not agree to assume any collective bargaining agreements; the County does agree to maintain as to Former

City Employees Employed By The County the wages in place as of the Effective Date Of Integration and other conditions if legally required under Michigan Statutes, for each group of employees during the period the County is obligated to bargain to impasse, or until the County reaches a new collective bargaining agreement with the applicable group or groups, whichever shall first occur.

- B. The County will not assume any liability for any complaint or action of a City employee, including but not limited to grievances, unfair labor practices, unemployment claims, worker's compensation claims or other administrative claims or legal actions by a City employee, filed, or which is premised upon asserted acts or omissions which occurred, prior to the Effective Date Of Integration.
- C. The City will not assume any liability for any complaint or action of a Former City Employees Employed By The County, upon asserted acts or omissions which occurred on or after the Effective Date Of Integration, including but not limited to grievances, unfair labor practices, unemployment claims, worker's compensation claims or other administrative claims or legal actions by a Former City Employees Employed By The County which is premised upon asserted acts or omissions which occurred, on or after the Effective Date Of Integration.
- D. Within 180 days of the execution of this Agreement the County shall enter into good faith union negotiations with respect to the bargaining units for each group which are voluntarily recognized by the County or required to be recognized by MERC.

## **VI. Liability.**

- A. All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the City in the performance of this Agreement shall be the responsibility of the City, and not the responsibility of the County, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the City, any subcontractor, or anyone directly or indirectly employed by the City, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the City or its employees by statutes or court decisions.
- B. All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the County in the performance of this Agreement shall be the responsibility of the County and not the responsibility of the City if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of the County, any subcontractor, or anyone directly or indirectly employed by

the County, provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees as provided by statute or court decisions.

- C. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the City in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the County and the City in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County, the City or their employees, respectively, as provided by statute or court decisions.

## **VII. Civil Rights.**

The City and the County mutually agree to adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The City and County further agree that they shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms and conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, political affiliation or beliefs, disability which is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. A breach of this covenant shall be regarded as a material breach of this Agreement.

## **VIII. Notices.**

All notices given hereunder shall be in writing and delivered personally or by certified mail to the address given below, unless a new address is provided in writing.

If to County:

County Controller  
Courthouse  
Mason, MI 48854

and

County Attorney  
601 N. Capitol Ave.  
Lansing, MI 48933

If to City:

Mayor's Office  
124 W Michigan Ave # 9Lansing, MI 48933-2500

and

Lansing City Attorney  
124 W. Michigan Ave.  
5<sup>th</sup> Floor  
Lansing, MI 48933

**IX. Waivers.**

No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

**X. Agreement Modifications.**

This Agreement contains all the agreements of the parties relating to the long term employment costs relating to the planned consolidation of 911 services and all modifications to this Agreement must be mutually agreed upon by the City and the County, and incorporated into written amendments to this Agreement after approval by the City and the County Board of Commissioners, and signed by their duly authorized representatives.

**XI. Disregarding Titles.**

The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

**XII. Complete Agreement.**

This Agreement, including the attached Schedule, contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

**XIII. Severability.**

If any part of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date



in which the provision was found invalid, unconstitutional or beyond the authority of the parties.

**XIV. Certification Of Authority To Sign Agreement.**

The persons signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

**XV. Effective Date Of Agreement And Conditions Precedent.**

The Parties to this Agreement recognize that approval for the Consolidated Dispatch Services has not been finalized by the County Board Of Commissioners. As such, this agreement will be effective upon execution by the Parties and the County providing written notice, pursuant to paragraph I(B), of the Effective Date Of Integration, whichever shall occur last. In the event the County Board of Commissioners fails to authorize, or revokes authorization for the Consolidated Dispatch Services, this Agreement shall be deemed null and void.

**IN WITNESS WHEREOF**, the authorized representatives of the parties hereto have fully executed this instrument on the day and year first above written.

**WITNESSED BY:**

**COUNTY OF INGHAM**

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Debbie De Leon, Chairperson  
County Board of Commissioners

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Mike Bryanton, County Clerk

**WITNESSED BY:**

**CITY OF LANSING**

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Virgil Bernero, Mayor

APPROVED AS TO FORM ONLY FOR INGHAM COUNTY  
COHL, STOKER, TOSKEY & McGLINCHEY, P.C.

By: \_\_\_\_\_  
Richard D McNulty

APPROVED AS TO FORM ONLY FOR THE CITY OF LANSING:

By: \_\_\_\_\_  
Dennis DuBay

**F. CONSENT AGENDA.** At the discretion of the Committee Chairperson, all of the resolutions and actions of the Committee which are on the agenda may be acted upon in one vote; provided, however, that any member of the Committee may identify specific resolutions and actions which are not to be included in the one vote but which are to be discussed and voted upon separately.

Prior to the Committee Chairperson calling for a vote on the consent agenda, Commissioners shall have the opportunity to identify those resolutions and actions which are not to be included but which are to be discussed and voted on separately.

V.

**CONDUCT OF BOARD MEETINGS**

**A. QUORUM.** A majority of the members of the County Board of Commissioners shall constitute a quorum for the transaction of the ordinary business of the County, and questions which arise at meetings shall be determined by the votes of a majority of the members present, except upon the final passage or adoption of a measure or resolution, or the allowance of a claim against the County, in which case a majority of the members elected and serving shall be necessary.

**B. ORDER OF BUSINESS.**

1. Agenda.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Time for Meditation
4. Reading and Correction of Minutes
5. Addition of Items to the Agenda
6. Petitions and Communications
7. Limited Public Comment
8. Committee Chair Statements/Response
8. Consideration of Consent Agenda
9. Committee Reports
10. New and Miscellaneous Business
11. Late Committee Reports and Late Individual Resolutions
12. Special Orders of the Day
13. Limited Public Comment
14. Commissioner Announcements
15. Consideration and Allowance of Claims
16. Adjournment

2. Specific Agenda Priorities. All matters shall be placed upon the agenda of the Board within a specific section as listed immediately above by the Clerk of the Board.

Consent Agenda. At the discretion of the Board Chairperson, with approval of the Board, all of the resolutions and actions of the Board which are on the agenda may be acted upon in one roll call vote; provided, however, that any member of the Board may identify specific resolutions and actions which are not to be included in the one roll call vote but which are to be discussed and voted upon separately; and provided further that resolutions and actions requiring a roll call vote and or a 2/3 vote shall not be included in the one vote but shall be discussed and voted upon separately.

Page 9

### Rules of the Board

Prior to the Board Chairperson calling for a vote on the consent agenda, Commissioners shall have the opportunity to identify those resolutions and actions which are not to be included but which are to be discussed and voted on separately.

Committee Chair Statements/Response – During this item, the Chair of the Board or any Committee Chair may make a clarification, statement, or response to public comment, not to exceed 1 minute in length.

3. Agenda Deadline. All information to be placed on the agenda must be received by the Clerk of the Board from Committees no later than noon on the fifth day immediately preceding the Board meetings. For the second Board meeting of each November, being the fourth Tuesday, all information to be placed on the agenda must be received by the Clerk of the Board from Committees no later than 12:00 noon on the eighth day immediately preceding said Board meeting. On or before the fourth day before each Board meeting, the Clerk shall mail or provide electronically to each Commissioner the agenda for the meeting, arranged as described in these Rules, and briefly describing all matters to be considered, including a copy of all Committee reports and individual resolutions to be acted upon at said meeting. No Committee report or individual resolutions, other than reports on routine claims, shall ordinarily be considered unless a copy thereof has been mailed or provide electronically to each Commissioner with the agenda or otherwise delivered to each Commissioner not later than the third day prior to the meeting. Late Committee items shall be distributed to all Commissioners at the beginning of the Board meeting and shall be announced by title and added to the agenda with appropriate agenda numbers. A five minute recess may be granted at the request of any Commissioner prior to the consideration of late items. Individual resolutions, which have not been moved at Committee, shall ordinarily be referred to Committee unless 2/3 of the members present vote to allow the resolution to be considered by the Board immediately.

### **C. RIGHTS AND DUTIES OF MEMBERS.**

1. Speaking Priorities. The sponsor of any properly moved and seconded motion, resolution, ordinance, or report, shall have the right to speak for up to three (3) minutes, after the formal introduction but prior to any discussion of the matter on the floor. In any case where there may be more than one sponsor to a particular motion, resolution, ordinance or report, it shall be in the discretion of the Chairperson which person shall exercise the right given by this rule to first speak on the pending matter. Before speaking, each member shall address himself/herself to the Chairperson. If two or more members seek recognition to speak at the

same time, the Chairperson shall designate the order in which they shall speak. No member, while addressing the Board, shall be interrupted, except to be called to order; and thereupon, he/she shall immediately cease talking and be seated. Every Commissioner shall vote on all questions unless excused by the Chairperson. The Chairperson shall vote on all questions unless excused by the Board.

**D. MOTIONS, RESOLUTIONS AND COMMITTEE REPORTS.** No motion shall be debated or voted upon unless seconded. It shall then be stated by the Chairperson before debate. Any motion may, with the permission of the person who moved and seconded it, be withdrawn at any time before the same has been adopted. Every motion shall be put in writing at the request of any member of the Board. All motions, resolutions, Committee reports and amendments or substitutes thereto shall be entered at large upon the minutes unless withdrawn.

1. Voting. The vote on any question shall be taken by a yea and nay roll call when called for by any member of the Board. Closed sessions may be held, provided the Open Meetings Act, 1976 PA 267, is adhered to

JANUARY 27, 2010

RECEIVED

GEMS ELECTION MANAGEMENT SYSTEMS

FEB 01 2010

RESOLUTION

CITY AND COUNTY CLERK

WHEREAS, the State of Michigan has entered into contract pricing for software license fees established for the GEMS Election Management Systems; and,

WHEREAS, the pricing is the same for all who utilize the software regardless of whether the County performs the programming, or a vendor performs the programming and the County only utilizes the software for uploading local election results; and,

WHEREAS, Charlevoix County does not program for elections and utilizes a vendor to provide the programming for elections, and already pays for this service; and,

WHEREAS, Charlevoix County only utilizes the software to upload local election results, so as to compile reports required by the State of Michigan; and,

WHEREAS, Charlevoix County would be required to pay an estimated \$6,000.00 plus per year simply to upload local election results on election night; and,

WHEREAS, the cost of this license renewal is an unfunded mandate required by the State of Michigan; and,

WHEREAS, the original agreement distributed by the State of Michigan in 2004, never mentioned these exorbitant fees.

NOW, THEREFORE BE IT RESOLVED, that the Charlevoix County Board of Commissioners objects to the contract license cost for GEMS Election Management Systems in the current structure, and encourages the State of Michigan to negotiate a fee structure which incorporates a prorated payment schedule for counties who do not utilize the entire programming element of the GEMS software.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to Senator Jason Allen, Representative Kevin Elsenheimer, Governor Jennifer Granholm, and the County Clerks of the State of Michigan.

Submitted by:

Bob Drebenstedt

Supported by:

Shirlene Tripp

CERTIFIED
Cheryl Potter Browe, County Clerk
<u>Wm. Campbell</u> 01-28-2010
DEPUTY DATE

10-024



Chris Holman  
Chairman

Victor Celentino

Todd Cook

Paul Hufnagel

Calvin Lynch

Charles Moore

Robert F. Selig, AAE  
Executive Director

**To:** Deb DeLeon, Chair, Ingham County Commissioners  
Virgil Bernero, Mayor, City of Lansing  
Joe Brehler, Chair, Eaton County Commissioners  
Larry Martin, Chair, Clinton County Commissioners  
Rick Gilardi, Supervisor, DeWitt Township  
John Daher, Supervisor, Lansing Township  
Kenneth R. Fletcher, Supervisor, Delta Township  
Dick Baker, former Authority Board member  
Bob Johnson, former Authority Board member

**From:** Robert F. Selig AAE, Executive Director 

**Date:** February 3, 2010

**CC:** Airport Authority Board

**Subject:** Airport Authority – A Decade in Review

As leaders of governmental organizations that were instrumental in founding the Airport Authority, in cooperation with the State of Michigan in 1970; leaders of adjacent governmental organizations that share a direct economic impact from the Capital Region International Airport; and former Airport Authority Board members; please receive the attached "A Decade in Review" that was presented to the Airport Authority Board at their meeting on February 2, 2010.

The Airport Authority met many challenges throughout the past decade, but we believe that the Capital Region International Airport is poised for great success over the next 10 years. The Authority remains financially sound. The Authority business lines have been successfully diversified in recent years, which only serves to increase the Authority's financial stability into the future. While the economy and the airline industry remain in a downturn condition, there are signs that the Airport's situation has "bottomed out" and opportunities for recovery are expected by the end of 2010. At least, Airport facilities and services are ready to support an economic resurgence as soon as opportunities are presented to us.

The Airport Authority and staff are very appreciative of your support over the past decade, and we look forward to working in partnership with you and your organizations well into the future.

Thank you



## A Decade in Review

February 2010

The past decade brought many challenges and opportunities to the Capital Region Airport Authority. So many events have been involved in the success of this organization that I felt it important that we look “in the rearview mirror” for just a moment before moving on to the next decade of Airport Authority life. The following represents the critical highlights of Authority events, challenges, and changes over the past 10 years:

### Financial Stability (the bottom line):

The Airport Authority remained financially stable throughout the decade. Notable indicators of financial stability are:

- a. A balanced budget was maintained every year throughout the decade.
- b. Cash and investment reserves increased from a beginning year end balance in 2000 of \$4.8 million to a decade ending balance in 2009 of \$18,503,136 (\$13,697,344 increase).
- c. Bond indebtedness only saw a small increase of \$260,000 in 10 years. Beginning bond debt was \$15,926,000. Decade ending bond debt was \$15,665,039.
- d. Total capital investment in Airport infrastructure exceeded **\$40 million** over the 10 year period.
- e. Authority staff worked with Moody’s to ensure that the Authority bond rating remained at A3 throughout the last 7 years.

### 2. Critical economic events that affected the organization:

- a. September 11, 2001 New York terrorist attacks stimulated an extensive increase in federal security regulations at airports, increasing airport costs at Lansing by over \$1 million per year.
- b. In 2006, Northwest and Delta airlines entered bankruptcy threatening the financial stability of the Authority through reduced flight schedules.



- c. In 2008, Northwest and Delta merged operations nationally resulting in a further reduction in flight schedules, associated reductions in passenger activity, and related reductions in Airport revenues.
- d. Revenue reductions forced staff reductions in November 2008 (11 positions) and March 2010 (4 positions). Authorized staffing positions declined from a high of 54 positions year end 2005 to 36 positions in 2010.

### 3. Development initiatives:

- a. In 2003, the Airport Authority adopted an aggressive development focus centered upon a new Strategic Development Plan adopted by the Airport Authority Board in May 2003.
- b. The plan established specific development objectives on the development of the Airport Authority's key business lines: (1) Scheduled Passenger Service; (2) Charter Passenger Service; (3) Air Cargo Services; (4) General / Corporate Aviation.
- c. To support this Airport Development effort the Airport Authority increased its financial commitment to \$2 million per year from statutorily authorized mill levy dollars. These funds were dedicated to three categories:
  - 1. Airport Development: Including: Airline incentives; economic development memberships; passenger and cargo research / planning.
  - 2. Passenger Incentives:
    - a. Focused upon encouraging the regional community to "Fly Lansing".
    - b. "Region" was redefined as being one hour radius around the Airport having a population of 3.6 million.
    - c. Funding includes: Website development and maintenance; Regional Business Travel Trust development / promotions; Chamber of Commerce memberships throughout Mid-Michigan; University athletic sponsorships (MSU-CMU); Travel agency sales promotions.
  - 3. Public Awareness: Supported marketing and promotional efforts using: Billboards; TV; Print media; Radio; and Social media.
- d. Innovation: In support of the Authority's development program, Authority staff initiated two leading edge initiatives:
  - 1. The establishment of the **Regional Business Travel Trust**, an organization of approximately 240 businesses dedicated to the development of regional air service. This was the first of its kind in Michigan.

2. The establishment of a new generation of **full service airport website**, offering airline, car rental, and hotel sales, in addition to airport related information. The greatest value of this web product is the membership list of over 100,000 individuals, enabling the Authority to market directly to its customers. This was the first of its kind in the nation.
- e. In 2006, with the instability of the scheduled airline industry, the Authority **expanded the Strategic Plan to include international services** and required facilities (\$20 million investment):
  1. Extended the main runway to accommodate large international aircraft. (2005 – 2008)
  2. Expanded air cargo aircraft parking.
  3. US Port of Entry (Port Lansing) established in January 2008.
  4. Temporary Federal Inspections Station and clearance for general aviation flights were initiated in June 2008.
  5. Permanent Federal Inspection Station was established in June 2009.
  6. Foreign Trade Zone designated over the Airport – August 2009.
  7. First International passenger flight launched in December 2009.
4. **Activities – Results:** Attached is a chronological listing of development highlights from November 2002 through December 2009. The above mentioned economic events and development initiatives resulted in a “rollercoaster” effect throughout the decade as indicated on the attached graphs. For passenger traffic, the airline industry began its decline in 2000; the decline was compounded by the 9/11 terrorist event. The second decline began with 2005 as a direct result of airline industry and national economic issues. Cargo held its own throughout much of the period, with a significant decline beginning in 2007 with the downturn in the national economy. Specific numbers in each traffic category are:
  - a. Total passengers processed declined from 656,703 in 2000 to 265,967 in 2009.
  - b. Total airline landings declined from 12,224 in 2000 to 3623 in 2009.
  - c. Total cargo processed declined from 64 million pounds in 2000, to 42 million pounds in 2009.
5. **Economic Impact:** The three counties of Ingham, Clinton, and Eaton, plus the City of Lansing, requested that the Airport Authority conduct an Economic

Impact Study in 2004 to confirm the economic value that the Airport brings to the region. The Study detailed the Airport's annual impact on the region to be:

- a. Financial: \$892 million.
- b. Jobs: 7399
- c. County Benefit Shares: Ingham – 60%; Eaton – 24%; Clinton – 16%.

6. **Conclusion:** The Airport Authority survived many challenges in this first decade of the 21<sup>st</sup> century. The continued support of the Regional Business Travel Trust, the aggressive marketing to promote passenger and cargo flows through Port Lansing; and with the establishment of an even more aggressive air service development program for domestic service, the Authority and its Airports are positioned for great future growth opportunities, leaving the trials of the past decade in the dust.

*Robert F. Selig, AAE*  
*Executive Director*

# Chronological Airport Development Highlights

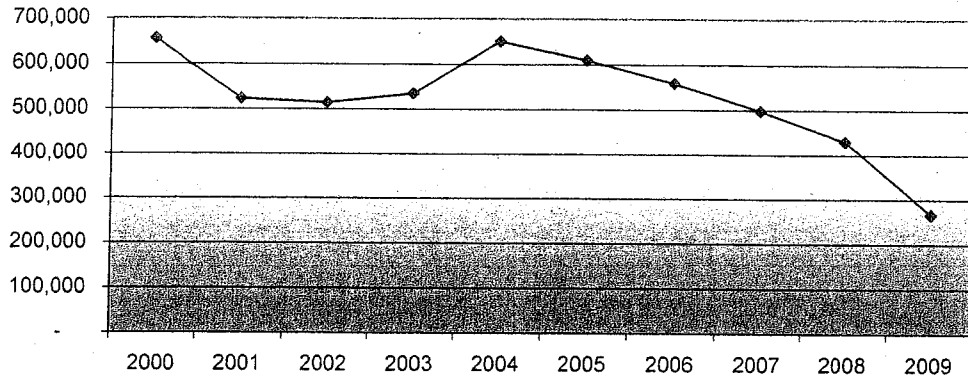
Updated January 2010

- November 2002 - Authority adopted an aggressive development focus.
- December 2002 - Authority adopts air service incentive program.
- April 2003 - Authority adopted new Strategic Plan.
- May 2003 - Allegiant Air introduces non-stop service to Las Vegas.
- June 2003 - Continental Connection service to Cleveland (thru January 2004).
- July 2003 - Authority adopted Five Year Air Service Retention & Expansion Program
- September 2003 - Recruited new Full Service FBO, AvFlight-Lansing.
- June 2004 - Regional Business Travel Trust inaugural. Currently 240 business members.
- July 2004 - Independence Air begins non-stop service to Washington D.C. (thru January 2005)
- August 2004 - Northwest starts non-stop service to Washington D.C. in competition with Independence Air.
- December 2004 - FlyLansing.Com website inaugural. First of its kind in the nation. Currently with approximately 200 registered members.
- January 2005 - Independence Air terminates D.C. service due to NWA competition.
- January 2005 - Received \$3 million FAA discretionary grant for runway extension.
- May 2005 - Allegiant Air initiates non-stop service to Orlando, FL
- September 2005 - Northwest & Delta declare bankruptcy (\$850,000 impact on Airport)
- October 2005 - Newly extended 8001 Ft. runway opens for service for larger / longer range aircraft. Phase II extension to ultimate 8500 ft. begins.
- January 2006 - Northwest terminates service to D.C.
- August 2006 - U. S. Port of Entry Application Submitted.
- October 2006 - Concluded negotiations with Martinair Aviation, replacing Superior Aviation.
- December 2006 - Allegiant Air initiates service to Tampa, FL
- January 2008 - U.S. Port of Entry "Port Lansing" approved.
- June 16, 2008 - Port Lansing Activated with Temporary Federal Inspection Station.
- July 2008 - \$9.9 million grant received for Phase II of runway extension, relocation of DeWitt Road.
- September 2008 - \$4.9 million Airport bond issue completed to fund Permanent FIS.
- October 24, 2008 - Newly Relocated DeWitt Road open for service.
- November 2008 - Newly extended 8500 Ft. runway open for service.
- January 2009 - Allegiant Air discontinues service, relocates to Grand Rapids (\$1 million incentive)
- June 2009 - Permanent FIS open for service
- August 2009 - Approval of FTZ designation.
- October 2009 - Bonded Warehouse Building (former RBF Building) purchased.
- December 2009 - AppleVacations launches first non-stop international passenger flights to Cancun, Mexico.

### Capital Region Airport Authority

#### Total Passengers

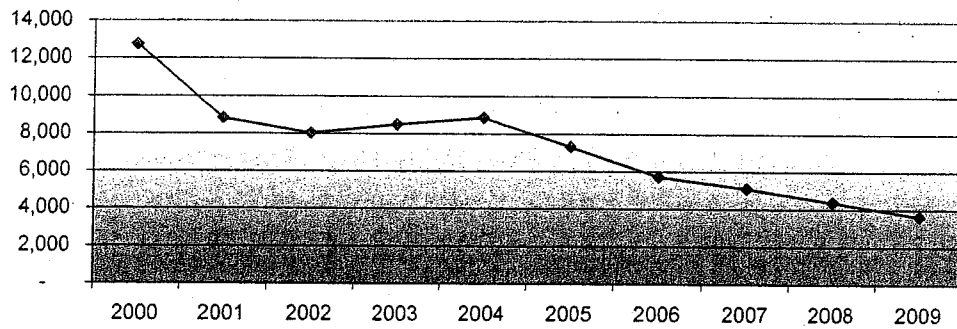
2000 - 2009



### Capital Region Airport Authority

#### Total Landings

2000 - 2009



### Capital Region Airport Authority

#### Total Cargo

2000 - 2009

