

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2011 BUDGET YEAR**

**RESOLUTION #10-371**

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2011 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the Adopted Budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller/Administrator that 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the Adopted Budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part for in the Adopted Budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents approved as to form by the County Attorney.

**FINANCE: Yeas:** Grebner, Bahar-Cook, Schor, Holman, Dougan

**Nays:** None **Absent:** Tennis **Approved 11/17/10**

## COUNTY SERVICES COMMITTEE

NOTE: PMA designates contract as a Preventative Maintenance Agreement.

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT (See NOTE)	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010	Funding Source
1	Clerk	Granicus	Maintenance and Webcasting of BOC meetings	Oct-10	Sep-11	\$6,000	\$6,060	\$60	1%	General Fund
2	Equalization	AVS	Appraisal Service	Jan-11	Dec-11	\$40,000	\$40,000	\$0	0%	General Fund
3	Fair	Moss Professional Cleaning	Cleaning Community Hall & Office	Jan-11	Dec-11	\$10,000	\$10,100	\$100	1%	Fair Fund
4	MIS	Munis OSDBA	PMA - OSDBA (Operating System Database Administrator) contract, database	Jun-11	Jun-12	\$16,500	\$16,500	\$0	0%	MIS Fund (2)
5	MIS	ImageSoft	PMA - Imaging Application Maintenance	Dec-10	Nov-11	\$22,000	\$22,000	\$0	0%	Network Fund (1)/LOFT Fund (3)
6	MIS-LOFT	APS (E-Citation)	PMA - E-Citation Annual Support	Feb-11	Jan-12	\$9,000	\$9,000	\$0	0%	LOFT Fund (3)
7	MIS-LOFT	ACS (Omni)	PMA - Jury Systems Maintenance	Sep-11	Aug-11	\$13,125	\$13,125	\$0	0%	LOFT Fund (3)
8	MIS-LOFT	Webtechs	PMA - Annual Maintenance	Jan-11	Dec-11	\$6,000	\$6,000	\$0	0%	LOFT Fund (3)
9	Parks	State of Michigan	Water tests	Jan-11	Dec-11	\$10,800	\$10,800	\$0	0%	General Fund
10	Potter Park Zoo	Ayles	Tree Trimming	Jan-11	Dec-11	\$20,000	\$20,000	\$0	0%	Zoo Millage
<b>TOTALS:</b>						\$153,425	\$153,585	\$160	0%	

### REVENUE CONTRACTS

	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010
1	Equalization	State of Michigan	Annual Grant for Remonumentation Program	Jan-11	Dec-11	\$85,000	\$85,000	\$0	0%
2	Human Resources	Tri-County Office on Aging	For HR consulting services Annual renewal since 2006	Jan-10	Dec-10	\$38,686	\$38,686	\$0	0%
<b>TOTALS:</b>						\$123,686	\$123,686	\$0	0%

Notes on Funding Sources:

- (1) The Network Fund is funded by chargebacks to user departments.
- (2) The MIS Fund is funded by chargebacks to user departments.
- (3) The LOFT Fund is funded by chargebacks to user departments.

## HUMAN SERVICES COMMITTEE

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010	Funding Source
1	Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	Jan-11	Dec-11	\$33,750	\$33,750	\$0	0%	General Fund
2	Health Department	Capital Area United Way	Behavioral Risk Factor Survey	Oct-10	Sep-11	\$38,051	\$38,051	\$0	0%	General Fund
3	Health Department	Volunteers of America	Homeless Day Center	Oct-10	Sep-11	\$30,000	\$30,000	\$0	0%	General Fund
4	Health Department	Our Savior Lutheran Church	Food Pantry Operation - 1515 W. Holmes Rd	Oct-10	Sep-11	\$7,200	\$7,200	\$0	0%	General Fund
<b>TOTALS:</b>						\$109,001	\$109,001	\$0	0%	

### REVENUE CONTRACTS

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010
1	Veteran Affairs	Michigan Veterans Trust Fund	Services provided for Ingham County Trust Fund	Oct-10	Sep-11	\$7,800	\$7,800	\$0	0%
2	Veteran Affairs	Clinton County	Services provided to Clinton County	Jan-11	Dec-11	\$30,227	\$40,007	\$9,780	32%
<b>TOTALS:</b>						\$38,027	\$47,807	\$9,780	26%

**JUDICIARY COMMITTEE**

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010	Funding Source
1	Circuit Court	TEL/Thalner	Technology support for the Courtrooms (excluding Courtrooms 1 and 2)	Jan-11	Dec-11	\$23,000	\$23,000	\$0	0%	General Fund
2	District Court	State of Michigan	JIS/LEIN	Oct-10	Sep-11	\$26,756	\$26,756	\$0	0%	General Fund
3	District Court	State of Michigan	JIS/LEIN	Oct-10	Sep-11	\$23,036	\$21,483	-\$1,553	-7%	General Fund
4	Ingham County	Legal Services of South Central Michigan	Provide legal services to low-income residents of Ingham County	Jan-11	Dec-11	\$20,000	\$20,000	\$0	0%	General Fund
5	Family Court	MSU Psychology Department	Diversion program - Reduces days/cost for out of home care.	Oct-10	Sep-11	\$163,449	\$155,398	-\$8,051	-5%	50% GF/50% State of MI
6	Family Court	Peckham Inc., Footprints Group Home	Short term female residential. NOTE: JJM Fund.	Oct-10	Sep-11	\$433,679	\$433,679	\$0	0%	50% JJM/50% State of MI
7	Family Court	Clarinda Group Home	Female transition from long term treatment NOTE: JJM Fund.	Oct-10	Sep-11	\$511,962	\$511,962	\$0	0%	50% JJM/50% State of MI
8	Family Court	Peckham, Crossroads	Educational and vocational program for delinquent youth.	Oct-10	Sep-11	\$321,942	\$306,772	-\$15,170	-5%	50% GF/50% State of MI
9	Family Court	Highfields	Day Treatment Program - transportation and behavioral specialists.	Oct-10	Sep-11	\$585,850	\$585,850	\$0	0%	50% JJM/50% State of MI
10	Family Court	Ingham Intermediate School District	Day Treatment Program - teachers & para-professionals.	Oct-10	Sep-11	\$481,031	\$479,711	-\$1,320	0%	50% JJM/50% State of MI
11	Family Court	Highfields	Evening Reporting Program - transportation and behavioral specialists. Further	Oct-10	Sep-11	\$312,650	\$312,650	\$0	0%	50% JJM/50% State of MI
12	Family Court	House Arrest	Home Detention including tethers, reduce out of home care	Oct-10	Sep-11	\$30,000	\$30,000	\$0	0%	50% JJM/50% State of MI
13	Family Court	Four Attorneys: Annette Skinner, Jennipher Martinez, Antoinette Frahzo, Robin Eagelson	Guardian-At-Litem contracts to represent children in abuse and neglect hearings. 3 full contracts and 1 contract @ 75% of a full contract, the total of which not to exceed \$200,000. Mileage is an additional charge which is not included amounts showing on this document. These contracts are paid from the same account that individual attorney payments are paid.	Jan-11	Dec-11	\$200,000	\$200,000	\$0	0%	General Fund
<b>TOTALS:</b>						\$3,133,355	\$3,107,261	-\$26,094	-1%	

**REVENUE CONTRACTS**

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 PROJECTED	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010
1	Family Court	State of Michigan	Annual Child Care Agreement	Oct-10	Sep-11	\$17,817,222	\$17,207,189	-\$610,033	-3%
2	FOC	State of Michigan	Annual Access and Visitation Grant	Oct-10	Sep-11	\$8,100	\$7,675	-\$425	-5%
3	FOC	State of Michigan	Cooperative Reimbursement Grant	Oct-10	Sep-11	\$5,107,645	\$4,850,300	-\$257,345	-5%
4	Work Study	Cooley Law School, Detroit College of Law, Michigan State University	Annual Work Study Grants	Continuing	Continuing	\$47,689	\$47,689	\$0	0%
<b>TOTALS:</b>						\$22,980,656	\$22,112,853	-\$867,803	-4%

## LAW ENFORCEMENT COMMITTEE

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010	Funding Source
1	Community Corrections	Weststaff	CCAB Staff Consultant	Jan-11	Dec-11	\$42,438	\$42,438	\$0	0%	\$24,698 GF/\$12,500 State of MI/ \$5,740 from City
2	Prosecuting Attorney	Westlaw	Law Books	Jan-11	Dec-11	\$25,500	\$25,500	\$0	0%	General Fund
3	Prosecuting Attorney	Lexis	Law Books	Jan-11	Dec-11	\$10,500	\$5,000	-\$5,500	-52%	General Fund
4	Prosecuting Attorney	PAAM	PAAM Interns (2)	Jan-11	Dec-11	\$10,800	\$10,800	\$0	0%	General Fund
5	Sheriff	Communication Services/Jeff Broughton	911 Vendor, Radio Repair - Warranty Expired	Jan-11	Dec-11	\$42,600	\$42,600	\$0	0%	General Fund
6	Sheriff	Lansing-Mason Ambulance	Inmate Ambulance Service	Jan-11	Dec-11	\$22,500	\$22,500	\$0	0%	General Fund
7	Sheriff	I.D. Networks	Software in Jail - Main/Live Scan	Jun-11	Jun-12	\$7,000	\$7,000	\$0	0%	General Fund
8	Sheriff	Prisoner Transport Services	Inmate Extraditions	Jan-11	Dec-11	\$40,000	\$25,000	-\$15,000	-38%	General Fund
9	Sheriff	Maurers	Kitchen Uniforms	Jan-11	Dec-11	\$6,500	\$6,500	\$0	0%	General Fund
<b>TOTALS:</b>						\$207,838	\$187,338	-\$20,500	-10%	

## REVENUE CONTRACTS

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	BEGIN DATE	END DATE	2010 COST	2011 PROJECTED	Proj. Increase over 2010	% Increase over 2010
1	Prosecuting Attorney	State of Michigan	Cooperative Reimbursement Program	Oct-10	Sep-11	\$986,165	\$1,054,775	\$68,610	7%
2	Prosecuting Attorney	State of Michigan	Annual Grant for Victim/Witness Program	Oct-10	Sep-11	\$225,000	\$193,600	-\$31,400	-14%
3	Prosecuting Attorney	State of Michigan	Domestic Violence Prevention Program	Oct-10	Sep-11	\$53,890	\$69,782	\$15,892	29%
4	Prosecuting Attorney	State of Michigan	Anti-Drug Abuse Program	Oct-10	Sep-11	\$165,948	\$172,416	\$6,468	4%
5	Prosecuting Attorney	State of Michigan	Juvenile Accountability Incentive Block Grant	Oct-10	Sep-11	\$15,990	\$21,851	\$5,861	37%
5	Prosecuting Attorney	State of Michigan	Title IV E Grant	Oct-10	Sep-11	\$54,000	\$78,432	n/a	n/a
6	Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	Oct-10	Sep-11	\$248,002	\$248,002	\$0	0%
7	Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	Oct-10	Sep-11	\$6,327	\$4,109	-\$2,218	-35%
8	Sheriff	State of Michigan	Annual Grant for Emergency Management	Oct-10	Sep-11	\$37,221	\$45,582	\$8,361	22%
9	Sheriff	Michigan Department of Corrections	Annual Renewal of Contract for Jail beds	Oct-10	Sep-11	\$2,496,600	\$2,496,600	\$0	0%
10	Ingham County	Tri-County Metro Narcotics Squad	Annual Grant for Drug Assets Forfeiture Program	Oct-10	Sep-11	\$271,805	\$271,805	\$0	0%
<b>TOTALS:</b>						\$4,560,948	\$4,656,954	\$71,574	2%

