INghAM COunTy bOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854   Telephone (517) 676-7200   Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON MONDAY, FEBRUARY 11, 2008 AT 6:00 P.M. IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

RESCHEDULED FROM FEBRUARY 6, 2008

Agenda

Call to Order
Approval of the January 16, 2008 Minutes
Additions to the Agenda
Limited Public Comment

1. Ingham County Economic Development Corporation
   a. Resolution Approving a Revised Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Properties in Accordance with the Brownfield Redevelopment Financing Act
   b. Resolution Approving an Amendment to the Ingham County Brownfield Redevelopment Authority Brownfield Plan for Shaw’s on Newton LLC and Ingham County Land Bank Fast Track Authority

2. Health Department
   a. Resolution to Authorize Service Contracts with Licensed Dentists for 2008
   b. Resolution to Authorize a Second Year Grant from the Federal Department of Health and Human Services for the Compassion Capital Demonstration Program
   c. Resolution to Accept an Additional Ryan White Part B Grant Award from the Michigan Department of Community Health to Expand HIV Care Services

3. Ingham County MSU Extension – Resolution to Establish Two Part-Time, Temporary Recycling Workers in Partnership with the Mason High School Community-Based Instruction and MSU Extension 4-H Youth Development Programs


5. Ingham County Park & Recreation Commission - Resolution Authorizing a Contract for Services Between Ingham County and the Charter Township of Meridian to Maintain the Watershed Management Plan for Lake Lansing Including the Lake Frontage Owned by Ingham County (Tabled at the last meeting.)

6. Community Corrections Advisory Board - Resolution Authorizing the Community Corrections Advisory Board to Continue Staff Consultant Services in 2008
7. **Controller’s Office**
   a. Resolution to Reorganize **Central Services**
   b. Resolution Authorizing a Contract Amendment with **M/A-COM, Inc.** for a Simulcast Site Enhancement to the Public Safety Wireless Voice Communication System

8. **Appointments: Equalization Subcommittee**

9. **Board Referral** – Letter and Resolution from **Ingham Intermediate School District** Regarding 2008 Summer Tax Collection

**Public Comment**

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

**Adjournment**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)
FINANCE COMMITTEE
January 16, 2008
Minutes

Members Present:  Mark Grebner, Curtis Hertel, Tina Weatherwax-Grant, Victor Celentino, Andy Schor and Board Chairperson Marc Thomas

Members Absent:  Steve Dougan

Others Present:  Teri Morton, Matthew Myers, Dave Stoker, Doak Bloss, Robert Smith, Dr. Sienko, Eric Schertzing and Penny Gardner

The meeting was called to order by Chairperson Grebner at 6:01 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the December 5, 2007 Minutes
The December 5, 2007 Minutes were approved as submitted. Absent: Comm. Dougan

Additions to the Agenda
5a. This Resolution was not approved by the County Services Committee. It failed with a 3-3 vote.
5b. The County Services Committee pulled this item from the agenda.

Resolution Authorizing Offering Other Qualified Adult Benefits to Managerial/Confidential Employees – This item was pulled from tonight’s agenda.

Limited Public Comment
Mr. Bloss, Health Department, stated he is one of the four employees who receive same sex health benefits from the County. His family is his partner and they have lived in Lansing for 15 years. Once they received the health benefits, Mr. Bloss stated he didn’t feel like a second class citizen. He thanked the Committee for its fair values and equity. Mr. Bloss further stated he realizes the County is facing a legal situation regarding this issue. He expressed his hope that the current benefits can be continued until a replacement plan is found.

Ms. Gardner, Lansing Association of Human Rights, stated she is proud that the County has taken the initiative in the past to provide domestic partner health insurance. The insurance should be offered in the name of fairness and equality. Ms. Gardner asked the County to continue its efforts to find a way to continue offering the health benefits.

Comm. Schor asked how the County should weigh the necessity of offering these benefits against the decision of the Court of Appeals and potential legal action. Ms. Gardner stated she hopes the County has the courage to fight for this benefit. Comm. Schor stated courage includes fighting for tax payers dollars.

Ms. Stratton, Michigan Nurses Association, stated she is interested in cost containment. She is also interested in finding a fair solution to this problem. It would be good to find an innovative way to cover the employees with domestic partners.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SCHOR, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:
1. **Ingham County Treasurer**
   a. Resolution to Authorize Treasurer to Purchase HUD Foreclosed Property in the Name of the County for Deposit into the Ingham County Land Bank Fast Track Authority Inventory
   b. Resolution to Provide Additional Funding for Mortgage Foreclosure Prevention

2. **Health Department**
   a. Resolution to Authorize a 2007-2008 Moving Our Community Toward Health Grant
   b. Resolution to Authorize a 2007-2008 Agreement with the City of Lansing
   c. Resolution to Authorize Amendment #1 to the 2007-2008 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health

3. **Local Emergency Planning Committee** – Resolution to Release Funds for a Siren Education Project for Use by the City of Lansing Emergency Management Division

4. **Parks Department**
   a. Resolution to Pursue an Agreement with the Potter Park Zoological Society
   b. Resolution Authorizing a Fund Transfer to the Potter Park Zoological Society

5. **Controller’s Office**
   a. Resolution to Amend the Ingham County Final 911 Service Plan
   b. Resolution to Adopt a Monthly 911 Surcharge within Ingham County

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SCHOR, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

5. **Financial Services/Insurance Department**
   a. Resolution to Terminate Domestic Partner Coverage

MOVED BY COMM. WEATHERWAX-GRANT, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION TO TERMINATE DOMESTIC PARTNER COVERAGE.

Chairperson Grebner stated the County Services Committee changed the February 28, 2008 date in the Resolution to March 31, 2008. The Resolution failed in that Committee with a three to three vote.

Comm. Weatherwax-Grant asked how the County Services Committee arrived at the February 28 date. Mr. Myers explained it was an arbitrary date. Comm. Weatherwax-Grant stated her concern that 90 days may not be sufficient to resolve this matter.

Chairperson Grebner asked if the County could adopt an agreement with the unions to hold the effected employees harmless. Mr. Stoker stated this is a legal as well as a union decision to extend the bargaining time for the expected changes. The unions will be invited to meet with staff to discuss this matter. Mr. Stoker further stated the unionized employees cannot change the coverage until the unions meet with staff.
Chairperson Grebner stated the County will end the benefits and adopt new benefits. Comm. Celentino asked if the County could be legally protected if it has a deadline. Mr. Stoker stated the cut off date would be helpful. It would demonstrate the County is easing into a change. Mr. Myers stated he is confident that the change can be completed in a couple of months. The termination date could be April 30, 2008. Chairperson Grebner stated if the process stalls, the County could take action to continue the health benefits until a date certain.

Comm. Schor stated he intended to change the March 31 date to April 30, 2008, or until such time as a replacement is in place. He then stated he does not intend to go beyond the April 30 date. Comm. Hertel asked why the Committee is discussing another date if another program may be available in a few weeks. Mr. Myers explained the County Attorney wants a date in order to protect the County against legal action.

Comm. Hertel stated the employees currently receiving the benefit should continue to do so until a replacement program is in place. He then stated the Board of Commissioners is not happy about the legal situation. The County does not want to take health benefits away from its employees.

Board Chairperson Thomas stated at least 13 members of the Board of Commissioners strongly support the idea behind the benefit. He then asked Mr. Stoker if the County would be on stronger footing with the harmless language or by ending the policy now. Mr. Stoker stated the County would be more solid with a date certain. The sooner the better.

Comm. Weatherwax-Grant offered to change the date to July 31, 2008. As an employer, we have an obligation to provide a reasonable amount of time to find a new product and for the employees to understand the new product.

MOVED BY COMM. WEATHERWAX-GRANT, SUPPORTED BY COMM. SCHOR, TO AMEND THE DATE IN THE THEREFORE BE IT RESOLVED PARAGRAPH BY CHANGING IT FROM FEBRUARY 28, 2008 TO JULY 31, 2008. MOTION CARRIED with Comm. Grebner voting NO. Absent: Comm. Dougan

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. CELENTINO, TO ADD A WHEREAS PARAGRAPH TO THE END OF THE RESOLUTION AS FollowS:

WHEREAS, IT IS THE INTENTION OF THE INGHAM COUNTY BOARD OF COMMISSIONERS TO REINSTATE THE SAME SEX DOMESTIC PARTNER BENEFITS IF THE MICHIGAN SUPREME COURT DETERMINES SUCH BENEFITS TO BE LAWFUL.

This motion was accepted as a Friendly Amendment.

Comm. Hertel stated he strongly understands why the Committee is taking the above actions. He then stated he would like the Committee to wait until the next County Services meeting to see if a new program is approved by them. If not, this Committee can move forward on this matter.

The Committee discussed this matter further. Mr. Myers stated a new product could be proposed to the County Services Committee at its February 19 meeting. He also stated the County Services Committee asked that this issue be discussed by the Health Coalition.
Comm. Hertel stated his concern that the County is offering the employees false hope by stating it’s trying to replace the current benefits. Mr. Myers stated Mr. Smith has talked with our insurance carriers about this issue and they are on board. A replacement program should contain the same benefits. We are not offering false hope.

Comm. Celentino stated staff could provide different options to the employees. He further stated the County wants a positive replacement and staff should have adequate time find such a replacement. Comm. Schor supported Comm. Celentino’s statements. The County will be offering false hope by not providing a date certain.

Board Chairperson Thomas stated there are a clear majority and a clear ideology on the Board of Commissioners that this benefit continues. We intend to provide a similar benefit. Board Chairperson Thomas stated he has faith in the staff. As much as he disagrees with the law, the County is bound by same.

Comm. Hertel stated he can support the Resolution with the July 31, 2008 date.

The Committee consented to the following FRIENDLY AMENDMENT:

WHEREAS, IT IS THE INTENT OF THE INGHAM COUNTY BOARD OF COMMISSIONERS TO OBTAIN AND PROVIDE A COMPARABLE BENEFIT TO REPLACE THE BENEFITS BEING LOST.

Comm. Hertel asked Mr. Bloss if there is any other language the Committee would add that would make him more comfortable. Mr. Bloss indicated he is fine with the language.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Dougan

4 c. Resolution Authorizing a Contract for Services Between Ingham County and the Charter Township of Meridian to Maintain the Watershed Management Plan for Lake Lansing Including the Lake Frontage Owned by Ingham County

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT FOR SERVICES BETWEEN INGHAM COUNTY AND THE CHARTER TOWNSHIP OF MERIDIAN TO MAINTAIN THE WATERSHED MANAGEMENT PLAN FOR LAKE LANSING INCLUDING THE LAKE FRONTAGE OWNED BY INGHAM COUNTY.

Ms. Morton stated the Resolution should be changed to reflect the following:

The THEREFORE BE IT RESOLVED paragraph was changed to indicate the $4,800 is to be taken from the 2008 Contingency Fund.

The third bullet under the first BE IT FURTHER RESOLVED paragraph was changed as follows: The Parks & Recreation Commission will consider annually whether to appropriate up to $10,000 to the Special Assessment District (SAD, and as part of that consideration will meet with appropriate Township and Lake Lansing Property Owners Association (LLPOA) representatives.
Chairperson Grebner stated the Lake property associations have always claimed the County should pay more for the Lake. He stated the County has an obligation because we allow the public to use the Lake. The County does not have an obligation to appropriate any money to the assessment district. Chairperson Grebner stated he has never supported contributing more to the Lake than if the County was an actual property owner.

Chairperson Grebner stated the Lake was almost a nuisance to the property owners. The County used General Fund dollars and tax dollars to improve the Lake. The adjacent property owners have benefited tremendously from the County’s actions in dredging the Lake. The County does not still owe money for the Lake.

Mr. Myers stated the County Services Committee forwarded the original request from Meridian Township to the Parks Board for review and recommendation. They came back with the $10,000 recommendation.

Chairperson Grebner stated the principal has been to date that the County will pay what a homeowner pays per foot. Mr. Myers explained the third tier of lake property homeowners are now being included in the assessment.

Comm. Hertel stated the County does benefit from the Lake. The Parks Board has reviewed this matter and recommended the County increase its appropriation to $10,000. Comm. Hertel stated the Township is also increasing its appropriation to $10,000. Mr. Myers stated the Township’s assessment is being increased but we don’t know how much.

Mr. Moore stated it is his understanding that the Township is not going to include the third tier. He will verify this matter.

Comm. Schor asked if the Committee can hold this Resolution until we determine what the County should actually pay. Chairperson Grebner stated he would like to know the appropriate amount.

The Committee continued their discussion of this matter.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SCHOR, TO TABLE THIS RESOLUTION UNTIL ITS NEXT MEETING. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Dougan

7. Board Referrals
   a. City of Lansing Economic Development Corporation, Notice of a Public Hearing Regarding the Establishment of a Neighborhood Enterprise Zone, No. 22 Kalamazoo Corridor
   b. City of Lansing EDC Notice of a Public Hearing Regarding the Approval of a New Personal Property Exemption for Barnes Aerospace at 5300 Aurelius Road:

The Board Referrals were received and placed on file.
Public Comment: None

Announcements: None

The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Debra Neff
Agenda Item 1a

RESOLUTION STAFF REVIEW                DATE January 25, 2008

Agenda Item Title: Resolution Approving a Revised Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Properties in Accordance with the Brownfield Redevelopment Financing Act

Submitted by: Ingham County Economic Development Corporation and MSU Extension

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action:

This is a minor technical change to the wording in the Plan called "Land Bank Fast Track Authority Plan" that the Commissioners approved in June. The text change is in section E of the plan and clarifies the year that taxable value for the 40 plus properties included in the plan. The public hearing has been posted for February 12 and the Commissioners’ decision can come after receiving any comments. Sue Pigg is sending all of the public and mailed notices required for this Plan amendment.

Financial Implications: See attached.

Other Implications: See the attached. Sue Pigg will be in attendance to answer questions.

Staff Recommendation: MM__X__ JN ___ TL ___ TM___ JC ___
Staff recommends approval of the resolution.
Agenda Item 1a

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING A REVISED BROWNFIELD PLAN FOR REDEVELOPMENT
OF INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY PROPERTIES IN
ACCORDANCE WITH THE BROWNFIELD REDEVELOPMENT FINANCING ACT

WHEREAS, on November 13, 2001, pursuant to the Brownfield Redevelopment Financing Act,
PA 381 of 1996, as amended (“the Act”), the Ingham County Board of Commissioners adopted
Resolution #01-328 creating a Brownfield Redevelopment Authority, in order to promote the
redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the
County; and

WHEREAS, after providing the public and all affected taxing jurisdictions notice and
opportunities to express their views and recommendations, the Board of Commissioners
approved on June 26, 2007 (#07-183) an amendment to the plan to restore the environmental and
economic viability of tax foreclosed and underutilized properties that are held by the Ingham
County Land Bank Fast Track Authority (“the Plan”), pursuant to and in accordance with
Section 13 of the Act; and

WHEREAS, upon close review and use of the Plan, the Brownfield Redevelopment Authority
has prepared and recommended for approval by the Ingham County Board of Commissioners a
technical amendment to that Plan, item E, that clarifies and corrects the tax year for assessing
properties in the Plan; and

WHEREAS, notice of this revised Plan approval has been published and sent to the public and
affected taxing authorities per the requirements of the Act; and

WHEREAS, the Ingham County Board of Commissioners has made the following
determinations and findings:

a. The Plan meets the requirements of a Brownfield Plan set forth in Section 13 of the Act;
b. The proposed method of financing the costs of the eligible activities is feasible;
c. The costs of eligible activities proposed are reasonable and necessary to carry out the
purposes of the Act;
d. The captured taxable value estimated to result from the Plan’s adoption is reasonable;
e. The Plan, in accordance with the Act, constitutes a public purpose.
THEREFORE BE IT RESOLVED, pursuant to the authority vested in the Ingham County Board of Commissioners by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit “A” to this Resolution.

BE IT FURTHER RESOLVED, should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.

BE IT FURTHER RESOLVED, all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.
INGHAM COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY

BROWNFIELD PLAN AMENDMENT
FOR THE REDEVELOPMENT OF

INGHAM COUNTY
LAND BANK FAST TRACK AUTHORITY PARCELS

Prepared by:

INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY
Courthouse
P.O. Box 215
Mason, Michigan  48854
Contact: Mary Ruttan
mruttan@ingham.org
Phone: (517) 676-7237

And:

INGHAM COUNTY BROWNFIELD AUTHORITY
121 S. Maple
Mason, MI  48854
Contact: Susan Pigg
spigg@ingham.org
Phone: (517) 676-7285

With assistance from:
AKT PEERLESS ENVIRONMENTAL SERVICES
115 W. Allegan St.
Lansing, Michigan 48933
Contact: James Linton
lintonj@aktpeerless.com
Phone: 517-482-9227

November 2, 2007
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A. Parcel Identification List
B. Figures
   Regional Location & Site Maps
C. Tables
   Table 1 – Estimates of Bond Funded Eligible Activity Costs
   Table 2 – Projected Tax Increment Revenue Schedule
D. Information Related to Bonds of the Authority
INTRODUCTION AND PURPOSE

In order to promote the revitalization of environmentally distressed, blighted, and functionally obsolete properties within the boundaries of Ingham County (the “County”), the County has established the Ingham County Brownfield Redevelopment Authority (the “Authority”) pursuant to Michigan Public Act 381 of 1996, as amended (“Act 381”).

The primary purpose of this Brownfield Plan (“Plan”) as well as any amendments is to promote the redevelopment of and private investment in certain “Brownfield” properties within the County. The major emphasis of the plan is neighborhood and corridor revitalization. Inclusion of property within this Plan will facilitate financing of environmental response and other Eligible Activities at Eligible Properties, and will also provide tax incentives to eligible taxpayers willing to invest in revitalization of eligible sites, commonly referred to as “brown fields”. By facilitating redevelopment of Brownfield properties, the Plan is intended to promote economic growth for the benefit of the residents of the County and all taxing units located within and benefited by the Authority.

The identification or designation of a developer or proposed use for the Eligible Property that is the subject of this Plan shall not be integral to the effectiveness or validity of this Plan. This Plan is intended to apply to the Eligible Property identified in this Plan and, if tax increment revenues (“TIR”) are proposed to be captured from the Eligible Property, to identify and authorize the Eligible Activities to be funded by such tax increment revenues. Any change in the proposed developer or proposed use of the Eligible Property shall not necessitate an amendment to the Plan, affect the application of this Plan to the Eligible Property, or impair the rights available to the Authority under this Plan.

This Plan is intended to be a living document, which may be modified or amended as necessary to achieve the purposes of Act 381. The applicable sections of Act 381 are noted throughout the Plan for reference purposes.

This Brownfield Plan contains information required by Section 13(1) of Act 381.
THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY BROWNFIELD PROJECT

PROJECT DESCRIPTION

The Ingham County Land Bank Fast Track Authority project will involve redevelopment of numerous parcels of property throughout Ingham County. One or more of the existing properties will be transformed through one or more of the following: building demolition and/or renovation, site preparation activities, infrastructure improvements, lead-based paint and asbestos abatement, environmental investigation and remediation, and eligible Land Bank Fast Track Authority expenses.

ELIGIBLE PROPERTY

In January of 2004, the State of Michigan approved revisions to Public Act 381 of 1996, expanding the definition of “Eligible Property” to include: all parcels owned or under the control of a Land Bank Fast Track Authority.

The Eligible Property of this Brownfield project consists of all real and personal property parcels owned or under the control of the Ingham County Land Bank Fast Track Authority (“LBA”), including those parcels that are adjacent to or contiguous with the LBA parcels. Parcel Identification Numbers (ID#) are provided in Appendix A. Appendix B includes a Regional Location Map of the properties, as they currently exist. The properties are located in the communities of the City of Lansing; City of East Lansing, City of Mason, Charter Township of Lansing, Charter Township of Delhi; Meridian Charter Township, Aurelius Township; Locke Township, Vevay Township, and Wheatfield Township.

One of the properties included in the plan is a known site of contamination. The property located at 300 W. North, a former Action Auto property, has had serious gasoline losses and is an Open Leaking Underground Storage Tank Site on the Department of Environmental Quality (DEQ) list. The DEQ has taken some cleanup actions to date, but has been unable to complete cleanup at the property due to a lack of funds, and the property remains contaminated above applicable standards (a “facility”). This plan will assist in completing Baseline Environmental Assessment and Due Care activities.

All parcels identified in Appendix A or which are subsequently included in the description of Eligible Property under this Plan shall remain Eligible Property without regard to whether the LBA subsequently sells or otherwise divests itself of one or more parcels.

BROWNFIELD PLAN ELEMENTS
A. Description of Costs to Be Paid for With Tax Increment Revenues and Summary of Eligible Activities.

Redevelopment of Land Bank Parcels will generate new property tax revenue and provide for the reimbursement of Eligible Activities under this Plan. The Authority desires that each party incurring Eligible Activities on the Eligible Property enter into a Reimbursement Agreement with the Authority (the “Reimbursement Agreement”), setting forth the terms and conditions under which the party may be reimbursed for Eligible Activities with TIR. No Eligible Activities costs will be qualified for reimbursement except in accordance with the Reimbursement Agreement. Subject to the Reimbursement Agreement, it is anticipated that the Eligible Activities will be implemented in a phased approach including the Eligible Activities described below and listed in Appendix C/Tables 1 & 2.

DEMOLITION ACTIVITIES (See Appendix C – Table 1 for Estimated Costs)

Remove Structures: The LBA anticipates demolishing structures, in whole or in part, located on various parcels of eligible property included in the Plan. The structures to be demolished will be primarily residential.

Rehabilitate Structures: The LBA also anticipates rehabilitat)ing a number of residential structures. This will entail interior demolition or “gutting” the structure.

LEAD AND ASBESTOS ABATEMENT – (See Appendix C – Table 1 for Estimated Costs)

Inspection: Those structures that contain lead-based paint and asbestos will require appropriate steps to evaluate the extent of the hazard. This includes both buildings that will be demolished in their entirety and buildings that will be “gutted” as part of rehabilitation.

Abatement: Structures that contain lead-based paint and asbestos will require appropriate steps to address the removal or encapsulation of the lead-based paint and asbestos impacted material. Operation and Maintenance Plans or Due Care plans will be completed as needed.

SITE PREPARATION – (See Appendix C – Table 1 for Estimated Costs)

On many properties it may be necessary to prepare the site for future utilization through relocation of utilities, clearing, grading, and land balancing.

INFRASTRUCTURE IMPROVEMENT ACTIVITIES - (See Appendix C – Table 1 for Estimated Costs)
The LBA anticipates that infrastructure improvements that directly benefit various parcels of eligible property included in this Plan may be necessary from time to time in order to achieve the purposes of this Plan.
ENVIRONMENTAL ACTIVITIES (See Appendix C – Table 1 for Estimated Costs)

**Phase I Environmental Site Assessments:**

Phase I ESAs will be performed as needed based on the American Society for Testing and Materials (ASTM) "Standard Practice For Environmental Site Assessments," E-1527, which outlines good commercial and customary practice for conducting an ESA and establishing "due-diligence" and according to the EPA All Appropriate Inquiry (AAI) standard.

**Phase II Environmental Site Assessments and Baseline Environmental Assessments:**

The Phase II Site Investigation will evaluate the recognized environmental conditions identified on the property. The Phase II investigation will be based on ASTM Designation E 1903. The laboratory analytical data is then compared to appropriate MDEQ “Cleanup Criteria” to evaluate what steps are necessary for the safe reuse of the property. The Phase II scope of work will be designed based on the future use of the property to meet the goal of safe property reuse.

If contamination is identified at a subject property during a Phase II ESA, a Baseline Environmental Assessment (BEA) can be prepared on behalf of the prospective owners/operators to allow for liability protection for the cleanup of environmental contamination associated with existing contamination under Part 201 of Michigan’s Natural Resources and Environmental Protection Act (NREPA), P.A. 451 of 1994, as amended.

**Due Care Activities:**

Should contamination be identified on the property, a Section 7a Compliance Analysis (commonly referred to as a Due Care Plan) can be prepared on behalf of the prospective owners/operators. The Due Care Plan outlines response activities that allow for the redevelopment and use of the subject property in a manner that will protect public health, safety or welfare, the environment or natural resources. Due care activities including additional investigations, contaminated soil removal and disposal, capping of contaminated areas, etc., will be performed as identified in the due care plan.

SITE WORK PLANS (See Appendix C – Table 1 for Estimated Costs)

**Act 381 Work Plans:**

**MDEQ Eligible Activities:** In order for school operating taxes to be captured, the appropriate state department must approve an Act 381 Work Plan that addresses the proposed activities involved in a Brownfield project. It is the intention of this Brownfield Plan to capture school operating TIR for all
eligible environmental activities. Therefore, appropriate work plans will be submitted to the Michigan Department of Environmental Quality (MDEQ) for their review and approval.

One or more Act 381 Work Plans will be prepared to determine and implement all necessary procedures that will allow for Eligible Activities on the sites based on applicable State and Federal criteria. This will include the environmental investigation and remediation of those parcels that exceed the least restrictive applicable land-use based criterion.

**MEGA Eligible Activities:** Additional Eligible Activities, such as asbestos/lead-based paint abatement, demolition costs, infrastructure improvements, and site preparation, can be recovered through the capture of TIR attributable to school operating millages under an Amendment to P.A. 381 of 1996, approved by the State of Michigan in January of 2004. The Amendment expands the definition of “Eligible Property” and “Blighted” to include: all parcels owned or under the control of a Land Bank Fast Track Authority. Therefore, all of the parcels included in this Plan as Eligible Property may be treated, for the purpose of reimbursement of costs to conduct of Eligible Activities, as if they were located in a Qualified Local Unit of Government.

The appropriate work plan(s) and amendments to any existing work plans will be submitted to the Michigan Economic Growth Authority (MEGA) for their review and approval as well.

The work plans will include an estimate of the costs of implementing all above-mentioned activities, including project management.

**State Work Plan Review:** The Michigan Department of Environmental Quality and the Michigan Economic Development Corporation may charge a fee for the review of Work Plans. This review is detailed and evaluates the eligibility of the proposed activities, the financial impact of the proposed development on the community, and the utilization of captured “school” tax revenues to address the costs of these activities. The cost of such review by MDEQ and MEDC has not been projected.

**TITLE CLEARANCE**

The Authority anticipates that certain parcels that have been tax reverted to Ingham County will require Title Clearance. (See Appendix C Table 1 for Estimated Costs.)
INTEREST
The interest and other bond expenses incurred on bonds of the Authority shall be reimbursed from all sources of tax increment revenue captured under this Plan. See Appendix D for an estimate of these expenses.

BROWNFIELD AUTHORITY ADMINISTRATIVE COSTS
Reasonable and actual administrative and operating expenses of the Authority will be reimbursed to the extent permitted by Section 13(16) of Act 381, as amended, or otherwise. (Set at $35,000/year, but not to exceed $75,000.00 annually).

TOTAL ESTIMATED EXPENSES
All activities are intended to be “Eligible Activities” under Act 381, as amended. The total cost of Eligible Activities (including the payment of principal and interest on bonds of the Authority used to finance the cost of Eligible Activities) subject to payment or reimbursement from all tax increment revenues generated by any single parcel of Eligible Property or any combination of parcels of Eligible Property listed in Appendix A will not exceed the combined amounts listed in Appendix C Table 1 plus the interest and other bond expenses listed in Appendix D without an amendment of this Plan.

B. Estimate of Captured Taxable Value and Tax Increment Revenues.
See attached (Appendix C/Table 2). It is the intention of the Authority to capture and collect from any single parcel of Eligible Property or any combination of parcels of Eligible Property listed in Appendix A only so much TIR as required to pay all obligations of the Authority incurred and approved pursuant to this Plan.

C. Method of Financing Costs of the Plan and Description of Advances by the Municipality.
No advances have been or shall be made by the County or the Authority for the costs of Eligible Activities under this Plan. This Plan shall be financed, in part, by the issuance of bonds or notes of the Authority as authorized by Act 381.

D. Maximum Amount of Note or Bonded Indebtedness.
The Authority will incur bonded indebtedness with an estimated par amount of $2,065,000 for this project during 2007. The bond is estimated to fund $1,755,000 in eligible activities under the Plan.

Detailed information related to bonds of the Authority is attached in Appendix D.
E. **Duration of Brownfield Plan.**

Pursuant to Act 381, MCL 125.2663(f), tax increment financing shall commence on January 1, 2008, and shall not exceed the maximum term allowed by this same section. Pursuant to MCL 125.2652(t) the initial taxable value for the properties in the table below **and for properties listed in the Property Location Key with a Foreclosure Year of 2007, located in Appendix B, Regional and Site Location Maps,** will be set as of the assessment roll of 2008. The taxable value of all other properties listed in Appendix A will be set as of the assessment roll of 2007.

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F. **Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions.**

See attached (Appendix C/Table 2).

G. **Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property.**

A parcel ID# and property map for the project sites are attached in Appendix A. The characteristics that qualify the property as Eligible Property are included in “ELIGIBLE PROPERTY” above. Personal property that will be added to any parcel shall be included as part of the Eligible Property.

H. **Estimates of Residents and Displacement of Families.**

There are no persons residing on the project property, and therefore, there are no residents or families to be displaced.

I. **Plan for Relocation of Displaced Persons**

There are no persons displaced by this project and, therefore, no need for a relocation plan.

J. **Provision for Relocation Costs**

There are no persons residing on the project property and, therefore, no need for a report on the provision of relocation costs.

K. **Strategy for Compliance with Michigan's Relocation Assistance Law.**
There are no persons residing on the project property and, therefore, no need for compliance with 1972 PA 227, Michigan Relocation Assistance Act.

L. **Description of Proposed Use of Local Site Remediation Revolving Fund.**

The Authority is authorized to capture TIR to the extent permitted by Act 381 for deposit into a Local Site Remediation Revolving Fund. No funds from the Local Site Remediation Revolving Fund shall be used to finance the costs of Eligible Activities under this Plan.

M. **Other Material that the Authority or Governing Body Considers Pertinent.**

None.
APPENDIX B
Figures

Regional Location & Site Map
<table>
<thead>
<tr>
<th>Number</th>
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<td>33-01-01-14-381-122</td>
<td>S. Frances (600 blk)</td>
<td>Lansing</td>
</tr>
<tr>
<td>20</td>
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<td>33-01-01-15-301-061</td>
<td>Hill St.</td>
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<tr>
<td>21</td>
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<td>S. Homer St.</td>
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<tr>
<td>23</td>
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<td>24</td>
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<td>W. Ionia St. (1300 blk)</td>
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<tr>
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<tr>
<td>27</td>
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<td>28</td>
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<td>33</td>
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<td>33-01-01-22-277-151</td>
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<td>Allen St.</td>
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<td>35</td>
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<td>714 S. Magnolia</td>
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<td>38</td>
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<td>Everett Lane</td>
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<tr>
<td>39</td>
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<td>205 E. Jolly</td>
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<tr>
<td>40</td>
<td>2007</td>
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<td>1905 Rex St.</td>
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<td>W. Columbia</td>
<td>Mason</td>
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<td>Foreclosure Year</td>
<td>Parcel #</td>
<td>Address</td>
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<td>----------------</td>
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<td>57</td>
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<td>Hoghton Hollow Dr.</td>
<td>Delhi Twp.</td>
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<tr>
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<td>33-01-01-14-151-240</td>
<td>Vine St.</td>
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</table>

**Cumulative Number of Properties**

<table>
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<tr>
<th>Community</th>
<th>Number</th>
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<tr>
<td>Aurelius Twp.</td>
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<tr>
<td>City of East Lansing</td>
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<tr>
<td>City of Mason</td>
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<tr>
<td>Delhi Twp.</td>
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<tr>
<td>Lansing Twp.</td>
<td>1</td>
</tr>
<tr>
<td>Locke Twp.</td>
<td>2</td>
</tr>
<tr>
<td>Meridian Twp.</td>
<td>8</td>
</tr>
<tr>
<td>Vevay Twp.</td>
<td>1</td>
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<tr>
<td>Wheatfield Twp.</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>141</strong></td>
</tr>
</tbody>
</table>
RESOLUTION STAFF REVIEW  

**DATE:** January 7, 2008

**Agenda Item Title:** Resolution Approving an Amendment to the Ingham County Brownfield Redevelopment Authority Brownfield Plan for Shaw’s on Newton LLC and Ingham County Land Bank Fast Track Authority

**Submitted by:** Ingham County Economic Development Corporation and MSU Extension

**Committees:** LE, JD, HS, CS, Finance

**Summary of Proposed Action:**

Attached is a resolution for County Services and Finance to approve a Brownfield Plan Amendment called Shaw’s on Newton LLC (also attached). This plan has been recommended by the Brownfield Redevelopment Authority and Meridian Township concurred with this Plan Amendment (December 18, 2007). In compliance with state laws regarding public notice, the Plan amendment can be approved by the Commissioners following the public hearing on February 12, 2008.

**Financial Implications:** See the attached.

**Other Implications:** See attached. Sue Pigg will be in attendance to answer questions.

**Staff Recommendation:** MM, JN, TL, TM, JC

Staff recommends approval of the resolution.
WHEREAS, the Ingham County Brownfield Redevelopment Authority recommends approval of an amendment to the Ingham County Brownfield Authority Brownfield Redevelopment Plan for the redevelopment of five parcels of property in Meridian Charter Township, Michigan, tax ID numbers 33-02-02-04-201-002, 33-02-02-04-201-003, 33-02-02-04-201-004, 33-02-02-04-251-002 and 33-02-02-04-251-001 (the “Property”) containing 13.7 acres, into a combination retail, commercial and multi-unit residential development and provides the following resolution to the Ingham County Commissioners; and

WHEREAS, Ingham County created the Ingham County Brownfield Redevelopment Authority (ICBRA) by resolution #01-279 in September 2001 pursuant to PA 381 of 1996, as amended (the Act) in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, the ICBRA has met and recommended approval of a Brownfield Plan amendment named the Shaw’s on Newton LLC and Ingham County Land Bank Fast Track Authority Plan to restore the environmental and economic viability of contaminated and blighted properties in Meridian Township in Ingham County; and

WHEREAS, the ICBRA reviewed the Plan Amendment in accordance with the Act and finds that the Plan: meets the requirements of Section 13 of the Act, and the proposed method of financing the costs of the eligible activities is feasible, and the costs of eligible activities proposed are reasonable and necessary to carry out the purposes of the Act, and the captured taxable value amount estimated to result from the Plan’s adoption is reasonable and the Plan, in accordance with the Act, constitutes a public purpose; and

WHEREAS, on January 22, 2008 the County of Ingham Commissioners set a public hearing at least twenty days before the meeting at which this resolution is being considered and provided notice to and fully informed all taxing jurisdictions which are affected by the Plan Amendment about the fiscal and economic implications of the proposed Financing Plan and provided them a reasonable opportunity to express their views and recommendations on the Financing Plan and in accordance with Sections 13(10) and 14(1) of the Act; and

WHEREAS, the Ingham County Board of Commissioners desire to proceed with approval of the Plan.
THEREFORE BE IT RESOLVED, pursuant to the authority vested in the Ingham County Board of Commissioners by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit A to this Resolution.

BE IT FURTHER RESOLVED, should any section clause or phrase of this resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
ATTACHMENT A:
AMENDMENT TO THE COUNTY OF INGHAM BROWNFIELD
REDEVELOPMENT AUTHORITY BROWNFIELD PLAN
Shaw’s on Newton, LLC
and Ingham County Land Bank Fast Track Authority

Project Summary

Shaw’s on Newton, LLC and the Ingham County Land Bank Fast Track Authority (collectively “Developers”), plan to redevelop five parcels of property in Meridian Charter Township, Michigan, tax ID numbers 33-02-02-04-201-002, 33-02-02-04-201-003, 33-02-02-04-201-004, 33-02-02-04-251-002 and 33-02-02-04-251-001 (the “Property”) containing 13.7 acres, into a combination retail, commercial and multi-unit residential development. The project will require demolition of existing buildings, site preparation, due care, environmental response activities and public infrastructure improvements. The project will create both temporary construction jobs and new permanent jobs. It will reuse a contaminated site and will provide a significant increase to the Township’s tax base.

Basis of Eligibility

The Property is contaminated with 1,2,4-trimethylbenzene in the soil and lead in the groundwater exceeding the generic residential cleanup criteria of Part 201 of the Natural Resources and Environmental Protection Act (“NREPA”). Therefore, the Property is “eligible property” as defined by the Act because it has been determined to be a “facility” as defined in Part 201 of the NREPA as a result of the described contamination.

Required Elements of Brownfield Plan

1. A description of costs intended to be paid for with the tax increment revenues. (MCLA 125.2663(1)(a))

Developers will seek tax increment financing from local taxes (all taxes other than school operating and state education taxes) for eligible activities at the Property including Baseline Environmental Assessment (BEA), due care activities, additional response activities and Michigan Public Act 381 work plan preparation totaling $7,262,378, which includes interest at the annual rate of 7% percent.

Table 1 below presents estimated costs of the eligible activities for this project which qualify for reimbursement from tax increment financing.
### Table 1 – Eligible Activities

<table>
<thead>
<tr>
<th>Task</th>
<th>Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Site preparation</td>
<td>$ 1,046,000</td>
</tr>
<tr>
<td>2. Public infrastructure</td>
<td>$ 1,930,000</td>
</tr>
<tr>
<td>3. Demolition</td>
<td>$ 108,000</td>
</tr>
<tr>
<td>4. Due care activities</td>
<td>$ 75,000</td>
</tr>
<tr>
<td>5. Contingencies (15%)</td>
<td>$ 474,000</td>
</tr>
<tr>
<td>6. Interest</td>
<td>$ 3,629,378</td>
</tr>
<tr>
<td>7. Administrative fees (including County BRA’s incurred costs for BEA activities including Phase I, Phase II, Environmental Site Assessments, and a BEA)</td>
<td>$ 422,333</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$7,684,711</strong></td>
</tr>
</tbody>
</table>

### 2. A brief summary of the eligible activities that are proposed for each eligible property. (MCLA 125.2663(1)(b))

“Eligible activities” are defined in the Act as meaning one or more of the following: (i) baseline environmental assessment activities; (ii) due care activities; and (iii) additional response activities. In addition, for eligible property owned or under the control of a land bank fast track authority, the Act includes the following additional activities under the definition of “eligible activities”: (A) infrastructure improvements that directly benefit eligible property; (B) demolition of structures that is not response activity under Part 201 of NREPA; (C) lead or asbestos abatement; and (D) site preparation that is not response activity under Part 201 of NREPA.

The cost of eligible activities are estimated in Table 1 above and include the following:

1. **Site Preparation.** Site preparation activities will include excavation, clearing and grubbing, mass grading, cut and fill, engineering and design fees, etc.

2. **Public Infrastructure Improvements.** Public infrastructure improvements are required including road construction, sidewalks, extension of water and sewer to building pads, access/public use roads, pedestrian mall, public park areas, lighting landscaping, park benches, etc.

3. **Demolition.** Demolition of the existing buildings will be required to prepare the site for its new use.

4. **Due Care Activities.** Because the property is contaminated the Developer will be required to undertake appropriate due care activities to prevent utility workers, residents and the using public from coming into contact with the contamination.

5. **Contingency.** A 15% contingency factor is included to accommodate unexpected conditions during the course of the Project.
3. An estimate of the captured taxable value and tax increment revenues for each year of the Plan from each parcel of eligible property and in the aggregate. (MCLA 125.2663(1)(c))

An estimate of real property tax capture for tax increment financing is attached as Exhibit B.

4. The method by which the costs of the Plan will be financed, including a description of any advances made or anticipated to be made for the costs of the Plan from the County. (MCLA 125.2663(1)(d))

The costs of the Plan will be financed by the Developer’s. No advance from the County is contemplated.

5. The maximum amount of the note or bonded indebtedness to be incurred, if any. (MCLA 125.2663(1)(3))

None.

6. The duration of the Plan, which shall not exceed the lesser of (1) the period required to pay for the eligible activities from tax increment revenues plus the period of capture authorized for the local site remediation revolving fund or (2) 30 years. (MCLA 125.2663(1)(f)).

The estimated duration of the Brownfield plan for this Project is 21 years. It is estimated that redevelopment of the Property will be completed in 5 years and that it could take up to 16 years to recapture eligible costs through tax increment revenues. In addition, funds will be captured after the recapture of eligible costs to a maximum of $3,100,000 or for up to an additional five years, whichever comes first, to fund the local county site remediation revolving fund.

7. An estimate of the impact of tax increment financing on the revenues of all taxing jurisdictions in which the Property is located. (MCLA 125.2663(1)(g))

An estimate of real property tax capture is attached as Exhibit B.

8. A legal description of each parcel of eligible property to which the Plan applies, a map showing the location and dimensions of each eligible property, a statement of the characteristics that qualify the property as eligible property, and a statement of whether personal property is included as a part of the eligible property. (MCLA 125.2663(1)(h))

a. See legal description at Exhibit A.

b. See location and site map at Exhibit C.

c. Characteristics of Property: The “eligible property” has been either vacant or used for residential purposes. A pole barn on one parcel was used for the repair and maintenance of racing cars and other vehicles.
d. Personal property: Personal property will be included as part of the eligible property.

9. An estimate of the number of persons residing on each eligible property to which the Plan applies and the number of families or individuals to be displaced, if any. (MCL 125.2663(1)(i))

   There are no persons residing on this Property and, therefore, no families or individuals will be displaced.

10. A plan for establishing priority for the relocation of persons displaced by implementation of the Plan, if applicable. (MCLA 125.2663(1)(j))

   This section is inapplicable to this site as there are no persons residing on this Property.

11. Provision for the costs of relocating persons displaced by implementation of the Plan, and financial assistance and reimbursement of expenses, if any. (MCLA 125.2663(1)(k))

   This section is inapplicable to this site as there are no persons residing on this Property

12. A strategy for compliance with the Michigan Relocation Assistance Act, if applicable. (MCLA 125.2663(1)(l))

   This section is inapplicable to this site as there are no persons residing on this Property.

13. A description of the proposed use of the local site remediation revolving fund. (MCLA 125.2663(l)(m))

   The Ingham County Brownfield Redevelopment Authority local site remediation revolving fund will be used to support and assist in the assessment and remediation of Brownfield sites in the areas of Ingham County served by the Ingham County Brownfield Redevelopment Authority. The fund is used for “eligible activities” as defined in the Act including baseline environmental assessments, due care activities, and additional response activities allowed under the Act. On properties owned or under the control of the Ingham County Land Bank Fast Track Authority this may include site preparation, demolition, infrastructure improvements, or lead and asbestos abatement also as allowed under the Act.

14. Other material that the Authority or the Township Board considers pertinent. (MCLA 125.2663(1)(n))

   The project involves the redevelopment of a contaminated parcel. The reuse will provide approximately 122,000 square feet of retail/commercial space and will provide approximately 100 residential condominium units and associated parking. The project
will significantly increase the Township’s tax base, will provide additional retail/commercial space as well as housing, and will provide new jobs both during construction and at the conclusion of the project.

**Michigan Business Tax Credit**

It is the intention of the Michigan Legislature to encourage redevelopment of brownfields using the 10% Michigan Business Tax credit incentive permitted under MI Public Act 36, Public Acts of 2007, as amended. The Michigan Business Tax credit can be applied against any “eligible investment” at the Property. The Michigan Business Tax credit will be applied against any eligible investment or part thereof made by a qualified taxpayer after approval of this Brownfield Redevelopment Plan by the County and receipt of a preapproval letter from the State of Michigan.

“Eligible investment” means demolition, construction, restoration, alteration, renovation, or improvement of buildings on eligible property and the addition of machinery, equipment, and fixtures to the Property after the date of the pre-approval letter.

Developers may apply for a Michigan business tax ("MBT") credit at the eligible property pursuant to Act 36 of the Public Acts of Michigan of 2007.

**Exhibit A**  
Property Description

Property Addresses: 2246 Towner Road  
2224 Towner Road  
6322 Newton  
East Lansing, Michigan

Tax Parcel Nos.: 33-02-02-04-201-002  
33-02-02-04-201-003  
33-02-02-04-201-004  
33-02-02-04-251-002  
33-02-02-04-251-001

Legal Description:

A parcel of land in the Northeast fractional 1/4 of Section 4, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel described as: Commencing at the North 1/4 corner of said Section 4; thence S01°57'22"W along the North-South 1/4 line of said Section 4, a distance of 962.62 feet to the North line of the South 10 acres of the Northwest 1/4 of the Northeast fractional 1/4 as occupied and the point of beginning of this description; thence S87°39'13"E along said North line 227.76 feet; thence S02°24'21"W 11.03 feet; thence S88°26'35"E parallel with the centerline of Towner Road 565.00 feet; thence S02°24'21"W 297.00 feet to the North right of way line of Towner Road; thence S88°26'35"E along said North right of way line 282.56 feet to the Northerly right of way line of M-78; thence S59°42'16"W
along said Northerly line 1268.61 feet to the North-South 1/4 line of said Section 4; thence N01°57'22"E along said North-South 1/4 line 980.64 feet to the point of beginning; said parcel containing 13.70 acres more or less, including 0.73 acres more or less presently in use as public right of way; said parcel subject to all easements and restrictions if any.
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<th>Code</th>
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<th>Description</th>
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<td>10 units of A</td>
</tr>
<tr>
<td>B2</td>
<td>Item B</td>
<td>20</td>
<td>20 units of B</td>
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<tr>
<td>C3</td>
<td>Item C</td>
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<td>30 units of C</td>
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<tr>
<td>D4</td>
<td>Item D</td>
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</tr>
<tr>
<td>E5</td>
<td>Item E</td>
<td>50</td>
<td>50 units of E</td>
</tr>
</tbody>
</table>

Note: The table above lists the code, name, quantity, and a brief description of each item.
CERTIFIED BOUNDARY SURVEY

FOR SHAW'S TRIANGULAR PROPERTIES, LLC

NORTH 1/4 CORNER
SECT. 4, T4N, R1W

NORTH 1/4 CORNER
SECT. 4, T4N, R1W

50°29'24"W
25°29'26"N

50°29'24"W
25°29'26"N

60°39'13"E
11.25'

58°28'35"E
965.50'

SECS. 4, 5, 6, 7
TAX LINES M-78

- C/L TOWNER ROAD
(SUBJECT TO RIGHT OF WAY FOR ROAD PURPOSES,
TO BE VACATED)
±13.76 ACRES

- C/L WEST BOUND M-78 HIGHWAY
(MAY BE SUBJECT TO LIMITED ACCESS)

SCALE 1" = 200

LEGEND

- Set 1/8" Bar with Cap
- Round 1/2" Bar Inner Nuts
= Survey Boundary Line
- Distance Not to Scale
= Fence

All Dimensions are in Feet and
Described Thereof.
All Improvements Not Shown.

SHAW'S TRIANGULAR PROPERTIES, LLC

KEBS, INC.
BRENNER LANE SURVEYS

216 BRENNER ROAD, P.O. Box 1, ERIE, PA 16548-7020
Fax 517-339-1014 Fax 517-339-8047

Charlotte Office
Ph. 517-781-9993

DRAFTED BY
S.L.

SECTION 4, T4N, R1W

FIELD WORK BY N.A.W.

FIRENOSE ENGINEERING

DRAWN BY
S.L.

B1113-END
Resolution to Authorize Service Contracts with Licensed Dentists for 2008

For the Health Department to maintain quality dental care for its pediatric and adult dental populations and to maintain revenue projections resulting from dental services it is necessary to recruit and retain contractual dentists.

In addition to the contractual arrangements for dental services, the Health Department employs two full-time dentists at its Adult Dental and one full-time dentist at its Healthy Smiles health centers.

The attached resolution will authorize contracts with licensed dentists at the rate of $49.52 per hour. This represents an increase of 3% from the current rate of $48.08.

The Health Department’s 2008 adopted budget includes $154,502 to support approximately 60 hours per week of contractual dental services.

Staff recommends approval of the resolution.
MEMORANDUM

To: Human Services Committee
   Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: January 31, 2008

Subject: Recommendation to Authorize 2008 Contracts with Dentists

This is a recommendation to authorize service contracts with dentists for calendar year 2008. The Department’s 2008 adopted budget includes $154,502 to support approximately 60 hours per week of contractual dentists. Additionally, the Department employs two full-time dentists at its Adult Dental and one full-time dentist at its Healthy Smiles health centers.

For the Department to maintain high quality dental care for its pediatric and adult dental populations and to maintain revenue projections resulting from dental services it is critical to recruit and retain contractual dentists. In order to competitively secure contractual dentists it is important that the Health Department increase the hourly rate from $48.08 to $49.52 reflecting an increase of 3%. The 2008 budget anticipates 60 hours per week of contractual dentist time at the rate of $49.52 per hour.

The attached resolution will authorize contracts with licensed dentists at the rate of $49.52 per hour. The Department will manage contractual hours to stay within the total budgeted amount for contractual dentists. The County Attorney will prepare contracts that require the dentist to maintain professional liability insurance consistent with County policies. I recommend that the Board authorize the contracts.

Attachment

c. Jaeson Fournier, DC, MPH w/attachment, Deputy Health Officer, Health Department
   John Jacobs, CPA w/attachment, Chief Financial Officer, Health Department
   Barbara Mastin, MA w/attachment, Chief Operating Officer, Health Department
WHEREAS, Ingham County operates two dental health centers and uses a mix of employed and contracted dentists to provide services; and

WHEREAS, the Health Department’s 2008 budget includes $154,502 to pay for contractual dentists, assuming an average of 60 hours of contractual dental services per week between the two health centers; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize contracts with dentists at the rate of $49.52 per hour.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes service contracts with licensed dentists during calendar year 2008.

BE IT FURTHER RESOLVED, that the dentists shall be paid at the rate of $49.52 per hour, with total expenditures not to exceed $154,502 during Fiscal Year 2008.

BE IT FURTHER RESOLVED, that the County Attorney is authorized to prepare service contracts for licensed dentists recommended by the Health Department and that the County Board Chairperson is authorized to sign such contracts.
Agenda Item 2b

RESOLUTION STAFF REVIEW

DATE January 25, 2008

Agenda Item Title: Resolution to Authorize a Second Year Grant from the Federal Department of Health and Human Services for the Compassion Capital Demonstration Program

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action: (See the attached letter of explanation.)
This resolution will give the Health Department the authority to subcontract with community organizations, providers of training and technical assistance, and consulting services to assist with the administration and evaluation of the initiative to assist with their capacity-building so that they can more effectively serve the homeless, prisoners reentering our community, and at-risk youth. This capacity-building initiative will be carried out through three yearly plans.

Subcontracting authority of this kind was granted to the Health Department in 1998 (Resolution #98-191) to assist with multi-year management of the Community Voices Initiative, a grant from the W. K. Kellogg Foundation. There are many similarities between this capacity-building initiative and Community Voices in terms of size, complexity, and community involvement. The County Purchasing Department will assist with all competitive awards and all subcontracts will continue to be reviewed and approved by the County Attorney.

Financial Implications:
During the first year of this three-year grant, the Health Department anticipate entering into contracts with eighteen (18) faith-based and community organizations (FBCOs) for the purpose of assisting with their capacity-building. The total cost of contracts with the eighteen FBCOs is not expected to exceed $330,000. After extensive outreach and information sharing about this capacity-building opportunity, faith-based and community organizations will be selected based on their response to a Request for Applications (RFA) issued by the County Purchasing Department. The applications will be reviewed by an external group of community leaders and their recommendation will be forwarded to the Investors Steering Committee who will in turn recommend selection of the FBCOs to the Health Officer. Similarly, the process for selecting a contractual Project Coordinator is underway through the County Purchasing Department.

To maximize learning through participatory evaluation between round one and round two of this capacity-building initiative, the Health Department intends to extend/amend the contract with Public Sector Consultants (PSC) for $68,000.

Other Implications:
Resolution #07-263 was adopted by the Ingham County Board of Commissioners authorizing the acceptance of a second Compassion Capital Fund Demonstration Program grant of up to $1.5 million for the period of September 30, 2007 through September 29, 2010 and authorizing budget amendments for federal funds and matching funds from community partners. Resolution #07-263 is attached.

**Staff Recommendation:** MM__ JN ___ TL ___ TM___ JC __X__
Staff recommends approval of the resolution.
RESOLUTION TO AUTHORIZE A FEDERAL COMPASSION CAPITAL FUND DEMONSTRATION PROGRAM GRANT

RESOLUTION #07-263

WHEREAS, Ingham County has invested to improve resident’s health and well-being through community engagement, community empowerment and community development, using Ingham County funds, funds from foundations, charitable organizations, and state and federal grants; and

WHEREAS, the Power of We Consortium has become an important entity in this work; and

WHEREAS, the Power of We Consortium works through member organizations, often using the Ingham County Health Department as its fiduciary agent; and

WHEREAS, the Power of We Consortium developed a proposal to the Federal Department of Health and Human Services to enhance Ingham County’s efforts to improve the capacity of community and faith-based agencies to be effective in their missions; and

WHEREAS, the Office of Community Services, Administration for Children and Families, Department of Health and Human Services has awarded a three-year Compassion Capital Fund Program grant at $500,000 per year for a total not to exceed $1,500,000 to Ingham County, acting on behalf of the Power of We Consortium; and

WHEREAS, the Office of Community Services, Administration for Children and Families, Department of Health and Human Services requires a non-federal local match of 20% or $125,000 in cash and in-kind contributions for each budget period; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the Compassion Capital Fund Demonstration Program grant award.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts a Compassion Capital Fund Demonstration Program grant from the Office of Community Services, Administration for Children and Families, Department of Health and Human Services for the period of September 30, 2007 through September 29, 2010 at $500,000 per year for a total not to exceed $1,500,000.

BE IT FURTHER RESOLVED, that the non-federal local match requirement of $125,000 per year is authorized by a cash match and in-kind contributions from the Health Department’s budget with the remainder divided between cash and in-kind contributions from the City of Lansing, Capital Area United Way, Capital Region Community Foundation, Mid-South Substance Abuse Commission, Community Mental Health, Ingham County Department of Human Services, Ingham County/Michigan State University Extension, and St. Vincent Catholic Charities.

BE IT FURTHER RESOLVED, that the Controller is authorized to amend the Health Department’s 2008 Budget in order to implement this resolution.
RESOLUTION #07-263

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents after review by county attorney.

**HUMAN SERVICES:** **Yea**s: Hertel, Bahar-Cook, Soule, Severino
   **Nays:** None  **Absent:** Grebner, Schor  **Approved 10/15/07**

**COUNTY SERVICES:** **Yea**s: De Leon, Nolan, Copedge, Soule, Severino, Dougan
   **Nays:** None  **Absent:** None  **Approved 10/16/07**

**FINANCE:** **Yea**s: Celentino, Weatherwax-Grant, Grebner, Hertel, Tennis, Dougan
   **Nays:** None  **Absent:** None  **Approved 10/17/07**
MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D., Health Officer

Date: January 24, 2008

Subject: Compassion Capital Demonstration Grant

In collaboration with the Power of We Consortium’s Investor Steering Committee and Leadership and Practice Committee, the Health Department will assist many of our faith-and community based organizations over the next three years with their capacity-building so that they can more effectively serve the homeless, prisoners reentering our community, and at-risk youth. This capacity-building initiative will be carried out through three yearly plans. In the course of carrying out these plans in conjunction with the Power of We Consortium, many contracts will be required—most of which are yet to be determined.

Due to the complexity and size of this initiative, the Health Department requests the authority to subcontract with community organizations, providers of training and technical assistance, and consulting services to assist with the administration and evaluation of the initiative. Subcontracting authority of this kind was granted to the Health Department in 1998 (Resolution #98-191) to assist with multi-year management of the Community Voices Initiative, a grant from the W. K. Kellogg Foundation. There are many similarities between this capacity-building initiative and Community Voices in terms of size, complexity, and community involvement. The subcontracting model worked well for Community Voices and should work equally well for this initiative. While subcontracting authority will save valuable time for the Board of Commissioners, County Purchasing will assist with all competitive awards and all subcontracts will continue to be reviewed and approved by the County Attorney.

During the first year of this three-year grant, we anticipate entering into contracts with eighteen (18) faith-based and community organizations (FBCOs) for the purpose of assisting with their capacity-building. The total cost of contracts with the eighteen FBCOs is not expected to exceed $330,000. After extensive outreach and information sharing about this capacity-building opportunity, faith-based and community organizations will be selected based on their response to a Request for Applications (RFA) issued by County Purchasing. The applications will be reviewed by an external group of community leaders and their recommendation will be forwarded to the Investors Steering Committee who will in turn recommend selection of the FBCOs to the Health Officer. Similarly the process for selecting a contractual Project Coordinator is underway through County Purchasing.

The Compassion Capital Fund project seeks to build the capacity of area faith-based and community organizations, and in doing so, lift them into positions of community leadership. Peer mentors providing training and technical assistance will consist of past recipients of capacity-building assistance who have benefited from the initiative and have demonstrated an
ability to transfer their knowledge and skill. Examples include Christian Services/LOVE INC (for $34,200) and Allen Neighborhood Center (for $11,200) who have benefited and participated in the capacity-building initiative for several years, as well as a number of organizations that have recently benefited from the initiative, such as Faith United Methodist Church (for $11,200) and Hospice of Lansing (for $4,000). Many of the trainers also do training for the Michigan Non-Profit Association. During the first round, the initiative provided training to close to 100 area faith-based and community organizations and we anticipate providing this assistance to a similar number in round two.

To maximize learning through participatory evaluation between round one and round two of this capacity-building initiative, we intend to extend/amend our contract with Public Sector Consultants (PSC) for $68,000. PSC is concurrently preparing final evaluation reports for round one of the grant for the Health Department and the Power of We Consortium’s Leadership and Practice Committee and creating reporting protocols for round two.

Ingham County faith-based and community organizations have expressed appreciation for the unique opportunity to receive capacity building assistance such as has not been previously available, and area residents will no doubt reap the benefits of organizations with improved capacity to serve our most vulnerable populations.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A SECOND YEAR GRANT FROM THE FEDERAL DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE COMPASSION CAPITAL DEMONSTRATION PROGRAM

WHEREAS, the Power of We Consortium works through member organizations, often using the Ingham County Health Department as its fiduciary agent; and

WHEREAS, the Power of We Consortium is nearing the completion of the first grant from the Federal Department of Health and Human Services to enhance Ingham County’s efforts to improve the capacity of community and faith-based organizations to be effective in their missions; and

WHEREAS, the Power of We Consortium successfully competed for a second round of grants from the Federal Department of Health and Human Services to assist community and faith-based organizations serving the homeless, prisoners reentering our community, and at-risk youth with their capacity-building; and

WHEREAS, on October 23, 2007, Resolution #07-263 was adopted by the Ingham County Board of Commissioners authorizing the acceptance of a second Compassion Capital Fund Demonstration Program grant of up to $1.5 million for the period of September 30, 2007 through September 29, 2010, and authorizing budget amendments for federal funds and matching funds from community partners; and

WHEREAS, further authority is needed to implement this capacity building initiative, specifically contracts with faith-based and community organizations, providers of training and technical assistance, and consulting and evaluation services; and

WHEREAS, the Power of We Consortium’s Investors Steering Committee and Leadership and Practice Committees are actively engaged with the Health Officer in the development and oversight of the initiative.

THEREFORE BE IT RESOLVED, that subcontracts are authorized with approximately eighteen (18) faith and community-based organizations annually to implement specific portions of the Compassion Capital Fund grant and that professional service contracts are authorized with consulting firms and individuals, using standard Ingham County procedures which shall include review by the County Attorney and the signature of the Ingham County Board Chairperson, with such subcontracts and professional service contracts made in amounts not to exceed available funding included in the Compassion Capital Fund proposal and budget.
BE IT FURTHER RESOLVED, that the Controller, on the recommendation of the Health Officer, is authorized to utilize grant funds to reimburse travel of community members, as required by the grant, and other expenses related to the Compassion Capital Fund project as included in the proposal and budget, utilizing the standard procedures and reimbursement rates set out in policies adopted by the Board of Commissioners for Ingham County employees.

BE IT FURTHER RESOLVED, that the County Attorney is authorized to prepare the faith and community-based organizations subcontracts as recommended by the Health Department and that the County Board Chairperson is authorized to sign such subcontracts.
RESOLUTION STAFF REVIEW    DATE    January 25, 2008

**Agenda Item Title:** Resolution to Accept an Additional Ryan White Part B Grant Award from the Michigan Department of Community Health to Expand HIV Care Services

**Submitted by:** Health Department

**Committees:** LE, JD, HS, CS, Finance

**Summary of Proposed Action:** (See the attached letter of explanation.)
This resolution will authorize acceptance of an additional Ryan White Part B grant award from the Michigan Department of Community Health (MDCH) to expand HIV care services.

Several months ago the Ingham County Health Department submitted a grant application to the MDCH to expand its care services for those with HIV. The Health Department received notification in early 2008 of the successful award of this grant application.

This grant award will be ongoing and the Health Department has been advised that it will be included as part of its annual Comprehensive Planning, Budgeting and Contracting Agreement with the State of Michigan.

**Financial Implications:**
MDCH will provide $30,880 for the period of January 1, 2008 through September 30, 2008.

This award will be ongoing and will support a 0.5 FTE Community Health Representative whom will primarily function to enter HIV patient information into CAREWare as required by both the State of Michigan and federal government. This funding will additionally support the purchase of clinical and office supplies in the amount of $5,896 and will support $6,410 in equipment expenditures, with no more than $2,000 to be used for the purchase of a computer system and printers.

**Other Implications:**
None.

**Staff Recommendation:** MM, JN, TL, TM, JC
Staff recommends approval of the resolution.
MEMORANDUM

To: Human Services Committee
   County Services Committee
   Finance Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: January 23, 2008

Subject: Acceptance of an Additional Ryan White Part B Grant Award from the Michigan Department of Community Health to Expand HIV Care Services

Several months ago the Ingham County Health Department submitted a grant application to the Michigan Department of Community Health (MDCH) to expand its care services for those with HIV. The Department requested annual support in the amount of $41,173.

The Health Department received notification in early 2008 of the successful award of this grant application. Specifically, MDCH will provide $30,880 for the period of January 1, 2008 through September 30, 2008. This award will be ongoing and will support a 0.5 FTE Community Health Representative whom will primarily function to enter HIV patient information into CAREWare as required by both the State of Michigan and federal government. This funding will additionally support the purchase of clinical and office supplies in the amount of $5,896 and will support $6,410 in equipment expenditures, with no more than $2,000 to be used for the purchase of a computer system and printers.

I recommend that the Board of Commissioners adopt the attached resolution and authorize acceptance of an additional Ryan White Part B grant award from the MDCH to expand HIV care services.

Attachment

c: Jaeson Fournier, DC, MPH  w/attachment, Deputy Health Officer, Health Department
   Cheryl Gildner, MA w/attachment Health Center Administrator, Health Department
   John Jacobs, CPA w/attachment, Chief Financial Officer, Health Department
   Thomas Larkins w/attachment, UAW Chairperson
   Barbara Mastin, MA w/attachment, Chief Operating Officer, Health Department
RESOLUTION TO ACCEPT AN ADDITIONAL RYAN WHITE PART B GRANT AWARD FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH TO EXPAND HIV CARE SERVICES

WHEREAS, the Health Department has submitted and secured external funding through the Michigan Department of Community Health (MDCH) with $30,880 in Ryan White Part B (Title II) funding awarded to the Department for expanded HIV care services; and

WHEREAS, the award is provided for the period of January 1, 2008 – September 30, 2008; and

WHEREAS, the Health Department has been advised that this support will be ongoing and that the annual award amount is $41,173; and

WHEREAS, the Health Department has been advised that this grant award will be included as part of its Comprehensive Planning, Budgeting and Contracting Agreement with the State of Michigan;

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the Health Department’s proposal to expand its HIV care services.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of $30,880 in Ryan White Part B from MDCH for the period of January 1, 2008 through September 30, 2008.

BE IT FURTHER RESOLVED, that a part time (0.5 FTE) Community Health Representative II position shall be established effective January 1, 2008, UAW TOPS D.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the following expenditures as part of this HIV care services expansion: $5,896 for supplies and $6,410 for equipment including the purchase of a computer system and two printers not to exceed $2,000.

BE IT FURTHER RESOLVED, that the Controller is authorized to amend the Health Department’s 2008 budget to increase revenue and expenses reflecting $30,880 in additional Ryan White Part B funding.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any budget amendment/contract documents as prepared by or approved as to form by the County Attorney consistent with this resolution.
RESOLUTION STAFF REVIEW

Agenda Item Title: Resolution to Establish Two Part-Time, Temporary Recycling Workers in Partnership with the Mason High School Community-Based Instruction and MSU Extension 4-H Youth Development Programs

Submitted by: Ingham County MSU Extension

Committees: LE___, JD___, HS_X, CS_X, Finance_X

Summary of Proposed Action: (See the attached letter of explanation.)
This resolution will authorize the hiring of part-time, temporary recycling workers in cooperation with the Mason High School Community-Based Instruction (CBI) program.

The resolution continues an existing partnership between the MSU Extension 4-H Program and Mason High School, providing high school students who receive special education and related services a place for learning about the importance of independent living skills and employability skills.

Based on input from parents, job coaches and the students, MSU Extension staff would like to make this program a more realistic employment experience for the students by creating two part-time, temporary positions. Students would be required to create a portfolio, complete a resume and application, provide references, and participate in an interview. The management of these processes would be provided by 4-H staff, thus not placing an additional burden on the County’s Human Resources staff.

Financial Implications:
The students would be paid minimum wage for one hour per week, during the school year only. During 2008, MSU Extension proposes to pay for this program using funds already budgeted for temporary employees in their departmental budget at a total cost of approximately $510.

Other Implications:
MSU Extension has reviewed this proposal with personnel in the Human Resources and Facilities Departments and could not identify any barriers to the implementation of this program.

Staff Recommendation: MM__ JN__ TL ____ TM__ JC X
Staff recommends approval of the resolution.
MEMO

Date: January 18, 2008

To: Ingham County Board of Commissioners

From: Randy A. Bell, Ingham County MSU Extension Director

Re: Resolution authorizing the hiring of part-time temporary Community-Based Instruction (CBI) workers

For many years, MSU Extension 4-H Program and the Mason High School have been partners in providing high school students who receive special education and related services a place for learning about the importance of independent living skills and employability skills. Once a week, two students, accompanied by their job coach, collect recycled paper from several offices in the Hilliard Building and deliver it to bins for pickup. Occasionally, additional tasks such as envelope stuffing and attaching mailing labels are performed, based on the skill level of the student. This program has provided a community environment for the development of work experience, social interaction, transportation and daily living skills for students with various cognitive, mental, emotional and/or physical challenges.

Based on input from parents, job coaches and the students, our staff would like to make this program a more realistic employment experience for the students by creating part-time, temporary positions. Students would be required to create a portfolio, complete a resume and application, provide references, and participate in an interview. The management of these processes would be provided by 4-H staff, thus not placing an additional burden on the County’s Human Resources staff.

The students would be paid minimum wage for one hour per week, during the school year only. During 2008, we propose to pay for this program using funds already budgeted for temporary employees in our departmental budget using the following estimates:

1 hour at $7.40 per week for 32 weeks = $236.80 times two students = $473.60 + FICA and Worker’s Comp = $510.40.

I have reviewed this proposal with personnel in Human Resources and Facilities and we could not identify any barriers to the implementation of this program. Therefore, I request that you approve the resolution authorizing the hiring of part-time, temporary recycling workers in cooperation with the Mason High School CBI program.
INHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ESTABLISH TWO PART-TIME, TEMPORARY RECYCLING WORKERS IN PARTNERSHIP WITH THE MASON HIGH SCHOOL COMMUNITY-BASED INSTRUCTION AND MSU EXTENSION 4-H YOUTH DEVELOPMENT PROGRAMS

WHEREAS, the Ingham County MSU Extension 4-H Youth Development program has been a long-standing partner with the Community-based Instruction (CBI) program of the Mason High School; and

WHEREAS, the CBI program has provided a community environment for the development of work experience, social interaction, transportation and daily living skills for students with various cognitive, mental, emotional and/or physical challenges; and

WHEREAS, parents, job coaches, students and 4-H staff have requested to make this program a more realistic employment experience for the students by creating part-time, temporary positions; and

WHEREAS, the proposed work duties would be to continue the collection of recycled paper from several offices in the Hilliard Building and delivering it to bins for pickup and occasionally, perform additional tasks such as envelope stuffing and attaching mailing labels for the MSU Extension Office, based on the skill level of the student; and

WHEREAS, work would be performed once a week, during the school year only, by two students, accompanied by a job coach provided by the Mason Schools; and

WHEREAS, funds from a current budget item for temporary employees in the MSU Extension budget would cover the employment costs for the 2008 budget year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the creation of two part-time, temporary recycling workers at a cost not to exceed $510.40 from existing temporary employment funds budgeted for MSU Extension Office.
RESOLUTION STAFF REVIEW

Agenda Item Title: Resolution Authorizing an Appropriation from the 2008 Contingency Fund for Expanding Access to Health Care

Submitted by: Commissioner Andy Schor

Committees: LE X, JD X, HS X, CS X, Finance X

Summary of Proposed Action:
This resolution will authorize an appropriation from the 2008 Contingency Fund for the purpose of keeping Ingham County on pace to achieve universal access to health care in 2010.

2008 represents the third year in a five-year strategy to achieve universal access to health care in Ingham County, and the appropriation requested by the Health Department was not fully funded during the 2008 budget process.

Financial Implications:
This would be a Contingency Fund appropriation of $158,159. The Health Department’s original request to fund access to health care expansion in 2008 was $308,159. The amount currently included in the 2008 budget for this purpose is $150,000.

There is currently $563,258 remaining in the 2008 Contingency Fund. If this resolution is approved, there would be $405,099 left for the remainder of the 2008 fiscal year.

Other Implications:
Per resolution #07-105, an area of priority emphasis for 2008 is: Include a financing plan to enable the Ingham Health Plan Corporation, utilizing the Ingham Health Plan and the Ingham County Advantage Program, to provide access to health care for 100% of uninsured county residents no later than 2010

Staff Recommendation: MM X, JN X, TL X, TM X, JC X
This has been an important area of priority for the Board of Commissioners. However, future discussion related to the five-year strategy to provide universal access to health care in Ingham County through the Ingham Health Plan should come as a part of the regular budget process.
Agenda Item 4

Introduced by the Human Services and Finance Committees of the:

THE INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN APPROPRIATION FROM THE 2008 CONTINGENCY FUND FOR EXPANDING ACCESS TO HEALTH CARE

WHEREAS, expanding access to health care for the uninsured and under-insured is a priority of the Ingham County Board of Commissioners; and

WHEREAS, the Ingham Health Plan currently offers a health benefit to approximately 16,000 low-income, uninsured persons, about half of whom receive their primary care through the Health Department’s network of community health centers; and

WHEREAS, Ingham Health Plan enrollment is projected to increase to 19,000 by the end of 2008; and

WHEREAS, 2008 represents the third year in a five-year strategy to achieve universal access to health care in Ingham County, and the appropriation requested by the Health Department was not fully funded during the 2008 budget process; and

WHEREAS, the Ingham County Board of Commissioners wishes to appropriate up to $158,159 from the 2008 Contingency Fund to keep Ingham County on pace to achieve universal access to health care in 2010.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an appropriation of $158,159 from the 2008 Contingency Fund to the Health Department budget for the purpose of expanding access to health care for the uninsured and under-insured in Ingham County through the Ingham Health Plan.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Treasurer and the County Controller to implement intergovernmental transfers of these funds from the Health Fund to the State of Michigan, with the purpose of contributing to Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to Ingham Regional Medical Center and Sparrow Health System.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contracts consistent with this resolution as prepared as to form by the County Attorney.
RESOLUTION STAFF REVIEW

DATE January 7, 2008

**Agenda Item Title:** Resolution Authorizing a Contract for Services Between Ingham County and the Charter Township of Meridian to Maintain the Watershed Management Plan for Lake Lansing Including the Lake Frontage Owned by Ingham County

**Submitted by:** Ingham County Parks & Recreation Commission

**Committees:** LE__, JD__, HS__, CS__X__, Finance __X__

**Summary of Proposed Action:** The resolution would authorize a contractual arrangement with Meridian Township that would provide a $10,000 contribution in 2008 to the Township’s effort, through the Lake Lansing Special Assessment District Advisory Committee, to address lake management and water quality issues. The resolution requires an annual review by the Parks & Recreation Commission through the budget request process rather than a multi-year commitment as was the case previously.

The annual review stipulation was included to address concerns by the Parks & Recreation Commission that increased emphasis be placed on long term management of the watershed. It was felt that requiring a review of an annual budget request would ensure that goal would be given careful consideration.

**Financial Implications:** $5,200.00 exists within the 2008 Parks Department Budget for this purpose. This resolution would appropriate the $4,800 balance of the $10,000 contribution. Meridian Township will be matching this contribution.

**Other Implications:** None

**Staff Recommendation:** MM__X__ JN__ TL__ TM__ JC__
Staff recommends approval of the resolution.
RESOLUTION AUTHORIZING A CONTRACT FOR SERVICES BETWEEN INGHAM COUNTY AND THE CHARTER TOWNSHIP OF MERIDIAN TO MAINTAIN THE WATERSHED MANAGEMENT PLAN FOR LAKE LANSING INCLUDING THE LAKE FRONTAGE OWNED BY INGHAM COUNTY

WHEREAS, the Lake Lansing Special Assessment District Advisory Committee, has developed a long range plan for the ongoing maintenance of Lake Lansing which includes a special assessment district to fund the implementation of the Watershed Management Plan; and

WHEREAS, Resolution No. 03-008 authorized a contract with Meridian Township to prepare a five year Watershed Management Plan; and

WHEREAS, the current Agreement between Ingham County and the Charter Township of Meridian will expire at the end of 2007; and

WHEREAS, Ingham County has demonstrated its support of the efforts to properly maintain this valuable natural resource and as a property owner with lake frontage wants to continue to contribute equitably to the successful implementation of the plan, as it is intended to both alleviate current problems and forestall possible future problems; and

WHEREAS, county property cannot be assessed in the same manner as other parcels in the special district will be assessed, however, the County has agreed to continue to appropriate payment in lieu of taxes, pursuant to the approval of an Agreement between the Charter Township of Meridian and the County.

BE IT THEREFORE RESOLVED, that the Ingham County Parks & Recreation Commission Recommends that the Ingham County Board of Commissioners appropriates up to $10,000 for the 2008 assessment period, pursuant to a contractual agreement for services being reached between the County and the Charter Township of Meridian to implement the ten (10) year Watershed Management Plan.

BE IT FURTHER RESOLVED, that the Agreement be conditioned on the following:

- Township is to establish a comprehensive water management plan that emphasizes both public education to prevent the causes of weed and algae growth and a commitment to gradual reduction and elimination of chemical controls

- Township shall request proposals from competent water management professionals at least every three years, so that the preparation, amendment and implementation of the comprehensive water management plan conforms to the other conditions of the payments listed in this resolution

- Parks & Recreation Commission will consider annually whether to request the renewal of up to $10,000 in its budget for donation to the SAD, and as part of that consideration will meet with appropriate Township and LLPOA representatives

- Any County appropriation will be matched dollar for dollar by the Township from its general fund.

- Any herbicide application requiring beach closure will be noticed to the Parks Department at least 4 business days prior to the herbicide application.

BE IT FURTHER RESOLVED, that the Agreement shall be for ten years, with an annual review and the County shall reserve the right to discontinue the relationship for the ensuing year or years based upon any aspects of the process and/or assessment methodology, that the County feels is objectionable.

BE IT FURTHER RESOLVED, that payment will be due on October 1st of each year.
BE IT FURTHER RESOLVED that said payment will be contingent upon notification to the Parks Department four days prior to each herbicide application that requires the beach at Lake Lansing Park-South to be closed.

BE IT FURTHER RESOLVED that the County Controller is hereby authorized to make the necessary budget adjustments as required by this resolution, and the Board Chair is authorized to sign the contract upon review of the County Attorney as to form.

Moved by Ms. Tillman and Supported by Commissioner Soule that Resolution #37-07 be approved. Yes-6; No-1 (Larry Smith). MOTION CARRIED.
INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT FOR SERVICES BETWEEN INGHAM COUNTY AND THE CHARTER TOWNSHIP OF MERIDIAN TO MAINTAIN THE WATERSHED MANAGEMENT PLAN FOR LAKE LANSING INCLUDING THE LAKE FRONTAGE OWNED BY INGHAM COUNTY

WHEREAS, the Lake Lansing Special Assessment District Advisory Committee has developed a long range plan for the ongoing maintenance of Lake Lansing which includes a special assessment district to fund the implementation of the Watershed Management Plan; and

WHEREAS, Resolution No. 03-008 authorized a contract with Meridian Township to prepare a five year Watershed Management Plan; and

WHEREAS, the current Agreement between Ingham County and the Charter Township of Meridian will expire at the end of 2007; and

WHEREAS, Ingham County has demonstrated its support of the efforts to properly maintain this valuable natural resource and as a property owner with lake frontage wants to continue to contribute equitably to the successful implementation of the plan, as it is intended to both alleviate current problems and forestall possible future problems; and

WHEREAS, County property cannot be assessed in the same manner as other parcels in the special district will be assessed, however, the County has agreed to continue to appropriate payment in lieu of taxes, pursuant to the approval of an Agreement between the Charter Township of Meridian and the County; and

WHEREAS, the Ingham County Parks & Recreation Commission recommends that the Ingham County Board of Commissioners appropriate up to $10,000 for the 2008 assessment period; and

WHEREAS, the 2008 approved Parks Department budget includes an appropriation of $5,200 for this assessment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an additional appropriation of $4,800, to be taken from the 2008 Contingency Fund, for the 2008 assessment period, pursuant to a contractual agreement for services being reached between the County and the Charter Township of Meridian to implement the ten (10) year Watershed Management Plan.

BE IT FURTHER RESOLVED, that the Agreement be conditioned on the following:

- Township is to establish a comprehensive water management plan that emphasizes both
public education to prevent the causes of weed and algae growth and a commitment to gradual reduction and elimination of chemical controls.

- Township shall request proposals from competent water management professionals at least every three years, so that the preparation, amendment and implementation of the comprehensive water management plan conforms to the other conditions of the payments listed in this resolution.

- The Parks & Recreation Commission will consider annually whether to appropriate up to $10,000 in its budget to the Special Assessment District (SAD), and as part of that consideration will meet with appropriate Township and Lake Lansing Property Owners Association (LLPOA) representatives.

- Any County appropriation will be matched dollar for dollar by the Township from its general fund.

- Any herbicide application requiring beach closure will be noticed to the Parks Department at least 4 business days prior to the herbicide application.

BE IT FURTHER RESOLVED, that the Agreement shall be for ten years, with an annual review and the County shall reserve the right to discontinue the relationship for the ensuing year or years based upon any aspects of the process and/or assessment methodology that the County feels is objectionable.

BE IT FURTHER RESOLVED, that payment will be due on October 1st of each year.

BE IT FURTHER RESOLVED, that said payment will be contingent upon notification to the Parks Department four days prior to each herbicide application that requires the beach at Lake Lansing Park-South to be closed.

BE IT FURTHER RESOLVED that the County Controller is hereby authorized to make the necessary budget adjustments as required by this resolution, and the Board Chairperson and County Clerk are authorized to sign the contract upon review of the County Attorney as to form.
RESOLUTION STAFF REVIEW  DATE: January 25, 2008

Agenda Item Title: Resolution Authorizing the Community Corrections Advisory Board to Continue Staff Consultant Services in 2008

Submitted by: Community Corrections Advisory Board

Committees: LE_X_, JD____, HS____, CS___, Finance __X__

Summary of Proposed Action:
This resolution will authorize entering into a contract with Career Quest to provide staff consultant services for the Community Corrections Advisory Board (CCAB) through 2008.

Financial Implications:
The cost of the 2008 contract will not exceed $59,610 for approximately 1,900 hours. The funds are in the CCAB 2008 budget at a 3.0% increase over the 2007 contract.

Other Implications:
Staff Consultant services provide the CCAB Manager with assistance essential to the daily operations of the Community Corrections Office, makes possible the undertaking of special projects designed to enhance and monitor local service/treatment programs and to more effectively and efficiently manage local corrections resources, including the Ingham County Jail.

Staff Recommendation: MM___ JN_X__ TL ___ TM___ JC ___
Staff recommends approval of this resolution.

cc Mary Sabaj
INTRODUCED BY THE LAW ENFORCEMENT AND FINANCE COMMITTEES OF THE:

INGERHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE COMMUNITY CORRECTIONS ADVISORY BOARD TO CONTINUE STAFF CONSULTANT SERVICES

WHEREAS, the Ingham County Board of Commissioners authorized funds in the FY 2008 budget to continue a contract for staff consultant services; and

WHEREAS, Career Quest will be the contractor in 2008 for these staff consultant services; and

WHEREAS, the current Career Quest contract authorizes services through December 31, 2007.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners does hereby approve entering into a contract with Career Quest for staff consultant services for the Community Corrections Advisory Board, from January 1, 2008 through December 31, 2008.

BE IT FURTHER RESOLVED, that the contract funds will come from the CCAB 2008 budget at a cost not to exceed $59,610.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.
Agenda Item 7a

RESOLUTION STAFF REVIEW DATE January 28, 2008

Agenda Item Title: Resolution to Reorganize Central Services

Submitted by: Controller’s Office

Committees: LE, JD, HS, CS, Finance

Summary of Proposed Action:
This resolution will move the Insurance Benefits Office under the supervision of the Human Resources Director. Two employees will be physically moved to the Human Services Building and remodeling of the Human Resources Department will be necessary. To further assist the Insurance Benefits Office a current 3/4 time employee at Human Resources will be move to full time.

Financial Implications: The Human Resources Director will be increased one level of the Managerial Plan. The Financial Services Director will be “red-lined” and when vacant, will be lowered one level of the Managerial Plan. A 3/4 time employee will be moved to full time. For specifics of these increases, please see the attached memo.

Other Implications: Insurance benefits will be coordinated from Human Resources and will be centrally located for all County employees.

Staff Recommendation: MM, JN, TL, TM, JC
Staff recommends approval of the resolution.
MEMORANDUM

January 16, 2008

TO: County Services and Finance Committees

FROM: Matthew J. Myers, Ph.D. Controller/Administrator

RE: Reorganization of Central Services

Last year it became apparent there was a need to reorganize Central Services to move the Insurance Benefits Office from the Financial Services Department to the Human Resources Department. For a variety of reasons, it has not been possible to make the change until recently. Late in 2007, I began meeting with those persons who would be affected by the change, to seek input on the advantages and disadvantages of the reorganization. After having met with the affected Department Heads, I have concluded the reorganization will be in the best interest of Ingham County. As you are aware, the Human Resources Department is responsible for the coordination of benefits for County Employees. By bringing the Insurance Benefits Office to the Human Resources Department, our employees will receive “one stop shopping” when looking for answers related to their benefits.

Issues related to employee orientation and labor relations will more easily be addressed by having the Insurance Benefits Office physically located with the Human Resources Department. The Human Resources Department is more centrally located, which will also benefit most employees who physically visit the office.

Space was an issue that needed to be addressed to accommodate the reorganization. Facilities and Purchasing have addressed this issue, through a redesign of the Human Resources Department.

To complete the reorganization the following would occur:

1. Two employees physically moved from the Financial Services Department to the Human Resources Department - no cost.
2. Increase a current employee of the Human Resources Department from 3/4 time to full time - cost - $8,924 (2008); $16,168 annual topped-out cost.
3. Facilities and Purchasing to complete a remodel of the Human Resources Department - estimated cost - $12,300.
4. Upgrade the Human Resources Director from Level 12 to Level 13 - cost – $3,929 (2008); $7,078 annual topped-out cost.
5. Red line the Financial Services Director position. When vacant, the position will go from Level 14 to Level 13 - cost savings projection - $8,169 annually.
The initial cost for the reorganization is $25,153. This assumes a start date for the reorganization of May 1, 2008. The funds to pay for the remodel and for the increase for the Human Resources Director will be requested from contingency. The funds to pay for the increase for the 3/4 time position to full time will come from the Insurance Fund. The annual cost for the reorganization is approximately $15,000. This accounts for the savings from the downgrade of the Financial Services Director’s position, once it becomes vacant. The attached resolution authorizes the reorganization of Central Services. If there are questions, I will be available.

MJM/njh
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO REORGANIZE CENTRAL SERVICES

WHEREAS, the Controller has recommended the reorganization of Central Services to move the Insurance Benefits Office from the Financial Services Department to the Human Resources Department; and

WHEREAS, to accommodate the move of two employees to the Human Resources Department, it is necessary to remodel offices within the Human Resources Department; and

WHEREAS, it is necessary to move a current 3/4 time position within the Human Resources Department to full time, to provide necessary support; and

WHEREAS, in recognition of the increased responsibility of the Human Resources Director position, the level of the position will be increased from Level 12 to Level 13 of the Managerial and Confidential Employee Personnel Manual; and

WHEREAS, in recognition of the decrease in responsibility of the Financial Resources Director position, the level of the position will be decreased from Level 14 to Level 13 of the Managerial and Confidential Employee Personnel Manual and the position will be redlined at Level 14 until the position is vacant.

THEREFORE BE IT RESOLVED, the Ingham Board of Commissioners authorizes the reorganization of Central Services to move the Insurance Benefits Office under the supervision of the Human Resources Department.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the reorganization to include the following:

- Human Resources Director – from MCF 12 step 1 to MCF 13 step 1
- Employee Services Coordinator – from 3/4 time to full time MCF 5 step 3
- Financial Services Director – (redlined) at MCF 14 to MCF 13 when vacant

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the expenditure of $16,229 from contingency funds and $8,924 from the Insurance Fund.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller and the Budget Director to make the necessary changes in the 2008 budget.
RESOLUTION STAFF REVIEW                DATE: January 25, 2008

Agenda Item Title: Resolution Authorizing a Contract Amendment with M/A-COM, Inc. for a Simulcast Site Enhancement to the Public Safety Wireless Voice Communication System

Submitted by: 911 Advisory Board /Controller’s Office

Committees: LE ___X, JD ___, HS ___, CS ___, Finance ___

Summary of Proposed Action:
This resolution will authorize a contract amendment with M/A-COM, Inc. for a simulcast site enhancement to the Public Safety Wireless Voice Communication System. As part of the final negotiated proposal for the simulcast site enhancement to the Public Safety Wireless Voice Communication System, an additional two years of Software FX service from October 1, 2009 through September 30, 2011 have been agreed to, at no costs for that period, and are valued at $75,000 per year. The negotiated settlement also includes spare parts worth $85,262 that were used for the multisite project – will not be necessary for the simulcast site, and can be used as spare parts for the overall Public Safety Wireless Voice Communication System.

Financial Implications:
The current contract with M/A-COM, Inc. for the multisite enhancement was not to exceed the amount of $405,000 and was approved by Resolution #07-123. The Board of Commissioners approved an additional $500,000 per Resolution #07-311 for a total project cost of $905,000.

This resolution will approve an additional $150,000 from 911 funds for a total project cost of $1,055,000.

The total project costs now include:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>M/A-COM, Inc. Total project costs</td>
<td>not to exceed $995,000</td>
</tr>
<tr>
<td>TUSA Consulting, Inc.</td>
<td>not to exceed $25,000</td>
</tr>
<tr>
<td>FCC Licensing costs</td>
<td>not to exceed $2,300</td>
</tr>
<tr>
<td>Contingency</td>
<td>not to exceed $32,700</td>
</tr>
<tr>
<td>Total</td>
<td>not to exceed $1,055,000</td>
</tr>
</tbody>
</table>
Software FX service from October 1, 2009 through September 30, 2011 have been agreed to, at no costs for that period, and are valued at $75,000 per year or a total of $150,000.

This negotiated settlement also includes spare parts worth $85,262 that were used for the multisite project – will not be necessary for the simulcast site, but are now available for the total project.

**Other Implications:** The project will be financed through a combination of un-budgeted 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements, Homeland Security 2006 funds from both the County of Ingham’s and City of Lansing’s appropriations.

**Staff Recommendation:** MM X JN TL TM JC

Staff recommends approval of this resolution.
### Agenda Item 7b

**Project Budget**

#### Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>City of Lansing 2006 Homeland Security Grant</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>County of Ingham 2006 Homeland Security Grant</td>
<td>100,000</td>
</tr>
<tr>
<td>Previously approved - 911 funds for Management and System Improvements</td>
<td>705,000</td>
</tr>
<tr>
<td>New appropriation - 911 funds for Management and System Improvements</td>
<td>150,000</td>
</tr>
<tr>
<td></td>
<td><strong>$1,055,000</strong></td>
</tr>
</tbody>
</table>

#### Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>M/A-COM, Inc. amended contract for a simulcast site enhancement</td>
<td>$ 995,000</td>
</tr>
<tr>
<td>TUSA Consulting, Inc. contract</td>
<td>25,000</td>
</tr>
<tr>
<td>FCC Licensing costs, not to exceed</td>
<td>2,300</td>
</tr>
<tr>
<td>Contingency, not to exceed</td>
<td>32,700</td>
</tr>
<tr>
<td><strong>Total</strong>, not to exceed</td>
<td><strong>$1,055,000</strong></td>
</tr>
</tbody>
</table>
Agenda Item 7b

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT AMENDMENT WITH M/A-COM, INC. FOR A SIMULCAST SITE ENHANCEMENT TO THE PUBLIC SAFETY WIRELESS VOICE COMMUNICATION SYSTEM

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #03-324 to accept the M/A-COM, Inc. Final System Design as recommended by Ingham County 911 Advisory Committee and MLJ Consulting, Inc. to replace and upgrade the Public Safety Radio Communications System in Ingham County; and

WHEREAS, the Ingham County Board of Commissioners approved a multisite enhancement to the Ingham County Public Safety Radio Communications System, upon the recommendation of the Ingham County 911 Advisory Committee, with the assistance of the Lansing Radio Shop and M/A-COM, Inc. after evaluating both a multisite enhancement and simulcast enhancement proposals; and

WHEREAS, the 911 Advisory Board and the City of Lansing are now recommending the simulcast enhancement proposal in order to adequately enhance the radio system coverage over and above the initial project primarily for the southwest portion of the City; and

WHEREAS, the Ingham County Controller has negotiated with M/A-COM, Inc. the final contract price and proposal for this simulcast site enhancement to the Ingham County Public Safety Radio Communications System for a cost not to exceed $995,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract amendment with M/A-COM, Inc. for a simulcast site enhancement to the Ingham County Public Safety Radio Communications System, as recommended by the Ingham County 911 Advisory Committee, for a cost not to exceed $995,000, or $590,000 over and above the original multisite contract to be completed by no later than July 1, 2008.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes up to $150,000 from unbudgeted 911 Emergency Telephone Dispatch Services - 911 Funds for Management and System Improvements to bring the total simulcast project budget up to $1,055,000.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract for up to $25,000 with TUSA Consulting, Inc. to act as the County agent to review and make recommendations on the M/A-COM, Inc. proposal,
for this simulcast site enhancement to the Ingham County Public Safety Radio Communications System contract to be completed by no later than July 1, 2008.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes up to $2,300 for FCC licensing costs and $32,700 for project contingency costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves entering into a two year Software FX Agreement with M/A-COM, Inc. from October 1, 2009 through September 30, 2011, at no charge to Ingham County.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any new contract or purchase documents as prepared by or approved as to form by the County Attorney that are consistent with this resolution.
December 11, 2007

Mike Bryanton
Ingham County Clerk
P.O. Box 179
Mason, MI 48854

Subject: Intent to collect one hundred percent (100%) 2008 Summer Tax Collection

Dear Mr. Bryanton:

This is to notify you that it is the intent of the Ingham Intermediate School District Board of Education to collect 100% of 2008 summer taxes. Enclosed is the related Board of Education resolution.

1. Ingham Intermediate School District intends to collect 100% of 2008 summer taxes in parallel with its constituent local districts that collect 50% or 100% of their tax levy in the summer. If the local district is collecting, we will also collect. If not, we will not. Therefore, even though we are required by law to contact all the taxing authorities within our boundaries, if a similar request (to collect either 50% or 100% summer tax levy) has not been received from the local school district before January 1, 2008, you may ignore the enclosed resolution.

2. It has been past practice for the township/city and the local school district(s) to negotiate the collection fee, if any. The intermediate school district will pay a prorated share of that fee calculated to the nearest whole percent based on the proportion of total school millage levied. The local and intermediate districts' shares of the cost should be billed to each separately.

I have been designated to coordinate 2008 summer tax collection on behalf of Ingham Intermediate School District. If you have any questions, please contact me at (517) 244-1237. Thank you.

Sincerely Yours,

Helen McNamara
Director of Finance

HMsf

Enclosure

cc: Local School District Superintendents
The following preamble and resolution were offered by Member Mary Thaden and supported by member John Walenberg.

WHEREAS, Act 333, Public Acts of Michigan, 1982, provides that a school district or intermediate school district may determine by resolution to impose a summer property tax levy, of one-half or all of its annual school property taxes; and

WHEREAS, for each year such a resolution applies the school district or intermediate school district must request, before February 1, 1983 or January 1, in any year thereafter, each city and township in which it is located to agree to collect the summer tax levy in that year of either the total or one-half (½) of school property taxes; and

WHEREAS, this Board of Education has determined that it would be in the best interest of this intermediate school district to impose a summer property tax levy to collect one hundred percent (100%) of school property taxes; and

WHEREAS, said Act 333 provides for certain procedural steps to be taken by this Board of Education in connection with the imposition of a summer property tax levy and also provides for the manner in which summer property tax levy shall be collected.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board of Education pursuant to 1982 PA 333, hereby imposes a summer property tax levy of one hundred percent (100%) of school property taxes, upon property located within the intermediate school district, in 2008.

2. The Secretary of this Board of Education is authorized and directed to forward a copy of this resolution to the governing body of each city and/or township in which this district is located, together with this Board of Education's request that each such city and/or township agree to collect the summer tax levy for the ensuing year in the amount specified in this resolution. Such annual forwarding of this resolution and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1, 2008.

3. Representatives of the local school districts which are also collecting are authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer property tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. If local districts do not collect summer taxes, than a representative will be appointed for purpose just noted.
4. If no agreement can be reached between this Board and any city or township within the time limits set forth in said Act 333, this Board shall then take such further action as is required and/or permitted under said Act 333.

Ayes: Judy Campbell, Mary Thaden, John Wolenberg
Nays: David Robinson (absent) Rudy Wilson (absent)

Resolution declared adopted

Mary Thaden
Secretary, Board of Education

November 20, 2007