THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, NOVEMBER 7, 2001, AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the October 3, 2001 Executive Session Minutes and October 17, 2001 Minutes
Additions to the Agenda
Limited Public Comment

1. Prosecuting Attorney
   a. Resolution to Accept a Grant from the U.S. Justice Department, to Implement a Community Gun Violence Prosecution Program, and to Amend the Prosecuting Attorney’s Office 2002 Budget and Position Allocation List
   b. Resolution to Accept a Grant from the U.S. Justice Department for a Domestic Assault Response Team Program, to Authorize Subcontracts with Agency Partners, and to Amend the Prosecuting Attorney’s Office Budget and Position Allocation List
   c. Resolution to Authorize Budget Transfers for the Prosecuting Attorney’s Office

2. Health Department
   a. Resolution to Authorize a Lease Agreement with Sparrow Health System for Space to House a Community Health Center
   b. Resolution to Authorize a Contract for Services with the Kent County Health Department

3. Drain Commissioner
   a. Resolution to Amend the Soil Erosion and Sedimentation Control Program Fee Schedule
   b. Resolution Authorizing Issuance of Sewage Disposal System Bonds for Sewer Improvements in Alaiedon Township
4. Economic Development Corporation
   a. Resolution Establishing the Brownfield Redevelopment Authority
   b. Resolution to Authorize an Amendment to Resolution No. 01-220 Authorizing Entering Into a Contract with John F. Hanieski of Economic Consulting Services, LLC

5. Parks - Resolution Accepting an Inland Fisheries Grant for the Replacement of the Heron Pond Fishing Dock at Riverbend Natural Area

6. Fair Board - Resolution Authorizing an Adjustment to the 2001 Capital Improvement Budget and Authorizing the Award of Proposal and Entering into a Contract for Electrical Work at the Ingham County Fairgrounds

7. Human Resources - Resolution Approving a Collective Bargaining Agreement with the Ingham County Employees’ Association Covering Public Health Nurses

8. Purchasing - Resolution Awarding a Contract to Lansing Ice & Fuel to Supply Fuel for County-owned and Operated Vehicles

9. Controller
   a. Resolution Authorizing a Cost/Revenue Analysis of Services Where a User Fee is Assessed
   b. Communication from CADL Regarding Termination of Payroll Services Agreement
   c. Resolution Authorizing An Additional Advance to the Ingham County Building Authority

10. Board Referral - Letter from the U.S. Department of Health and Human Services Regarding the Audit Report for Ingham County for the Year 2000

Announcements
Public Comment
Adjournment

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting.
FINANCE COMMITTEE
October 17, 2001
Minutes

Members Present: John Czarnecki, Curtis Hertel, Jr., Randy Schafer, Chris Swope and Calvin Lynch

Members Absent: Thomas Minter and Amy Krause

Others Present: Jerry Ambrose, Mark Grebner, Doug Stover, Eric Schertzing, Jim Hudgins, Terri Younger, Bruce Bragg, Jack Restuccia and Dave Fisher

The meeting was called to order by Chairperson Czarnecki at 7:05 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the September 25 and October 3, 2001 Minutes
MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. SWOPE, TO APPROVE THE SEPTEMBER 25 AND OCTOBER 3 MINUTES AS SUBMITTED. Absent: Comms. Minter and Krause

Additions to the Agenda
5b. Amended Resolution
8. Amended Resolution
10. Resolution Authorizing Reimbursement of Certain Special Election Expenses

Limited Public Comment: None

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. LYNCH, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Equalization - Resolution Approving the 2001 Apportionment Report (Report to be distributed at meeting)

3. 911 Advisory Board - Resolution Authorizing Contract with Meridian Township for Communication Equipment Upgrades

4. Community Corrections - Resolution Authorizing Entering into a Contract with the City of Lansing for an Allocation of Funds to Ingham County/City of Lansing Community Corrections for the City 2001-2002 Fiscal Year

5. Health Department
   a. Resolution to Authorize an Agreement with the Michigan Fitness Foundation
   b. Resolution to Establish a Clinical Physician Position
7. **Purchasing** - Resolution Amending Resolution #94-93 to Include Changes to the County’s Purchasing Policies and Procedures

8. **Controller** - Ingham County 2002 General Appropriations Resolution

**MOTION CARRIED UNANIMOUSLY.** Absent: Comms. Minter and Krause

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. LYNCH, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. **MOTION CARRIED UNANIMOUSLY.** Absent: Comms. Minter and Krause

2. **Financial Services** - Resolution Appointing Outside Auditor for Ingham County

Mr. Ambrose explained the Resolution authorizes the County to enter into a contract with Rehmann Robson for audit services of the County’s fiscal years ending December 2001 through 2005. An annual audit is required by Michigan Act 2 of the Public Acts of 1968 as amended. Rehmann Robson has audited the County for the past seven years. They have agreed to assign a completely new audit team to the County audit.

In response to Comm. Lynch, Mr. Ambrose stated he is comfortable with the Rehmann Robson firm.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. HERTEL, TO APPROVE THE RESOLUTION APPOINTING OUTSIDE AUDITOR FOR INGHAM COUNTY. **MOTION CARRIED UNANIMOUSLY.** Absent: Comms. Minter and Krause

6. **Facilities** - Resolution Authorizing Entering Into a Contract with Great Lakes Window Cleaning for Interior and Exterior Window Cleaning at the Hilliard Building and Courthouse

Comm. Schafer stated the Ingham County Jail inmates could perform the duties of this contract.

MOVED BY COMM. LYNCH, SUPPORTED BY COMM. HERTEL, TO APPROVE THE RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH GREAT LAKES WINDOW CLEANING FOR INTERIOR AND EXTERIOR WINDOW CLEANING AT THE HILLIARD BUILDING AND COURTHOUSE. **MOTION CARRIED** with Comm. Schafer voting NO. Absent: Comms. Minter and Krause

9. **Board Referrals**
   a. Letter from the City of Leslie Announcing a Public Hearing for an Industrial Facilities Exemption Certificate for Len Industries, Inc. for New Machinery and Equipment
   b. Letter with Attachment from the Village of Webberville Announcing a Public Hearing for an Industrial Facilities Exemption Certificate for Keykert USA, Inc.
c. Resolution from Cass County Expressing Opposition to a Reduction in State Revenue Sharing

The Board Referrals were received and placed on file.

11. Resolution Authorizing Reimbursement of Certain Special Election Expenses

Mr. Ambrose stated this Resolution will authorize the County Clerk to reimburse municipalities for special election expenses for the August 7, 2001 election. The Administrative Services/Personnel Committee discussed this matter and agreed that a resolution should be drafted reimbursing municipalities for election supplies. The expenses will be paid from the Contingency Fund. The Committee discussed this issue.

Chairperson Grebner stated the County is not obligated to pay these expenses.

MOVED BY COMM. LYNCH, SUPPORTED BY COMM. SWOPE, TO APPROVE THE RESOLUTION AUTHORIZING REIMBURSEMENT OF CERTAIN SPECIAL ELECTION EXPENSES. MOTION CARRIED UNANIMOUSLY. Absent: Comms. Minter and Krause

Announcements: None
Public Comment: None

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Debra Neff
RESOLUTION STAFF REVIEW                DATE October 23, 2001

Agenda Item Title:  Resolution to Accept a Grant from the U.S. Justice Department, to Implement a Community Gun Violence Prosecution Program, and to Amend the Prosecuting Attorney’s Office 2002 Budget and Position Allocation List

Submitted by:  Prosecuting Attorney’s Office


Summary of Proposed Action:  This resolution would authorize contracting with the U.S. Justice Department for the Prosecuting Attorney’s Office for a three year grant to implement a Community Gun Violence Prosecution Program.

Financial Implications:  Total funding from the U.S. Justice Department is $120,000 over three years, or $40,000 per year for three years.

The local match requirement is $14,897 for 2002. The Prosecuting Attorney’s Office is requesting that the match come from the Drug Forfeiture Fund Balance. The other years’ local matching fund requirements of $21,862 for 2003 and $29,534 for 2004 will come from the Prosecuting Attorney’s annual budgets. Because the Prosecutor has identified that historically half of the gun related crime is correlated to drug related crime, approximately one third of the position’s costs would be eligible for drug forfeiture funds to pay the local match.

The total local match is $66,293 for the three year grant period.

Other Implications:  the Prosecutors Office has indicated that all office space, office equipment and other necessary MIS equipment will be provided from within the existing budget of the Prosecutor.

Staff Recommendation:  JA _____  JN * ____  HH ______

This resolution should be approved.
Introduced by the Law and Courts, Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT FROM THE U.S. JUSTICE DEPARTMENT, TO IMPLEMENT A COMMUNITY GUN VIOLENCE PROSECUTION PROGRAM, AND TO AMEND THE PROSECUTING ATTORNEY’S OFFICE 2002 BUDGET AND POSITION ALLOCATION LIST

WHEREAS, the Ingham County Prosecuting Attorney’s Office applied for, and has been approved to receive, a Community Gun Violence Prosecution grant from the Office of the United States Department of Justice, Office of Justice Programs; and

WHEREAS, the amount of the block grant is $40,000 annually, with a local match requirement for all three years of the grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the Community Gun Violence Prosecution grant from the Office of the United States Department of Justice, Office of Justice Programs for the time period of January 1, 2002 through December 31, 2004.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners does hereby approve creation of the following grant position, effective January 1, 2002.

<table>
<thead>
<tr>
<th>POSITION NAME</th>
<th>POS. #</th>
<th>LEVEL</th>
<th>SALARY RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Prosecutor - Gun Violence Grant</td>
<td>1</td>
<td>1</td>
<td>APA1</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the salary range and level will be commensurate with that of an entry-level Assistant Prosecuting Attorney at step one.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments to the 2002 Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the 2002 local match of $14,897 from the Drug Forfeiture Fund Balance with the Prosecuting Attorney’s Office to budget the 2003 and 2004 matching funds from those fiscal years’ operating budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.
RESOLUTION STAFF REVIEW    DATE October 23, 2001

Agenda Item Title: Resolution to Accept a Grant from the U.S. Justice Department for a Domestic Assault Response Team Program, to Authorize Subcontracts with Agency Partners, and to Amend the Prosecuting Attorney’s Office Budget and Position Allocation List

Submitted by: Prosecuting Attorney’s Office


Summary of Proposed Action: This resolution would authorize contracting with the U.S. Justice Department for the Prosecuting Attorney’s Office Domestic Assault Response Team Program for fiscal year 2000/01. The City of Lansing Police Department and the Council Against Domestic Assault have agreed to participate in an interjurisdictional task force to administer this program, titled the “Domestic Assault Response Team” (DART) and this resolution authorizes the appropriate subcontracts with them.

Financial Implications: Total funding from the U.S. Justice Department is $180,000.00 including a sub-contract of $53,932 with the Council Against Domestic Assault and a sub-contract with the City of Lansing Police Department for $45,424.

Other Implications: The Prosecuting Attorney’s Office has indicated that all office space, office equipment and other necessary MIS equipment will be provided by this grant or within the existing budgets of the Prosecuting Attorney or their partners.

This is a program that was a stated priority of the Board of Commissioners (see attached write up)

Staff Recommendation: JA   DE   JN * HH   

This resolution should be approved
RESOLUTION TO ACCEPT A GRANT FROM THE U.S. JUSTICE DEPARTMENT FOR A DOMESTIC ASSAULT RESPONSE TEAM PROGRAM, TO AUTHORIZE SUBCONTRACTS WITH AGENCY PARTNERS, AND TO AMEND THE PROSECUTING ATTORNEY’S OFFICE BUDGET AND POSITION ALLOCATION LIST

WHEREAS, the Ingham County Prosecuting Attorney’s Office applied for, and has been approved to receive, a “Grants to Encourage Arrest Policies” grant from the Office of the United States Department of Justice, Office of Justice Programs; and

WHEREAS, the amount of the grant is $180,000 annually, with no local match required; and

WHEREAS, the City of Lansing Police Department and the Council Against Domestic Assault have agreed to participate in an interjurisdictional task force to administer this program, titled the “Domestic Assault Response Team” (DART).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the “Grants to Encourage Arrest Policies” grant from the Office of the United States Department of Justice, Office of Justice Programs for $180,000 for the time period of November 1, 2001 through September 30, 2002.

BE IT FURTHER RESOLVED, that a sub-contract with the City of Lansing Police Department is authorized for $45,424, to provide for 0.5 FTE Detective, salary and related personnel costs.

BE IT FURTHER RESOLVED, that a sub-contract with the Council Against Domestic Assault is authorized for $53,932, to provide for salary and related personnel costs for 1 FTE Victim Advocate, at a total personnel cost of $38,498, as well as 0.5 FTE Personal Protection Order Advocate, at a total personnel cost of $15,434, for a total sub-contract cost of $53,932 for 1.5 FTE grant contract positions.

BE IT FURTHER RESOLVED, the Prosecuting Attorney’s budgets for 2001 and 2002 shall be amended to reflect the following budget items related to the administration of this one year grant, which began November 1, 2001 and ends September 30, 2002:

1 new Assistant Prosecuting Attorney grant position, at a total personnel cost of $56,388,
as well as the following program costs for all staff and contract positions;

Out of State Travel: $15,000; Local Travel $347; Cellular phones, $720; Personal Computers, printers and
office network software, $6,509; General office supplies, $1,680.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners does hereby approve creation of the following grant position, effective November 14, 2001.

<table>
<thead>
<tr>
<th>POSITION NAME</th>
<th>POS. #</th>
<th>LEVEL</th>
<th>SALARY RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Prosecuting Attorney-</td>
<td>1</td>
<td>1</td>
<td>APA1</td>
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<tr>
<td>Domestic Violence Grant</td>
<td></td>
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</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the salary range and level will be commensurate with that of an entry-level Assistant Prosecuting Attorney at step one.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments to the 2001 and 2002 Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.
Identify Long Term Objective: Assure an appropriate level of services to victims of domestic violence and sexual assault.

Assess the current situation in as specific terms as possible (ie, quantifying caseloads, examining trends), and identifying the major county departments, other organizations or entities which are involved in achievement of the objective. Describe the specific role of involved county departments.

Ingham County’s 280,000 residents are impacted as a community by the problem of domestic violence. Not only is it a traumatic and dangerous situation for the men, women and children of the families and/or domestic partners directly involved, it can be a very volatile and dangerous situation for Law Enforcement, social workers, neighbors or other responders to the situation.

In 2000, there were 1,861 domestic assault cases processed through the Ingham County Prosecuting Attorney’s Office; of these cases, 701 were denied and 257 were dismissed. The county’s largest Police Department (Lansing) filed 1,307 domestic assault reports and made 956 arrests in 2000, which included 80 dual arrest cases. The domestic violence crisis response team (Capital Area Response Effort-CARE) attended to 1,640 victims of domestic violence. The area domestic violence shelters housed 676 women and children (8,399 safe nights of shelter) and turned away 65 because the shelter was full during 2000. The Ingham County Personal Protection Order Office received 2,399 calls for service and assisted 1,990 women in completing petitions for Protection Orders.

Although the problem is in all of Ingham County it is most prevalent in Lansing which accounts for over 70% of all domestic assault cases even though it represents only 42% of the county’s total population.

The City of Lansing encompasses 33 square miles with diverse total population of 137,433 which includes a relatively large immigrant and refugee populations, consisting primarily of Hmong.

Presently, cases of domestic violence in Lansing are handled by any one of the existing 29 detectives in the Lansing Police Department. Once transferred to the Prosecutor’s Office, any number of the 28 Assistant Prosecutors may handle the case as it proceeds through the judicial system. Each Assistant Prosecutor working in District Court (where the majority of domestic violence cases are heard) handles approximately 30 cases per week. When the prosecution results in probation, any one of 6 Probation Officers are assigned the case. There were 263 domestic violence assault cases referred to 54A District Court Probation in 2000. The average caseload for Probation Officers is 170.
A number of services are currently available to victims of domestic assault, including a comprehensive domestic violence shelter program, a domestic violence crisis response team, a victim/witness unit within the Ingham County Prosecuting Attorney’s Office, and a Personal Protection Order Office providing assistance citizens (primarily women) in obtaining and maintaining personal protection orders. The Capital Area Family Violence Coordinating Council promotes collaboration among the criminal justice agencies and community service programs. Our community has made great strides in the last five years in our efforts to work together and properly respond to domestic, dating, and stalking violence cases.

Identify the major deficiencies in the current situation; the impact on the county government and residents.

In spite of the current alliances, well thought out procedures and policies and collaborative efforts previously described above, too many gaps still exist throughout the system that jeopardize domestic violence victims safety.

First, electronic communication between the police department and prosecutor’s office is currently fragmented and inefficient. Each agency, working independently, has their own computer tracking system, and none are integrated for monitoring cases. There is an interest in integrating these systems.

Second, there is no centralized method of handling cases involving domestic, dating and stalking violence by police, prosecutors, courts, and probation. Cases are equally likely to be assigned to any detective, any prosecutor, and any probation officer regardless of that person’s level of experience or training. The amount of knowledge regarding dynamics of domestic violence varies greatly within and among officers, detectives, prosecutors and probation officers. This has resulted in an unacceptably high dual arrest rate (17%), a combined rate of charges that were dismissed or denied is much too high (51%), and ineffective communication with and over-reliance on testimony of victims throughout the process. Many women continue to have difficulties maintaining personal protection orders. Women whose primary language is not English and/or who were raised in other countries with other cultural expectations experience the greatest difficulties with all aspects of the criminal legal system.

Identify possible long term strategies which the county could consider for addressing them.

There are several strategies which the County Board could take:

Strategies to be considered include:

1)-Create a coordinated Domestic Assault Response Team consisting of a detective; prosecutor, and advocate to provide vertical prosecution of cases and support for victims;
Agenda Item 1b

2) Enhance the services provided by the existing Personal Protection Order office;

3) The integration of non-county police and non-county court systems information systems with the County Prosecutor’s Office.

Identify specific strategies for consideration in the 2002 budget process, and the related budgetary impact. Distinguish one-time costs from ongoing costs.

The Board of Commissioners has already committed funds to integrating the Ingham County Prosecutors Office, jail and courts with other local police departments and courts as phase II of the IJIS project. There is currently approximately $323,000 remaining for that purpose and this could be one component of that.

The Prosecutors Office has submitted a grant application to the Federal Office of Justice Programs to establish a Domestic Assault Response Team that will accomplish the objectives of the strategies as outlined above for the City of Lansing with the intent to take the demonstration model developed with this project and then expand it to the entire county. The term of the grant is October 1, 2001 through December 30, 2002 and it seeks Federal funding of $287,825, with no local match required. The Domestic Assault Response Team (DART) will be developed to follow domestic, dating and stalking violence cases through the criminal justice system. One detective, one prosecutor, and one advocate will work together to investigate charges, maximize prosecution and strengthen sanctions against offenders. Cases will be referred to the team from the existing Capital Area Response Effort (CARE) Program.

The County Board could research other grants to accomplish these objectives if we are not successful in obtaining the aforementioned grant.

The County Board could consider this in the 2002 budget process in whole or in parts and seek Lansing and other communities and/or agencies financial support as well. The Prosecutors Office has not asked for this in the 2002 budget nor budgeted any federal revenues from the grant in their 2002 budget request.
RESOLUTION STAFF REVIEW  

**Agenda Item Title:** Resolution to Authorize Budget Transfers Within the Prosecuting Attorney’s Office

**Submitted by:** Prosecuting Attorney’s Office

**Committees:** Ad.Set/Per.*, H.S.*, Law & Cts.*, Finance*

**Summary of Proposed Action:** This resolution will authorize Ingham County to approve the transfer of funds in the current Prosecuting Attorney’s Office budget to hire one temporary part-time employee for up to 150 hours, to help catch up on a backlog of work.

**Financial Implications:** The transfers would total $2,000 from the Prosecuting Attorney’s Office Salaries & Wages - Permanent line item (101-22912-704000) to Salaries and Wages - Temporary line item (101-22912-705000) in the amount of $1,735 to hire one temporary part-time person ($11.56 per hour) through December 28, 2001 for a maximum of 150 hours.

**Other Implications**

**Staff Recommendation:** JA ___ DE ___ JN * ___ HH ___

This resolution should be approved
Agenda Item 1c

Introduced by the Law and Courts, Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE BUDGET TRANSFERS WITHIN THE PROSECUTING ATTORNEY’S OFFICE

WHEREAS, the Prosecuting Attorney’s Office has funds in their current budget to pay for temporary help; and

WHEREAS, since the beginning of fiscal year 2001 their temporary line item has been expended due to temporary employees filling in for vacant positions and there currently exists a continuing need to have temporary employees; and

WHEREAS, the Prosecuting Attorney’s Office Family Court staff has been faced with a back-up of cases due to the increase in juvenile crime and the school safety reporting requirements; and

WHEREAS, the Prosecuting Attorney’s Office must meet current workload demands and continue to process pending juvenile paperwork, plus continue providing service to the public.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the transfer of $1,735 from the Prosecuting Attorney’s Office Salaries & Wages - Permanent line item (101-22912-704000) to Salaries and Wages - Temporary line item (101-22912-705000) in the amount of $1,735 to hire one temporary part-time person through December 28, 2001 for a maximum of 150 hours.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners recognizes that the Prosecuting Attorney has made this request to meet workload requirements.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs the Controller to make the necessary budgetary transfers within the Prosecuting Attorney’s 2001 budget.
Agenda Item Title: Resolution to Authorize a Lease Agreement with Sparrow Health System for Space to House a Community Health Center

Submitted by Health Department

Committees: Ad.Ser/Per. __, H.S. *, Law & Cts. __, Finance **

Summary of Proposed Action: (see attached letter of explanation)

This resolution will authorize the renewal of a lease agreement with the Sparrow Health System for space to house a community health center. The proposed agreement would allow the County to continue to occupy 4,508 square feet of space on the second floor of the Medical Arts Building, 1322 E. Michigan Avenue, Lansing. The lease with the new rate would be in effect for a three year period, beginning on September 1, 2001 and expiring on August 30, 2004.

Financial Implications: The rental rate would be $16.50 per square foot, an increase from the $13.22 rate we have paid for the last five years. The lease rate is within the mid range for the market. This will be a comprehensive lease agreement with Sparrow providing for cleaning services, electricity, heating and cooling, hot and cold water, elevator services, regular maintenance, snow removal and cleaning of all common areas in the building.

The funds for the lease are within the Health Department Budget.
4,508 square feet * $16.50 per square feet = $ 74,382 annually
$ 74,382 annual cost * three years = $ 223,146 for the total three year costs of the lease.

Other Implications: The County has operated our Community Health Center utilizing 4,508 square feet of space on the second floor of the Medical Arts Building at 1322 E. Michigan Avenue since 1994.

Staff Recommendation: JA ___ JN * ___ HH ___
This resolution should be approved
MEMORANDUM

To: Human Services Committee
Finance Committee

From: Bruce Bragg

Date: November 2, 2001

Subject: Recommendation to Execute a Lease Agreement with Sparrow Health System

This is a recommendation to execute a lease agreement with the Sparrow Health System for space to house a community health center. The proposed agreement would allow the County to continue to occupy 4,508 square feet of space on the second floor of the Medical Arts Building, 1322 E. Michigan Avenue, Lansing. The rental rate would be $16.50 per square foot, an increase from the $13.22 rate we have paid for the last five years. The proposed rate would be in effect for a three year period, beginning on September 1, 2001 and expiring on August 30, 2004.

This space houses the Ingham Community Health Center at Sparrow. This clinical unit provides primary care to approximately 3,300 managed care clients who are either Medicaid eligible persons enrolled in PHP or uninsured persons enrolled in the Ingham Health Plan. The clients make about 15,000 visits annually.

This is good space, designed for a medical office. It is a well located site. The lease rate is certainly within the mid range for the market. This will be a comprehensive lease agreement, with Sparrow providing for cleaning services, electricity, heating and cooling, hot and cold water, elevator services, regular maintenance, snow removal and cleaning of all common areas in the building.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the lease agreement with Sparrow Health System. This is an important site for the County’s network of health centers. The price is good. The funds to pay the lease are budgeted.

Attachment

cc: John Jacobs w/attachment
   Bruce Miller w/attachment
   Bob Townsend w/attachment
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A LEASE AGREEMENT WITH SPARROW HEALTH SYSTEM FOR SPACE TO HOUSE A COMMUNITY HEALTH CENTER

WHEREAS, Ingham County began leasing space from Sparrow Hospital in 1994 to house a community health center; and

WHEREAS, the County currently occupies 4,508 square feet of space on the second floor of the Medical Arts Building at 1322 E. Michigan Avenue; and

WHEREAS, the Health Department has notified Sparrow Health System of its interest in continuing occupancy for a new three year period; and

WHEREAS, Sparrow Health System has proposed to provide the space currently occupied by the Community Health Center in the Medical Arts Building at the annual cost $16.50 per square foot; and

WHEREAS, the funds to support this lease are budgeted and the Health Officer has recommended that the Board of Commissioners enter into the lease agreement.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a lease agreement with Sparrow Health System for 4,508 square feet of space in the Medical Arts Building, 1322 East Michigan Avenue, Lansing.

BE IT FURTHER RESOLVED, that the period of the lease agreement shall be September 1, 2001 through August 30, 2004.

BE IT FURTHER RESOLVED, that the lease rate shall be $16.50 per square foot per year.

BE IT FURTHER RESOLVED, that Sparrow shall provide full utilities and services, to include cleaning, electricity, heating and air conditioning, hot and cold water, elevator services, snow removal and maintenance of common areas of the building.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the lease agreement after review by the County Attorney.
RESOLUTION STAFF REVIEW                DATE October 29, 2001

Agenda Item Title: Resolution to Authorize a Contract for Services with the Kent County Health Department

Submitted by: Health Department

Committees: Ad.Ser/Per., H.S.*, Law & Cts. _, Finance *

Summary of Proposed Action: (see attached letter of explanation)
This resolution will authorize a contract for services with the Kent County Health Department to assist in the implementation of a Kent County indigent health care plan by having them provide outreach and enrollment services to support the indigent health plan operation in Kent County.

Financial Implications: The anticipated revenue from the Kent Health Plan in FY 2001-2002 exceeds $200,000. The proposed contract for service would reimburse Kent County Health Department up to $50,000 during that same period.

Other Implications:

Staff Recommendation: JA ___ JN *___ HH ___
This resolution should be approved
MEMORANDUM

To: Human Services Committee
Finance Committee

From: Bruce Bragg

Date: November 2, 2001

Subject: Contract for Service with Kent County Health Department

This is a recommendation to authorize a contract for services with the Kent County Health Department. The Board of Commissioners has authorized the County to enter into agreements with corporations in other communities to assist in the implementation of indigent health care plans. The Ingham County Health Department is currently working with Kent County, Kalamazoo County and Midland County.

The agreement with Kent County requires Ingham County to provide outreach and enrollment services. This was a condition that the Kent Health Plan Corporation insisted upon. The Ingham County Health Department cannot efficiently provide this service. The contract for services with the Kent County Health Department is the vehicle proposed to deliver outreach and enrollment services to support the indigent health plan operation in Kent County.

The anticipated revenue from the Kent Health Plan in FY 2001-2002 exceeds $200,000. The proposed contract for service would reimburse Kent County Health Department up to $50,000 during that same period. The proposed arrangement is the best option for fulfilling Ingham County’s contractual obligation.

I recommend that the Board adopt the attached resolution and authorize the proposed contract for services.

Attachment

cc: Bruce Miller w/attachment
Laura Peterson w/attachment
Bob Townsend w/attachment
WHEREAS, Ingham County has entered into an agreement with the Kent Health Plan Corporation, whereby Ingham County provides a number of supportive services to the implementation of a health plan to serve indigent Kent County residents; and

WHEREAS, one of the responsibilities assigned to Ingham County through the agreement is outreach and enrollment; and

WHEREAS, the most efficient and effective way to implement outreach and enrollment is to contract for these services with the Kent County Health Department; and

WHEREAS, the anticipated revenue from the Kent Health Plan Corporation agreement is in excess of $200,000 during FY 2001-2002 and the contract for services with Kent County Health Department is recommended not to exceed $50,000; and

WHEREAS, the Health Officer has recommended that the Ingham County Board of Commissioners authorize the contract for services with the Kent County Health Department.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract for services with the Kent County Health Department.

BE IT FURTHER RESOLVED, that the contract shall provide for Kent County Health Department to provide outreach and enrollment services to support the implementation of the Kent Health Plan.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2001 through September 30, 2002 and that Ingham County shall reimburse Kent County Health Department up to $50,000 for expenses related to the outreach and enrollment services identified in the contract.

BE IT FURTHER RESOLVED, that the contract for services may be renewed upon the mutual written agreement of the parties, and that the contract may be extended from month to month at the election of Ingham County.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract for service after review by the County Attorney.
Agenda Item 3a

RESOLUTION STAFF REVIEW          DATE    October 26, 2001

Agenda Item Title:             Resolution to Amend the Soil Erosion and Sedimentation Control Program Fee Schedule

Submitted by:                 Drain Commissioner


Summary of Proposed Action:  This resolution authorizes an amendment to the soil erosion and sedimentation control program and fee schedule utilized by the Drain Commissioner’s Office to administer the enforcement of soil erosion rules. Resolution #98-118 passed on May 26, 1998 by the County Board of Commissioners amended the fee schedule. Since then, the fees supporting this enforcement program have not been reviewed or modified. The Drain Commissioner recommends the amended schedule as better reflecting the actual cost of administering the soil erosion rules.

Financial Implications:      All fees in the schedule are increased by 50%, except for the “Plat Fee”, which was new for 2001. However, the plat fee is expanded to cover all Section 433 and 425 Agreements, not just those occurring in formal plats. According to the Drain Commissioner, the increase in fees will generate an additional $62,000. This will be sufficient revenues to offset both the 2002 costs and the long term costs associated with the recently approved reorganization in the Drain Office. According to the 2002 Appropriations Resolution, if staffing funds are not identified to offset the increased costs, staffing in the Drain Office is the be reduced accordingly.

The Drain Commission Office has a 2002 budget of $762,183, including 11 employees not dedicated to Drain Maintenance work. $180,000 revenue generated from those sources will cover 24% of the projected expenditures of the total office.

Anticipated activities for 2002 include 1,125 soil erosion permits and other related actions, plus 475 plat reviews. This is in addition to administrative activities associated with issuing an anticipated 1,450 drain orders and monitoring 35 active drain petitions. Although no formal cost allocation analysis has been completed, a review of staff time dedicated to soil erosion and plat review activities indicates that it is reasonable to assume that the anticipated revenues generated from these fees will cover a significant portion of the expenses associated with providing these services.

Other Implications: Through its Drain Commissioner’s Office, Ingham County appears to be relatively aggressive in enforcing soil erosion inspection activities, and the fee schedule may reflect that intent. However, there is always a concern that fees perceived to be excessive may result in attempts to avoid paying the fee at all.

Staff Recommendation: JA  X  JN  ___  HH  ___

An increase in fees were anticipated in approval of the recent reorganization of the office and in development of the 2002 budget. Staff recommends approval of this resolution.
Introduced by the Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE SOIL EROSION AND SEDIMENTATION CONTROL PROGRAM FEE SCHEDULE

WHEREAS, on March 12, 1974, the Ingham County Board of Commissioners designated the Office of the Drain Commissioner as the County Soil Erosion and Sedimentation Control Program Administrator and has authorized changes to the program on several occasions since then; and

WHEREAS, enforcement of soil erosion rules and best management practices and saves taxpayers millions of dollars in maintenance and clean up costs for the waters of the State; and

WHEREAS, the fees supporting this enforcement program have not been reviewed or modified for almost 4 years; and

WHEREAS, the Drain Commissioner recommends the schedule as better reflecting the actual cost of administering the soil erosion rules.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts this amended Soil Erosion and Sedimentation Control Program Fee Schedule, effective January 1, 2002, in compliance with the authority of the laws of the State of Michigan.
Effective per Resolution #98-118 passed on May 26, 1998 by the County Board of Commissioners of Ingham County, State of Michigan, and amended November 13, 2001, Resolution #______, the following fee schedule has been approved:

**COMMERCIAL AND DEVELOPMENT FEES**

- Preliminary Plat Review ................................................................. $375.00
- Preliminary Commercial Site Plan Review ........................................ $375.00

Administrative Fee for Establishing “Plat Drains” and Accepting Private Drains
(Agreements per §425 and §433 of Drain Code) .................................... $1,000.00*

- Plat and Commercial Drainage Review
  - First acre ........................................................................... $375.00
  - Each additional acre .............................................................. $35.00

- Drain Crossing Permit, Review, and Inspection ................................ $300.00

- Tap-In Permit and Inspection
  - Residential ........................................................................ $75.00
  - Commercial ........................................................................ $150.00

**SOIL EROSION AND SEDIMENTATION POLLUTION CONTROL PERMIT FEES**

Commercial Erosion and Sedimentation Pollution Control

- Permit, Review, and Inspection fee
  - First acre ................................................................. $375.00
  - Each additional acre ................................................ $35.00
  - Renewal ........................................................................ ½ original fee

**NOTE:** Small commercial project fees may be adjusted based upon project size.
Agenda Item 3a

Residential Erosion and Sedimentation Pollution Control
Permit, Review, and Inspection fee
Six month duration ................................................................. $150.00

*Amended by Resolution#01-05 effective January 23, 2001.

Nine month duration ................................................................. $185.00
Renewal ........................................................................ ½ original fee

Commercial Minor Disturbance Erosion and Sedimentation
Pollution Control Permit, Review, and Inspection fee ............................................ $75.00
Renewal ........................................................................ ½ original fee

Residential Minor Disturbance Erosion and Sedimentation
Pollution Control Permit, Review, and Inspection fee ............................................ $35.00
Renewal ........................................................................ ½ original fee

No Letter ............................................................................ No Fee

A “No Letter” is issued for projects which do not require the Soil Erosion and Sedimentation Pollution Control Permit. This letter must be presented to the local building inspector to verify compliance with Act 451 Part 91.

PENALTIES

Project by licenced builders, contractors, and developers that commence without the appropriate approval and/or permits from the Drain Commissioner’s Office will be required to pay double the normal fees.

In the event that a Soil Erosion and Sedimentation Pollution Control Permit is revoked, the permit fee and a performance deposit must be submitted prior to the Cease and Desist Order being rescinded.

Follow-up inspection to Violation Notice ......................................................... $150.00
Follow-up inspection to Cease and Desist Order .................................................. $150.00
A performance deposit of at least $1,000.00 is required of all permit holders that have received a Cease and Desist Order. This requirement will expire 12 months from the date of the Cease and Desist Order. The amount of the Performance Deposit will increase with each successive cease and Desist Order issued due to non-compliance.

All outstanding fees must be paid in full prior to the issuance of permits.

**MISCELLANEOUS FEES**

Title Search for Drain Assessments .......................................................... $4.00

Freedom to Information Requests ........................................................... Determined by County Policy
INTRODUCED BY THE ADMINISTRATIVE SERVICES/PERS & FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND THE SOIL EROSION & SEDIMENTATION CONTROL PROGRAM
RULES AND PROCEDURES AND FEE SCHEDULE

RESOLUTION #98-118

WHEREAS, on March 12, 1974, the Ingham County Board of Commissioners designated the Office of the Drain Commissioner as the County Soil Erosion and Sedimentation Control Program Administrator and has authorized changes to the program on several occasions since then; and

WHEREAS, the lack of enforcement leads to high cost and a new proactive approach is an attempt to bring the program into greater compliance with state law and save taxpayers millions of dollars in maintenance and clean up of the waters of the State; and

WHEREAS, these standards will result in more consistent, efficient and effective enforcement of Act 451 Part 91 of the Michigan Compiled Laws (previously known as P.A. 347 of 1972); and

WHEREAS, these Rules and Procedures and Best Management Practices have been assembled through an exhaustive study of other programs and in consultation with the Michigan Department of Environmental Quality.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts these Soil Erosion and Sedimentation Control Program Standards and Fee Structure, effective June 1, 1998, in compliance with the authority of the laws of the State of Michigan, as referred herein and attached hereto.

ADMINISTRATIVE SERVICES/PERS: Yea: McDonald, Grebner, Hunting, Pratt, Juall
Nay: None
Absent: None
Approved 5/19/98

FINANCE: Yea: Goulet, Keefe, Grebner, Czarnecki, Bernero, Schafer
Nay: None
Absent: McDonald
Approved 5/20/98
INGHAM COUNTY SOIL EROSION AND SEDIMENTATION CONTROL PROGRAM

FEE SCHEDULE

JANUARY 1, 2002

EFFECTIVE JULY 1, 1998

Effective per Resolution #98-118 passed on May 26, 1998 by the County Board of Commissioners of Ingham County, State of Michigan the following fee schedule has been approved:

COMMERCIAL AND DEVELOPMENT FEES

Preliminary Plat Review ............................................................... $250.00
Preliminary Commercial Site Plan Review ............................... 375.00
Administrative fee for establishing "plat drain" (425 & 433 Agreements) ......... $1000.00

Plat and Commercial Drainage Review ....................................... 375.00
First acre ...................................................................................... 250.00
Each additional acre ................................................................. 25.00
Drain Crossing Permit, Review, and Inspection ....................... 300.00
Tap-In Permit and Inspection ...................................................... 75.00
Residential .................................................................................. 250.00
Commercial .............................................................................. 100.00 - 150.00

NOTE: Small commercial project fees may be adjusted based upon project size.

SOIL EROSION AND SEDIMENTATION POLLUTION CONTROL PERMIT FEES

Commercial Erosion and Sedimentation Pollution Control Permit, Review, and Inspection fee
First acre ...................................................................................... 375.00
Each additional acre ................................................................. 25.00 - 35.00
Renewal ....................................................................................... 1/2 original fee

Residential Erosion and Sedimentation Pollution Control Permit, Review, and Inspection fee
Six month duration ........................................................................ 100.00 - 150.00

* Amended by Resolution #01-05 effective January 23, 2001.
Nine month duration ................................................................. $125.00
Renewal .................................................................................. 1/2 original fee

Commercial Minor Disturbance Erosion and Sedimentation
Pollution Control Permit, Review, and Inspection fee ........................................ $500.00
Renewal .................................................................................. 1/2 original fee

Residential Minor Disturbance Erosion and Sedimentation
Pollution Control Permit, Review, and Inspection fee ........................................ $25.00
Renewal .................................................................................. 1/2 original fee

No Letter .................................................................................. No Fee

A "No Letter" is issued for projects which do not require the Soil Erosion and Sedimentation
Pollution Control Permit. This letter must be presented to the local building inspector to verify
compliance with Act 451 Part 91.

**Penalties**

Projects by licensed builders, contractors, and developers that commence without the appropriate
approvals and/or permits from the Drain Commissioner’s Office will be required to pay double the
normal fees.

In the event that a Soil Erosion and Sedimentation Pollution Control Permit is revoked, the permit
fee and a performance deposit must be submitted prior to the Cease and Desist Order being
rescinded.

Follow-up inspection to Violation Notice ........................................... $100.00
Follow-up inspection to Cease and Desist Order .................................... $100.00

A performance deposit of at least $1000.00 is required of all permit holders that have received a
Cease and Desist Order. This requirement will expire 12 months from the date of the Cease and
Desist Order. The amount of the Performance Deposit will increase with each successive Cease
and Desist Order issued due to non-compliance.

All outstanding fees must be paid in full prior to the issuance of permits.

**Miscellaneous Fees**

Title Search for Drain Assessments .................................................. $4.00

Freedom of Information Requests ............................................... Determined by
County Policy
RESOLUTION STAFF REVIEW  DATE  October 26, 2001

Agenda Item Title: Resolution Authorizing Issuance of Sewage Disposal System Bonds for Sewer Improvements in Alaiedon Township

Submitted by: Drain Commissioner’s Office

Committees: Ad.Ser/Pers. *, H.S. ___, Law & Cts. ___, Fin. *

Summary of Proposed Action: This resolution authorizes this issuance of up to $1,980,000 in bonds for the extension of water supply and sewage disposal infrastructure in Alaiedon Township. It also authorizes a contract between the County and Alaiedon Township designating the Drain Commissioner as the County Agent responsible for overseeing the financing and construction of the project. Payment of the bonds is the primary obligation of Alaiedon township, but the County is issuing the bonds and is pledging its limited full faith and credit towards repayment. The request is made by Alaiedon Township pursuant to Act 342 of 1939.

The project is described as follows:

Alaiedon Township proposes to install sewer and water in that portion of Alaiedon Township between Jolly Road (the northern border of Alaiedon Township), I-96 to the south, Hagadorn on the west, and the existing Alaiedon Township-Meridian Township sewer district boundary line to the east. The property is presently zoned commercial on which a number of businesses are currently located. All of the sites are presently served by septic, except for the Maple Knoll Condominium Association (on which 6 or 7 businesses are located), which maintains its own private sanitary sewer system.

Approximately 2/3 of the land is presently developed as commercial and this property, along with the property to the east boundary of University Commerce Park, is the principal location of commercial property in Alaiedon Township. The only undeveloped land within the area to be served by the sanitary sewer at the present time is along I-96. This will also be developed into a business condominium association.

It is the Township’s long-term plan that the property be developed as commercial and that I-96 act as the boundary of the principal commercial development within the Township. No portion of this district will extend south of I-96 or west of Hagadorn Road.

In the second phase of this project, public water will also be provided. Public water is currently being provided along Hulett Road due to the construction of a water storage facility by the Board of Water & Light in order to serve eastern Meridian Township. Water will be provided to those properties within the above-described area not now serviced by the Board of Water & Light.
**Financial Implications:** If Alaiedon Township is able to meet its obligations for repayment, and pays the county for any and all of its expenses, there are no financial implications to the County. If the township were not to make its debt payments, the county would be required to do so, and could pursue collection from the township. On its own, the township could finance and construct the project, but would probably pay a higher interest rate, and would have to secure the services of a person or firm qualified to oversee such a project.

In 1996, the Board of Commissioners adopted a resolution establishing administrative fees for Act 342 projects. On a project of $1,980,000, the administrative fee would be a flat $19,800. In addition there will be an administrative cost for borrowing servicing up to one-eight of one percent of the declining loan balance for the life of the financing.

**Other Implications:** None to the county government. Extension of water and sewer services to this area is consistent with the growth pattern of the township. There are positive environmental benefits to having a developing commercial area served by municipal water and sewer as opposed to private wells and septic systems.

**Staff Recommendation:** JA  X  JN  HH 

The Drain Commissioner is recommending approval of this project, and is able to undertake this project within current staffing levels. Staff is supportive of proceeding, provided the administrative fee is agreeable to Alaiedon Township, and that the Drain Commissioner is able to undertake the project within current staffing levels.
Mr. Gerald Ambrose
County Controller
121 E. Maple
Mason, MI 48854

Re: $1,980,000 County of Ingham Sewage Disposal System Bonds (Alaiedon Township)
(Limited Tax General Obligation)

Dear Mr. Ambrose:

I am writing this letter on behalf Alaiedon Township to request that a bond authorization resolution and a contract providing for issuance of water supply and sewage disposal system bonds be placed on the agenda at the Administrative Services meeting to be held on November 6, 2001, at 7:00 p.m. You will receive by e-mail a copy of both the proposed resolution and contract. I met with Paul Pratt, Assistant Drain Commissioner, who has reviewed both the resolution and the contract and concurs that this is a standard resolution and contract promulgated pursuant to Act 342.

On the evening of November 6, bond counsel William Danhof and I will be in attendance to answer any questions regarding the project or the issue of funding by the County.

I appreciate your cooperation. Please let me know if you have any questions concerning the above matter.

Very truly yours,

Thomas M. Hitch
RESOLUTION AUTHORIZING ISSUANCE OF
SEWAGE DISPOSAL SYSTEM BONDS
(TOWNSHIP OF ALAIEDON)
(LIMITED TAX GENERAL OBLIGATION)

A RESOLUTION TO PROVIDE FOR:
• Approval of Contract with Alaiedon Township under 342 P.A. 1939 to finance acquisition of sewer and water improvements in the Township, and establish a County water supply and sewage disposal system for the Township;
• Approval of Sewer Improvement costs in amount of $1,982,936, costs in excess of bond proceeds to be paid by Township;
• Acquisition and construction of Sewer Improvements and operation of the System to be done by the Township as agent of the County;
• Issuance of $1,980,000 County Bonds to acquire and construct sewer improvements;
• Bond details including payment amounts and dates and prior redemption provisions;
• Deposit of Contract payments received from Township, which are a full faith and credit pledge and limited tax general obligation of the Township, to Debt Retirement Fund to be used to pay Bonds;
• Pledge of County’s full faith and credit for payment of Bonds in event Township fails to make a Contract payment, which pledge is a limited tax general obligation of the County;
• Creation of Construction Fund for deposit of Bond Proceeds;
• Drain Commissioner to prepare Notice of Sale and preliminary and final Official Statement and apply for Bond Ratings;
• Continuing Disclosure Filings;
• Drain Commissioner delegated to award sale of Bonds at public sale to lowest bidder; and
• Other matters necessary to prepare to sell the Bonds.

WHEREAS, it is necessary for the public health and welfare of present and future residents of the County of Ingham (the County”) residing within the Township of Alaiedon (the “Township”) that sanitary sewer system improvements, including lift stations, force mains, interceptor, and lateral sewer lines (the “Sewer Improvements”) be acquired and constructed to service residents of the County residing within the Township; and

WHEREAS, it also necessary for the public health and welfare of present and future residents of the County residing within the Township that public water supply and distribution system improvements, including water mains, pumps, pipes, fittings, valves, fire hydrants, and all equipment necessary to distribute potable water (the “Water Improvements”) be acquired and constructed to service residents of the County residing within the Township; and

WHEREAS, the Township has requested the assistance of the County to finance the Sewer Improvements and the Water Improvements, and the Township wishes to proceed at this time with the financing of the Sewer Improvements; and
WHEREAS, Act No. 342, Public Acts of Michigan, 1939, as amended ("Act 342") authorizes a county to acquire sewage disposal and water supply systems and to improve, enlarge, extend and operate such systems; and

WHEREAS, by resolution previously adopted by the County Board of Commissioners of the County, the Ingham County Drain Commissioner was established as the County Agency in and for the County for the administration of sewage disposal and water supply system improvements in accordance with Act 342; and

WHEREAS, by the terms of Act 342, the County and the Township are authorized to enter into a contract for the acquisition, improvement, enlargement or extension of sewage disposal and water supply systems and the payment of the cost thereof by the Township, with interest, over a period of not exceeding forty (40) years, and the County is then authorized, pursuant to appropriate action of its Board of Commissioners, to issue bonds of the County to provide the funds therefor, secured by the contractual obligations of the Township; and

WHEREAS, a proposed contract between the County and the Township (the "Contract"), providing for the acquisition and financing of the Sewer Improvements and the Water Improvements has been prepared, and the Township has published the requisite notice informing its citizens and taxpayers of their referendum rights with respect to the Contract, and no petitions requesting referendum on the Contract were filed with the Township; and

WHEREAS, in order to provide for the operation and maintenance of the Sewer Improvements and to issue bonds to finance the Sewer Improvements it is necessary for the County to establish an Ingham County Water Supply and Sewage Disposal System (Township of Alaiedon) (the "System") as described in the Contract, and for the County to authorize execution and delivery of the Contract; and

WHEREAS, under the provisions of the Contract, the Township has obligated itself to pay the cost of the Sewer Improvements to be financed by the issuance of the County’s bonds by paying the installments, plus interest, as specified in Section 10 of the Contract (the "Contractual Payments"), and has further obligated itself to collect sufficient moneys annually for the purpose of meeting the Contractual Payments, subject to constitutional and statutory tax rate limitations; and

WHEREAS, the Drain Commissioner has approved this resolution and recommended its adoption by this Board of Commissioners; and

WHEREAS, the County now proposes to approve the Contract and to issue the first series of bonds under the Contract, to be designated as the County of Ingham Sewage Disposal System Bonds (Township of Alaiedon) (Limited Tax General Obligation) (the “Bonds”), in anticipation of and secured primarily by the Contractual Payments which the Township has in the Contract obligated itself to provide in such amounts as may be necessary to pay the cost of acquiring constructing the Sewer Improvements.
THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF INGHAM, AS FOLLOWS:

SYSTEM AND PROJECT

1. The Contract in the form presented to this Board with this resolution is hereby ratified, confirmed and approved. The Chairperson of the Board of Commissioners, the County Clerk, and the County Drain Commissioner (as the County Agency) are authorized and directed to execute the Contract for and on behalf of the County with such changes and insertions to the Contract in consultation with Miller, Canfield, Paddock and Stone, P.L.C., as bond counsel, as may be necessary or desirable to effectuate the sale and delivery of the Bonds by the County, permitted by Act 342 and otherwise by law, and not materially adverse to the County.

2. There is hereby approved the establishment of a water supply and sewage disposal system for the Township as described in the Contract, to be designated as the Ingham County Water Supply and Sewage Disposal System (Township of Alaiedon) (the “System”), for the collection, treatment and disposal of sewage in the Township, and, when the Township is ready to finance the Water Improvements, for the treatment, supply and distribution of water in the Township. There is hereby approved the acquisition and construction of the Sewer Improvements, which shall consist generally of a sanitary sewer system, including lift stations, force mains, interceptor, and lateral sewer lines, together with all necessary and related appurtenances, attachments, works, instrumentalities, land, rights in land and properties used or useful in connection with the operation of a sewage disposal system in the Township, all as more specifically described in the plans therefor prepared by the engineers for the Sewer Improvements.

3. The plans, specifications and estimates of cost for the Sewer Improvements as prepared by the consulting engineers are hereby accepted and approved, and it is hereby determined to be advisable and necessary for the public health of the County to acquire, construct and complete the Sewer Improvements as provided in said plans and specifications. As provided in Section 6 of the Contract, all matters relating to engineering plans and specifications, together with the making and letting of final contracts for construction and acquisition of the Sewer Improvements, the approval of work and materials thereunder, and construction supervision, shall be in the exclusive control of the Township as the agent of the County Agency.

4. The total estimated cost of acquiring and constructing the Sewer Improvements including the costs of issuance of the Bonds is hereby approved and confirmed to be $1,982,936. The estimated cost thereof to be paid from proceeds of the Bonds is hereby approved and confirmed to be $1,980,000. The remaining costs of the Sewer Improvements shall be paid by the Township.

5. The estimated period of usefulness of the Sewer Improvements is determined to be not less than twenty (20) years.

6. The operation, maintenance and administration of the System and the acquisition and construction of the Sewer Improvements shall be under the overall jurisdiction and control of the
Township as agent of the County, and the provisions in the Contract relative to such operation, maintenance and administration are hereby recognized, approved and confirmed.

BOND AUTHORIZATION

7. For the purpose of defraying the cost of the Sewer Improvements, including payment of engineering, legal and financial expenses, there be borrowed the sum of not to exceed One Million Nine Hundred Eighty Thousand Dollars ($1,980,000), and in evidence thereof there shall be issued the bonds of the County in an equivalent aggregate principal amount, which bonds are sometimes hereinafter referred to in this resolution as the “Bonds.” The balance of the cost of the Sewer Improvements, if any, shall be paid by the Township as provided in the Contract.

8. The Bonds shall be designated SEWAGE DISPOSAL SYSTEM BONDS (TOWNSHIP OF ALAIEDON) (LIMITED TAX GENERAL OBLIGATION), the principal of and interest thereon to be payable primarily out of the Contractual Payments required to be paid by the Township pursuant to the Contract. The title of the Bonds, the dated date of the Bonds, the series designation and the dates of principal maturities may be changed by the Drain Commissioner at the time of the sale thereof. The Bonds shall be registered as to principal and interests of the denomination of $5,000 or multiples of $5,000 up to the amount of a single maturity, numbered consecutively in order of authentication or registration from 1 upwards, dated as of November 1, 2001, or such other date as may be approved by the Drain Commissioner at the time of sale of the Bonds, callable prior to maturity as hereinafter provided, and shall be payable annually on April 1 as shown in the Notice of Sale shown in Section 20 of this Resolution.

The Bonds shall bear interest at a rate or rates determined on sale thereof, not exceeding eight percent (8%) per annum payable on April 1, 2002 (or such other date as the Drain Commissioner may select at the time of sale of the Bonds), and semiannually thereafter, by check drawn on the transfer agent for the Bonds and mailed to the registered owner at the registered address, as shown on the registration books of the County maintained by the transfer agent. Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this Section be changed by the County to conform to market practice in the future. Notwithstanding the foregoing, if the Bonds are held in book-entry form by DTC, payment shall be made in the manner prescribed by DTC. The Drain Commissioner is hereby authorized to appoint as transfer agent for this issue a bank or trust company located in Michigan and qualified to act as bond registrar, paying agent and transfer agent (the “Transfer Agent”), and the Drain Commissioner is hereby authorized to enter into all required contractual arrangements with the transfer agent. The principal of the Bonds shall be payable the designated office of the Transfer Agent. The Bonds may be issued in book-entry only form through The Depository Trust Company in New York, New York (“DTC”) and the Drain Commissioner is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form, and to make such changes in the form of the Bonds within the parameters of this Resolution as may be required to accomplish the foregoing.
9. The Bonds shall be subject to optional redemption prior to maturity at the times and prices and in the manner set forth in the Notice of Sale shown in Section 20 of this resolution or at such other times and prices as may be determined by the Drain Commissioner at the time of sale of the Bonds.

Unless waived by any registered owner of bonds to be redeemed, official notice of redemption shall be given by the transfer agent on behalf of the County. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers, and in the case of partial redemption, the called amounts of each certificate; the redemption date; the redemption price or premium; the place where bonds called for redemption are to be surrendered for payment; and that interest on bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the transfer agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

10. The Chairperson of the Board of Commissioners and the County Clerk are hereby authorized and directed to execute the Bonds by means of their manual or facsimile signatures when issued and sold for and on behalf of the County and to cause to be imprinted thereon a facsimile of the seal of the County. No Bond of this series shall be valid until authenticated by an authorized officer of the transfer agent. The Bonds shall be delivered to the transfer agent for authentication and shall then be delivered to the purchaser in accordance with instructions from the County Agency, Treasurer, or Controller upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted. Executed blank Bonds for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the transfer agent for safekeeping.

Any bond may be transferred upon the books required to be kept pursuant to this Section by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of the bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the transfer agent. Whenever any bond or bonds shall be surrendered for transfer, the transfer agent shall authenticate and deliver a new bond or bonds, for like aggregate principal amount. The transfer agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.
BOND SECURITY AND PROCEEDS

11. The Bonds and the interest thereon shall be payable primarily from the Contractual Payments received by the Drain Commissioner on behalf of the County, for the payment of which the Township has in the Contract pledged its full faith and credit pursuant to the provisions of Act 342. Pursuant to the provisions of Section 6, Article IX of the Michigan Constitution of 1963, the Township has covenanted and agreed to levy taxes annually to the extent necessary to provide the funds to meet its Contractual Payments when due in anticipation of which the Bonds are issued, which taxes shall be subject to statutory constitutional and charter limitations. All of such Contractual Payments are hereby pledged solely and only for the payment of principal of and interest on the Bonds.

12. Pursuant to the authorization provided in Act 342, the full faith and credit of the County is hereby pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. If for any reason there are not sufficient funds on hand from the Contractual Payments to pay the principal and interest on the Bonds when due, upon written notification by the Drain Commissioner to the County Treasurer of the amount of such deficiency, the County Treasurer shall promptly deposit into the Debt Retirement Fund for the Bonds the amount of such deficiency out of general funds of the County. If it becomes necessary for the County to so advance any such moneys, it shall be entitled to reimbursement from any surplus from time to time existing in the fund which said principal and interest are primarily payable, or from any other legally available source. The County recognizes and covenants that its full faith and credit pledge hereunder is a first budget obligation, and, to the extent necessary to provide funds to meet such pledge herein provided, it is obligated to levy ad valorem taxes against the taxable property in the County, which taxes, however, shall be subject to statutory and constitutional limitations.

13. The Drain Commissioner is hereby directed, after the sale of the Bonds herein authorized, to open an appropriate depository account to be designated DEBT RETIREMENT FUND - INGHAM COUNTY SEWAGE DISPOSAL SYSTEM (TOWNSHIP OF ALAIEDON) BONDS, sometimes referred to herein as the “Debt Retirement Fund,” with a bank or trust company to be designated by the Drain Commissioner. The Drain Commissioner shall deposit into the Debt Retirement Fund any accrued interest received upon delivery of the Bonds and all Contractual Payments as received. In addition, any advances made by the County pursuant to Section 12 of this resolution shall be deposited to the Debt Retirement Fund. The moneys from time to time on hand in the Debt Retirement Fund shall be used solely and only for the payment of the principal of and interest on the Bonds, or, to the extent of any surplus, to reimburse the County for any advances made pursuant to Section 12 hereof. The County shall have the right to invest moneys in the debt retirement account as provided in the Contract, which investments may be in obligations other than those of the depository bank or trust company.

14. Nothing contained in this resolution or the Contract shall be construed to prevent the County from issuing additional Bonds under the provisions of Act 342 for any of the purposes authorized by Act 342, but any such Bonds shall in no way have any lien on or be payable out of the Contractual Payments pledged to the payment of the Bonds of this authorized issue, except
such additional Bonds as may be necessary may be issued to complete the Sewer Improvements pursuant to the authorization provided in the Contract.

15. The proceeds of the sale of the Bonds shall be deposited in a special depository account in a bank to be designated by the County Drain Commissioner, said account to be designated “SEWAGE DISPOSAL SYSTEM (TOWNSHIP OF ALAIEDON) CONSTRUCTION FUND” (hereinafter referred to as the “Construction Fund”). The moneys from time to time in the Construction Fund shall be used solely and only to pay costs of acquiring and constructing the Sewer Improvements. Any accrued interest and premium paid at the time of delivery of the Bonds shall be deposited into the Debt Retirement Fund established under the provisions of Section 13 of this resolution.

BOND FORM

16. The Bonds shall be in substantially the following form with such revisions, additions and deletions as may be advisable or necessary to comply with the final terms of the Bonds established upon sale thereof:
United States of America
State of Michigan

COUNTY OF INGHAM
SEWAGE DISPOSAL SYSTEM BOND (TOWNSHIP OF ALAIEDON)
(LIMITED TAX GENERAL OBLIGATION)

<table>
<thead>
<tr>
<th>Interest Rate</th>
<th>Date of Maturity</th>
<th>Date of Original Issue</th>
<th>CUSIP</th>
</tr>
</thead>
<tbody>
<tr>
<td>____%</td>
<td>April 1, ____</td>
<td>________, 2001</td>
<td></td>
</tr>
</tbody>
</table>

Registered Owner:

Principal Amount: __________________ ($______) Dollars

The County of Ingham, State of Michigan (the “County”), for value received, hereby promises to pay to the Registered owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on April 1, 2002, and semiannually thereafter. Principal of this bond is payable at the ________ office of __________, Michigan, or such other transfer agent as the County may hereafter designate by notice mailed to the Registered owner hereof not less than sixty (60) days prior to any interest payment date (the “Transfer Agent”). Interest on this bond is payable to the Registered owner of record as of the fifteenth (15th) day of the month preceding the payment date as shown on the registration books of the County maintained by the Transfer Agent, by check or draft mailed to the Registered owner at the registered address.

This bond is payable primarily from the proceeds of contractual payments to be paid by Township of Alaiedon (the “Township”), located in the County of Ingham, Michigan, to the Drain Commissioner, acting for and on behalf of the County, pursuant to a certain contract between the County and the Township, whereby the Drain Commissioner, on behalf of the County, is to construct sewage disposal system improvements to service the Township, the system being designated as “Ingham County Sewage Disposal System (Township of Alaiedon).” By the provisions of the contract and pursuant to the authorization provided by law, the Township has pledged its full faith and credit for the payment of its contractual payments. The County has irrevocably pledged to the payment of this bond the total contractual payments, which said total payments are established in the amount required to pay the principal of and interest on this bond when due. As additional security for the payment of this bond, the County, pursuant to the provisions of Act 342, Public Acts of Michigan, 1939, as amended, and a vote of at least a majority of the members-elect of its Board of Commissioners, has pledged its full faith and credit for the prompt payment of the principal of and interest hereon. The full faith and credit pledges of the Township and of the County are limited tax general obligations of each severally, and each is required to pay its respective debt service commitments on this bond as a first budget obligation from its general funds, including the collection of any ad valorem taxes which each is authorized to levy. However, the ability of each to levy such taxes is subject to applicable statutory and constitutional limitations.

This bond is one of a total authorized issue of bonds of even Date of Original Issue, aggregating the principal sum of $1,980,000, issued pursuant to a resolution duly adopted by the Board of Commissioners of the County on ________, 2001, and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 342, Public Acts of Michigan, 1939, as amended, for the purpose of paying
costs of constructing sewage disposal system improvements to service the Township. For a complete statement of
the funds from which and the conditions under which this bond is payable, and the general covenants and provisions
pursuant to which this bond is issued, reference is made to the above described resolution.

Bonds of this issue maturing in the years 2003 to 2011, inclusive, shall not be subject to redemption prior to
maturity. Bonds or portions of bonds in multiples of $5,000 of this issue maturing in the years 2012 and thereafter,
shall be subject to redemption prior to maturity, at the option of the County, in such order as the County shall
determine and within any maturity by lot, on any interest payment date on or after April 1, 2011 at par and accrued
interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon
presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of
record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owners of bonds or portions thereof called for
redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the
registered address of the registered owner of record. Bonds or portions thereof so called for redemption shall not
bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on
hand with the Transfer Agent to redeem said bonds or portions thereof.

This bond is transferable only upon the books of the County kept for that purpose at the office of the
Transfer Agent by the Registered owner hereof in person, or by his attorney duly authorized in writing, upon the
surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed
by the Registered owner or his attorney duly authorized in writing, and thereupon a new registered bond or bonds in
the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor
as provided in the resolutions authorizing the bonds, and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law required to be done
precedent to and in the issuance of this bond, and the series of which this is one, have been done and performed in
regular and due time and form as required by law.

This bond is not valid or obligatory for any purpose until the Transfer Agent’s Certificate of Authentication
on this bond has been executed by the Transfer Agent.
IN WITNESS WHEREOF, the County of Ingham, State of Michigan, by its Board of Commissioners, has caused this bond to be signed in the name of the County [by] / [with the facsimile signatures of] the Chairperson of the Board of Commissioners and the County Clerk and the County seal or a facsimile thereof to be [manually impressed/printed], all as of the Date of Original Issue.

COUNTY OF INGHAM, Michigan

[manual or facsimile
By ____________
Chairperson of the Board of Commissioners

(Seal)

Countersigned:

[manual or facsimile
By ____________
County Clerk

[FORM OF TRANSFER AGENT’S CERTIFICATE OF AUTHENTICATION]

Date of Registration:

CERTIFICATE OF AUTHENTICATION

This bond is [one of the bonds described in the within-mentioned resolution.]/ [valid and authentic].

_________________________________________.
Transfer Agent

By ___________________________
Authorized Signature

[INSERT STANDARD FORM OF ASSIGNMENT]
AGREEMENTS WITH BONDHOLDERS

17. The provisions of this resolution, together with the Contract, shall constitute a contract between the County and the holder or holders of the Bonds from time to time, and after the issuance of such Bonds, no change, variation or alteration of the provisions of this resolution and the Contract may be made which would lessen the security for the Bonds. The provisions of this resolution and the Contract shall be enforceable by appropriate proceedings taken by such holder either at law or in equity.

18. The County covenants and agrees with the successive holders of the Bonds that as long as any of the Bonds remain outstanding and unpaid as to either principal or interest:

(a) The County and the Drain Commissioner will punctually perform all of their obligations and duties under this resolution and the Contract, including all collection, segregation and application of the Contractual Payments in the manner required by the provisions of this resolution.

(b) The County and the Drain Commissioner will apply and use the proceeds of the sale of the Bonds for the purposes and in the manner required by the Contract and this resolution. The County will maintain and keep proper books of record and account relative to the application of funds for the construction of the Project and the Contractual Payments received pursuant to the Contract or monies advanced by the County. Not later than three (3) months after the end of each year, the Drain Commissioner shall cause to be prepared a statement, in reasonable detail, sworn to by its chief accounting officer, showing the application of the proceeds of the sale of the Bonds, the cash receipts from the Contractual Payments or monies advanced by the County during such year, and the application thereof, and such other information as may be necessary to enable any taxpayer or any holder or owner of the Bonds, or anyone acting in their behalf, to be fully informed as to all matters pertaining to the construction of the Project and application of funds therefor or for the payment of Bonds during such year. A certified copy of said statement shall be filed with the County Drain Commissioner.

(c) The County shall not invest, reinvest or accumulate any moneys deemed to be proceeds of the Bonds pursuant to the Internal Revenue Code of 1986, as amended (the “Internal Revenue Code”) in such a manner as to cause the Bonds to be “arbitrage Bonds” within the meaning of the Internal Revenue Code and such applicable regulations. The County hereby covenants that, to the extent permitted by law, it will take all actions within its control and that it shall not fail to take any action as may be necessary to maintain the exemption of interest on the Bonds from gross income for federal income tax purposes, including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds, all as more fully set forth in the Non-Arbitrage and Tax Compliance Certificate to be delivered by the County with the Bonds.

STATE TREASURY APPROVAL AND SALE OF BONDS

19. The Drain Commissioner is hereby designated, for and on behalf of the County, to notify the Michigan Department of Treasury of the County’s intent to issue the bonds described herein, to pay the related fee from funds to be received from the Township, and to request an order providing an exception for the bonds from prior approval by the Department of Treasury, or, if an exception is not available, an order of prior approval to issue the Bonds.

20. The Drain Commissioner is hereby designated, for and on behalf of the County, to fix a date of sale for the Bonds, and publish the Notice of Sale of the Bonds in either The Bond Buyer, New York, New York, or The Detroit Legal News, Detroit, Michigan. The Notice of Sale for the Bonds shall be in substantially the following form, with such revisions as the Drain Commissioner, in consultation with Township Officials, Bond Counsel and the Financial Advisor, may determine to be in the best interests of the County and the Township including, if appropriate, purchase of the credit enhancements, and reducing the amount of Bonds sold and/or delivered if Township determines that the full amount thereof is not necessary to complete the Sewer Improvements.
OFFICIAL NOTICE OF SALE

$1,980,000
county of Ingham, state of Michigan
SeWage Disposal System
(Township of Alaiedon)
(limited Tax General obligation)

Sealed bids for purchase of the above bonds will be received at the office of the Ingham County Drain Commissioner, 700 Buhl Avenue, Mason, Michigan 48854 on ______ day, ________ 2001, until ______ o’clock p.m., prevailing Eastern Time, at which time and place the bids will be publicly opened and read. Sealed bids will also be received on the same date and until the same time at the offices of the Municipal Advisory Council of Michigan, 1445 First National Building, Detroit, Michigan 48226, when, simultaneously, the bids will be opened and read. The Bonds will be awarded to the successful bidder on that date.

In the alternative, electronic bids will also be received on the same date and until the same time by an agent of the undersigned, Bidcomp/Parity. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or Client Services, 395 Hudson Street, New York, New York 10014, (212) 806-8304. No electronic bids will be accepted unless the bidder has submitted a financial surety bond or good faith check in the amount required herein. If any provision of this Notice of Sale shall conflict with information provided by Bidcomp/Parity as the approved provider of electronic bidding services, this Notice of Sale shall control.

BOND DETAILS: The bonds will be registered bonds of the denomination of $5,000 or integral multiples thereof up to the amount of a single maturity, dated November 1, 2001, numbered in order of registration and will bear interest from their date payable on April 1, 2001, and semiannually thereafter.

The bonds will mature annually on April 1 as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003</td>
<td>$100,000</td>
</tr>
<tr>
<td>2004</td>
<td>100,000</td>
</tr>
<tr>
<td>2005</td>
<td>100,000</td>
</tr>
<tr>
<td>2006</td>
<td>105,000</td>
</tr>
<tr>
<td>2007</td>
<td>105,000</td>
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<td>2008</td>
<td>105,000</td>
</tr>
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<td>2009</td>
<td>105,000</td>
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<td>2010</td>
<td>105,000</td>
</tr>
<tr>
<td>2011</td>
<td>105,000</td>
</tr>
<tr>
<td>2012</td>
<td>105,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>$105,000</td>
</tr>
<tr>
<td>2014</td>
<td>105,000</td>
</tr>
<tr>
<td>2015</td>
<td>105,000</td>
</tr>
<tr>
<td>2016</td>
<td>105,000</td>
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<tr>
<td>2017</td>
<td>105,000</td>
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<tr>
<td>2018</td>
<td>105,000</td>
</tr>
<tr>
<td>2019</td>
<td>105,000</td>
</tr>
<tr>
<td>2020</td>
<td>105,000</td>
</tr>
<tr>
<td>2021</td>
<td>105,000</td>
</tr>
</tbody>
</table>

Optional prior redemption: Bonds maturing in the years 2003 to 2011, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of $5,000 maturing in the years 2012 and thereafter, shall be subject to redemption prior to maturity, at the option of the County, in such order as the County shall determine, on any interest payment date or after April 1, 2011, at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the transfer agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owners of bonds or portions thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of

- Miller Canfield, P.L.C
the registered owner of record. Bonds or portions thereof so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the transfer agent to redeem the bonds.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at a rate or rates not exceeding 8% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only. All bonds maturing in any one year must carry the same interest rate. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY ONE YEAR SHALL NOT BE LESS THAN THE INTEREST RATE BORNE BY BONDS MATURING IN THE PRECEDING YEAR. The difference between the highest and lowest interest rate on the bonds shall not exceed two percent (2%). No proposal for the purchase of less than all of the bonds or at a price less than 98.75% of their par value will be considered.

BOOK-ENTRY-ONLY: The bonds will be issued in book-entry-only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. Purchase of the bonds will be made in book-entry-only form, in the denomination of $5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in bonds purchased. The book-entry-only system is described further in the preliminary Official Statement for the bonds.

TRANSFER AGENT AND REGISTRATION: Principal shall be payable at ________, Michigan, or such other transfer agent as the Board may hereafter designate by notice mailed to the registered owner not less than 60 days prior to any interest payment date. Interest shall be paid by check or draft mailed to the registered owner as shown by the registration books of the County on the 15th day of the month prior to any interest payment date. The bonds will be transferable only upon the registration books of the County kept by the transfer agent.

PURPOSE AND SECURITY: The bonds are to be issued under the provisions of Act 342, Public Acts of Michigan, 1939, as amended ("Act 342"), and pursuant to a resolution duly adopted by the majority of the members elect of the Board of Commissioners of the County for the purpose of paying costs of construction of sewage disposal system improvements to service the Township of Alairdon (the "Township").

The bonds are issued in anticipation of, and are payable primarily from, certain specified contractual payments to be paid by the Township to the County pursuant to a certain contract between the County and the Township. By the provisions of said contract and pursuant to the authorization provided by law, the Township has pledged its limited tax full faith and credit for the payment of the contractual obligations. The County has irrevocably pledged to the payment of said bonds the total contractual payments, which payments are payable at such times and are established in such amounts as are required to pay the entire principal of and interest on the bonds promptly when due.

As additional security for the payment of the bonds and the interest thereon, the County, as authorized by law, has pledged its full faith and credit for the prompt and timely payment thereof, should the Township’s contractual payments prove insufficient for any reason.

The full faith and credit pledges of the Township and the County are a limited tax general obligation of each, and the Township and the County are required to pay their respective debt service commitments on the bonds as a first budget obligation from their respective general funds, including the collections of any ad valorem taxes which each is authorized to levy. However, the ability of the Township and the County to levy such taxes is subject to applicable statutory and constitutional limitations.

The rights and remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors’ rights generally, now existing or hereafter enacted, and by application of general principles of equity including those relating to equitable subordination.

TAX MATTERS: In the opinion of bond counsel, assuming compliance with certain covenants, interest on the bonds is excluded from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation in the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment or other disposition thereof. The successful bidder will be required to
furnish, prior to the delivery of the bonds, a certificate in a form acceptable to bond counsel as to the "issue price" of the bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended.

NOT QUALIFIED TAX EXEMPT OBLIGATIONS: The bonds will NOT be designated as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions.

GOOD FAITH: A certified or cashier's check drawn upon an incorporated bank or trust company or a financial surety bond, in the amount of $39,600 and payable to the order of the Treasurer of the County is required for each bid as a guaranty of good faith on the part of the bidder, to be forfeited as a portion of the County's damages if such bid be accepted and the bidder fails to take up and pay for the bonds. If a check is used, it must accompany the bid. If a Financial Surety Bond is used, it must be from an insurance company licensed to issue such a bond in the State of Michigan and such Financial Surety Bond must be submitted to the County's Financial Advisor at least one hour prior to the opening of the bids. The Financial Surety Bond must identify each bidder whose good faith deposit is guaranteed by such Financial Surety Bond. If the bonds are awarded to a bidder utilizing a Financial Surety Bond, then the purchaser is required to submit its good faith deposit to the County or its financial advisor in the form of a cashier's check (or wire transfer such amount as instructed by the Issuer) not later than Twelve o'clock, Noon, prevailing Eastern Time, on the next business day following the award. If such good faith deposit is not received by that time, the Financial Surety Bond may be drawn by the County to satisfy the good faith deposit requirement. The good faith deposit will be applied to the purchase price of the bonds. In the event the purchaser of the bonds fails to honor its accepted bid, the good faith deposit will be retained by the County. No interest shall be allowed on the good faith checks and checks of the unsuccessful bidders will be promptly returned to each bidder's representative or by first class mail. The good faith check of the successful bidder will be immediately cashed, in which event payment for the balance of the purchase price of the bonds shall be made at the closing.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest interest cost computed by determining, at the rate or rates specified in the bid, the total dollar value of all interest on the bonds from __________ 1, 2001, to their maturity and deducting therefrom any premium or adding thereto any discount.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Lansing and Detroit, Michigan, a copy of which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C., for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to validity of the above bonds, Miller, Canfield, Paddock and Stone, P.L.C., has made no inquiry as to any financial information, statements or materials contained in any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial information, statements or materials. In submitting a bid for the Bonds, the bidder agrees to the representation of the County by Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel.

DELIVERY OF BONDS: The County will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser to DTC in New York, New York. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds will be delivered at the time of the delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the County shall promptly return the good faith deposit. Payment for the bonds shall be made in immediately available funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

BOND INSURANCE AT PURCHASER'S OPTION: If the bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the bonds. Any increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the County has requested and received a rating on the bonds from a rating agency, the County will pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the
purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE COUNTY.

CUSIP NUMBERS: It is anticipated that CUSIP identification numbers will be printed on said bonds, but neither the failure to print such numbers on any bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for said bonds. All expenses in relation to the printing of CUSIP numbers on said bonds shall be paid for by the County; provided, however, that the CUSIP Service Bureau charge for the assignment of said numbers shall be the responsibility of and shall be paid for by the purchaser.

OFFICIAL STATEMENTS: A copy of the Official Statement relating to the Bonds may be obtained by contacting Stauder, Barch & Associates, Inc. at the address referred to below. The Official Statement is in a form deemed final by the County for purposes of paragraph (b)(1) of the Rule, but is subject to revision, amendment and completion in a final Official Statement.

After the award of the bonds, the County will provide on a timely basis a reasonable number of a final Official Statement, as that term is defined in paragraph (f)(3) of the Rule, at the expense of the Issuer (and such additional copies of the final Official Statement as reasonably requested by, and at the expense of, the successful bidder or bidders) to enable the successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. Requests for such additional copies of the final Official Statement shall be made to Stauder, Barch & Associates, Inc. within 24 hours of the award of the bonds.

CONTINUING DISCLOSURE: The County and the Township have agreed by resolution to provide or cause to be provided, in accordance with the requirements of Rule 15c-12 (the “Rule”) promulgated by the Securities and Exchange Commission, (i) on or prior to the last day of the sixth month after the end of its fiscal year, commencing for the County with the fiscal year ended December 31, 2001 and for the Township with the fiscal year ending June 30, 200_, certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, generally consistent with the information contained or cross-referenced in the Official Statement relating to the Bonds, (ii) timely notice of the occurrence of certain material events with respect to the Bonds and (iii) timely notice of a failure by the County or the Township to provide the required annual information on or before the dates specified in (i) above.

ADDITIONAL INFORMATION: Further information with respect to the bonds may be obtained from Stauder Barch & Associates, Inc., 3989 Research Park Drive, Ann Arbor, Michigan, 48108; telephone (734) 668-6688, facsimile (734) 668-6723.

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

ENVELOPES containing the bids should be plainly marked “Proposal for Ingham County Sewage Disposal System Bonds (Township of Alaiedon).”

Patrick Lindemann, Drain Commissioner
21. The County hereby directs the Drain Commissioner to prepare and circulate a Preliminary Official Statement describing the Bonds, deeming such Preliminary Official Statement “final” for purposes of compliance with Securities and Exchange Commission Rule 15c2-12. After sale of the Bonds, the Drain Commissioner shall prepare a final Official Statement for delivery to the initial purchasers of the Bonds.

22. The County hereby directs the Drain Commissioner to request ratings for the Bonds and, if recommended by the Financial Advisor, to qualify the Bonds for municipal bond insurance, and if the Financial Advisor recommends that the County consider purchase of municipal bond insurance, then the Drain Commissioner is hereby authorized and directed to negotiate with insurers regarding acquisition of municipal bond insurance, and to select an insurer and determine which Bonds, if any, shall be insured.

23. The County hereby agrees to enter into a Continuing Disclosure Undertaking in order to enable the underwriters of the bonds to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission. In the Continuing Disclosure Undertaking, the County shall agree to provide or cause to be provided, (i) certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, (ii) timely notice of the occurrence of certain material events with respect to the bonds, and (iii) timely notice of a failure by the County to provide the required annual financial information on or before the date required in the Continuing Disclosure Agreement. The _____________ is authorized to execute and deliver a Continuing Disclosure Undertaking on behalf of the County with respect to issuance of the Bonds. The Continuing Disclosure Undertaking shall be in substantially the form as the _____________ shall, in consultation with bond counsel, determine to be appropriate.

24. The Drain Commissioner is hereby authorized on behalf of the County, subject to the provisions and limitations of this resolution, to award sale of the Bonds to the bidder whose bid produces the lowest interest cost computed in compliance with the terms of the Notice of Sale, which bid shall comply with the requirements for bids specified in the Notice of Sale and shall be within the limitations contained in this resolution.

25. The Bonds shall bear interest at a rate or rates not exceeding 8.00% per annum. The purchase price for the Bonds, exclusive of any original issue discount, shall not be less than 98.75% of the principal amount of the Bonds. In making such determinations the Drain Commissioner is authorized to rely upon data and computer runs provided by the Municipal Advisory Council.

MISCELLANEOUS

26. The Drain Commissioner and the other officers, administrators, agents and attorneys of the County are authorized and directed to take all other actions necessary and to facilitate issuance and sale of the Bonds, including preparation of a preliminary and final official statement regarding the Bonds, and to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient to complete the issuance and delivery of the Bonds in accordance with this Resolution.

27. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are repealed.

28. This resolution shall become effective immediately upon its passage.
I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the County Board of Commissioners of the County of Ingham, Michigan at a ___________ meeting held on ____________, 2001 at ______ o'clock ______m. prevailing Eastern Time, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act 267.

If the above meeting was a Special meeting, I further certify that notice of said Special meeting was given to each member of the County Board of Commissioners in accordance with the rules of procedure of the Board.

I further certify that the following Members were present at said meeting: ____________________________ and that the following Members were absent: ____________________________.

I further certify that Member ____________________________ moved for adoption of said resolution and that Member ____________________________ supported said motion.

I further certify that the following Members voted for adoption of said resolution: ____________________________, and that the following Members voted against adoption of said resolution: ____________________________.

I further certify that the Members voting for adoption of said resolution constitute at least a majority of the Members-Elect of the Board of Commissioners.

__________________________________________
County Clerk
EXHIBIT A

The Description of the Project.

Construction of a public water supply and distribution system, including water mains, pumps, pipes, fittings, valves, fire hydrants, and all equipment necessary to distribute potable water, and construction of a sanitary sewer system, including lift stations, force mains, interceptor, and lateral sewer lines.
Agenda Item Title: Resolution Establishing the Brownfield Redevelopment Authority

Submitted by: Economic Development Corporation


Summary of Proposed Action: The resolution establishes a countywide Brownfield Redevelopment Authority. The County Economic Development Corporation will be designated as the Authority’s Board of Directors. The County Board has previously adopted a resolution of intent to create the authority and has scheduled a public hearing for November 13, 2001.

Financial Implications: As with other tax increment financing districts, increased property taxes resulting from improvements will be captured by the authority district. The capture of the incremental amount of Ingham County taxes is not subject to approval by the County although the State of Michigan does have approval or denial of the capture of the incremental state school tax.

Other Implications: This creates an additional economic development tool for communities. There will be some increase in work load for legal and development staff. The tax increment capture provision pays for the administrative and physical remediation costs of a project so there is little direct expense by the county or the community.

Staff Recommendation: JA X  JN __ HH __
Assuming that no unexpected comments are received at the public hearing, staff recommends the approval of this resolution.
CONCERNS REGARDING LOCAL ISSUES:

*Agenda Item 4a*

Introduced by the Administrative Services/Personnel and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ESTABLISHING BROWNFIELD REDEVELOPMENT AUTHORITY**

**COUNTY OF INGHAM**

WHEREAS, the Brownfield Redevelopment Act, Act 381 of the Public Acts of Michigan of 1996 (“Act 381”), authorizes the Ingham County Board of Commissioners, after conducting a public hearing duly noticed as required by Act 381 to establish a Brownfield Redevelopment Authority and to designate the boundaries of the Brownfield Redevelopment Zone (“Zone”); and

WHEREAS, the County Commission has held a duly noticed Public Hearing on November 13, 2001, as required by Act 381 regarding the establishment of an authority and creation of a zone at which time all persons required by Act 381 were given an opportunity to be heard; and

WHEREAS, not more than 30 days have passed since the Public Hearing.

THEREFORE BE IT RESOLVED:

1. That an authority to be known as the Ingham County Brownfield Redevelopment Authority (THE “AUTHORITY”) is hereby established pursuant to Act 381 to promote the revitalization of environmentally distressed area of Ingham County.

2. That the boundaries of the zone that shall be under the jurisdiction of the Authority shall be the territorial limits of the County and the Zone shall include all property within such limits.

3. That the Authority shall be a public body corporate possessing all of the powers necessary to carry out its purpose as provided in this resolution and Act 381.

4. That the Authority shall be under the supervision and control of the Ingham County Brownfield Redevelopment Board (the “BOARD”). The Board shall consist of the members of the Board of the Economic Development Corporation established pursuant to Act 338, Public Acts of Michigan, 1974, as amended. Members of the Board shall serve for terms that concur with their membership on the Board of the Economic Development Corporation of Ingham County. The current members of the Economic Development Corporation and the date their term expires are Joseph Guenther (10/31/02), Deborah Marshall (10/31/04), Eric Schertzing (10/31/03), Donald Anderson (10/31/03), Mary Stid (10/31/05), Mel Hahn (10/31/03), Thomas Jarosch (10/31/03), James Mitchell (10/31/06), Jane Rhodes (10/31/03), Jonathan Schelke (10/31/03), and Kenneth Tableman (10/31/07). The members of the Board shall take an
Agenda Item 4a

oath of office prior to assuming their duties. The Board shall elect one of their members as chairperson and another as vice chairperson.

5. That the Board adopt bylaws governing its affairs, subject to prior approval of the Ingham County Board of Commissioners, and shall have such power, authority, duties and obligations as provided in this resolution and Act 381.

6. That the Board may, with the prior approval of the Ingham County Board of Commissioners, appoint a director who shall not be a member of the Board.

7. That upon adoption, a certified copy of this resolution shall be promptly filed by the County Clerk with the Michigan Secretary of State.

8. That all resolution or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.
RESOLUTION STAFF REVIEW  DATE  October 26, 2001

Agenda Item Title:  Resolution to Authorize an Amendment to Resolution No. 01-220 Authorizing Entering Into a Contract with John F. Hanieski of Economic Consulting Services, LLC

Submitted by:  County Controller & EDC

Committees:  Ad.Ser/Pers. *, H.S., Law & Cts. __, Fin. *

Summary of Proposed Action: The resolution authorizes an amendment to the contract with Economic Consulting Services, LLC for economic development services at the rate of $75.00 per hour plus expenses, with the total amount additionally authorized by this amendment not to exceed $95,000 through December 31, 2002. Continuation of this contract (in lieu of hiring a permanent employee as Economic Development Coordinator) was contemplated in the 2002 budget process. The cost is based on an average of 20 hours per week.

Financial Implications: An amendment is necessary to continue these services through the remainder of 2001 and through 2002. Because of position vacancies, there are sufficient funds available.

Other Implications: This should enable the county to maintain a visible presence in promoting economic development in the county and to meet its obligations to those development authorities within the county who contract with the county for services.

Staff Recommendation: JA X JN ___ HH ___
Staff recommends approval of the resolution.
Introduced by the Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AMENDMENT TO RESOLUTION NO. 01-220 AUTHORIZING ENTERING INTO A CONTRACT WITH JOHN F. HANIESKI OF ECONOMIC CONSULTING SERVICES, LLC

WHEREAS, the Ingham County Board of Commissioners in Resolution No. 01-220 authorized a contract with John F. Hanieski, of Economic Consulting Services, LLC, to provide economic development services to Ingham County on an interim basis, while permanent selection of an Economic Development Coordinator was being made; and

WHEREAS, the EDC Board and Controller have determined that continuation of the contract with Mr. Hanieski through 2002 is in the best interests of the county, in lieu of hiring a permanent employee; and

WHEREAS, the funds initially approved for the contract for interim services is depleted; and

WHEREAS, the 2002 budget includes funds for continuation of these services; and

WHEREAS, it is desirable to continue the contractual arrangement for the remainder of 2001 and for 2002, as contemplated during the budget process;

WHEREAS, the County Controller and the EDC Board are recommending that an amendment to the contract with John F. Hanieski, of Economic Consulting Services, LLC be authorized to provide for a continuation of economic development services through December 31, 2002;

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the contract with Economic Consulting Services, LLC for economic development services at the rate of $75.00 per hour plus expenses, with the total amount additionally authorized by this amendment not to exceed $95,000 through December 31, 2002;

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary adjustments within the Economic Development Budget.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the contract upon the recommendation of the County Controller and as approval to form by the County Attorney.
Introduced by the Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH JOHN F. HANIESKI OF ECONOMIC CONSULTING SERVICES, LLC

RESOLUTION #01-220

WHEREAS, the positions of Economic Development Coordinator and Economic Development Specialist in the Economic Development Office are vacant; and

WHEREAS, there are ongoing obligations of the County to be met; and

WHEREAS, John F. Hanieski of Economic Consulting Services, LLC previously provided economic development services to Ingham County on an interim basis; and

WHEREAS, Mr. Hanieski is available and willing to provide these services again on an interim basis; and

WHEREAS, the County Controller is recommending a contract with Economic Consulting Services, LLC, on an interim basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Economic Consulting Services, LLC for economic development services on an interim basis, pending filling one or both of the vacant positions in the Office of Economic Development, at the rate of $75.00 per hour plus expenses, with the total amount not to exceed $20,000.00.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary adjustments within the Economic Development Budget.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the contract upon the approval of the County Controller and as approved to form by the County Attorney.

ADMINISTRATIVE SERVICES/PERSONNEL: Yeas: Stid, Celentino, De Leon, Swope
Nays: None Absent: Minter Approved 7/17/01

FINANCE: Yeas: Czarnecki, Hertel, Schafer, Swope, Lynch, Krause Nays: None
Absent: Minter Approved 7/18/01
RESOLUTION STAFF REVIEW

DATE October 26, 2001

Agenda Item Title: Resolution Accepting an Inland Fisheries Grant for the Replacement of the Heron Pond Fishing Dock at Riverbend Natural Area

Submitted by: Parks Department

Committees: Ad.Ser/Pers. *, H.S. __, Law & Cts. __, Fin. *

Summary of Proposed Action: This resolution authorizes the acceptance of an Inland Fisheries Grant from the Michigan Department of Natural Resources for the Replacement of the Heron Pond Fishing Dock at the Riverbend Natural Area in the amount of $1,806.00. County match consist of in-kind costs of staff associated with the project.

Financial Implications: The grant provides for purchasing materials which would otherwise not be purchased.

Other Implications: None

Staff Recommendation: JA X JN HH

Staff recommends the approval of this resolution.
INTRODUCED BY THE ADMINISTRATIVE SERVICES/PERSONNEL AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING AN INLAND FISHERIES GRANT FOR THE REPLACEMENT OF THE HERON POND FISHING DOCK AT RIVERBEND NATURAL AREA

WHEREAS, a grant from the Department of Natural Resources has been approved for the replacement of the fishing dock at Riverbend Natural Area in the amount of $1,806.00.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract to accept the funds from the Fisheries Division and Grants Administration Division of the Michigan Department of Natural Resources, Grant #IFG-01-935.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contract after approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments.
RESOLUTION STAFF REVIEW          DATE    October 25, 2001

Agenda Item Title: Resolution Authorizing an Adjustment to the 2001 Capital Improvement Budget and Authorizing the Award of Proposal and Entering into a Contract for Electrical Work at the Ingham County Fairgrounds

Submitted by: Fair Board


Summary of Proposed Action: This resolution authorizes the addition to the 2001 Capital Improvement Budget for electrical work at the Ingham County Fair in an amount not to exceed $51,380.00; and also authorizes entering into a contract with F.D. Hayes Electric to perform the work.

Financial Implications: Bids were solicited and evaluated by Ingham County Purchasing Department, and it is their recommendation, with the concurrence of the Ingham County Fair Board and Manager, to award a contract to F. D. Hayes Electric, the firm submitting the lowest responsive proposal in the amount not to exceed $51,380.00.

Other Implications: Ingham County Fairgrounds has $86,806.00 available in retained earnings from 2000.

Staff Recommendation: JA _X_ JN ___ HH ___
Staff recommends the approval of this resolution.
WHEREAS, the Ingham County Fairgrounds is in need of electrical work; and

WHEREAS, the Ingham County Fair Board and Manager recommend amending the 2001 Capital Improvement Budget to include $51,380.00 for electrical work; and

WHEREAS, proposals were solicited and evaluated by Ingham County Purchasing Department and it is their recommendation with the concurrence of the Ingham County Fair Board and Manager to award a contract to F. D. Hayes Electric, the firm submitting the lowest responsive proposal in the amount not to exceed $51,380.00; and

WHEREAS, the Ingham County Fairgrounds has $86,806.00 available, which is retained earnings from 2000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves an amendment to the 2001 Capital Improvement Budget to include $51,380.00 for electrical work.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the award of proposal and authorizes entering into a contract with F. D. Hayes Electric, in an amount not to exceed $51,380.00, for electrical work at the Ingham County Fairgrounds.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the County Attorney to prepare the necessary documents with the Board Chairperson and the County Clerk authorized to sign the same.
RESOLUTION STAFF REVIEW:  DATE: OCTOBER 26, 2001

Agenda Item Title: Resolution Approving a Collective Bargaining Agreement with the Ingham County Employees’ Association Covering Public Health Nurses

Submitted By: Harold Hailey, Human Resources Director

Committees: Ad.Ser/Per__, H.S.__, Law & Cts__, Fin.__

Summary of Proposed Action: There are relatively few changes in this collective bargaining agreement. The proposed agreement has a three year contract term (i.e., July 1, 2000 through June 30, 2002) and provides for three per cent (3%) wage increase for each year. Further, the current contract includes language pertaining to Clinic Nurses. Clinic Nurse language has been removed from the proposed contract.

Financial Implications: Wage increases are 3% effective July 1, 2000; 3% effective June 30, 2001; and, 3% effective June 29, 2002.

Other Implications: None

Staff Recommendation: JA____ JN____ HH__X__
Staff recommends approval of this resolution.
RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE INGHAM COUNTY EMPLOYEES’ ASSOCIATION COVERING PUBLIC HEALTH NURSES

WHEREAS, an agreement has been achieved between representatives of the ICEA and the County on a collective bargaining agreement for July 1, 2000 through June 30, 2003 covering Public Health Nurses I and II, Senior Public Health Nurses, Communicable Disease Coordinators and Maternal Infant Outreach Coordinators of the Ingham County Health Department; and

WHEREAS, the Agreement has been ratified by the employees in this bargaining unit; and

WHEREAS, the Agreement has been approved by the Administrative Services/Personnel and Finance Committees.

THEREFORE BE IT RESOLVED, that the contract with the ICEA Public Health Nurses is hereby approved and the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County of Ingham after approval of the contract by the County Attorney. No retro pay shall be given until the contract is signed by all parties.
RESOLUTION STAFF REVIEW

DATE: October 31, 2001

Agenda Item Title: Resolution Awarding a Contract to Lansing Ice & Fuel to Supply Fuel for County-owned and Operated Vehicles

Submitted by: Purchasing Department


Summary of Proposed Action: This resolution will authorize the County to enter into contract with Lansing Ice & Fuel for five years with an option to renew for two years for the purpose of providing fuel for County-owned vehicles. Lansing Ice and Fuel is the current vendor and is recommended by the Purchasing Department to continue, based on the RFP process recently completed.

Financial Implications: The price of fuel charged to the County will be based on Lansing Ice & Fuel’s cost on the date of purchase plus a $0.065 per gallon differential (margin and freight) for unleaded fuel and a $0.085 per gallon differential for diesel fuel. These differentials will be added to Lansing Ice & Fuel’s actual invoiced cost to determine the County’s price. Therefore, the County’s price for fuel will fluctuate up or down in relation to the changes to Lansing Ice & Fuel’s cost. Lansing Ice & Fuel will be required to submit monthly copies of invoices for verification purposes.

Other Implications: None

Staff Recommendation: JA X, JN, HH

This resolution should be approved.
Agenda Item 8

Introduced by the Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AWARDING A CONTRACT TO LANSING ICE & FUEL TO SUPPLY FUEL FOR COUNTY-OWNED AND OPERATED VEHICLES

WHEREAS, the County purchases regular unleaded gasoline and other types of fuel for County-owned and operated vehicles including Sheriff Department vehicles; and

WHEREAS, the current contract to purchase fuel expired in August 2001; and

WHEREAS, the Purchasing Department solicited proposals for the purchase of fuel, and after review and evaluation, is recommending that a contract be authorized with the lowest responder, Lansing Ice & Fuel, to supply fuel for County-owned and operated vehicles.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a contract with Lansing Ice & Fuel to supply fuel for County-owned and operated vehicles for a period of five years with an option to renew said contract for successive two-year periods upon the written consent of both parties.

BE IT FURTHER RESOLVED, that the price charged to the County for fuel purchases shall be based on Lansing Ice & Fuel’s cost on the date of purchase plus a $0.065 per gallon differential (freight and margin) for unleaded fuel and a $0.085 per gallon differential for diesel fuel.

BE IT FURTHER RESOLVED, that these differentials shall be added to Lansing Ice & Fuel’s actual invoiced cost to determine the County’s fuel price.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorize the Board Chair and the County Clerk to sign any necessary contract documents for the purchase of fuel subject to approval as to form by Corporate Counsel.
Resolution Authorizing a Cost/Revenue Analysis of Services Where a User Fee Is Assessed

Submitted by: Controller’s Office


Summary of Proposed Action: This resolution authorizes a contract with DMG-Maximus to conduct an analysis of current costs for which user fees are or could be assessed. The scope of the project would include all general fund programs, the health and parks funds, and other funds which may be mutually agreed to. Enterprise funds and internal service funds would not be included. The results of the study would enable the county to compare its current fees with the costs of the services supported by those fees and to determine if adjustments should be made. The study may also identify other areas where the establishment of fees could be considered. A similar study was completed in the early 1990's.

Financial Implications: Fees and charges are a significant portion of the county revenue stream - approximately 14% of the general fund. Adjusting fees to an appropriate level based on a cost analysis may positively impact county revenues while providing a defensible basis for the level of fees. During the recent budget process, there was discussion about the benefit of reviewing our fee structure on a comprehensive basis. However, staffing levels are not sufficient to complete the task in-house, and DMG-Maximus specializes in this process. With approval at this time, the study results should be available for use in development of the 2003 budget process.

The cost to complete this study would be $51,500. $10,000 of the cost would come from the Health Department budget; $16,500 would come from the Controller’s budget, and up to $25,000 would come from the Contingency Account. The county has already authorized $8,000 to be used by the county attorney with DMG-Maximus to conduct a cost study regarding the cost of implementing the concealed weapons legislation.

Other Implications:

Staff Recommendation: JA_X JN__HH__
Staff recommends approval of the resolution.
WHEREAS, user fees are assessed to support the cost of providing various county services; and

WHEREAS, a uniform cost/revenue analysis has not been comprehensively conducted for several years; and

WHEREAS, DMG-Maximus has proposed to conduct such a study; and

WHEREAS, the County Controller is recommending that such a study would be desirable and approval at this time would be timely in order for any approved recommendations to be included in the 2003 budget.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a comprehensive analysis of services where a user fee is assessed in all county general fund programs, the parks fund, the health fund, and other appropriate special revenues funds, to be conducted by DMG-MAXIMUS, as proposed in their communication of September 14, 2001.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a contract with DMG-MAXIMUS in an amount not exceeding $51,500.

BE IT FURTHER RESOLVED, that funds for the contract will come from the Controller’s Budget, the Health Fund, other departments, and up to $25,000 from the Contingency Account.

BE IT FURTHER RESOLVED, that the Board Chair and County Clerk are authorized to sign the contract upon the recommendation of the Controller and approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments.
October 1, 2001

Gerald Ambrose  
Ingham County Controller  
Ingham County Courthouse  
P.O. Box 319  
Mason, MI 48854

Dear Jerry,

Please consider this official notice that the Capital Area District Library (CADL) will terminate its Payroll Services Agreement with Ingham County on December 31, 2001. CADL has contracted with Paychex to provide payroll processing services after that date.

It has been extremely generous of Ingham County to provide this service for the first four years of CADL's existence. The CADL Board, staff, and I all appreciate the on-going encouragement and support that you and the Board of Commissioners have shown.

Thank you for inviting us to continue with the Health Coalition. We recognize that membership in the Health Coalition provides our employees with increased benefits at a reduced cost. Our continued participation, however, depends on the results of our labor negotiations.

Special thanks to you for all of your efforts on our behalf. Would you also express our sincere gratitude to the Ingham County Board of Commissioners for their support.

Sincerely,

Susan J. Hill  
Director

RECEIVED OCT 02 2001
RESOLUTION STAFF REVIEW  DATE  October 31, 2001

**Agenda Item Title:** Resolution Authorizing an Additional Advance to the Ingham County Building Authority

**Submitted by:** Building Authority

**Committees:** Ad.Set/Pers. __, H.S. __, Law & Cts. __, Fin. __

**Summary of Proposed Action:** The resolution authorizes an increase in the advance to the Building Authority from $250,000 to $500,000. These funds will be repaid from the proceeds of the bonds to be issued for renovation of the Grady Porter Building. The Authority’s financial consultant has recommended that the bond sale not be held until January, if possible, due to the large amount of municipal bonds anticipated to be issued in November and December of this year. The benefit to waiting should be a lower interest cost than would be obtained in selling this year.

The project is currently underway, with the Grady Porter Building vacated. Interior demolition bids are due this week, and actual demolition will begin after bids are awarded by the Building Authority later this month. Reconstruction should begin after the first of the year. At this time, the Building Authority is incurring approximately $50,000 per month in lease payments as well as architectural fees. Expenses will also be incurred for demolition before the proceeds from the anticipated January sale are received.

**Financial Implications:** There are sufficient cash reserves at the county to make the advance. There will be some loss of interest earnings, but they are anticipated to be minimal.

**Other Implications:**

**Staff Recommendation:**

Staff recommends approval
INTRODUCED BY THE FINANCE COMMITTEE OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN ADDITIONAL ADVANCE TO THE INGHAM COUNTY BUILDING AUTHORITY

WHEREAS, the Board of Commissioners has authorized the Building Authority to finance and renovate the Grady Porter Building; and

WHEREAS, the project is underway and provisions are being made for the sale of bonds as authorized; and

WHEREAS, the Board of Commissioners previously authorized an advance of $250,000 to be repaid from the proceeds of the sale; and

WHEREAS, the Authority will incur expenses beyond $250,000 before the proceeds of the sale are received; and

WHEREAS, the Authority has requested an additional advance of $250,000, to be repaid from the proceeds of the sale.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an additional advance to the Building Authority in the amount of $250,000, for a total of $500,000, to be repaid from the proceeds of the sale.
BOARD OF COMMISSIONERS
INGHAM COUNTY
121 EAST MAPLE STREET
P.O. BOX 319
MASON, MICHIGAN  48854

Dear Board Members:

We have completed our initial review of the audit report on the County for the period January 1, 2000 through December 31, 2000. Based on our initial review, we believe the audit, performed by REHMANN ROBSON, Certified Public Accountants, met Federal audit requirements.

Office of Management and Budget (OMB) Circular A-133 requires that the reporting package described in Section .320(c) of the Circular be submitted to the Federal Audit Clearinghouse (the Clearinghouse) along with Form SF-SAC, "Data Collection Form for Reporting on Audits of States, Local Governments and Non-Profit Organizations". If an acceptable reporting package and Form SF-SAC have not already been submitted, please send these items to the Clearinghouse and not to the Lucas Place address.

For your convenience, the findings and recommendations are summarized in Attachment A and identified by Federal department responsible for resolution. Final determinations with respect to actions to be taken on Department of Health and Human Services (HHS) recommendations will be made by the following HHS resolution official. Please respond to the HHS resolution official at the following address within 30 days from the date of this letter:

HHS RESOLUTION OFFICIAL

Office of Audit Resolution and Cost Policy
Department of Health and Human Services
Room 522E, Humphrey Building
200 Independence Avenue, S.W.
Washington, DC  20201

Your written response may consist of: (1) any comments or additional information that you believe may have a bearing on the final determination of actions to be taken with respect to the HHS recommendations, (2) an update of comments submitted with the report or (3) confirmation that your previous comments and corrective action plan remain
unchanged for the recommendations summarized in Attachment A. The above common identification number (CIN) should be referenced in all correspondence relating to this report. All correspondence, including requests for additional time to prepare your response, should be submitted to the HHS resolution official address. Please do not send your comments or requests to the Lucas Place address.

Please include your Entity Identification Number with all future audit reports.

In accordance with the principles of the Freedom of Information Act (Public Law 90-23), reports issued on the Department's grantees and contractors are made available, if requested, to members of the press and general public to the extent information contained therein is not subject to exemptions in the Act which the Department chooses to exercise. (See 45 CFR Part 5 Section 5.21 of the Department's Public Information Regulations.)

If you have any questions, please contact our office at (816) 374-6714.

Sincerely,

John H. Fisher, Manager
National External Audit Review Center

Attachment
<table>
<thead>
<tr>
<th>Recommendation Codes</th>
<th>Page</th>
<th>Amount</th>
<th>Resolution Agency</th>
<th>Recommendations</th>
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<td>033908100</td>
<td>11,ML</td>
<td>N/A</td>
<td>HHS/OARCP</td>
<td>Internal Service Funds - Excess Retained Earnings. We recommend procedures be developed and implemented to ensure service center rates are periodically updated to incorporate surpluses into the rates for subsequent periods.</td>
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Management Letter (ML)

| N/A | N/A | Footnote A | Fund Deficits. |
| N/A | N/A | Footnote A | Prior Year Comments. |

Footnote A: These findings and related recommendations have not been identified for formal Federal resolution by HHS. Appropriate corrective action should be taken by Ingham County, Michigan, as recommended by the auditors. This action could involve necessary financial adjustments to Federal program accounts and reports.