

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
DEB NOLAN

VICE-CHAIRPERSON PRO-TEM
DON VICKERS

COUNTY SERVICES COMMITTEE
DEBBIE DE LEON, CHAIR
DALE COPELGE
VICTOR CELENTINO
ANDY SCHOR
DON VICKERS
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, APRIL 5, 2011 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 15, 2011](#) Minutes and Closed Session Minutes

Additions to the Agenda

Limited Public Comment

1. Presentation - Greater Lansing Convention & Visitors Bureau, Lee Hladki, President/CEO (*No Materials*)
2. Community Corrections Advisory Board - Resolution Authorizing a Lease with [Peckham, Inc.](#) Pathways Employment Program for Office Space at the Ingham County Grady Porter Building
3. Farmland and Open Space Preservation Board - Resolution Approving [Selection Criteria](#) (Scoring System) for Ranking Landowner Applications to the Ingham County Farmland and Open Space Preservation Program and Authorizing the Ingham County Farmland and Open Space Preservation Board to Proceed with the 2011 Purchase of Development Rights Application Cycle
4. Parks & Recreation Commission - Resolution Authorizing a [Fund Transfer](#) to the Potter Park Zoological Society
5. Health Department
 - a. Request for an Exemption from the County Hiring Freeze in Order to Post and Fill a 1.0 FTE Communicable Disease Nurse ([CDN](#)), Position #601047
 - b. Resolution to Authorize the Temporary [Reassignment](#) of Some Public Health Service Job Duties and Responsibilities and the Execution of the Related Letter of Understanding
6. Facilities Department - Resolution to Authorize a Renewal of the Contract with [Teachout](#) Security Services at Various Ingham County Buildings
7. Financial Services Department - Resolution to Authorize a Contract with [Tyler](#) Technologies for MUNIS Training

8. Management Information Services Department - Resolution to Approve the Purchase of a Labor Block Support Agreement from [Netarx, Inc.](#) for On-Going Technical Support of the Ingham County Network Infrastructure
9. Controller/Administrator's Office - Resolution to Authorize [Rehmann Robson](#) to Conduct an Audit of the Ingham County Drain Commission
10. Board of Commissioners
 - a. Resolution in Opposition to [House Bill 4287](#) and Senate Bill 165, That Would Prohibit Local Units of Government from Entering Into Project Labor Agreements (*Tabled from the March 15, 2011 County Services Meeting*)
 - b. Resolution Honoring [Joe Guenther](#) for His Years of Service as a Member of the Ingham County Road Commission
 - c. Resolution Honoring [Tom Mitchell](#) for His Years of Service as a Member of the Ingham County Road Commission
 - d. Resolution Establishing Policy and Priorities for the Use of [Farmland](#) and Open Space Preservation Funds

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES COMMITTEE
March 15, 2011
Minutes

Members Present: Debbie De Leon, Dale Copedge, Victor Celentino, Andy Schor, Don Vickers, Vince Dragonetti and Board Chairperson Grebner

Members Absent: None

Others Present: Becky Bennett, Mary Lannoye, Tony Lindsey, Mark Ferguson, Sally Auer, Jill Rhode, Mike Bryanton, Jake Willett, Willis Bennett and others

The meeting was called to order by Chairperson De Leon at 7:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the March 1, 2011 Minutes

The March 1, 2011 Minutes were approved as submitted.

Additions to the Agenda

None.

Limited Public Comment

Mike Bryanton, County Clerk, updated the Committee on the status of issuing passports and that there will be an employee retiring from his department.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Circuit Court - Request to Waive Hiring Freeze and Eight Week Hiring Delay for Vacant Part-Time Deputy Clerk I Position
2. Sheriff's Office - Request a Waiver of the 2011 Hiring Freeze and the Hiring Delay for an Open Deputy Position
3. Ingham County Parks & Recreation Commission - Resolution Authorizing Entering into a Permanent Conservation Easement Agreement with Meridian Township
4. Facilities Department
 - a. Resolution Authorizing a Contract Renewal with Smiths Detection for the Maintenance of the X-Ray Screening Device at the Grady Porter Building and Veterans Memorial Courthouse
 - b. Resolution Authorizing an Agreement with Nelson Trane (Resolution #10-111) for the Air-Cooled Rotary Screw Water Chiller at the Ingham County Human Services Building, Youth Center and Jail
 - c. Resolution Authorizing an Agreement with Astrophysics for the Maintenance of the X-Ray Screening Device at the Ingham County Family Center

5. Financial Services Department
 - a. Resolution Authorizing an Agreement with Gabriel Roeder Smith and Company to Conduct a Bi-annual Retiree Health Care Valuation
 - b. Resolution to Approve Infinisource, Inc. as the County's Third Party Administrator for the Employee's Flexible Spending Account

7. Board of Commissioners
 - b. Resolution Designating March, 2011 as "Certified Government Financial Manager Month" in Ingham County
 - d. Resolution Recognizing March, 2011 as "Women's History Month" in Ingham County

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

6. Human Resources - Resolution Authorizing a Contract Extension Agreement with the Michigan Association of Police

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT EXTENSION AGREEMENT WITH THE MICHIGAN ASSOCIATION OF POLICE.

Comm. Celentino asked if the extension is open ended. Mr. Lindsey stated that it is open ended but either party can close with a 30 day advance notice.

Comm. Schor asked if there is anything in the existing contract that is of concern. Mr. Lindsey stated the only information that was communicated to the management team with regard to the union rejection dealt with the establishment of the part-time deputy classification without fringe benefits. This is the creation of a new classification "part-time deputy" without fringe benefits. Comm. Schor asked if the membership was unhappy about the classification. Mr. Lindsey stated that is what he has been told. Mr. Lindsey stated that they have not yet met formally, and the first mediation is set for March 24, 2011. Comm. Schor asked if this was the only issue and if there were others. Mr. Lindsey stated that there could be other issues but the agreement would still need to come back to the Board for approval. Comm. Schor asked if there would be a pay raise. Mr. Lindsey stated that was part of the agreement. Comm. Grebner asked for clarification if this is a part-time or temporary position. Ms. Lannoye and Mr. Lindsey agreed it is a part-time position without fringe benefits. Comm. Grebner asked if the definition of part-time is 20 hours or less. Mr. Lindsey stated yes. There was a brief discussion of hours, fringe benefits, certification and time split between the County Road Patrol and Corrections. Mr. Lindsey stated the real concern of the union is not to use part-time deputies to displace the full-time deputies, and this was agreed upon.

MOTION CARRIED UNANIMOUSLY.

7. Board of Commissioners

- a. Resolution Calling on the State of Michigan to Add Public Libraries to Its Gun Free Zones (*Previously Tabled*)

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION CALLING ON THE STATE OF MICHIGAN TO ADD PUBLIC LIBRARIES TO ITS GUN FREE ZONES.

Comm. Dragonetti stated this issue has been pushed to where it has gotten out of hand.

MOTION CARRIED with Comm. Vickers voting no.

- c. Resolution Opposing House Bill 4287 - Project Labor Agreements (*To be Distributed Under Separate Cover*)

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. COPELIDGE, TO APPROVE THE RESOLUTION OPPOSING HOUSE BILL 4287 - PROJECT LABOR AGREEMENTS.

Comm. Grebner stated that he has not read the bill, but based on newsletters much of the State Legislation and the debate are things already taken care of at Ingham County. Comm. Schor asked if the County Attorney has looked at this bill and how it will impact Ingham county's policy. Ms. Lannoye stated he had looked at the resolution; however, may not have looked at how it would impact current policy. Ms. Lannoye stated she would refer the resolution back to the County Attorney for review of the impact on policy.

COMM. CELENTINO WITHDREW HIS MOTION. COMM. COPELIDGE WITHDREW HIS SUPPORT OF THE MOTION.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. VICKERS, TO TABLE THE RESOLUTION UNTIL THE COUNTY ATTORNEY ADVISES THE COMMITTEE ON HOW THE OPPOSING HOUSE BILL 4287 – PROJECT LABOR AGREEMENTS IMPACTS CURRENT POLICY.

MOTION CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment

None.

8. Controller/Administrator's Office – Closed Session to Discuss Collective Bargaining Issues

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. VICKERS, TO BEGIN CLOSED SESSION FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING.

MOTION CARRIED WITH THE FOLLOWING ROLL CALL VOTE: YEAS, COMMISSIONERS DE LEON, COPEGE, CELENTINO, SCHOR, VICKERS, AND DRAGONETTI.

The Committee returned to regular session.

The meeting adjourned at approximately 8:14 p.m.

Respectfully submitted,

Julie Buckmaster

APRIL 5, 2011 COUNTY SERVICES AGENDA STAFF REVIEW SUMMARY

HIRING FREEZE

The Controller is recommending approval of the following hiring freeze request:

5(a). Health Department—Communicable Disease Nurse

OTHER ACTION ITEMS

The Controller is recommending approval of the following action items:

2. Community Corrections Advisory Board—*Resolution Authorizing a Lease with Peckham, Inc. Pathways Employment Program for Office Space at the Ingham County Grady Porter Building.*

The resolution authorizes a lease agreement with Peckham, Inc. for the Pathways Employment Program for 280 square feet on floor 3R of the Grady Porter Building. The agreement will run from May 1, 2011 through September 30, 2011 and will be renewed annually subject to the availability of grant funding. The annual rental amount is \$4,719 and includes utilities, maintenance, janitorial and trash removal.

3. Farmland and Open Space Preservation Board—*Resolution Approving Selection Criteria (Scoring System) for Ranking Landowner Applications to the Ingham County Farmland and Open Space Preservation Program and Authorizing the Ingham Farmland and Open Space Preservation Board to Proceed with the 2011 Purchase of Development Rights Application Cycle.*

The resolution establishes the selection criteria for the 2011 program and authorizes the Farmland Preservation Board to proceed with the application cycle. There are 2 selection criteria tiers. Tier I Criteria includes the following categories: Agriculture Characteristics 57 points; Development Pressure 48 points; Additional Agriculture Protection Efforts 38 points; and Other Criteria 10 points. After Tier 1 scoring is complete, the top 15 ranked farms will be invited to donate a portion of the conservation easement purchase price to Ingham County and receive Tier II points. In general, the larger the donation the more Tier II points are earned. Tier II points will be added to Tier I points for a Grand Total that will be used to determine the farms selected for protection. Please note the resolution does not authorize the actual purchase of development rights, but rather simply the selection process. Once the top 10-15 farms have been identified the Farmland Preservation Board will still need to obtain approval from the Board of Commissioners.

4. Parks & Recreation Commission—*Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society.*

This resolution would transfer \$70,000 from the proceeds of the Potter Park Zoo Millage to the Zoological Society to be used for marketing purposes. This would increase the Zoo Society's marketing budget from \$20,000 to \$90,000. In 2010, the Board authorized a transfer of \$60,000 from millage proceeds to the Zoo Society.

5(b). Health Department—*Resolution Authorizing the Temporary Reassignment of Some Public Health Service Job Duties and Responsibilities and the Execution of the Related Letter of Understanding.*

This resolution authorizes the temporary distribution of job duties and responsibilities among some remaining Health Department staff following the retirement of the Director of Public Health Services. This arrangement would remain in place until December 31, 2011. Additional staff transitions are anticipated towards the end of 2011 which will require a reassessment of job duties and responsibilities. The affected bargaining unit (ICEA County Professionals) has been consulted, provided documentation regarding the recommendations contained in this resolution, and executed a Letter of Understanding. Savings in 2011 are approximately \$40,000.

6. Facilities—*Resolution to Authorize a Renewal of the Contract with Teachout Security Services at Various Ingham County Buildings.*

The resolution authorizes a one year contract extension for security services at county buildings under the same terms and conditions as the original agreement in an amount not to exceed \$340,000. Please note that the existing contract requires the payment of living wages, and therefore the costs may increase accordingly.

7. Financial Services—*Resolution to Authorize a Contract with Tyler Technologies for MUNIS Training.*

The County's financial management system is provided by MUNIS software which is a product of Tyler Technologies. The resolution would authorize a contract in an amount not to exceed \$8,500 for in-house training.

8. Management Information Services—*Resolution to Approve the Purchase of a Labor Block Support Agreement from Netarx, Inc. for On-going Technical Support of the Ingham County Network Infrastructure.*

This resolution would authorize a \$20,000 contract for complex technical network support services. The agreement will run until the balance is exhausted. A similar arrangement was approved by the Board in 2009.

9. Controller/Administrator—*Resolution to Authorize Rehmann Robson to Conduct an Audit of the Ingham County Drain Commission.*

This resolution would authorize an agreement to conduct an independent audit of the Drain Commission. The Drain Office is a component unit of the county for financial reporting purposes. In the past it has been included in the County-wide audit. Other component units such as the Road Commission, Medical Care Facility, Land Bank, and Housing Commission have a separate audit conducted and individual financial statements prepared prior to being combined into the County's financial statements. It appears reasonable and appropriate that the Drain Commission be treated in the same manner. Total costs for the 2010 Drain audit would be \$6,875.

BOARD OF COMMISSIONERS ACTION ITEMS

10(a). *Resolution in Opposition to House Bill 4287 and Senate Bill 165, That Would Prohibit Local Units of Government from Entering Into Project Labor Agreements (Tabled from the March 15, 2011 County Services Meeting)*

10(b). *Resolution Honoring Joe Guenther for His Years of Service as a Member of the Ingham County Road Commission.*

10(c). *Resolution Honoring Tom Mitchell for His Years of Service as a Member of the Ingham County Road Commission.*

10(d). *Resolution Establishing Policy and Priorities for the Use of Farmland and Open Space Preservation Funds*

Commissioner Grebner has requested that the Board of Commissioners consider this resolution.

Agenda Item 2

TO: Law Enforcement, County Services and
Finance Committees

FROM: Mary Sabaj
Community Corrections Manager

DATE: March 24, 2011

RE: Peckham, Inc. Lease

Community Corrections and Peckham, Inc. are requesting approval of this Resolution to authorize a lease agreement between Ingham County and Peckham, Inc. for office space in the Grady Porter building. The space being requested previously housed Community Corrections Substance Abuse Evaluation Services. Peckham, Inc. will use the space for the Community Corrections funded Pathways Employment Program.

Locating this program in such close proximity to the Circuit Probation Department will provide tremendous advantages. Probationers will be able to access the program immediately after being referred by their agent. The program's Employment Specialist will have the ability to work more closely with agents. The space will also allow for small work groups which will increase program efficiency, as well as the number of probationers able to receive services.

This Resolution will authorize an annual lease agreement for an office space amounting to 280 square feet located on 3R of the Grady Porter Building for an annual amount of \$4,719 (12 months x \$393.25 per monthly.) The first prorated year of the lease will be effective May 1, 2011 through September 30, 2011 for a total of \$1,966.25 (5 months x \$393.25.) The lease will include utilities, maintenance, janitorial and trash removal. No County phone, data, or courier services will be required.

Introduced by the Law Enforcement, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A LEASE WITH PECKHAM, INC.
PATHWAYS EMPLOYMENT PROGRAM FOR OFFICE SPACE AT THE
INGHAM COUNTY GRADY PORTER BUILDING**

WHEREAS, Peckham, Inc. has requested office space at the Grady Porter Building, in the space previously used by the Community Corrections Advisory Board (CCAB) for the Community Corrections Substance Abuse Evaluation Services program, for the Pathways Employment program, a contractual service provided to the CCAB; and

WHEREAS, the Pathways program provides intensive employment services, including job readiness, job search, job retention, and job upgrade services with this space allowing the program to provide services both individually and in small groups; and

WHEREAS, the CCAB is very supportive of using this space for the Pathways program because this location will enable the program to provide employment services to the probation population more efficiently and effectively due to its close proximity to Circuit Court probation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an annual lease with Peckham, Inc. for the Pathways Employment Program in the annual amount of \$4,719 for 280 square feet on floor 3R of the Grady Porter Building, effective May 1, 2011 through September 30, 2011 the prorated amount will be \$1,966.25.

BE IT FURTHER RESOLVED, that the lease will annually renew subject to grant funding unless either party terminates the lease with 60 days written notice.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any lease documents necessary to implement this resolution upon approval as to form by the County Attorney.

March 23, 2011

To: County Services Committee

From: Stacy Byers, Director FOSP Board

RE: Resolution Approving Selection Criteria (Scoring System) for Ranking Landowner Applications to the Ingham County Farmland and Open Space Preservation (FOSP) Program and Authorizing the Ingham County Farmland and Open Space Preservation Board to Proceed with the 2011 Purchase of Development Rights Application Cycle

Summary of Proposed Action:

This resolution approves the 2011 Selection Criteria (Scoring System) for ranking landowner applications and authorizes the Farmland and Open Space Preservation Board to proceed with a 2011 Application Cycle. The Ingham County Farmland and Open Space Preservation Board recommends the County Board of Commissioners adopt the 2011 Selection Criteria developed by the FOSP Board, and also approve proceeding with a 2011 Application Cycle.

Financial Implications:

There will be future costs associated with proceeding with a 2011 Application Cycle, including, but not limited to, postage and mailings, newspaper announcement costs and staff time to score and rank applications. Once all Applications, both new and old, are scored and ranked the FOSP Board will recommend approval of the top 10 applicants by the Board of Commissioners and will seek matching funds from the Federal Farm and Ranch Land Protection Program. Those costs are included in the 2011 budget.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING SELECTION CRITERIA (SCORING SYSTEM) FOR RANKING
LANDOWNER APPLICATIONS TO THE INGHAM COUNTY FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM AND AUTHORIZING THE INGHAM COUNTY FARMLAND AND
OPEN SPACE PRESERVATION BOARD TO PROCEED WITH THE 2011 PURCHASE OF
DEVELOPMENT RIGHTS APPLICATION CYCLE**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, Ingham County voters passed a millage of .14 mils in 2008 to fund purchases of agricultural conservation easements through the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, in the course of implementing the Ingham County Purchase of Development Rights Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Purchase of Development Rights Ordinance requires that the Selection Criteria be approved by the Ingham County Board of Commissioners before each application cycle.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2011 Selection Criteria developed by the Ingham County Farmland and Open Space Preservation Board as set forth in the Purchase of Development Rights Ordinance passed July 27, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to proceed with the 2011 Farmland Purchase of Development Rights (PDR) application cycle.

Selection Criteria for Farmland Preservation Program

2011 Application Cycle

Tier I Criteria

Agricultural Characteristics	57 points
Development Pressure	48 points
Additional Ag Protection Efforts	38 points
Other Criteria	<u>10 points</u>
<i>Tier I Total Points</i>	<i>153 points</i>

AGRICULTURAL CHARACTERISTICS (57 POINTS)

1) Agricultural Productivity – Prime and Unique Soils

Maximum Points: 20

Prime and Unique Soils

Prime under all circumstances

20 points

Prime if adequately drained

15 points

Not prime or unique

0 Points

Example: 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points

30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points

Total points = 18.5

2) Size of Parcel (s)

Maximum Points: 20

Points for parcels between 40 and 200 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 200 acres receives 20 points. Parcels that are 0-39.99 acres receive 0 points.

Example: Parcel size is 150 acres: 150 x 0.1 = 15

Example: Parcel is 85 acres: 85 x 0.1 = 8.5

Example: Parcel is 350 acres: 350 x .1 = 35; 20 points, the maximum possible

Example: Parcel is 32 acres: (0 points for parcel less than 39.99 acres)

3) Additional Agricultural Income

Maximum Points: 5

Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over \$10,000.00 annually.

Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over \$15,000 annually. Total Points = 5 points

4) Proximity to Existing Livestock Farms

Maximum Points: 5

A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)

Parcel is contiguous to an existing livestock operation

5 points

Parcel is located between 0.5 miles and 1 mile of an existing livestock operation

3 points

Parcel is located further than 1 mile from an existing livestock operation

0 points

**Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.*

5) Amount Of Undeveloped Land In The Surrounding Area

Maximum Points: 7

A circle with a 1 mile radius and with a centroid (center point) generated by computer is used to calculate the points in this section.

75 % or more of the surrounding area is undeveloped land	7 points
50% or more but less than 75% of the surrounding area is undeveloped land	5 points
25% or more but less than 50% of the surrounding area is undeveloped land	2 points
Less than 25% of the surrounding area is undeveloped land	0 points

DEVELOPMENT PRESSURE (48 POINTS)

6) Proximity To Existing Public Sanitary Sewer Or Water, Or Both

Maximum Points: 10

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

Less than one-half (1/2) mile from sewer or water	5 points
One-half (1/2) mile or more but less than 1 mile	7 points
One (1) mile or more but less than 2 miles	10 points
Two (2) miles or more but less than 5 miles	5 points
More than 5 miles	0 points

Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

7) Proximity To Designated Population Center In Ingham County (As Defined In “Regional Growth: Choices For Our Future”, Summary Report, Tri-County Regional Planning Commission, September 2005

Maximum Points: 30

Farm boundary is 1 mile from, or within the population center	30 points
Farm boundary is within 1 to 2 miles from population center	28 points
Farm boundary is within 2 to 3 miles from population center	26 points
Farm boundary is within 3 to 4 miles from population center	24 points
Farm boundary is within 4 to 5 miles from population center	22 points
Farm boundary is more than 5 miles from population center	0 points

Example: Farm is located 2 miles from “designated population center”. Total points= 28 points

8) Road Frontage (paved or gravel)

Maximum Points: 8

Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.

Road frontage of 5280 feet (1 mile) or more	8 points
Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile)	6 points
Road frontage of 1320 feet (1/4 mile) to 2639 (just under 1/2 mile)	4 points
Road frontage less than 1/4 mile	0 points

Example: Parcel has 1 mile of road frontage. Total points = 8 points

ADDITIONAL AGRICULTURAL PROTECTION EFFORTS (38 POINTS)

9) Location To Protected Property

Maximum Points: 20

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.

Parcel is adjacent to protected land	20 points
Parcel is not adjacent but within 1/2 mile of protected land	15 points
Parcel is not adjacent but within 1 mile of protected land	10 points
Parcel is not adjacent but within 2 miles of protected land	5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

10) Agricultural District Zoning

Maximum Points: 3

Additional points are given to a parcel that is in a designated agricultural district.

Exclusive Agricultural District A-1; (Restricts residential development) 3 points

General Agricultural District A-2; (Rural residential zoning) 1 points

Non-Agricultural District 0 points

Example: Parcel has been designated as an exclusive agricultural district, A-1 (maximum density 1 unit per 20 acres) under current zoning. Total Points = 3 points

11) Block Applications

Maximum Points: 15

Emphasis is placed on applications which consist of one or more landowners who create a 50-acre or more, block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.

One or more landowners apply together to create 1000 or more contiguous acres 15 points

One or more landowners apply together to create 750 to 999 contiguous acres 10 points

One or more landowners apply together to create 500 to 749 contiguous acres 8 points

One or more landowners apply together to create 300 to 499 contiguous acres 6 points

Contiguous acreage of 299 acres or less 0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section)

Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.

OTHER CRITERIA (10 POINTS)

12) Additional Agricultural Characteristics

Maximum Points: 5

Additional agricultural characteristics are USDA certified organic farms or Centennial farms.

Parcel has additional agricultural features 5 points

Parcel does not have additional agricultural features 0 points

13) Michigan Agricultural Environmental Assurance Program (MAEAP)

Maximum Points: 5

Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show *verification* to receive points.

Farm is MAEAP verified 5 points

Farm is not MAEAP verified 0 points

TIER I TOTAL POINTS POSSIBLE 153

TIER II SELECTION CRITERIA

THIS SECTION PERTAINS ONLY TO THE TOP 15 SCORING FARMS

1.) Donation

Maximum points: depends on the % donation

After Tier I scoring is complete, the top ten ranked farms will be invited to donate a portion of the conservation easement purchase price to Ingham County and receive Tier II points. Tier II points will be added to Tier I points for a Grand Total (Tier I + Tier II = Grand Total). Grand Total points will be used to determine the farms selected for protection. The amount of donation can be a significant factor in the overall ranking and the farms that will be selected for protection. This option allows applicants in the lower portion of the top 15 applicants to substantially increase their total score. This option also allows the higher ranking top ten applicants the opportunity to secure their placement in the top group.

Tier II points will be awarded as follows:

Donation of 0 to less than 15%	= 0 points
Donation of 15% to less than 20%	= 4 points
Donation of 20% to less than 25%	= 15 points
Donation of 25% to less than 30%	= 27 points
Donation of 30% to less than 35%	= 35 points
Donation of 35% to less than 40%	= 42 points

A donation of 40% of the conservation easement purchase price will receive 48 points. Donations of greater than 40% will receive 48 points plus 1 point for each 1% increase in donation above 40%.

Note: Donating part of the value of a conservation easement to a qualified organization such as Ingham County is considered a charitable gift donation by the Internal Revenue Service. Seek advice from a certified public accountant or other professional advisor on the effect of such a gift donation on your tax situation.

Note: Landowners that accept Federal, State or Local Matching Funds to protect their farmland may be selected for the program before landowners that do not accept such funds regardless of their relative ranking based on the above "Selection Criteria for Farmland".

Agenda Item 4

DATE: March 23, 2011

TO: County Services and Finance Committees

FROM: Willis Bennett, Director

RE: Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society

This resolution would appropriate \$70,000 to the Potter Park Zoological society to be used to promote the Potter Park Zoo. It is intended that the appropriation will be in addition to funds (\$20,000) already budgeted by the Zoological society for this purpose. The Potter Park Zoological society is a private 501(c)3 non-profit organization whose sole function is to raise funds for, and to support, the Zoo. Although this appropriation is very similar to other community agency appropriations within the budget, it will differ in two ways. First, the funds will come from the Zoo millage budget and not require any general fund appropriation. Second, the level of oversight will be greater since the Zoological Society works on a daily basis with Zoo and Parks staff with offices located at the Zoo. The Potter Park Zoological Society will, on a monthly basis, supply the county with invoices detailing the expenditures and county staff will, on a quarterly basis, include with monthly financial reports a marketing expense report to the Zoo Board.

Funds in the amount of \$70,000 will be transferred from the Potter Park Zoo Fund to the Potter Park Zoological Society contingent upon development of a contract.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A FUND TRANSFER
TO THE POTTER PARK ZOOLOGICAL SOCIETY**

WHEREAS, the electorate of Ingham County overwhelmingly approved the millage proposal in November of 2010 to fund the operation and improvement of Potter Park and the Potter Park Zoo; and

WHEREAS, the Potter Park Zoological Society is a private, 501c(3) nonprofit, fundraising organization that raises funds to support the Zoo; and

WHEREAS, in that capacity the Zoological Society supports: Marketing, Educational Programming, the Docent Association, the Teen Zookeeper Program, Special Events, and the Zookambi Summer Camp; and

WHEREAS, the Zoological Society operates on a \$1,600,000 budget, all of which is spent on supporting the Potter Park Zoo through educational programming, special events, operating costs, and capital improvements; and

WHEREAS, the Potter Park Zoological Society Board of Directors is comprised of ten prominent community leaders; and

WHEREAS, the Ingham County Board of Commissioners approved the transfer of \$60,000 from the proceeds of the Potter Park Zoo Millage to the Potter Park Zoological Society for 2010 marketing purposes; and

WHEREAS, the Potter Park Zoological Society Board has approved within the 2011 Zoological Society Budget \$20,000 for advertising; and

WHEREAS, the Potter Park Zoological Society has agreed to supply the County with invoices detailing spending of these funds on a monthly basis and County staff will provide a quarterly marketing expense report to the Potter Park Zoo Board; and

WHEREAS, the Potter Park Zoo Board and the Parks and Recreation Commission recommend the Board of Commissioners authorize the transfer of \$70,000, to be used by the Potter Park Zoological Society for 2011 marketing purposes.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves a transfer of \$70,000 from the proceeds of the Potter Park Zoo Millage to be used by the Potter Park Zoological Society for 2011 marketing purposes.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this Resolution after approval as to form by the County Attorney.

March 24, 2010

MEMORANDUM

To: Mary Lannoye, Controller

From: Dean Sienko M.D., M.S.
Health Officer/Medical Director

Re: Hiring Freeze Exemption for Full Time Communicable Disease Nurse

This memo requests an exemption from the county hiring freeze in order to post and fill a 1.0 FTE Communicable Disease Nurse (CDN), position #601047, which is currently vacant due to a recent lateral transfer. This position is funded by a combination of essential public health services funding from the Michigan Department of Community Health (43%) and general fund dollars.

Section 333.2473 of Public Act 368 of 1978 (i.e. the Michigan Public Health Code) requires that local health departments provide services to prevent and control disease, particularly communicable diseases, within their jurisdiction. This position is vital to the implementation of these and other Department's statutory responsibilities as put forth in the Public Health Code.

There is an urgent need to fill this position. Within the Disease Control Office several staffing changes have occurred including the death of a communicable disease nurse (who had been on long term disability), the resignation of a part-time nurse, and the nurse who recently transferred as noted above.

This understaffing has placed an undue burden on existing personnel to attend to multiple communicable disease matters that demand rapid attention. These include making daily household visits for tuberculosis cases, managing reports of pertussis outbreaks or measles cases, and attending to contacts of communicable disease cases (the about to be released RWJ County Health Rankings placed Ingham County at nearly eight times above the national benchmark for communicable disease occurrence).

We request to immediately post this position. Thank you.

Agenda Item 5b

2011 Personnel Cost Projection				2011 Personnel Cost Projection				ICEA 5	ICEA 5	ICEA 7	ICEA 7																																																																																																																											
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Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE TEMPORARY REASSIGNMENT OF SOME PUBLIC HEALTH SERVICE JOB DUTIES AND RESPONSIBILITIES AND THE EXECUTION OF THE RELATED LETTER OF UNDERSTANDING

WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department, with the concurrence of the Michigan Department of Community Health; and

WHEREAS, the Administrators of the Ingham County Health Department are encouraged to continually evaluate staffing needs and to identify opportunities to reduce costs and improve efficiency; and

WHEREAS, the Deputy Health Officer has reviewed the structure and determined it more appropriate to temporarily redistribute duties and job functions; and

WHEREAS, the proposed change is consistent with ICEA County Professional Article 11, Section 2 Temporary Assignment; and

WHEREAS, the proposed changes will result in maintaining programmatic, administrative and fiscal efficiency; and

WHEREAS, the proposed adjustments can be implemented by taking advantage of a currently vacant position and retirement; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution; and

WHEREAS, the affected bargaining unit (ICEA County Professionals) has been consulted, provided documentation regarding the recommendations contained in this resolution and executed a Letter of Understanding; and

WHEREAS, the Health Officer, as advised by the Deputy Health Officer, has recommended that the Board of Commissioners authorize the proposed temporary reassignment of duties and responsibilities; and

WHEREAS, the Health Officer has advised that no additional funds are required to implement the proposed temporary changes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes implementation of the Letter of Understanding and temporary reassignment arrangements.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following temporary compensation changes until December 31, 2011.

<u>Position No.</u>	<u>Current Grade</u>	<u>Proposed Temporary Grade</u>
601135	ICEA Pro 05	ICEA Pro 07
601042	ICEA Pro 09	ICEA Pro 10

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments as required.

BE IT FURTHER RESOLVED, that all position adjustments be effective April 1, 2011.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

MEMORANDUM

TO: County Services and Finance Committees

FROM: Richard Terrill, Facilities Director

DATE: March 22, 2011

SUBJECT: Resolution Authorizing to Renew the Contract with Teachout Security Services at Various Ingham County Buildings

The resolution before you authorizes extending a contract to Teachout Security Services for the purpose of providing qualified private security guards to monitor the entry to the following locations: Human Services Building at 5303 S. Cedar St., Lansing, Michigan, the Veterans Memorial Courthouse at 313 W. Kalamazoo St., Lansing, Michigan, the Ingham County Courthouse at 341 S. Jefferson, Mason, Michigan, the 55th District Court at 700 Buhl St., Mason, Michigan, and the Ingham County Family Center at 1601 W. Holmes Rd., Lansing, Michigan.

Renewal of services will fall under the current terms and conditions under the existing agreement and will run from June 1, 2011 to May 31, 2012.

Funds for this contract are available within the appropriate 931100 maintenance related contractual accounts.

I recommend approval of this resolution.

Introduced by the County Services and Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A RENEWAL OF THE CONTRACT WITH TEACHOUT SECURITY SERVICES AT VARIOUS INGHAM COUNTY BUILDINGS

WHEREAS, the current contract with Teachout Security Services was approved by Resolution #07-088 and included an option to extend the term of the Agreement for one year upon written consent by both the County and Teachout Security Services; and

WHEREAS, the Facilities Department would like to extend the current contract for one year under the same terms and conditions as the original agreement, and the extended contract would run from June 1, 2011 through May 31, 2012; and

WHEREAS, Teachout Security Services provides qualified private security guards to monitor the following County locations: Human Services Building at 5303 S. Cedar, Lansing, Michigan, the Veterans Memorial Courthouse at 313 W. Kalamazoo Street, Lansing, Michigan, the Ingham County Courthouse at 341. S. Jefferson, Mason, Michigan, the 55th District Court at 700 Buhl Street, Mason, Michigan, and the Ingham County Family Center at 1601 W. Holmes Road, Lansing, Michigan; and

WHEREAS, the funds for this contract are available within the appropriate contractual account line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a contract extension for one year to Teachout Security Services, 416 Frandor Avenue, Suite 103, Lansing, Michigan 48912, under the same terms and conditions as the original agreement, with an amount not to exceed \$340,000.

BE IT FURTHER RESOLVED, the contract requires the payment of living wages, and fees will increase concurrently based on the living wage rate provided.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 7

TO: Ingham County Board of Commissioners
FROM: Jill Rhode, Financial Services Director
DATE: March 28, 2011
RE: MUNIS Training and Assistance

The County's financial management system is provided by MUNIS software which is a product of Tyler Technologies. This summer, we are requesting that Tyler visit us to assist the County in integrating several updates to the current system. We are planning on automating the employee benefit enrollment process, adding automatic bill payment for our accounts payable system and expanding the accounting for the drain commissioner's office.

We are planning one Tyler employee to be here for five days at a cost of \$5,875. In addition, there will be additional cost of travel and five nights of lodging. We anticipate the total cost to be about \$8,500.

These changes will greatly increase our efficiencies and this \$8,500 should be considered an investment in our future.

Please let me know if you have any questions.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH TYLER TECHNOLOGIES FOR
MUNIS TRAINING**

WHEREAS, Ingham County currently uses Tyler Technologies' MUNIS software for its financial management system; and

WHEREAS, the Financial Services Department is recommending that several modules be enhanced or implemented and is in need of assistance from Tyler Technologies; and

WHEREAS, MUNIS has agreed to provide this assistance at a cost of \$8,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Tyler Technologies at a cost of \$8,500.

BE IT FURTHER RESOLVED, the total cost of \$8,500 will be paid by the Data Processing Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 8

To: Board of Commissioners
From: Tom Shewchuk, Management Information Services Director
Date: February 23, 2011
Re: Resolution – Labor Block Support Agreement

Dear Commissioners,

In 2009, MIS purchased a \$20,000.00 Labor Block Support Agreement from Analysts International for the purpose of assisting our department with complex technical networking issues. The funds for this agreement are almost depleted and I would like to purchase a new block of labor from Netarx, Inc. in the amount of \$20,000.00. I anticipate these funds will last approximately the same amount of time as the last agreement, unless we experience any significant issues.

As some of you are aware I used to be employed at Analysts International prior to joining Ingham County. Netarx, Inc. purchased a division of Analysts International a couple years ago including a number of network engineers responsible for assisting Ingham County in designing and implementing our current infrastructure. I am recommending Netarx, Inc. because of their experience, knowledge of our environment, and their technical ability. They have been a great partner over the years and I am confident they will continue to provide Ingham County with the best overall value.

Thank you in advance for your consideration and please feel free to contact me if you have any questions.

Sincerely,

Tom

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF A LABOR BLOCK SUPPORT AGREEMENT FROM NETARX, INC. FOR ON-GOING TECHNICAL SUPPORT OF THE INGHAM COUNTY NETWORK INFRASTRUCTURE

WHEREAS, the Management Information Services Department (MIS) has a need for assistance in the troubleshooting, implementation and resolution of complex technical issues with the County's network that exceeds the Department's current technical expertise; and

WHEREAS, some of these issues will be unforeseen and will require immediate attention; and

WHEREAS, MIS has purchased numerous Labor Block Support Agreements in the past that give MIS access to technical resources in a timely manner; and

WHEREAS, the total cost of the Labor Block Support Agreement is \$20,000.00 and will expire when the balance of the agreement reaches \$0; and

WHEREAS, these services are needed in order to maintain a highly available County network.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a purchase of the Labor Block Support Agreement from Netarx, Inc. in the amount of \$20,000, to be paid from the Network Account Fund (245-25810932030).

BE IT FURTHER RESOLVED, the effective date of the Agreement will be begin upon the date the Agreement has been signed by all parties and the Agreement will be effective until the balance is \$0.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this Resolution and approved as to form by the County Attorney.

Agenda Item 9

TO: County Services and Finance Committees
FROM: Mary Lannoye, County Controller/Administrator
SUBJECT: December 31, 2010 Financial Audit for the Drain Commission
DATE: March 24, 2011

As you are aware, Ingham County is audited annually by Rehmann Robson, Certified Public Accountants. While the Ingham County Drain Commission is a component unit of the County for reporting purposes, it has traditionally been included in the County-wide audit.

Other component units such as the Road Commission, Land Bank, Medical Care Facility and Housing Commission have a separate audit conducted and individual financial statements prepared prior to being combined into the County's financial statements.

It appears reasonable and appropriate that the Drain Commission be treated in the same manner. We have received a proposal from Rehmann Robson in the amount of \$6,875 to conduct a separate audit of the Drain Commission for the year ended December 31, 2010.

We have reviewed the proposal and believe it is reasonable. We recommend that we contract to provide this additional service for 2010. The attached resolution authorizes this agreement.

If you have any questions or wish to discuss, please let me know.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE REHMANN ROBSON TO CONDUCT AN AUDIT OF THE
INGHAM COUNTY DRAIN COMMISSION**

WHEREAS, Ingham County currently uses Rehmann Robson Certified Public Accountants to conduct its annual audit; and

WHEREAS, it has been determined that as a component unit of the County that the Drain Commission receive a separate audit and financial statement for 2010; and

WHEREAS, Rehmann Robson has agreed to conduct this audit for the year ended December 31, 2010 at a cost of \$6,875.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the contract with Rehmann Robson to conduct this audit for the year ended December 31, 2010.

BE IT FURTHER RESOLVED, the total cost of \$6,875 will be paid by the Drain Commission.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this Resolution and approved as to form by the County Attorney.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN OPPOSITION TO HOUSE BILL 4287 AND SENATE BILL 165, THAT WOULD PROHIBIT LOCAL UNITS OF GOVERNMENT FROM ENTERING INTO PROJECT LABOR AGREEMENTS

WHEREAS, the Ingham County Board of Commissioners established a Project Labor Agreement Policy in Resolution #09-194; and

WHEREAS, the Board is still committed to the goals of the policy which include ensuring that County construction projects are completed at the lowest reasonable cost and with the highest degree of quality and without the disruption of labor disputes such as strikes, lockouts, or slowdowns; and

WHEREAS, current applicable law authorizes local units to utilize Project Labor Agreements; and

WHEREAS, the Michigan Legislature is currently considering House Bill 4287 and Senate Bill 165, both of which would prohibit local units of government from entering into Project Labor Agreements; and

WHEREAS, the Ingham County Board of Commissioners strongly opposes the legislature's attempted preemption of local authority; and

WHEREAS, the Michigan Legislature should allow locally elected boards to manage their own finances and their own construction projects without interference from state government.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners calls on the Legislature of the State of Michigan to reject House Bill 4287 and Senate Bill 165, and to keep legislation in place that allows local units of government to utilize Project Labor Agreements.

BE IT FURTHER RESOLVED, that the County Clerk shall send copies of this resolution to Governor Rick Snyder, the Ingham County State Legislative Delegation, and the Michigan Association of Counties.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING JOE GUENTHER FOR HIS YEARS OF SERVICE AS A MEMBER OF
THE INGHAM COUNTY ROAD COMMISSION**

WHEREAS, Joe Guenther began serving as a member of the Ingham County Road Commission in January of 2005; and

WHEREAS, during his tenure on the Road Commission, Joe held the position of Chairperson for more than 2 years; and

WHEREAS, as a member, Joe was valued for his knowledge of construction and related construction labor relations given his long employment in concrete construction; and

WHEREAS, during his years of service with the Ingham County Road Commission, Joe has been an effective leader and has been committed toward improving the roadways throughout the County; and

WHEREAS, as a strong advocate for regional efforts, Joe opened the lines of communication between the Road Commission and the local units of government within Ingham County; and

WHEREAS, as a result of his dedication and devotion to the citizens of Ingham County, the Board of Ingham County Road Commissioners is better able to serve the public; and

WHEREAS, prior to serving as a member of the Road Commission, Joe was an active member and Chairperson of the Economic Development Corporation Board of Directors.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Joe Guenther for his many years of outstanding service and dedication to the County of Ingham as a member of the Road Commission.

BE IT FURTHER RESOLVED, that the Board of Commissioners sincerely appreciates Joe's dedication and the countless hours he has devoted toward improving the quality of life for the citizens of Ingham County and wishes him continued success in all of his future endeavors.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING TOM MITCHELL FOR HIS YEARS
OF SERVICE AS A MEMBER OF THE INGHAM COUNTY ROAD COMMISSION**

WHEREAS, Tom Mitchell began serving as a member of the Ingham County Road Commission in January of 2009; and

WHEREAS, as a member, Tom was valued for the history he brought to the Commission as a past member of the Road Commission, and for his knowledge as a former County Commissioner and a long-time business owner in the community; and

WHEREAS, during his years of service with the Ingham County Road Commission, Tom has been an effective leader and has been committed toward improving the roadways throughout the County; and

WHEREAS, as a result of his dedication and devotion to the citizens of Ingham County, the Board of Ingham County Road Commissioners is better able to serve the public; and

WHEREAS, along with serving as a past member of the Ingham County Road Commission from January, 1981 through December, 1992, Tom also served two terms as a member of the Ingham County Fair Board, from January, 1994 through December, 2001 and represented the citizens of Ingham County as a County Commissioner from January, 1977 through December, 1980.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Tom Mitchell for his many years of outstanding service and contributions to the County of Ingham as a member of the Road Commission.

BE IT FURTHER RESOLVED, that the Board of Commissioners sincerely appreciates Tom's dedication and the countless hours he has devoted toward improving the quality of life for the citizens of Ingham County and wishes him continued success in all of his future endeavors.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING POLICY AND PRIORITIES FOR THE USE
OF FARMLAND AND OPEN SPACE PRESERVATION FUNDS**

WHEREAS, by Resolution 04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Preservation Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills for the purpose of funding the Farmland and Open Space Preservation Board; and

WHEREAS, Resolution 10-100 directs the Farmland and Open Space Preservation Board to identify property for possible inclusion in the program, to rank the proposals received according to established criteria, and to select development rights for purchase which requires approval by the Board of Commissioners; and

WHEREAS, under State law, the criteria for appointing members of the Farmland and Open Space Preservation Board designates three of the seven voting members as representing "agricultural interests"; and

WHEREAS, Ingham County owes a primary duty as fiduciary, in disbursing Agricultural Preservation funds, to the taxpayers and citizens of the County, to ensure the funds are used as efficiently as possible, to obtain the greatest value at the least cost; and

WHEREAS, the policy of the Ingham County Board of Commissioners is that purchases of development rights shall be conducted at arms length, and without favoritism; and

WHEREAS, the Ingham County Board of Commissioners wishes to clarify the responsibilities of the Farmland and Open Space Preservation Board and Purchasing Department staff.

THEREFORE BE IT RESOLVED, that the Ingham County Farmland and Open Space Preservation Board is directed to revise its procedures to facilitate competition among potential sellers, for the County's funds.

BE IT FURTHER RESOLVED, that the Farmland and Open Space Preservation Board shall seek expressions of interest from a sufficient number of owners that there will be at least three times as much property offered for sale each year as can be purchased with the proceeds of that year's millage funds.

BE IT FURTHER RESOLVED, that the Farmland and Open Space Preservation Board shall rate each offered parcel or group of parcels in such a way that their rating, when multiplied by the acreage, shall be a fair representation of the value of the preservation rights to the citizens of the County.

BE IT FURTHER RESOLVED, that the Purchasing Department shall be responsible for establishing and carrying out a competitive process for selecting the specific parcels to be purchased each year by the County.