

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
STEVE DOUGAN

COUNTY SERVICES COMMITTEE
DALE COPEEDGE, CHAIR
ANDY SCHOR
VICTOR CELENTINO
MARK GREBNER
BRIAN McGRAIN
DONALD VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, SEPTEMBER 21, 2010 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

NOTE CHANGE OF TIME: MERS PRESENTATION TO BEGIN AT 6:00 P.M. FOLLOWED BY THE COUNTY SERVICES MEETING

Agenda

Call to Order

Approval of the [August 17, 2010](#) and [August 25, 2010](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Presentation - Municipal Employees' Retirement System (MERS) Mr. Strader
2. Circuit Court
 - a. Request to Waive the Hiring Freeze for a [Court Officer/Law Clerk](#) Position
 - b. Request to Waive the Hiring Freeze for a [Deputy Court Clerk III](#) Position
3. Clerk's Office - Request to Waive the Hiring Freeze for a [Deputy Clerk II](#) Position
4. Ingham County Treasurer
 - a. Resolution Setting a [Public Hearing](#) on an Amendment #2 to the Ingham County Brownfield Redevelopment Authority's Plan for the Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in the City of Lansing Only
 - b. Notice of [In-State Travel](#) - Government Finance Officers Association (MGFOA) in Grand Rapids
5. Ingham County Parks & Recreation Commission
 - a. Resolution Accepting Donations and Authorizing the Purchase of an Electronic Gate System for the [Soldan Dog Park](#)
 - b. Resolution Authorizing the Acceptance of a City of a Lansing Public Access Capacity Building Grant for Video and Editing Equipment for the [Potter Park Zoo](#)
6. Health Department
 - a. Resolution to Accept \$275,000 Grant Award from the Michigan Department of Community Health to Provide Continuum of Care Services to Persons Infected with HIV/AIDS and to Establish an [Assistant Social Worker](#) Position to Carry Out the Grant Required Functions
 - b. Recommendation to Amend Resolution [#10-268](#)
 - c. Recommendation to Create a [Physician Assistant](#) Position

7. Facilities Department - Notification of [In-State Travel](#) – Construction Maintenance Institute Conference
8. Human Resources Department - Resolution Authorizing Modification to the Vacation Provision of the Managerial/Confidential [Personnel Manual](#) for 2010 and 2011
9. Management Information Services Department
 - a. Resolution to Approve the Purchase of an [AT&T T-1 Circuit](#) from the Ingham County Sheriff's Office to Delhi Township
 - b. Resolution to Approve the Purchase of a [PRI/ISDN Circuit](#) for MIS from AT&T
 - c. Resolution to Approve a Maintenance Agreement with [Nationwide Power](#) for the Uninterruptible Power Supply Unit in the Ingham County Data Center
10. Controller/Administrator's Office
 - a. Resolution Authorizing the Ingham County Building Authority to Proceed with the Ingham County Consolidated 911 Dispatch Center Project and to Authorize a Project Labor Agreement ([PLA](#))
 - b. Resolution Authorizing a Contract with [Stauder, Barch & Company](#) to Perform Financial Consulting on the 2010 Grady Porter Bonds Refinancing
 - c. Resolution Authorizing a Contract with [Miller, Canfield, Paddock & Stone](#) to Perform Legal Services on the 2010 Grady Porter Bonds Refinancing
 - d. Resolution Authorizing Issuance and Sale of [Refunding Bonds](#)
 - e. Resolution Designating a Recovery Zone Development [Bond Allocation](#) for the 911 Center Project
 - f. Discussion Only: Public Act 88 – Economic Development Millage (*Materials will be Distributed at the Meeting*)
11. County Services Committee
 - a. Resolution Honoring [Oliver Tessmer](#)
 - b. Resolution Designating September 24, 2010 as “[Michigan Indian Day](#)” in Ingham County
 - c. Resolution Honoring the Members of the Ingham County [Complete Count Committee](#)
 - d. Resolution Honoring [Ian Faulkner Campbell](#)
 - e. Resolution Designating September 15 – October 15, 2010 as [Hispanic Heritage Month](#) in Ingham County

Public Comment **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Announcements **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

COUNTY SERVICES COMMITTEE

August 17, 2010

Minutes

Members Present: Dale Copedge, Andy Schor, Victor Celentino, Mark Grebner, Brian McGrain, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Mary Lannoye, Tony Lindsey, Becky Bennett, Eric Schertzing, Sally Auer, Maureen Winslow, David Easterday, Tom Shewchuk, Rick Terrill, Jim Hudgins, Stuart Dunnings, Winter Dunnings, Deb Brinson, Dean Sienko and others

The meeting was called to order by Chairperson Copedge at 7:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the July 20, 2010 Minutes

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE JULY 20, 2010 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Grebner and Schor

Additions to the Agenda

- 1b. Late – Hiring Freeze Exception for Circuit Court Judicial Assistant
- 7a. Substitute – Resolution Authorizing an Amendment to the Lease and Renovation of the Facility at 5656 South Cedar Street
- 7c. Substitute - Resolution to Contract with Nextgen for Patient Management and Electronic Health Record Software Systems and the School Community Health Alliance of Michigan for Technical Assistance
- 14a. Substitute – Resolution Authorizing the Establishment of a Full Time Economic Development Coordinator Position
- 14c. Pulled - Resolution Authorizing the Ingham County Building Authority to Proceed with the Ingham County Consolidated 911 Dispatch Center Project, to Select Architect/Engineering (A/E) and Construction Management (C/M) Firms, and to Authorize a Project Labor Agreement (PLA)

(Comm. Grebner arrived at 7:03 p.m.)

Limited Public Comment

Ms. Martin expressed concern of the Circuit Court.

Judge Aquilina, Circuit Court, stated that she is willing to discuss personnel matters with the Committee in closed session. She informed them that other factors were involved in the situation.

Ms. Gies presented information the Michigan Complete Streets Coalition.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE A
CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Circuit Court/Family Division
 - b. Hiring Freeze Exception for Circuit Court Judicial Assistant

3. Ingham County Treasurer
 - d. In-State-Travel Notification - National Community Tax Coalition Conference

6. Parks & Recreation Commission - Communication: Establishment of Additional Field Fees at the Hope Soccer Complex

7. Health Department
 - b. Resolution to Approve the Purchase of an IP Telephony Contact Center System for Health Plan Management Services

8. Facilities Department
 - a. Resolution Awarding a Contract to TomCo Asphalt for Parking Lot Improvements at the Ingham County Family Center
 - b. Resolution Authorizing a Contract with Cusack's Masonry Restoration, Inc. to Provide Tuck Pointing Services at the Veterans Memorial Courthouse

9. Financial Services Department
 - a. Resolution Entering into an Agreement with Sparrow Occupational Health Services to Provide Occupational Health Services to Ingham County
 - b. Notification of In-State Travel - MMRMA Conference

10. Human Resources Department
 - a. Resolution Approving a Letter of Understanding with the Fraternal Order of Police Correction Officers
 - b. Resolution Approving a Letter of Understanding with the FOP Animal Control Officers, License Enforcement Officers, Animal Shelter Operators
 - c. Resolution Approving a Collective Bargaining Agreement with the UAW Zoo

11. Management Information Services
 - b. Resolution to Approve Accepting \$22,800 in Polycom Video Conferencing Equipment from the State Court Administrators Office (SCAO) for the Purpose of Promoting Video Conferencing
 - c. Out-State-Travel Request - VisionAIR 21st Annual User's Conference in Wilmington, NC
 - d. Out-State-Travel Request - OnBase Training & Technology Conference (OTTC) in Orlando, Florida

12. Purchasing Department - Emergency Purchase Order for TomCo Asphalt for Parking Lot at the Human Services Building

13. County Services Committee - Resolution Designating September 27, 2010 “Family Day – a Day to Eat Dinner with Your Children” in Ingham County

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

1. Circuit Court/Family Division
 - a. Request to Suspend the Hiring Freeze for Juvenile Services Director

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. VICKERS, TO APPROVE THE REQUEST TO SUSPEND THE HIRING FREEZE FOR JUVENILE SERVICES DIRECTOR.

The Committee discussed the resolution.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

2. Ingham County Prosecutor’s Office - Resolution Authorizing a Contract with Imagesoft Corporation for an Imaging Project and a Reorganization within the Ingham County Prosecutor’s Office

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH IMAGESOFT CORPORATION FOR AN IMAGING PROJECT AND A REORGANIZATION WITHIN THE INGHAM COUNTY PROSECUTOR’S OFFICE.

The Committee discussed the contract.

(Comm. Schor arrived at 7:26 p.m.)

MOTION CARRIED UNANIMOUSLY.

3. Ingham County Treasurer
 - a. Resolution to Provide Funding for Low Income Tax Preparation

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION TO PROVIDE FUNDING FOR LOW INCOME TAX PREPARATION.

The Committee discussed the resolution to provide funding for low income tax preparation.

MOTION CARRIED UNANIMOUSLY.

- b. Resolution to Provide United Way 211 with Funding for Tax Foreclosure Prevention Efforts

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION TO PROVIDE UNITED WAY 211 WITH FUNDING FOR TAX FORECLOSURE PREVENTION EFFORTS.

The Committee discussed the resolution.

MOTION CARRIED UNANIMOUSLY.

- c. Resolution to Authorize the County Treasurer to Apply for Select Employee Group Membership, on Behalf of Ingham County, at the Michigan State University Federal Credit Union

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AUTHORIZE THE COUNTY TREASURER TO APPLY FOR SELECT EMPLOYEE GROUP MEMBERSHIP, ON BEHALF OF INGHAM COUNTY, AT THE MICHIGAN STATE UNIVERSITY FEDERAL CREDIT UNION

The resolution was discussed by the Committee.

MOTION CARRIED UNANIMOUSLY.

4. Ingham County Fair Board - Resolution to Authorize an Adjustment to the 2010 Capital Improvement Budget and Establish a Master Plan for the Ingham County Fairgrounds and Award a Contract with C2AE

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AUTHORIZE AN ADJUSTMENT TO THE 2010 CAPITAL IMPROVEMENT BUDGET AND ESTABLISH A MASTER PLAN FOR THE INGHAM COUNTY FAIRGROUNDS AND AWARD A CONTRACT WITH C2AE.

The budget was discussed by the Committee.

MOTION CARRIED UNANIMOUSLY.

5. Ingham County Medical Care Facility - Resolution Authorizing Construction of a Therapy Pool at the Medical Care Facility

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION AUTHORIZING CONSTRUCTION OF A THERAPY POOL AT THE MEDICAL CARE FACILITY.

Ms. O-Shea, ICMCF, presented information to the Committee on the plans to construct a new therapy pool at the Medical Care Facility.

MOTION CARRIED UNANIMOUSLY.

7. Health Department
 - a. Resolution Authorizing an Amendment to the Lease and Renovation of the Facility at 5656 South Cedar Street

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION AUTHORIZING AN AMENDMENT TO THE LEASE AND RENOVATION OF THE FACILITY AT 5656 SOUTH CEDAR STREET

The Committee discussed the lease agreement.

MOTION CARRIED UNANIMOUSLY.

- c. Resolution to Contract with Nextgen for Patient Management and Electronic Health Record Software Systems and the School Community Health Alliance of Michigan for Technical Assistance

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO CONTRACT WITH NEXTGEN FOR PATIENT MANAGEMENT AND ELECTRONIC HEALTH RECORD SOFTWARE SYSTEMS AND THE SCHOOL COMMUNITY HEALTH ALLIANCE OF MICHIGAN FOR TECHNICAL ASSISTANCE

The Committee discussed the contract with Nextgen.

MOTION CARRIED UNANIMOUSLY.

11. Management Information Services
 - a. Resolution to Approve the Purchase of AT&T's OPT-E-MAN Service to Replace Current T-1 Circuits

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER, TO APPROVE THE RESOLUTION TO APPROVE THE PURCHASE OF AT&T'S OPT-E-MAN SERVICE TO REPLACE CURRENT T-1 CIRCUITS

MOTION CARRIED UNANIMOUSLY.

14. Controller/Administrator's Office
 - a. Resolution Authorizing the Establishment of a Full Time Economic Development Coordinator Position

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FULL TIME ECONOMIC DEVELOPMENT COORDINATOR POSITION

The Committee discussed the new EDC position.

MOTION CARRIED UNANIMOUSLY.

- b. Resolution to Amend the Local Purchasing Preference in the County Purchasing Policies

MOVED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AMEND THE LOCAL PURCHASING PREFERENCE IN THE COUNTY PURCHASING POLICIES.

Chairperson Copedge indicated that this would be a discussion item only.

Comm. McGrain withdrew his motion.

Ms. Lannoye, Controller, informed the Committee that some Commissioners have suggested increasing the percent required for the local preference policy.

Comm. Schor expressed concern that the resolution will give businesses outside the County incentives because they are paying significantly less in taxes.

MOVED BY COMM. MCGRAIN, TO AMEND THE THEREFORE BE IT RESOLVED BY CHANGING THE WORD “DEFIED” TO “DEFINED”. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

The Committee discussed the local preference policy.

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO SUSPEND THE BOARD RULES TO ALLOW COMM. SCHOR TO VOTE ON THE MINUTES AND CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

15. Board Referral - Resolution from Ingham County Women’s Commission Supporting Active Transportation Infrastructure

The Board Referral was received and placed on file.

Public Comment

None

Announcements

None

The meeting adjourned at approximately 8:51 p.m.

Respectfully submitted,

Karsha Sathianathan

COUNTY SERVICES COMMITTEE

August 25, 2010

Minutes

Members Present: Dale Copedge, Andy Schor, Victor Celentino, Mark Grebner, Brian McGrain, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Mary Lannoye, Teri Morton, Jared Cypher, Doug Stover, Sally Auer, Tom Shewchuk, Curtis Hertel, Rick Terrill, Jill Rhode, Mike Bryanton, Willis Bennett, Penelope Tsernoglou, Jim Hudgins, Barb Hensinger, Tony Lindsey, Jon Coleman, Sheldon Lewis, Beth McLaughlin and others

The meeting was called to order by Chairperson Copedge at 5:34 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Additions to the Agenda

None

Limited Public Comment

Ms. Auer, UAW, commended the Controller for doing a good job assembling the budget.

(Comm. Grebner arrived at 5:35 p.m.)

r. Register of Deeds

Mr. Hertel, Register of Deeds, informed the Committee that they will be moving forward with purchasing a new system that has 3D imaging. He indicated that they are losing money with the current system. The new system allows for faster work and increased accuracy.

t. Tri-County Regional Planning

Comm. Schor asked if there had been any discussion with regional entities, regarding a reduction in the amount local units are asked to pay for dues. Mr. Coleman, Tri-County Regional Planning, indicated that they are a small organization. He indicated that they are at \$1.8M in the current year. In 2011, they will be at \$1.4M. He stated that the source of their revenue is in federal and state grants, which will be reduced in the future.

p. Parks

The Committee discussed reducing the fund balance.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. GREBNER, TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR THE FOLLOWING DEPARTMENTS:

1. Budget Hearings
 - a. Advisory Boards
 - 1) Equal Opportunity Committee
 - 2) Historical Commission
 - 3) Women's Commission
 - b. Board of Commissioners
 - c. Controller
 - d. County Attorney
 - e. County Clerk
 - f. Drain Commissioner
 - g. Economic Development
 - h. Equalization
 - i. Facilities
 - j. Fair
 - k. Farmland and Open Space Preservation Millage
 - l. Financial Services
 - m. Hotel/Motel
 - n. Human Resources
 - o. MIS
 - p. Parks
 - q. Purchasing
 - r. Register of Deeds
 - s. Treasurer

MOTION CARRIED UNANIMOUSLY.

Comm. Grebner commended all the departments for their remarkable degree of cooperation in making cuts to their budgets. He also commended the Controller and staff for putting together a good budget. Board Chairperson De Leon echoed his remarks.

1. Budget Hearings
 - t. Tri-County Regional Planning

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET FOR TRI-COUNTY REGIONAL PLANNING.

Comm. Schor noted the need for discussing a reduction in the amount owed for dues.

MOTION CARRIED with Comm. Schor voting No.

Comm. Grebner directed Ms. Lannoye to look into performing a space needs study to better utilize the building space in the County. Ms. Lannoye stated that the funds to run the study could be taken from the capital improvements fund.

2. Final Ranking

No items were placed on the Z list.

Public Comment

None

Announcements

Board Chairperson De Leon announced that Becky Bennett's brother passed away this morning.

The meeting adjourned at approximately 6:23 p.m.

Respectfully submitted,

Karsha Sathianathan

**Ingham County Circuit Court
30th Judicial Circuit**

P.O. BOX 40771
313 W. KALAMAZOO STREET
LANSING, MI 48901-7971
TELEPHONE: (517) 483-6500

WILLIAM E. COLLETTE
Chief Circuit Judge

DAVID L. EASTERDAY
Circuit Court Administrator



SHAUNA DUNNINGS
Deputy Court Administrator /
Friend of the Court

RHONDA K. SWAYZE
Deputy Court Administrator /
General Trial Division

MAUREEN WINSLOW
Deputy Court Administrator /
Juvenile Division

MEMORANDUM

To: John Neilsen
From: Rhonda Swayze *Rhonda*
Date: September 8, 2010
Re: Judge Lawless's Court Officer/Research Clerk

Judge Lawless's Court Officer/Research Clerk has accepted another position and will be leaving on September 14, 2010. Judge Lawless would like to talk to the County Services Committee about an exception to the hiring freeze and upcoming hiring delay for the position. Her memo is attached to this correspondence.

Would you please have this added to the next County Services Committee agenda? It is my understanding that the meeting is scheduled for Tuesday, September 21, 2010, starting at 7:00 p.m.

Thank you.

cc: David Easterday
Judge Janelle A. Lawless

MEMORANDUM

TO: COUNTY SERVICES COMMITTEE
FROM: JANELLE A. LAWLESS, CIRCUIT JUDGE – FAMILY DIVISION
RE: REQUEST TO WAIVE HIRING FREEZE/HIRING DELAY FOR
CIRCUIT COURT OFFICER/RESEARCH CLERK POSITION
DATE: SEPTEMBER 7, 2010

My current court officer/law clerk, Crystal Grant, has submitted her letter of resignation stating that she will be leaving her position as of September 14, 2010. Without posting the position as soon as possible, I will not be able to successfully fulfill my duties as an Ingham County Circuit Judge.

Each Judge has an office staff of a court reporter, judicial assistant and court officer/law clerk. Not having a full staff would create a significant hardship on my remaining staff and my ability to do my daily work. The court officer is the only staff member with the accreditation to assist me with the analysis of the law.

The court officer additionally helps on a daily basis in the legal review of orders, motions and personal protection orders by communicating legal direction not only to my staff but also to attorneys and persons appearing in pro per (without attorneys). She helps in the preparation of daily cases, acts as back-up to my judicial assistant, retrieves documents and filings from an already overwhelmed clerk's office and helps me analyze and identify new statutes and court rules. On a larger scale, the court officer is the first in line to create order and security for me, my staff, jurors and the general public. This position is the only one of my staff deputized by the Ingham County Sheriff's Office and retains the ability to arrest and escort prisoners in the absence of Sheriff's Office Deputies. Additionally, the court officer has the distinct responsibility to manage jurors on my behalf. She is sworn to escort jurors to and from the courtroom and jury room and act as a liaison between the jury and the judge.

The entire Circuit Court domestic division utilizes the family division court officers each week to assist the Personal Protection Order Judge when such hearings are held. The court officer would again be the only person with a legal background able to assist that judge in the interpretation and execution of the proper laws and procedures that go along with PPOs. The loss of my court officer would create a hardship on the other Judges as their court officers would need to fill in on extra days, not allowing them to complete the duties of their assigned Judges.

MEMORANDUM

To: Mary Lannoye
County Services Committee

From: David Easterday

Date: September 15, 2010

Re: Deputy Court Clerk III Position

Mary LaRue has been absent and on FMLA leave since June 2, 2010. We had expected that Mary would return to work on September 9th after exhausting her FMLA benefits and LWOP as allowed under the UAW agreement. We received information from Mary on September 8th that MERS had approved a disability retirement for her effective July 1, 2010.

Ms. LaRue's last paid date on the payroll was June 11, 2010 . As a result of her retirement she will be eligible for a sick leave payout of 1.72 hours. She has no other accumulated benefits.

Since Ms. LaRue has been off from work beginning in early June, not received a pay check since June 11th and now retired effective 07/01/10 I am requesting a waiver of the hiring freeze which expires on September 30, 2010 along with an exception to the eight week hiring delay due to the length of her absence and the fact that the Circuit Court has not been paying her wages for a significant period of time.

Thank you.

MIKE BRYANTON
INGHAM COUNTY CLERK

MAIN OFFICE
P. O. Box 179
Courthouse
Mason, MI 48854
Phone: (517) 876-7201
Fax: (517) 876-7254



BRANCH OFFICE
1st Floor
310 W. Kalamazoo
Lansing, MI 48933
Phone: (517) 483-6425
Fax: (517) 483-6421

Find us on the web at: www.ingham.org/ccl/index.htm

MEMORANDUM

TO: County Services Committee

FROM: Mike Bryanton, County Clerk

RE: Request for Waiver

DATE: September 21, 2010 _____

Candace Griffin resigned from the County Clerk's office on September 10, 2010. As of September 13, 2010, Kathy Calder is on FMLA and is unlikely to return to work. A hiring freeze began April 1, 2010, for all general fund positions. I am requesting that the hiring freeze be waived because the office is now short staffed affecting vacation and sick time for employees. I would like to fill the Deputy Clerk II position immediately.

RESOLUTION STAFF REVIEW

DATE September 9, 2010

Agenda Item Title: Resolution Setting a Public Hearing on an Amendment #2 to the Ingham County Brownfield Redevelopment Authority's Plan for the Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in the City of Lansing Only

Submitted by: Treasurer's Office

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action:

This resolution will authorize an amendment to the Land Bank Brownfield Plan for Lansing City parcels only.

Financial Implications: The amendment will include revisions in the estimates of captured taxable value or tax increment revenues and eligible expenses for eligible properties within the Plan as well as anticipated financing mechanisms.

Other Implications: The City of Lansing has been notified of the proposed amendments included in this Plan. The Ingham County Brownfield Redevelopment Authority has reviewed these Plans and recommends approval.

The redevelopment of these properties will enhance the impact on the neighborhoods.

Public notices will be sent and will be posted by the ICBRA in accordance with the Act requirements.

Staff Recommendation: MAL__X__ JLN__ TL__ TM__ JC__

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SETTING A PUBLIC HEARING ON AN AMENDMENT #2 TO THE INGHAM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY'S PLAN FOR THE REDEVELOPMENT OF INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY PARCELS IN THE CITY OF LANSING ONLY

WHEREAS, the Ingham County Board of Commissioners created the Ingham County Brownfield Redevelopment Authority (ICBRA) in September 2001 (Resolution #01-279) pursuant to PA 381 of 1996, as amended (the Act) in order to promote the redevelopment of environmentally distresses, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, on October 28, 2008 (Resolution #08-291) of the County Board of Commissioners and the City of Lansing approved a Brownfield Plan for the Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in the City of Lansing Only; and

WHEREAS, on February 23, 2010 (Resolution #10-046) of the County Board of Commissioners and the City of Lansing approved a Brownfield Plan Amendment #1 2010 for the Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in the City of Lansing Only; and

WHEREAS, pursuant to the Act, the Board of Commissioners is required to hold a public hearing on the approval and adoption of an amendment to a Brownfield Plan and to publish that notice in accordance with Section 13 of the Act; and

WHEREAS, the ICBRA and Land Bank Authority now recommend approval of an amendment #2 to that Plan to include revisions in the estimates of captured taxable value or tax increment revenues and eligible expenses for eligible properties within the Plan as well as anticipated financing mechanisms; and

WHEREAS, the Brownfield Lansing Only Plan Amendment #2 2010, with a description of the Plan properties, maps, financing, eligible environmental activities, and other information is available for public inspection at the office of the ICBRA, Hilliard Building, 121 E. Maple Street, Mason.

THEREFORE BE IT RESOLVED, a public hearing shall be set for October 12, 2010, before the Board of Commissioners at 6:30 p.m. in the Board of Commissioners' Room, Ingham County Courthouse, Mason, Michigan to hear any interested persons on the adoption of a resolution approving the Brownfield Lansing Only Plan Amendment #2 2010, an amendment to the Brownfield Plan for Redevelopment of Ingham County Fast Track Land Bank Authority Parcels in the City of Lansing Only.

BE IT FURTHER RESOLVED, that pursuant to the Act, the ICBRA shall provide notice of the public hearing to the taxing jurisdictions that levy taxes subject to capture under the act and shall give notice to the public by causing notice to be published twice in a newspaper of general circulation in the County as required under the Act, before the date set for the public hearing.

Agenda Item 4b

To: Honorable Members of the County Services Committee

Fr: Eric Schertzing, County Treasurer

Da: August 20, 2010

Re: Overnight Travel

On September 19 -22, 2010, my chief deputy, John Schlinker, will attend the Fall conference of the Michigan Government Finance Officers Association (MGFOA) in Grand Rapids at DeVos Place and it requires overnight stay of three nights. The stated conference lodging rate is \$135.00. Total cost of lodging should be approximately \$475. The cost of staying overnight is less than the cost of commuting to Grand Rapids. The money will be paid from the Tax Revolving fund.

MGFOA is the premier government finance organization and the topics covered at the conference relate to many aspects of the workings of our office.

Thank you for your consideration.

RESOLUTION STAFF REVIEW

DATE: August 25, 2010

Agenda Item Title: Resolution Accepting Donations and Authorizing the Purchase of an Electronic Gate System for the Soldan Dog Park

Submitted by: Ingham County Parks & Recreation Commission

Committees: LE___, JD___, HS___, CS_ X_, Finance ___ X__

Summary of Proposed Action:

The Soldan Dog Park, a City of Lansing Dog Park, is located within the City of Lansing's Scott Woods Park, with entrances through both Scott Woods Park and Hawk Island County Park. The Soldan Dog Park Task Force has recommended the installation of an electronic entry gate system at the dog park.

The implementation of an electronic entry gate system would help regulate the safety of dog park users through the verification of licensure and vaccinations of dogs and reduce the need to staff volunteers to "police" the dog park. The Ingham County Parks & Recreation Commission supported this project with the passage of Resolution #32-10 at their August 23, 2010 meeting.

Financial Implications:

The Friends of Greater Lansing Dog Parks will donate \$2,300 and the City of Lansing will contribute \$2,300. This leaves a balance of \$2,630 to be paid by Ingham County for a total project cost of \$7,230.

An adjustment to the Parks Department budget to accept the donation/contribution for the electronic gate system and transfer \$2,630 from 208-75200-74300-86000 to the Soldan Dog Park Electronic Gate System project.

Other Implications: None.

Staff Recommendation: MAL_ X_ JLN ___ TL ___ TM___ JC ___

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING DONATIONS AND AUTHORIZING THE PURCHASE OF AN ELECTRONIC ENTRANCE GATE SYSTEM FOR THE SOLDAN DOG PARK

WHEREAS, the Soldan Dog Park, a City of Lansing Dog Park, is located within the City of Lansing's Scott Woods Park, with entrances through both Scott Woods Park and Hawk Island County Park; and

WHEREAS, the Soldan Dog Park Task force has recommended the installation of an electronic entry gate system at the dog park with an associated user fee to cover costs; and

WHEREAS, the implementation of an electronic entry gate system would help regulate the safety of dog park users through the verification of licensure and vaccinations of dogs and reduce the need to staff volunteers to "police" the dog park; and

WHEREAS, the Friends of Greater Lansing Dog Parks will donate \$2,300 and the City of Lansing will contribute \$2,300, leaving a balance of \$2,630 to be paid by Ingham County for a total project cost of \$7,230; and

WHEREAS, the Ingham County Parks and Recreation Commission supported this project with the passage of Resolution #32-10 at their August 23, 2010 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the \$2,300 donation from the Friends of Greater Lansing Dog Parks Friends and a \$2,300 contribution from the City of Lansing to be used for the purchase and installation of an electronic gate system at the Soldan Dog Park.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary adjustment to the Parks Department budget to accept donations for the electronic gate system and transfer \$2,630 from 208-75200-74300-86000 to the Soldan Dog Park Electronic Gate System project.

RESOLUTION STAFF REVIEW

DATE September 9, 2010

Agenda Item Title: Resolution Authorizing the Acceptance of a City of a Lansing Public Access Capacity Building Grant for Video and Editing Equipment for the Potter Park Zoo

Submitted by: Ingham County Parks & Recreation Commission

Committees: LE ____, JD ____, HS ____, CS X, Finance X

Summary of Proposed Action:

The staff of the Potter Park Zoo applied for a Lansing Public Access Capacity Building Grant in the amount of \$25,000. The grant is funded by the City of Lansing’s Public, Education, and Government (PEG) Fund which consists of revenue collected from cable subscribers via a 2% PEG fee which is used to fund public access channels.

The proceeds of this grant are in the form of video, audio, and editing equipment purchased by the City of Lansing’s Office of Community Media and enables local organizations to contribute content to the community media outlets. Potter Park Zoo staff identified preferred equipment based on the Zoo’s need to produce content for the internet and public access television.

In addition to equipment, the grant provides access to one hour of public access content programming time for a 24 month period (after the 24 month period no contributed staff production time is required). The Zoo will provide staff time to produce content as the County’s “contribution” to the grant program. The hours each month will be filled with a mix of Zoo and Zoo Society employees, as well as interns from Lansing Community College. After 24 months of providing content to the Office of Community Media, we will have no further obligations in using the equipment, but will most likely want to continue as it is a great way to promote Zoo programs, events, guest speakers, and animal collections at the Zoo.

The Potter Park Zoo Board supported the acceptance of this grant with resolutions passed at its September meeting. The resolution will run concurrent with the Parks & Recreation Commission meeting.

Financial Implications:

Funds will not be disbursed to grant recipients directly. Equipment is purchased by the City of Lansing’s Office of Community Media. No matching funds are necessary; however, staff time at the production level is considered a contribution to the grant program.

Other Implications: None.

Staff Recommendation: MAL X JLN ____ TL ____ TM ____ JC ____

Staff recommends approval of the resolution.

INGHAM COUNTY PARKS DEPARTMENT

121 E. Maple Street, P.O. Box 178, Mason, MI 48854
(517) 676-2233; Fax (517) 244-7190

MEMO

DATE: September 9, 2010
TO: Financial Services
FROM: Willis Bennett, Parks Director
RE: Lansing Public Access Capacity Building Grant Award Notification

Per a directive received in April of 2010 this memo serves as notification to Financial Services of the award of a grant to the Potter Park Zoo.

NAME OF AGENCY AWARDING GRANT:

- Lansing Public Access Capacity Building Grant

DOLLAR AMOUNT AND TIME PERIOD OF THE GRANT:

- Up to \$25,000 in video and audio editing equipment to be purchased by the City of Lansing Office of Community Media for the Potter Park Zoo
- Time period – For 24 months the Zoo provides staff time to produce content as the County’s “contribution” to the grant program. The hours each month will be filled with a mix of Zoo and Zoo Society employees, as well as interns from Lansing Community College. After 24 months of providing content to the Office of Community Media, we will have no further obligations in using the equipment, but will most likely want to continue as it is a great way to promote Zoo programs, events, guest speakers, and animal collections in general.

AMOUNT OF THE GRANT AWARD:

- Up to \$25,000 in video and audio editing equipment purchased by the City of Lansing Office of Community Media (amount dependent upon actual cost of specified equipment show in attached listing).

BUDGET SUMMARY FOR THE GRANT:

- The funds will be used to purchase specified video and audio equipment.
- Funds will not be disbursed to grant recipients directly. The equipment will be purchased by the City of Lansing Office of Community Media for the Potter Park Zoo.

CONTACT PERSON:

- Karen Fraser, Parks Financial Coordinator

Encl: Copy of Grant
Equipment List

Lansing Public Access Capacity Building Grant – Producing Organization

Contact information –

Potter Park Zoo
1301 S. Pennsylvania Ave.
Lansing, MI 48912

Jake Pechtel
Online Marketing Specialist
517.342.2769
jpechtel@ingham.org

Background –

Mission and Nature of Organization

The Potter Park Zoological Gardens is a 20-acre zoo located in the capital city of Lansing, Michigan within Lansing's Potter Park. The facility, which is open 364 days a year, is nestled in a mature oak forest adjacent to the Red Cedar River. The zoo is home to over 100 species of animals, many of which are threatened or endangered, including Amur tigers, red pandas, Bali minah birds, snow leopards, tamarin monkeys, bongos and more. As a fully accredited Association of Zoos and Aquariums (AZA) member, Potter Park Zoo is committed to making significant contributions to mid-Michigan through conservation education that encourages responsible stewardship of the habitats supporting wildlife.

The mission of the Potter Park Zoological Gardens is to provide an engaging and educational visitor experience by promoting responsible community and global stewardship through the welfare and conservation of animals and their habitats.

History

This year, Potter Park Zoo is celebrating its 90th birthday. Though the Park was originally founded in 1915 from a land donation from J. W. and Sarah Potter, it was not officially recognized as a zoo until 1920 when a herd of Elk arrived from Moore's Park. Later that year, Charles Davis bestowed several other animals to the Zoo, including a bear, a pair of raccoons, and several deer.

The first building, the Bird House, later renamed the Bird and Reptile House, was completed by the Works Progress Administration (WPA) in 1929. Construction on the Lion House was completed in 1930 and Monkey Island (now the Bighorn Sheep exhibit) followed in 1936, despite the financially tough years of the Great Depression. Additional exhibits were added in the 1940s including the Aviary in 1941, and the barnyard in 1949.

During the next several decades the Zoo continued to grow, as new exhibits were built and older exhibits were renovated to meet the needs of the expanding animal collection. In 2006, Ingham County voters overwhelmingly approved a millage to support Potter Park Zoo. In the following year Ingham County officially took over management of both the Zoo and park from the City of Lansing.

Programs

The educational programming offered at the Zoo is designed to appeal to multiple age groups. Programming offered includes: themed guided tours, outreaches (located off of Zoo grounds), overnights, Zookambi (summer zoo school classes), Big Zoo Lesson, girl scout patch programs, Guest lecture series, VEZU (Vets, Education, Zoos & yoU), Distance learning program, and University lectures. In 2008 Potter Park Zoo became the host of a new High School Zoo and Science program – one of only a few in the nation to take place in a zoological institution.

The zoo's conservation and education messages include: importance of biodiversity, role of zoos in conservation, environmental enrichment components of habitats and ecosystems, wildlife behaviors (reproduction, parental care, and predator-prey), animal adaptations, positive accumulative effects of individual actions on the environment and water conservation and quality.

The messages are developed by the education staff in cooperation with the Education Committee of the Potter Park Zoological Society, Mid-Michigan K-12 educators, Michigan State University and Michigan Department of Natural Resources. Conservation messages, along with their associated concepts and information, provide the framework for the bulk of the educational efforts and are intergraded in the various education programs offered by the Zoo. All education programming is correlated to the state of Michigan science curriculum benchmarks and standards. The messages and concepts are developed with consideration of past, current and future wildlife conservation issues.

Programming –

The high-level programming concepts of Potter Park Zoo are not too dissimilar from our social media strategy; promote involvement and the informal learning environment that the Zoo provides to the community. Below are the following categories we'll focus our programming on.

Animal Content: We intend to dedicate a large portion of the content each month to our exotic and domestic animal collection by profiling individual species, or in some cases, individual animals. The profiles will include footage of the animals exhibiting natural behaviors as well as training and enrichment sessions when available. Voice over data about the animals can be provided by a number of Zoo and Zoo Society staff including our Education Director, zookeepers, or docents and volunteers. We'll select the content specialist who has the most familiarity with each animal.

Education Programs: In addition to the obvious animal based content, we have an opportunity to showcase our outstanding education programs. Footage will be taken directly from one of our many on site classrooms and offsite during an outreach program. The programming of these classes will range from animal care and introductions to diets and wild behavior patterns.

The People and the Place: A lot of expertise and dedication goes into running the Zoo, and we'll show that by occasionally profiling job types, and behind the scenes management of our animal collection. Potter Park Zoo is home to an on site Veterinarian, a Veterinarian Technician and a residency program (which is only one of nineteen in the world); all of which are involved in the day to day care of our animals. Our keeper staff also houses several area specializations that can be featured. This will be a great way to teach our community just how much goes in to the running of our small zoo, as well as career paths that can lead you into zoology.

Miscellaneous: There are a number of great one off and short segments that we can produce to be included in our content programming. This can be anything from guest speakers and special events, to tips and information for your next visit to Potter Park Zoo. Since capturing memories is such a large portion of visiting any park or zoo, we plan on giving tips for getting the most out of your wildlife photo and video opportunities (which is one of the reasons there is a still camera in the products section of the proposal).

Purpose –

The purpose of Potter Park Zoo's content is simple; take the Zoo experience to those who cannot attend it and remind others that Lansing is home to an excellent resource for wildlife education. If you live in Ingham County, this really is your Zoo. We intend to show our community that you don't always have to travel to see what's from a far away place, as well as the bounty of opportunities that exist to learn more and get involved with wildlife all over the world.

Producers –

Dennis A. Laidler has over twenty-five years of extensive and diverse experience in natural resources and education. He has served as the Potter Park Zoological Society’s Education Curator since 2000. He is responsible for managing all education efforts of the zoo, recruiting and training the docents, and designing, developing and implementation of all zoo education programming. During his time at the zoo, Mr. Laidler has implemented the BIG Zoo Lesson education model with Margaret Holtschlag, has correlated all of the zoo’s education programs to meet State of Michigan Education standards and has developed the zoo’s distance learning programs.

Jake Pechtel is an expert on connecting with tech-savvy consumers, early adopters, and generation x and y consumer segments. He has a decade of experience in digital entertainment and communications, and has built and managed relationships for companies ranging from startup to Fortune 100 such as AT&T Mobility, Capcom Entertainment, Virgin US, Digital Chocolate and Dreamworks Animation. Recently he has created a fresh community for Potter Park Zoo, which has brought new awareness along with an increase in visitors to the park.

Name	Duties	Total hours per month	Costs
Dennis Laidler	Hosting educational programming, voiceover work, and presenting animals to be featured during monthly segment	10	10 hours x \$20 x 26 months \$5,200
Jake Pechtel	Overseeing production, planning the content, developing scripts, promoting content, and reviewing final production	15	15 hours x \$20 x 26 months \$7,800
		Total	\$13,000

Partners – list them and describe their role

Potter Park Zoological Society - The Zoo will be working with the educational staff of the Society to develop content for each monthly segment (including guest appearances and behind-the-scenes look at the education programming at the Zoo).

Safeguards –

Only a few people will have access to this equipment and each person has a background in elements of video production. This background will speed up the familiarization process with all of the equipment and usage. The Zoo, through the County, also has access to an internal IT department for assistance with maintenance.

The equipment would be stored within a locked office in the Potter Park Zoo Welcome Center. The building itself requires a key-card entry for all side exits and for entry afterhours. During business hours the door by the front desk is open but is continually monitored by the Admissions Supervisor. Potter Park Zoo also maintains a security team of 6 individuals who continually monitor the Zoo and facilities within – schedules are setup so that there is always security or personnel on the premise. Each building is protected by Guardian Alarm systems and the entire perimeter of the zoo is fenced in; entry requires a gate card unless during business hours where only the front admissions gate remains open where staff monitors entry.

In the event that an alarm is triggered, Guardian Alarm immediately notifies the Zoo security staff. The security staff member contacts the Zoo Director and then proceeds to the building in questions to do a perimeter check. Pending no obvious signs of forced entry they proceed to check out the building. If the security guard finds signs of a break in they immediately contact the Lansing Police Department.

Throughout the year there will also be opportunities to film offsite in connection with the Zoo's partnership with Michigan State University. If the need to transport the equipment off-site arises, dedicated zoo vehicles already equipped to transport small animals will be available for usage.

Support –

Potter Park Zoo will be seeking a video production intern to assist in the creation and production of the Zoo's monthly television segments. Our plans are to develop an outreach program utilizing Lansing Community College and Michigan State University to provide undergraduate students with real-world experience.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF
A LANSING PUBLIC ACCESS CAPACITY BUILDING GRANT
FOR VIDEO AND EDITING EQUIPMENT FOR THE POTTER PARK ZOO**

WHEREAS, the Potter Park Zoo staff applied for a Lansing Public Access Capacity Building Grant in the amount of \$25,000; and

WHEREAS, the grant is funded by the City of Lansing's Public, Education, and Government (PEG) Fund which consists of revenue collected from cable subscribers via a 2% PEG fee which is used to fund public access channels; and

WHEREAS, the proceeds of this grant are in the form of video, audio, and editing equipment purchased by the City of Lansing Office of Community Media and enables local organizations to contribute content to the community media outlets; and

WHEREAS, Potter Park Zoo staff identified preferred equipment based on the Zoo's need to produce content for the internet and public access television; and

WHEREAS, no matching funds are necessary, however, staff time at the production level is considered a contribution to the grant program; and

WHEREAS, in addition to equipment, the grant provides access to one hour of public access content programming time for a 24 month period (after the 24 month period no contributed staff production time is required); and

WHEREAS, this grant provides a great way to promote the programs, events, guest speakers, and animal collections at the Zoo; and

WHEREAS, the Potter Park Zoo Board and the Ingham County Parks & Recreation Commission supported the acceptance of this grant with resolutions passed at their September meetings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the Lansing Public Access Capacity Building grant and approves entering into a contract to purchase the specified audio, video, and editing equipment.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson is authorized to sign any project agreements consistent with this Resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this Resolution after approval as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE September 10, 2010

Agenda Item Title: Resolution to Accept \$275,000 Grant Award from the Michigan Department of Community Health to Provide Continuum of Care Services to Persons Infected with HIV/AIDS and to Establish an Assistant Social Worker Position to Carry Out the Grant Required Functions

Submitted by: Health Department

Committees: LE ____, JD ____, HS X , CS X , Finance X

Summary of Proposed Action:

This resolution authorizes the acceptance of a \$275,000 award from the Michigan Department of Community Health to provide continuum of care services to persons infected with HIV/AIDS in the 2010/2011 fiscal year. This is the annual Ryan White funding. This year's grant includes an increase of \$75,000 to support a full-time Assistant Social Worker (ICEA PRO5).

The person in this position will provide resource and referral services for HIV/AIDS patients, help them get access to and correctly use their medications, get help with basic needs like housing and food, and get other needed medical, dental and mental health care services.

Financial Implications:

See above.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
County Services Committee
Finance Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: September 16, 2010

Subject: Recommendation to accept a Grant award from the Michigan Department of Community Health to Provide Continuum of Care Services to Persons Infected with HIV/AIDS and to Establish an Assistant Social Worker Position to Carry out the Grant Required Functions.

In July 2010, Ingham County Health Department (ICHHD) was awarded \$275,000 by the Michigan Department of Community Health to provide continuum of care services to persons infected with HIV/AIDS in the 2010/2011 fiscal year. This is our annual Ryan White funding. This year's grant includes an increase of \$75,000 to support a full-time Assistant Social Worker (ICEA PRO5).

The person in this position will provide resource and referral services for HIV/AIDS patients, help them get access to and correctly use their medications, get help with basic needs like housing and food, and get other needed medical, dental and mental health care services.

I recommend that the Board adopt the attached resolution and accept the \$275,000 grant award from the Michigan Department of Community Health and create the associated position to carry out the grant required functions.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Tony Lindsey w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT \$275,000 GRANT AWARD FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH TO PROVIDE CONTINUUM OF CARE SERVICES TO PERSONS INFECTED WITH HIV/AIDS AND TO ESTABLISH AN ASSISTANT SOCIAL WORKER POSITION TO CARRY OUT THE GRANT REQUIRED FUNCTIONS

WHEREAS, Ingham County Health Department applied for and received a \$275,000 grant through the Michigan Department of Community Health to provide continuum of care services to persons infected with HIV/AIDS; and

WHEREAS, in order to carry out the grant required functions an Assistant Social Worker position is required; and

WHEREAS, the grant award is for the 2010/2011 fiscal year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the \$275,000 grant from the Michigan Department of Community Health to provide continuum of care services to persons infected with HIV/AIDS.

BE IT FURTHER RESOLVED, a full-time Assistant Social Worker (ICEA PRO 5) position is established and a computer for this position is authorized for purchase.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the Health Department's budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreements after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE September 10, 2010

Agenda Item Title: Resolution to Amend Resolution #10-268

Submitted by: Health Department

Committees: LE ____, JD ____, HS X, CS X, Finance X

Summary of Proposed Action:

This resolution amends resolution #10-268 which accepted \$100,000 grant award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and created associated positions to carry out the grant required functions.

In error, the resolution created a new .1 FTE Health Educator position. In fact, a .25 FTE Health Educator was funded and is required to fulfill the grant. This .25 FTE will be added to an existing .50 FTE Health Educator position (601362) to create a .75 FTE Health Educator position.

The .75 FTE Health Educator will support the medical team at Willow by following up with patients on health and behavioral issues, and will do community outreach including adolescent health education and promotion and promoting health education with school staff.

Financial Implications:

The financial terms and conditions remain unchanged from Resolution #10-268. The .25 FTE Health Educator that is added is grant funded and was budgeted for in the original project.

Other Implications:

All other terms and conditions of Resolution #10-268 will remain unchanged.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
County Service Committee
Finance Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer

DATE: September 16, 2010

RE: Recommendation to Amend Resolution #10-268

On August 24, 2010, the Board of Commissioners adopted Resolution #10-268 which accepted \$100,000 grant award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and create associated positions to carry out the grant required functions.

In error, the resolution created a new .1 FTE Health Educator position. In fact, a .25 FTE Health Educator was funded and is required to fulfill the grant. This .25 FTE will be added to an existing .50 FTE Health Educator position (601362) to create a .75 FTE Health Educator position.

The .75 FTE Health Educator will support the medical team at Willow by following up with patients on health and behavioral issues, and will do community outreach including adolescent health education and promotion and promoting health education with school staff.

I recommend that the Board adopt the attached Resolution and amend Resolution #10-268 to add an additional .25 FTE Health Educator position to an existing .50 FTE Health Educator resulting in a .75 FTE.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A \$100,000 GRANT AWARD FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR THE SCHOOL WELLNESS PROGRAM AT WILLOW HEALTH CENTER AND CREATE ASSOCIATED POSITIONS TO CARRY OUT THE REQUIRED GRANT FUNCTIONS

RESOLUTION #10-268

WHEREAS, Ingham County Health Department applied for and received a \$100,000 grant through the Michigan Department of Community Health to implement a pilot School Wellness Program at Willow Health Center; and

WHEREAS, in order to carry out the grant required functions Health Center Nurse and Health Educator positions are required; and

WHEREAS, the program will coincide with the 2010-2011 school year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts \$100,000 grant from the Michigan Department of Community Health to implement a pilot School Wellness program at Willow Health Center, to coincide with the 2010/2011 school year.

BE IT FURTHER RESOLVED, a .75FTE Health Center Nurse position and a .1FTE Health Educator position are created and computers for these positions are authorized for purchase.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the Health Department's 2010 Budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any agreements consistent with this resolution, after review by the county attorney.

HUMAN SERVICES: Yeas: McGrain, Davis, Tennis, Nolan, Vickers

Nays: None **Absent:** Koenig **Approved 8/16/10**

FINANCE: Yeas: Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan

Nays: None **Absent:** None **Approved 8/18/10**

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #10-268

WHEREAS, Resolution #10-268 accepted \$100,000 grant award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and created associated positions to carry out the grant required functions; and

WHEREAS, the Health Educator position was created at .1FTE in error; and

WHEREAS, the funds require the addition of a .25FTE Health Educator position; and

WHEREAS, the Health Department will combine the additional .25FTE with an existing .50FTE Health Educator position (601362) resulting in a .75FTE position.

THEREFORE BE IT RESOLVED, Resolution #10-268 is amended to add a .25FTE Health Educator position.

BE IT FURTHER RESOLVED, the Health Department will combine the new .25FTE with an existing position resulting in a .75 FTE Health Educator position.

BE IT FURTHER RESOLVED, all other terms and conditions of Resolution #10-268 will remain unchanged.

RESOLUTION STAFF REVIEW

DATE September 10, 2010

Agenda Item Title: Resolution to Create a Physician Assistant Position

Submitted by: Health Department

Committees: LE ____, JD ____, HS X , CS X , Finance X

Summary of Proposed Action:

This resolution creates a Physician Assistant Position. Several positions were created as part of the New Access Point (NAP) award in Resolution #09-101. One of the newly created provider positions was that of a Nurse Practitioner. This position was posted in November 2009, and to date there have been no qualified applicants. To assist in filling this vacant provider position, the Health Department requested of the County’s Human Resources Department the creation a Physician Assistant position. Such a position would broaden the market within which the Department could search for a qualified provider. The position will then be posted as both a Nurse Practitioner/Physician Assistant. This will enable us to fill the vacancy with the most qualified applicant regardless of whether it is a Nurse Practitioner or a Physician Assistant.

Financial Implications:

Below is a cost comparison between the proposed Physician Assistant Position (MCF 12), and the Nurse Practitioner Position (MNA 6).

2010 Personnel Cost Projection

	Max Comp.	MCF12		Max Comp.	MNA6
		Step 5			Step 5
704000	Salary	82,015	704000	Salary	\$82,795
720000	Longevity	<u>1,800</u>	720000	Longevity	<u>1,800</u>
	Wages	<u>\$83,815</u>		Wages	<u>\$84,595</u>
715000	FICA&med	6,412	715000	FICA&med	6,472
716020	Hlth &Surchrg	14,263	716020	Hlth &Surchrg	14,268
716100	Dental	828	716100	Dental	828
716200	Vision	111	716200	Vision	111
717000	Life Insurance	126	717000	Life Insurance	76
718000	Retirement	13,570	718000	Retirement	6,861
722000	Workers Comp	712	722000	Workers Comp	719
717100	Disability	159	717100	Disability	161
714000	Unemployment	838	714000	Unemployment	846
716040	Health Ins Trust	838	716040	Health Ins Trust	846
722600	CARES	<u>33</u>	722600	CARES	<u>33</u>
	Total	\$121,706		Total	\$115,815

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
County Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer

DATE: September 16, 2010

RE: Recommendation to create a Physician Assistant Position

On February 26, 2009, the Health Department was awarded a New Access Point (NAP) grant by the Health Resources and Services Administration, U. S. Department of Health and Human Services. Several positions were created as part of this grant award in Resolution #09-101. These new positions are to support increased access to health care and expanded hours within the Community Health Center Network (CHCN). In order to increase hours and access to care the grant requires us to increase the number of providers. One of the newly created provider positions was that of a Nurse Practitioner (Position No. 601415). This position was posted in November, 2009, and to date there have been no qualified applicants. The shortage of Nurse Practitioners is a universal issue not just one felt locally.

The Health Department discussed the lack of applicants with the Michigan Nurses Association (MNA) early spring to ask for assistance in marketing the position. This strategy, as well as increased marketing of the position, has failed to yield qualified applicants while the demand for available appointments within the CHCN continues to increase. Ultimately, ICHD is unable to assist in meeting the increased demand for health care within the community due this vacancy.

To assist in filling this vacant provider position, the Health Department requested of the County's Human Resources Department the creation a Physician Assistant position. Such a position would broaden the market within which the Department could search for a qualified provider. After reviewing the Job Analysis Questionnaire, Human Resources has recommended a Physician Assistant position at an MCF 12 and developed a job description. The Physician Assistant job description is attached to this memo. The salaries for a Physician Assistant and a Nurse Practitioner (MNA Grade 6) are comparable. The 2010 salary range for a Physician Assistant is \$67,654 - \$81,203, and the 2010 salary range for a Nurse Practitioner is \$68,291 - \$81,975.

I recommend that the Board adopt the attached resolution to create a Physician Assistant position. We are requesting to post Position #601415 as both a Nurse Practitioner/ Physician Assistant. This will enable us to fill the vacancy with the most qualified applicant regardless of whether it is a Nurse Practitioner or a Physician Assistant.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment

**INGHAM COUNTY
JOB DESCRIPTION**

PHYSICIAN ASSISTANT- CHC

General Summary:

Under the supervision of and in collaboration with a staff physician, and under the management of the Medical Director for Community Health Services, the function of a Physician Assistant is to provide primary health care services to individuals of all ages as a member of the health team assigned to the health centers. The Physician Assistant will also receive administrative supervision from a Community Health Center Supervisor.

Essential Functions:

1. Obtains complete medical history and physical data on patients. Performs complete physical exams, assessments and records findings.
2. Makes independent provider judgments, collaborating with physician in managing acute and long term medical needs of patients, as appropriate. Manages medical emergencies.
3. Maintains and reviews patient records, charts and other pertinent information. Maintains patient confidentiality.
4. Orders appropriate laboratory and diagnostic procedures. Reports test and examination results.
5. Synthesizes data to determine preliminary diagnosis and therapeutic plan consistent with current medical practice. Utilizes the principles of prevention and promotes health and wellness.
6. Per licensing guidelines, administers medications and injections according to physician direction and protocols. Instructs patient and family regarding medications and treatment instructions, health maintenance, illness prevention, normal behavior, social and physical growth and development.
7. Refers patients to other health care professionals, specialists, clinics and community resources to meet patient and family needs.
8. Provides telephone consultation, follow-up phone calls and triage patient phone calls.
9. Demonstrates ongoing professional growth through participation in relevant educational endeavors and appropriate associations.
10. Attends required meetings and participates in committees as requested.
11. Complies with all agency policies and procedures concerning departmental compliance including privacy of protected health information.
12. Participates in the after hours on-call system.

13. Participates as a preceptor and role model for medical and nursing students and practitioners in training.
14. Collaborates and consults with supervising physician and peers.
15. May perform procedures at the discretion of the Medical Director as assigned, e.g., Quality Improvement or Utilization review activities.

Other Functions:

- Performs other duties as assigned
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description.

(The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.)

Employment Qualifications:

Education: Masters Degree and graduate of an accredited Physician Assistant program with National Board Certification (PAC).

Experience: 3-5 years of Physician Assistant experience required.

Other Requirements: Licensed to practice as a PA in the state of Michigan and CPR certification must be kept current and applicable.

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.)

Physical Requirements:

- Ability to lift and carry up to 50 lbs.
- Ability to enter and access information from a computer.
- Ability to stand, sit or walk for prolonged periods of time.
- Ability to bend, stoop, kneel and crouch to assess patients and/or retrieve records and files.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Working Conditions:

- Works in office and clinic conditions.
- Often works under very disruptive and stressful conditions.
- Exposure to communicable disease, blood and other bodily fluids.

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CREATE A PHYSICIAN ASSISTANT POSITION

WHEREAS, in 2009 the Health Department was awarded a New Access Point (NAP) grant from the Health Resources and Services Administration, U. S. Department of Health and Human Services, to support increased access to health care and expanded hours within the Community Health Center Network (CHCN); and

WHEREAS, as required by the grant, several health care provider positions were created in Resolution #09-101 in order to realize the access to health care goals of the grant; and

WHEREAS, one of the provider positions created was that of a Nurse Practitioner which has been vacant since it was posted in November 2009; and

WHEREAS, despite its own best efforts and assistance from the Michigan Nurses Association, the Health Department has been unable to fill the position; and

WHEREAS, the Health Department cannot meet the requirements of the NAP grant nor the health care needs of the community due to this provider vacancy; and

WHEREAS, the Health Department requested of the County's Human Resources Department the creation of a Physician Assistant position to broaden the market from which the County can secure a qualified provider; and

WHEREAS, Human Resources has created a job description for a Physician Assistant and has recommended the position an MCF 12 with a 2010 salary range of \$67,654 to \$81,203.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of a Physician Assistant position.

BE IT FURTHER RESOLVED, that the Physician Assistant position will be an MCF 12 with a 2010 salary range of \$67,654 to \$81,203.

BE IT FURTHER RESOLVED, that position #601415 continue to be posted as a Nurse Practitioner and a Physician Assistant vacancy.

BE IT FURTHER RESOLVED, that the position be filled with the most qualified applicant regardless of whether it is a Nurse Practitioner or a Physician Assistant.

County of Ingham

121 East Maple Street · P.O. Box 319 · Mason, Michigan 48854 · Fax: (517) 676-7230

Facilities Department

Rick Terrill
Director
Phone: (517) 676-7312



Managers
Michael Hughes
Phone: (517) 676-8232
Michael Pathfinder
Phone: (517) 887-4484

To: Ingham County Board of Commissioners
From: Rick Terrill
Date: September 8, 2010
Re: In State Travel

Dear Commissioners,

I am requesting that Mike Hughes (Facilities Manager) and myself attend the Construction and Maintenance Institute (CMI) conference in Dearborn Michigan on October 5-7, 2010. The total approximate cost would be \$500. I was able to get them to waive the \$175 per person registration fee. The funds would come out of the Employee Training & Improvement account.

This conference is centered around professionals that work in the construction as well as maintenance fields, who work within prison systems, jails, and court facilities. I have attached a copy of the Conference Agenda in the event you have any questions.

Thank you,

Rick Terrill

Rick Terrill
Ingham County Facilities Director

RESOLUTION STAFF REVIEW

DATE September 03, 2010

Agenda Item Title: Resolution Authorizing Modification to the Vacation Provision of the Managerial/Confidential Personnel Manual for 2010 and 2011

Submitted by: Human Resources Department, T. A. Lindsey, Human Resources Director

Committees: LE___, JD___, HS___, CS_ X_, Finance ___ X__

Summary of Proposed Action:

Update vacation procedural treatment language consistent with a recent Legal Opinion.

Financial Implications: The costs are dependent upon the value of an individual's vacation at the time of separation (number of hours x hourly rate = gross amount).

Other Implications: Compliance with existing law.

Staff Recommendation: MAL___ JLN___ TL_ X__ TM___ JC___

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING MODIFICATION TO THE VACATION PROVISION OF THE
MANAGERIAL/CONFIDENTIAL PERSONNEL MANUAL FOR 2010 AND 2011**

WHEREAS, Resolution #09-054, authorized certain benefit and compensation modifications to the Managerial/Confidential Personnel Manual; and

WHEREAS, a vacation processing procedural difficulty was discovered; and

WHEREAS, Ingham County shall comply with existing law.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Managerial/Confidential Personnel Manual by removing:

~~6. — An employee whose service terminates before the completion of six (6) months of work shall receive no vacation pay. An employee who has worked over six (6) continuous months will receive a lump sum payment for any unused vacation due him/her providing a two (2) week written notice is given.~~

And replacing with the following:

6. Where an employee accrues vacation based upon hours worked and is considered to be vested because the employee is eligible to utilize the accrued vacation as a form of time off with pay, then the vacation accrued through the termination date in the event the employee is involuntarily terminated by the employer is subject to payment limited to the allowable maximum.

RESOLUTION STAFF REVIEW

DATE September 1, 2010

Agenda Item Title: Resolution to Approve the Purchase of an AT&T T-1 Circuit from the Ingham County Sheriff's Office to Delhi Township

Submitted by: Management Information Services

Committees: LE ____, JD ____, HS ____, CS X, Finance X

Summary of Proposed Action:

This resolution would authorize an agreement with AT&T for a T-1 circuit for the Sheriff's Office/Delhi Division from the State of Michigan MiDeal Co-operative Contract. The Ingham County Sheriff's Office circuit connecting their Delhi Township division office is expiring.

Financial Implications:

The T-1 circuit would be \$335.00 per month or \$4,020.00 annually. The T-1 circuit would be purchased from the State of Michigan MiDeal Co-operative Contract (#2003-1118-0951) for a period of three years, for a total cost of \$12,060.00, to be paid from Telephone Communications Fund (636-26600921050).

The new agreement would result in a total cost savings over three years of \$4,258.80.

Other Implications: None.

Staff Recommendation: MAL X JLN __ TL __ TM __ JC __
Staff recommends approval of the resolution.

Agenda Item 9a

To: Board of Commissioners
From: Tom Shewchuk, Director Management Information Services
CC: Jim Hudgins
Date: August 20, 2010
Re: T-1 circuit for the Sheriff's Office/Delhi Township Division

Dear Commissioners,

The current AT&T contract for the T-1 connection from our Sheriff's Office to the Delhi Division is expiring. This connection provides the deputy's computer and phone access to the Ingham County network. The Sheriff's Office has decided the current T-1 is adequate for their needs and would like to continue with this circuit. AT&T holds all other county circuits and I am recommending we enter into an agreement with AT&T through the State of Michigan co-operative contract for 3 years at \$335.00 per month. This reflects a total cost savings of \$4,258.90 over the term of the contract.

Sincerely,

Tom

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF AN AT&T T-1 CIRCUIT FROM THE INGHAM COUNTY SHERIFF'S OFFICE TO DELHI TOWNSHIP

WHEREAS, the Ingham County Sheriff's Office currently has a AT&T T-1 circuit connecting their Delhi Township division office; and

WHEREAS, the contract for this T-1 circuit is expiring and needs to be renewed in order to maintain connectivity to the Ingham County network; and

WHEREAS, Management Information Services (MIS) worked with the Sheriff's Office and they decided to replace the T-1 circuit with an identical circuit; and

WHEREAS, the current monthly cost for this circuit is \$453.30 per month or \$5,439.60 annually, and the new monthly rate for the T-1 circuit would be \$335.00 per month or \$4,020.00 annually, for a total cost savings over three years of \$4,258.80; and

WHEREAS, MIS is recommending the purchase of the T-1 circuit to Delhi Township from the State of Michigan MiDeal Co-operative Contract (#2003-1118-0951) for a period of three years, for a total cost of \$12,060.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a three year agreement with AT&T for the purchase of a T-1 circuit in the amount of \$12,060.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the county's Telephone Communications Fund (636-26600921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE September 1, 2010

Agenda Item Title: Resolution to Approve the Purchase of a PRI/ISDN Circuit for MIS from AT&T

Submitted by: Management Information Services

Committees: LE____, JD____, HS____, CS X__, Finance X__

Summary of Proposed Action:

This resolution would authorize entering into an existing AT&T contract for a PRI/ISDN under the State of Michigan MiDeal Co-operative Contract. A new PRI/ISDN would allow the migration of the Fair, District Court and Parks Departments off the Avaya phone system to the new Cisco IP phone system. Currently, both systems route calls through the Avaya system and the goal would be to move all routing through the Cisco system and ultimately eliminate the Avaya system.

Financial Implications:

Purchase of the PRI/ISDN circuit under the State of Michigan MiDeal Co-operative Contract (#2003-1118-0951) would be for a period of 31 months. The monthly charge for the new circuit is \$460.00 per month for a total cost of \$14,260.00.

Other Implications:

The PRI/ISDN circuit will be amended to the County's existing AT&T PRI/ISDN contract (Resolution #10-072) and be pro-rated to coincide with the termination date of that contract.

Staff Recommendation: MAL X__ JLN ____ TL ____ TM____ JC ____

Staff recommends approval of the resolution.

Ingham County Management Information Services
Tom Shewchuk, Director - Email: tshewchuk@ingham.org

121 E. Maple Street, Mason, MI 48854
Phone: (517) 676-7373 FAX: (517) 676-7396

To: Board of Commissioners
From: Tom Shewchuk, Director Management Information Services
CC: Jim Hudgins
Date: August 20, 2010
Re: PRI/ ISDN circuit for MIS

Dear Commissioners,

Currently MIS is working with the Fair, District Court, and Parks to migrate them off our Avaya phone system to the new Cisco IP phone system. In order to do this MIS needs a new PRI/ISDN circuit so we can migrate these departments. Currently both systems route calls through the Avaya system and our goal is to move all routing through the Cisco system and ultimately eliminate the Avaya system. We already have an AT&T State of Michigan contract for all the County's PRI/ISDN circuits and I am requesting we amend this circuit to the contract. There are 31 months remaining on the current contract and the monthly charge for the new circuit is \$460.00 per month or a total cost of \$14,260.00.

Sincerely,

Tom

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A PRI/ISDN CIRCUIT FOR MIS FROM AT&T

WHEREAS, the MIS Department has a need for a PRI/ISDN circuit to assist Parks, District Court and the Fair in the migration to a Cisco IP phone system; and

WHEREAS, this PRI/ISDN is needed to route calls in and out of the Cisco system instead of the current Avaya system; and

WHEREAS, the monthly cost for the PRI/ISDN circuit is \$460.00 per month or \$5,520.00 annually; and

WHEREAS, the PRI/ISDN circuit will not be needed at the conclusion of the AT&T contract; and

WHEREAS, this PRI/ISDN circuit will be amended to our existing AT&T PRI/ISDN contract (Resolution #10-072) and be pro-rated to coincide with the termination date of that contract; and

WHEREAS, MIS is requesting approval for the purchase of the PRI/ISDN circuit from the State of Michigan MiDeal Co-operative Contract (#2003-1118-0951) for a period of 31 months for a total cost of \$14,260.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an existing AT&T contract for 31 months for a PRI/ISDN circuit in the amount of \$14,260.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the County's Telephone Communications Fund (636-26600921050).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE September 2, 2010

Agenda Item Title: Resolution to Approve a Maintenance Agreement with Nationwide Power for the Uninterruptible Power Supply Unit in the Ingham County Data Center

Submitted by: Management Information Services Department

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action:

The resolution authorizes entering into a maintenance agreement with Nationwide Power for an uninterruptible power supply (UPS) in the Ingham County Data Center. The UPS in the Data Center is a critical component to the County's network that keeps systems running in the case of a power failure.

Financial Implications:

Contract with Nationwide Power is for a three year period, at a total cost of \$7,290.00, to be paid from the County's Network Fund (245-25810-932030).

Annual savings of \$5,405.00 and a three-year savings of \$16,215.00.

Other Implications:

Three companies submitted an annual pricing for a three-year agreement and Nationwide Power was the lowest bidder.

Staff Recommendation: MAL __X__ JLN ____ TL ____ TM____ JC ____

Staff recommends approval of the resolution.

Ingham County Management Information Services
Tom Shewchuk, Director - Email: tshewchuk@ingham.org

121 E. Maple Street, Mason, MI 48854
Phone: (517) 676-7373 FAX: (517) 676-7396

To: Board of Commissioners
From: Tom Shewchuk
CC: Jim Hudgins
Date: September 2, 2010
Re: Uninterruptible Power Supply (UPS) Maintenance Agreement

Dear Commissioners,

The UPS in the Ingham County Data Center is a critical component to our network that keeps our systems running in the case of a power failure. The current maintenance agreement for our UPS is about to expire. MIS sought 3 proposals and all 3 vendors provided similar service response times, parts availability, and maintenance. Below are the 3 companies and their annual pricing for a 3-year agreement:

- Nationwide Power - \$2,430.00
- Storage Battery Systems - \$2,986.66
- Emerson Network Power - \$8,295.00

The main distinguishing factor between the three vendors was price. After careful consideration I am recommending we enter into a 3-year maintenance agreement with Nationwide Power. By doing so, Ingham County will realize a \$16,215.00 cost savings over a 3-year period.

If you have any questions please feel free to contact me.

Sincerely,

Tom

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE A MAINTENANCE AGREEMENT WITH NATIONWIDE POWER
FOR THE UNINTERRUPTIBLE POWER SUPPLY UNIT IN THE
INGHAM COUNTY DATA CENTER**

WHEREAS, the current maintenance agreement for the Uninterruptible Power Supply (UPS) in the Ingham County Data Center is up for renewal; and

WHEREAS, the UPS is a critical component in the MIS Data Center that keeps computer systems running in the case of a power failure; and

WHEREAS, MIS sought and reviewed three proposals and after careful consideration recommend Nationwide Power for a three year maintenance agreement; and

WHEREAS, the annual cost of our current agreement is \$7,835.00 and the cost of the new agreement will be \$2,430.00 for an annual savings of \$5,405.00 and a 3-year savings of \$16,215.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes entering into a maintenance agreement with Nationwide Power for a three year period at a total cost of \$7,290.00, to be paid from the county's Network Fund (245-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

DATE: August 5, 2010

TO: Law Enforcement Committee
County Services Committee
Finance Committee

FROM: Mary Lannoye, Controller/Administrator
John Neilsen, Deputy Controller

RE: Resolution Authorizing the Ingham County Building Authority to Proceed with the Ingham County Consolidated 911 Dispatch Center Project and to Authorize a Project Labor Agreement (PLA)

Much progress has recently been made in the Ingham County Consolidated 911 Dispatch Center project.

- 1) The Legacy Cost Agreement has been approved by the City of East Lansing on July 27, 2010.
- 2) The Legacy Cost Agreement has been approved by the City of Lansing on August 9, 2010.
- 3) An RFP Process was conducted and the County received eleven proposals from Architect/Engineering Firms and six for Construction Managers. An evaluation team has identified the top three candidates for the Architect/Engineering (A/E) and Construction Management (CM) firms to begin the design process for the Ingham County Consolidated 911 Dispatch Center.
- 4) The Building Authority has conducted an interview process and has selected the Architect/Engineering (A/E) and Construction Management (CM) Firms to begin the design process for the Ingham County 911 Dispatch Center.

Therefore, we recommend that the Board of Commissioners authorize the Building Authority to contract with the Architect/Engineering (A/E) and Construction Management (CM) Firms to begin the design process for the Ingham County Consolidated 911 Dispatch Center.

We further recommend that the Ingham County Board of Commissioners authorizes advancing the Ingham County Building Authority up to \$500,000 from 911 Funds for preliminary costs associated with this project.

Previously, the site for the Ingham County Consolidated 911 Dispatch Center was identified and is on County owned land just west of the CMH property on Jolly Road (approved by County Board of Commissioners' (Resolution #09-180).

The County's cost for the project is estimated at approximately \$5.2 million; \$4,000,000 for the building and \$1.2 Million to equip the facility and establish a Contingency Fund. This is based on estimates at this time and will be impacted by the actual building design and ultimately the bid results.

A preliminary financing plan has been developed utilizing 911 funds and/or bond proceeds. The Ingham County Board of Commissioners reserved an allocation of \$4,855,000 of its Recovery Zone Development Bond allocations for the anticipated Ingham County 911 Center Project as recommended by the Ingham County Economic Development Corporation through a "Resolution to Authorize Reserving a Recovery Zone Development Bond Allocation for the Anticipated Ingham County 911 Center Project" (Resolution #09-408).

The recommendation to turn this project over to the Building Authority is being presented for your consideration during the September round of meetings.

Finally, it is the opinion of both the Facilities and Purchasing Departments Directors that the Ingham County 911 Center Project meets the definition of a “Major County Construction Project.” The projected base bid for this project is estimated at \$5.2 million dollars and direct labor costs would far exceed \$100,000 dollar threshold.

The recommendation to utilize a Project Labor Agreement for this construction project is based on the Ingham County Project Labor Agreement Policy as outlined in Section 2(c), where a decision to utilize a PLA shall be based upon one or more of the following factors:

- Cost savings
- Reduced risk of delay
- Enhanced access to skilled trades
- Improved efficiency
- Enhanced productivity
- The ability to integrate work schedules and standardize work rules

Based on the recommendations of both the Facilities and Purchasing Departments Directors, we are recommending to utilize a PLA Agreement in accordance with the Ingham County Project Labor Agreement Policy as outlined in section 2(e), where the County may either (1) directly negotiate in good faith a PLA with one or more Labor Organizations, or (2) condition the award of a contract to a construction manager/general contractor. We are also recommending (2) that the Construction Manager negotiate this PLA agreement.

Please contact us if you have any questions.

Introduced by the Law Enforcement, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY BUILDING AUTHORITY TO PROCEED WITH THE INGHAM COUNTY CONSOLIDATED 911 DISPATCH CENTER PROJECT AND TO AUTHORIZE A PROJECT LABOR AGREEMENT (PLA)

WHEREAS, the Ingham County Board of Commissioners previously authorized a contract with Plante & Moran to evaluate the potential of combining the two 911 Dispatch Centers into one consolidated 911 Dispatch Center operated by the County of Ingham, as well as a review of an alternative Dual Dispatch Plan, and the development of an Action Plan from their original Feasibility Study on creating a single Emergency Dispatch Center serving all of Ingham County; and

WHEREAS, representatives from the Cities of East Lansing and Lansing, the Public Safety Community and Ingham County have worked with Plante & Moran as a 911 Steering Committee to guide the development of these past studies and the Action Plan; and

WHEREAS, the completed studies and Action Plan were presented to the Board of Commissioners and the Public Safety Community in 2006, 2007 and 2008; and

WHEREAS, the Ingham County Board of Commissioners authorized the adoption of the Ingham County Central Dispatch Action Plan to outline the process to accomplish a Consolidated 911 Center Operation; and

WHEREAS, the Ingham County Board of Commissioners has adopted a resolution to select the Jolly Road Site on vacant land west of the Community Mental Health Building on the Ingham County Human Services Building Campus; and

WHEREAS, the Ingham County Board of Commissioners reserved an allocation of \$4,855,000 of its Recovery Zone Development Bond allocations for the anticipated Ingham County 911 Center Project as recommended by the Ingham County Economic Development Corporation; and

WHEREAS, the Ingham County Board of Commissioners approved the Legacy Cost Agreements between Ingham County and the Cities of East Lansing and Lansing, as negotiated by the County Controller/Administrator as a necessary step to develop the Ingham County 911 Consolidated Dispatch Center Facility; and

WHEREAS, the Ingham County Board of Commissioners approved an RFP process to select an Architect/Engineering (A/E) and Construction Management (CM) firms to begin the design process for the proposed Ingham County Consolidated 911 Dispatch Center; and

WHEREAS, an evaluation team has identified the top three candidates for the Architect/Engineering and Construction Management firms to begin the design process for the Ingham County Consolidated 911 Dispatch Center; and

WHEREAS, the Ingham County Building Authority has conducted an interview process in order to select an Architect/Engineering (A/E) and Construction Management (CM) firms for the Ingham County Consolidated 911 Dispatch Center Project; and

WHEREAS, the Ingham County Building Authority after reference and background checks has selected:

- 1) Tower Pinkster as the Architect/Engineering (A/E) firm in the amount not to exceed \$145,000 plus reimbursable costs.
- 2) Clark Construction Company as the Construction Manager firm in the amount not to exceed \$305,379 plus reimbursable costs.

WHEREAS, it is the recommendation of the Facilities and Purchasing Departments to utilize a Project Labor Agreement (PLA) for this project based on the Ingham County Project Labor Agreement Policy as outlined in Section 2(c), where the policy states a decision to use a PLA should be made upon one or more of the following factors: cost savings, reduced risk of delay, enhanced access to skilled trades, improved efficiency, enhanced productivity and the ability to integrate work schedules and standardize work rules; and

WHEREAS, Section 2(e) also states that the County may either (1) directly negotiate in good faith a PLA with one or more Labor Organizations, or (2) condition the award of a contract to a Construction Manager/General Contractor; and

WHEREAS, it is the recommendation of the Facilities and Purchasing Departments to have the Construction Manager negotiate this PLA agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Building Authority to proceed with the Ingham County Consolidated 911 Dispatch Center Project.

BE IT FURTHER RESOLVED, that the projected cost of construction, plus fees, and furnishings, is not to exceed \$5.2 million.

BE IT FURTHER RESOLVED, that any and all costs incurred by the County and the Ingham County Building Authority with respect to this project may be reimbursed from bond proceeds and/or 911 Funds associated with this project.

BE IT FURTHER RESOLVED, that final design plans are to be presented to the Board of Commissioners for its approval prior to authorizing the architect to proceed to bid documents.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes advancing the Ingham County Building Authority up to \$500,000 from 911 Funds for preliminary costs associated with this project.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners hereby authorizes a Project Labor Agreement for the Ingham County Consolidated 911 Dispatch Center Project based upon the criteria in the Ingham County Project Labor Agreement Policy and in Section 2(e) of the policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby conditions the award of a contract to a Construction Manager/General Contractor as the method to negotiate a Project Labor Agreement for the Ingham County Consolidated 911 Dispatch Center Project based upon the criteria in the Ingham County Project Labor Agreement Policy and in Section 2(e) of the policy.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE September 13, 2010

Agenda Item Titles:

- Resolution Authorizing a Contract with Stauder, Barch & Company to Perform Financial Consulting on the 2010 Grady Porter Bonds Refinancing
- Resolution Authorizing a Contract with Miller, Canfield, Paddock & Stone to Perform Legal Services on the 2010 Grady Porter Bonds Refinancing
- Resolution Authorizing Issuance and Sale of Refunding Bonds

Submitted by: Controller/Administrator’s Office

Committees: LE____, JD____, HS____, CS X, Finance X

Summary of Proposed Action:

These resolutions will authorize the refinancing of the 2002 Grady Porter Bonds which will be cost beneficial to the County debt.

- Authorize a contract with Stauder, Barch & Company to perform financial consulting;
- Authorize a contract with Miller, Canfield, Paddock & Stone to perform legal services;
- Authorize the Issuance of up to \$7,750,000 of Bonds to refund the 2002 Building Authority Bonds if there are net present value savings; and
- Authorize a Competitive or Negotiated Sale without further action by the Board.

Financial Implications:

- A contract with Stauder, Barch & Company in the amount of \$18,900.
- A contract with Miller, Canfield, Paddock & Stone in the amount of \$20,000.
- The estimated present value of annual savings totals \$517,781; this is an estimate assuming an interest rate of 2.64%.

The estimated amount needed to refinance the existing debt is \$7,465,000; the resolution authorizes up to \$7,750,000.

Other Implications:

The Treasurer, Financial Services Director and the Controller/Administrator have reviewed the analysis and concur that it would be in the best interest of the County to refinance the bonds.

Staff Recommendation: MAL X JLN ____ TL ____ TM____ JC ____

Staff recommends approval of the resolution.

INGHAM COUNTY
Financial Services Department

Jill Rhode, Director

P.O. Box 319 ● Mason, MI. 48854 ● Phone: (517) 676-7328 ● Fax: (517) 676-7337

TO: Board of Commissioners

FROM: Jill Rhode, Director of Financial Services

RE: 2002 Grady Porter Bond Refinancing

DATE: September 9, 2010

An analysis of the 2002 Grady Porter Bonds finds that it is beneficial to refinance the debt. The estimated present value of annual savings totals \$517,781. This is an estimate assuming an interest rate of 2.64%.

After reviewing the analysis, the Controller, Treasurer and I recommend we refinance these bonds as soon as possible.

Attached are three resolutions for approval:

1. Authorize a contract with Stauder, Barch & Company to perform as the County's financial consultant at a cost of \$18,900.
2. Authorize a contract with Miller Canfield Paddock and Stone to perform as the County's bond attorney at the cost of \$20,000.
3. Authorize issuance and sale for refunding bonds.

The estimated amount needed to refinance the existing debt is \$7,465,000. The resolution authorizes up to \$7,750,000 per the recommendation of our financial consultant.

The County Treasurer has reviewed the quoted fees by Stauder, Barch & Company and Miller Canfield Paddock and Stone and concurs that the fees are reasonable.

If you have any questions or wish to discuss, please let me know.

Sincerely,

Jill E. Rhode
Director of Financial Services

2002 Grady Porter Bond Refunding

Total Outstanding Bonds as of 9/9/10	\$	7,970,000
10/1/10 Payment - Not Refundable		(460,000)
10/1/11 Payment - Not Refundable		(500,000)
Total Refundable Debt		7,010,000
Interest Cost Until Call Date of 10/1/2011		317,000
Cost of Refinancing		138,000
Total Estimated Amount of New Debt	\$	7,465,000

\$7,465,000
COUNTY OF INGHAM
STATE OF MICHIGAN
2010 REFUNDING BONDS

SAVINGS ANALYSIS - SERIES 2002

PRESENT VALUE ANALYSIS	Rate =	2.64%
Present Value of Refunded Bonds =		\$7,982,783
Less Present Value of Refunding Bonds =		(7,465,002)
Gross Present Value Savings =		\$517,781
Plus Accrued Interest =		0
Less Initial Transfer Amount =		0
Net Present Value Savings =		\$517,781
% of Current Issue:		6.94%
% of Previous Issue:		7.39%

Fiscal Year		2010 REFUNDING BONDS				
Tax Year		2010 REFUNDING BONDS				
Ended 6-30,		2010 REFUNDING BONDS				
		Interest Due	Interest Due	Interest Rate	Principal Due	Total P&I
		Apr 1	Oct 1		Oct 1	
2009	2010	\$0	\$0	0.000%	\$0	\$0
2010	2011	73,168	87,802	1.160%	120,000	280,970
2011	2012	87,106	87,106	1.290%	665,000	839,212
2012	2013	82,817	82,817	1.420%	680,000	845,633
2013	2014	77,989	77,989	1.640%	695,000	850,977
2014	2015	72,290	72,290	2.000%	710,000	854,579
2015	2016	65,190	65,190	2.260%	720,000	850,379
2016	2017	57,054	57,054	2.550%	735,000	849,107
2017	2018	47,682	47,682	2.740%	755,000	850,365
2018	2019	37,339	37,339	2.950%	785,000	859,678
2019	2020	25,760	25,760	3.150%	800,000	851,520
2020	2021	13,160	13,160	3.290%	800,000	826,320
2021	2022	0	0	3.410%	0	0
2022	2023	0	0	3.530%	0	0
		\$639,552	\$654,186		\$7,465,000	\$8,758,738

Fiscal Year		BONDS TO BE REFUNDED OR COVERED BY ESCROW				
Tax Year		2002 BUILDING AUTHORITY (GRADY PORTER RENOVATION) BONDS				
Ended 6-30,		2002 BUILDING AUTHORITY (GRADY PORTER RENOVATION) BONDS				
		Interest Due	Interest Due	Interest Rate	Principal Due	Total P&I
		Apr 1	Oct 1		Oct 1	
2009	2010	\$0	\$0	4.050%	\$0	\$0
2010	2011	166,800	166,800	4.150%	0	333,600
2011	2012	166,800	166,800	4.250%	560,000	893,600
2012	2013	154,900	154,900	4.400%	590,000	899,800
2013	2014	141,920	141,920	4.500%	620,000	903,840
2014	2015	127,970	127,970	4.600%	650,000	905,940
2015	2016	113,020	113,020	4.700%	680,000	906,040
2016	2017	97,040	97,040	4.800%	710,000	904,080
2017	2018	80,000	80,000	5.000%	745,000	905,000
2018	2019	61,375	61,375	5.000%	790,000	912,750
2019	2020	41,625	41,625	5.000%	825,000	908,250
2020	2021	21,000	21,000	5.000%	840,000	882,000
2021	2022	0	0	0.000%	0	0
2022	2023	0	0	0.000%	0	0
		\$1,172,450	\$1,172,450		\$7,010,000	\$9,354,900

Annual Savings	Present Value of Annual Savings @ 2.6448%	* Net Actual Cumulative Savings
\$0	\$0	\$0
52,630	52,586	52,630
54,389	52,719	107,019
54,167	51,054	161,186
52,863	48,456	214,049
51,361	45,784	265,410
55,661	48,189	321,071
54,973	46,279	376,044
54,636	44,722	430,679
53,073	42,239	483,752
56,730	43,879	540,482
55,680	41,873	596,162
0	0	596,162
0	0	596,162
\$596,162	\$517,781	
0	0	VL
\$596,162	\$517,781	

* Cumulative Savings includes the Initial Transfer Amount: \$0.00

* Cumulative Savings includes Accrued Interest: \$0.00

Less Issuer Contribution, Plus Accrued Interest:

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH STAUDER, BARCH & COMPANY TO PERFORM FINANCIAL CONSULTING ON THE 2010 GRADY PORTER BONDS REFINANCING

WHEREAS, it is cost beneficial to refinance the 2002 Grady Porter Bonds; and

WHEREAS, a financial consultant is needed to complete this refinancing process; and

WHEREAS, Stauder, Barch & Company was the County's financial consultant for the original bonding process and has provided a quote to perform the refinancing service at a price of \$18,900.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contact with Stauder, Barch & Company in the amount of \$18,900, to perform financial consulting on the 2010 Grady Porter Bonds refinancing and that the expenditure will be paid from the bond proceeds.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH MILLER, CANFIELD, PADDOCK & STONE
TO PERFORM LEGAL SERVICES ON THE 2010 GRADY PORTER BONDS REFINANCING**

WHEREAS, it is cost beneficial to refinance the 2002 Grady Porter Bonds; and

WHEREAS, a bond attorney is needed to complete this refinancing process; and

WHEREAS, Miller, Canfield, Paddock & Stone was the County's bond attorney for the original bonding process and has provided a quote to perform the refinancing service at a price of \$20,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a contact with Miller, Canfield, Paddock & Stone in the amount of \$20,000, to perform legal services on the 2010 Grady Porter Bonds refinancing and that the expenditure will be paid from the bond proceeds.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ISSUANCE
AND SALE OF REFUNDING BONDS**

RESOLUTION #10-___

A RESOLUTION TO APPROVE:

- Issuance of up to \$7,750,000 of Bonds to refund the 2002 Building Authority Bonds if there are net present value savings;
- Competitive or Negotiated Sale without further action by Board.

WHEREAS, the County of Ingham (the “County”) established the Ingham County Building Authority (the “Authority”) pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended; and

WHEREAS, the Authority leases the Grady Porter Building to the County under a Full Faith and Credit General Obligation Lease Contract dated as of October 1, 2001 (the “Lease”), wherein the County pays Cash Rentals to the Authority (the “Cash Rentals”) to provide for payment of the Authority’s 2002 Building Authority Bonds (the “Prior Bonds”), and the County has pledged its limited tax full faith and credit for the payment of the Cash Rentals; and

WHEREAS, the County published a Notice of Intention to enter into the Lease stating that the County would pledge its full faith and credit and taxing power to the payment of the Cash Rentals under the Lease; and

WHEREAS, Stauder Barch & Associates, Inc. (the “Financial Consultant”) has advised the County that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the Prior Bonds through the issuance of the County’s refunding bonds; and

WHEREAS, the Lease is an outstanding security of the County under the provisions of the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), and Part VI of Act 34 authorizes the County to refund all or any part of its outstanding securities by issuing refunding securities, and to secure the refunding securities by its limited tax full faith and credit pledge; and

WHEREAS, the Board of Commissioners determines that if the County is able to accomplish a net savings of debt service costs, then it is in the best interest of the County to issue the County’s refunding bonds in order to refund all or a portion of the County’s Cash Rental obligations under the Lease and enable the Authority to defease and call for early redemption all or a portion of the outstanding Prior Bonds; and

WHEREAS, the Board of Commissioners wishes to delegate sale and delivery of the refunding bonds to either the Controller/Administrator or the Director of Financial Services (each, severally, an “Authorized Officer”) without the necessity of the Board of Commissioners taking further action.

THEREFORE BE IT RESOLVED,

1. Issuance of Refunding Bonds. If, upon the advice of the Financial Consultant, refunding all or a portion of the Prior Bonds would accomplish a net savings of debt service costs, then bonds designated as the 2010 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) (the “Bonds”) shall be issued in the aggregate principal amount of not to exceed \$7,750,000 for the purposes of refunding all or a portion of the County’s Cash Rental obligations under the Lease and enabling the Authority to defease and call for early redemption all or a portion of the outstanding Prior Bonds, and paying the costs incidental to the issuance, sale

and delivery of the Bonds. If the Bonds are sold or delivered after December 31, 2010 the Authorized Officer may change the word "2010" in the designated name of the Bonds to the year in which the Bonds will be sold or delivered.

The County expressly and irrevocably pledges its full faith and credit for the prompt and timely payment of the principal of and interest on the Bonds. The Bonds will be payable from all lawfully available monies of the County, and the County shall levy annually ad valorem taxes on all the taxable property in the County which, taking into consideration estimated delinquencies in tax collections, shall be fully sufficient to pay the principal and interest on the Bonds provided, however, that if at the time of making any such tax levy there shall be other legally available funds for the payment of principal of and interest on the Bonds, then credit therefor may be taken against the levy for payment of the Bonds. The levy shall be subject to constitutional and statutory tax rate limitations

2. Bond Details. The Bonds shall be registered as to principal and interest and shall be in the denomination of \$5,000 or integral multiples of \$5,000 not exceeding for each maturity the maximum principal amount of such maturity, dated as of the date of delivery thereof or such other date as may be determined by the Authorized Officer at the time of sale of the Bonds, and numbered as determined by the bank or trust company to be designated as registrar and transfer agent for the Bonds (the "Transfer Agent") by the Authorized Officer. The Bonds may be issued in book-entry-only form through The Depository Trust Company in New York, New York ("DTC").

The Bonds shall mature as serial bonds or term bonds on the dates and in the amounts as shall be determined by the Authorized Officer at the time of sale of the Bonds. The principal of the Bonds shall be payable at the designated office of the Transfer Agent. The Bonds shall bear interest at a rate or rates to be determined by the Authorized Officer at the time of sale of the Bonds, payable on April 1, 2011 or such other initial interest payment date as shall be determined by the Authorized Officer at the time of sale of the Bonds, and semi-annually thereafter on October 1st and April 1st of each year, by check drawn on the Transfer Agent mailed to the registered owner at the registered address, as shown on the registration books of the County maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The date of determination of the registered owner for purposes of payment of interest as provided in this paragraph may be changed by the County to conform to market practice in the future. The principal of the Bonds shall be payable at the designated office of the Transfer Agent upon presentation and surrender of the appropriate bond. The Authorized Officer is authorized to execute an agreement with the Transfer Agent on behalf of the County. The County may designate a new Transfer Agent by notice mailed to the registered owner of each of the Bonds at such time outstanding not less than 60 days prior to an interest payment date.

Notwithstanding the foregoing, if the Bonds are held in book-entry form by DTC, payment shall be made in the manner prescribed by DTC. The Authorized Officer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry-only form.

The Bonds shall be subject to mandatory or optional redemption prior to maturity as determined by the Authorized Officer at the time of sale of the Bonds. Unless waived by any registered owner of bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the County and shall conform to the requirements set forth in the form of Bond. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where bonds called for redemption are to be surrendered for payment; and that interest on bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any

failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

The Bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson of the Board of Commissioners and Clerk of the County, and the corporate seal of the County shall be manually impressed or a facsimile thereof shall be printed on the Bonds. No Bond authorized under this resolution shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser in accordance with instructions from the Authorized Officer or her designee upon payment of the purchase price for the Bonds in accordance with the Bond Purchase Agreement for the Bonds. Executed blank bonds for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

3. Bond Form. The Bonds shall be substantially in the following form with such changes as may be necessary to conform the Bonds to the final terms of sale:

United States of America
State of Michigan
COUNTY OF INGHAM
2010 REFUNDING BOND
(LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
<i>[insert rate]</i>	October 1, <i>[insert date]</i>	<i>[insert date]</i>	<i>[insert CUSIP]</i>

Registered Owner: Cede & Co.

Principal Amount: *[insert amount]* Dollars (\$*[insert amount]*)

The COUNTY OF INGHAM, State of Michigan (the “County”), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America on the Maturity Date specified above, [unless prepaid prior thereto as hereinafter provided,] with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on *[insert date]* and semiannually thereafter. Principal of this bond is payable at the *[insert transfer agent and location]* or such other transfer agent as the County may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the “Transfer Agent”). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the County kept by the Transfer Agent by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the County are hereby irrevocably pledged.

This bond is one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$*[insert amount]*, issued for the purpose of refunding certain outstanding obligations of the County. This bond was issued under and in pursuance of the provisions of Act 34, Public Acts of Michigan, 2001, as amended, and a resolution of the County Board of Commissioners adopted on _____.

Bonds of this issue are not subject to optional redemption prior to maturity.

[MANDATORY REDEMPTION]

[The bonds maturing October 1, *[insert date]* (the “Term Bonds”) are subject to mandatory sinking fund redemption by lot prior to maturity on October 1, in the years and amounts set forth below, at a price equal to 100% of the principal amount to be redeemed, plus accrued interest to the date of redemption.

Term Bonds due October 1, *[insert date]*

<u>Redemption Dates</u>	<u>Principal Amounts</u>
October 1, <i>[insert date]</i>	<i>[insert amount]</i>
October 1, <i>[insert date]</i>	<i>[insert amount]</i>
October 1, <i>[insert date]</i> (maturity)	<i>[insert amount]</i>

The principal amount of Term Bonds to be redeemed on the dates set forth above shall be reduced, in the order determined by the County, by the principal amount of Term Bonds of the same maturity which have been previously redeemed (other than as a result of a previous mandatory redemption requirement), or purchased or acquired by the County and delivered to the Transfer Agent for cancellation; provided, that each such Term Bond has not previously been applied as a credit against any mandatory redemption obligation.]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent upon presentation of the bond called in part for redemption shall register, authenticate and deliver to the registered owner a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to each registered owner of bonds or portions thereof to be redeemed by mailing such notice not less than thirty (30) days [and not more than sixty (60) days] prior to the date fixed for redemption to the registered owner at the address of the registered owner as shown on the registration books of the County. Bonds shall be called for redemption in multiples of \$5,000, and bonds of denominations of more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the bonds by \$5,000, and such bonds may be redeemed in part. The notice of redemption for bonds redeemed in part shall state that, upon surrender of the bond to be redeemed, a new bond or bonds in the same aggregate principal amount equal to the unredeemed portion of the bonds surrendered shall be issued to the registered owner thereof with the same interest rate and maturity. No further interest on bonds or portions of bonds called for redemption shall accrue after the date fixed for redemption, whether the bonds have been presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem the bonds or portion thereof.

Any bond may be transferred by the person in whose name it is registered, in person or by the Registered Owner's duly authorized attorney or legal representative, upon surrender of the bond to the Transfer Agent for cancellation, together with a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any bond is surrendered for transfer, the Transfer Agent shall authenticate and deliver a new bond or bonds, in like aggregate principal amount, interest rate and maturity. The Transfer Agent shall require the bondholder requesting the transfer to pay any tax or other governmental charge required to be paid with respect to the transfer. The Transfer Agent shall not be required to issue, register the transfer of, or exchange any bond during a period beginning at the opening of business fifteen (15) days before the day of the mailing of a notice of redemption of bonds selected for redemption and ending at the close of business on the day of that mailing.

This bond is payable out of the County's Debt Retirement Fund for this issue and in order to make such payment, the County is required each year to levy taxes on all taxable property within the boundaries of the County for such payment, subject to applicable constitutional and statutory limitations.

It is hereby certified and recited that all acts, conditions and things required to be done, exist and happen, precedent to and in the issuance of this bond and the series of bonds of which this is one, in order to make them valid and binding obligations of the County have been done, exist and have happened in regular and due form and time as provided by law, and that the total indebtedness of the County, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the County, by its Board of Commissioners, has caused this bond to be signed in the name of the County with the facsimile signatures of the Chairman of its Board of Commissioners and its County Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue shown on the face of this bond.

COUNTY OF INGHAM
State of Michigan

By [Bond to be signed by Chairperson ____]
Chairperson, Board of Commissioners

[SEAL]

Countersigned:

By [Bond to be signed by County Clerk ____]
County Clerk

Date of Authentication: *[insert date]*

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

[insert transfer agent]

[insert transfer agent location], Michigan, Transfer Agent

By [Bond to be signed by Transfer Agent ____]
Authorized Signatory

[Form of Assignment to be inserted]

4. Escrow Fund. The Authorized Officer is hereby directed to notify the Authority that the County intends to issue the Bonds and refund all or a portion of the County's Cash Rental obligations under the Lease. The Authority is hereby requested to defease and call for early redemption the outstanding Prior Bonds as designated by the County, and to execute an Escrow Agreement (the "Escrow Agreement") in order to secure payment of the Prior Bonds being refunded. The Authorized Officer shall designate a bank or trust company to serve as escrow trustee (the "Escrow Agent") with the consent of the Authority. The Escrow Agreement shall provide for the creation of an Escrow Fund (the "Escrow Fund") and shall irrevocably direct the Escrow Agent to hold the Escrow Fund in trust for the payment of the principal of and interest on Prior Bonds being refunded, and to take all necessary steps to call for redemption any Prior Bonds being refunded as specified by the Authorized Officer, including mailing of redemption notices. The Authorized Officer is hereby authorized to execute and deliver the Escrow Agreement and to purchase, or cause to be purchased, escrow securities, including, but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

The Authorized Officer or the Treasurer of the County is hereby authorized to transfer monies from the Cash Rentals set aside to pay debt retirement on the Prior Bonds to the Escrow Fund created under the Escrow Agreement, to be invested as provided in the Escrow Agreement and to be used to pay principal and interest on the Prior Bonds. The amount to be transferred under this section shall be an amount which will enable the interest on the Bonds and the Prior Bonds to be, or continue to be, excluded from gross income for federal income tax purposes as determined by bond counsel.

5. Debt Retirement Fund. The Authorized Officer or the Treasurer of the County is hereby authorized to open a special depository account with a bank to be designated as the 2010 REFUNDING BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. All proceeds from taxes levied for the Debt Retirement Fund shall be deposited into the Debt Retirement Fund as collected. Commencing with the year 2010 (or 2011 if the Bonds are issued after the 2010 tax levy), there shall be levied upon the tax rolls of the County for the purpose of the Debt Retirement Fund each year, in the manner required by the provisions of Act 34 an amount sufficient so that the estimated collection therefrom will be sufficient to promptly pay, when due, the principal of and interest on the Bonds becoming due prior to the next annual tax levy; provided, however, that if at the time of making any such annual tax levy there shall be surplus moneys on hand in the Debt Retirement Fund for the payment of principal of and interest on the Bonds, then credit therefor may be taken against such annual levy for the Debt Retirement Fund. Such tax levy shall be subject to applicable statutory and constitutional limitations. The moneys deposited in the Debt Retirement Fund shall be used solely for the purpose of paying the principal of, interest on and redemption premiums, if any, for the Bonds and, as may be necessary to rebate arbitrage earnings, if any, to the United States Department of Treasury as requested by the Internal Revenue Act of 1986, as amended (the "Internal Revenue Code"). The Authorized Officer may change the word "2010" in the designated name of the Debt Retirement Fund to the year in which the Bonds will be sold or delivered.

In the event cash, or direct obligations of the United States, or obligations the principal of an interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest of the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

The Debt Retirement Fund may be pooled or combined with other debt retirement funds for issues of bonds of like character as provided by Act 34 or other state law.

6. Deposit of Bond Proceeds. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund and used to pay interest on the

Bonds on the first interest payment date, provided, however, that at the discretion of the Authorized Officer, all or a portion of any premium received upon delivery of the Bonds may be deposited in the Escrow Fund based upon the advice of bond counsel.

Next there shall be deposited to the Escrow Fund from Bond proceeds monies which may be invested as described in the Escrow Agreement and which shall be used by the Escrow Agent solely to pay the principal, interest and redemption premiums on the Prior Bonds being refunded. The amount in the Escrow Fund and the investment proceeds to be received thereon will be sufficient, without reinvestment, to pay the principal, interest and redemption premiums on the Prior Bonds being refunded as they become due pursuant to maturity or the call for redemption.

The remaining proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds. At the option of the Authorized Officer, the costs of the issuance of the Bonds may be paid from a fund established for that purpose in the Escrow Agreement. Any monies remaining after payment of costs of issuance and costs of refunding the Prior Bonds shall be transferred to the Debt Retirement Fund.

7. Tax Covenant. The County shall not invest, reinvest or accumulate any moneys deemed to be proceeds of the Bonds pursuant to the Internal Revenue Code in such a manner as to cause the Bonds or the Prior Bonds to be “arbitrage bonds” within the meaning of the Internal Revenue Code. The County hereby covenants that, to the extent permitted by law, it will take all actions within its control and that it shall not fail to take any action as may be necessary to maintain the exemption of interest on the Bonds, and the Prior Bonds from gross income for federal income tax purposes, including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds, all as more fully set forth in the Non-Arbitrage and Tax Compliance Certificate to be delivered by the County on the date of delivery of the Bonds.

8. Qualified Tax-Exempt Obligations. The County designates the Bonds as “qualified tax-exempt obligations” for purposes of deduction of interest expense by financial institutions, if the Authorized Officer determines that the County does not intend to issue, or to authorize to be issued on its behalf, tax-exempt obligations within the calendar year in which the Bonds are issued in excess of the amount permitted for the County to designate the Bonds as “qualified tax-exempt obligations.” Any such designation shall be evidenced by execution of the Non-Arbitrage and Tax Compliance Certificate or other certificate to be delivered by the County with the Bonds.

9. Financial Consultant. The County hereby appoints Stauder Barch & Associates, Inc. as Financial Consultant for the Bonds.

10. Bond Counsel. The County hereby appoints Miller, Canfield, Paddock and Stone, P.L.C. (“Bond Counsel”) as bond counsel for the Bonds notwithstanding representation by Miller, Canfield, in matters unrelated to the Bonds, of potential underwriters for the Bonds or co-managers or selling group members, or financial institutions which might act as Transfer Agent for the Bonds or Escrow Agent. The Board of Commissioners of the County acknowledges that Miller, Canfield, Paddock and Stone, P.L.C., represents many municipal bond underwriters, banks, and financial institutions in connection with matters unrelated to issuance of the Bonds by the County.

11. Verification Agent. The Authorized Officer is hereby authorized to select an independent certified public accountant to serve as verification agent to verify that the securities and cash to be deposited to the Escrow Fund will be sufficient to provide, at the times and in the amounts required, sufficient moneys to pay the principal of and interest on the Prior Bonds being refunded as they become due or upon call for redemption, and to verify the calculation of the yield on the Bonds, the Prior Bonds, and/or the Escrow Fund, if required by Bond Counsel.

12. Municipal Bond Ratings. The Authorized Officer is hereby authorized to apply for bond ratings from such municipal bond rating agencies as deemed appropriate, in consultation with the Financial Consultant.

13. Municipal Bond Insurance. If the Financial Consultant recommends that the County consider purchase of municipal bond insurance, then the Authorized Officer is hereby authorized and directed to negotiate with insurers regarding acquisition of municipal bond insurance, and, in consultation with the Financial Consultant, to select an insurer and determine which Bonds, if any, shall be insured.

14. Preliminary Official Statement. The Authorized Officer is authorized to approve circulation of a Preliminary Official Statement describing the Bonds and to deem such Preliminary Official Statement “final” for purposes of compliance with Securities and Exchange Commission Rule 15c2-12 (“Rule 15c2-12”).

15. Competitive Sale of Bonds. The Authorized Officer is hereby authorized to fix a date for sale of the Bonds in consultation with the Financial Consultant, and to arrange for publication of the Notice of Sale in *The Bond Buyer*, New York, New York, in substantially the form shown on the following pages (the “Notice of Sale”) with such revisions as may be recommended by the Financial Consultant and Bond Counsel.

OFFICIAL NOTICE OF SALE

[\$insert amount]*

*(Subject to adjustment as described below)

COUNTY OF INGHAM

State of Michigan

2010 REFUNDING BONDS

(LIMITED TAX GENERAL OBLIGATION)

SEALED BIDS for the purchase of the above bonds will be received by the undersigned at the Ingham County Controller’s Office, Mason, Michigan, 48854, on [insert date], until [insert time], o’clock a.m./p.m., prevailing Eastern Time, at which time and place said bids will be publicly opened and read. Sealed bids will also be received on the same date and until the same time by an agent of the undersigned at the office of the Municipal Advisory Council of Michigan (“MAC”), Buhl Building, 535 Griswold, Suite 1850, Detroit, Michigan 48226, when, simultaneously, the bids will be opened and read. The County will award or reject bids on that date.

FAXED BIDS, signed by the bidder, may be submitted by members of the Municipal Advisory Council of Michigan to MAC at fax number (313) 963-0943 or by any bidder to the County at fax (517) 676-7306 Attention: Mary Lannoye; provided that faxed bids must arrive before the time of sale and the bidder bears all risks of transmission failure.

ELECTRONIC BIDS: Electronic bids will also be received on the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or Client Services, 1359 Broadway, Second Floor, New York, New York 10018, (212) 849-5021. If any provision of this Notice of Sale shall conflict with information provided by Bidcomp/Parity, as the approved provider of electronic bidding services, this Notice of Sale shall control. No change of the dated date will be allowed for the computation of the winning bid.

Bidders may choose any means or location to present bids but a bidder may not present a bid in more than one location or by more than one means.

BOND DETAILS: The bonds will be registered bonds of the denomination of \$5,000 or integral multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, dated as of the date of delivery thereof (anticipated to be [insert date]), and will bear interest from their date payable on April 1, 2011, and semiannually thereafter.

The bonds will mature on October 1 of each year, as follows:

Year	Principal Amount	Year	Principal Amount	Year	Principal Amount
2011	[insert amount]	2015	[insert amount]	2019	[insert amount]
2012	[insert amount]	2016	[insert amount]	2020	[insert amount]
2013	[insert amount]	2017	[insert amount]	2021	[insert amount]
2014	[insert amount]	2018	[insert amount]		

MATURITY AND PURCHASE PRICE ADJUSTMENT: The aggregate principal amount of this issue as shown in this Notice of Sale is believed to be the amount necessary to provide adequate funds to refund a prior issue of bonds and to pay transactional costs assuming certain conditions existing at the date of sale. Following receipt of bids and prior to final award, the County reserves the right to increase or decrease the aggregate principal amount of the bonds by not more than \$150,000 after receipt of the bids and prior to final award. Such adjustment, if necessary, will be made in increments of \$5,000, will not exceed \$25,000 per maturity, and may be made in any maturity. The purchase price will be adjusted proportionately to the increase or decrease in issue size and in such manner as to maintain as comparable an underwriter spread measured as a percentage of

par to the extent possible, but the interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits.

If no bid results in present value debt service savings acceptable to the County, the County may reject all bids.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 5.00% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rate on the bonds shall not exceed 3.00% per annum. **THE INTEREST RATE BORNE BY BONDS MATURING IN ANY YEAR SHALL NOT BE LESS THAN THE INTEREST RATE BORNE BY BONDS MATURING IN THE PRECEDING YEAR.** No proposal for the purchase of less than all of the bonds or at a price less than 98.5% or more than 101% of their par value will be considered. In submitting a bid for the bonds, the bidder agrees to the representation of the County by Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel.

NO OPTIONAL REDEMPTION: The bonds are not subject to optional redemption prior to maturity.

TERM BOND OPTION: Bidders shall have the option of designating the bonds as serial bonds or term bonds or both. If a bidder designates bonds as term bonds, the principal requirements shown above for the designated years (as adjusted if necessary as described under the section captioned "MATURITY AND PURCHASE PRICE ADJUSTMENT") shall represent a mandatory redemption requirement for a term bond or a term bond maturity as designated by the bidder. In any event, the above principal amounts (as adjusted) shall be represented by either serial bond maturities or mandatory redemption requirements or a combination of both. If the winning bidder does not designate bonds as term bonds, then all maturities shall be serial maturities. Any such designation must be made within 24 hours of the opening of bids for the bonds.

If the term bond option is selected, then the principal amount of the term bonds of a maturity to be redeemed on the dates set forth above may be reduced by the principal amount of the term bonds of the same maturity which have been previously redeemed or called for redemption (other than as a result of a mandatory redemption) or purchased or acquired by the County and delivered to the transfer agent. The County may satisfy mandatory redemption requirements by the purchase and surrender of term bonds in lieu of the calling of such term bonds for redemption.

Notice of redemption of any bond or portion thereof shall be given by the transfer agent at least 30 days prior to the date fixed for redemption by mail to the registered owner at the registered address shown on the registration books kept by the transfer agent. No further interest on a bond or portion thereof called for redemption shall accrue after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the transfer agent to redeem the bond or portion thereof. In case less than the full amount of an outstanding bond is called for redemption, the transfer agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

AWARD OF BONDS - TRUE INTEREST COST: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on [insert date] and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to [insert date] in an amount equal to the price bid. [insert date] is the anticipated date of delivery of the bonds.

BOOK-ENTRY ONLY: The bonds will be issued in book-entry only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. An authorized agent of DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry only form, in the denomination of \$5,000 or any integral multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. The book-entry only system is described further in the preliminary Official Statement for the bonds. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC

eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the bonds.

TRANSFER AGENT AND REGISTRATION: Principal shall be payable at the corporate trust office of [*insert transfer agent and location*] Michigan, or other designated office, or such other transfer agent as the County may hereafter designate by notice mailed to the registered owner of record not less than 60 days prior to any interest payment date. As long as The Depository Trust Company or its nominee, Cede & Co., is the bondholder, payments will be made directly to DTC. Disbursement of such payments to the DTC Participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the bonds is the responsibility of the DTC Participants and Indirect Participants as described in the preliminary Official Statement for the bonds. Interest shall be paid by check or draft mailed to the registered owner of record as shown on the registration books kept by the transfer agent as of the 15th day of the month prior to an interest payment date. The bonds will be transferred only upon the registration books of the County kept by the transfer agent.

PURPOSE AND SECURITY: The bonds are to be issued pursuant to the authorization contained in Act 34, Public Acts of Michigan, 2001, as amended, and a resolution of the County Board of Commissioners, for the purpose of refunding the County's lease obligations relating to bonds previously issued by the Ingham County Building Authority, thereby refunding such bonds. The County will pledge its full faith and credit for payment of the principal and interest on the bonds, and the bonds will be payable from all lawfully available monies of the County, including ad valorem taxes, which may be levied against all taxable property in the County, subject to applicable constitutional and statutory tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally, now existing or hereafter enacted, and by the application of general principles of equity, including those relating to equitable subordination.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of \$[*insert 2% of par amount*] payable to the order of the County Treasurer, will be required of the successful bidder. The successful bidder is required to submit its good faith deposit to the County as instructed by the County not later than 12:00 Noon, prevailing Eastern Time, on the next business day following the sale. The good faith deposit will be applied to the purchase price of the bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the County. No interest shall be allowed on the good faith check. The good faith check of the successful bidder will be cashed and payment for the balance of the purchase price of the bonds shall be made at the closing.

TAX MATTERS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

ISSUE PRICE CERTIFICATE: The successful bidder will be required to furnish, prior to the delivery of the bonds, a certificate in a form acceptable to bond counsel as to the "issue price" of the bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986. Such certificate will include (i) for those maturities where 10% of each such maturity of the bonds has been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the bonds, the price at which the first 10% of each such maturity was sold to members of the general public, and (ii) for those maturities where 10% of such maturity has not been sold to members of the general public (excluding underwriters, brokers and dealers) prior to delivery of the bonds, an agreement by the successful bidder to provide bond counsel with the prices at which the first 10% of each such maturity is ultimately sold to members of the general public.

BANK QUALIFIED: The County has designated the bonds as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Internal Revenue Code.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Lansing and Detroit, Michigan. The opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C., for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to the validity of the above bonds, Miller, Canfield, Paddock and Stone, P.L.C. has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials.

DELIVERY OF BONDS: The County will furnish executed bonds at its expense. Bonds will be delivered to an authorized agent of DTC on behalf of the purchaser at the expense of the County. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of delivery of the bonds. If the bonds are not tendered for delivery by 12:00 noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the County shall promptly return the good faith deposit. Payment for the bonds shall be made in federal reserve funds.

BOND INSURANCE AT PURCHASER'S OPTION: If the bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the bonds. Any increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the County has requested and received a rating on the bonds from a rating agency, the County will pay for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser of the insurance. **FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE COUNTY.**

CUSIP NUMBERS: It is anticipated that CUSIP identification numbers will be printed on the bonds, but neither the failure to print such numbers on any bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the bonds. The CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and shall be paid for by the purchaser of the Bonds.

OFFICIAL STATEMENTS: A preliminary Official Statement that the County deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, will be prepared and may be obtained from Stauder, Barch & Associates, Inc., financial advisors to the County, at the address and telephone listed under FURTHER INFORMATION below. Stauder, Barch & Associates, Inc. will provide the winning bidder with a reasonable number of final Official Statements within seven business days from the date of sale to permit the purchaser to comply with Securities and Exchange Commission Rule 15c2-12. Additional copies of the Official Statement will be supplied by Stauder, Barch & Associates, Inc. upon request and agreement by the purchaser to pay the cost of additional copies. Request for additional copies should be made to Stauder, Barch & Associates, Inc. within 24 hours of the time of sale.

CONTINUING DISCLOSURE: As described more fully in the Official Statement, the County will execute and deliver prior to delivery of the bonds a written continuing disclosure undertaking in order to enable the underwriters of the bonds to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission.

FURTHER INFORMATION: Further information regarding the bonds may be obtained from Stauder, Barch & Associates, Inc., 3989 Research Park Drive, Ann Arbor, Michigan 48108. Phone: (734) 668-6688.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked "Proposal for Refunding Bonds."

Mary A. Lannoye, Controller/Administrator
Ingham County, Michigan

16. Parameters of Sale. The Bonds shall bear interest at a rate or rates not exceeding 5.00% per annum. The purchase price for the Bonds, exclusive of any original issue discount or premium, shall not be less than 98.5% or more than 101% of the principal amount thereof. In making such determinations the Authorized Officer is authorized to rely upon data and computer runs provided by the Municipal Advisory Council or the Financial Consultant.

The authorization to the Authorized Officer to sell the Bonds includes, but is not limited to, determination of original principal amount of the Bonds; the prices at which the Bonds are sold; the date of the Bonds; the schedule of principal maturities and whether the Bonds shall mature serially or as term bonds; the provisions for mandatory redemption of term bonds, if any; and the interest rates and payment dates of the Bonds. Approval of the matters delegated to the Authorized Officer under this Resolution may be evidenced by execution of a certificate of award of sale of the Bonds or the final Official Statement.

17. Award of Sale of Bonds. The Authorized Officer is hereby authorized, on behalf of the County, subject to the provisions and limitations of this Resolution, to award sale of the Bonds to the bidder whose bid produces the lowest interest cost computed in compliance with the terms of the Notice of Sale, which bid shall comply with the requirements for bids specified in the Notice of Sale and shall be within the limitations contained in this Resolution. The Authorized Officer shall return checks received from the unsuccessful bidders to each bidder's representative or by mail or overnight courier service.

18. Negotiated Sale of Bonds. The Authorized Officer is hereby authorized on behalf of the County to determine, based on the advice of the Financial Consultant, to conduct and pursue a negotiated sale of the Bonds if, in light of current market conditions a negotiated sale would present advantages and opportunities to select and adjust terms for the Bonds, to allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the County and the most favorable price for purchase of securities to be escrowed for payment of the Prior Bonds to be refunded. In the event that a negotiated sale is pursued, then the Authorized Officer is authorized to select an underwriter for the Bonds, negotiate and execute a bond purchase agreement with the underwriter, and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this Resolution. Approval of the matters delegated to the Authorized Officer under this section may be evidenced by execution of a bond purchase agreement or the final Official Statement.

19. Official Statement. After sale of the Bonds, the Authorized Officer is authorized to prepare, execute and deliver a final Official Statement describing the Bonds.

20. Continuing Disclosure Undertaking. The County hereby agrees to enter into a Continuing Disclosure Undertaking Agreement in order to enable the underwriters of the Bonds to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission. The Authorized Officer is authorized to execute and deliver the Continuing Disclosure Undertaking Agreement on behalf of the County in substantially the form which she shall, in consultation with Bond Counsel, determine to be appropriate.

21. Other Actions. In the event that neither of the Authorized Officers is available at the time that it becomes necessary to take actions directed or authorized under this resolution, then another County official designated by one of the Authorized Officers, is authorized to take the actions delegated to the Authorized Officer by this Resolution. The officers, administrators, agents and attorneys of the County are authorized and directed to take all other actions necessary and convenient to facilitate issuance, sale, and delivery of the Bonds and expenditure of Bond proceeds, and to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient to complete the issuance, sale, and delivery of the Bonds and expenditure of Bond proceeds in accordance with this Resolution, including appropriation and transfer of Bond proceeds as appropriate, and payment of costs of issuance including but not limited to escrow agent fees, verification agent fees, bond counsel fees, financial consultant fees, rating agency fees, costs of printing the

Bonds and the preliminary and final official statements, publication of the Notice of Sale, and any other costs necessary to accomplish sale and delivery of the Bonds.

22. Conflicting Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of County of Ingham, State of Michigan, at a Regular Meeting on September 28, 2010 and that public notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that minutes of the meeting were kept and will be or have been made available as required by Act 267.

I further certify that the following Members were present at the meeting: _____

_____ and that the following Members were absent:

I further certify that Member _____ moved for adoption of the resolution and that Member _____ supported the motion.

I further certify that the following Members voted for adoption of the resolution: _____

_____ and that the following Members voted against adoption of the resolution:

_____.

County Clerk
County of Ingham

RESOLUTION STAFF REVIEW

DATE September 14, 2010

Agenda Item Title: Resolution Designating a Recovery Zone Development Bond Allocation for the 911 Center Project

Submitted by: Mary Lannoye, Controller/Administrator

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action: The Board reserved a portion of the Recovery Zone Development Bond allocations for the 911 Center in Resolution #09-408. This resolution would formally designate \$4,855,000 of the federal Development Bonds for the 911 project. The State of Michigan recently enacted Public Act 153 which authorizes the State Treasurer to reallocate municipal bond limitations allocated to Michigan under the American Recovery and Reinvestment Act. According to Public Act 153, the County must report to the Treasurer by October 8, 2010 as to the status of our allocations. Any unused funds could be reallocated by the Treasurer to other municipalities. Therefore, the County needs to formally designate these funds for the 911 project as soon as possible

The resolution also states the County's intent to issue up to \$1,740,102 in Qualified Energy Conservation Bonds allocated to Ingham County via the American Recovery and Reinvestment Act of 2009 for the 911 project.

Financial Implications: If the County issues these bonds for the 911 Center there may be interest savings.

Other Implications: None.

Staff Recommendation: MAL X JLN ____ TL ____ TM____ JC ____
Staff recommends approval of the resolution.

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING A RECOVERY ZONE DEVELOPMENT BOND ALLOCATION FOR THE INGHAM COUNTY 911 CENTER

WHEREAS, the Ingham County Board of Commissioners has established the entire Ingham County as a Recovery Zone (Resolution #09-359) effective October 27, 2009 in order to be able to issue Recovery Zone Economic Development and Recovery Zone Facility Bonds to facilitate economic development; and

WHEREAS, the Board of Commissioners supported the Ingham County Economic Development Corporation application process (Resolution #09-381) and encouraged eligible parties to apply for Ingham County allocations of Recovery Zone Bond financing; and

WHEREAS, the Ingham County Economic Development Corporation accepted project applications for Recovery Zone Bonds that were submitted by the first date of November 20, 2009, reviewed those projects based on their response to application questions including descriptions of the proposed project, its financing, economic impacts, its benefits to the community, its sustainable or environmentally considerate activities and its impacts on county tax revenues; and

WHEREAS, the Ingham County Economic Development Corporation recommended reserving a portion of the County's current allocation of the Recovery Zone Development Bonds for the Ingham County 911 Center project in the amount of \$4,855,000; and

WHEREAS, the Board of Commissioners authorized the reserve of \$4,855,000 (Resolution #09-408) of its Recovery Zone Development Bond allocations for the Ingham County 911 Center; and

WHEREAS, the Board of Commissioners is recommending that the Ingham 911 Center Project be turned over to the Ingham County Building Authority so as to move forward with construction.

THEREFORE BE IT RESOLVED, pursuant to the authority vested in the Ingham County Board of Commissioners by sections 1400 U-1 through 1400 U-3 of the Internal Revenue Code of 1986 as amended to issue Recovery Zone Bonds, the Ingham County Board of Commissioners hereby designates up to \$4,855,000 of the County's current allocation of Recovery Zone Development Bonds for the Ingham County 911 Center project.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners intends to issue Qualified Energy Conservation Bonds allocated to Ingham County via the American Recovery and Reinvestment Act of 2009 (ARRA – QECB) in an amount up to \$1,740,102 for the Ingham County 911 Center project.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign any necessary documents consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING OLIVER TESSMER

WHEREAS, Oliver Tessmer is currently a senior at Okemos High School where he is taking advanced placement classes in Computer Science, Computational Physics, and Calculus; and

WHEREAS, Oliver also plays Clarinet in the Okemos High School Marching Band, Symphonic Wind Ensemble, Philharmonic Orchestra, and Spartan Youth Wind Symphony; and

WHEREAS, Oliver began his scouting career with Pack 164 from Hiawatha Elementary School, where he earned the Arrow of Light in 2004; and

WHEREAS, he joined Troup #64 in the spring of 2004, his scouting leadership history includes holding the positions of Den Chief Assistant Senior Patrol Leader and most recently Order of the Arrow Representative; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship, while earning 21 merit badges before reaching the age of 18 and must also complete a service project for the benefit of his community, school or religious institution; and

WHEREAS, Oliver's service project entailed building a 150 foot split-cedar fence along the Poor Farm Cemetery on Dobie Road after removing a rusted wire fence, supervising over 25 youths and adults who spent a total of 113 hours completing the project, as well as 18 hours planning and organizing the construction; and

WHEREAS, Oliver has earned the highest rank attainable in Scouting, the Eagle Scout.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Oliver Tessmer for achieving the Eagle Scout rank and serving as a positive role model for the youth in our community.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in his future endeavors.

Introduced by the County Services Committee of the;

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DESIGNATING SEPTEMBER 24, 2010 AS
“MICHIGAN INDIAN DAY” IN INGHAM COUNTY**

WHEREAS, Michigan Indian Day was established in 1984 by former Michigan Governor William Milliken to acknowledge the many attributes Native Americans in Michigan have made to the State; and

WHEREAS, Native Americans were the original inhabitants of the land that now constitutes the County of Ingham, State of Michigan and the United States, according to the 2000 Census, Michigan’s Native population of 125,000 is the tenth largest in the nation, has the 4th largest American Indian population east of the Mississippi River, and includes 12 federally recognized tribal groups; and

WHEREAS, Native Americans have made distinct and important contributions to Ingham County and the rest of the world in many fields, including agriculture, medicine, music, language, and art, and they have distinguished themselves as local and national leaders, inventors, entrepreneurs, spiritual leaders, and scholars; and

WHEREAS, Michigan Indian Day is an excellent opportunity to allow Americans of all backgrounds to demonstrate their respect of and admiration for Native Americans for the richness of their contribution to the political, cultural, and economic life of the United States; and

WHEREAS, the fourth Friday of September has been designated as Michigan Indian Day to honor Michigan’s Native Americans and the multitude of contributions they have made to this great State and Country; and

WHEREAS, to honor this day the Michigan Indian Day Planning Committee, through the Ingham County Health Department's Native American Outreach Program, will hold the 9th Annual Michigan Indian Day Event, entitled Strengthening Health, Strengthening Families: Empowering Indigenous Communities on Friday, September 24 at the Hannah Community Center in East Lansing, Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates September 24, 2010 as “Michigan Indian Day” in Ingham County.

BE IT FURTHER RESOLVED, that the Board urges all citizens to honor and recognize the achievements and significant contributions the Native American Community has made to the County of Ingham, State of Michigan and the United States.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING THE MEMBERS OF THE INGHAM COUNTY COMPLETE COUNT COMMITTEE

WHEREAS, with more than \$300 billion dollars per year in federal and state funding allocated to states and communities based on census data, an accurate census count is vital to our community and residents' well-being; and

WHEREAS, census data ensures fair Congressional representation by determining how many seats each state will have in the U.S. House of Representatives, as well as the redistricting of state legislatures, county and city councils, and voting districts; and

WHEREAS, the 2010 Census creates jobs that stimulate economic growth and increase employment opportunities in our community and information collected by the census is protected by law and remains confidential for seventy-two years; and

WHEREAS, as a 2010 Census partner Ingham County, through its Complete Count Committee, strived to support the goals and ideals for the 2010 Census by disseminating information to encourage community participation; encouraged people in Ingham County to place an emphasis on the 2010 Census and to participate in events that will raise overall awareness of the 2010 Census to ensure a full and accurate count.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors the members of Ingham County's Complete Count Committee:

Dale Copedge	Rajita Dnyate
Laura Davis	Janine Sinno
Don Vickers	Margarita Gonzales
Curtis Hertel, Jr.	Pat Gilbert
Becky Bennett	Reverend John Knight
Martha Miles	Reverend Melvin Maxey
Ashley Harding	Reverend Pat Hart

BE IT FURTHER RESOLVED, that the Board extends its sincere appreciation to each member for their commitment and dedication as they worked diligently to inform the community of the importance of the census and how vital it is for every individual to be counted.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING IAN FAULKNER CAMPBELL

WHEREAS, Ian Faulkner Campbell is currently a senior at Williamston High School where he is active in varsity swimming and is co-captain of the swim team; and

WHEREAS, Ian is also active in his community and enjoys participating in outdoor activities including skiing, scuba diving, and working at the waterfront at Northwood Scout Reservation; and

WHEREAS, Ian began his scouting career as a Cub Scout where he earned the Arrow of Light, he joined Troup 63 in 2003 and has earned 33 merit badges; and

WHEREAS, his scouting leadership history includes holding the positions of Assistant Patrol Leader, Patrol Leader and Assistant Senior Patrol Leader -- he is a Brotherhood member of the Order of the Arrow, the National Honor Society of Scouting and is completing his second term as Lodge Chief of Gabe-shi-win-gi-jikens Lodge 374; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship, while earning 21 merit badges before reaching the age of 18 and must also complete a service project for the benefit of his community, school or religious institution; and

WHEREAS, Ian's service project entailed fundraising, designing and building a storage shed for the historic West Branch One Room Schoolhouse, working in conjunction with members of the Williamston Historical Committee, fellow scouts, family and friends, Ian's project entailed 209 hours of combined effort; and

WHEREAS, Ian has earned the highest rank attainable in Scouting, the Eagle Scout.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Ian Faulkner Campbell for achieving the Eagle Scout rank and serving as a positive role model for the youth in our community.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in his future endeavors.

Introduced by the County Services Committee of the

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION DESIGNATING SEPTEMBER 15 – OCTOBER 15, 2010 AS HISPANIC HERITAGE MONTH IN INGHAM COUNTY

WHEREAS, in 1988, President Ronald Reagan signed into Public Law (P.L. 100-402) proclaiming September 15th through October 15th, of each year as Hispanic Heritage Month; and

WHEREAS, as a result of their determination, intelligence, hard work and perseverance, Hispanic-Americans have contributed immensely to the growth of our region, helping to shape the character and future of this state; and

WHEREAS, the cultural, educational, and political influences of Hispanic-Americans can be seen and appreciated in all aspects of our life, from farm-worker struggles for housing and equal wages, to incredible and gifted artists, vibrant businesses, music and community festivals; and

WHEREAS, Hispanic-American communities continue to grow and prosper, many continue the achievements of the great men and women that came before them, like Cesar Chavez, Simon Bolivar, Jose Marti, Frida Kahlo, Emiliano Zapata, and the many faceless heroes who fought for land, freedom and equal rights; and

WHEREAS, Ingham County is fortunate to count among its population a large concentration of citizens of Spanish and Latin American descent; and

WHEREAS, during Hispanic Heritage month the Hispanic-American community will celebrate Hispanic Heritage Month through a series of special programs featuring Hispanic history, food, dance and art; and, the national theme this year is *"Heritage, Diversity, Integrity and Honor: The Renewed Hope of America"*.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners designates September 15, 2010 through October 15, 2010 as Hispanic Heritage Month in Ingham County.

BE IT FURTHER RESOLVED, that citizens are encouraged to recognize, applaud, and participate in the celebration of the many contributions made by Hispanic Americans that enhance the quality of life in Ingham County.