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STEVE DOUGAN

FINANCE COMMITTEE
MARK GREBNER, CHAIR
TODD TENNIS
REBECCA BAHAR-COOK
ANDY SCHOR
DIANNE HOLMAN
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, APRIL 7, 2010 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 17, 2010](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Human Resources
 - a. Resolution to Authorize Establishment of the Position of [Investigator](#) - Probate Court in the Managerial and Confidential Employee Group
 - b. Resolution Approving a Collective Bargaining Agreement with the [ICEA](#) Professional Court Employees
2. Mid-South Substance Abuse Commission - Resolution Authorizing the Transfer of Funds to the Mid-South Substance Abuse Commission and a 2010 Contract for Accounting with [Respect Thereto](#)
3. Health Department
 - a. Resolution Authorizing a Contract between the Ingham County Health Department and [Northwest Initiative](#)
 - b. Resolution to Amend the Breast and Cervical Cancer Control Program ([BCCCP](#)) Subcontract with the American Cancer Society (ACS), Great Lakes Division
4. Parks Department
 - a. Resolution Accepting Donations and Authorizing the Purchase and Installation of Light Fixtures for the Lake Lansing Community [Band Shell](#)
 - b. Resolution Authorizing the [Jail Alternative](#) Sentencing Program Budget
5. Facilities Department
 - a. Resolution Authorizing a Contract with [Cusack's Masonry](#) Restoration, Inc. to Provide Tuck Pointing Services at the Veterans Memorial Courthouse
 - b. Resolution to Renew a Facilities Contract with [Nelson Trane](#) for the Air-Cooled Rotary Screw Water Chiller at the Ingham County Human Services Building

6. Management Information Services - Resolution to Approve the Renewal of the Cisco IP Telephony/Call Manager Server Annual Support Agreement from [Netarx](#)
7. Financial Services - Discussion: Preliminary 2009 General Fund Year End Results (*Materials to be distributed at meeting*)
8. Controller/Administrator's Office - Discussion: Resolution Establishing Areas of Priority Emphasis Guiding [2011 Activities](#) and Budget Process
9. Board Referral - Memo from [Steven Hayward](#), Lansing Township DDA, Regarding Ingham County's Request for Tax Increment Finance Capture Reduction

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

FINANCE COMMITTEE
March 17, 2010
Minutes

Members Present: Mark Grebner, Todd Tennis, Rebecca Bahar-Cook, Andy Schor, Dianne Holman, Steve Dougan and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Matthew Myers, Teri Morton, Rick Terrill, Eric Schertzing, Dean Sienko, Jim Hudgins, Vince Dragonetti, Mike Hughes and Chad Guerrant

The meeting was called to order by Chairperson Grebner at 6:02 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the March 3, 2010 Minutes

The Minutes were approved as submitted.

Additions to the Agenda

10. Late – Resolution Supporting Legal Services of South Central Michigan in Their Efforts to Broaden the Awareness of the Effects of Domestic Violence on Children.

11. Late – Resolution Expressing the Board of Commissioners Intent to Work with Stakeholders to Focus on Jail and Court Resource Utilization to Reduce Costs and Bring About Efficiencies in the Justice System, and Authorizing a Contract with Luminosity Solutions.

Limited Public Comment

Mr. Schertzing, Treasury, informed the Committee that Ingham County's credit rating from Standard & Poor's has been upgraded from AA to AA+.

(Board Chairperson De Leon arrived at 6:03 p.m.)

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. SCHOR, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Sheriff's Office / Office of Homeland Security & Emergency Management - Resolution to Enter into a Contract with the City of Lansing and to Accept the FY2008 Homeland Security Grant Program Funds

3. Treasurer's Office
 - a. Resolution Authorizing 2010 Administrative Fund
 - b. 2010 Borrowing Resolution (2009 Delinquent Taxes)
 - c. 4th Quarter Investment Report

5. Health Department - Resolution to Amend the Ingham Health Plan Corporation Administrative Services Agreement and Create a Nurse Case Manager Position

6. Facilities Department
 - a. Resolution to Authorize the Renewal of the Contract with Nelson Trane (Resolution #09-172) for the Air-Cooled Rotary Screw Water Chiller at the Ingham County Hilliard Building
 - c. Resolution Authorizing Entering into a Contract with Clark, Trombley, Randers to Provide Engineering Services for the Potter Park Zoo Birdhouse Exhibit
7. Finance Committee - Resolution Designating March, 2010 As “Certified Government Financial Manager Month” In Ingham County
8. Controller/Administrator’s Office - Resolution Authorizing a Battery Replacement Project for the Public Safety Wireless Voice Communication System
10. Resolution Supporting Legal Services of South Central Michigan in Their Efforts to Broaden the Awareness of the Effects of Domestic Violence on Children.

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. SCHOR, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

1. County Clerk’s Office - Resolution to Authorize an Increase in Certain Fees within the Clerk’s Office

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AUTHORIZING AN INCREASE IN CERTAIN FEES WITHIN THE CLERK’S OFFICE.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO AMEND THE 1ST THEREFORE BE IT RESOLVED BY CHANGING “EFFECTIVE WITH THE ADOPTION OF THIS RESOLUTION” TO “EFFECTIVE APRIL 5, 2010.” THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOTION CARRIED UNANIMOUSLY.

4. Animal Control - Resolution to Authorize a Contract with Donovan & Smith Marketing and Media Incorporated for the Purpose of a Fundraising Campaign for the Animal Control Department

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH DONOVAN & SMITH MARKETING AND MEDIA INCORPORATED FOR THE PURPOSE OF A FUNDRAISING CAMPAIGN FOR THE ANIMAL CONTROL DEPARTMENT.

Comm. Schor asked how the list of vendors is populated. Mr. Hudgins, Purchasing, indicated that Animal Control spoke with Mr. Schertzing regarding what vendors were used in the past. He had recommended the three on the list. Comm. Schor suggested providing more opportunities for bids in the future.

Comm. Dougan asked what qualifies the vendors as local. Mr. Hudgins stated that the vendor must have a physical address in Ingham County.

MOTION CARRIED UNANIMOUSLY.

6. Facilities Department

- b. Resolution to Authorize the Renewal of the Contract with Teachout Security Services at Various Ingham County Buildings

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING THE RENEWAL OF THE CONTRACT WITH TEACHOUT SECURITY SERVICES AT VARIOUS INGHAM COUNTY BUILDINGS.

Comm. Dougan asked why there is an increase in the cost for the agreement. Mr. Terrill, Facilities, stated that the existing terms and conditions allow Teachout Security to have a living wage increase every year, along with an additional \$0.25 per hour. He indicated that this was part of the original contract three years ago.

Mr. Terrill informed the Committee that the purpose of the one year extension is to give the Sheriff's Office enough time to determine if they can provide armed security at a lower hourly rate than Teachout Security.

MOTION CARRIED UNANIMOUSLY.

11. Resolution Expressing the Board of Commissioners Intent to Work with Stakeholders to Focus on Jail and Court Resource Utilization to Reduce Costs and Bring About Efficiencies in the Justice System, and Authorizing a Contract with Luminosity Solutions.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION EXPRESSING THE BOARD OF COMMISSIONERS INTENT TO WORK WITH STAKEHOLDERS TO FOCUS ON JAIL AND COURT RESOURCE UTILIZATION TO REDUCE COSTS AND BRING ABOUT EFFICIENCIES IN THE JUSTICE SYSTEM, AND AUTHORIZING A CONTRACT WITH LUMINOSITY SOLUTIONS.

Comm. Holman informed the Committee that the judges, the prosecutor, and sheriff are all interested in discussing ways to enhance the jail system. The County can start by discussing the tethering system and use of residential beds. The next step will be working with the pre-trial population. She indicated that Community Corrections has recommended hiring a consultant from Luminosity to perform a 3-day assessment in order to make recommendations for improvements.

Comm. Dougan asked if the cost of \$4,700 includes all of the steps mentioned. Comm. Holman stated that it only covers the 3-day informal assessment. The other steps do not have any costs associated with them.

Comm. Bahar-Cook asked if these improvements will help the 2011 or 2012 budget. Comm. Holman stated that if the County implements these changes, there may even be savings in the 2010 budget.

Comm. Bahar-Cook asked if funding will come from external sources. Comm. Holman stated that the departments involved can share the cost of contracting with Luminosity. She also indicated that a 3rd step of improvements will be a management plan for the jail.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. TENNIS, TO AMEND THE 1ST THEREFORE BE IT RESOLVED AND THE 2ND BE IT FURTHER RESOLVED BY CHANGING “REDUCE THE JAIL POPULATION” TO “MANAGE THE JAIL POPULATION”. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOTION CARRIED UNANIMOUSLY.

9. Board Referrals

- a. Notice of Public Hearing from the Charter Township of Lansing for Consideration and Adoption of Master Plan
- b. Notice of a Public Hearing from the City of Lansing Regarding the Establishment of an Obsolete Property Rehabilitation Certificate for Property Located at 502 E. Grand River Avenue
- c. Notice of a Public Hearing from the City of Lansing Regarding the Approval of an Amended Brownfield Plan #46(b) – Sonic Restaurant, 1000 Ramada Drive, Lansing

The Board Referrals were received and placed on file.

Announcements

Comm. Dougan congratulated Chairperson Grebner on the decision from the Court of Appeals.

Comm. Bahar-Cook reminded the Committee that census forms have been mailed. She stated that if constituents have questions about the forms, they can be directed to www.census2010.gov.

Public Comment

None

The meeting adjourned at approximately 6:46 p.m.

Respectfully submitted,

Karsha Sathianathan

RESOLUTION STAFF REVIEW

DATE March 4, 2010

Agenda Item Title: Resolution to Authorize Establishment of the Position of Investigator – Probate Court in the Managerial and Confidential Employee Group

Submitted by: T. A. Lindsey, Human Resource Director

Committees: LE ____, JD X, HS ____, CS X, Finance, X

Summary of Proposed Action:

The position of Investigator – Probate Court was affiliated with the OPEIU Probate Professional Employees. It was one of two positions affiliated with that Union. The other position of Probate Court Reporter was vacated by the incumbent's retirement on February 19, 2010.

The County Attorney's Office has opined that a union of one cannot exist. Accordingly, the remaining Investigator was afforded an opportunity to be relocated. The incumbent selected the Managerial and Confidential Group.

The Human Resources analysis recommends MCF 6 Grade placement and redlining at the incumbent's existing \$53,511 annual rate.

Authorization to relocate the Investigator – Probate Court (#148009) position to the MCF Group – Grade 6 with compensation redlined at the existing \$53,511 for FY 2010.

Financial Implications: The Ingham County Budget Department reports zero cost savings / reduction.

Other Implications: With the relocation of this position to the MCF Employee Group, the OPEIU Probate Professional Employees Organizational will cease to exist.

Staff Recommendation: MM __ JN __ TL X TM __ JC __
Staff recommends approval of the resolution.

**INGHAM COUNTY
JOB DESCRIPTION**

INVESTIGATOR, PROBATE COURT

General Summary: The purpose of this position is to collect, analyze, and accurately report information as well as to make reasoned recommendations to the probate judges. The Investigator conducts fact finding investigations to verify information alleged in petitions for guardianship (minors and adults), conservatorship, adoptions, and emancipations of minors. Collects information through interviews, consultation with professionals including social workers, counselors, teachers, physicians, nurses, and probation/parole officers, and contacts with other agencies such as police departments and Protective Services.

The Investigator assigned to Foster Care also conducts investigations regarding licensing actions (new and renewal) and makes thorough investigations of any complaints concerning the foster homes licensed through the Court. The information gathered in the investigations is summarized in detailed narrative reports which must strictly conform to the criteria that has been established by the Department of Social Services/Bureau of Regulatory Services.

Essential Duties:

1. Investigations for guardianship and conservatorship; verifying information contained in petitions, analyzing information, making recommendation to judges; testifying in court.
2. Emergency investigations: gathering, verifying, and analyzing information, making recommendation to judges within urgent time constraints; testifying in court.
3. Adoption investigations and supervision: Thorough narrative reports on best interests of child as defined by statute; reports on background of biological parents and reason for child's placement away from his/her parents per Public Act 159 of 1994.
4. Review of guardianships (minor and adult); termination of guardianship.
5. Emancipation investigations: Determining whether emancipation is in the minor's best interest according to criteria provided in statute; recommendation to judges.
6. Referrals to and from other agencies: Information gathering through criminal history checks, school records, medical records, Protective Services reports, etc. Reports to other agencies of suspected abuse/neglect, professional misconduct; directing clients to resources within the community.
7. Telephone contact: Extensive telephone interviews with clients, other governmental units, private agencies, professionals, schools, attorneys, and with the general public.
8. Inspection of records: Obtaining proper releases for confidential information; examining medical records, Protective Services reports, school attendance and counseling files, criminal history reports, arrest summaries, etc.

9. Writing reports, filing, fax, xerox: writing extensive reports of findings and recommendations; filing reports, making sure reports go to attorney of record, faxing information to and receiving faxes from other agencies, copying of documents.

In addition, the job tasks following are performed in the foster care division:

1. Investigations for new licenses and license renewals including assessing homes according to strict DSS licensing rules and thorough investigations of complaints. Requires knowledge and use of DSS forms including those for rules compliance, clearance requests (criminal and Protective Services), medical clearances, environmental health (water and sewage), and fact sheets. Encompasses contacting references, assessing cross racial/cross cultural questionnaires, providing orientation to court's program, in-home visits, telephone consultations, and written correspondence.
2. Active participation in Interagency Foster Parent Training Coalition including attending regular meetings, monitoring trainings, working on subcommittee, notifying foster parents of training sessions.
3. Meeting with foster parents and caseworker to resolve problems, facilitate communication, and clarify expectations.
4. Writing reports in strict conformance with DSS criteria, maintaining files, proper closure of inactive files per DSS guidelines.
5. Working with other agencies to borrow foster home placements for particular teens.

Other Functions:

Performs other tasks as assigned.

The above statements are intended to describe the general nature and level of work being performed by the people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

Employment Qualifications

Education: Must have a minimum of 2 to 3 years of college, technical or other relevant education. Course work in Social Sciences or related fields of study preferred

Experience: Must have a minimum of 2 to 3 years court, legal or related work experience.

Other Requirements: Must be able to operate a motorized vehicle and have a valid Michigan Driver's license.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards but as general guidelines that should be considered along with other job-related selection and promotional criteria.

Physical Requirements:

- Ability to sit, stand, walk, bend and stretch in order to retrieve supplies and operate standard office equipment.
- Ability to lift, hold and carry objects weighing up to 25 pounds.
- Ability to communicate and respond to inquiries both in person and over the phone.
- Ability to operate a PC/laptop and other office equipment.
- Ability to handle varying and often high levels of stress.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements.)

Working Conditions:

- Work environment varies. When in the office/Court, extended periods of sitting and computer work is required.
- When performing field work, exposure to unusual elements increase. Examples include, but are not limited to, cigarette smoke, various levels of cleanliness and people with different levels of personal hygiene.
- Has contact with hostile people in a relatively controlled environment.
- Has contact with individuals going through emotional turmoil and circumstances.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ESTABLISHMENT OF THE POSITION OF INVESTIGATOR - PROBATE COURT IN THE MANAGERIAL AND CONFIDENTIAL EMPLOYEE GROUP

WHEREAS, the Investigator position within the Probate Court has been one of two professional positions represented by the OPEIU, Local 459; and

WHEREAS, the Probate Court OPEIU Court Reporter position was eliminated upon that employee's retirement in February of 2010 and instead replaced with a UAW Court Recorder position, leaving only a single employee within this OPEIU bargaining unit; and

WHEREAS, under Michigan law, a single person may not be recognized as a collective bargaining unit; and

WHEREAS, the OPEIU has explored the options of merging this position into the OPEIU Family Court Bargaining Unit or having the position moved to the Managerial and Confidential Employee Group (MCF); and

WHEREAS, the employee expressed a preference of having the position moved to the MCF Group, and OPEIU and the Probate Court has concurred with that preference; and

WHEREAS, the Human Resources Department staff evaluated the Investigator position and recommend that it be placed at the MCF 6 Grade compensation level; and

WHEREAS, as the current OPEIU Wage level (OPEIU Grade 4) is inconsistent with the recommended MCF 6 Grade, having a lower start rate, but higher top rate, and, therefore, Human Resources has recommended that the current employee be redlined at the existing pay level (\$53,511 for FY 2010); and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department with the recommendations that are contained in this resolution; and

WHEREAS, the affected collective bargaining unit, being the OPEIU, and the Probate Court have been consulted and support the requested recommendations contained in this resolution; and

WHEREAS, no additional funds are required to implement the proposed changes.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the Investigator position be moved from the OPEIU Probate Unit to the Managerial and Confidential Employee Group as follows:

(Current)

Position/Title

Grade

Investigator – Probate Court (148009)

OPEIU 4

(Revised)

Position/Title

Proposed Grade

Investigator – Probate Court (148009)

MCF 6

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the current Probate Court Investigator, being Employee #2130, to be redlined at the OPEIU 4 salary level (\$53,511 for FY 2010) to avoid any potential adverse effects of the change, and that upon the position being vacated, it shall thereafter be compensated at the recommended MCF Grade 6 level.

BE IT FURTHER RESOLVED, that all position adjustments be effective upon resolution approval by the Board of Commissioners.

RESOLUTION STAFF REVIEW DATE March 11, 2010

Agenda Item Title: Resolution Approving a Collective Bargaining Agreement with the ICEA Professional Court Employees

Submitted by: T. A. Lindsey, Human Resources Director

Committees: LE____, JD X, HS____, CS X, Finance X

Summary of Proposed Action:

TENTATIVE AGREEMENT
SUMMARY

ICEA PROFESSIONAL COURT EMPLOYEES
AND
INGHAM COUNTY/30TH JUDICIAL CIRCUIT COURT AND 55TH DISTRICT COURT

- 1. Wages: January 1, 2009: 2%; January 1, 2010: 1%; January 1, 2011: 1%. No retro-pay to employees who terminated between 1/1/09 and ratification.
- 2. Duration: 3 year contract.
- 3. Article 5, Definition of Employees, Section 1:
 - B. Three-Quarter-Time Employees:

Employees regularly scheduled to work between thirty (30) and thirty-nine (39) hours weekly shall receive the following: . . .

 - 3) Dental **and vision** coverage the same as full-time employees are eligible to receive. . . .
 - C. Part-Time Employees: Employees who are regularly scheduled to work less than full-time, but at least half-time (twenty (20) hours per week up to and including twenty-nine (29) hours per week) shall be classified as regular, part-time employees. They shall: . . .
 - 5) Receive dental **and vision** coverage the same as full-time employees are eligible to receive.
- 4. Article 16, Discipline, New Section 4. Drug Testing.

The Employer, at its cost, may require an employee submit to drug and/or alcohol testing if the Employer has probable cause the employee is under the influence of alcohol or an illegal drug during work hours which may be affecting the employee’s performance. “Probable cause” must be based on objective facts, including, but not limited to: (1) observation by the Employer that the employee is

exhibiting irregular behavior, slurred speech, uncoordinated movement, or impaired judgment; or (2) detection by the Employer of the odor of alcoholic beverage or other indicia of the influence of alcohol and/or illegal drugs; or (3) detection by the Employer of the odor of illegal drugs or use of illegal drugs. The Employer shall support the Association and any employee who tests positive for alcohol or illegal drugs to assist the employee in their recovery efforts through an EAP or other means. The foregoing obligation to support shall not diminish the Employer's right and responsibility to discipline for conduct resulting from the use of alcohol or illegal drugs.

New Section 5. Disclosure of Criminal Record.

- A. All employees shall fully disclose to their Department Head all criminal felony and/or misdemeanor convictions. The employee's criminal history will be held as confidential to the extent permitted by law. The Employer may conduct a criminal history search periodically on all employees.
- B. Any employees that work directly with minors or who will have access to minor's records that are convicted of a felony or misdemeanor, including expressly any law relating to drugs or other controlled substances, or are charged with a felony, or are placed on the Central Registry as a perpetrator, shall notify in writing their Department Head immediately, and in all cases, no later than five (5) days after such conviction, charge, or placement on the Central Registry. An employee must disclose to the Department Head any conviction resulting from such pending charges as described in this Section. However, as required by Federal regulation, employees working with minors must disclose any arrests or charges related to child sexual abuse, child abuse, or child neglect and the disposition of such arrest or charges, and may also be required to certify that no case of a child abuse or neglect has been substantiated against them. In every case, employees in positions that work directly with minor or who will have access to minor's records, shall undergo the background checks, and if they have not resided or lived in Michigan for each of the previous ten (10) years, they must also sign a waiver attesting to the fact that they have not been convicted of a felony or identified as a perpetrator.

New Section 6. County Vehicles/Transporting Program Participants.

All persons operating County vehicles or transporting program participants in the course of their employment with the Employer shall, at all times operate their motor vehicle in a safe and prudent manner in strict accordance with the laws of the State of Michigan. No employee shall operate a County vehicle or transport program participants unless they have the appropriate driver's license from the State of Michigan and, should such driver's license be restricted, suspended or revoked at any time, it shall be the employee's obligation to immediately notify their supervisor of the same. The Employer reserves the right to verify such employee's driving records and driver's license status.

5. Article 19. Hospitalization—Medical Coverage. Add new 2009 Letter of Agreement on health care. Delete language which is no longer applicable. Replace Section 11 with the following: **Certain individuals who satisfy the requirements of Resolution #08-042 will be provided health insurance (along with vision and dental coverage if available under the terms of the policies and any differential in cost to be paid by the employee) pursuant to the benefit eligibility requirements of the County, health care providers and IRS regulations. Such provision of health care benefits is subject to elimination or modification by the County to the extent permitted by law.**

6. Article 20, Life Insurance. Change as follows

Section 1. The EMPLOYER shall provide life insurance coverage in the amount of Forty Thousand Dollars (\$40,000.00), including double indemnity for accidental death, for full-time employees only. Part-time employees shall not be eligible for life insurance.

Section 2. Part-time, **shared-time and three-quarter time** employees shall not be eligible for life insurance coverage.

Section 3. Such life insurance coverage shall be effective the first day of the month after the person has been employed five (5) months, and the premiums shall be paid by the EMPLOYER. **The Employer may provide in its discretion a shorter waiting period. Benefits are reduced at the age of 65 years on a graduated basis.**

Section 4. As soon as practicable, employees shall have the option to purchase at their expense additional life insurance coverage in amounts and for the cost as allowable and determined by the carrier.

7. Article 22 Vacation. Add the following: Section 1. Employees shall earn vacation credits **for each payroll period of eighty compensated hours and pro-rata increments thereof** according to the following schedule

8. Article 23, Leaves of Absence.

Section 4. Notice. An employee taking sick leave shall inform his/her immediate supervisor of the fact and the reason therefore **within 15 minutes of the start of the first hour** of the employee's work day.

Section 6. Family Illness.

A. A cumulative maximum of 40 hours of sick leave credit per contract year may be used for the illness of a spouse, minor dependent child or step-child, ~~or~~ parent of the employee, **and other qualified adults as defined at Article 19, Section 11.** Medical verification may be required by the EMPLOYER.

Section 13. Compassionate (Funeral) Leave. If a death occurs among a member of an employee's immediate family, the employee will be excused from work up to a maximum of five (5) work days, three (3) of which will be with pay and, if necessary, two (2) additional work days to be charged against earned sick leave. Immediate family is defined as: spouse, **other qualified adults as defined at Article 19, Section 11,** children, parents, father-in-law, mother-in-law, brother, sister, step-sister, step-brother, and grandchildren.

One (1) work day, the day of the funeral, is allowed in the case of the death of an uncle, aunt, nephew, or niece, and two (2) work days for **step-parent, step-child,** brother-in-law, sister-in-law, daughter-in-law, son-in-law, grandfather, or grandmother, to be charged against earned sick leave. Upon approval of the department head, one (1) additional work day may be granted, to be charged against sick leave. Any additional time must be charged against annual leave.

9. Article 24, Disability Plan.

Section 1. The EMPLOYER will provide a short-term disability plan as follows for regular, non-probationary, full-time employees. **The Employer may in its discretion provide a policy effective at the date of hire. . . .** (Balance of section unchanged.)

New Section 4. **To be eligible for short-term disability benefits, the employee must submit the disability claim to the insurance carrier within the time limits and under the procedure established by the carrier. The Employer shall give notice to the employee of the required time limits within the ninety (90) day elimination period and before said eligibility expires if it is made aware of the qualifying disability.**

10. Article 27, Travel Allowance. Change and rework Section 1 as follows:

Section 1. Parking Allowance.

- A. **In the Employer's sole discretion, employees will either be:**
1. **Provided with free parking by the County closest to where the employee is normally scheduled to work, or**
 2. **Reimbursed up to the minimum group rate negotiated with the City of Lansing for the ramp closest to where the employee is normally scheduled to work payable on a monthly basis, provided the employee furnishes satisfactory proof of payment.**
- B. **CATA Reimbursement. In the event that an employee utilizes the CATA bus service and is not provided free parking by the County at their place of work, the EMPLOYER shall reimburse the employee upon satisfactory proof of purchase of bus passes. In no event shall reimbursement for bus passes exceed the parking reimbursement amount.**
- C. **Waiver of Parking. An employee who is assigned to the Grady Porter/ Veterans Memorial Building, who does not use CATA reimbursement per B above and who is eligible for parking may waive the right to parking under this Article and instead receive a waiver payment in the amount of \$30 per month. The decision to waive parking shall be made a maximum of one (1) time per calendar quarter in monthly increments of 1, 2, or 3 months per waiver/quarter.**
11. Letter of Agreement concerning unpaid days:

For 2010, if all eligible County groups participate, the ICEA will meet and confer with the Employer regarding taking the three (3) days off unpaid between Christmas and New Year. The parties will consider spreading out the unpaid time over the year or taking it at once. This is conditioned on no disadvantageous impact on employee benefits or terms and conditions of employment.

12. Letter of Agreement on CARES:

~~**WHEREAS,** the Employers and the Union have entered a collective bargaining agreements for each of the referenced Union bargaining units; and~~

~~WHEREAS, the Employers Human Resource Department staff and Union representatives have met and discussed the potential of offering the CARES Employee Assistance Plan (EAP) to ICEA bargaining unit members; and~~

~~WHEREAS, the parties believe that participation in the CARES an EAP program may be beneficial to both the Employers and Union members; and~~

~~WHEREAS, the parties are agreeable to the Employers offering the CARES an EAP to ICEA bargaining unit members.~~

NOW, THEREFORE, IT IS HEREBY AGREED between the parties as follows:

1. The Employers will offer ~~the CARES an EAP~~ to ICEA bargaining unit employees; ~~effective as soon as the plan may practically be implemented after the approval and execution of this Letter of Understanding by both the Employers and the Union.~~

2. ~~It is expressly understood between the parties that the Employers' offer of this plan is contingent on cost of plan not exceeding \$2.75 per month per employee.~~ The Employers reserve the right to discontinue participation in this plan in the event the cost exceeds **its ability to pay \$2.75 per month per employee.** The Employers also reserve the right change to another EAP providers. **In the event the Employers consider that it will not continue to fund an EAP they will provide advance written notice to the Union sufficient to allow the Union the opportunity to address the issue.**

3. It is understood by the parties that bargaining unit employees utilizing the ~~CARES an EAP~~ shall be entitled to utilize sick leave and other applicable leaves of absence to the extent authorized in the appropriate sections of their collective bargaining agreement.

4. ~~The balance of the Agreements between the parties will remain in full force and effect for the duration of the Agreements' term.~~

13. Reclassifications. The following positions will be reclassified, effective 1/1/09, as recommended by County Human Resources on 6/1/09:

1. ADR/Case Procession Coordinator. Total Job Evaluation Points: 925; Pay Grade 5.
2. Chief Probation Officer/Sobriety Court Coordinator. Total Job Evaluation Points: 1360; Pay Grade 1
3. Court Service/Warrant Officer. Total Job Evaluation Points: 1005; Pay Grade 7.
4. Family Services Enforcement Facilitator. Total Job Evaluation Points: 1040; Pay Grade 7.

Financial Implications: Cost included in the budget.

Other Implications: None.

Staff Recommendation: MM ___ JN ___ TL X TM ___ JC ___
Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH
THE ICEA PROFESSIONAL COURT EMPLOYEES**

WHEREAS, an agreement has been reached between representatives of Ingham County and the ICEA Professional Court Employees during the period of January 1, 2009 through December 31, 2011; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the Judiciary, County Services and Finance Committees, and are within the guidelines established by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract with Ingham County and the ICEA Professional Court Employees.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County.

BE IT FURTHER RESOLVED, further retro-pay, if applicable, shall not be paid until the contract is signed by both parties.

RESOLUTION STAFF REVIEW

DATE March 25, 2010

Agenda Item Title: Resolution Authorizing the Transfer of Funds to the Mid-South Substance Abuse Commission and a 2010 Contract for Accounting with Respect Thereto

Submitted by: Mid-South Substance Abuse Commission

Committees: LE____, JD____, HS_ X __, CS____, Finance_ X __

Summary of Proposed Action:

This resolution will authorize the transfer of State Liquor Tax Funds to Mid-South Substance Abuse Commission to use the funds for substance abuse prevention and treatment programs per the terms of the State Statute, along with the accounting and auditing requirements. MCL 211.24(e), commonly known as the State Liquor Tax Law, allows Ingham County the option of retaining the entire amount of liquor tax revenue, provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's designated coordinating agency for substance abuse prevention and treatment services. The Board of Commissioners chose to keep one-half of the funds for the General Fund Budget in 2010, and is now required to give the other half to the Mid-South Substance Abuse Commission for their use as described above.

Financial Implications:

The expected/budgeted total distribution for 2010 is \$1,678,052, with Mid-South Substance Abuse Commission receiving \$839,026 and the County General Fund receiving the other half.

2010 marks the third year that distributions are now made quarterly. This resolution authorizes a contract for the distributions made in 2010, up to an amount not to exceed \$839,026. Should the total distribution for 2010 differ from the amount budgeted, it will be addressed in the final quarterly budget adjustment of 2010.

Other Implications:

None.

Staff Recommendation: MJM__ JN__ TL__ TM__ JC_ X __

Staff recommends approval of the resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS TO THE MID-SOUTH SUBSTANCE ABUSE COMMISSION AND A 2010 CONTRACT FOR ACCOUNTING WITH RESPECT THERETO

WHEREAS, MCL 211.24(e), commonly known as the State Liquor Tax Law, allowed Ingham County the option of retaining the entire amount of liquor tax revenue provided that these monies be used to offset property tax revenues by an equal amount, or the option of retaining one-half of the revenues and distributing the other half to the County's designated coordinating agency for substance abuse prevention and treatment; and

WHEREAS, the Ingham County Board of Commissioners, during the 2010 budget process, chose to retain one-half of these liquor tax revenues for the General Fund and is now required to distribute the other one-half of these revenues to the designated coordinating agency, the Mid-South Substance Abuse Commission, to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Statute requires the Mid-South Substance Abuse Commission to use said funds for substance abuse prevention and treatment programs in Ingham County; and

WHEREAS, the Department of Treasury has recommended certain accounting and/or auditing procedures to be used with respect thereto.

THEREFORE BE IT RESOLVED, that a contract be entered into with the Mid-South Substance Abuse Commission in an amount not to exceed \$839,026, for the time period of January 1, 2010 through December 31, 2010, which provides that the Mid-South Substance Abuse Commission will provide Ingham County with substance abuse services and accounting and audit reports consistent with the requirements of the Michigan Department of Treasury, demonstrating its use of funds received from Ingham County from liquor tax revenues, which use shall be in accordance with the requirements of MCL 211.24(e).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE March 25, 2010

Agenda Item Title: Resolution Authorizing a Contract between the Ingham County Health Department and NorthWest Initiative

Submitted by: Health Department

Committees: LE____, JD____, HS_ X __, CS____, Finance_ X __

Summary of Proposed Action:

This resolution authorizes a contract with NorthWest Initiative to implement a one-day city-wide neighborhood conference with outcomes to include: 1) engage and mobilize 100 plus residents in targeted neighborhood issues; 2) enhance skills of potential community and neighborhood leaders and volunteers; 3) connect residents with volunteer opportunities; 4) create contact list for follow-up.

Financial Implications:

The contract will be in the amount of \$5,000, for the period of January 26, 2010 through September 30, 2010.

Other Implications:

None.

Staff Recommendation: MJM__ JN__ TL__ TM__ JC_ X __

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Service Committee
Finance Committee

From: Dean Sienko, M.D., M.S., Health Officer

Date: March 25, 2010

Subject: Authorization of a \$5,000 Contract between Health Department and NorthWest Initiative

The Ingham County Health Department, in partnership with the Power of We Consortium, has taken seriously the challenge to support the County's priority to "Promote Environmental Protection and Smart Growth" and as well as the County's support for the "efforts of the neighborhood network centers." These priorities are sustained by recognizing that strengthening urban cores can help preserve open land and thus reduce negative impacts on our ecosystem. The Health Department has also recognized that by engaging and mobilizing residents, social capital is generated, creative ideas are harnessed, and cooperation is increased.

To that end, the Board of Commissioners allocated \$35,000, to be managed by the Health Department, to build on the summit processes and community successes initially established through Community Voices activities. Such activities expand or enhance opportunities for urban redevelopment through engagement and mobilization of residents.

This important investment of \$35,000 has been used to leverage millions of dollars in federal grants and thousands of volunteer service hours towards making our neighborhoods more attractive, vital, and responsive to our residents. Utilization of these funds to date are as follows:

FY 2008: \$35,000 to South Lansing Community Development Association for mobilization of residents to complete the walking trail on the south side of Lansing.

FY 2009: \$10,000 for federal match for the Power of We Consortium's community and faith-based organizational Capacity Building Program;
\$25,000 to the Ingham Change Initiative Summer Youth Program for young men of color.

FY 2010: \$10,000 for federal match for the Power of We Consortium's Capacity Building Program;
\$10,000 for federal match for the Power of We Consortium's environmental-focused AmeriCorps Program;
\$10,000 for cost-share for a full-time Michigan Primary Care Association AmeriCorps member to work with the Lansing Latino Health Alliance and the Greater Lansing African American Health Initiative.

The remaining \$5,000 for FY 2010 has been allocated via an RFP process to NorthWest Initiative, the neighborhood network center supporting Lansing's north and west side. NorthWest Initiative will utilize these funds to organize and implement a one-day city-wide conference prior to September 30, 2010 to build resident skills, resources, and community will in order to address key community and neighborhood issues.

I recommend adoption of this resolution to establish a \$5,000 contract between the Health Department and NorthWest Initiative, and that the Board Chair is authorized to sign the contract after review by the County Attorney.

c: Dean Sienko w/attachment
Renee Canady w/attachment
John Jacobs w/attachment
Peggy Roberts w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE INGHAM COUNTY HEALTH DEPARTMENT AND NORTHWEST INITIATIVE

WHEREAS, the Ingham County Health Department is responsible for implementing activities that support the County priority to “Promote Environmental Protection and Smart Growth” through neighborhood engagement and support of “the efforts of the neighborhood network centers”; and

WHEREAS, a county allocation in the amount of \$35,000 from the Board of Commissioners is intended to expand or enhance opportunities for urban redevelopment through engagement and mobilization of residents (Resolutions #06-120, #07-105, #08-116, #09-122); and

WHEREAS, the purpose of the funds are to strengthen urban cores, revitalize Lansing’s neighborhoods, and curb resident movement into less developed areas, thereby preserving open land and long-term negative impacts on our ecosystem; and

WHEREAS, \$30,000 of the FY 2010 \$35,000 fund has been allocated to:

- \$10,000 federal match for the Power of We Consortium’s Capacity Building Program,
- \$10,000 federal match for the Power of We Consortium’s AmeriCorps Program, and
- \$10,000 cost-share for one full-time AmeriCorps member to work through the Ingham County Health Department with the Greater Lansing African American Health Alliance and the Lansing Latino Health Alliance; and

WHEREAS, the remaining \$5,000 has been allocated following a competitive RFP process overseen by the Investors Steering Committee of the Power of We Consortium to NorthWest Initiative; and

WHEREAS, NorthWest Initiative will use these funds to plan and implement a one-day city-wide neighborhood conference with outcomes to include: 1) engage and mobilize 100 plus residents in targeted neighborhood issues; 2) enhance skills of potential community and neighborhood leaders and volunteers; 3) connect residents with volunteer opportunities; 4) create contact list for follow-up.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between the Ingham County Health Department and NorthWest Initiative in the amount of \$5,000, to implement a neighborhood engagement conference.

BE IT FURTHER RESOLVED, that the contract period is January 26, 2010 through September 30, 2010.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE March 25, 2010

Agenda Item Title: Resolution to Amend the Breast and Cervical Cancer Control Program (BCCCP) Subcontract with the American Cancer Society (ACS), Great Lakes Division

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This resolution amends the Breast and Cervical Cancer Control Program (BCCCP) Subcontract with the American Cancer Society, Great Lakes Division for Nurse Case Management Services for Oakland County BCCCP under the 2009-2010 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement.

Since 1999, the Ingham County Health Department, as a BCCCP local coordinating agency, has managed an eight county region which includes Oakland County. Ingham County has maintained a subcontract with the American Cancer Society, Great Lakes Division for the services of a nurse case manager. The caseload assigned to Oakland County has more than doubled, but the case management hours have remained the same. Due to the increased caseload, it is necessary to amend the subcontract and increase the hours and benefits for the nurse case manager. Case management services are critical to maintaining compliance with the Centers for Disease Control (CDC) standards of timeliness and appropriateness of care and Ingham County Health Department accreditation.

Financial Implications:

The funding for this subcontract comes from BCCCP coordination funds. No general funds are utilized.

All provisions of the subcontract with the American Cancer Society, Great Lakes Division shall remain the same except ARTICLE III - COMPENSATION. It shall be amended to increase the compensation to be paid by \$11,500, bringing the total amount for the subcontract to “not to exceed \$71,500”. This increase shall pay for additional case management hours/benefits and associated fees to the American Cancer Society effective April 1, 2010, and continue through the remainder of the subcontracted year.

Other Implications:

None.

Staff Recommendation: MJM__ JN__ TL__ TM__ JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Services Committee

From: Dean Sienko, M.D., M.S., Health Officer

Date: March 24, 2010

Subject: Resolution to Amend the Breast and Cervical Cancer Control Program (BCCCP) Subcontract with the American Cancer Society, Great Lakes Division for Nurse Case Management Services for Oakland County BCCCP Under the 2009-2010 CPBC Agreement

Resolution 09-308 authorized Ingham County to enter into the Comprehensive Planning, Budgeting and Contracting (CPBC) agreement with the Michigan Department of Community Health for FY2009-2010. The Ingham County Health Department's BCCCP is one of several categorical programs identified in the CPBC Agreement. The CPBC Agreement authorizes the Ingham County Health Department to enter into sub-contracts with service providers necessary to implement the BCCCP in its eight county region.

Since 1999 the Ingham County Health Department, as a BCCCP local coordinating agency, has managed an eight county region which includes Oakland County. Ingham County has maintained a subcontract with the American Cancer Society, Great Lakes Division for the services of a nurse case manager. The caseload assigned to Oakland County has more than doubled, but the case management hours have remained the same. Due to the increased caseload, it is necessary to amend the subcontract and increase the hours and benefits for the nurse case manager. Case management services are critical to maintaining compliance with the Centers for Disease Control (CDC) standards of timeliness and appropriateness of care and Ingham County Health Department accreditation. The funding for this subcontract comes from BCCCP coordination funds. No general funds are utilized.

All provisions of the subcontract with the American Cancer Society, Great Lakes Division shall remain the same except ARTICLE III- COMPENSATION. It shall be amended to increase the compensation to be paid by \$11,500 bringing the total amount for the subcontract to "not to exceed \$71,500". This increase shall pay for additional case management hours/benefits and associated fees to the American Cancer Society effective April 1, 2010 and continue through the remainder of the subcontracted year.

The Health Department 2010 budget anticipates providing these funds to the American Cancer Society, Great Lakes Division.

I recommend the Board of Commissioners adopt the attached resolution and authorize an amendment to the subcontract with the American Cancer Society, Great Lakes Division.

c: John Jacobs w/ attachment
Laura Peterson w/ attachment
Karen Jennings w/ attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE BREAST AND CERVICAL CANCER CONTROL PROGRAM
(BCCCP) SUBCONTRACT WITH THE AMERICAN CANCER SOCIETY (ACS),
GREAT LAKES DIVISION**

WHEREAS, Resolution #09-308 authorized Ingham County to enter into the Comprehensive Planning, Budgeting and Contracting (CPBC) agreement with the Michigan Department of Community Health for FY2009-2010; and

WHEREAS, the Ingham County Health Department's BCCCP is one of several categorical programs identified in the CPBC Agreement; and

WHEREAS, the CPBC Agreement authorizes the Ingham County Health Department (ICHHD) to enter into subcontracts with service providers necessary to implement the BCCCP in its eight county region; and

WHEREAS, ICHHD subcontracts with the American Cancer Society, Great Lakes Division (ACS) for case management services for Oakland County BCCCP which covers the period of October 1, 2009 through September 30, 2010; and

WHEREAS, the caseload in Oakland County has doubled since 1999, and it is necessary to amend the subcontract with the ACS for increased case management hours; and

WHEREAS, the funding for this subcontract comes from BCCCP coordination funds and utilizes no general funds; and

WHEREAS, all provisions of the subcontract will remain the same with the exception of Article III – Compensation; and

WHEREAS, the subcontract shall be amended to increase the compensation to be paid by \$11,500, bringing the total amount for the subcontract to “not to exceed \$71,500”; and

WHEREAS, the increase shall pay for additional case management hours/benefits and associated fees to the American Cancer Society, effective April 1, 2010, and continue through the remainder of the subcontracted year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Health Department to amend the subcontract with the American Cancer Society, Great Lakes Division, to increase the compensation by \$11,500, bringing the total amount for the subcontract to “not to exceed \$71,500”.

BE IT FURTHER RESOLVED, that the increase in reimbursement to the American Cancer Society, Great Lakes Division, shall take effect April 1, 2010, and continue through the remainder of the subcontracted year.

BE IT FURTHER RESOLVED, that the period of the amendment shall be October 1, 2009 through September 30, 2010.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment to the contract with the American Cancer Society, Great Lakes Division after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE: March 24, 2010

Agenda Item Title: Resolution Accepting Donations and Authorizing the Purchase and Installation of Light Fixtures for the Lake Lansing Community Band Shell

Submitted by: Ingham County Parks and Recreation Commission

Committees: LE ____, JD ____, HS ____, CS __X__, Finance __X

Summary of Proposed Action:

The Lake Lansing Community Band Shell hosts Friday evening concerts June through August. Some concerts end after sunset, leaving patrons to carefully find their way in the fading light to the parking lot, and the Band Shell Committee has identified a need for lighting. Park Management and the Parks and Recreation Commission are in support of this project.

Total project cost will be \$8,508; of that cost the Band Shell Committee will donate \$2,000 from fundraising efforts toward the project and the Friends of Ingham County Parks will contribute \$2,107 from a grant received for the project, leaving a balance of \$4,401.

The Parks Department had \$8,500 for the picnic shelter electrical upgrades in its approved 2008 Capital Improvement Budget, which has been carried forward to 2010. It has been determined that the shelter electrical improvements will cost under \$4,000, leaving a balance of \$4,500. The Parks and Recreation Commission is requesting a transfer of \$4,401 from the Shelter Electrical Improvements, Line Item 450-75200-931000, to the Lake Lansing Band Shell Lighting Project to assist with the cost of the installation of this additional lighting.

All installation will be completed in-house with the use of the county electrician and park staff.

Financial Implications: None.

Other Implications: None.

Staff Recommendation: MJM X JN __ TL __ TM __ JC

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING DONATIONS AND AUTHORIZING THE PURCHASE AND INSTALLATION OF LIGHT FIXTURES FOR THE LAKE LANSING COMMUNITY BAND SHELL

WHEREAS, the Lake Lansing Community Band Shell hosts Friday evening concerts June through August; and

WHEREAS, some concerts end after sunset, leaving patrons to carefully find their way in the fading light to the parking lot; and

WHEREAS, the Lake Lansing Band Shell Committee, a subcommittee of the Friends of Ingham County Parks, has identified a need for lighting and has recommended that period lamp posts be installed along the walkway, an improvement which is favorably looked upon by park management; and

WHEREAS, installation of the additional lighting would be completed by in-house park staff and the county electrician, for a total project cost of \$8,508; and

WHEREAS, the Band Shell Committee will provide \$2,000 toward the project generated from fundraising efforts and the Friends of Ingham County Parks will contribute \$2,107 from a grant received for the project, leaving a balance of \$4,401; and

WHEREAS, the Parks Department had \$8,500 for the picnic shelter electrical upgrades in its approved 2008 Capital Improvement Budget, which has been carried forward to 2010; and

WHEREAS, it has been determined shelter electrical improvements will cost under \$4,000, leaving a balance of \$4,500; and

WHEREAS, the Ingham County Parks and Recreation Commission supported this project with the passage of Resolution #14-10 at their March 22, 2010 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Parks Department to accept the \$2,000 donation from the Lake Lansing Band Shell Committee and the \$2,107 donation from the Friends of Ingham County Parks to be used to install period lamp posts at Lake Lansing Park-South.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary adjustments to the Ingham County Parks Department Budget to accept donations for the installation of period lamp posts at Lake Lansing Park-South.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the transfer of \$4,401 from the Shelter Electrical Improvements Line Item 450-75200-931000 to the Lake Lansing Band Shell Lighting Project to assist with the cost of the installation of period lamp posts at Lake Lansing Park-South.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation to the Lake Lansing Band Shell Committee and the Friends of Ingham County Parks for their continuing support of the Ingham County Parks.

RESOLUTION STAFF REVIEW

DATE March 12, 2010

Agenda Item Title: Resolution Authorizing the Jail Alternative Sentencing Program Budget

Submitted by: Ingham County Parks and Recreation Commission

Committees: LE ____, JD ____, HS ____, CS X, Finance X

Summary of Proposed Action:

In a continuing effort to reduce chronic overcrowding and expenses associated with the cost of housing at the Ingham County Jail, the Ingham County Friend of the Court (FOC) has partnered with the Ingham County Parks Department, and instituted an extremely successful Jail Alternative Sentencing Program (JASP) involving individuals who are in contempt of court of non-payment of child support. JASP participants have successfully engaged in park improvement projects, such as the construction of new boardwalks at Lake Lansing Park-North and Hawk Island, as well as assisting with routine park and zoo maintenance since June 1, 2004.

Two thirds of the cost of the program is funded by Friend of the Court grants and budget, and sufficient funds have been identified within the existing 2010 Parks Department and Potter Park Zoo Millage Budgets. Funds will continue to be identified in future budget years and transferred from the Parks Department and the Potter Park Zoo Millage Budgets for the applicable time when the FOC Coordinator positions are filled.

Financial Implications:

Funds identified within existing budgets.

Other Implications: None.

Staff Recommendation: MJM X JN __ TL __ TM __ JC __

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING
THE JAIL ALTERNATIVE SENTENCING PROGRAM BUDGET**

WHEREAS, in a continuing effort to reduce chronic overcrowding and expenses associated with the cost of housing at the Ingham County Jail, Ingham County Friend of the Court (FOC) has partnered with the Ingham County Parks Department, and instituted an extremely successful Jail Alternative Sentencing Program (JASP) involving individuals who are in contempt of court for non-payment of child support; and

WHEREAS, the JASP program began on a test basis on June 1, 2004; and

WHEREAS, JASP participants have successfully engaged in park improvement projects such as the construction of new boardwalks at Lake Lansing Park-North and Hawk Island, as well as assisting with routine park and zoo maintenance; and

WHEREAS, this resolution for the JASP program has the support of both the Ingham County Parks and Recreation Commission and the Ingham County Friend of the Court; and

WHEREAS, two thirds of the cost of the program is funded by the Friend of the Court grants and budget; and

WHEREAS, sufficient funds have been identified within the existing 2010 Parks Department and Potter Park Zoo Millage Budgets; and

WHEREAS, funds will continue to be identified in future budget years; and

WHEREAS, funding will be transferred from the Parks Department Budget and the Potter Park Zoo Millage Budgets for the applicable time when the FOC Coordinator positions are filled; and

WHEREAS, the Ingham County Zoo Board and the Parks and Recreation Commission passed resolutions in support of the JASP program at their March meetings.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the following structure for the JASP program:

<u>EXPENSES</u>	<u>ZOO</u>	<u>PARKS</u>
One Seasonal Working Coordinator/Parks (\$13.25/hour x 2,040 hours)	\$27,030	\$9,010
One Seasonal Working Coordinator/Zoo (\$13.25/hour x 2,040 hours)	\$27,030	\$9,010
One 8 Month Position/Parks (\$13.25/hour x 1386 Hours)	<u>\$18,365</u>	<u>\$6,122</u>

SUBTOTAL

\$72,425

TOTAL PARKS AND ZOO EXPENSE

\$9,010 \$15,132

REVENUE

Current 2010 Seasonal Budget

ZOO

\$9,010

PARKS

\$15,132

TOTAL PARKS AND ZOO REVENUE

\$9,010 \$15,132

RESOLUTION STAFF REVIEW

DATE March 23, 2010

Agenda Item Title: Resolution authorizing a Contract with Cusack's Masonry Restoration, Inc. to Provide Tuck Pointing Services at the Veterans Memorial Courthouse

Submitted by: Facilities Department

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action:

The exterior of the Veterans Memorial Courthouse is in need of some restoration due to deterioration over time. The building has some cracked stone and leaking windows that need to be repaired.

Financial Implications:

Funds for this project have been budgeted and approved in the 2010 CIP line item 245-23399-931000-0FC11.

The cost for the restoration is a not to exceed amount of \$50,520.00. This includes a contingency of \$6,500.00 that is being recommended for unforeseen circumstances that may arise with this type of restoration.

Other Implications:

None.

Staff Recommendation: MJM__X__ JN__ TL__ TM__ JC__

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

MEMORANDUM

TO: County Services and Finance Committees
 FROM: Jim Hudgins, Director of Purchasing
 DATE: March 24, 2010
 SUBJECT: Bid Summary – Exterior Restoration

Project Description:

This is a continuation of the exterior restoration project at VMC/GPB that was bid out and awarded last year to Cusack’s Masonry. Alternates #3 and #5 of the original bid were not completed. The Facilities Department would like to now complete these alternates. The work includes chemical cleaning, repairs, and repairs of joint sealant, and applying water penetrating repellent to all stone surfaces of the VMC building. Cusack’s is willing to hold its prices for the completion of this project.

Bid Summary:

Vendors contacted: 33 Local: 8
 Vendors responding: 9 Local: 2

The following firms submitted a bid:

<u>Firm</u>	<u>Alternates 3 & 5</u>	<u>Local</u>
Cusack’s Masonry	\$44,020	N – Hubbardston
Bornor Restoration	\$47,412	Y – Lansing
Trisco Systems	\$54,037	N – Lima, OH
Boss Construction	\$63,296	N – Taylor
Chezcore	\$72,089	N – Detroit
DRV Contractors	\$72,375	N – Shelby Twp.
Ohio Building Restoration	\$82,218	N – Detroit
DC Byers	\$87,830	N – East Lansing (Clinton)
Mark 1 Restoration	\$114,200	N – Detroit

Some of the local firms contacted who did not respond to this solicitation cited the following reasons:

- 1) Laux Construction (Dansville) – was unable to obtain pricing from its subcontractors in time to submit a bid.
- 2) Hilliard Masonry (Lansing) – time constraints did not allow for submitting a bid.
- 3) Davenport Masonry (Holt) – saw that there were quite a few contractors at the pre-bid and figured the competition was pretty stiff.

One bidder was late, and as such, had its bid rejected.

Recommendation:

Award a contract to Cusack's Masonry Restoration, Inc. in an amount not to exceed \$50,520 (includes \$6,500 for contingency.)

Advertisement:

The RFP was advertised in the Lansing State Journal, the New Citizens Press, various construction news services, and posted on the Purchasing Department Web Page.

Prevailing Wage:

Contractor is required to comply with the county's Prevailing Wage Policy.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH
CUSACK'S MASONRY RESTORATION, INC. TO PROVIDE TUCK POINTING SERVICES
AT THE VETERANS MEMORIAL COURTHOUSE**

WHEREAS, the exterior of the building at the Veterans Memorial Courthouse is in need of restoration due to deterioration over time; and

WHEREAS, the building has some cracked stone and leaking windows that need to be repaired; and

WHEREAS, the funds for this project are available within the 2010 CIP 245-23399-931000-0FC11; and

WHEREAS, this is a continuation project from 2009 (Grady Porter and Veterans Memorial Courthouse Tuck Pointing), which includes Alternates 3 and 5 from the original bid from Cusack's Masonry Restoration, Inc. dated August 11, 2009; and

WHEREAS, and after careful review of bids, the Purchasing and Facilities Departments both concur that a contract be awarded to Cusack's Masonry Restoration, Inc., who submitted the lowest responsive and responsible bid in the amount of not to exceed \$44,020.00, which also reflects the payment of prevailing wage; and

WHEREAS, a contingency of \$6,500.00 is being asked for by the Facilities Department for any unforeseen circumstances that may arise with this type of restoration.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to Cusack's Masonry Restoration, Inc., PO Box 220, Hubbardston, Michigan 48845, to perform restorations at the Ingham County Veterans Memorial Courthouse for a cost of \$44,020.00 plus \$6,500.00 contingency for a total of \$50,520.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE March 26, 2010

Agenda Item Title: Resolution to Renew a Facilities Contract with Nelson Trane for the Air-Cooled Rotary Screw Water Chillers at the Ingham County Human Services Building

Submitted by: Facilities Department

Committees: LE____, JD____, HS____, CS_X__, Finance_X__

Summary of Proposed Action:

This resolution will authorize a renewal of a two year contract with Nelson Trane to provide preventative maintenance and service on the water chillers at the Human Services Building.

Financial Implications:

The annual cost is \$9,267.00. The total cost of the two year contract is \$18,534, for the time period May 1, 2010 through April 30, 2012. Funds are available in the Facilities Department's Maintenance-Contractual line item 631-23304-931100.

Other Implications:

Nelson Trane is located in Flint, Michigan.

Staff Recommendation: MJM_X__ JN____ TL____ TM____ JC____

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO RENEW A FACILITIES CONTRACT
WITH NELSON TRANE FOR THE AIR-COOLED ROTARY SCREW WATER CHILLERS
AT THE INGHAM COUNTY HUMAN SERVICES BUILDING**

WHEREAS, the County currently uses Nelson Trane to provide preventative maintenance and service on the water chillers at the Human Services Building; and

WHEREAS, the current contract is due to expire on April 30, 2010, and the new contract would be a two year contract extending from May 1, 2010 thru April 30, 2012; and

WHEREAS, the cost to provide these services would be \$9,267.00 annually for a two year period; and

WHEREAS, funds for these services are available within the Facilities Department's Maintenance-Contractual line item 631-23304-931100.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends the contract with Nelson Trane, 5335 Hill 23 Drive, Flint, Michigan 48507, to continue to provide testing and maintenance on the chillers at the Human Services Building, at a cost of \$9,267.00 annually for the period May 1, 2010 through April 30, 2012.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 6

RESOLUTION STAFF REVIEW

DATE March 22, 2010

Agenda Item Title: Resolution to Approve the Renewal of the Cisco IP Telephony/Call Manager Server Annual Support Agreement from Netarx

Submitted by: Management Information Services

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action:

This resolution will authorize a renewal of the Netarx Annual Support Agreement. The Call Manager servers have been under maintenance for the last two years with Netarx and are critical to the operation of the County's Cisco phone system.

Financial Implications:

This agreement is for three years for a total cost of \$18,303.21, and will be paid from the Telephone Communications Fund (675-26600921050).

The effective date of the Agreement will be begin upon the date the Agreement has been signed by all parties and the Agreement will be effective for three years.

Other Implications: None.

Staff Recommendation: MJM__X__ JN__ TL__ TM__ JC__

Staff recommends approval of the resolution.

SMARTnet Pricing Quotation

INGHAM COUNTY



Sub Totals: \$ 18,303.21

Item Name	Serial Number	Contract Number	Service Level	SMARTnet Part Number	Begin Date	End Date	Qty	SMARTnet Each	SMARTnet Extended
ASA5510-SEC-BUN-KR	JMX1218L1QV	new	SNT 8x5MBD	CON-SNT-AS1SRKR	3/15/2010	3/14/2013	1	\$ 1,390.02	\$ 1,390.02
WS-C3560-48P-S	PDO1220X435	new	SNT 8x5MBD	CON-SNT-356048PS	3/15/2010	3/14/2013	1	\$ 1,081.02	\$ 1,081.02
MC57639H2-K9-CMB2	JAB121900H6	new	SNT 8x5x4	CON-SNTE-35H2CMB2	4/14/2010	3/14/2013	1	\$ 3,462.97	\$ 3,462.97
MC57639H2-K9-CMB2	JAB121900JT	new	SNT 8x5x4	CON-SNTE-35H2CMB2	4/14/2010	3/14/2013	1	\$ 3,462.97	\$ 3,462.97
LIC-UM6.1-7835	N/A	new	ERW Essential Operate Service	CON-ERW-UM617835	3/15/2010	3/14/2013	1	\$ 4,331.82	\$ 4,331.82
LIC-UM6.1-7835	N/A	new	ERW Essential Operate Service	CON-ERW-UM617835	3/15/2010	3/14/2013	1	\$ 4,331.82	\$ 4,331.82
UCSS-UCM-3-1 for UCM 3 year 10 users					3/15/2010	3/14/2013	10	\$ 18.20	\$ 182.00



Netarx, LLC
 Dept 771393
 P.O. Box 77000
 Detroit, MI 48277-1393
 877-9NETARX

Quote	Q43011
Date	3/17/2010
Page	1

Bill To:

Ingham County
 121 E. Maple
 Mason, MI 48854

Ship To:

Ingham County
 121 E. Maple
 Mason, MI 48854

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
	INGHM03	Darrell Potie		PER CSA		16263
Quantity	Item Number	Description	List Price	Unit Price	Extended	
1.0000	1505664.8x5x4	SM8x5x4 Cisco Smartnet Renewal end 2011	\$8,123.18	\$8,985.93	\$8,985.93	
1.0000	1505664.8x5xmbd	8x5xNBD Cisco Smartnet Renewal end 2011	\$2,874.00	\$2,471.64	\$2,471.64	
1.0000	1505664.esw	ESSENTIAL OPERATE SERVICE ESW RENEWAL END 2011	\$10,074.00	\$8,663.64	\$8,663.64	
10.0000	L-UCSS-UCM-3-1	UCSS FOR UCM 3 YEARS 1 USER	\$26.00	\$18.20	\$182.00	

The foregoing is acceptable to and agreed to by

Ingham County

By _____ Date _____
 Name (printed) _____

Subtotal	\$18,303.21
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$18,303.21

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE CISCO IP TELEPHONY/CALL
MANAGER SERVER ANNUAL SUPPORT AGREEMENT FROM NETARX**

WHEREAS, the initial maintenance for our Cisco IP Telephony Call Manager servers has expired; and

WHEREAS, the Call Manager servers have been under maintenance for the last two years with Netarx and are critical to the operation of our Cisco phones; and

WHEREAS, this agreement is for a period of three years for a total cost of \$18,303.21; and

WHEREAS, this maintenance has been planned for and budgeted, and will provide the needed support to maintain current phone operations.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a renewal of the Netarx Annual Support Agreement, for a total cost of \$18,303.21 to be paid from the Telephone Communications Fund (675-26600921050).

BE IT FURTHER RESOLVED, that the effective date of the Agreement will be begin upon the date the Agreement has been signed by all parties and the Agreement will be effective for three years.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

March 24, 2010

TO: Ingham County Board of Commissioners

FROM: Matthew J. Myers, Ph.D., Controller/Administrator

RE: Resolution Establishing Areas of Priority Emphasis Guiding 2011 Activities and Budget Process

For this round of Liaison Committee meetings, the Controller's Office is looking for input from commissioners regarding the 2011 Resolution Establishing Areas of Priority Emphasis Guiding Activities and Budget Process. The 2010 resolution has been included in the agenda to serve as a starting point for the discussion.

Further discussion on the 2011 budget and strategic goals is scheduled for the Liaison Committees to complete their recommendations for strategic goals for 2011 on the following dates:

- Law Enforcement and Judiciary meetings on April 15, 2010
- Human Services meeting on April 19, 2010
- County Services meeting on April 20, 2010
- Finance meeting on April 21, 2010

In the round of committee meetings listed above, Commissioners will be asked to adopt priorities and guidelines for the development of the 2011 Budget. Please bring your copy of the 2011 strategic planning information to each of the committee meetings. The strategic planning document contains brief informational summaries, separated according to the committee, as well as each department's detailed submission.

The final adoption of the strategic goals for 2011 will be at the April 27, 2010 Board of Commissioners meeting.

Thank you and please contact me if you have any questions.

MJM/jc/jab

Attachment

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING AREAS OF PRIORITY EMPHASIS
GUIDING 2010 ACTIVITIES AND BUDGET PROCESS**

RESOLUTION #09-122

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- *Enhancing access to county records
- *Providing suitable roads and drains
- *Supporting recreational opportunities
- *Fostering economic well being
- *Promoting environmental protection and smart growth
- *Preventing and controlling disease
- *Promoting accessible health care
- *Assisting in meeting basic needs
- *Fostering appropriate youth development
- *Supporting public safety
- *Assuring judicial processing
- *Providing appropriate sanctions for adult offenders
- *Providing appropriate treatment and sanctions for at-risk juveniles; and

WHEREAS, these services are to be delivered in a manner which emphasizes:

- * An educated and participating citizenry
- * An ongoing capacity for intergovernmental collaboration
- * A quality workforce
- * Cost-effective delivery of county services
- * Maximum use of technology; and

WHEREAS, the Board of Commissioners has assessed information provided by county staff and departments, offices and the courts related to issues and concerns which are important for the County to consider addressing in 2010; and

WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments affecting budget projections for 2010; and

WHEREAS, the Board of Commissioners can no longer apply “across the board” percentage cuts to each department to cover the projected revenue losses; and

RESOLUTION #09-122

WHEREAS, the Board of Commissioners must take all this information into consideration when developing areas of priority and areas that may need to be significantly reduced or eliminated to make up for the projected revenue shortfalls in the development process for the 2010 Budget; and

WHEREAS, to the extent that Ingham County will receive additional funding from the American Recovery and Reinvestment Act of 2009 (stimulus funds), the Board of Commissioners will use these funds for their intended purpose of expanding specific services, and these funds should not be viewed as a long-term solution to balancing the Ingham County Budget.

WHEREAS, the Board of Commissioners has identified certain areas of priority emphasis to guide the development of the 2010 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following areas of priority emphasis to be utilized by the Controller's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2010:

1. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2010, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds. Current year expenditures should be supported by current year revenues. Any reduction or elimination of the County's service levels should be focused primarily in areas of discretionary services, recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary.
2. Priority consideration should be given to maintaining current efforts with respect to all of the following long-term objectives; to considering proposals which enhance their achievement; and to implementing specific identified enhancements:

Promoting Accessible Health Care

Continue to maintain and, expand to the extent that funding becomes available from the American Recovery and Reinvestment Act of 2009, access to health care for the uninsured and under-insured, through the Ingham Health Plan and other health plan initiatives and programs. Provide high-quality nursing and rehabilitation services for our County's senior citizens and disabled population, including through the Ingham County Medical Care Facility.

Specific enhancement: Include a financing plan to enable the Ingham Health Plan Corporation, utilizing the Ingham Health Plan and the Ingham County Advantage Program, to continue to provide access to health care at a level at least equal to that being provided in 2008, and to utilize any available matching funds in order to increase the number of uninsured county residents being served, with an ultimate goal of providing access to health care for 100% of uninsured county residents.

RESOLUTION #09-122

Supporting Recreational Opportunities

Support recreational opportunities throughout Ingham County through maintenance of Ingham County Parks by implementation of the County Parks Master Plan, with an emphasis on leveraging funding from other sources, should they become available.

Specific enhancement: Maintaining environments that support physical activity for the health and well being of Ingham County residents as well as implementation of measures to improve the operation of Potter Park Zoo that includes the completion of a ten-year master plan for the Zoo that sets specific direction for future areas of focus.

Providing Appropriate Sanctions for Adult Offenders

Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior and reduce criminal recidivism, and to reduce incidents of jail overcrowding, using strategies such as supporting implementation of recommendations of the Jail Overcrowding Subcommittee and Community Corrections Advisory Board as well as working with community partners such as Mid-South Substance Abuse Commission to facilitate treatment of substance abuse disorders, develop and use a data tracking system focusing on system volume and trends, supporting appropriate usage of existing probation residential services, to increase the usage of GPS/tethering equipment, and using improved information collection, automation, record keeping, and information exchange between departments. This information will be used to help improve jail utilization.

Specific enhancement: Support efforts to increase access to program alternatives available through Community Corrections, utilizing state funds. Consider county financial support to implement the recommendations of the Community Corrections Advisory Board and Jail Utilization Coordinating Committee, including the provision of a range of appropriate community-based direct and contractual treatment and service programs to be used in lieu of or in reduction of jail time.

Providing Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to implement recommendations resulting from the system-wide evaluation of programs and placements for delinquent juveniles done by the Center for Criminal Justice Research, and from the development of strategies by the Ingham County/City of Lansing Community Coalition for Youth, utilizing Child Care Funds and Juvenile Justice Millage funds to maintain the juvenile justice system in a manner that is most appropriate for Ingham County in order to foster appropriate behavior, apply appropriate sanctions, and reduce criminal recidivism.

Specific enhancement: Use Juvenile Justice Millage funds to continue implementation of the Action Plan created in the Chinn Study, including specifically: the operation of the Continuum of Care facility known as the Ingham County Family Center that houses the Ingham Academy with a comprehensive juvenile assessment component; day treatment/evening reporting program; and center for respite/crisis intervention to

RESOLUTION /#09-122

support community-based programming that will support the Court's and County's goals of treating adjudicated youth locally within Ingham County whenever appropriate.

Promote Environmental Protection and Smart Growth

Discuss and implement strategies for fostering appropriate land use and protecting natural resources, such as implementation of a Purchase of Development Rights program, the County's commitment to the Cool Counties Climate Stabilization Goal, and other strategies being recommended by the Tri-County Growth Study Project. Develop and implement green building strategies for existing and new County facilities.

Specific enhancement: Promoting initiatives encouraging urban redevelopment and protecting agriculture in rural areas, and consider specific proposals which enhance this objective, such as supporting the activities of the Agricultural Preservation Board, Land Bank Authority, and supporting the resources to monitor the environment for threats and hazards to human health, and implementing recommendations of the Tri-County Growth Study. Promote green design standards, such as those of the U.S. Green Building Council to optimize and/or enhance indoor air quality, water and energy use efficiency, recycling, connectivity to walkable communities and public transit, eco-friendly landscaping and building materials, the use of natural lighting and heating, stormwater runoff features, environmental protection and other green building and green site practices.

BE IT FURTHER RESOLVED, that the Board of Commissioners encourages all departments, offices, and courts to consider these priorities in the development of their budgets and activities for 2010.

BE IT FURTHER RESOLVED, that the Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, yet recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners and county staff will continue to work cooperatively with townships that rely on the Ingham County Sheriff's Office for primary Law Enforcement Services to implement an alternative plan to replace these services.

BE IT FURTHER RESOLVED, that the County will continue to work in cooperation with the Cities of Lansing and East Lansing to implement the Action Plan developed by Plante & Moran to achieve the goal of a consolidated 911 Dispatch Center.

BE IT FURTHER RESOLVED, that efforts to expand the governance and funding structure of the Capital Region Airport Authority shall continue, with strong leadership from the Lansing Economic Area Partnership (LEAP) to achieve meaningful progress by December 2009.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts of the neighborhood network centers.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.

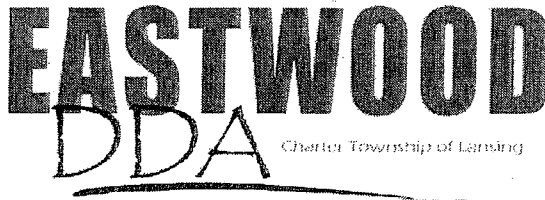
RESOLUTION #09-122

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will explore efficiencies through regional cooperation, including exploration of regionalizing the provision of employee health care benefits.

BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology county-wide will continue, including ongoing efforts to upgrade the County's computer and telephone systems within reasonable efforts and budget constraints.

BE IT FURTHER RESOLVED, the Ingham County Controller/Administrator will continue to score and rank Community Agency applications based on a set of criteria approved by the Board of Commissioners and make a recommendation on specific funding levels for each applicant to the Human Services Committee.

FINANCE: Yeas: Grebner, Nolan, Bahar-Cook, Tennis, Davis
Nays: Dougan Absent: None Approved 4/22/09



Memo

To: Matthew J. Myers, Controller/Administrator
From: Steven Hayward, DDA Executive Director
CC: Township Board and DDA Board
Date: March 18th, 2010
Re: Ingham County Request for Tax Increment Finance (TIF) Capture Reduction

Per Ingham County's request the Lansing Township Downtown Development Authority board of Directors and the Lansing Township Budget Committee has reviewed the request by Ingham County to temporarily reduce the portion of the Ingham County's ad valorem taxes that are shared with Lansing Township by ten percent (10%) for the next three years. By the way of background this partnership is based upon a 2004 Tax Sharing Agreement to share \$11,000,000 in new taxes generated within the Downtown Development Authority (DDA) to implement infrastructure projects. The current capture rate is 80% of new taxes with no sharing of taxes that existed prior to 2003.

Based upon 2010 assessments a ten percent (10%) reduction in shared taxes would be approximately \$64,297 dollars a year. Both the DDA Board and Budget Committee have unanimously recommended to the Township Board an approximate seven and three quarter percent (7 ¾%) reduction in shared taxes to be paid as an annual lump sum payment of fifty thousand dollars (\$50,000.00) on June 15th of this year, 2011 and 2010.

Based upon the County's response to this memorandum, the Township Board will consider this action at their next available meeting and if successful direct legal council to prepare an appropriate amendment to the existing 2004 Tax Sharing Agreement.

3209 West Michigan Avenue
Lansing, MI 48917
(517) 827-1082
(517) 485-3276 fax
www.EastwoodDDA.org