AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. TIME FOR MEDITATION

IV. APPROVAL OF THE MINUTES OF FEBRUARY 24, 2004

V. ADDITIONS TO THE AGENDA

VI. PETITIONS AND COMMUNICATIONS

1. LETTER FROM THE STATE OF MICHIGAN, DEPARTMENT OF TREASURY REGARDING THE BROWNFIELD REDEVELOPMENT FINANCING ACT, TREASURY FORM 3737

2. E-MAIL FROM MATT MOROVER-GALLAGHER RESIGNING FROM THE INGHAM COUNTY YOUTH COMMISSION

3. LETTER FROM MID-SOUTH SUBSTANCE ABUSE COMMISSION REQUESTING PA2 FUNDS

4. RESOLUTION FROM HURON COUNTY REGARDING COLLECTION OF STATE FEES IMPOSED UPON JUVENILE AND ADULT CRIMINAL DEFENDANTS

5. LETTER FROM YOUTH DEVELOPMENT CORPORATION THANKING US FOR CONTINUED SUPPORT

6. LETTER FROM BECKY J BRIMLEY, CHAIR OF THE INGHAM COUNTY WOMEN’S COMMISSION, REGARDING THE RESIGNATION OF KATHIE KUHN

7. LETTER FROM STATE OF MICHIGAN, FAMILY INDEPENDENCE AGENCY, REGARDING FUNDING PERCENTAGES AND PROGRAM RISK ASSESSMENT
8. RESOLUTION FROM ANTRIM COUNTY BOARD OF COMMISSIONERS OPPOSING THE DRILLING OF OIL OR GAS WELLS ON PUBLIC LAND WITHIN THE JVMA

9. RESOLUTION FROM MUSKEGON COUNTY IN SUPPORT OF THE NOMINATION OF OAKLAND COUNTY COMMISSIONER “ERIC COLEMAN” FOR THE OFFICE OF SECOND VICE-PRESIDENT OF THE NATIONAL ASSOCIATION OF COUNTIES

VII. LIMITED PUBLIC COMMENT

VIII. CONSIDERATION OF CONSENT AGENDA

IX. COMMITTEE REPORTS AND RESOLUTIONS

10. COUNTY SERVICES COMMITTEE - RESOLUTION DECLARING THE WEEK OF APRIL 18-24 AS “HOLOCAUST REMEMBRANCE WEEK” IN INGHAM COUNTY

11. COUNTY SERVICES COMMITTEE - RESOLUTION MAKING AN APPOINTMENT TO THE INGHAM COUNTY YOUTH COMMISSION

12. COUNTY SERVICES COMMITTEE - RESOLUTION HONORING DR. NANETTE REYNOLDS

13. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION MODIFYING THE ORDINANCE ESTABLISHING THE INGHAM COUNTY PARK RULES AND REGULATIONS

14. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING AN APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR A NATURAL RESOURCES TRUST FUND GRANT FOR THE DEVELOPMENT OF THE RIVER TRAIL-SOUTH

15. COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING AN APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR A LAND AND WATER CONSERVATION FUND GRANT TO DEVELOP A SPRAY WATER PLAYGROUND AT HAWK ISLAND COUNTY PARK

16. FINANCE COMMITTEE - RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2005
17. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AMENDMENT NO. 2 TO THE 2003-2004 CPBC AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

18. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANSING-MASON AMBULANCE FOR MEDICAL EXAMINER TRANSPORTS

19. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE AN INTERPRETER SERVICES AGREEMENT WITH THE HOSPITAL PURCHASING SERVICES

20. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE A SOCIAL JUSTICE IN PUBLIC HEALTH PRACTICE GRANT WITH THE W.K. KELLOGG FOUNDATION

21. HUMAN SERVICES AND FINANCE COMMITTEES - RESOLUTION FOR INGHAM COUNTY MSU EXTENSION TO ACCEPT DONATIONS FOR THE OPERATION AND TEMPORARY STAFFING OF THE BAKER-DONORA FOCUS CENTER

22. HUMAN SERVICES, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A CONTRACT WITH IRISH CONSTRUCTION COMPANY, INC. FOR RENOVATION OF THE “OLD SHERIFF’S RESIDENCE”

23. LAW ENFORCEMENT, COUNTY SERVICES AND FINANCE COMMITTEES - RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO REORGANIZE THE COMMISSARY CLERK POSITION

24. LAW ENFORCEMENT AND FINANCE COMMITTEES - RESOLUTION FOR THE SHERIFF’S OFFICE TO ENTER INTO AN AGREEMENT WITH SECURE CARE TO COMPLETE A REVIEW OF MEDICAL SERVICES AT THE JAIL

25. LAW ENFORCEMENT AND FINANCE COMMITTEES - RESOLUTION AUTHORIZING A CONTRACT WITH JUSTICE BENEFITS, INC., TO SECURE FEDERAL ENTITLEMENT BENEFITS FOR INGHAM COUNTY BASED ON THE INGHAM COUNTY CORRECTIONAL FACILITY OPERATIONS

26. LAW ENFORCEMENT COMMITTEE - RECOGNIZING THE MATRICULA CONSULAR AS A FORM OF IDENTIFICATION

27. LAW ENFORCEMENT COMMITTEE - RESOLUTION HONORING ANTHONY DEMOREST
X. SPECIAL ORDERS OF THE DAY

XI. PUBLIC COMMENT

XII. COMMISSIONER ANNOUNCEMENTS

XIII. CONSIDERATION AND ALLOWANCE OF CLAIMS

XIV. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.
The Ingham County Board of Commissioners met for their regular meeting at the above time and place. The meeting was called to order at 7:30 p.m. by Chairperson Celentino. Roll was called and all Commissioners were present.

PLEDGE OF ALLEGIANCE:
Cory Hormus, Holt Adult Education student, led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

APPROVAL OF THE MINUTES:
Moved by Commissioner Lynch, supported by Commissioner Schafer to approve the Minutes of the February 10, 2004 meeting. Chairperson Celentino noted that was one correction that needed to be made in the body of resolution contained in the minutes, specifically on page 44, the first line should read: “A part-time Nurse Case Manager position, NURS3 (ICEA Public Health Nurse) be established in the Health Plan Management Bureau.” The motion to adopt the minutes carried unanimously.

ADDITIONS TO THE AGENDA:
Commissioner Hertel requested the addition of late agenda designating March as Parenting Awareness Month. This was accepted by the Chair, without objection from the body, as added as agenda item 30.

PETITIONS AND COMMUNICATIONS:
Notice of Intent to revise the City of Williamston’s Comprehensive Plan. Received and placed on file.

Michigan Department of Environmental Quality, Air Quality Division’s Pending New Source Review Application Report. Received and placed on file.

Letter from the State of Michigan, Office of Drug Control Policy regarding 2005 Grant Application availability. Received and placed on file.

Letter from Rehman Robson, Public Accountants, regarding auditing of financial statements for Ingham County. Referred to the Finance Committee.

Letter from the Family Independence Agency regarding approval for State reimbursement of Child Care Fund expenditures for 2003-2004 Annual Plan and Budget. Referred to the Judiciary Committee.

Letter from Emma Bailey, fourth grader at Steele Elementary, expressing disapproval of Raynor Park Woods becoming a soccer field. Referred to the County Services Committee.

E-mail from Tom Stanton regarding extending the river trail from Mt. Hope Road to Hawk Island County Park. Referred to the County Services Committee.

Letter from State of Michigan, Department of Transportation regarding a data collection program called MI Travel Counts. Received and placed on file.
Letter from Ele’s Place expressing appreciation to the Board of Commissioners for appropriating funds to Ele’s Place for 2004. Received and placed on file.

Letter from the Michigan Supreme Court regarding the first quarter disbursement from the court equity fund. Referred to the Judiciary Committee.

Letter from Doug and Elaine Williams expressing their disapproval of turning the county park woods in a soccer field. Referred to the County Services Committee.

E-mail from Samantha Schultz resigning her position from the ICYC effective after the next meeting. Accepted with regrets and placed on file.

Thank you note from Commissioner Celentino. Received and placed on file.

LIMITED PUBLIC COMMENT:
Pam Sievers, Executive Director of the Lansing-area Girl Scouts, addressed the Board to thank them for their past and continued contributions to the council.

Grant Smith, Mason, addressed the Board regarding the proposed soccer field near the fairgrounds.

Commissioner Lynch presented an honorary resolution to Robert Schmidt and Mr. Schmidt thanked the Board for its recognition of his program.

PRESENTATION: AFRICAN AMERICAN HEALTH INSTITUTE PRESENTATION OF BOOK ENTITLED “MANY FACES OF HEALTH IN INGHAM COUNTY”:
Former Commissioner Linda Sims, Lanny Johnson and Dr. Carmen Soto of Cristo Rey Community Center presented materials to the Board and addressed the issue of health care to Ingham County’s people of color.

CONSIDERATION OF CONSENT AGENDA:
Moved by Commissioner Schafer, supported by Commissioner Schor to adopt a consent agenda consisting of all items except 12, 14, 17 and 18. Motion carried unanimously. Commissioner Lynch left the meeting. Items on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioner Lynch. Items voted on separately are so noted in the minutes.

The following resolution was introduced by the County Services Committee;

RESOLUTION AMENDING RESOLUTION #01-344 TO INCREASE THE NUMBER OF MEMBERS SERVING ON THE INGHAM COUNTY FAIR BOARD

RESOLUTION #04-045

WHEREAS, Resolution #01-344 increased the number of members serving on the Fair Board from nine (9) to ten (10); and

WHEREAS, it is now necessary to increase the number of members serving on the Fair Board from ten (10) to eleven (11).
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends Resolution #01-344 and increases the number of members serving on the Fair Board from ten (10) to eleven (11).

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel
Nays: Severino, Nevin  Absent: None  Approved 2/17/04

Moved by Commissioner Swope, supported by Commissioner Stid to adopt the resolution. Motion carried, with commissioners Minter, Severino, Nevin and Schafer voting no, all others voting yes. Absent: Commissioner Lynch.

The following resolution was introduced by the County Services Committee:

RESOLUTION MAKING APPOINTMENTS TO THE INGHAM COUNTY FAIR BOARD

RESOLUTION #04-046

WHEREAS, vacancies exist on the Ingham County Fair Board; and
WHEREAS, applicants have been interviewed by the County Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Darryl Diamond, 376 S. Diamond Road, Mason, 48854
Guillermo Lopez, 1927 Pleasant View Avenue, Lansing, 48910

to serve on the Ingham County Fair Board to terms expiring December 31, 2007.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel, Severino, Nevin
Nays: None  Absent: None  Approved 2/17/04

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services Committee:

RESOLUTION RECOGNIZING “WOMEN’S HISTORY MONTH” IN INGHAM COUNTY

RESOLUTION #04-047

WHEREAS, as recently as the 1970's women’s history was virtually an unknown topic in the K-12 curriculum or in general public consciousness, and remains much the same today; and

WHEREAS, in 1978 a group of women established “Women’s History Week,” which included March 8th as International Women’s Day, established in 1908, to ensure that events and celebration would include a multi cultural perspective, recognize the connection between and among all women, and celebrate the important role of women in the paid labor force; and which is now referred to in the United States as National Women’s History Month; and
WHEREAS, the United States is a diverse nation comprised of citizens from various ethnic groups and cultures; and

WHEREAS, it is important to promote a greater awareness of the history of women’s contributions across our country; and

WHEREAS, there are no holidays dedicated to the celebration of women; and

WHEREAS, in 1992, a Presidential Proclamation directed that the month of March become a major national and international celebration for Women’s History, and be recognized across the United States as “National Women’s History Month.”

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognizes the month of March as “Women’s History Month” in Ingham County.

BE IT FURTHER RESOLVED, that the Board congratulates the Ingham County Women’s Commission as they mark their 30th Anniversary on August 13, 2004.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel, Severino, Nevin

Nays: None

Absent: None

Approved 2/17/04

Moved by Commissioner Swope, supported by Commissioner Schafer to adopt the resolution. Motion carried unanimously.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION APPROVING ENTERING INTO A GRANT WITH THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC GROWTH AND APPOINT DOUGLAS A. STOVER AS COUNTY GRANT ADMINISTRATOR FOR THE 2004 REMONUMENTATION PROJECT

RESOLUTION #04–048

WHEREAS, a grant application was submitted to the Office of Lansing Survey and Remonumentation of the Michigan Department of Labor and Economic Growth in December 2003, for the sole purpose of receiving funds to implement Ingham County’s Monumentation and Remonumentation Plan; and

WHEREAS, as requested, the Ingham County Remonumentation Committee did consult with and take into account the preferences and needs of local units of government, the Ingham County Road Commission, local surveyors, and area real estate developers in choosing areas in which to work, and the preferences were included in Addendum A in the grant application; and

WHEREAS, the Office of Land Survey and Remonumentation of the Michigan Department of Labor and Economic Growth has reviewed Ingham County’s 2004 Survey and Remonumentation Grant Application in the amount of $90,850 and will be forwarding the 2004 Grant Agreement/Contract for execution; and

WHEREAS, as required by Act 345, P.A. 1990, a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County appoint a County Grant Administrator.
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a grant with the Michigan Department of Labor and Economic Growth for the purpose of receiving $90,850 in grant funds for the Ingham County Monumentation and Remonumentation Project in the year 2004.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners appoints Douglas A. Stover, Equalization Director, for the related services of County Grant Administrator as required by Act 345, P.A. 1990.

BE IT FURTHER RESOLVED, that the County Chairperson, County Clerk, and County Grant Administrator have the authority to sign said grant contract documents once Corporation Counsel has approved said contract.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel, Severino, Nevin
Nays: None Absent: None Approved 2/17/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
Nays: None Absent: Minter Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the County Services and Finance Committees:

RESOLUTION TO CONTRACT WITH RONNIE M. LESTER AS COUNTY REPRESENTATIVE AND WOLVERINE ENGINEERS AND SURVEYORS, INC. FOR SERVICES AS MONUMENTATION SURVEYOR FOR THE INGHAM COUNTY MONUMENTATION AND REMONUMENTATION PROJECT

RESOLUTION #04–049

WHEREAS, Acts 345 and 346, P.A. of 1990, states that each County in the State of Michigan shall prepare a County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Monumentation and Remonumentation Plan was submitted by the Ingham County Board of Commissioners and approved by the State Survey and Remonumentation Commission on June 24, 1992; and

WHEREAS, as required by Act 345, P.A. 1990 a condition of receiving annual grant funds to implement the County Monumentation and Remonumentation Plan is that the County obtain and/or contract with a professional surveyor to oversee the activities of the grant project; and

WHEREAS, Ronnie M. Lester, D.B.A Polaris Surveying Company, was selected in 1992 to be the Ingham County Representative and has since been an integral part of the implementation of the Ingham County Monumentation and Remonumentation Plan; and

WHEREAS, the Ingham County Remonumentation Committee has gone through a Request for Proposal process to select a qualified surveying company(ies) to conduct the actual research and monumentation field work necessary to accomplish the objectives of the grant agreement; and
WHEREAS, Wolverine Engineers and Surveyors, Inc. submitted a proposal to perform all of the monumentation services for 2004; and

WHEREAS, it is the recommendation of the Purchasing Department, with the concurrence of the Remonumentation Committee, that it is in the County’s best interest to authorize a contract with Wolverine Engineers and Surveyors, Inc. for services as monumentation surveyor for 2004.

THEREFORE BE IT RESOLVED, upon the respectful recommendation of the Ingham County Remonumentation Committee, that the Ingham County Board of Commissioners contract with Ronnie M. Lester, D.B.A. Polaris Surveying Company, upon approval of the 2004 Grant Application by the State Monumentation and Remonumentation Commission, for the related services of County Representative as required by Act 345, P.A. 1990. Said contract to be funded by Survey and Remonumentation grant funds authorized under Act 345, P.A. 1990, for the period of one year, January 1, 2004 through December 31, 2004, at the rate of $65.00 per hour, at a cost not to exceed $15,600.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract for the services of County Remonumentation Project Surveyor as required by Act 345, P.A., 1990, with Wolverine Engineers and Surveyors, Inc., said contract to be funded by survey and remonumentation grant funds authorized for 2004 in an amount not to exceed $67,550.

BE IT FURTHER RESOLVED, that the County Chairperson and County Clerk have authority to sign said contracts and Corporation Counsel be directed to prepare the necessary contracts.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel, Severino, Nevin
Nays: None  Absent: None  Approved 2/17/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
Nays: None  Absent: Minter  Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Finance Committee;

RESOLUTION TO AMEND THE 2003 APPORTIONMENT REPORT

RESOLUTION #04-050

WHEREAS, the 2003 Amended Apportionment Report was approved by Resolution #03-290; and

WHEREAS, an error to the non-homestead millage rate in Lansing Charter Township and the City of Lansing for Waverly Schools was recently discovered; and

WHEREAS, said error has been corrected.

THEREFORE BE IT RESOLVED, that the 2003 Apportionment Report be amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County.
FEBRUARY 24, 2004 REGULAR MEETING

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
Nays: None    Absent: Minter     Approved 2/18/04

Moved by Commissioner Grebner, supported by Commissioner Schafer to adopt the resolution. Motion carried on a unanimous roll call vote. Absent: Commissioner Lynch.

The following resolution was introduced by the Human Services Committee:

RESOLUTION HONORING CHARLES “CHUCK” STEINBERG

RESOLUTION #04-051

WHEREAS, the City of Lansing/Ingham County Youth Violence Prevention Coalition has been in existence since August 1994;

WHEREAS, from its very beginning Charles “Chuck” Steinberg has served as Co-Chairperson of the Youth Violence Prevention Coalition; and

WHEREAS, he has been a leader and motivator in establishing and maintaining the coalition and has been a valuable mentor and coach to others involved in the collaboration; and

WHEREAS, born out of his extensive passion, training, and experience working in the field of prevention and intervention on behalf of youth, families and communities, Chuck Steinberg has provided valuable leadership, creative thinking, exhaustive energy, and professional expertise for the direct benefit and success of the coalition; and

WHEREAS, his excellent verbal and writing skills helped articulate a vision for the coalition in its service to the community, his capacity to imagine and convey positive change and development helped others to understand the potential and gave them confidence to join the effort, his communication skills regularly were relied upon to conceptualize and develop, teaching modules and curriculum, the substance of this work provided the foundation for the coalition to secure grants to implement programs; and

WHEREAS, Chuck’s efforts helped successfully establish Ingham County as a model county in the state in designing and implementing juvenile delinquency prevention programs and programs aimed at helping to resolve the disproportionate minority over representation concerns, the Coalition’s efforts were also highlighted in national juvenile justice project publications; and

WHEREAS, Chuck is eager to put others first and has encouraged and often recognized others for their efforts when his own work has been greater and more essential to the outcome; and.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Charles “Chuck” Steinberg for his service to the Youth Violence Prevention Coalition and the County of Ingham, his accomplished leadership is a catalyst for change that positively influences the entire region.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in all of his future endeavors.

HUMAN SERVICES COMMITTEE: The Human Services Committee will meet on 2/23/04
Moved by Commissioner Hertel, supported by Commissioner Stid to adopt the resolution. Motion carried unanimously. Absent: Commissioner Lynch.

The following resolution was introduced by the Human Services and Finance Committees:

**RESOLUTION TO ACCEPT DONATED FUNDS AND TO AUTHORIZE THE PURCHASE OF A COLPOSCOPE**

RESOLUTION #04-052

WHEREAS, Ingham County operates Women’s Health Services, a community health center serving the needs of low-income women in Ingham County; and

WHEREAS, Women’s Health Services provides prenatal care, gynecology care, family planning services and primary care services for the women; and

WHEREAS, the clinical staff utilizes a colposcope to assist in the evaluation of abnormalities identified through Pap smears; and

WHEREAS, the single colposcope in Women’s Health is not adequate to support the need, and donations have raised enough money to purchase a second colposcope; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the donations and authorize the purchase of a colposcope.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts $4,200 in donations, authorizes the Controller to amend the Health Department’s 2004 budget and authorizes the purchase of a colposcope, not to exceed $4,200.

BE IT FURTHER RESOLVED, that the Board of Commissioners expresses its appreciation to Dr. Tom Petroff who donated $1,200 and Wyeth Laboratories which donated $3,000.

**HUMAN SERVICES:** The Human Services Committee will meet on 2/23/04

**FINANCE:** Yeas: Lynch, Grebner, Dedden, De Leon, Thomas  
Nays: None  
Absent: Minter  
Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary Committee:

**RESOLUTION HONORING SANDRA J. DIEHL**

RESOLUTION #04-053

WHEREAS, Sandra J. Diehl began her career with Ingham County in June 1971 as a Child Welfare Worker for the Ingham County Probate Court, currently known as Circuit Court, Family Division; and
WHEREAS, in August 1974, she was promoted to the position of Senior Child Welfare Worker; and

WHEREAS, in October 1993, she was promoted to the position of Intake Referee; and

WHEREAS, Sandra J. Diehl was a tremendous source of experience and knowledge in all matters relating to juvenile cases and to the administration of the Circuit Court, Family Division; and

WHEREAS, Sandra J. Diehl not only brought to her various positions in the Circuit Court, Family Division a dedication and commitment to serve the public, but she brought a sense of caring and compassion for those whom she helped; and

WHEREAS, Sandra J. Diehl will now have time to enjoy her many other interests and her very special family consisting of husband John, children Kate and Sara, and stepchildren Josh and Shane.

WHEREAS, Sandra J. Diehl has given the Ingham County Circuit Court, Family Division and the residents of Ingham County over 32 years of high quality service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Sandra J. Diehl for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Circuit Court, Family Division.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

JUDICIARY COMMITTEE: Yeas: Weatherwax-Grant, Holman, Lynch, Grebner, Stid, Schafer
Nays: None Absent: None Approved 2/12/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary Committee:

RESOLUTION HONORING ROBIN S. FOREBACK

RESOLUTION #04-054

WHEREAS, Robin S. Foreback began her career with Ingham County in 1967 and worked until 1969; and

WHEREAS, she resumed employment with the Ingham County Friend of the Court on September 16, 1974 as a cashier; and

WHEREAS, for almost 30 years she has worked in various positions in the office, including Account Clerk, Senior Enforcement Specialist, Investigative Coordinator, and for the past four years as an Enforcement Specialist; and

WHEREAS, after many years of service Robin is retiring from her position at the Ingham County Friend of the Court, Family Division of the Circuit Court; and

WHEREAS, Robin not only brought to her various positions in the Friend of the Court a dedication and commitment to serve the public, but she brought a sense of caring and compassion for those whom she helped; and
WHEREAS, Robin’s impact was not only upon the clients, she served but also the marvelous example she established for her fellow employees — all of whom consider her to be at various times a confidant and caretaker — a person to turn to in a time of need, and as a source of personal inspiration and pride in their work; and

WHEREAS, Robin will now have time to enjoy her many other interests, and her very special family consisting of husband Larry, children Annie, Bill, Randy and grandchildren.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Robin S. Foreback for her many years of dedicated service to the County of Ingham, and for the contributions she has made to the Friend of the Court, Family Division of the Circuit Court, and the families of Ingham County.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

JUDICIARY COMMITTEE: Yeas: Weatherwax-Grant, Holman, Lynch, Grebner, Stid, Schafer
Nays: None
Absent: None
Approved 2/12/04

The following resolution was introduced by the Judiciary Committee:

RESOLUTION MAKING AN APPOINTMENT TO THE FRIEND OF THE COURT CITIZENS ADVISORY COMMITTEE
RESOLUTION #04-055

WHEREAS, several vacancies exist on the Friend of the Court Citizens Advisory Committee; and

WHEREAS, the Judiciary Committee interviewed an applicant interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoint:

Robert Roach, 3650 Observatory Lane, Holt, 48842

to the Friend of the Court Citizens Advisory Committee, as a non custodial parent, to a term expiring May 27, 2005.

JUDICIARY COMMITTEE: Yeas: Weatherwax-Grant, Holman, Lynch, Grebner, Stid, Schafer
Nays: None
Absent: None
Approved 2/12/04

The following resolution was introduced by the Judiciary and Finance Committees:

RESOLUTION TO AUTHORIZE CIRCUIT COURT, FAMILY DIVISION TO ENTER INTO A CONTRACT WITH HIGHFIELDS, INC. FOR THE START PROGRAM
RESOLUTION #04-056
WHEREAS, the Ingham County Board of Commissioners has set aside funds included in the 2004 budget to continue a 12-bed short-term residential treatment program with Highfields, Inc.; and

WHEREAS, the Board of Commissioners approved the total program cost of $537,687 in the 2004 budget process; and

WHEREAS, the administration of the Family Division and Highfields, Inc. have collaboratively worked together to both provide appropriate treatment and sanctions for youth within the juvenile justice system, and have worked to incorporate within the StART program the program recommendations of the University of Cincinnati Center for Criminal Justice as submitted in their report of November 2003.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Highfields, Inc. for continuation of the StART program with the total cost of $537,687 from January 1, 2004 through September 30, 2004

BE IT FURTHER RESOLVED, that the Chair of the Ingham County Board of Commissioners and the County Clerk be authorized to sign any contract documents consistent with this resolution subject to the approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make necessary budget adjustments as authorized by this resolution to the Child Care Fund portion of the Family Division budget for the indicated term.

JUDICIARY COMMITTEE: Yeas: Weatherwax-Grant, Holman, Lynch, Grebner, Stid, Schafer
Nays: None  Absent: None  Approved 2/12/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
Nays: None  Absent: Minter  Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Judiciary Committee and Finance Committees:

RESOLUTION TO AUTHORIZE ENTERING INTO A CONTRACT WITH HIGHFIELDS, INC. FOR THE FAMILY INTERVENTION RESIDENTIAL SERVICE TEAM PROGRAM

RESOLUTION #04-057

WHEREAS, the Ingham County Family Court Judges and staff have recommended contracting with Highfields, Inc. to operate the Family Intervention Residential Service Team Program for Ingham County youth having difficulty meeting the conditions of their probation with the Court, and which will serve as an alternative to longer term detention and address issues of disobedience of Court Orders; and

WHEREAS, the program will consist of a brief residential intervention for appropriate youth (Friday at 3:00 p.m. through Sunday at 5:00 p.m.), and will be followed by four weeks of home-based and community-based intervention. Services will be predicated on the Center for Criminal Justice Research recommendations for cognitive behavioral therapy. Positive completion of the program will be based on an assessment of the youth’s
ability to learn and practice specific behavioral skills that have been the focus of the program. Highfields staff will be trained in the delivery of structured treatment activities. Curriculum manuals will be developed to support the appropriate delivery of these cognitive behavioral activities. Staff will use a combination of behavioral reinforcers and corrective discipline to promote the active participation of all youth in the various activities within the program; and

WHEREAS, it is recommended that the term of the program will commence March 1, 2004 and continue through September 30, 2004 and will consist of up to 14 sessions involving groups of four to ten youths (boys or girls) referred by the Court, ranging from the age of 12 to 16; and

WHEREAS, the compensation for this program will be a maximum of $280,000 or $2,000 per youth who successfully complete the program, for the term of this contract.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Highfields, Inc. for a maximum cost of $280,000 for the FIRST program from March 1, 2004 through September 30, 2004.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution subject to the approval as to form by the County Attorney.

JUDICIARY COMMITTEE: Yeas: Weatherwax-Grant, Holman, Lynch, Grebner, Stid, Schafer  
Nays: None  Absent: None  Approved 2/12/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas  
Nays: None  Absent: Minter  Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO ACCEPT THE MICHIGAN DEPARTMENT OF STATE POLICE EMERGENCY MANAGEMENT DIVISION 2003 STATE HOMELAND SECURITY GRANT, PART II FIRST RESPONDER TRAINING GRANT

RESOLUTION #04-058

WHEREAS, the Ingham County Sheriff’s Office, Emergency Operations Division, has applied for and has been approved to receive a grant from the Department of State Police, Emergency Management Division, to train first responders for terrorism, CBRNE Defensive Operations and Incident Command System; and

WHEREAS, this grant will assist in training first responders in terrorism awareness, CBRNE Defensive Operations and Incident Command System, including the 2004 Homeland Security Training Conference, in support of the County’s homeland security efforts as identified in the County’s homeland security assessment and strategy; and

WHEREAS, the Ingham County Sheriff’s Office, Emergency Operations Division, in cooperation with the Ingham County Local Emergency Planning Committee has identified the need for training of first responders eligible for
THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2003 State Homeland Security Grant, Part II Training Grant from the Michigan Department of State Police, Emergency Management Division, for the time period of March 1, 2004 through February 28, 2005, at a total cost of $163,824.39 (no match required) for the expenses incurred for training of first responders.

BE IT FURTHER RESOLVED, that no further project expenditures are authorized until the Sheriff’s Office, Emergency Operations Division, presents a full program description and budget to the Board of Commissioners and Controller’s Office for approval.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff’s Office, Emergency Operations 2004/2005 budget.

LAW ENFORCEMENT COMMITTEE: Yeas: Schor, Stid, Holman, Swope, Schafer, Minter
Nays: None  Absent: None  Approved 2/12/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
Nays: None  Absent: Minter  Approved 2/18/04

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO ACCEPT THE 2004 160 - HOUR CORRECTIONAL ACADEMY GRANT

RESOLUTION #04-059

WHEREAS, Ingham County Sheriff’s Office applied for and has been approved to receive a correctional officer training grant from the Michigan Commission on Law Enforcement Standards; and

WHEREAS, the purpose of the training is to train new corrections officers in their duties and reduce liability risks; and

WHEREAS, the amount of the grant is $35,944 with no match required for a total project cost of $35,944.00; and

WHEREAS, $10,718 of the 2004 160 - Hour Correctional Academy Grant is for personnel wages; and

WHEREAS, $17,600 of the 2004 160 - Hour Correctional Academy Grant is for contractual services; and

WHEREAS, $2,840 of the 2004 160 - Hour Correctional Academy Grant is for travel services; and
WHEREAS, $4,786 of the 2004 160 - Hour Correctional Academy Grant is for supplies and operating expense.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2004 160 - Hour Correctional Academy Grant from the Michigan Commission on Law Enforcement Standards in the amount of $35,944 for the time period of January 1, 2004 through December 31, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2004 budget.

LAW ENFORCEMENT COMMITTEE: Yeas: Schor, Stid, Holman, Swope, Schafer, Minter
Nays: None Absent: None Approved 2/12/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
Nays: None Absent: Minter Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO ACCEPT THE 2004 REGIONAL PURSUIT DRIVING GRANT

RESOLUTION #04-060

WHEREAS, Ingham County Sheriff’s Office applied for and has been approved to receive a police drivers training grant from the Michigan Commission on Law Enforcement Standards; and

WHEREAS, the purpose of the training is to improve driving skills and reduce risk; and

WHEREAS, the amount of the grant is $41,480 with no match required for a total project cost of $41,480.00; and

WHEREAS, $15,174 of the 2004 Regional Pursuit Driving Grant is for personnel wages; and

WHEREAS, $3,589 of the 2004 Regional Pursuit Driving Grant is for travel; and

WHEREAS, $22,717 of the 2004 Regional Pursuit Driving Grant is for supplies and operating expense.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the 2004 Regional Pursuit Driving Grant from the Michigan Commission on Law Enforcement Standards in the amount of $41,480 for the time period of January 1, 2004 through December 31, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.
BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budget adjustments in the Ingham County Sheriff’s Office 2004 budget.

LAW ENFORCEMENT COMMITTEE: Yeas: Schor, Stid, Holman, Swope, Schafer, Minter
   Nays: None       Absent: None   Approved 2/12/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
   Nays: None       Absent: Minter   Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement and Finance Committees:

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO UTILIZE TWO NIGHT VISION OPTICAL DEVICES

RESOLUTION #04-061

WHEREAS, the Ingham County Sheriff’s Office is in need of two night vision optics which will be used in drug enforcement; and

WHEREAS, these night vision optics can be used for drug enforcement; and

WHEREAS, there are two night vision optics, approximate value of $400.00 dollars combined, which were tagged into Evidence at the Ingham County Sheriff’s Office, Quartermaster Section and were currently earmarked for destruction; and

WHEREAS, the use of these night vision optics would eliminate the purchase of similar night vision optics thereby saving Ingham County from the cost of purchasing two.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to utilize two night vision optics with an estimated value of four hundred dollars ($400.00) from Evidence in the Quartermaster Section of the Ingham County Sheriff’s Office.

LAW ENFORCEMENT COMMITTEE: Yeas: Schor, Stid, Holman, Swope, Schafer, Minter
   Nays: None       Absent: None   Approved 2/12/04

FINANCE: Yeas: Lynch, Grebner, Dedden, De Leon, Thomas
   Nays: None       Absent: Minter   Approved 2/18/04

Adopted as part of the consent agenda.

The following resolution was introduced by the Law Enforcement Committee:

RESOLUTION HONORING JOHN ARTHUR HAYS, IV

RESOLUTION #04-062
WHEREAS, John Arthur Hays, IV “Jake” is a senior at Williamston High School where he has been on the 3.5 GPA honor roll through high school; and

WHEREAS, Jake has also been involved in varsity soccer, swimming and track; and

WHEREAS, he joined Boy Scout Troop #63 in 1997 where he has earned 25 merit badges; and

WHEREAS, he became a member of the Order of the Arrow in 2000 and has served as troop guide, patrol leader and assistant senior patrol leader; and

WHEREAS, Jake’s Eagle Project involved renovating the brick sign in front of West Locke Wesleyan Church which entailed removing and replacing old bricks, installing two flag poles, cleaning and painting the bell, making electrical improvements, landscaping around the sign and replacing the wording on the sign; and

WHEREAS, he spent 10 hours planning the project, an additional 15 hours completing the project; family members and 9 fellow scouts also spent 29 hours assisting with the project; and

WHEREAS, Jake has earned the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates John Arthur Hays, IV “Jake” for earning the rank of Eagle Scout and extends its sincere appreciation to Jake for serving as a positive role model for the youth in our community.

LAW ENFORCEMENT COMMITTEE: Yeas: Schor, Stid, Holman, Swope, Schafer, Minter
Nays: None  Absent: None  Approved 2/12/04

The following resolution was introduced by the Human Services Committee:

RESOLUTION DESIGNATING THE MONTH OF MARCH, 2004 AS PARENTING AWARENESS MONTH IN INGHAM COUNTY

RESOLUTION #04-063

WHEREAS, Parenting Awareness Month has been recognized in the State of Michigan since 1993, since the most precious and valuable asset of our state is our children; and

WHEREAS, Parenting Awareness Month came about as a determined Michigan parent, Stewart Mandell, felt that there was a need to promote parenting itself, the foundation and long-term commitment for helping children to become happy, healthy, and drug-free; and

WHEREAS, establishing March as Parenting Awareness Month provides an opportunity to honor and celebrate individuals who have embraced the challenge of parenthood, as well as to promote parenting education, parent
involvement and parent networks; and

WHEREAS, the future of our society depends largely on the emotional, social, physical and intellectual growth of these most cherished individuals and we look to parents in protecting and guiding their children and inspiring in them the importance of honesty, respect, education, empathy, service and determination; and

WHEREAS, parents who nurture, love and guide their children help them develop into healthy, caring, loving, responsible and contributing citizens; and

WHEREAS, informed and supported parenting can add stability and strength to our children’s lives and help reduce social problems such as substance abuse, school failure, teenage pregnancy, violence and crime, and

WHEREAS, providing and promoting parenting education and resources for developing parenting skills will contribute greatly to the improved quality of life for families, our parents and children, and can benefit future generations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates the month of March, 2004, as Parenting Awareness Month in Ingham County.

HUMAN SERVICES: Yeas: Hertel, Dedden, Schor, Severino, Nevin
   Nays: None     Absent: Weatherwax-Grant   Approved 2/23/04

Adopted as part of the consent agenda.

SPECIAL ORDERS OF THE DAY:
None.

PUBLIC COMMENT:
None.

COMMISSIONER ANNOUNCEMENTS:
Commissioner Weatherwax-Grant announced that the Judiciary Committee meetings will now be held at 7:00 p.m. instead of 7:30 p.m.

CONSIDERATION AND ALLOWANCE OF CLAIMS:
Moved by Commissioner Grebner, supported by Commissioner Schafer to approve payment of the claims submitted by the County Clerk and the Financial Services Department in the amount of $10,219,709.67. Motion carried unanimously.

ADJOURNMENT:
There being no further business, the meeting was adjourned at 8:08 p.m.

VICTOR CELENTINO, CHAIRPERSON

MIKE BRYANTON, INGHAM COUNTY CLERK

Teresa Borsuk, Deputy Clerk
February 27, 2004

John Hanieski
County of Ingham
Brownfield Redevelopment Authority
121 East Maple
Mason, MI 48854

Dear Brownfield Redevelopment Authority:

Section 16(3) of the Brownfield Redevelopment Financing Act states that a Brownfield Redevelopment Authority shall submit a financial report to the governing body which created the authority and to the State Tax Commission.

Enclosed is a copy of the Treasury Form 3737 which incorporates all of the information required by section 16(3) of the Brownfield Redevelopment Financing Act. This form is also available on the Internet website (fillable) at www.michigan.gov

Route to our website Click on the following as they appear:
State web sites (top bar)
Treasury (scroll down sites)
Local Government (on left side of screen)
Forms & Instructions
Property Tax Forms (scroll down)
Property Tax - Abatement/Exemption

or the quickest route is to enter http://www.michigan.gov/documents/3737fweb_2707_7.pdf

Please submit this form as soon as possible but no later than March 15, 2004. One copy of the form should be sent to your governing body and one copy should be sent to the State Tax Commission in the enclosed envelope.

If you have any questions about this form, you may call Dianne Wright at (517) 373-2408.

Thank you for your assistance in this matter.

Sincerely,

Dennis W. Platte
Executive Secretary
State Tax Commission
Financial Report on the Status of Activities of a Brownfield Redevelopment Authority

Issued under authority of P.A. 381 of 1996, as amended. Filing is mandatory.

Public Act (PA) 381 of 1996, as amended, requires that a Brownfield Redevelopment Authority shall annually submit to the governing body and the State Tax Commission a financial report on the status of the activities of the authority. This form incorporates all of the information required by P.A. 381 of 1996.

<table>
<thead>
<tr>
<th>Name of Authority</th>
<th>Date Authority Created</th>
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<tbody>
<tr>
<td>Ingham County Brownfield Redevelopment Authority</td>
<td>November 13, 2001</td>
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<tr>
<th>Address of Authority</th>
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<tr>
<td>121 E. Maple Street Mason, Michigan 48854</td>
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<tr>
<th>Name and Title of Person Filing This Report</th>
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<tr>
<td>John F. Hanieski, I.C. Brownfield Redevelopment Authority Dir.</td>
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<th>Project Name</th>
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<tr>
<td>Ingham County Brownfield Redevelopment Authority</td>
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<tr>
<th>Date of Fiscal Year End</th>
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<td>12-31-03</td>
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FINANCIAL INFORMATION

1. Has your authority been approved by the Michigan Department of Environmental Quality OR the Michigan Economic Growth Authority to capture School Taxes?
   - [X] Yes. Continue to next question.
   - [ ] No. Sign and date this form on page 4 and submit one copy to the governing body which created the authority and one copy to the State Tax Commission. You do not need to supply further information.

2. Have you incurred eligible expenses AND captured tax increment revenues during the 12-month period of your fiscal year ending in 2003 (e.g., if your fiscal year ended 3-31-03, your 12-month period is 4-1-02 to 3-31-03)
   - [ ] Yes. Continue to next question.
   - [X] No. Sign and date this form on page 4 and submit one copy to the governing body which created the authority and one copy to the State Tax Commission. You do not need to supply further information.

3. Enter the amount and source of tax increment revenues received during your fiscal year ending in 2003. Note: The source of revenues will be individual taxing jurisdictions such as the local school operating tax, the state education tax, county, township, city, etc.

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<th>Amount</th>
<th>Source</th>
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Continued on Page 2
4. Enter the amount and purpose of expenditures of tax increment revenues for your fiscal year ending in 2003.

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<tr>
<th>Amount</th>
<th>Purpose</th>
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5. Enter the initial taxable value of all eligible property subject to the Brownfield Plan.

<table>
<thead>
<tr>
<th>Assessor's Parcel Code No.</th>
<th>Initial Taxable Value</th>
<th>Date of Initial Taxable Value</th>
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Continued on Page 3
6. Enter the amount of principal and interest on all outstanding indebtedness paid during your fiscal year ending in 2003.

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<tr>
<th>Principle</th>
<th>Interest</th>
<th>Principal Balance as of End of Fiscal Year</th>
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7. Enter the captured taxable value realized for the 12-month period of your fiscal year ending in 2003 (e.g., if your fiscal year ended 3-31-03, the year of assessment is 2002).

<table>
<thead>
<tr>
<th>Assessor's Parcel Code No.</th>
<th>Year of Assessment</th>
<th>Actual Taxable Value</th>
<th>Captured Taxable Value</th>
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Continued on Page 4
8. Have any of the eligible properties (or any interest in any of the eligible properties) transferred during your fiscal year ending in 2003?

☐ Yes. Continue to next question.  ☐ No. Sign and date this form below and submit one copy to the governing body which created the authority and one copy to the State Tax Commission. You do not need to supply further information.

9. Enter the information below for eligible properties transferred during your fiscal year ending in 2003:

<table>
<thead>
<tr>
<th>Assessor's Parcel Code No.</th>
<th>Buyer's Name</th>
<th>Buyer's Address</th>
<th>Date of Transfer</th>
<th>Sale Price</th>
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CERTIFICATION

I certify that the information supplied on this form is true and correct to the best of my knowledge.

Signature of Person Filing This Report: [Signature]

Date: 03-02-04

Questions may be directed to the State Tax Commission at (517) 373-2408.
Mail this form by March 15, 2004, to the following address:

State Tax Commission
P.O. Box 30471
Lansing, MI 48909-7971
From: <EXPLORER21000000@aol.com>
To: <drummel@ingham.org>
Date: 3/1/04 3:44PM
Subject: Resignation

Dear Donna,

I am writing to you to inform you of my decision to resign from the Ingham County Youth Commission. My decision comes due to the approaching Lacrosse season (which is very important for some colleges) and all the various other activities that I will have to participate in during the process of wrapping up high school. I would still like to come to one more meeting but the closest one I will be unable to attend due to a doctors appointment on my shoulder which I have been rehabing since surgery in October and then a choir concert following it. I have thought about this decision and am convinced it is the most intelligent path to take. I am appreciative of the time I was on the Commission and know that it has a bright future ahead of it thanks to your hard work and the intelligence of the new members.

Thanks again,
Matt

Matt Morover-Gallagher
February 26, 2004

Mr. John Nielsen
Deputy Controller
Ingham County Controller's Office
P.O. Box 319
Mason, MI 48854

Dear John:

My purpose in writing is to request the Mid-South Substance Abuse Commission's portion of the 2004 Ingham County P.A. 2 of 1986 "Cobo Hall Convention Facility Tax" or "Liquor Tax" funds in the amount of $668,790.50.

In a separate letter, I will provide an accounting of the expenditures of last year's PA 2 funds, and Mid-South's planned allocations for the current fiscal year. I would also be interested in attending a meeting of the Human Resources Committee to further discuss the use of these funds and answer any questions.

Thank you in advance for processing this request as quickly as possible. Please contact me if you need additional information.

Sincerely,

Robin L. Reynolds
Executive Director

cc: Commissioner Victor Celentino, Chairman
    Commissioner Tom Minter
    Commissioner Deb De Leon
RESOLUTION

To: The Honorable Board of Commissioners
   Huron County
   Michigan

WE, the FINANCE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, in October 2003, the State of Michigan imposed upon the Michigan Courts the State Minimum Fees, and these fees are imposed upon juvenile and adult criminal defendants for each crime that they are sentenced on; and

WHEREAS, Huron County has realized that the collection of this money for the State of Michigan is having a negative impact on the Counties' budgets; and

WHEREAS, the State is requiring the courts to collect these monies before any other monies due to the Counties for its reimbursements schedules, hence disrupting County collections of their monies effecting projected revenues; and

WHEREAS, the Counties bring frequent enforcement action against defendants who fail to pay on these costs resulting in additional expenditure of County monies, hence an increase in County expenditures for the collection of State monies; and

WHEREAS, the State does not share a percent of these collections as administrative costs with the Counties to help offset the costs of collecting these fees; now

THEREFORE, BE IT RESOLVED that Huron County asks all other Michigan Counties to recognize the unfairness of these fees and the self serving collection practice and make efforts to have this collection either amended or eliminated; and

BE IT FURTHER RESOLVED that during tough economic times for local government, the Huron County Board of Commissioners is most disappointed in the State's disregard for Counties' financing while trying to generate cash for our own shortfalls.

Respectfully submitted,

FINANCE COMMITTEE

Ron Wruble, Chairman

R. Dale Wertz, Vice Chairman

Absent:

Robert Haldane, Member

Dated: February 24, 2004
February 20, 2004

Ingham County Board of Commissioners
Court House
Mason, MI 48854

Dear Board of Commissioners:

Thank you so much for your support of the Youth Employment Service (Y.E.S.). This cooperative effort resulted in a 96% success rate in getting youth jobs in 2003/04. This collaborative effort between businesses, foundations, service clubs and us has been very successful for the 16 to 21 year olds served.

We appreciate your grant of $3,278.00 from which we will assist youth in attaining employment in 2004/05. We also appreciate your continued support to Human Services in the Ingham County area.

Thanks again.

Sincerely,

John A. Tucker
Executive Director
Becky,

I am emailing you this message in regard to a voice message I received in early January 2004 from Ingham County Women’s Commission Member, Kathie Kuhn. Ms. Kuhn stated that she would like to resign from the Ingham County Women’s Commission, as she had other obligations and she did not feel she could devote time to the ICWC. Ms. Kuhn stated that she was taking classes that would conflict with the meeting dates and that she was engaged to be married.

Respectfully Submitted,

Becky J. Brimley, Chair
Ingham County Women’s Commission
MICHIGAN IV-D ACTION TRANSMITTAL 2004-003

TO: Michigan Prosecuting Attorneys
    Michigan Circuit Courts - Friend of the Court Offices
    Michigan County Controllers / Fiscal Officers

FROM: Marilyn F. Stephen, Director
      FIA Office of Child Support

DATE: February 20, 2004

SUBJECT: Fiscal year (FY) 2003 federal financial participation (FFP) funding percentages and applicable Catalog of Federal Domestic Assistance (CFDA) numbers

Program risk assessment per U.S. Federal Office of Management and Budget (OMB) Circular A-133

PURPOSE:

This Action Transmittal (AT):

1. Identifies FFP percentages, State of Michigan general fund/general purpose (GF/GP) funding, CFDA numbers; and also

2. Informs OCS contractors and their auditors of the audit requirements and program risk information. (The program risk information is not intended to be all inclusive.)

APPLICATION / SCOPE:

All guidelines and regulations cited in this AT are mandatory for all parties that receive reimbursement for the expenditures and receipt of funds resulting from contractual agreements to provide services for the FIA Office of Child Support (OCS) / Michigan Title IV-D child support enforcement program.

HISTORY / BACKGROUND:

An AT on this subject was last issued September 9, 2003 as AT 2003-019.
PROGRAM ACTION(S) and POLICY INFORMATION:

I. Fiscal Year 2003 Funding Percentages

A) Child Support Cooperative Reimbursement/Legal Support Contracts (CRP)

1) For FY 2003, (October 1, 2002 through September 30, 2003), OCS reimbursed contractors for eligible CRP contract expenditures of the Title IV-D program using **FFP** funds:

   a) 66 % of Title IV-D eligible expenditures billed are reimbursed by OCS. The entire amount paid by OCS for the reimbursed expenses is considered federal funding (100% FFP);

   b) Accepting the reimbursement requires that the contractor match and be responsible for the remaining 34 % of the Title IV-D eligible expenditures.

2) The Catalog of Federal Domestic Assistance (CFDA) number is 93.563.

3) OCS also pays a “supplemental payment” to the contractors of the Michigan Title IV-D program. The State Supplemental payment is paid entirely with State of Michigan GF/GP funds. Therefore, none of the “supplemental payment” amount paid is FFP.

B) Medical Support Enforcement Contracts

1) For FY 2003, OCS reimbursed contractors for eligible medical support enforcement contract expenditures of the Title IV-D program using a combination of funding sources:

   a) The entire amount of the Title IV-D eligible Medical Support Enforcement contract expenditures billed is reimbursed by OCS. 66% of the amount paid by OCS for the reimbursed expenses is considered FFP (66% FFP). The remaining 34% is paid with State of Michigan GF/GP funds and therefore is not FFP.

   b) Unlike the CRP, **contractors are not required to provide a funding match** for eligible Medical Support Enforcement contract expenditures billed to OCS.

2) The Catalog of Federal Domestic Assistance (CFDA) number is 93.563.

C) Federal Incentives Payments for Michigan Child Support Enforcement Program
1) For FY 2003, OCS paid Federal IV-D Financial Incentives to contractors of the Michigan Title IV-D program.

a) Incentive payments are entirely Federally funded (100% FFP).

b) Incentive payments are considered a Federal award and should be reported on the Schedule of Federal Awards.

c) Incentive payments are subject to certain compliance requirements.

d) The Catalog of Federal Domestic Assistance (CFDA) number is 93.563.

II. Sanctions

• A-133 § .225 provides for sanctions if the requirements of this circular are not met.

III. Guidance for Risk Assessment in Determining Major Program(s)

A) Auditors should follow the Federal Circular A-133 Compliance Supplement when evaluating the Michigan child support enforcement program.

B) Pursuant to A-133 § 520 (h), the following information is provided by FIA (the pass through entity) as guidance to assist auditors in part of the evaluation of the risk criteria to be considered:

1) This program operates under multiple internal control structures, including circuit/county, OCS, Michigan State Disbursement Unit (MiSDU), and Federal.

2) This program utilizes extensive computer processing. The system has been extensively modified, and continues to be modified.

3) Multiple audits performed at the overall program level identified audit findings related to program compliance that could have a significant impact on the federal program's implementation.

4) Therefore, as stated in Michigan AT 2003-019, OCS recommends that the Michigan child support enforcement program be audited as a major program, if it meets all other criteria identified in the A-133 Circular.

Note: The Single Audit threshold under A-133 has increased for fiscal years that end after December 31, 2003. The threshold was $300,000. The new threshold is $500,000.
PROCEDURE(S):

- No required procedures are established for this AT; however, because this AT provides risk assessment guidance to the auditors, **OCS strongly recommends** that the contractors' fiscal officers forward a copy of this AT to their respective independent auditors.

- Payment information can be verified through the FIA-OIA web-site at: www.michigan.gov/fia/0,1607,7-124-5455_7199_8380---,00.html

EXCEPTIONS / EXCLUSIONS: None

LEGAL REFERENCES:

- Single Audit Act
- Code of Federal Regulations:
  - 45 CFR Parts 74; 95; 302; 304; 303; and 305
- US OMB Circulars, www.whitehouse.gov/omb/circulars
  - A-87;
  - A-133; and
  - A-133 Compliance Supplement

Related and Supporting Resources:

- Grant Award Letter from U.S. Department of Health and Human Services (HHS) – Administration for Children and Families *(print copy only)*
- Catalog of Federal Domestic Assistance, www.cfda.gov

RESPONSE DUE: None

AT MAINTENANCE:

Retain this action transmittal until further notice.

REVIEW PARTICIPANTS:

- FIA Administration for Budget Analysis & Financial Management
- Budget Division
- Bureau of Accounting – Federal Reporting, Contracts, & Recoupment
- Federal Reporting Section
- FIA Office of Internal Audit
- State Court Administrative Office
- Friend of the Court Association
- Prosecuting Attorneys Association of Michigan
PROCEDURE(S):

- No required procedures are established for this AT; however, because this AT provides risk assessment guidance to the auditors, **OCS strongly recommends** that the contractors' fiscal officers forward a copy of this AT to their respective independent auditors.

- Payment information can be verified through the FIA-OIA web-site at: www.michigan.gov/fia/0,1807,7-124-5455_7199_8380---,00.html

EXCEPTIONS / EXCLUSIONS:  None

LEGAL REFERENCES:

Single Audit Act  
Code of Federal Regulations:  
- 45 CFR Parts 74; 95; 302; 304; 303; and 305  
US OMB Circulars, www.whitehouse.gov/omb/circulars  
- A-87;  
- A-133; and  
- A-133 Compliance Supplement  
Related and Supporting Resources:  
- Grant Award Letter from U.S. Department of Health and Human Services (HHS) – Administration for Children and Families *(print copy only)*  
- Catalog of Federal Domestic Assistance, www.cfda.gov

RESPONSE DUE:  None

AT MAINTENANCE:  Retain this action transmittal until further notice.

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State Court Administrative Office  
Friend of the Court Association  
Prosecuting Attorneys Association of Michigan
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CC: Above review participants
FIA Administration for Budget Analysis & Financial
   Management
Office of Contracts and Rate Setting
Office of Purchasing
FIA - OCS - Operations Section
   -Contract Management Unit
Michigan Association of Counties

ATTACHMENTS: None
February 23, 2004

At the February 12, 2004 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #09-04 BY Bernard Blackmore, seconded by Eugene Dawson

WHEREAS, four pending permit applications to drill natural gas wells within the borders of the Jordan Valley Management Area (JVMA) of the Mackinaw State Forest are before the Michigan Department of Natural Resources (DNR); and

WHEREAS, all previous attempts to drill oil or gas wells on public land within JVMA has been opposed, denied, or withdrawn; and

WHEREAS, under the provisions of DNR’s Forestry Division’s Jordan Valley Management Plan (JVMP), and the Jordan Valley “...shall be developed primarily as a naturalistic area,” and

WHEREAS, the Plan further states “the development and extraction of mineral deposits within the Jordan Valley is not in keeping with the goals set forth herein or the intent of the Wild and Scenic River designation of the Jordan River. It shall be the policy of the DNR not to permit exploration for or extraction of any surface minerals within the Jordan Valley,” and

WHEREAS, the Antrim County Board of Commissioners unanimously passed a resolution, Resolution #29, dated December 12, 1996, that oil and gas production in the Jordan Valley “will have both long and short-term detrimental ecological, recreational, and economic consequences to the Jordan River Valley and to Antrim County, and also interfere with the use and enjoyment of the area by the public...”, and

WHEREAS, the Antrim County Board of Commissioners in the same Resolution #29 of December 12, 1996, recognized the “the ecological, recreational, and economic value of the Jordan Valley and the concerns of the people of Antrim County, and opposed any attempt to drill on state owned surface lands within the JVMA”; and
WHEREAS, the Antrim County Board of Commissioners and various local
groups such as the Friends of the Jordan (FOJ) while opposing attempts to drill on public
lands within the JVMA, recognize that the State of Michigan owns vast mineral holdings
outside sensitive protected areas that can be traded, thereby protecting the rights of
mineral owners and preserving the integrity of both the JVMA and the JVMP;

NOW, THEREFORE, BE IT RESOLVED, that the Antrim County Board of
Commissioners hereby supports the position of the Friends of the Jordan on arriving at a
sensible compromise in terms of balancing mineral rights within the JVMA and the need
to protect the integrity of JVMA and JVMP, and

BE IT FURTHER RESOLVED, that the Antrim County Board of Commissioners
urges the State of Michigan to first evaluate drilling applications within public lands of
JVMA based on standard criteria of property law, environmental impact, and economic
viability; and if the application meets these requirements, to negotiate an equitable trade
with mineral owners using the State’s vast mineral holdings outside the sensitive
protected areas of JVMA and others, and

BE IT FURTHER RESOLVED, that copies of this Resolution be sent to the
Department of Natural Resources, the Department of Environmental Quality, the
Governor, State Representative, State Senators, the Michigan Association of Counties,
and all other Michigan Counties.

Yes – McLeod, Dawson, Bargy, White, Howelman, Crawford, Stanek, Blackmore, Allen;
No - None;
Absent – None.

RESOLUTION #09-04 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE MI
STATE OF MICHIGAN, COUNTY OF ANTRIM, ss
I, Laura Sexton, Clerk of the County of Antrim, do hereby
certify the above and foregoing is a true and exact copy of
the original record now remaining in this office.
IN TESTIMONY WHEREOF, I have set my hand and
official seal this 23rd day of February, 2004.

Laura Sexton
County Clerk
RESOLUTION

IN SUPPORT OF THE
NOMINATION OF OAKLAND COUNTY COMMISSIONER
"ERIC COLEMAN"
FOR THE OFFICE OF SECOND VICE-PRESIDENT
OF THE
NATIONAL ASSOCIATION OF COUNTIES

WHEREAS, the National Association of Counties (NACo) is the only national organization representing the interests of county governments before Congress and the Administration, and through its successful lobbying efforts, the collective county voice has made an enormous impact on legislation affecting our communities; and

WHEREAS, the leadership of NACo consists of officials elected by their fellow members to serve as a liaison between the nation's counties and other levels of government by promoting the policies and platforms adopted by the membership; and

WHEREAS, it is widely recognized that the role of members of the Executive Committee is critically important in formulating and implementing the agenda; and

WHEREAS, the Muskegon County Board of Commissioners, at its full-board meeting of October 28, 2003 unanimously approved a motion in support of the nomination of Oakland County Commissioner "Eric Coleman" for the office of Second Vice-President of the National Association of Counties; and

WHEREAS, the Muskegon County Board of Commissioners believes that Commissioner Coleman's experience, involvement and membership on the NACo Board of Directors, Task Force on Governance, and Community & Economic Development Steering Committees makes him an ideal candidate for the referenced position; and

WHEREAS, Commissioner Coleman has a long established a record as a person who recognizes the importance of building partnerships and as an elected official actively engaged in developing regional initiatives that embrace diversity and benefit for multiple communities.

NOW, THEREFORE, BE IT RESOLVED, the Muskegon County Board of Commissioners hereby extends its pridesful support to the nomination of our esteemed colleague from the State of Michigan, Oakland County Commissioner Eric Coleman, for the office of Second Vice-President of the National Association of Counties.

BE IT FURTHER RESOLVED, that this resolution be dutifully signed and sealed by the Muskegon County Board of Commissioners, Chairperson and Muskegon County Clerk as testament to this Board's action.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the National Association of Counties, the Michigan Association of Counties and all Michigan counties.

Paul Baade, Chairperson
Muskegon County Board of Commissioners

Karen Bult
Muskegon County Clerk

RECEIVED
FEB 27 2004
INGHAM COUNTY CLERK
WHEREAS, the Ingham County Board of Commissioners and citizens of Ingham County recognize that the horrors of the Holocaust should never be forgotten; and

WHEREAS, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945; and

WHEREAS, in addition to the murder of some 6,000,000 Jews, millions more, including the handicapped, Poles, Gypsies, homosexuals, Jehovah’s Witnesses, prisoners of war, and political dissidents, also suffered grievous oppression and death under Nazi tyranny; and

WHEREAS, a key date in the history of the Holocaust is April 19, 1943, the beginning of the Warsaw ghetto uprising, when Jews, using homemade bombs and stolen or bartered weapons, resisted death camp deportation by the Nazis for 27 days; and

WHEREAS, this date, which in the Hebrew calendar is the twenty-seventh day of Nisan, has been established by the United States Congress as a national Holocaust Remembrance Day; and

WHEREAS, the Legislature of the State of Michigan has declared this day Holocaust Remembrance Day in Michigan, with the days through the following Sunday as days of remembrance; and

WHEREAS, the twenty-seventh day of the month of Nisan in the Hebrew calendar falls on April 18 of 2004; and

WHEREAS, the Board of Commissioners wishes to honor the memory of all who lost their lives and all who have and continue to suffer as a result of the Holocaust.

THEREFORE BE IT RESOLVED, in memory of the victims of the Holocaust, and in honor of the survivors, as well as the rescuers and liberators, the Ingham Board of Commissioners declares that the twenty-seventh day of the month of Nisan in the Hebrew calendar, April 18, 2004, shall be Holocaust Remembrance Day in Ingham County and the week of April 18 - 24, 2004 Holocaust Remembrance Week.
MARCH 9, 2004
Agenda Item No. 10

RESOLUTION #04-

BE IT FURTHER RESOLVED, the Board of Commissioner encourages individuals, educational institutions, and social, community, religious, labor and business organizations to pause during Holocaust Remembrance Week and reflect upon the terrible events of the Holocaust, so that as a society we will remain vigilant against hatred, persecution, and tyranny and actively rededicate ourselves to the principles of individual freedom in a just society.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel
Nays: None    Absent: Severino, Nevin  Approved 3/2/04
MARCH 9, 2004
Agenda Item No. 11

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE INGHAM COUNTY YOUTH COMMISSION

RESOLUTION #04-

WHEREAS, the Ingham County Board of Commissioners created a Youth Commission to provide an opportunity for youth to become more aware and involved in County Government; and

WHEREAS, the applicant interested in serving on this Committee has been interviewed by the County Services Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

    Ashley Starr, 2376 Aurelius Road, Holt, 48842

to a term expiring August 31, 2004.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel
              Nays: None    Absent: Severino, Nevin  Approved 3/2/04
WHEREAS, after twenty years of public service, Dr. Nanette Reynolds retired from Michigan State Government at the end of 2003; and

WHEREAS, her career in State Government began as a Civil Rights and Education Program Specialist in the Office of the Governor, after seven years with the Michigan Department of Civil Rights she was appointed its Director in April of 1993, and

WHEREAS, during her tenure with the Michigan Department of Civil Rights, Dr. Reynolds balanced aggressive enforcement of civil rights laws with the need to progress the agenda of civil rights through social collaborations; and

WHEREAS, demonstrating a remarkable ability to bring together state, federal and local agencies, along with public and private organizations to work toward common goals, Dr. Nanette Reynolds ushered in a new interagency cooperation, establishing the Michigan Department of Civil Rights as a model among state civil rights departments, sharing the mission of preventing and eliminating unlawful discrimination; and

WHEREAS, in 2003 under Dr. Nanette Reynolds’ leadership, the Michigan Department of Civil Rights received two awards, the Equal Employment Opportunity Commission’s award for Innovative Joint Outreach and the Department of Housing and Urban Development’s award for Commitment to Fair Housing and Excellence in Homeownership; and

WHEREAS, in recognition of her leadership and commitment to civil rights, Dr. Nanette Reynolds has received numerous awards including the American-Arab Anti-Discrimination Committee’s Civil Rights Award, the Michigan State Conference NAACP’s Community Service Award, the Anti-Defamation League’s Women of Achievement Award, the Individual Achievement Award from the International Association of Organized Human Rights Agencies and the National Association of Human Rights Workers’ Individual Human Rights Award; and

WHEREAS, she has also been among the “Volunteers of the Year” for Ele’s Place, a recipient of the Diana Award from the YWCA of Greater Lansing, the Humanitarian Award from the Martin Luther King, Jr. Lansing Area Commission and the role model award from the “Y” Achievers.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dr. Nanette Reynolds for her years of service with the State of Michigan and for her continued commitment to equal opportunity and civil rights.
RESOLUTION #04-

BE IT FURTHER RESOLVED, that the Board appreciates the contributions she has made to the citizens of Ingham County, her accomplished leadership has had a positive influence on the entire region.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel
   Nays: None   Absent: Severino, Nevin  Approved 3/2/04
WHEREAS, it is the consensus of the Ingham County Parks Board that this modification of the Ordinance establishing the park rules and regulations is necessary to maintain an orderly and pleasant environment for park visitors.

WHEREAS, the Ingham County Parks Board recommends that the Ingham County Board of Commissioners approve the modifications listed below to the Ordinance establishing the park rules and regulations.

INGHAM COUNTY PARK RULES AND REGULATIONS
Adopted June 27, 1998 - Modified June 2002

Section 1. Ordinance Title. The title of this Ordinance shall be the Ingham County Park Rules and Regulations.

Section 2. Definitions.
“Authorized Local Official” means the Parks Director, Parks Law Enforcement Officers, or other personnel of the County legally authorized to issue municipal civil infraction citations.
“Business Day” means a day of the year, exclusive of a Saturday, Sunday, or legal holiday.
“Citation” means a written complaint or notice to appear in District Court upon which an authorized local official records the occurrence or existence of one (1) or more violations of this Ordinance by the party cited.
“County” means the County of Ingham, Michigan.
“District Court” means the 55th Judicial District Court.
“Misdemeanor” means a violation of this Ordinance which is not designated as a municipal civil infraction by this Ordinance.
“Municipal Civil Infraction” means an act or omission that is prohibited by this Ordinance, but which is not a misdemeanor under this Ordinance, and for which civil sanctions including without limitations, fines, damages, expenses and costs may be ordered, as authorized by Chapter 87 of Act No. 236 of the Public Acts of 1961, as amended.
“Municipal Civil Infraction Action” means a civil action in which the defendant is alleged to be responsible for a municipal civil infraction.
“State” means the State of Michigan.
“Violation” means an act which is prohibited by this Ordinance. A violation shall include any omission or failure to act where the action is required by this Ordinance.

Section 3. Park Hours.
A. All parks under the jurisdiction of the County shall open one half hour before sunrise for pedestrian access, 8:00a.m. for vehicle access, and close one half hour after sunset, unless otherwise posted or unless permission has been granted by the County or its designated representative.
B. Any park or park lands, or portions thereof, may be closed entirely or closed to certain uses for such period of
RESOLUTION #04-

Section 4. Conduct on Park Property.

A. Preservation of Property. No person shall willfully disturb, destroy, deface, alter, change, or remove any part of any park or any facility, building, sign, structure, equipment, utility or other property found herein.

B. Preservation of Natural Resources and Plant Life. No person shall:
   (1) Remove, or cause to be removed, any sod, earth, humus, peat, boulder, gravel or sand found within any park without the written permission of the County or its authorized representatives.
   (2) Cut, remove, dig, injure, pick, damage, deface or destroy any tree, flower, shrub or plant, whether alive or dead, found within the park without written permission of the County or its authorized representatives.

C. Preservation of Wildlife. No person shall hunt, trap, bait, pursue, injure, feed, kill or in any manner disturb any amphibian, reptile, bird or mammal on any land or waters under the jurisdiction of the County unless written permission has been granted by the county or its designated representatives.

D. No person shall introduce an exotic species into county park lands and waters, except as authorized by the parks board. Exotic species are defined as “all species of plants and animals not native to Michigan.”

E. Fires. No person shall build a fire within any park except in grills or fire rings provided for such purpose. Fires in the beach area are expressly forbidden. Firewood may be collected to be used within the parks only if it is dead and not standing.

F. Disposal or Refuse. No person shall:
   (1) Deposit or abandon in any park or in any waters in or adjacent to any park or on the ice thereof any garbage, refuse, trash, waste or other obnoxious material, except, in receptacles provided for such purposes.
   (2) Bring into any park refuse or litter originating outside any park for the purpose of depositing such in park receptacles.

G. Fireworks, Firearms and Other Weapons. No person shall:
   (1) Have in their possession or control any slingshot, bb gun, fireworks or explosives within any park.
   (2) Have in their possession or control any bow or arrow within any park except by prior written permission of the County.
   (3) Discharge any rifle, shotgun, pellet gun, air rifle, pistol or other firearm in any park for any reason, provided that this rule shall not apply to any law enforcement officer acting in the course of his or her employment.

H. Alcoholic Beverages.
   (1) No person shall have in their possession within the park boundaries any alcoholic beverages stronger than beer or wine.
   (2) Alcoholic beverages must be brought to the park in original containers, and said containers shall not exceed 67.6 fluid ounces (2 liters) in capacity.
   (3) All allowed alcoholic beverages as defined shall be confined to the picnic and ball field area within the parks unless written permission has been granted by the County or the area is otherwise posted.
   (4) Possession and/or use of alcoholic beverages within Lake Lansing Park-South, Rayner Park, Burchfield Park winter sports area, Hawk Island County Park, and the Kenneth A. Hope Soccer Complex is prohibited.

I. Disorderly Conduct.
   (1) No person shall be a disorderly person within the park boundaries. A person is a disorderly person if the person is any of the following:
      II A person who is intoxicated in a public place and who is either endangering directly the safety of another person or of property or is acting in a manner that causes a public disturbance.
      B. A person who is engaged in indecent or obscene conduct in a public place.
RESOLUTION #04-

(2) No person shall interfere with any park employee in the discharge of his or her duties, or fail or refuse to obey any lawful command issued by them.

J. Audio Devices.
(1) No person shall use or operate any radio, musical instrument, phonograph, television or other machine or device that produces or reproduces sound in such a manner that produces excessive noise. The use of such a machine or device such that the sound produced therefrom is audible in any direction at a distance in excess of 100 feet, shall be deemed a prima facie violation of this section, unless written permission has been obtained from the County Parks or its designated representatives.
(2) No person, group or organization using any picnic shelter within any Ingham County Park, with or without having reserved or rented said picnic shelter, shall use or operate any radio, musical instrument, phonograph, television, compact disc player, tape player or other machine or device that produces or reproduces sound or music, regardless of its audio volume, within, or within 150 feet of, any picnic shelter, unless specific written permission has been obtained from the County or its designated representative. Such written permission shall be in the form of a County-approved Special Event Permit, and shall include the name of the person responsible for the control of such equipment, the type of equipment authorized for use, hours of use and any other information or restrictions regarding the audio equipment's use that shall be deemed necessary by the Ingham County Parks Department. This rule does not apply to the use of a machine or device equipped with a headphone or an earphone where the sound or music would be limited to or confined to the user in control of the machine or device while the headphone or earphone is in use for its intended purpose. The responsible party named in the written permit shall be on site and available to park officials at all times while the audio equipment is in use. Such permit may be revoked at any time by the County or its designated representative.

K. Other
(1) No person shall use metal detectors in any turf areas within the county park system.
(2) No person shall play Frisbee and/or ball games within the beach areas of Lake Lansing Park-South, Hawk Island Park, and William M. Burchfield Parks.
(3) No person shall operate a hot air balloon or model rocket vehicle, model aircraft, or model watercraft, which are powered by battery, gas, fuel or fuel pellet, on any park lands without the permission of the County or its designated representative.
(4) The launching of trailered watercraft is prohibited at Hawk Island County Park without written permission of the county or its representatives. Non-motorized watercraft that are capable of being hand carried are permitted to be launched at Hawk Island County Park at designated locations only. Non-electric motors are prohibited at Hawk Island County Park.

Section 5. Swimming, Bathing and Wading.
A. No person shall swim, bathe or wade except within those areas so designated, and swimming is prohibited within those designated areas when so posted.
B. Children 8 years of age and under shall be accompanied by an adult at least 18 years of age while in the swimming area of County park beaches.
C. Beach and swim areas during the regular summer season shall be open from 9:00 a.m. to sunset, unless otherwise posted.
MARCH 9, 2004
Agenda Item No. #13

RESOLUTION #04-

D. Air mattresses, inner tubes, life jackets or any other devices inflatable or otherwise, used in the aid of swimming are prohibited unless otherwise posted. U.S. Coast Guard approved personal flotation devices may be worn by individuals whose physical disability is such that without such aid use of the swimming area would be impossible.

E. Alcoholic beverages, glass containers and pets are not allowed within the posted limits of the beach area.

Section 6. Dogs and Pets.
A. Dogs or other pets shall be kept on a leash no greater than 6 feet in length, under the immediate control of a responsible person and shall not be allowed to disturb or annoy park visitors.

B. Dogs or other pets are allowed in Lake Lansing Park-North, Burchfield Park, Baldwin Park and McNamara Landing, except in areas posted. Pets are not allowed in Lake Lansing Park-South, the Lake Lansing Boat Launch, Hawk Island Park, Rayner Park, the Kenneth A. Hope Soccer Complex, and Riverbend Natural Area at Burchfield Park, unless otherwise posted. Pets are not allowed within the designated bathing beaches, park buildings, shelters and on the ski trails when they are open for skiing. Dogs or other pets may be allowed as a condition of an approved special event application, or when transporting a dog or pet directly from an automobile to a watercraft at the Lake Lansing Boat Launch.

C. Guide or leader dogs, hearing dogs, and service dogs for disabled persons are permitted in all areas, as provided under Michigan Compiled Laws 750.502c, as amended.

D. Pets must not be left unattended or left in a vehicle or trailer. Owners must clean up pet droppings.

Section 7. Horses. It shall be a violation for a person to ride, lead or allow a horse to be upon any property not designated as a horse trail which is administered by or under the jurisdiction of the County unless prior written permission has been obtained from the County or its designated representatives.

Section 8. Bicycles. Bicycles shall be permitted on designated trails only. No person shall operate a bicycle upon any sidewalk or trail which is posted against such use.

Section 9. Natural Area and Nature Trails.
A. Nature trails shall be for pedestrian traffic only, unless otherwise posted.

B. Fires are prohibited within any natural areas unless written permission has been granted by the County or its designated representatives.

C. Bicycles, horses and pets are also prohibited within such areas.

Section 10. Motor Vehicles.
A. It shall be unlawful for any person to:
   (1) Operate a motor driven vehicle in excess of fifteen (15) miles per hour within the park, except where otherwise posted.
   (2) Operate any motor driven vehicle of any kind or nature except on designated public roads.
   (3) Operate a motor driven vehicle in violation of posted traffic control signs or devices.
   (4) Operate an unlicensed motor vehicle upon any park road or parking area.
RESOLUTION #04-

B. **State Laws.** All motor driven vehicles operated on park roadways or parking lots shall be subject to the laws of the State of Michigan as set forth in the Michigan Motor Vehicle Code.

Section 11. **Parking.**
A. **Parking in Prohibited Areas.** It shall be unlawful for any person to:
   1. Park any motor vehicle within any area not designated as a parking area or space.
   2. Stop, stand or park any motor vehicle at any place where official signs prohibit.
B. **Use of Parking Areas.**
   1. The county park parking lots in all county parks are hereby closed to all park activities except parking of vehicles and entry and exit from vehicles. No park land usage, including, but not limited to, picnicking, frisbee throwing, games or other activities shall be permitted in the county parking lots of county parks. All park activities except traversing to and from county parking lots and/or parking of vehicles in case of emergencies are prohibited.
   2. When posted, parking at the Lake Lansing Boat Launch is hereby restricted on weekends and holidays to vehicles with boats only.
C. **Obstructing Traffic.**
   1. It shall be unlawful for the operator of any vehicle to stop, stand, or park such vehicle upon any roadway or in any parking area in such a manner as to form an obstruction to traffic.
   2. Whenever any police officer finds a vehicle unattended upon a roadway or in a parking area and where such vehicle constitutes an obstruction to traffic, such officer is hereby authorized to provide for the removal of such vehicle to the nearest garage or other place of safety.
   3. The necessary costs for such removal shall become a lien upon such vehicle and the person into whose custody the vehicle is given may retain it until all expenses involved have been paid.

Section 12. **Commercial Activities and Advertising.** No person or organization shall advertise, vend, sell, post or distribute any service, food, beverage, merchandise, commercial leaflet, or poster within any park, except by prior written permit from the County or its designated representatives.

Section 13. **Camping.** No person shall camp within any park except in those areas or buildings designated for that purpose, unless permission is provided in writing by the County or its representatives.

Section 14. **Fees, Charges and Permits.**
A. It shall be a violation for any person to use any facility, building, land area or equipment for which a fee or charge has been established by the County without payment of such fee or charge.
B. It shall be a violation for any person, group or organization to occupy, use or fail to vacate any facility, building land area or equipment for which a permit has been granted to another person, group or organization.

Section 15. **Violations and Penalties.**
A. Any person violating any provision of this Ordinance, except provisions of the Motor Vehicle Code incorporated herein and Section 4.H.(1), shall be responsible for a municipal civil infraction. Repeat violations under this Ordinance shall be subject to increased fines or misdemeanor penalties as provided in Sections 18 and 19 of this Ordinance.
B. Any person violating the provisions of the Motor Vehicle Code shall be subject to the fines and penalties set forth in that Code.
C. Persons continuing to violate any of the above provisions after being cited may also be evicted from said park or park land for the remainder of the day of the offense.
RESOLUTION #04-

Section 16. Municipal Civil Infraction Citations; Issuance and Service. Municipal civil infraction citations shall be issued and served by an authorized local official as follows:
A. The time for appearance specified in a citation shall be within ten (10) days after the citation is issued.
B. The place for appearance specified in a citation shall be the District Court.
C. Each citation shall be numbered consecutively and shall be in a form approved by the State Court Administrator. The original citation shall be filed with the District Court. Copies of the citation shall be retained by the County and issued to the alleged violator as provided by Section 8705 of Act No. 236 of the Public Acts of 1961, as amended.
D. A citation for a municipal civil infraction signed by an authorized local official shall be treated as made under oath if the violation alleged in the citation occurred in the presence of the official signing the complaint and if the citation contains the following statement immediately above the date and signature of the official: "I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge and belief."
E. An authorized local official who witnesses a person commit a municipal civil infraction shall prepare and subscribe, as soon as possible and as completely as possible, an original and required copies of a citation.
F. An authorized local official may issue a citation to a person if:
(1) Based upon investigation, the official has reasonable cause to believe that the person is responsible for a municipal civil infraction; or
(2) Based upon investigation of a complaint by someone who allegedly witnessed the person commit a municipal civil infraction, the official has reasonable cause to believe that the person is responsible for an infraction and if the County Prosecuting Attorney approves in writing the issuance of the citation.
G. Municipal civil infraction citations shall be served personally by serving a copy of the citation upon the alleged violator.

Section 17. Municipal Civil Infraction Citations; Contents.
A. A municipal civil infraction citation shall name the County as plaintiff and shall contain the name and address of the defendant, the municipal civil infraction alleged, the place where the defendant shall appear in court, the telephone number of the court, and the time at or by which the appearance shall be made.
B. Further, the citation shall inform the defendant that he or she may do one of the following:
(1) Admit responsibility for the municipal civil infraction by mail, in person, or by representation, at or by the time specified for appearance.
(2) Admit responsibility for the municipal civil infraction "with explanation" by mail by the time specified for appearance or, in person, or by representation.
(3) Deny responsibility for the municipal civil infraction by doing either of the following:
   (a) Appearing in person for an informal hearing before the Judge or Magistrate of the District Court without the opportunity of being represented by an attorney, unless a formal hearing before the District Court's Judge is requested by the County.
   (b) Appearing in the District Court for a formal hearing before the District Court's Judge, with the opportunity of being represented by an attorney.
(4) The citation shall also inform the defendant of all of the following:
   (a) That if the defendant desires to admit responsibility "with explanation" in person or by representation, the defendant must apply to the District Court in person, by mail, by telephone, or by representation within the time specified for appearance and obtain a scheduled date and time for an appearance.
   (b) That if the defendant desires to deny responsibility, the defendant must apply to the District Court in person, by mail, by telephone, or by representation within the time specified for appearance and obtain
RESOLUTION #04-

a scheduled date and time to appear for a hearing, unless a hearing date is specified on the citation.
(c) That a hearing shall be an informal hearing unless a formal hearing is requested by the defendant or the County.
(d) That, at an informal hearing, the defendant must appear in person before the District Court's Judge or Magistrate, without the opportunity of being represented by an attorney.
(e) That, at a formal hearing, the defendant must appear in person before the District Court's Judge with the opportunity of being represented by an attorney.
(5) The citation shall contain a notice in boldfaced type that the failure of the defendant to appear within the time specified in the citation or at the time scheduled for a hearing or appearance is a misdemeanor and will result in the entry of a default judgment against the defendant on the municipal civil infraction.

Section 18. Establishment of Schedule of Civil Fines.
A. A schedule of civil fines for violations of this Ordinance is hereby established. The fines for the violations shall be as follows:
(1) For the first citation issued to a defendant who admits or is found by the District Court to have violated this Ordinance, the civil infraction fine shall be $50.00 for the first violation cited and an additional $50.00 for each additional violation listed within the citation, up to, but not to exceed, $500.00. In addition to such fines, the defendant shall pay such costs and damages and expenses as may be set by the District Court, as authorized by Section 8727 of Act No. 236 of the Public Acts of 1961, as amended.
(2) For a second citation issued to a defendant who admits or is found by the District Court to have committed repeated violations of this Ordinance, the civil infraction fine shall be up to $500.00 for each repeat violation. As used in this section, "repeat violations" means a second violation of the same requirement or provision (i) committed by a defendant within any one (1) year period, and (ii) for which the defendant admits responsibility or is determined to be responsible. In addition to such fines, the defendant shall pay such costs and damages and expenses as may be set by the District Court, as authorized by Section 8727 of Act No. 236 of the Public Acts of 1961, as amended.
B. Failure to appear at the District Court within the time specified in a citation or at the time scheduled for a hearing or an appearance is a misdemeanor and will result in entry of a default judgment against the defendant on the municipal civil infraction.
C. Failure to comply with an order, judgment or default in payment of a civil fine, costs, damages, or expenses, so ordered may result in enforcement actions, including, but not limited to, imprisonment on civil contempt which shall not exceed one (1) day for each $30.00 due, collections, placement of liens or other remedies as permitted by Chapter 87 of Act 236 of Public Acts of 1961, as amended.
D. A municipal civil infraction is not a lesser included offense of a criminal offense or an ordinance violation that is not a civil infraction.

Section 19. Misdemeanor Violations.
A. Any person convicted of violating Section 4.H.(1) relating to disorderly persons shall be guilty of a misdemeanor.
B. A third and subsequent repeated violation of this Ordinance shall be a misdemeanor. As used in this section, "repeat violations" means a third or subsequent violation of the same requirement or provision (i) committed by a defendant within any one (1) year period, and (ii) for which the defendant admits responsibility or is determined by the District Court to be responsible.
C. Actions or omissions which are a misdemeanor under this Ordinance shall be punishable upon conviction by a fine of not to exceed $500.00 (plus other costs), imprisonment for a term of not to exceed ninety (90) days, or both.
RESOLUTION #04-

Section 20. Construction. When not inconsistent with the context, words used in the present tense include the future. Words in the singular include the plural and words in the plural include the singular. Masculine shall include the feminine and neuter. The word "shall" is always mandatory and not merely directive. Words or terms not defined herein shall be interpreted as defined in statutes, regulations or codes to which they apply or if not so defined shall be defined in the manner or their common meaning. Headings shall be deemed for convenience and shall not limit the scope of any section of this Ordinance.

Section 21. Severability. The various parts, sections, subsections, paragraphs, sentences, phrases and clauses of this Ordinance are hereby declared to be severable. If any part, section, subsection, paragraph, sentence, phrase or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, it shall be considered severed from this Ordinance and shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 22. Repealer Clause. Any ordinance or parts of ordinance in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 23. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 24. Effective Date. This Ordinance shall become effective on the 27th day of June, 1998.

THEREFORE BE IT RESOLVED, that the Ordinance adopting the existing Ingham County Park Rules and Regulations (adopted June 27, 1998 and modified June 11, 2002) be modified as recommended by the Ingham County Parks Board.

BE IT FURTHER RESOLVED, that the modified Ordinance shall take effect when signed by the Board Chairperson, certified by the County Clerk, and notice of its adoption is published in a newspaper of general circulation in the County.

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel  
Nays: None  
Absent: Severino, Nevin  
Approved 3/2/04

FINANCE: Yeas: Lynch, Grebner, Dedden, Thomas  
Nays: None  
Absent: De Leon, Minter  
Approved 3/3/04
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR A NATURAL RESOURCES TRUST FUND GRANT FOR THE DEVELOPMENT OF THE RIVER TRAIL-SOUTH

RESOLUTION #04-

WHEREAS, The Ingham County Parks Master Plan was developed under the direction of the Ingham County Board of Commissioners to establish a systematic plan to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, the development of a trail system to connect recreation resources was listed as a top priority; and

WHEREAS, the proposed River Trail-South would link Hawk Island County Park to the existing River Trail, with the potential to eventually connect to Lake Lansing Parks; and

WHEREAS, completion of the southern portion of the trail would provide Non-motorized Pathway Access to the neighborhood north of Hawk Island County Park in addition to providing the first phase of the connection to the River Trail; and

WHEREAS, the City of Lansing, realizing the benefit of such a connection, has budgeted $250,000 in a local match for the project in addition to a pending $300,000 appropriation for the second phase of the River Trail-South; and

WHEREAS, the grant application process requires a commitment by the legislative body to reserve the amount necessary for the local match; and

WHEREAS, the Ingham County Parks Board has recommended that the Ingham County Board of Commissioners authorize an application to be submitted to the Michigan Department of Natural Resources’ Trust Fund Grant Program in the amount of $300,000 for a total project cost of $400,000 for the first phase of the River Trail-South.

THEREFORE BE IT RESOLVED, that an application be submitted to the Michigan Department of Natural Resources’ Trust Fund Grant Program for the amount of $300,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commit the local match of $100,000 to be available in 2005 contingent upon grant approval.

COUNTY SERVICES: Yea:s Swope, Thomas, De Leon, Hertel  
Nays: None  Absent: Severino, Nevin  Approved 3/2/04

FINANCE: Yea:s Lynch, Grebner, Dedden, Thomas  
Nays: None  Absent: De Leon, Minter  Approved 3/3/04
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR A LAND AND WATER CONSERVATION FUND GRANT TO DEVELOP A SPRAY WATER PLAYGROUND AT HAWK ISLAND COUNTY PARK

RESOLUTION #04-

WHEREAS, The Ingham County Parks Master Plan was developed under the direction of the Ingham County Board of Commissioners to establish a systematic plan to meet the goal of providing adequate recreational facilities for the residents of Ingham County; and

WHEREAS, the development of Hawk Island County Park was listed as a top priority; and

WHEREAS, the location of Hawk Island County Park is ideal for the development of a spray water playground due to the proximity of the park to the majority of the population of Ingham County; and

WHEREAS, the City of Lansing, realizing the benefit of such a facility to the area, has pledged $50,000 in support of the project; and

WHEREAS, $40,000 is included within the Parks Department’s 2004 Budget; and

WHEREAS, the Ingham County Parks Board has recommended that the Ingham County Board of Commissioners authorize an application to be submitted to the Michigan Department of Natural Resources requesting a grant from the Land and Water Conservation Fund in the amount of $150,000 to assist in the development of a spray water playground at Hawk Island County Park with a total cost of $300,000 as detailed below:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Lansing</td>
<td>$ 50,000</td>
</tr>
<tr>
<td>Ingham County Currently Appropriated</td>
<td>$ 40,000</td>
</tr>
<tr>
<td>Ingham County Proposed 2005 Appropriation</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>Land and Water Conservation Fund Grant</td>
<td>$150,000</td>
</tr>
</tbody>
</table>

**TOTAL PROJECT COST**

$300,000

THEREFORE BE IT RESOLVED, that an application be submitted to the Michigan Department of Natural Resources for a Land and Water Conservation Fund Grant in the amount of $150,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners commit the local match of $60,000, in addition to the current 2004 appropriation of $40,000, to be available in 2005 contingent upon the grant being approved.
RESOLUTION #04-

COUNTY SERVICES: Yea: Swope, Thomas, De Leon, Hertel
   Nays: None   Absent: Severino, Nevin  Approved 3/2/04

FINANCE: Yea: Lynch, Grebner, Dedden, Thomas
   Nays: None   Absent: De Leon, Minter  Approved 3/3/04
INTRODUCED BY THE FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2005

RESOLUTION #04-

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2005 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

FINANCE: Yeas: Lynch, Grebner, Dedden, Thomas
  Nays: None  Absent: De Leon, Minter  Approved 3/3/04
RESOLUTION #04-

SUMMARY

2005 BUDGET CALENDAR

March 3  Finance Committee recommends 2005 budget calendar.

March 9  Board of Commissioners approves 2005 budget calendar.

April 1 - 7  Board Committees begin review of budget background information, performance measures and activity indicators for formulation of strategic goals for 2005. Committees also review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2005.

April 15 - 21  Board Committees continue discussions regarding formulation of strategic goals for 2005. Committees also make recommendations for increases to fees for various county services to be effective January 1, 2005.

April 27  Board of Commissioners adopts increases to fees for various county services to be effective January 1, 2005.

April 29 - May 4  Liaison Committees forward recommendations for strategic goals for 2005 to the Finance Committee.

May 5  Finance Committee recommends strategic goals for 2005.

May 11  Board of Commissioners adopts strategic goals for 2005.

May 28  Department heads, agencies and community agencies submit operating and capital budgets.

June 16 - 30  Controller holds budget meetings with departments.

August 16  Controller’s Recommended Budget distributed to full Board of Commissioners.

August 19 - Sept. 15  Liaison Committees hold hearings on operating and capital budget recommendations. (Exact dates to be announced by August 1.)

September 29  Finance Committee holds hearings and makes operating and capital improvement budget recommendations.
RESOLUTION #04-

October 26  Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and millages.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT NO. 2 TO THE 2003-2004 CPBC AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

RESOLUTION #04-

WHEREAS, the State of Michigan and Ingham County annually enters into a Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement which establishes the duties, responsibilities and funding levels for many public health services in which both parties have responsibility and interest; and

WHEREAS, the annual agreement is executed prior to the commencement of the state’s fiscal year; and

WHEREAS, the FY 2003-2004 CPBC Agreement was authorized by Resolution No. 03-205 and executed in August 2003; and

WHEREAS, there have been changes in funding levels and program guidance since August 2003 that the Michigan Department of Community Health proposes to include in Amendment No. 2; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize Amendment No. 2 to the 2003-2004 CPBC Agreement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes Amendment No. 2 to the 2003-2004 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health.

BE IT FURTHER RESOLVED, that total state and federal funding made available to Ingham County through the CPBC Agreement shall be $4,314,663.

BE IT FURTHER RESOLVED, that the state also has revised the guidance in Attachment I - Instructions for the Annual Budget and Attachment III - Program Specific Assurances and Requirements for the following program areas: 1) Bioterrorism, and 2) WISEWOMAN.

BE IT FURTHER RESOLVED, that the Department is authorized to purchase two Cholestech analyzers for use in the WISEWOMAN Program.

BE IT FURTHER RESOLVED, that the MIS Department Director is authorized to expend up to $5,000 to purchase Flash software.
RESOLUTION #04-

BE IT FURTHER RESOLVED, that all other terms and conditions of the 2003-2004 CPBC Agreement shall remain unchanged.

BE IT FURTHER RESOLVED, that the Controller is authorized to adjust the Health Department’s 2003-2004 budget to implement this resolution and that the Board Chairperson is authorized to sign the amendment after review by the County Attorney.

HUMAN SERVICES:  Yeas: Hertel, Dedden Weatherwax-Grant, Schor, Severino, Nevin
   Nays: None       Absent: None   Approved 3/1/04

FINANCE:  Yeas: Lynch, Grebner, Dedden, Thomas
   Nays: None       Absent:De Leon, Minter   Approved 3/3/04
RESOLUTION TO AUTHORIZE AN AGREEMENT WITH LANSING-MASON AMBULANCE FOR MEDICAL EXAMINER TRANSPORTS

RESOLUTION #04-

WHEREAS, the Ingham County Board of Commissioners has the responsibility to appoint the Ingham County Medical Examiner and support investigations as to the cause and manner of unexpected deaths; and

WHEREAS, these investigations often involve the transport of cadavers from the scene of death to the county morgue; and

WHEREAS, Ingham County has contracted with Lansing-Mason Ambulance Service for the past eight years after issuing an RFP and accepting the lowest bid; and

WHEREAS, the Chief Medical Examiner recommends that Ingham County authorize an amendment to the agreement with Lansing-Mason Ambulance Service to continue the agreement for the period October 1, 2003 through September 30, 2005.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment of the agreement with Lansing-Mason Ambulance Services, 4148 Legion Drive, Mason, Michigan 48854, for cadaver transports authorized by the Medical Examiner’s Office.

BE IT FURTHER RESOLVED, that the amendment shall continue the terms and conditions of the agreement for the period commencing October 1, 2003 and ending September 30, 2005.

BE IT FURTHER RESOLVED, that the compensation for cadaver transport shall be set at $60 per transport during the period of the agreement.

BE IT FURTHER RESOLVED, that the Board Chairperson be authorized to sign the amendment after review by the County Attorney.

HUMAN SERVICES:  Yeas:  Hertel, Dedden Weatherwax-Grant, Schor, Severino, Nevin
   Nays:  None       Absent:  None       Approved 3/1/04

FINANCE:  Yeas:  Lynch, Grebner, Dedden, Thomas
   Nays:  None       Absent:De Leon, Minter       Approved 3/3/04
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN INTERPRETER SERVICES AGREEMENT WITH THE HOSPITAL PURCHASING SERVICES

RESOLUTION #04-

WHEREAS, the Health Department provides medical services under State and Federal contracts and receives Medicare and Medicaid payments for services; and

WHEREAS, all of these relationships require the Department to assure that its providers can effectively communicate with the patients; and

WHEREAS, the Department employs people who speak other languages, and contracts with organizations which assist in language interpretation for patients who cannot effectively use the English language; and

WHEREAS, there are languages for which we have no existing means of providing interpretation and times when existing interpreters are not available; and

WHEREAS, the Department has researched other options for interpretation and has concluded that the best option to assure capacity to interpret 150 languages on a full-time basis is Hospital Purchasing Services; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an Interpreter Services Agreement with Hospital Purchasing Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Interpreter Services Agreement with Hospital Purchasing Services to assure 24 hours per day interpreter services for Health Department services and patients.

BE IT FURTHER RESOLVED, that the period of the agreement shall be March 1, 2003 through February 28, 2006.

BE IT FURTHER RESOLVED, that Ingham County shall pay Hospital Purchasing Services for interpreter services based on the following aggregate usage:

<table>
<thead>
<tr>
<th>HPS Price</th>
<th>Monthly Usage</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1.59 per minute</td>
<td>1-5000 Minutes</td>
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<tr>
<td>$1.55 per minute</td>
<td>5,000 - 10,000 minutes</td>
</tr>
<tr>
<td>$1.49 per minute</td>
<td>Over 10,000 Minutes</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that Hospital Purchasing Services shall charge the same rate for all 150 languages covered.
RESOLUTION #04-

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas: Hertel, Dedden Weatherwax-Grant, Schor, Severino, Nevin
                 Nays: None       Absent: None       Approved 3/1/04

FINANCE:  Yeas: Lynch, Grebner, Dedden, Thomas
           Nays: None       Absent: De Leon, Minter       Approved 3/3/04
MARCH 9, 2004
Agenda Item No. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SOCIAL JUSTICE IN PUBLIC HEALTH PRACTICE
GRANT WITH THE W. K. KELLOGG FOUNDATION

RESOLUTION #04-

WHEREAS, the Ingham County Health Department has been working with the National Association of County and City Health Officials (NACCHO) to develop and submit a “Creating Health Equity through Social Justice in Public Health Practice” proposal to the W. K. Kellogg Foundation; and

WHEREAS, the W. K. Kellogg Foundation has announced that it is awarding a $160,085 grant to Ingham County with the intent that it subcontracts for services with NACCHO; and

WHEREAS, the major product of the work will be a guidebook for community public health agencies to work for health equity and Ingham County will provide guidance to the project and serve as a test community; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the grant agreement with the W. K. Kellogg Foundation and the subcontract with the National Association of County and City Health Officials.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a “Creating Health Equity through Social Justice in Public Health Practice” grant agreement with the W. K. Kellogg Foundation.

BE IT FURTHER RESOLVED, that the period of the agreement shall be December 1, 2003 through November 30, 2005.

BE IT FURTHER RESOLVED, that the W. K. Kellogg Foundation shall provide $160,085 to Ingham County to implement the project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a subcontract with the National Association of County and City Health Officials for up to a total of $124,000, consistent with budgets approved by the W. K. Kellogg Foundation.

BE IT FURTHER RESOLVED, that the Health Department is authorized to expend the travel, consultant and other expense funds included in the grant budget using the standard County purchasing procedures.

BE IT FURTHER RESOLVED, that the Controller is authorized to adjust the Department’s 2004 budget to implement the resolution and the grant contract.
RESOLUTION #04-

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the grant agreement after review by the County Attorney.

HUMAN SERVICES:  Yeas: Hertel, Dedden Weatherwax-Grant, Schor, Severino, Nevin  
Nays: None Absent: None  Approved 3/1/04

FINANCE: Yeas: Lynch, Grebner, Dedden, Thomas  
Nays: None  Absent: De Leon, Minter  Approved 3/3/04
Resolutions for Ingham County MSU Extension to Accept Donations for the Operation and Temporary Staffing of the Baker-Donora Focus Center

Resolutions #04-

WHEREAS, neighborhood network centers are recognized as vital to supporting improved community organization for the purpose of identifying needs and mobilizing community residents and agencies; and

WHEREAS, Ingham County MSU Extension employs a Neighborhood Network Center Coordinator/Community Development Agent to support the operation of four urban neighborhood network centers; and

WHEREAS, Ingham County MSU Extension manages a network center operating grant from the City of Lansing; and

WHEREAS, Ingham County MSU Extension has been authorized to receive an MFIA Juvenile Justice Title V Prevention Grant and matching City of Lansing grant and this prevention project is being implemented at the Baker-Donora Focus Center to provide programming resources for neighborhood youth and families; and

WHEREAS, the Baker-Donora Focus Center receives several small grants and donations from cooperating agencies, individuals, businesses and civic groups to support the programs that operate at the center in affiliation with the Title V grant; and

WHEREAS, the Baker-Donora Focus Center does not have an established checkbook or bookkeeping system to receive and disburse funds; and

WHEREAS, Ingham County MSU Extension is willing to receive and disburse donated funds and provide fund accounting support of these donated funds for the Baker-Donora Focus Center until such time that this support is no longer needed or desired; and

WHEREAS, donations would be used exclusively for materials and supplies and temporary employment consistent with the terms of current or future City grants or Title V grants; and

WHEREAS, recently Ingham County MSU Extension has received a check for $1,200 from the Lansing Rotary Club to be placed in a donations account for the Baker-Donora Focus Center; and

WHEREAS, future donations are expected for the Baker-Donora Focus Center.
RESOLUTION #04-

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County MSU Extension Service accepting the current donation of $1,200 from the Lansing Rotary Club.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners approves Ingham County MSU Extension accepting future donations for the Baker-Donora Focus Center.

BE IT FURTHER RESOLVED, that all donations received by Ingham County MSU Extension for the Baker-Donora Focus Center will be used to purchase supplies and materials or employ temporary staff for the Center’s programs.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller to make the necessary adjustments in the Ingham County MSU Extension budget.

HUMAN SERVICES:  Yeas: Hertel, Dedden Weatherwax-Grant, Schor, Severino, Nevin
Nays: None    Absent: None    Approved 3/1/04

FINANCE: Yeas: Lynch, Grebner, Dedden, Thomas
Nays: None    Absent: De Leon, Minter    Approved 3/3/04
MARCH 9, 2004
Agenda Item No. 22

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH IRISH CONSTRUCTION COMPANY, INC. FOR RENOVATION OF THE “OLD SHERIFF’S RESIDENCE”

RESOLUTION #04-

WHEREAS, in 2003 the Community Mental Health Board of Clinton, Eaton, and Ingham Counties along with the approval from the Ingham County Board of Commissioners proposed to utilize a vacant Ingham County facility, commonly referred to as the “Old Sheriff’s Residence,” for the purpose of operating a residential substance abuse treatment center; and

WHEREAS, in order for the Community Mental Health Board to utilize this vacant facility for said purposes the building must undergo certain building renovations; and

WHEREAS, the Purchasing Department solicited interested and qualified private and commercial vendors for the purpose of this turnkey project to include all costs of administration and coordination of the entire project; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments that a contract be awarded to Irish Construction Company, Inc. who submitted the lowest responsive proposal for the renovation of the “Old Sheriff’s Residence” which includes payment of prevailing wages as required by Ingham County.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract to be entered into with Irish Construction Company, Inc., 4640 W. Grand River Ave., Howell, MI 48855 to renovate the “Old Sheriff’s Residence” for the purpose of operating a residential substance abuse treatment center for a total cost of $63,957.00.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Attorney to prepare the necessary documents with the Board Chairperson and County Clerk to sign the same.

HUMAN SERVICES:  Yeas: Hertel, Dedden Weatherwax-Grant, Schor, Severino, Nevin
Nays: None  Absent: None  Approved 3/1/04

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel
Nays: None  Absent: Severino, Nevin  Approved 3/2/04

FINANCE: Yeas: Lynch, Grebner, Dedden, Thomas
Nays: None  Absent: De Leon, Minter  Approved 3/3/04
MARCH 9, 2004
Agenda Item No. 23

Introduced by the Law Enforcement, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INGHAM COUNTY SHERIFF’S OFFICE TO REORGANIZE THE COMMISSARY CLERK POSITION

RESOLUTION #04- 

WHEREAS, the Ingham County Sheriff’s Office found it necessary to reorganize and as a result the Commissary Clerk’s position received increased responsibilities and job duties where changed; and 

WHEREAS, the Ingham County Sheriff’s Office submitted a proposal to the Human Resources Director for a reorganization proposal and grade increase for the Commissary Clerk; and 

WHEREAS, the Human Resources Director agrees with Ingham County Sheriff’s Office the current Commissary Clerk position should be reorganized from a TOPS C-5 to a TOPS D-5 classification; and 

WHEREAS, the UAW has agreed with the Ingham County Sheriff’s Office and the Human Resources Director in this reorganization proposal. 

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to reorganize to allow the Commissary Clerk’s Position to receive a grade increase to a TOP D-5 ($31,464).

BE IT FURTHER RESOLVED, the increase in salary will be paid for through the commissary revenues.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Budget Department and the Finance Department to make any necessary budget adjustments in the Ingham County Sheriff’s Office 2004 budget.

LAW ENFORCEMENT:  Yeas: Schor, Stid, Holman, Swope, Schafer
Nays: None  Absent: Minter  Approved 2/26/04

COUNTY SERVICES: Yeas: Swope, Thomas, De Leon, Hertel
Nays: None  Absent: Severino, Nevin  Approved 3/2/04

FINANCE: Yeas: Lynch, Grebner, Dedden, Thomas
Nays: None  Absent: De Leon, Minter  Approved 3/3/04
Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR THE SHERIFF’S OFFICE TO ENTER INTO AN AGREEMENT WITH SECURE CARE TO COMPLETE A REVIEW OF MEDICAL SERVICES AT THE JAIL

RESOLUTION #04-

WHEREAS, the Ingham County Correctional Facility will be expanding bed space by 90 beds; and

WHEREAS, the Ingham County Sheriff’s Office was authorized by the Ingham County Board of Commissioners to increase the staff of nurses at the Sheriff’s Office; and

WHEREAS, the Ingham County Sheriff’s Office continues to strive to provide adequate medical services for inmates as directed by the Ingham County Board of Commissioners; and

WHEREAS, “Secure Care” has contacted the Sheriff’s Office to recommend a review of all medical services at the Correctional facility would be appropriate to include review of staffing needs as it relates to the additional beds; and

WHEREAS, Secure Care has indicated a complete medical department audit would cost $4,584.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff’s Office to enter into an agreement with Secure Care to complete a review of medical services at the Ingham County Correctional Facility for the time period of March 9, 2004 through May 31, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Sheriff’s Office to pay Secure Care $4,584.00 for the audit.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the $4,584.00 to come from the 2004 contingency fund.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller to make any necessary adjustments in the appropriate 2004 budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.
MARCH 9, 2004  
Agenda Item No. 24

RESOLUTION #04-

LAW ENFORCEMENT: Yeas: Schor, Stid, Holman, Swope, Schafer  
Nays: None  Absent: Minter  Approved 2/26/04

FINANCE: Yeas: Lynch, Grebner, Dedden, Thomas  
Nays: None  Absent: De Leon, Minter  Approved 3/3/04
Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH JUSTICE BENEFITS, INC., TO SECURE FEDERAL ENTITLEMENT BENEFITS FOR INGHAM COUNTY BASED ON THE INGHAM COUNTY CORRECTIONAL FACILITY OPERATIONS

RESOLUTION #04-

WHEREAS, the Ingham County Sheriff’s Office has identified a need to maximize federal entitlement benefits to Ingham County based on the operations at the Ingham County Correctional Facility; and

WHEREAS, Justice Benefits, Inc. is uniquely qualified to provide these services to Ingham County; and

WHEREAS, the Ingham County Sheriff’s Office is recommending that Ingham County accept this proposal.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes contracting with Justice Benefits, Inc. for the time period of May 1, 2003 through December 31, 2004, to pursue federal entitlement monies for the County.

BE IT FURTHER RESOLVED, that Justice Benefits, Inc., will be compensated at a rate of 22% of these monies received via a JBI processed claim after the County has received the money from the Federal government.

BE IT FURTHER RESOLVED, that the net revenues generated from same will be used for the enhancement of Sheriff’s Office operations.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Clerk and Chairperson of the Ingham County Board of Commissioners to sign any contract or subcontract documents consistent with this resolution and approved as to form by the County Attorney.

LAW ENFORCEMENT: Yea: Schor, Stid, Holman, Swope, Schafer, Minter
Nays: None
Absent:Approved 2/12/04

FINANCE: Yea: Lynch, Grebner, Dedden, Thomas
Nays: None
Absent:De Leon, Minter
Approved 3/3/04
WHEREAS, Mexican consular offices, including that located in Detroit, issue identification cards entitled “Matricula Consular” to Mexican nationals who reside in the United States; and

WHEREAS, there is a significant Mexican population in the County of Ingham that contributes to the diversity and economic prosperity of the community; and

WHEREAS, some Mexican nationals in the community currently lack any form of identification, and as a result, may be refused or be prevented from receiving law enforcement, medical, and/or educational assistance; and

WHEREAS, the County of Ingham respects the right of all people to pursue their lives with dignity, and is dedicated to protecting all people from crime and providing all people essential services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby resolved that:

1. The matricula consular shall be recognized as a valid form of identification for Mexican nationals conducting business with the County of Ingham.

2. Other forms of identification may be required if so specified by County, State, or Federal law.

3. Furthermore, if there is reasonable cause to believe that the matricula consular is counterfeit or contains inaccurate information, another form of identification shall be required.

4. Additional information may be requested by the County of Ingham that relates to any purpose other than for identification.

5. No requirement is being imposed on other municipalities or business in the County to likewise recognize the matricula consular.

LAW ENFORCEMENT:  Yeas: Schor, Stid, Holman, Swope, Schafer
Nays: None      Absent: Minter      Approved 2/26/04
Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING ANTHONY DEMOREST

RESOLUTION #04-

WHEREAS, Anthony Demorest is a senior at Everett High School; and

WHEREAS, during his high school career Anthony has been involved in football and tutoring special education students; and

WHEREAS, he is a member of Boy Scout Troop #411 where he has earned at least 21 merit badges; and

WHEREAS, Anthony’s Eagle Project involved organizing and building three regulation horseshoe pits with a 50 foot protective fence at Ingham County’s Hawk Island Park in Lansing; and

WHEREAS, Anthony has earned the highest rank attainable in Scouting, the Eagle Scout; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship while earning 21 merit badges before reaching the age of 18.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Anthony Demorest for earning the rank of Eagle Scout and extends its sincere appreciation to Anthony for serving as a positive role model for the youth in our community.

LAW ENFORCEMENT:  Yeas: Schor, Stid, Holman, Swope, Schafer  
Nays: None  Absent: Minter  Approved 2/26/04