

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
STEVE DOUGAN

FINANCE COMMITTEE
MARK GREBNER, CHAIR
TODD TENNIS
REBECCA BAHAR-COOK
ANDY SCHOR
DIANNE HOLMAN
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, OCTOBER 20, 2010 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [September 22, 2010](#), [September 29, 2010](#) and [October 6, 2010](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office - Resolution to Contract with [VisionAIR](#), Not to Exceed \$250,000 for the County Wide Booking Computer Program
2. Ingham County Treasurer - Resolution Making a Limited [Tax Pledge](#) for Brownfield Redevelopment Authority Bonds
3. Circuit Court/Family Division
 - a. Resolution Authorizing Acceptance of a Michigan [Drug Court Grant](#) for the Ingham County Family Dependency Treatment Court
 - b. Resolution to Authorize a Michigan Community Service Commission [AmeriCorps Grant](#) Position Placement for the Family Division of Circuit Court
4. 55th District Court - Resolution Authorizing the Ingham County 55th District Court to Accept Two Grant Awards from the Michigan Supreme Court's State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and the Office of Highway Safety ([SCAO-OHSP](#))
5. Facilities Department - Resolution Authorizing a Contract with [GAV Associates, Inc.](#) to Provide Architectural & Engineering Services for Renovations to the Ingham County Family Center
6. Health Department
 - a. Resolution to Authorize a 2010-2011 Agreement with the [City of Lansing](#)
 - b. Resolution to Amend Resolution [#10-270](#) - Public Health Services Agreement
 - c. Resolution Appointing [James D. Banner, D.O.](#), as a Deputy Medical Examiner and to Authorize a Contract
 - d. Resolution to Amend the Resolution [Updating Fees](#) for County Services

7. Ingham County Farmland and Open Space Preservation (FOSP) Board
 - a. Resolution Approving Closing on Webb, Haynes and Clark Farms
 - b. Resolution Accepting \$502,667.00 and Approving Cooperative Agreement No. 735D211043 Amendment 1 between the United States of America and Ingham County for the Implementation of the Federal Farm and Ranchland Protection Program

8. Ingham County Parks & Recreation Commission
 - a. Resolution Authorizing the Purchase of an Accessible Fishing Dock for Lake Lansing Park-South
 - b. Resolution Authorizing the Approval of Amendment #2 to the Michigan Natural Resources Trust Fund Project Agreement for the Expansion of Lake Lansing Park-North

9. Financial Services Department - Resolution Approving FDI Group/CompOne Administrators, Inc. as the Third Party Administrator for the County's Self Insured Workers' Compensation Insurance through December 31, 2011

10. Controller/Administrator's Office
 - a. 2010 3rd Quarter Budget Adjustments and Contingency Fund Update - Resolution Authorizing Adjustments to the 2010 Ingham County Budget
 - b. Resolution Accepting a 2010 Technology Grant from the U.S. Department of Justice, Office of Community Oriented Policing Services
 - c. Ingham County 2011 General Appropriations Resolution
 - d. Discussion Item - Resolution to Adopt a Policy on Cost Increases for Service Related Contracts in Ingham County

11. Board Referrals
 - a. Letter from Lansing Economic Development Corporation Regarding City of Lansing Notice of Public Hearing on the Brownfield Plan #52 – Marketplace Partners, LLC
 - b. Letter from Lansing Economic Development Corporation Regarding City of Lansing Notice of Public Hearing on the Industrial Development District (IDD 01-10) And Industrial Facilities Exemption Certificate (IFT – 01-10)
 - c. Letter from Lansing Economic Development Corporation Regarding City of Lansing Notice of Public Hearing on the Brownfield Plan #49(a) – Amended Marshall Street Armory Brownfield Redevelopment Plan

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

FINANCE COMMITTEE
September 22, 2010
Minutes

Members Present: Mark Grebner, Todd Tennis, Rebecca Bahar-Cook, Dianne Holman, Steve Dougan and Board Chairperson Debbie De Leon

Members Absent: Andy Schor

Others Present: Teri Morton, Jill Rhode, Tom Shewchuk, Dean Sienko, Peggy Roberts, Sam Davis, Vince Dragonetti, Willis Bennett, and Dawn VanHalst

The meeting was called to order by Chairperson Grebner at 6:05 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the August 18, 2010 Minutes

The August 18, 2010 Minutes were approved as submitted.

Additions to the Agenda

- 4a. Pulled – Resolution Accepting Donations and Authorizing the Purchase of an Electronic Gate System for the Soldan Dog Park
- 5. Substitute – Resolution Authorizing Modification to the Vacation Provision of the Managerial/Confidential Personnel Manual for 2010 and 2011
- 7e. Substitute – Resolution Authorizing 2011 Agreements for Juvenile Justice Community Agencies

Limited Public Comment

None

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 1. Sheriff's Office
 - b. Resolution to Authorize the Purchase of Digital In-Car Camera Systems for Three (3) Ingham County Sheriff's Office Patrol Vehicles
 - c. Resolution to Accept a 2010 RAP Grant from MMRMA for Purchasing Four (4) Training Room TV Monitors for the Ingham County Sheriff's Office Training Unit
- 2. Ingham County Treasurer - Resolution Setting a Public Hearing on an Amendment #2 to the Ingham County Brownfield Redevelopment Authority's Plan for the Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in the City of Lansing Only
- 3. Health Department
 - a. Resolution to Authorize an Amendment to the Contract with the Ionia County Health Department for Medical Direction and Program Consultation
 - b. Resolution to Authorize a Public Health Services Agreement with Michigan State University's Olin Health Center

- c. Resolution to Authorize Agreements with Capital Area Community Services to Serve Early Head Start Children through the Family Outreach Services Program
 - e. Resolution to Accept \$275,000 Grant Award from the Michigan Department of Community Health to Provide Continuum of Care Services to Persons Infected with HIV/AIDS and to Establish an Assistant Social Worker Position to Carry Out the Grant Required Functions
 - f. Resolution to Amend Resolution #10-268
 - g. Resolution to Authorize an Amended 2010-2011 AmeriCorps Grant
 - h. Resolution to Create a Physician Assistant Position
5. Human Resources Department - Resolution Authorizing Modification to the Vacation Provision of the Managerial/Confidential Personnel Manual for 2010 and 2011
6. Management Information Services Department
- a. Resolution to Approve the Purchase of an AT&T T-1 Circuit from the Ingham County Sheriff's Office to Delhi Township
 - b. Resolution to Approve the Purchase of a PRI/ISDN Circuit for MIS from AT&T
7. Controller/Administrator's Office
- a. Resolution to Extend the Hiring Freeze for All Ingham County Positions
 - d. Resolution to Change the Fiscal Year for the Community Corrections Fund (#267)
 - e. Resolution Authorizing 2011 Agreements for Juvenile Justice Community Agencies
 - f. Resolution Authorizing a Contract with Stauder, Barch & Company to Perform Financial Consulting on the 2010 Grady Porter Bonds Refinancing
 - g. Resolution Authorizing a Contract with Miller, Canfield, Paddock & Stone to Perform Legal Services on the 2010 Grady Porter Bonds Refinancing
 - h. Resolution Authorizing Issuance and Sale of Refunding Bonds
 - i. Resolution Designating a Recovery Zone Development Bond Allocation for the 911 Center Project

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook and Schor

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook and Schor

1. Sheriff's Office
- a. Resolution to Authorize a Contract with Dr. Jerry Gallagher for Psychological Services for the Ingham County Sheriff's Office for Screening of New Applicants who are given Conditional Job Offers and for Post Traumatic Stress Reviews for Deputies

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH DR. JERRY GALLAGHER FOR PSYCHOLOGICAL SERVICES FOR THE INGHAM COUNTY SHERIFF'S OFFICE FOR SCREENING OF NEW APPLICANTS WHO ARE GIVEN CONDITIONAL JOB OFFERS AND FOR POST TRAUMATIC STRESS REVIEWS FOR DEPUTIES.

Comm. Dougan asked what the process was in selecting Dr. Gallagher. Board Chairperson De Leon indicated that he had been providing psychological services all along and the Sheriff's Department wanted to make it more of a formal agreement.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook and Schor

- d. Resolution to Enter into a Contract with Grand Valley Automation, Inc. for the Purpose of Providing a Facility Control and Communications System at the Ingham County Jail

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO ENTER INTO A CONTRACT WITH GRAND VALLEY AUTOMATION, INC. FOR THE PURPOSE OF PROVIDING A FACILITY CONTROL AND COMMUNICATIONS SYSTEM AT THE INGHAM COUNTY JAIL.

Mr. Davis, Sheriff's Department, indicated that the State has approved the reservation of booking fees to be used for training purposes in the Sheriff's Department in order to promote safety for inmates.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Bahar-Cook and Schor

(Comm. Bahar-Cook arrived at 6:17 p.m.)

3. Health Department

- d. Resolution Authorizing a Memorandum of Agreement to Increase the Number of Cost-Share AmeriCorps*Vista Members during 2010-2011, and Authorizing a Support Grant for Coordinator Wage Support

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT TO INCREASE THE NUMBER OF COST-SHARE AMERICORPS*VISTA MEMBERS DURING 2010-2011, AND AUTHORIZING A SUPPORT GRANT FOR COORDINATOR WAGE SUPPORT.

Comm. Dougan asked where the individuals would be placed. Ms. Roberts, Power of We Consortium, indicated that some of the places they are currently placed at are Reach Studio Art Center, Old Town Commercial Association, Antioch Cares, Advent House, and others. In November, new members will be placed at the Greater Lansing Housing Coalition, Power of We Consortium, Tri-County Office on Aging, Garden Project, and others.

Comm. Bahar-Cook disclosed that the Food Bank is one of her clients.

Ms. Roberts informed the Committee that when an RFP is issued, they often get an abundance of applications. As a result, some organizations are placed on the waiting list. As slots open up, a new organization moves up on the list. She indicated that this time they did not need to do an RFP because so many organizations were on the waiting list. She stated that she will put the Commissioners on the RFP emailing list so they know it is coming out.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

4. Ingham County Parks & Recreation Commission
 - b. Resolution Authorizing the Acceptance of a City of a Lansing Public Access Capacity Building Grant for Video and Editing Equipment for the Potter Park Zoo

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION AUTHORIZING THE ACCEPTANCE OF A CITY OF A LANSING PUBLIC ACCESS CAPACITY BUILDING GRANT FOR VIDEO AND EDITING EQUIPMENT FOR THE POTTER PARK ZOO.

Comm. Dougan suggested adding language to the resolution addressing what would happen if the zoo millage did not pass. Comm. Holman indicated that if that were to happen the Board of Commissioners would act in order to decide what the next steps are.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

6. Management Information Services Department
 - c. Resolution to Approve a Maintenance Agreement with Nationwide Power for the Uninterruptible Power Supply Unit in the Ingham County Data Center

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION APPROVING A MAINTENANCE AGREEMENT WITH NATIONWIDE POWER FOR THE UNINTERRUPTIBLE POWER SUPPLY UNIT IN THE INGHAM COUNTY DATA CENTER.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schor

7. Controller/Administrator's Office
 - b. Resolution Authorizing the Ingham County Building Authority to Proceed with the Ingham County Consolidated 911 Dispatch Center Project and to Authorize a Project Labor Agreement (PLA)

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION AUTHORIZING THE INGHAM COUNTY BUILDING AUTHORITY TO PROCEED WITH THE INGHAM COUNTY CONSOLIDATED 911 DISPATCH CENTER PROJECT AND TO AUTHORIZE A PROJECT LABOR AGREEMENT (PLA).

Chairperson Grebner indicated that this resolution declares that it is ok to have a PLA. He stated that the terms of the agreement have not been worked out yet. He indicated that there are three non-union sub-contractors.

Comm. Koenig stated that Clark Construction has been chosen as the Construction Manager and Tower Pinkster as the Architect/Engineering (A/E) firm.

MOTION CARRIED with Comm. Dougan voting No. Absent: Comm. Schor

- c. Resolution Authorizing an Extension of the Infrastructure Maintenance Agreement with Harris Corporation for the Ingham County Public Safety Radio System

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION AUTHORIZING AN EXTENSION OF THE INFRASTRUCTURE MAINTENANCE AGREEMENT WITH HARRIS CORPORATION FOR THE INGHAM COUNTY PUBLIC SAFETY RADIO SYSTEM.

Comm. Dougan indicated that he is not comfortable with a 3% increase in the contract amount. He stated that he would prefer staff looking at the numbers again.

MOVED BY COMM. DOUGAN, TO REFER THE RESOLUTION BACK TO LAW ENFORCEMENT FOR THE PURPOSE OF APPROACHING M/A-COM ABOUT MODIFYING THE PROPOSAL.

MOTION FAILED DUE TO LACK OF SUPPORT.

MOTION ON THE RESOLUTION CARRIED (3-2) with Comms. Dougan and Tennis voting No. Absent: Comm. Schor

Announcements

Comm. Bahar-Cook disclosed that Miller Canfield contributed to her campaign.

Public Comment

None

The meeting adjourned at approximately 6:42 p.m.

Respectfully submitted,

Karsha Sathianathan

FINANCE COMMITTEE
September 29, 2010
Minutes

Members Present: Mark Grebner, Todd Tennis, Rebecca Bahar-Cook, Andy Schor, Dianne Holman, Steve Dougan and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Mary Lannoye, Becky Bennett, John Nielsen, Jared Cypher, Beth Hamilton, Teri Morton, David Easterday, Mary Sabaj, Rhonda Swayze, Allan Spyke, Gene Wriggelsworth, Brian McGrain, Stuart Dunnings, Renee Canady, Randy Bell, Penelope Tsernoglou, Dean Sienko and others

The meeting was called to order by Chairperson Grebner at 6:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Additions to the Agenda

7a. Late – Amendments to the Controller's Recommended Budget

Limited Public Comment

Ms. Martin, Williamston Township, discussed the townships forming a police authority. She clarified that the \$800,000 provided by the County is contingent upon the townships contracting with the Ingham County Sheriff's Department. She asked if there would be any other restrictions. Chairperson Grebner stated that there may be other provisions and requirements once the contract is drawn up.

The Bunker Hill Township supervisor urged the Committee to provide an annual stipend for the police authority.

1. Overview of Liaison Committee Recommendations

Ms. Lannoye, Controller/Administrator, referred to a memo she distributed to the Committee outlining some technical adjustments. She stated that the technical adjustment is necessary because the Treasurer's interest earnings will be significantly lower than the Controller's Recommended Budget for 2011. The Treasurer's interest earnings revenue account should be reduced by \$375,000. She indicated that the main solution is to decrease the Health Department's General Fund appropriation by \$225,000 to recognize savings from the restoration of Adult Dental Medicaid benefits in the State's budget. A second solution is to decrease the General Fund appropriation for debt service by \$50,000. The final solution is to increase the Delinquent Tax Revolving Fund transfer to the General Fund by \$100,000.

(Board Chairperson De Leon arrived at 6:11 p.m.)

Mr. Dunnings III, Ingham County Prosecutor, informed the Committee that the Prosecutor's Office is satisfied with the Controller's recommended budget.

2. Review and Action on County Services Committee Recommendations

No items were placed on the Z list.

3. Review and Action on Human Services Committee Recommendations

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SCHOR, TO ADD THE FOLLOWING TO THE Z LIST: FUNDING FOR THE 4-H ACCOUNT CLERK AT ½ TIME (\$31,317) AND THE HEALTHY COMMUNITIES COORDINATOR AT ¾ TIME (\$37,725).

MOTION CARRIED UNANIMOUSLY.

Healthy Communities Coordinator:

Dr. Sienko, Health Department, stated that they are asking to establish a Healthy Communities Coordinator position. Members of public health believe that one must structure communities that help people lead healthy practices. He indicated that the position would also look at environmental justice and food deserts. Ms. Canady, Health Department, added that they reviewed the needs of the community, the national trend of public health, and the County's priorities. She indicated that they would like to provide an environment for the community that is easy for citizens to make healthy choices.

4-H Account Clerk:

Mr. Bell, MSU Extension, informed the Committee that the support staff position provides front-end support, as well as performing specific accounting tasks. These tasks include helping all the clubs manage their money, handling enrollment fees, etc. He stated that after discussing the situation with the employee in question, she had requested working ½-time in order to maintain the position while also reducing the budget.

4. Review and Action on Judiciary Committee Recommendations

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. HOLMAN, TO ADD THE CIRCUIT COURT PRE-TRIAL SERVICES INVESTIGATOR (\$70,819) TO THE Z LIST.

Ms. Sabaj, JUCC, stated that the JUCC met to address the issue of managing the closing of additional jail beds effective January 1, 2011. The committee unanimously recommended having an additional pre-trial services investigator as way of effectively reducing the pre-trial population in the jail. She stated that in the past, a majority of the resources have been spent towards the sentenced population, resulting in a reduction of the population. She indicated that it makes sense to put additional resources towards the pre-trial population.

Ms. Swayze, Circuit Court, informed the Committee that the Luminosity study recommended making a strategic investment in three pre-trial services positions, using the money saved from closing the jail post. She indicated that they are only recommending one additional position in light of the economic situation. The Luminosity study had recommended doing pre-arraignment bond reports as opposed to post-arraignment. The plan is to have one pre-trial services investigator at 54A District Court and then do a reorganization. The first pre-trial services investigator will handle the pre-arraignment bond reports. Another pre-trial services investigator would handle the population that falls in-between those eligible for tether under the grant money, and those that will not be released. The third pre-trial services investigator will handle post-arraignment bond reports for 54B and 55th District Courts, because they have a smaller felony population.

MOTION CARRIED UNANIMOUSLY.

5. Review and Action on Law Enforcement Committee Recommendations

MOVED BY COMM. HOLMAN, SUPPORTED BY COMM. TENNIS, TO ADD THE FOLLOWING TO THE Z LIST: RESTORE THE DETECTIVE POSITION ASSIGNED TO REGIONAL CRIMES UNIT (\$94,116), RESTORE THE DEPUTY POSITION ASSIGNED TO TRI-COUNTY METRO NARCOTICS SQUAD (\$84,592), AND RESTORE TWO DEPUTY POSITIONS (\$85,000 EACH).

Sheriff Wriggelsworth stated that he cannot provide a safe community for the County with the resources that have been given to the department. He urged the Committee to consider the four positions on the Z list. He indicated that there are some shifts where there is no officer on the road, which is a highly unsafe situation. He stated that the Detective assigned to the Regional Crimes Unit handles computer crimes, such as child pornography. He indicated that the Michigan State Police trains the detective for free and provides equipment that can be brought back to the Sheriff's Office.

MOTION CARRIED UNANIMOUSLY.

At this point in the meeting, the Committee ranked the items on the Z list.

6. Action to Incorporate Strategic Planning Initiative Funds into Recommended Budget

7. Adoption of Finance Recommended Budget

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE CONTROLLER'S RECOMMENDED BUDGET, INCLUDING THE CONTROLLER'S TECHNICAL ADJUSTMENTS.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SCHOR, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET BY REASSIGNING A VACANT SECRETARY-HEALTH POSITION TO A BILLING AND REPORTING CLERK, AND BY RETAINING THE DIVERSION COORDINATOR POSITION. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SCHOR, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET BY ADDING THE FOLLOWING: NEW PRE-TRIAL SERVICES INVESTIGATOR, RESTORING DETECTIVE POSITION ASSIGNED TO REGIONAL CRIMES UNIT, ADDING HEALTHY COMMUNITIES COORDINATOR, FUNDING 4-H ACCOUNT CLERK AT ½ TIME, AND RESTORING THE DEPUTY POSITION ASSIGNED TO TRI-COUNTY METRO NARCOTICS SQUAD BY DECREASING THE 2011 CONTINGENCY AMOUNT FROM \$450,000 TO \$431,431.

Comm. Bahar-Cook requested that the Deputy Position assigned to Tri-County Metro Narcotics Squad be voted on separately. Chairperson Grebner agreed to divide the question.

MOTION ON THE TOP FOUR ITEMS CARRIED UNANIMOUSLY.

MOTION ON RESTORING THE DEPUTY POSITION TO TRI-COUNTY METRO NARCOTICS CARRIED with Chairperson Grebner voting No.

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. TENNIS, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET BY INCREASING THE MILLAGE LEVY BY .2 MILLS PURSUANT TO PUBLIC ACT 88 OF 1913. THE \$1,417,161 IN INCREASED REVENUES WILL BE USED TO OFFSET THE FOLLOWING GENERAL FUND EXPENDITURES:

ECONOMIC DEVELOPMENT COORDINATOR	\$31,523
LEAP	\$15,000
TRI-COUNTY REGIONAL PLANNING	\$41,160
4H SERVICES	\$128,520
COOPERATIVE EXTENSION-AG MARKETING	\$109,424
HEALTH DEPARTMENT IMMIGRATION/REFUGEES	\$60,000
PARKS – PRINTING/POSTAGE/ADVERTISING	\$11,670

THIS \$397,297 IN GENERAL FUND SAVINGS SHALL BE USED TO REDUCE THE USE OF THE GENERAL FUNDS' UNRESERVED BALANCE FROM \$1,000,000 TO \$602,703. THE REMAINING FUNDS SHALL BE DEPOSITED IN A NEWLY CREATED FUND KNOWN AS THE INGHAM INNOVATION FUND. THESE FUNDS SHALL NOT BE AVAILABLE FOR APPROPRIATION UNTIL SUCH TIME AS THE BOARD OF COMMISSIONERS AUTHORIZES A RESOLUTION THAT DETAILS ELIGIBLE ECONOMIC DEVELOPMENT ACTIVITIES THAT MAY BE CHARGED AGAINST THIS FUND.

Comm. Schor withdrew his motion.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY CHAIRPERSON GREBNER, TO AMEND THE CONTROLLER'S RECOMMENDED BUDGET BY INCREASING THE MILLAGE LEVY BY .06 MILLS PURSUANT TO PUBLIC ACT 88 OF 1913. THE \$425,148 IN INCREASED REVENUES WILL BE USED TO OFFSET THE FOLLOWING GENERAL FUND EXPENDITURES:

ECONOMIC DEVELOPMENT COORDINATOR	\$31,523
LEAP	\$15,000
TRI-COUNTY REGIONAL PLANNING	\$41,160
4H SERVICES	\$128,520
COOPERATIVE EXTENSION-AG MARKETING	\$109,424
HEALTH DEPARTMENT IMMIGRATION/REFUGEES	\$60,000
PARKS – PRINTING/POSTAGE/ADVERTISING	\$11,670

THIS \$397,297 IN GENERAL FUND SAVINGS SHALL BE USED TO REDUCE THE USE OF THE GENERAL FUNDS' UNRESERVED BALANCE FROM \$1,000,000 TO \$602,703. THE REMAINING FUNDS SHALL BE DEPOSITED IN A NEWLY CREATED FUND KNOWN AS THE INGHAM INNOVATION FUND. THESE FUNDS SHALL NOT BE AVAILABLE FOR APPROPRIATION UNTIL SUCH TIME AS THE BOARD OF COMMISSIONERS AUTHORIZES A RESOLUTION THAT DETAILS ELIGIBLE ECONOMIC DEVELOPMENT ACTIVITIES THAT MAY BE CHARGED AGAINST THIS FUND.

MOTION ON THE AMENDMENT FOR .06 MILLS FAILED with Comms. Dougan, Holman, Schor, and Tennis voting No.

MOTION ON THE CONTROLLER'S RECOMMENDED BUDGET CARRIED UNANIMOUSLY.

Announcements

None

Public Comment

None

The meeting adjourned at approximately 7:47 p.m.

Respectfully submitted,

Karsha Sathianathan

FINANCE COMMITTEE
October 6, 2010
Minutes

- Members Present: Mark Grebner, Todd Tennis, Andy Schor, Dianne Holman, Steve Dougan and Board Chairperson Debbie De Leon
- Members Absent: Rebecca Bahar-Cook
- Others Present: Teri Morton, Doug Stover, Jill Rhode, Rick Terrill, Willis Bennett, John Neilsen, Tom Shewchuk, Jim Hudgins, Dean Sienko, and others

The meeting was called to order by Chairperson Grebner at 6:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Additions to the Agenda

- 3c. Late – Resolution to Participate in the Michigan Department of Corrections Fiscal Year 2010-2011 County Jail Reimbursement Program (CJRP) and to Select Option A as the Ingham County Reimbursement Option
- 7c. Pulled - Resolution to Amend an Agreement with the College of Osteopathic Medicine at Michigan State University for an Infectious Disease Physician
8. Substitute - Resolution Accepting Donations and Authorizing the Purchase of an Electronic Gate System for the Soldan Dog Park
- 9c. Late – Resolution to Authorize the Health Insurance Benefits to be Offered to Medicare Eligible Retirees in 2011
10. Late – Resolution Approving Building Authority Contract And Notice For The Ingham County Consolidated 911 Dispatch Center Project

Limited Public Comment

None

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Ingham County Clerk – Resolution to Authorize Reorganization within the Ingham County Clerk's Office
2. Ingham County Treasurer – Resolution Approving the 2010 Amendment #2 to the Brownfield Redevelopment Plan for Ingham County Land Bank Authority Parcels in Lansing City Only
3. Sheriff's Office
 - a. Resolution for the Ingham County Sheriff's Office to Accept Five (5) New FC 10 Preliminary Breath Testers from the Michigan State Police Alcohol Enforcement Grant
 - b. Resolution for the Ingham County Sheriff's Office to Accept Funds from Ingham Regional Healthcare Foundation/Ingham Regional Medical Center, Honoring Sergeant Robert Ott as the 2010 Tri-County Law Enforcement Hero Award

4. Prosecuting Attorney's Office – Resolution to Accept a Grant from the U.S. Justice Department for a Domestic Assault Response Team Program and to Authorize Subcontracts with Agency Partners
5. Equalization/Tax Mapping – Resolution to Approve the 2010 Apportionment Report (*Report to be Distributed at the Meeting*)
7. Health Department
 - a. Resolution to Authorize Administrative Support Service Agreements with County Health Plans
 - b. Resolution to Amend the Dietz Cleaning service Contract
 - d. Resolution to Authorize a 2010-2011 Agreement with the Michigan Department of Community Health for the Delivery of Public Health Services Under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

3. Sheriff's Office
 - c. Resolution to Participate in the Michigan Department of Corrections Fiscal Year 2010-2011 County Jail Reimbursement Program (CJRP) and to Select Option A as the Ingham County Reimbursement Option

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO PARTICIPATE IN THE MICHIGAN DEPARTMENT OF CORRECTIONS FISCAL YEAR 2010-2011 COUNTY JAIL REIMBURSEMENT PROGRAM (CJRP) AND TO SELECT OPTION A AS THE INGHAM COUNTY REIMBURSEMENT OPTION.

(Board Chairperson De Leon arrived at 6:07 p.m.)

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

6. Capital Area Transportation Authority – Resolution Authorizing the Fifth Amendment to the Agreement with the Capital Area Transportation Authority dated January 1, 2006 through December 31, 2010

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION AUTHORIZING THE FIFTH AMENDMENT TO THE AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY DATED JANUARY 1, 2006 THROUGH DECEMBER 31, 2010.

Comm. Schor expressed concern in passing the millage for seniors and the disabled, but having the funds not entirely going towards helping that community. He suggested looking at the scope of services when the agreement returns to the Board of Commissioners for approval for the next five year plan.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

8. Ingham County Parks & Recreation Commission – Resolution Accepting Donations and Authorizing the Purchase of an Electronic Gate System for the Soldan Dog Park

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION ACCEPTING DONATIONS AND AUTHORIZING THE PURCHASE OF AN ELECTRONIC GATE SYSTEM FOR THE SOLDAN DOG PARK.

Comm. Tennis asked if people would be charged to go to Hawk Island Park and then again when entering the dog park. Comm. Schor stated that people would get charged twice if they come to Hawk Island Park and then enter the dog park. However, there is a separate entrance to the dog park if people choose not to enter through Hawk Island Park.

Comm. Tennis asked how the fee is distributed once it is collected. Mr. Bennett, Parks Department, indicated that of the \$40 annual fee, \$5 goes to the Parks Department for administration of the system; \$5 is spent on the card; \$15 goes to the Friends of Greater Lansing Dog Parks, which will be returned to the park; and \$15 goes into the capital account for future improvements.

Comm. Tennis asked what the need was for an electronic gate system. Mr. Bennett indicated that there have been numerous reports of dogs attacking other dogs. With an electronic gate, staff will know exactly what dogs are in the park, including if they are properly vaccinated.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

9. Financial Services Department

- a. Resolution to Accept the Recommendation of the Ingham County Health Care Coalition for Employee Benefits for 2011 and Authorizing Letters of Agreement with Bargaining Units
- c. Resolution to Authorize the Health Insurance Benefits to be Offered to Medicare Eligible Retirees in 2011

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2011 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS AND TO APPROVE THE RESOLUTION AUTHORIZING THE HEALTH INSURANCE BENEFITS TO BE OFFERED TO MEDICARE ELIGIBLE RETIREES IN 2011.

Comm. Dougan directed Ms. Rhode to provide the Committee with a data chart in order to see if there are any significant negative impacts on any individual employee groups. Ms. Rhode, Financial Services, indicated that all employee groups have the same rate structure.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

- b. Resolution Revising the Existing Travel, Vehicle and Employees Reimbursement Policy

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION REVISING THE EXISTING TRAVEL, VEHICLE AND EMPLOYEES REIMBURSEMENT POLICY.

Comm. Schor expressed his concern of not having the liaison committees review out of state travel requests. Ms. Rhode indicated that this resolution provides a more efficient and cost-saving method of approving the request. She stated that waiting for approval from the liaison committee delays the request and limits the possibility of securing satisfactory prices. Mr. Neilsen suggested including information regarding out of state travel requests in the quarterly budget adjustments.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

- 10. Resolution Approving Building Authority Contract And Notice For The Ingham County Consolidated 911 Dispatch Center Project

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION APPROVING BUILDING AUTHORITY CONTRACT AND NOTICE FOR THE INGHAM COUNTY CONSOLIDATED 911 DISPATCH CENTER PROJECT.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO AMEND THE THEREFORE BE IT RESOLVED, PUBLICATION OF NOTICE OF INTENT, BY CHANGING THE WORDS “LANSING STATE JOURNAL” TO “CITY PULSE”. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

- 11. Finance Committee – Discussion: Guidelines for Appropriate Annual Increases to Ongoing Service Contracts (*No Materials*)

Mr. Shewchuk, MIS, indicated that they individually review contracts. As they come in, staff evaluates them to see if a better price can be obtained. Mr. Terrill, Facilities, echoed Mr. Shewchuk’s comments.

Chairperson Grebner suggested including language on a cover letter sent to vendors that states that the Board of Commissioners has a policy of special scrutiny if the rate of renewing the contract is beyond a certain percent.

(Comm. Dougan left at 7:03 p.m.)

Announcements

None

Public Comment

None

The meeting adjourned at approximately 7:08 p.m.

Respectfully submitted,

Karsha Sathianathan

RESOLUTION STAFF REVIEW

DATE October 10, 2010

Agenda Item Title: Resolution to Contract with VisionAIR, Not to Exceed \$250,000 for the County Wide Booking Computer Program

Submitted by: Sheriff's Office

Committees: LE X, JD____, HS____, CS____, Finance X

Summary of Proposed Action: This resolution will authorize the Sheriff's Office to contract with VisionAIR, at a cost not to exceed \$250,000 for the County Wide Booking Computer Program.

Financial Implications:

The funds for this project are from the 2009 State JAG Grant (Resolution #09-282) and the grant has no matching grant requirements. The cost of this program to Ingham County would not exceed the \$250,000 grant funding awarded to the Ingham County Sheriff's Office. The City of Lansing is attempting to secure additional funding through a JAG Grant to enhance the project at their lock up facility. The other participating municipalities will be responsible for their costs associated with future maintenance costs after the conclusion of the one-year warranty period.

Other Implications:

This cooperative venture with the City of Lansing, City of East Lansing, Meridian Township and Michigan State University will tie into one booking system all the entities that operate jails and/or lock up facilities in the County. This project will update old antiquated equipment and reduce the multiple data entry done by several law enforcement agencies.

Staff Recommendation: MAL ____ JLN X TL ____ TM____ JC ____

Staff recommends approval of the resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH VISIONAIR, NOT TO EXCEED \$250,000 FOR THE COUNTY WIDE BOOKING SYSTEM

WHEREAS, the Ingham County Sheriff's Office booking system is over twenty years old and has not kept up with technological advances in the area of paperless booking systems; and

WHEREAS, the Ingham County Sheriff's Office was awarded from the State of Michigan a JAG grant \$250,000 (Resolution # 09-282) to purchase a county wide booking system, working with Police Departments from the City of Lansing, City of East Lansing, Meridian Township and Michigan State University Police; and

WHEREAS, the Ingham County Sheriff's Office booking system is different than the Lansing Police Department's booking system, East Lansing Police's booking systems, Meridian Township Police's booking system and Michigan State University Police Department's booking system, thus causing double, triple and quadruple booking of individuals as they travel between agencies and are lodged in each department's jail; and

WHEREAS, the above grant would implement a county wide, single booking system for the Ingham County Sheriff's Office, Lansing Police Department, Meridian Township Police Department, East Lansing Police Department and Michigan State University Police Department, thus ensuring a one time booking process for all individuals arrested in the county and lodged at one of the above police departments, thus eliminating duplicate or more booking processes between agencies; and

WHEREAS, the above police department representatives have all agreed to go with VisionAIR programming, which is the same company used for their individual records keeping software except for the City of Lansing; and

WHEREAS, the cost of this program to Ingham County would not exceed the \$250,000 grant funding awarded to the Ingham County Sheriff's Office; and

WHEREAS, costs over \$250,000 would be paid by the City of Lansing through a JAG Grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations from MIS, the Ingham County Sheriff's Office, and the participating municipalities and authorizes a contract with VisionAIR, not to exceed \$250,000, with the project to be completed by December 31, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes subcontracts with the City of Lansing, City of East Lansing, Meridian Township and Michigan State University.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2010 Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the County Clerk to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 6, 2010

Agenda Item Title: Resolution Making a Limited Tax Pledge for Brownfield Redevelopment Authority Bonds

Submitted by: Ingham County Treasurer

Committees: LE____, JD____, HS____, CS__X__, Finance__X__

Summary of Proposed Action:

This resolution will authorize the limited tax full faith and credit pledge in support of the Brownfield Authority's Redevelopment Bonds, Series 2010. The resolution authorizes the County Treasurer to take certain actions in connection with bonds and allocates a portion of the County's "small issuer exception" to enable the Brownfield Authority to have an arbitrage rebate exception for the bonds. The bonds are expected to be issued by the Ingham County Brownfield Redevelopment Authority to finance all or part of the cost of the redevelopment of certain eligible real and personal property located in the City of Lansing parcels only.

Financial Implications:

The aggregate principal amount is for an amount not to exceed \$2,685,000, in anticipation of the collection of certain tax increment revenues.

Other Implications:

A notice regarding a Public Hearing was posted on October 7, 2010, pursuant to Section 308 of Act 34, Public Acts of Michigan, 2001, as amended.

Staff Recommendation: MAL__X__ JLN____ TL____ TM____ JC____

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING A LIMITED TAX PLEDGE FOR
BROWNFIELD REDEVELOPMENT AUTHORITY BONDS**

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"),
on October 26, 2010.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

WHEREAS, proceedings have been taken by the Ingham County Brownfield Redevelopment Authority (the "Authority") to finance the purposes of its brownfield plan, as amended, for City of Lansing parcels only (the "Project") through the issuance of bonds (the "Bonds") in the aggregate principal amount of not to exceed \$2,685,000, in anticipation of the collection of certain tax increment revenues, as described in the Authority's resolution authorizing the issuance of the Bonds, by the Authority from eligible properties ("Tax Increment Revenues"); and

WHEREAS, the Bonds are to be designated "Brownfield Redevelopment Authority Bonds, Series 2010," or such other name to be designated by the Authority, will mature not later than August 1, 2026, and will bear interest at a rate or rates not exceeding 6% per annum; and

WHEREAS, it is advisable and necessary to obtain from this Board a resolution making a limited tax pledge for the payment of the principal of and interest on the Bonds; and

WHEREAS, the Project is necessary to protect and preserve the public health as authorized by Act 381, Public Acts of Michigan, 1996, as amended ("Act 381"), and therefore it is in the best interest of the County that the Bonds be sold.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham:

1. Pursuant to the authorization provided in Section 17(2) of Act 381, the Ingham County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds, and does agree, in the event that Tax Increment Revenues collected by the Authority are insufficient to pay principal of or interest on the Bonds, to provide sufficient money in its annual budget, as a first budget obligation, to pay when due, the principal of and interest on the Bonds, and if

I, the undersigned Clerk of the County of Ingham, Michigan, hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners at a regular meeting held on the 26th day of October, 2010, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Clerk, County of Ingham

RESOLUTION STAFF REVIEW

DATE October 8, 2010

Agenda Item Title: Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Ingham County Family Dependency Treatment Court

Submitted by: Circuit Court/Family Division

Committees: LE____, JD__X__, HS____, CS__X__, Finance__X__

Summary of Proposed Action: This resolution would authorize the County to accept a grant award from the State Court Administrative Office-Michigan Drug Court Grant Program (SCAO-MDCGP) for the Ingham County Circuit Court's Family Dependency Treatment Court for the purposes of eliminating barriers to treatment, providing rewards and incentives, participation in the Annual Drug Court Conference and to employ a Special Part-time Family Dependency Treatment Court Program Assistant Grant position.

Financial Implications: The total grant budget is \$40,000 from the SCAO-MDCGP Grant Program.

Other Implications: The funds will be used for the Court's Family Dependency Treatment Program which handles cases involving parents of children petitioned to the Court for child abuse and/or neglect and the parent's primary issue is substance abuse.

Staff Recommendation: MAL ____ JLN __X__ TL ____ TM____ JC ____
Staff recommends approval of the resolution.

Introduced by the Judiciary, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$40,000 to the Ingham County Circuit Court's Family Dependency Treatment Court (FDTC) for purposes of eliminating barriers to treatment as well as funding a new position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and/or neglect and the parent's primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include transportation, rewards and incentives, therapeutic parenting time, and substance testing; and

WHEREAS, the grant award also includes money to fund a Family Dependency Treatment Court Program Assistant who will work with the Coordinator and Case Managers of the program, to ensure the specialty court participants attend testing and treatment, receive incentives and rewards, have additional professional contacts when needed and assist in data collection and input; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County's Human Resources Department to be a Special Part-time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2011; and

WHEREAS, the grant award will pay for up to three employees to attend the Annual Drug Court Conference held in Lansing, Michigan in 2011; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court, for the sum of \$40,000, for the purposes of eliminating barriers to treatment, providing rewards and incentives, participation in the Annual Drug Court Conference and employ a Special Part-time Family Dependency Treatment Court Program Assistant Grant position without benefits at a UAW B pay grade for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Kathleen Burns Jager, PH.D., LMFT, LLP is authorized to provide therapeutic parenting time at a cost of \$63.00 per hour, not to exceed \$13,230 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2010 and 2011 Circuit Court Family Division Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 5, 2010

Agenda Item Title: Resolution to Authorize a Michigan Community Service Commission AmeriCorps Grant Position Placement for the Family Division of Circuit Court

Submitted by: Circuit Court/Family Division

Committees: LE ____, JD X ____, HS ____, CS ____, Finance X __

Summary of Proposed Action:

This resolution allows for the placement of one of the AmeriCorps positions at the Family Division of Circuit Court as previously authorized by the Board to allow for agreements to be entered into with each AmeriCorps Host Site and with each AmeriCorps member, and to authorize the Board Chairperson to sign those agreements. The time period for this placement is from October 18, 2010 through September 30, 2011. The Ingham County Family Center Advisory Board is recommending to the Board of Commissioners to enter into a contract with MSU Extension to fund this AmeriCorps volunteer position, to be supervised by MSU Extension. See the attached Scope of Services for the services to be performed through this position.

Financial Implications:

The total grant award from Michigan Community Service Commission is \$171,925.

Each individual host site is required to provide cash contributions as their portion of the necessary match.

The Family Division of Circuit Court’s portion is \$6,300.00, to come from the fund balance of the Juvenile Justice Millage.

Other Implications: None

Staff Recommendation: MAL ____, JLN X ____, TL ____, TM ____, JC ____
Staff recommends approval of the resolution.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MICHIGAN COMMUNITY SERVICE COMMISSION
AMERICORPS GRANT POSITION PLACEMENT FOR THE FAMILY DIVISION OF CIRCUIT
COURT**

WHEREAS, the Power of We Consortium successfully competed for a grant from the Michigan Community Service Commission (MCSC) for a Michigan's AmeriCorps project that will place full-time AmeriCorp members within organizations throughout the greater Lansing area to improve residents physical activity and nutrition; and

WHEREAS, the Power of We selected MSU Extension Office as a host site in the 2009/2010 grant year; and

WHEREAS, the Power of We Consortium notified MSU Extension Office that they were selected again as a host site for an AmeriCorps volunteer for 2010/2011; and

WHEREAS, the Ingham County Board of Commissioners established the Ingham County Family Center Advisory Board in Resolution #08-85 to monitor the integrity of the current and future services under the Ingham County Family Center roof, provide advice and recommendations to the County Circuit Court/Family Division and Judiciary Committee, and to develop policies and procedures for the Center; and

WHEREAS, the Ingham County Family Center Advisory Board endorses the green campus vision for the Ingham County Family Center; and

WHEREAS, the Ingham County Family Center Advisory Board is recommending to the Board of Commissioners to enter into a contract with MSU Extension to fund an AmeriCorps volunteer position, to be supervised by MSU Extension, funded through the Juvenile Justice Millage; and

WHEREAS, the AmeriCorps volunteer would work directly with youth involved in the Ingham County Family Center programs (see attached Scope of Services and Position Description).

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a placement agreement with MSU Extension to oversee the AmeriCorps volunteer from October 18, 2010 through September 30, 2011, at a cost of \$6,300.00, to be paid from the fund balance of the Juvenile Justice Millage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

Scope of Service for MSU Extension's Support for Programs at the Ingham Family Center

Purpose: MSU Extension will provide on-site programming support to programs at the Ingham Family Center that directly relate to increasing community knowledge of, and accessibility to, healthy lifestyle options for youth and families served by the Ingham Family Center.

Goals: Programming will align with the following goals:

1) Creating, expanding, maintaining community gardens, sustainable food systems, and access to healthy foods;

Focus Areas: Direct service will be provided, via an AmeriCorps member, in three focus areas:

1) Recruitment and mobilization of community volunteers (where desirable and appropriate);

2) Community education (where desirable and appropriate);

3) Training, supporting and modeling direct service work

Duration and Hours Provided: Staff will be provided an average of 32 hours per week from the period of October 18, 2010 through October 17, 2011. Training and development opportunities are included in this average.

Current Situation: In 2010, an AmeriCorps member coordinated the Ingham County Family Center Youth Garden to including an after school program for the Ingham Academy students, a chicken coop with five chickens, Garden Gala dinner, two raised beds, a cooking program for Pride students, and a youth farm stand that sold at the Grady Porter building and Hilliard building. A hoop house is scheduled to be built in the month of October.

Proposed Programming Activities: Programs will be planned collaboratively with Family Center staff and others such as the Ingham Academy, Highfields, etc. 2011 will be the third season of gardening at the Center. The new AmeriCorps member will have a nice starting foundation to continue developing the program expansions such as the after school program, garden expansion, annual garden gala, youth farm stand, full utilization of garden produce, chicken coop, hoop house, and the composting system.

MSU Extension will assist, again via an AmeriCorps member, with recruitment, training, coordination, and recognition of community volunteers to assist with and support the garden and farm stand activities. The member will also work alongside volunteers to lead the work and provide support. The member will do presentations for the Family Center Advisory Board, Greater Lansing Youth Gardening Conference, and to other stakeholders for educational purposes and to keep them updated on the progress of the project and to seek their input for future goals.

Educational activities will be provided by the AmeriCorps member by using the "2009 Youth Farm Stand Toolkit" developed by the C.S. Mott Group for Sustainable Food Systems at MSU and the "4-H Jump into Food and Fitness" curriculum. These two specific resources and others will be used to educate the youth.

**Ingham County MSU Extension
AmeriCorps Member Position Description
Ingham Family Center Project
9/16/10**

General Summary

The primary responsibility of the AmeriCorps member will be to coordinate the Ingham Family Center Youth Garden and expand programs related to the green campus vision. A large garden has been planted and tended by the youth and staff and the produce has been incorporated into the lunches and dinners served at the Family Center. 2011 will be the third season gardening at the Center. The new AmeriCorps member will have a nice starting foundation to continue developing the program expansions such as the after school program, garden expansion, annual garden gala, youth farm stand, full utilization of garden produce, chicken coop, hoop house, and the composting system.

Essential Functions

- Coordinating youth garden program and farm market activities.
- Assist with recruitment, training, coordination, and recognition of community volunteers.
- Serve alongside youth and volunteers to lead projects and provide support.
- Develop and coordinate after-school clubs to provide educational opportunities.
- Give presentations to stakeholders for educational purposes and to keep them updated on the progress of the project and to seek their input for future goals.
- Be active on the Youth Garden Coalition and assist with the coalition's functions
- Assist with planning and implementing fundraisers for garden supplies and youth development activities.

Qualifications

- Minimum of two years in college.
- Must have reliable transportation.
- Must be able to pass background screening.
- Must have good driving record and have valid car insurance.
- Experience teaching and leading youth programs.
- Ability to establish positive rapport with diverse groups of people.
- Experience working with at-risk youth in a day treatment setting preferred.
- Ability to develop extensive project plans and be independent.
- Desire to help youth develop leadership and job skills and make a difference in their communities.
- Effective communication skills and professional demeanor.
- Ability/willingness to participate in intense physical labor.

Physical Requirements

- Ability to lift twenty pounds
- Ability to do repetitive movements needed to garden and move debris such as: dig, bend, cut, squat, kneel, and haul.

Serving Conditions

- Available to serve an average about 33 hours a week for 52 weeks.
- Indoor office responsibilities and outdoor field responsibilities depending on activity.
- Outdoor activities will involve many different weather conditions such as: rain, heat, and cold.
- Teaching and motivating youth with behavioral problems.
- Flexible schedule including evenings and weekends with advance notice.

Remuneration:

- AmeriCorps members will each be provided extensive training (on and off site)
- An \$11,800 a year living allowance
- Health coverage
- A \$5,350 educational allowance at the successful completion of the service term.

AmeriCorps members will begin their service year on October 18, 2010 and will be required to complete 1700 service hours within one calendar year.

Required Documents (must be received by October 6th)

Send resume and cover letter to sreuter@ingham.org or:

Ingham County MSU Extension

Attn. Stephanie Reuter

121 East Maple Street

Mason, MI 48854

Location

Office will be located in at the Ingham County Family Center which is located in southwest Lansing, Michigan.

RESOLUTION STAFF REVIEW

DATE October 8, 2010

Agenda Item Title: Resolution Authorizing the Ingham County 55th District Court to Accept Two Grant Awards from the Michigan Supreme Court's State Court Administrative Office - Michigan Drug Court Grant Program (SCAO-MDCGP) and the Office of Highway Safety (SCAO-OHSP)

Submitted by: 55th District Court

Committees: LE ____, JD X, HS ____, CS ____, Finance X

Summary of Proposed Action: This resolution would authorize the County to accept two continuation grant awards from the State Court Administrators Office/Office Highway Safety Planning (SCAO-OHSP) and the State Court Administrative Office-Michigan Drug Court Grant Program (SCAO-MDCGP) for Probation Officer support and other expenses to be utilized for the Ingham County 55th District Court Sobriety Court Program for the 2010/2011 fiscal year.

Financial Implications: (See Attached Budget Summary.)

The total grant budget is \$215,979, to include SCAO-OHSP grant funds in the amount of \$85,000, SCAO-MDCGP grant funds in the amount of \$25,000 and Ingham County in-kind matching funds of \$105,979 with no local hard cash matching funds required to continue a District Court Probation Officer Grant for the 2010/11 fiscal year.

Other Implications: The Court would use these two grant awards to continue the funding of a District Court Probation Officer to support the Sobriety Court Probation Office. Other funds from the grant would be utilized for direct program expenses.

Staff Recommendation: MAL ____, JLN X, TL ____, TM ____, JC ____,
Staff recommends approval of the resolution.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT TWO GRANT AWARDS FROM THE MICHIGAN SUPREME COURT'S, STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND THE OFFICE OF HIGHWAY SAFETY (SCAO-OHSP)

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of Sobriety Court grant funding have been identified, which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program and the SCAO-Office of Highway Safety Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of two State Court Administrative Office grants including the SCAO-MDCGP grant in the amount of \$25,000, and the SCAO-OHSP grant in the amount of \$85,000, to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$ 215,979 to include SCAO/OHSP grant funds in the amount of \$85,000, SCAO-MDCGP grant funds in the amount of \$25,000, and Ingham County in-kind matching funds of \$105,979 with no local hard cash matching funds required to continue a District Court Probation Officer Grant position.

BE IT FURTHER RESOLVED, grant funded Sobriety Court program direct service subcontracts with the following vendors is approved in the following amounts:

- ADAM: not to exceed \$12,225
- Dr. Douglas J. Ruben, Psychologist: not to exceed \$2,500

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2010 and 2011 55th District Court Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 8, 2010

Agenda Item Title: Resolution Authorizing a Contract with GAV Associates, Inc. to Provide Architectural & Engineering Services for Renovations to the Ingham County Family Center

Submitted by: Circuit Court/Family Division and Facilities Department

Committees: LE____, JD__X__, HS____, CS__X__, Finance__X__

Summary of Proposed Action:

This Resolution authorizes a contract with GAV Associates, Inc. to perform architectural and engineering services for the potential renovation of the Ingham County Family Center - Ingham Academy High School Program. Phase 1 is for conceptual design services and Phase 2 is for construction oversight and administration services.

If the Family Center Advisory Board, the Court and Judiciary concur to proceed after Phase 1, then we will proceed with Phase 2.

Financial Implications: The costs would be \$21,000.00 plus \$450.00 for reimbursable expenses, for a total not to exceed cost of \$21,450.00, to come from the fund balance of the Juvenile Justice Millage. The estimated costs for the renovations will be determined after Phase 1 as noted above.

Other Implications: The Ingham County Family Center Position Paper on this topic was presented to Judiciary on February 25, 2010. With the Committee's concurrence, Facilities proceeded to obtain proposals to develop the technical bid specifications for renovations to the Sanctuary, Little Lambs Building, Garage, Green House, and Wood Shop to meet both the short and long term needs of the Ingham County Family Center.

Staff Recommendation: MAL__ JLN__X__ TL__ TM__ JC

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

Agenda Item 5

TO: Judiciary, County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: October 7, 2010

SUBJECT: Ingham County Family Center – Phase II Renovations

The resolution before you authorizes awarding a contract to GAV Associates in the amount of \$21,450 for the renovation of the unused space at the Ingham County Family Center. This A&E firm will be working with select members of the ICFC Advisory Board and Facilities for the complete design and engineering for the renovation project. This is in accordance with the position paper that was submitted to the Judiciary Committee on February 11, 2010 (See attached position paper).

Once a renovation design has been developed and approved by the ICFC Advisory Board along with a projected construction cost, a recommendation will be submitted to Judiciary Committee for approval to move forward with bidding out the project. The funds for this project will come from the JJM account number 264-66400-818000. I recommend approval of this resolution.

MEMORANDUM

TO: County Service and Finance Committees
 FROM: Jim Hudgins, Director, Purchasing Department
 DATE: October 7, 2010
 SUBJECT: Proposal Summary – Architectural and Engineering Services for Renovations to the Ingham County Family Center

Project Description:

This project involves contracting with a qualified and experienced architectural and engineering (A/E) firm for the purpose of providing designing and engineering services, including, but not limited to, programming, conceptual designing, pre-construction and construction oversight, and budgeting services for renovating the Ingham County Family Center (ICFC).

Proposal Summary:

Vendors contacted: 29 Local: 9
 Vendors responding: 8 Local: 2

<u>Company Name</u>	<u>Phase 1*</u>	<u>Phase 2*</u>	<u>Subtotal</u>	<u>Reimbursables</u>	<u>Total</u>	<u>Local</u>
GAV Associates	\$5,500.00	\$15,500.00	\$21,000.00	\$450.00	\$21,450.00	N
Tower Pinkster	\$27,500.00	\$0.00	\$27,500.00	\$2,780.00	\$30,280.00	N
Wigen Tinknell Meyer	\$4,800.00	\$25,000.00	\$29,800.00	\$6,000.00	\$35,800.00	N
Hobbs & Black	\$14,735.00	\$16,780.00	\$31,515.00	\$8,330.00	\$39,845.00	Y
DLZ	\$11,858.00	\$34,326.00	\$46,184.00	\$7,372.00	\$53,556.00	Y
Design Plus Alexander V	\$7,500.00	\$37,500.00	\$45,000.00	\$10,150.00	\$55,150.00	N
Bogaerts	\$17,187.50	\$38,025.00	\$55,212.50	\$3,287.50	\$58,500.00	N
Keystone Design Group	\$25,702.00	\$100,255.00	\$125,957.00	\$22,000.00	\$147,957.00	Y

*Phase 1 is for conceptual design services. Phase 2 is for construction oversight and administration services.

Vendors Not Responding:

Fishbeck, Thompson, Carr & Huber, C2AE, Roger Donaldson, Kibbe & Associates, and GMB A/E cited other current project commitments and timing issues as reasons preventing them from submitting a proposal.

Recommendation:

The Evaluation Committee recommends awarding a contract to GAV Associates, Inc. in an amount not to exceed \$21,450.00 to provide architectural and engineering services for the renovation of the Ingham County Family Center.

The Evaluation Committee's recommendation of GAV Associates is based on the following factors:

1. experience with similar projects;
2. qualifications of staff to be assigned to this contract;
3. experience with project budget/cost estimating;
4. ability to meet the County's deadline for completion; and,
5. cost of services.

Advertisement:

The RFP was advertised in the Lansing State Journal, The New Citizens Press and posted on the Purchasing Department Web Page.

February 5, 2010

TO: Judiciary Committee

FROM: John L. Neilsen, Deputy Controller

SUBJECT: Review and Discussion of the Ingham County Family Center Renovation Position Paper

Attached you will find the Ingham County Family Center Renovation Position Paper, as prepared by the Family Court in conjunction with the Ingham County Family Center Advisory Board's recommendation, that the current unused space at the Ingham County Family Center should be renovated to meet the short and long-term needs of the families served by the Court. This would include the north end of the building (the Sanctuary space) and an out building ("Little Lambs"). In addition, there are several acres of green space and woods surrounding the building that also could be enhanced for use.

As this item is discussed at the Committee level, we need to remember that the current annual operational portion of the Juvenile Justice Millage (JJM) is being fully used at this time and that the current fund balance is approximately \$4.1 million.

The specific recommendations of the Ingham County Family Center Advisory Board, if you are in agreement with this concept, are:

In an effort to achieve these short and long-term goals, the Ingham County Family Center Advisory Board proposes the following recommendations to the Board of Commissioners:

1. That a resolution be brought before the Judiciary Committee to hire a space design architect.
2. Create a task force to oversee the renovation project, identify a plan for space utilization, and establish time frames for the short and long-term goals.

In speaking with our Facilities Director, Rick Terrill, rough estimates for a time table and next steps to proceed would include:

1. Solicit bids from an Architectural and Engineering (A&E) firm to work with representatives from Ingham County to develop the design and scope of the proposed renovations as indicated in the attached position paper.
2. Time table to hire an A&E firm, go through the Committees, and develop the bid specifications - 3 to 4 months.
3. Put the project out for bid, select a general contractor, go through Committees, and get a signed contract - 2 to 3 months.
4. Length of construction – To Be Determined, based on size and scope of project - 3 to 4 months.

If you should have any questions, please feel free to contact me at any time.

cc: Mo Winslow
Sara Deprez
Rick Terrill

Ingham County Family Center Renovation Position Paper

In 2001, the voters of Ingham County passed a Juvenile Justice Millage (JJM) to house and treat delinquent and disturbed youth. The JJM has allowed for several enhancements to the continuum of care for adjudicated youth and has resulted in the court following “best practices” as recommended by the University of Cincinnati. In 2008, as a part of the more comprehensive continuum to provide services that meet the needs of court adjudicated youth, the County purchased Our Savior Lutheran Church and School, now known as the Ingham County Family Center. Quick renovations in the south end of the building allowed for the Ingham Academy to move operation from the Grady Porter Building, doubling the capacity of the program. Additionally, an evening reporting program, Pride, for moderate and high risk delinquent youth began in October of 2008.

The Ingham County Family Center has considerable space that has yet to be renovated, which includes the north end of the building (the Sanctuary space) and an out building (“Little Lambs”). In addition, there are several acres of green space and woods surrounding the building. It is the position of the Ingham County Family Center Advisory Board to renovate these spaces to meet the short and long term needs of the families served by the Court.

There are several identified short term needs. The Ingham Academy and Pride programs have quickly out grown the current renovated office space and have immediate need for more room. The Court needs five added offices for staff. Highfields Administration has asked for three more offices. In addition, the current programming requires several meeting rooms that could be used by multiple community agencies. These meeting rooms may be used for Wrap-around meetings, individual and family counseling, group counseling, as well as for staff meetings.

For training purposes, a meeting room is recommended to accommodate a large group of staff. This room could not only be used for the current community partners in the Family Center, but also could be rented to other agencies. As such, the room could be outfitted with state of the art technology that would be attractive to agencies looking for training locations. This could be a revenue source to increase operational dollars for the JJM.

In addition to office space and meeting rooms, Ingham Academy needs to develop a broad range of vocational opportunities for the students. This process could start with minimal renovations to one of the classrooms to be used as a shop class. Not only would a shop class provide vocational skills, it would also help address the shortage of elective classes for the students of Ingham Academy. This idea has gained the interest of a County Commissioner, who has indicated a willingness to assist in facilitating this process.

In addition to a shop class, the red building located in south east corner of parking lot, “Little Lambs,” can be used as a potential location for a youth farm stand. The Ingham County Family Center has been fortunate to be selected as a location for an AmeriCorps member, who will oversee and enhance the garden project which began the summer of 2009. This project has multiple benefits associated with it. In addition to youth learning to plant and harvest a garden, they will have the opportunity to be educated in business and finance techniques by selling the garden produce. In an effort to have this be a year round and worthwhile project, a greenhouse added to the south side of the red building would be ideal. The vision of this project includes other green concepts, such as trail way development in the wooded area surrounding the Family Center.

The vocational opportunities associated with moving toward a “green school” are remarkable. This direction will make the youth graduating from the Ingham Academy more marketable as “green collar” jobs in Michigan are expected to have tremendous growth in the coming years and are being targeted as the avenue to reshape the economy in Michigan.

It is the position of the Advisory Board that the Sanctuary space should be renovated to further the goals of the County to maintain a broad continuum of care for delinquent and disturbed youth. There are three identifiable needs that this space should address: (1) Rewards/Privileges (2) Community Involvement and (3) Out reach for Community Partners.

For example, it should be the goal of the County to encourage programs that reward pro-social behaviors and attitudes, as outlined as a component of effective programs by Dr. Edward Latessa in the 2003 evaluation of Ingham County. To that end, the Sanctuary space can be used, with minimal modifications, to sponsor special events including drama productions, dances, community plays and performances. These events can be used to encourage pro-social behaviors by offering admission to them as a reward or, for select youth, by actually using the youth as participants in the productions. Youth will be able to earn the privilege of participating or attending the events by displaying positive behaviors. Using the space in this manner addresses all of the needs listed above in a creative, best practice way.

Recommendations

In an effort to achieve these short and long term goals, the Ingham County Family Center Advisory Board proposes the following recommendations to the Board of Commissioners:

3. That a resolution be brought before the Judiciary committee to hire a space design architect.
4. Create a task force to oversee the renovation project, identify a plan for space utilization, and establish time frames for the short and long term goals.

Introduced by the Judiciary, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH
GAV ASSOCIATES, INC. TO PROVIDE ARCHITECTURAL & ENGINEERING SERVICES FOR
RENOVATIONS TO THE
INGHAM COUNTY FAMILY CENTER**

WHEREAS, the Ingham County Family Center Advisory Board recommended in February of this year, that the current unused space should be renovated to meet the short term and long term needs of the public; and

WHEREAS, the funds for this project are available through account number 264-66400-818000; and

WHEREAS, the Purchasing Department solicited bids for architectural and engineering services for the renovation of Ingham County Family Center and GAV Associates, Inc., a registered vendor, who was determined by the Purchasing and Facilities Departments to having submitted a responsive and responsible bid was the low bidder; and

WHEREAS, the project cost is \$21,000.00 plus \$450.00 for reimbursable expenses, for a total cost not to exceed \$21,450.00, to be paid from the fund balance of the Juvenile Justice Millage.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to GAV Associates, Inc., 31471 Northwestern Highway, Suite 2, Farmington Hills, MI 48334-2575, to perform architectural and engineering services for the renovation of the Ingham County Family Center, for a cost of \$21,000.00 plus \$450.00 for reimbursable expenses for a total cost not to exceed \$21,450.00, to be paid from the fund balance of the Juvenile Justice Millage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 8, 2010

Agenda Item Title: Resolution to Authorize a 2010-2011 Agreement with the City of Lansing

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X_

Summary of Proposed Action:

This resolution authorizes an agreement with the City of Lansing to provide financial support for various services provided by or through the Ingham County Health Department that benefit Lansing residents.

Financial Implications:

For this year's agreement the City is offering \$120,000. The supported services include:

- 1) \$18,500 to support the operation of the Adult Health/Infectious Disease Clinic.
- 2) \$9,000 to for the operation of the Ingham County Food Bank.
- 3) \$60,000 to support a Day Care Scholarship Program.
- 4) \$22,500 to support counseling and psychological treatment for youth in families affected by the sexual abuse of children.
- 5) \$10,000 to support the Community Coalition for Youth.

Other Implications:

This support from the City of Lansing helps maintain services the Department could not otherwise provide.

Staff Recommendation: MAL ____ JLN ____ TL ____ TM____ JC_ X_

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, MD

DATE: October 7, 2010

SUBJECT: 2010-2011 Agreement with the City of Lansing

As in previous years, the City of Lansing is proposing to provide financial support for various services provided by or through the Ingham County Health Department that benefit Lansing residents. For this year's agreement the City is offering \$120,000. The supported services include:

1. The City of Lansing will provide \$18,500 to support the operation of the Adult Health/Infectious Disease Clinic. The City will provide \$7,000 to cover part of the salary of a Nurse Practitioner and \$9,000 for a Community Health Representative II, and will provide \$2,500 for pharmaceuticals for low-income un-insured and/or under-insured people.
2. The City of Lansing will provide \$9,000 to for the operation of the Ingham County Food Bank. City funds are used to support part of the salary of a Food Bank Specialist.
3. The City of Lansing will support a Day Care Scholarship Program with a total of \$60,000 in funding. They will provide \$51,000 in scholarship monies and \$9,000 for an Account Clerk in the Office for Young Children which will administer the scholarships. Approximately 100 low-income families will benefit from this program.
4. The City of Lansing will support counseling and psychological treatment for youth in families affected by the sexual abuse of children with \$22,500 in total funds. The youth are identified by the Health Department, the Department of Social Services, Probate Court, and other community agencies. If there is no other source of assistance, the youth are referred to the Lead Counselor at the High Risk Adolescent Program at Willow Plaza Services who makes referrals to psychologists or counselors who provide treatment at a discounted rate. The City has allocated \$11,500 for psychological services for 30 youth and \$11,000 to support part of the salary of the Lead Counselor.
5. The City will provide \$10,000 to the Health Department to support the Community Coalition for Youth. These are largely pass through funds which go to the Community Change Initiative to improve opportunities for City youth.

This support from the City of Lansing helps maintain services the Department could not otherwise provide. The City of Lansing and Ingham County have had a good working relationship for many years. I urge the Board to authorize the continuation of that relationship by adopting the attached resolution.

c: John Jacobs w/attachment
Bob Townsend w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE
A 2010-2011 AGREEMENT WITH THE CITY OF LANSING**

WHEREAS, the City of Lansing has for many years provided funding to Ingham County to help support public health services for City of Lansing residents; and

WHEREAS, the City of Lansing is proposing to provide such support for the 2010-2011 fiscal year; and

WHEREAS, these revenues are anticipated in the Health Department's 2011 budget request; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the City of Lansing to provide financial support to certain services provided by or through the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2010 through June 30, 2011.

BE IT FURTHER RESOLVED, that the City of Lansing shall provide \$120,000 to support the following services:

1. Adult Health/STI Clinic - \$18,500
2. Food Bank Project Operation - \$9,000
3. Child Care Scholarship Program - \$60,000
4. High Risk Adolescent Program - \$22,500
5. Community Coalition for Youth - \$10,000

BE IT FURTHER RESOLVED, that the Board Chairperson be authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 8, 2010

Agenda Item Title: Resolution to Amend Resolution #10-270 - Public Health Services Agreement

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X_

Summary of Proposed Action:

The Ingham Health Plan Corporation (IHPC) annually contracts with Ingham County to purchase public health services provided to low income residents by the Health Department. The Board of Commissioners authorized this year's agreement with IHPC in Resolution #10-270 - *Resolution to Authorize 2010-2011 Public Health Service Agreement with the Ingham Health Plan Corporation.*

Subsequently, the State of Michigan increased the amount of DSH funding made available to IHPC, which enables IHPC to pay a slightly higher rate for health care services.

Financial Implications:

The IHPC proposes to purchase services for up to \$2,721,347 as opposed to the \$2,647,727 originally proposed. The higher rate enables maximum use of the DSH mechanism, and is within parameters anticipated in the 2011 budget.

Other Implications:

None.

Staff Recommendation: MAL ____ JLN ____ TL ____ TM____ JC_ X_

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: October 7, 2010

RE: Amendment to Resolution #10-270

The Ingham Health Plan Corporation (IHPC) annually contracts with Ingham County to purchase public health services provided to low income residents by the Health Department. The Board of Commissioners authorized this year's agreement with IHPC in resolution #10-270.

Subsequently, the State of Michigan increased the amount of DSH funding made available to IHPC, which enables IHPC to pay a slightly higher rate for health care services.

The IHPC proposes to purchase services for up to \$2,721,347 as opposed to the \$2,647,727 originally proposed. The higher rate enables us to maximize our use of the DSH mechanism, and is within parameters anticipated in our 2011 budget.

I recommend that the Board of Commissioners adopt the amended resolution and authorize the revised agreement with the Ingham Health Plan Corporation.

Attachment

c: John Jacobs w/attachment
Holly Wilson w/attachment
Robin Reynolds w/attachment
Jayson Welter w/attachment
Deb Brinson w/attachment
Barb Mastin w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION #10-270 - PUBLIC HEALTH SERVICES AGREEMENT

WHEREAS, in resolution #10-270 the Ingham County Board of Commissioners authorized a Public Health Services agreement under which the Ingham Health Plan Corporation will purchase health care services from the Ingham County Health Department; and

WHEREAS, the Ingham Health Plan Corporation has subsequently agreed to pay an increased rate for services for the period of October 1, 2010 through September 30, 2011; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an amendment to the Public Health Services Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends resolution #10-270 and authorizes a Public Health Services Agreement, for up to \$2,721,347.00 with the Ingham Health Plan Corporation, through which the Corporation will purchase from Ingham County the following public health services:

Public Health Nursing
Adult Dental
Outreach and Enrollment
Support for the Ingham Community Health Center Network

BE IT FURTHER RESOLVED, that all other terms and conditions of resolution 10-270 remain unchanged.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the authorized agreement with the Ingham Health Plan Corporation after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 8, 2010

Agenda Item Title: Resolution Appointing James D. Banner, D.O., as a Deputy Medical Examiner and to Authorize a Contract

Submitted by: Health Department

Committees: LE____, JD____, HS_ X ____, CS____, Finance_ X __

Summary of Proposed Action:

This resolution appoints Dr. James D. Banner, D.O. as a Deputy Medical Examiner.

Dr. Banner is Board Certified in Anatomical and Clinical Pathology and has conducted autopsies for numerous medical examiner offices throughout the Lower Peninsula.

This appointment will expire with the other Deputy Medical Examiner appointments on December 31, 2011.

Financial Implications:

No direct financial implications. Payment will be subject to terms set forth in Board of Commissioners resolution 07-326.

Other Implications:

None.

Staff Recommendation: MAL ___ JLN ___ TL ___ TM ___ JC X ___

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., Chief Medical Examiner

DATE: October 7, 2010

RE: Appointment of Dr. James D. Banner, D.O. as a Deputy Medical Examiner

This is a recommendation to appoint Dr. James D. Banner, D.O. as a Deputy Medical Examiner.

Dr. Banner is Board Certified in Anatomical and Clinical Pathology and has conducted autopsies for numerous medical examiner offices throughout the Lower Peninsula.

This appointment will expire with the other Deputy Medical Examiner appointments on December 31, 2011.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT DEPUTY MEDICAL EXAMINERS

RESOLUTION #07-325

WHEREAS, the Ingham County Board of Commissioners has the responsibility to appoint the Ingham County Medical Examiner, and upon the recommendation of the Medical Examiner, appoint Deputy Medical Examiners; and

WHEREAS, the Medical Examiner, Dr. Dean Sienko, is recommending that the Board of Commissioners appoint a set of physicians as Deputy Medical Examiners according to the terms and conditions set by the Board of Commissioners in a separate resolution.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints the following physicians as Deputy Medical Examiners for the period and according to the terms and conditions set out in a separate resolution and other terms and conditions set out in the independent contractor agreements:

Margaret Aguwa, D.O.
3880 Crooked Creek
Okemos, Michigan 48864

D. Bonta Hiscoe, M.D.
1817 Walnut Hills
East Lansing, Michigan 48823

Duane G. Mayhew, M.D.
1072 Applegate Lane
East Lansing, MI 48823

Linda Coniglio, D.O., Ph.D.
5680 Marsh Road
P.O. Box 10
Haslett, Michigan 48840

Dennis Jurczak, M.D.
5664 Bayonne
Haslett, Michigan 48840

Ron Rhule, D.O.
1785 Williamston Road
Williamston, MI 48895

Richard Griffin, D.O.
2946 Footman Drive
East Lansing, Michigan 48823

Martin Jones, M.D.
1433 N. Homer Street
Lansing, Michigan 48912

William Swords, D.O.
4265 Okemos Road
Okemos, Michigan 48864

Curtis A. Liechty, M.D.
1130 Farwood Drive
East Lansing, MI 48823

HUMAN SERVICES: Yeas: Hertel, Grebner, Bahar-Cook, Soule, Severino

Nays: None **Absent:** Schor **Approved 12/3/07**

FINANCE: Yeas: Celentino, Weatherwax-Grant, Grebner, Hertel, Tennis, Dougan

Nays: None **Absent:** None **Approved 12/5/07**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH THE TERM OF OFFICE, TO SET COMPENSATION FOR AND TO
AUTHORIZE INDEPENDENT CONTRACTOR AGREEMENTS WITH DEPUTY MEDICAL
EXAMINERS**

RESOLUTION #07-326

WHEREAS, the Ingham County Board of Commissioners has the responsibility to appoint the Ingham County Medical Examiner, and upon the recommendation of the Medical Examiner appoint Deputy Medical Examiners; and

WHEREAS, the Ingham County Board of Commissioners wishes to establish the term of office, set the compensation, and authorize independent contractor agreements for Deputy Medical Examiners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes the term of office of Ingham County Deputy Medical Examiners to concur with the term of office of the County Medical Examiner beginning January 1, 2008 through December 31, 2011.

BE IT FURTHER RESOLVED, that Deputy Medical Examiners shall be compensated at the rate of \$95.99 per day when on-call, plus an additional \$47.98 per day for each of the following holidays worked:

New Year's Eve
New Year's Day
Easter
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Friday following Thanksgiving Day
Christmas Day
Christmas Eve

BE IT FURTHER RESOLVED, that the daily rate and holiday supplement shall be adjusted consistent with the salary rate adjustments authorized for managerial and confidential employees, effective each January 1, beginning on January 1, 2009.

BE IT FURTHER RESOLVED, that Deputy Medical Examiners shall also be reimbursed for business related expenses in accordance with the Ingham County Travel Policies and Procedures, and at rates established in the Managerial and Confidential Employee Personnel Manual.

RESOLUTION #07-326

BE IT FURTHER RESOLVED, that independent contractor agreements are authorized for all Deputy Medical Examiners appointed by the Board of Commissioners, setting out the term of office, compensation and other terms of the appointment.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign the agreements after review as to form by the County Attorney.

HUMAN SERVICES: Yeas: Hertel, Grebner, Bahar-Cook, Soule, Severino

Nays: None **Absent:** Schor **Approved 12/3/07**

FINANCE: Yeas: Celentino, Weatherwax-Grant, Grebner, Hertel, Tennis, Dougan

Nays: None **Absent:** None **Approved 12/5/07**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING JAMES D. BANNER, D.O., AS A DEPUTY MEDICAL EXAMINER
AND TO AUTHORIZE A CONTRACT**

WHEREAS, the Ingham County Board of Commissioners under the authority of Public Act 181 of 1953, as amended, is responsible for appointing the County Medical Examiner, and with the approval of the Medical Examiner, may appoint Deputy Medical Examiners; and

WHEREAS, the Board of Commissioners has granted authority to contract with the physicians appointed as Deputy Medical Examiners, and has set out certain contractual terms and conditions including the term of office and method and rate of compensation in Resolutions #07-325 and #07-326; and

WHEREAS, the Ingham County Board of Commissioners has appointed Dean G. Sienko, M.D. as the Medical Examiner in Ingham County to a term expiring December 31, 2011; and

WHEREAS, Dr. Sienko is requesting that the Board of Commissioners hereby appoint James D. Banner, D.O. as a Deputy Medical Examiner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints James D. Banner, D.O., 8487 River Oaks Circle, Greenville, MI 48838, as a Deputy Medical Examiner to a term of office expiring December 31, 2011, subject to the terms and conditions set out in Resolutions #07-325 and #07-326.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a contract with Dr. Banner subject to the terms and conditions set out in Resolutions #07-325 and #07-326.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 8, 2010

Agenda Item Title: Resolution to Amend the Resolution Updating Fees for County Services

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X_

Summary of Proposed Action:

Earlier this year, the Board of Commissioners established a fee schedule for County services that charge fees in resolution #10-176. The annual tattoo license renewal fee charged by the Health Department was not included for proposed increases in that fee schedule.

Financial Implications:

Fee	2010	2011	Number of Units	Additional Revenue
Annual license renewal for a tattooing	\$380	\$400	7	\$140

Other Implications:

None.

Staff Recommendation: MAL ____ JLN ____ TL ____ TM____ JC_ X_

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Service Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: October 7, 2010

RE: Recommendation to Update the Annual Tattoo License Renewal Fee in the Health Department

Earlier this year the Board of Commissioners established a fee schedule for County services that charge fees in resolution #10-176. A fee charged by the Health Department was not included for proposed increase in that fee schedule. The table below indicates the omitted fee, the amount of the fee in 2010 and the proposed fee for 2011.

Fee	2010	2011
Annual license renewal for a tattooing	\$380	\$400

Revenue targets for fees are established in discussion with the Board of Commissioners. In the case of the tattoo business license renewal we are attempting to recover 100 percent of the cost of providing these services. The cost per service is multiplied by the revenue target (100 percent) to get the recommended fee.

I am confident the recommended fee is fair and will achieve the revenue goals. I recommend the fee be adopted.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE RESOLUTION UPDATING
FEES FOR COUNTY SERVICES**

WHEREAS, the Board of Commissioners establishes fees for services provided by the Health Department, under the authority of the Public Health Code; and

WHEREAS, the Board of Commissioners updated the Health Department's 2011 fee schedule in Resolution #10-176; and

WHEREAS, certain fees were not included for increase in resolution #10-176; and

WHEREAS, the Health Officer has recommended that the fee for the annual license renewal for a tattooing business be \$400.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Food Services Sanitation Program Fee Schedule by establishing the following fee for 2011:

Annual license renewal for a tattooing business: \$400

BE IT FURTHER RESOLVED, that this fee shall be effective upon adoption of this resolution by the Board of Commissioners.

RESOLUTION STAFF REVIEW

DATE October 4, 2010

Agenda Item Title: Resolution Approving Closing on Webb, Haynes and Clark Farms

Submitted by: Ingham County Farmland and Open Space Preservation (FOSP) Board

Committees: LE ____, JD ____, HS ____, CS X , Finance X

Summary of Proposed Action:

This resolution approves closing on the Haynes, Webb and Clark Farms. All three farms have received matching funds from the Federal Farm and Ranchland Protection Programs (FRPP). The FOSP Board has completed all necessary due diligence and closing requirements, of both the FRPP and FOSP Board. The FOSP Board has sufficient funds to purchase Agricultural Conservation Easements on the three farms and closing would fulfill the Option Agreements approved by the Ingham County Board of Commissioners' Resolution #09-357 - *Resolution Approving Ingham County Model Permanent Conservation Easement Deed Option Agreement and Specific Permanent Conservation Easement Deed Option Agreements between Ingham County and Wesley and Janet Clark; Gary and Sandra Haynes; and Lee And Michael Webb.*

Financial Implications:

	County	Federal
Haynes	\$199,752.00	\$203,073.00
Webb	\$188,461.65	\$180,155.85
Clark	\$ 58,551.92	\$ 51,508.08
Total	\$446,765.57	\$434,736.93

Other Implications:

There may be future monitoring and enforcement costs (in the event of a conflict) associated with closing on the Webb, Haynes and Clark farms. Those costs are included in the FOSP Boards' budgeting process.

Staff Recommendation: MAL X JLN __ TL __ TM __ JC __

Staff recommends approval of this resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING CLOSING ON WEBB, HAYNES AND CLARK FARMS.

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board ranked the Webb, Haynes and Clark Farms among the top five farms in the 2009 application; and

WHEREAS, the Ingham County Board of Commissioners approved purchasing conservation easements on the Haynes, Webb and Clark Farms Resolution #09-357; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has completed all necessary due diligence, including securing Federal matching funds, to close on Agricultural Conservation Easement Deeds for the Webb, Haynes and Clark Farms; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase and close Agricultural Conservation Easement Deeds on the Webb, Haynes and Clark Farms in the 2010 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the closing on the Webb, Haynes and Clark Farms.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners and the Farmland and Open Space Preservation Board authorizes payment to Mr. Lee Webb and Mr. Michael Webb, in an amount not to exceed \$368,617.50.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners and the Farmland and Open Space Preservation Board authorizes payment to Mr. and Mrs. Gary and Sandra Haynes, in an amount not to exceed \$402,825.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners and the Farmland and Open Space Preservation Board authorizes payment to Mr. and Mrs. Wesley and Janet Clark, in an amount not to exceed \$110,060.00.

BE IT FURTHER RESOLVED, this resolution authorizes the Board Chair to sign any necessary documents after review by County Attorney.

RESOLUTION STAFF REVIEW

DATE: September 28, 2010

Agenda Item Title: Resolution Accepting \$502,667.00 and Approving Cooperative Agreement No. 735D211043 Amendment 1 between the United States of America and Ingham County for the Implementation of the Federal Farm and Ranchland Protection Program

Submitted by: Ingham County Farmland and Open Space Preservation Board

Committees: LE____, JD____, HS____, CS_X__, Finance_X__

Summary of Proposed Action:

This resolution approves the Cooperative Agreement between the Federal Farm and Ranchland Protection Program and Ingham County to purchase conservation easements on the Ghere, Jackson, Davis and Haynes (#2) Farms. The Ingham County Board of Commissioners approved submitting an application to the FRPP on July 27, 2010, Resolution #10-217 - *Resolution Approving the Farmland and Open Space Preservation (FOSP) Board’s Recommendation to Submit an Application to the Federal Farm and Ranch Lands Protection Program (FRPP)*.

Financial Implications:

The Federal contribution for the Ghere Farm is \$39,059.00; Haynes #2 is \$212,940.00; Jackson is \$398,365.00 and Davis is \$95,305.00, for a grand total of \$502,667.00.

Other Implications:

Due to landowner donations and the Federal Farm and Ranchland Protection Program match, Ingham County will only pay about 36% of total easement value. Cooperative Agreement #73-5D21-10-43 Amendment 1 has been submitted to County Attorney for review and approval. Final approval by the County Board of Commissioners for closing the easements is to be expected after all closing requirements have been satisfied.

Staff Recommendation: MAL_X JLN ___ TL ___ TM ___ JC ___

Staff recommends approval of this resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING \$502,667.00 AND APPROVING COOPERATIVE AGREEMENT NO. 735D211043 AMENDMENT 1 BETWEEN THE UNITED STATES OF AMERICA AND INGHAM COUNTY FOR THE IMPLEMENTATION OF THE FEDERAL FARM AND RANGLAND PROTECTION PROGRAM

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2009 cycle and submitted the Ghere, Davis, Jackson, Haynes #2 Farms to the Federal Farm and Ranchland Protection Program, Great Lakes Restoration Initiative for consideration of matching funds; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the Ingham County Farmland and Open Space Preservation Board to make reasonable offers to purchase development rights on farms based on state certified appraisals; and

WHEREAS, the Ingham County Agricultural Preservation Board has funding in place to purchase the Permanent Conservation Easement Deeds on the Ghere, Davis, Jackson, Haynes #2 Farms.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves Cooperative Agreement #73-5D21-10-43 Amendment 1 for \$502,667.00, between United States of America (The United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC), and Ingham County for the implementation of the Farm and Ranch Lands Protection Program (FRPP) Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign Cooperative Agreement #73-5D21-10-43 Amendment 1, after review and approval by County Attorney.

AMENDMENT 1 TO
 COOPERATIVE AGREEMENT
 BETWEEN THE
 UNITED STATES OF AMERICA
 COMMODITY CREDIT CORPORATION
 ACTING THROUGH THE
 NATURAL RESOURCES CONSERVATION SERVICE
 and
 INGHAM COUNTY
 for the
 FARM AND RANCH LANDS PROTECTION PROGRAM

Cooperative Agreement Number 735D211043 between the United States of America (the United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC), and Ingham County for the implementation of the Farm and Ranch Lands Protection Program (FRPP), originally made on the 5th day of August, 2010, is hereby amended on the ____ day of _____, 2010 to add or change the following:

IV. OBLIGATION OF FUNDS

Change IV. First Paragraph To:

Upon execution of this agreement, the United States shall obligate the sum of \$462,308.00 in FY2010 and \$502,667.00 in FY2010 Great Lakes Restoration Initiative (GLRI) for the acquisition by Ingham County of conservation easements for the parcels listed on Attachments A, A-1. This agreement may be revised to obligate additional funds in Fiscal Years 2010 and 2011 if the cooperating entity submits parcels that rank high enough to warrant the obligation of funds. Ingham County must close on the easement acquisition and request payment of this amount in accordance with Part VII of this Cooperative Agreement before the dates in the table below.

Fiscal Year	Attachment with Associated Parcels	Funds Obligated	Fund Code
2010	A	\$462,308.00	69F
2010 GLRI	A-1	\$502,667.00	69R
2011	B	NA	NA
2012	C	NA	NA

Attachments

Add Attachment A-1 - List of Pending Conservation Easement Offers on Which the Obligation of FY 2010 GLRI Funds is Based.

All other terms, conditions, and provisions of the agreement remain in force and effect and are hereby made a part of this agreement.

IN WITNESS WHEREOF, the following authorized representatives of the United States and Ingham County have executed this Cooperative Agreement.

INGHAM COUNTY

By: Commissioner Deb DeLeon, Chair of the County Board of Commissioners

UNITED STATES OF AMERICA
COMMODITY CREDIT CORPORATION

By: Stephen S. Davis, Acting State Conservationist

RESOLUTION STAFF REVIEW

DATE: October 6, 2010

Agenda Item Title: Resolution Authorizing the Purchase of an Accessible Fishing Dock for Lake Lansing Park-South

Submitted by: Ingham County Parks & Recreation Commission

Committees: LE___, JD___, HS___, CS_X_, Finance_X_

Summary of Proposed Action:

The Michigan Natural Resources Trust Fund Grant for the Lake Lansing Trail Project accepted by Board of Commissioners' Resolution #07-276 included a handicap accessible fishing dock at Lake Lansing.

From 1991 to 2001, Michigan has experienced a 29% decrease in fishing participation and in the last five years has experienced a 14.1% drop in unique fishing license purchases. Lake Lansing is known for its great bass fishing, but is also home to northern pike, channel catfish, common carp, and numerous pan fish. This 120 foot fishing dock will significantly enhance recreation use of Lake Lansing by providing water-based recreation opportunities, direct access for fishing, and include benches for passive recreation such as reading and wildlife watching. There is currently only one existing dock at Lake Lansing Park-South and it is not ideal for fishing as it is used for pedal boat and rowboat rental.

Project FISH (Friends involved in Sportfishing Heritage), an MSU Department of Community Agriculture Recreation and Resource Studies mentor-based, community-supported sportfishing and aquatic resource education project, and Bass Hookers (a local bass fishing club) are in support of this project. Project FISH fosters a network of mentors whereby youth and families have the opportunity to learn about the outdoors and Lake Lansing. The proposed fishing dock would benefit their teaching efforts.

Bids were reviewed by the Ingham County Purchasing Department and Parks staff and it was determined that Marine Automated Dock systems, Inc. was the low bidder and met all specifications and requirements.

This resolution will run concurrent with the Parks & Recreation Commission's October 25, 2010 meeting.

Financial Implications:

Funds have been identified within the 2006 Capital Improvement Budget for the Lake Lansing Park-South to Park Lake Road trail project. A line item transfer from 450-75900-818000-LL287 (contractual services) to 450-75900-978000-LL287 (machinery & equipment purchase) is necessary.

Other Implications: None.

Staff Recommendation: MAL_X_ JLN___ TL___ TM___ JC___

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

MEMORANDUM

TO: County Service and Finance Committees
 FROM: Jim Hudgins, Director, Purchasing Department
 DATE: October 7, 2010
 SUBJECT: Proposal Summary – Mobile Dock

Project Description:

This project is for the purchase, delivery and installation of a mobile (rolling) dock for Lake Lansing Park South.

Proposal Summary:

Vendors contacted: 33 Local: 0
 Vendors responding: 6 Local: 0

Company Name	Rolling Dock	Delivery	Installation	Total	Local
Marine Automated Dock System	\$39,713.04	\$150.00	\$850.00	\$40,713.04	N
Carefree Dock & Lift	\$47,259.00	\$300.00	\$2,500.00	\$50,059.00	N
Instant Marine	\$54,950.00	\$1,450.00	\$2,550.00	\$58,950.00	N
The Feighner Company	\$60,580.20	\$425.00	\$2,600.00	\$63,605.20	N
KBE Precision Products	\$62,452.00	\$350.00	\$6,800.00	\$69,602.00	N
Wilson Marine	\$70,603.36	\$1,499.76	\$3,360.79	\$75,463.91	N

Vendors Not Responding:

Lake Front Products and Holiday Dock stated they do not sell rolling docks. Camp and Cruise cited geographical concerns and the Local Purchasing Preference Policy. Duck Lake Marine stated that this type of system was not within its capability.

Recommendation:

The Evaluation Committee recommends awarding a Purchase Order to Marine Automated Dock Systems, Inc. in an amount not to exceed \$40,713.04 for the purchase, delivery and installation of a mobile dock.

Advertisement:

The RFP was advertised in the Lansing State Journal, The Chronicle and posted on the Purchasing Department Web Page.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE PURCHASE OF
AN ACCESSIBLE FISHING DOCK FOR LAKE LANSING PARK-SOUTH**

WHEREAS, the Michigan Natural Resources Trust Fund Development Grant for the Lake Lansing Trail Project (TF06-020) included a handicap accessible fishing dock at Lake Lansing and was accepted by Board of Commissioners' Resolution #07-276; and

WHEREAS, this 120 foot fishing dock will significantly enhance recreation use of Lake Lansing by providing water-based recreation opportunities, direct access for fishing, and include benches for passive recreation such as reading and wildlife watching; and

WHEREAS, there is currently only one existing dock at Lake Lansing Park-South and it is not ideal for fishing as it is used for pedal boat and rowboat rental; and

WHEREAS, Project FISH (Friends Involved in Sportfishing Heritage), an MSU Department of Community Agriculture Recreation and Resource Studies mentor-based, community-supported sportfishing and aquatic resource education project, and Bass Hookers (a local bass fishing club) are in support of this project; and

WHEREAS, funds have been identified within 2006 Capital Improvement Budget for the Lake Lansing Park-South to Park Lake Road trail project; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing Department and Parks staff and it was determined that Marine Automated Dock Systems, Inc. was the low bidder and met all specifications and requirements; and

WHEREAS, the Purchasing Department recommends the proposal submitted by Marine Automated Dock Systems, Inc. of Harrison, Michigan; and

WHEREAS, the Ingham County Parks & Recreation Commission supported the purchase of the dock with the passage of a resolution at their October 25, 2010 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of an accessible dock from Marine Automated Dock Systems of Harrison, Michigan, in an amount not to exceed \$40,713.04.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the necessary line item transfers from line item 450-75900-818000-LL287 (contractual services) to line item 450-75900-978000-LL287 (machinery & equipment purchase).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary transfer of funds within the Ingham County Parks Budget.

RESOLUTION STAFF REVIEW

DATE: October 6, 2010

Agenda Item Title: Resolution Authorizing the Approval of Amendment #2 to the Michigan Natural Resources Trust Fund Project Agreement for the Expansion of Lake Lansing Park-North

Submitted by: Ingham County Parks & Recreation Commission

Committees: LE ____, JD ____, HS ____, CS X, Finance X

Summary of Proposed Action:

Board of Commissioners Resolution #09-296 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant to fund the expansion of Lake Lansing Park-North. The Department of Natural Resources approved the appraised value of the property and the landowner has agreed to the determined sale price. In order to allow adequate time to schedule a closing date, the Parks Department petitioned the Department of Natural Resources for a 90 day extension. The Department of Natural Resources granted the extension request on September 30, 2010. The agreement extends the project period completion deadline from September 30, 2010 to November 1, 2010.

This resolution will run concurrent with the October 25, 2010 Parks & Recreation Commission meeting.

Financial Implications:

None.

Other Implications: None.

Staff Recommendation: MAL X JLN ____ TL ____ TM ____ JC ____

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE APPROVAL OF AMENDMENT #2
TO THE MICHIGAN NATURAL RESOURCES TRUST FUND PROJECT AGREEMENT FOR THE
EXPANSION OF LAKE LANSING PARK-NORTH**

WHEREAS, Board of Commissioners Resolution #09-296 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant to fund the expansion of Lake Lansing Park-North; and

WHEREAS, the Department of Natural Resources approved the appraised value of the property and the landowner has agreed to the determined sale price; and

WHEREAS, the Parks Department petitioned the Department of Natural Resources for a 90 day extension to allow adequate time to schedule a closing date; and

WHEREAS, the Department of Natural Resources granted the Parks Department the 90 day extension request on September 30, 2010.

THEREFORE BE IT RESOLVED, that Amendment #2 of the agreement with the Department of Natural Resources extending the project period completion deadline from September 30, 2010 to November 1, 2010 be approved.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE October 11, 2010

Agenda Item Title: Resolution Approving FDI Group/CompOne Administrators, Inc. as the Third Party Administrator for the County's Self Insured Workers' Compensation Insurance through December 31, 2011

Submitted by: Financial Services Department

Committees: LE ____, JD ____, HS ____, CS X, Finance X

Summary of Proposed Action: (See the attached communications.)

This resolution will authorize a change in the third party administration of the County's self insured workers' compensation fund from the Accident Fund to FDI Group/CompOne Administrators, Inc. The Accident Fund recently sold this portion of their business segment to FDI Group/CompOne Administrators. All rates and benefits will continue under the new company.

Financial Implications:

Cost to provide the third party administration of the County's self insured workers' compensation fund is \$30,000 annually.

Other Implications:

FDI Group/CompOne Administrators, Inc. is located in Novi, Michigan.

Staff Recommendation: MAL X JLN ____ TL ____ TM ____ JC ____

Staff recommends approval of the resolution.

Agenda Item 9

To: County Services and Finance Committees
From: Jill Rhode, Director of Financial Services
Date: October 11, 2010
Subject: Workers' Compensation Third Party Administration

The Accident Fund has been acting as the County's third party administrator for our self insured workers' compensation program for many years. The Accident Fund has provided excellent service and the benefits and the County Attorney's Office as well as our employees are very pleased.

The Accident Fund has recently sold this portion of their business segment to FDI Group/CompOne Administrators. The key employees associated with our account have been transferred to the new company. In addition, all rates and benefits will continue under the new company. The cost to provide this service is \$30,000 annually.

After reviewing the information regarding this change, the County Administration is recommending that we contract with CompOne Administrators to administer our self insured workers' compensation program through December 31, 2011. We believe this is in our employees' best interest.

There is nothing more important than the health and safety of our employees. During the next year, we will research all options and make a recommendation concerning the long term administration of the County's workers' compensation program.

If you have any questions or wish to discuss, please let me know.

SENT VIA EMAIL

June 18, 2010

Ms. Jill Rhode
Director of Financial Services
Ingham County
PO Box 319
Mason, MI 48854

Dear Ms. Rhode:

After a thorough review of Accident Fund Insurance Company of America's fee-for-service TPA business segment, we have decided that claims administration is no longer a fit with our long-term strategic goals as an organization.

Having received approval from our Board of Directors to pursue the sale of this business segment, Accident Fund has signed a letter of intent with The FDI Group, located in Novi, Mich. When the sale is finalized, the buyer will own the rights to the revenue on our existing fee-for-service contracts, as well as the renewal rights for these contracts. We anticipate these discussions to be wrapped up within the next two months.

In the interim, nothing will change in our dealings with you and your employees. We want you to know we are committed to working with the buyer to ensure that you continue to receive the same high level of service you expect and deserve. A smooth transition is the very highest priority for both of our organizations as we negotiate and work to finalize the sale. We will keep you apprised of developments related to the sale as they become available.

On behalf of Accident Fund, I want to thank you for your business and for the trust you've placed in us as your work comp claims administrator. If you have any specific questions related to your account, please contact Mike Wood, Director of TPA Operations, at 517-367-1594.

Sincerely,

Michael K. Britt, CPCU, CIC
President
Accident Fund Insurance Company of America

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING FDI GROUP/COMPONE ADMINISTRATORS, INC. AS THE THIRD PARTY ADMINISTRATOR FOR THE COUNTY'S SELF INSURED WORKERS' COMPENSATION INSURANCE THROUGH DECEMBER 31, 2011

WHEREAS, Ingham County contracted with the Accident Fund to provide third party administration for the County's self insured workers' compensation insurance; and

WHEREAS, the Accident Fund has sold the third party administration for the County's self insured workers' compensation insurance portion of their business operations to FDI Group/CompOne Administrators, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves FDI Group/CompOne Administrators, Inc. as the third party administrator for the County's self insured workers' compensation insurance through December 31, 2011.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution.

MEMORANDUM

September 23, 2010

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Third Quarter 2010 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the third quarter of fiscal year 2010. The total decrease to the General Fund is \$200,323.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

Only a few adjustments are recommended for this quarter. Budgets will be reduced for two discontinued programs. In the General Fund, the budget will be decreased by \$200,323 for the Prosecutor's Domestic Assault Response Team (D.A.R.T.) Grant. This grant funded an Assistant Prosecuting Attorney position, which was eliminated by Resolution #09-213. Funding for this program will start up again October 1, 2010, with the resolution being considered by the Board of Commissioners during this round of committee meetings. In the Family Division Child Care Fund, funding for a Casework Assistant working on truancy issues was funded 50% by the Lansing School District and 50% from the State Child Care Fund. The Lansing School District no longer has funds available for this position, so it is being eliminated by this resolution, resulting in a total reduction of \$65,400. The position has been vacant since the end of 2009.

This resolution will also set up a budget of \$50,000 for inmate phone cards. This program, which began in 2008, allows inmates to purchase phone cards. The costs of the cards are covered by the purchase price, with any excess funds being transferred to the general fund to offset jail costs.

The remaining adjustments are to purchase various computer items from internal service funds.

Included here is an update of contingency fund spending so far this year. The current contingency amount is \$244,074. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$450,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2010 INGHAM COUNTY BUDGET

WHEREAS, the Board of Commissioners adopted the 2010 Budget on October 27, 2009 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

WHEREAS, the Lansing School District is no longer able to provide the 50% match for the State Child Care Fund for a Truancy Casework Assistant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller/Administrator to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2010 BUDGET 9/15/10</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$79,606,523	(\$200,323)	\$79,406,200
292	Family Division Child Care	14,523,143	(65,400)	14,457,743
595	Inmate Stores	569,267	50,000	619,267
636	MIS	2,867,840	3,500	2,871,340
664	Mach. & Equip. Revolving	1,250,150	1,850	1,252,000

BE IT FURTHER RESOLVED, that Circuit Court Family Division position number 140066 – Casework Assistant be eliminated from the position allocation list.

BE IT FURTHER RESOLVED, that using funds budgeted in 2010 a contract is authorized with Legal Services of South Central Michigan in an amount not to exceed \$20,000 for the time period of January 1, 2010 through December 31, 2010, for the purpose of providing legal services to low-income residents of Ingham County.

GENERAL FUND REVENUES

	2010 Budget – <u>9/15/10</u>	<u>Proposed</u> <u>Changes</u>	2010 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	45,314,668		45,314,668
Property Tax Adjustments	(100,000)		(100,000)
Delinquent Real Property Tax	25,000		25,000
Unpaid Personal Property Tax	25,000		25,000
Industrial Facility Tax	394,000		394,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
Transfer from Rev. Sh. Res. Fund	6,080,205		6,080,205
Convention/Tourism Tax - Liquor	1,678,052		1,678,052
Health and Safety Fund	25,716		25,716
Use of Fund Balance	2,825,911		2,825,911
Department Generated Revenue			
Animal Control	527,100		527,100
Circuit Court - Family Division	931,734		931,734
Circuit Court - Friend of the Court	543,638		543,638
Circuit Crt - General Trial	2,302,165		2,302,165
Controller	3,009		3,009
Cooperative Extension	60,086		60,086
County Clerk	590,800		590,800
District Court	2,551,804		2,551,804
Drain Commissioner/Drain Tax	362,663		362,663
Economic Development	610,600		610,600
Elections	36,650		36,650
Emergency Operations	136,221		136,221

Equalization /Tax Mapping	30,800		30,800
Facilities	152,487		152,487
Human Resources	36,692		36,692
Probate Court	302,178		302,178
Prosecuting Attorney	804,148	(200,323)	603,825
Register of Deeds	1,512,645		1,512,645
Remonumentation Grant	85,000		85,000
Sheriff	5,964,314		5,964,314
Treasurer	5,403,500		5,403,500
Tri-County Regional Planning	61,740		61,740
Veteran Affairs	312,997		312,997
Total General Fund Revenues	79,606,523	(200,323)	79,406,200

GENERAL FUND EXPENDITURES

	2010 Budget – <u>9/15/10</u>	Proposed <u>Changes</u>	2010 Proposed <u>Budget</u>
Board of Commissioners	587,468		587,468
Circuit Court - General Trial	7,658,281		7,658,281
District Court	2,404,328		2,404,328
Circuit Court - Friend of the Court	1,175,662		1,175,662
Jury Board	1,757		1,757
Probate Court	1,453,883		1,453,883
Circuit Court - Family Division	6,201,902		6,201,902
Jury Selection	82,884		82,884
Elections	455,750		455,750
Financial Services	635,919		635,919
County Attorney	412,220		412,220
County Clerk	696,733		696,733
Controller	832,956		832,956

Equalization/Tax Services	699,828		699,828
Human Resources	541,771		541,771
Prosecuting Attorney	5,906,686	(200,323)	5,706,363
Purchasing	177,397		177,397
Facilities	1,925,933		1,925,933
Register of Deeds	430,408		430,408
Remonumentation Grant	85,000		85,000
Treasurer	610,508		610,508
Drain Commissioner	987,844		987,844
Economic Development	666,284		666,284
Community Agencies	204,117		204,117
Equal Opportunity Committee	500		500
Women's Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	103,192		103,192
Jail Maintenance	281,708		281,708
Sheriff	18,729,511		18,729,511
Community Corrections	84,940		84,940
Animal Control	1,315,035		1,315,035
Emergency Operations	237,797		237,797
Board of Public Works	264		264
Drain Tax at Large	300,000		300,000
Health Department	12,320,165		12,320,165
Medical Examiner	405,625		405,625
Substance Abuse	844,573		844,573
Community Mental Health	1,974,803		1,974,803
Department of Human Services	1,756,357		1,756,357
Tri-County Aging	76,225		76,225

Veterans Affairs	434,759		434,759
Cooperative Extension	682,628		682,628
Parks and Recreation	1,489,960		1,489,960
Contingency Reserves	244,074		244,074
Legal Aid	20,000		20,000
2-1-1 Project	33,750		33,750
Capital Improvements	3,434,138		3,434,138
Total General Fund Expenditures	79,606,523	(200,323)	79,406,200

General Fund Revenue Adjustments

Prosecuting Attorney Eliminate \$200,323 in revenues associated with the D.A.R.T grant, which was discontinued at the end of 2009. (Funding to resume October 1, 2010.)

General Fund Expense Adjustments

Prosecuting Attorney Eliminate \$200,323 in expenses associated with the D.A.R.T grant, which was discontinued at the end of 2009. The associated position was previously eliminated by Resolution 09-213. (Funding resume October 1, 2010.)

Non-General Fund Adjustments

Family Div. Child Care (F292) Eliminate revenues and expenses associated with Lansing School District contract for a Truancy Casework Assistant. Contract is no longer funded by the School District. (\$65,400) Also eliminate vacant position #140066 associated with this contract.

Inmate Stores (F595) Set up budget for inmate phone cards. (\$50,000)

MIS (F636) Increase budget to purchase new laptop and PC for testing of Windows 7 and Office 2010 (\$1,682) and a replacement laptop. (\$1,818)

Mach./Equip. Revolving (F664) Increase CIP upgrade funds to purchase: a replacement printer for the Sheriff's Office (\$650) and a replacement laptop for Cooperative Extension (\$1,200).

2010 CONTINGENCY

Adopted Contingency Amount	\$450,000
R09-384: Additional Funds – Community Agencies (Women’s Center)	(7,000)
R10-039: Controller/Administrator Search	(3,200)
R10-098: Luminosity Solutions Contract	(4,740)
R10-123: CCW Permit System	(9,000)
R10-131: 1 st Quarter Adjustment	(25,292)
R10-229: Additional Appropriation to DHS	(156,694)
Current Contingency Amount	\$244,074

RESOLUTION STAFF REVIEW

DATE October 10, 2010

Agenda Item Title: Resolution Accepting a 2010 Technology Grant from the U.S. Department of Justice, Office of Community Oriented Policing Services

Submitted by: Controller/Administrator's Office

Committees: LE X, JD____, HS____, CS____, Finance X

Summary of Proposed Action: This resolution accepts a 2010 Technology Grant from the U.S. Department of Justice, Office of Community Oriented Policing Services. Ingham County will be using the grant funds toward the cost of purchasing hardware for one new IP-Based Phone System for the new consolidated 911 Center. This new 911 phone system is necessary due to the age and obsolescence of the current system. The system we will be implementing is the Sentinel Patriot System from Wireless Resources. This system will be jointly purchased and shared by the four participating counties (Ingham, Clinton, Eaton, and Livingston Counties). The system will be designed to allow for failover and for all the Counties to use as a backup 911 Center in the case of a disaster that requires abandoning the 911 Centers.

The new system will allow for integration into the counties IP-based networks and provide for data, text, and video communications which the current system does not support. The new system will allow communications with today's mobile devices and provide enhance communications needed for today's 911 Public Safety Answering Points (PSAPs).

Financial Implications:

The award amount is \$100,000, for the time period of December 16, 2009 through December 15, 2012.

A separate resolution will be presented when the full project costs are negotiated with the four participating counties paying their proportional share of the costs.

Other Implications: This is the second consecutive year that Ingham County has been awarded a targeted technology grant from the U.S. Department of Justice, COPS Office. In 2009, the County was awarded \$500,000 for various public safety technology initiatives. Applications for further funding in FY 2011 are pending.

Staff Recommendation: MAL ____ JLN X TL ____ TM ____ JC ____

Staff recommends approval of the resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ACCEPTING A 2010 TECHNOLOGY GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES

WHEREAS, Senator Debbie Stabenow's Office contacted Ingham County to offer the opportunity to apply for project funding under the 2010 federal omnibus budget appropriation process; and

WHEREAS, the Board of Commissioners and County Staff worked to identify and propose possible projects; and

WHEREAS, Ingham County was notified that \$100,000 funding has been awarded toward the cost of purchasing hardware for a new IP-Based Phone System for the new consolidated 911 Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a public safety technology grant from the U.S. Department of Justice, Office of Community Oriented Policing Services for the time period of December 16, 2009 through December 15, 2012.

BE IT FURTHER RESOLVED, that the U.S. Department of Justice, Office of Community Oriented Policing Services will provide Ingham County with a total of \$100,000 toward the cost of purchasing hardware for a new IP-Based Phone System for the new consolidated 911 Center.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson, County Clerk and Sheriff are authorized to sign the grant agreement after review and approval as to form by the County Attorney.

Agenda Item 10c

TO: Finance Committee
FROM: Mary A. Lannoye, Controller\Administrator
RE: 2011 Appropriations Resolution
DATE: October 11, 2010

Attached is the 2011 Appropriations Resolution, which will adopt the 2011 operating and capital budgets and millage rates as recommended by the Finance Committee at its budget hearing held on September 29, 2010. The details of this budget can be found in the “2011 Ingham County Budget as Recommended by the Finance Committee” that is scheduled to be distributed at the October 12 Board of Commissioners meeting.

A public hearing on the 2011 Budget will be held at the Board of Commissioners meeting on Tuesday, October 26, 2010. A notice of public hearing will appear in the City Pulse on Wednesday, October 13, 2010.

Please feel free to contact me if you have any questions.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

INGHAM COUNTY 2011 GENERAL APPROPRIATIONS RESOLUTION

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2011 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners’ resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees’ recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution; and

THEREFORE BE IT RESOLVED, that the 2011 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 29, 2010 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2010 tax year/2011 budget year for a total county levy of 9.5431 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2010/11 Millage Summary

<u>Purpose</u>	<u>Millage</u>
General Operations	6.3512
General Operations – Indigent Veterans Support	.0230
Special Purpose - Emergency Telephone Services	.8431
Special Purpose - County-wide Transportation	.3968
Special Purpose - County-wide Transportation #2	.0800
Special Purpose - Juvenile Justice	.6000
Special Purpose - Potter Park Zoo and Potter Park	.4100
Special Purpose – Farmland/Open Space Preservation	.1400
Trust & Agency - Capital Region Airport Authority	.6990

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2010/2011 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-South Substance Abuse Commission, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2010/2011 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that up to \$800,000 is reserved in the general fund as of December 31, 2010 for the purpose of start up or transition funds for municipalities beginning a new contract for police services with the Ingham County Sheriff's Office in 2011. These transition funds are not available until the Board of Commissioners authorizes the expenditure. Any appropriation shall be conditional on the municipalities actually entering into an agreement with the County for police services.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the Purchasing Procedures Manual, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the Purchasing Procedures Manual.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that vacant positions shall not be filled, except pursuant to the provisions included in Board Resolution #10-301 or any subsequent hiring freeze provisions authorized by the Board.

BE IF FURTHER RESOLVED, that the eight week hiring delay authorized by Resolution #10-050 be continued through December 31, 2011 and expanded to include all County positions, unless a position is funded primarily from non-General Fund sources and is exempted by the Controller/Administrator.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: County Health Fund (221), Community Corrections Fund (267), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), and Family Division - Child Care Fund (292), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that funding for the current number of court reporters is contingent upon the Court's continuation of its policy to utilize an electronic means of capturing the record in the courtroom of one or more judges when the next reporter leaves the system consistent with the letter of agreement signed on May 10, 1992 between the Board of Commissioners, the Court, and the ICEA, provided however, that the electronic equipment will be operated by a court employee other than the Judge, as stated by the Circuit Court in its Policy and Procedure Manual (Section 6, Number 06.01.01, approved September 10, 2002).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller's Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2011 budget of funds not spent in 2010 for a specific project must be received by the Budget Office no later than March 15, 2011, otherwise the request for reappropriation will not be considered.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT A POLICY ON COST INCREASES FOR SERVICE RELATED CONTRACTS IN INGHAM COUNTY

WHEREAS, Ingham County has been making substantial and necessary reductions in its services to its citizens and cuts in its work force due to the continuing decline of the economic conditions in this county and state; and

WHEREAS, the County has implemented hiring delays, hiring freezes, travel prohibitions, and employee furlough days without pay and other drastic cost savings measures in order to bring its expenditures in line with its declining revenues; and

WHEREAS, Ingham County desires to establish guidelines for service related contracts for vendors doing business with Ingham County that reflects the current economic climate; and

WHEREAS, the Consumer Price Index's Annual Inflation rate was a negative 0.7% for 2009 and projections are for small increases over the next several years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following policy on cost increases for service related contracts in Ingham County

- In general, annual cost increases should not exceed ____% a year for the 2010, 2011, and 2012 County fiscal years.
- Proposed contracts with vendor cost increases that exceed the above percentage increases will receive extra scrutiny and be identified by staff as they are reviewed by the appropriate Liaison and Finance Committees of the Ingham County Board of Commissioners.
- County Staff will make this policy known to all vendors as they negotiate proposed new and renewal contracts.
- This policy will be reviewed and evaluated by the Finance Committee during the last quarter of 2012.

BE IT FURTHER RESOLVED, that if price adjustments are requested pursuant to the terms of the contract, the vendor must notify the County ninety (90) days prior to the current term's expiration date.

BE IT FURTHER RESOLVED, that prior to commencement of subsequent renewal terms, the County may entertain a request for escalation in accordance with the current Consumer Price Index at the time of the request or up to a maximum ____% increase on the current pricing, whichever is lower.

BE IT FURTHER RESOLVED, that for purposes of this section, "Consumer Price Index" shall mean the Consumer Price Index-All Urban Consumers-United States Average-All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics.

BE IT FURTHER RESOLVED, that the County reserves the right to accept or reject the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase.

BE IT FURTHER RESOLVED, that all Invitation to Bids and Request for Proposals issued for services shall contain language referencing this policy.

BE IT FURTHER RESOLVED, that this policy will become effective immediately upon the date of the passage of this resolution.

BE IT FURTHER RESOLVED, that copies of this resolution will be forwarded to all Ingham County Department Heads and Elected Officials.



LANSING ECONOMIC DEVELOPMENT CORPORATION

401 S. WASHINGTON SQ., SUITE 100, LANSING MI 48933, PHONE: (517) 483-4140 FAX: (517) 483-6057
www.edc.cityoflansingmi.com

Virg Bernero, Mayor

Lansing Economic Development Corporation
Lansing Tax Increment Finance Authority
Lansing Brownfield Redevelopment Authority
Lansing Regional SmartZonessm

September 29, 2010

Ms. Becky Bennett
Board Coordinate
Ingham County Board of Commissioners
PO Box 319
Mason, MI 48854

City of Lansing Notice of Public Hearing

The Lansing City Council will hold public hearings on October 11, 2010 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan # 52 – Marketplace Partners, LLC Brownfield Plan, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property located at the Old Lansing City Market, in Lansing, Michigan, but more particularly described by parcel as:

Parcel 1 (Project One Area):

Part of Lots 2, 3 and 4 of Block 245 of the Original Plat of the City of Lansing, Ingham County, Michigan being more particularly described as: Commencing at the Northeast corner of Lot 1; thence S00°38'28"W, 430.10 feet, (Recorded as: S00°05'21"W, 430.37 feet) along the Westerly right of way of Cedar Street (82.5 feet); thence Westerly 123.56 feet along the arc of a curve to the left, having a radius of 451.57 feet, a delta angle of 15°40'39" and a chord bearing S82°46'18"W, 123.18 feet to the point of beginning of the following described parcel; thence Westerly, 135.01 feet along the arc of a curve to the left, having a radius of 451.57 feet, a delta angle of 17°07'51" and a chord bearing S66°22'04"W, 134.51 feet; thence N32°11'53"W, 212.85 feet (Recorded as N32°43'09"W); thence N00°36'37"E, 100.84 feet (Recorded as: N00°05'21"E); thence S89°23'23"E, 112.00 feet; thence S00°36'37"W, 29.29 feet; thence S32°13'28"E, 232.33 feet to the point of beginning, containing 0.84 acres, more or less and subject to any easements or restrictions of use or record;

Parcel 2 (Project Two Area):

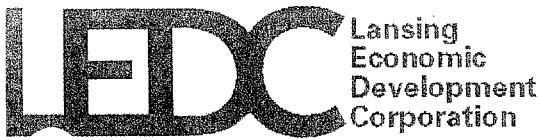
Part of Lots 1 and 2 of Block 245 of the Original Plat of the City of Lansing, Ingham County, Michigan being more particularly described as: Commencing at the Northeast corner of Lot 1; thence

S00°38'28"W, 430.10 feet, (Recorded as: S00°05'21"W, 430.37 feet) along the Westerly right of way of Cedar Street (82.5 feet); thence Westerly 123.56 feet along the arc of a curve to the left, having a radius of 451.57 feet, a delta angle of 15°40'39" and a chord bearing S82°46'18"W, 123.18 feet; thence N32°13'28"W, 232.33 feet; thence N00°36'37"E, 29.29 feet to the point of beginning of the following described parcel; thence N89°23'23"W, 112.00 feet; thence N00°36'37"E, 222.16 feet (Recorded as: N00°05'21"E) to the Southerly right of way of Shiawassee Street (82.5 feet); thence S89°25'38"E, 112.00 feet, (Recorded as: S89°58'20"E); thence S00°36'37"W, 222.23 feet to the point of beginning, containing 0.57 acres, more or less and subject to any easements or restrictions of use or record;

Future Project Parcel (Future Project Area):

Part of Lots 1, 2, 3 and 4 of Block 245 of the Original Plat of the City of Lansing, Ingham County, Michigan being more particularly described as: Beginning at the Northeast corner of Lot 1; thence S00°38'28"W, 430.10 feet, (Recorded as: S00°05'21"W, 430.37 feet) along the Westerly right of way of Cedar Street (82.5 feet); thence Westerly 123.56 feet along the arc of a curve to the left, having a radius of 451.57 feet, a delta angle of 15°40'39" and a chord bearing S82°46'18"W, 123.18 feet; thence N32°13'28"W, 232.33 feet; thence N00°36'37"E, 251.52 feet to the Southerly right of way of Shiawassee Street (82.5 feet); thence S89°25'38"E, 248.23 feet, (Recorded as: S89°58'20"E) along said right of way to the point of beginning, containing 2.23 acres, more or less and subject to any easements or restrictions of use or record;

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue may be obtained from Karl Dorshimer, Economic Development Corporation of the City of Lansing, 401 N. Washington Square, Suite 100, Lansing, MI 48933, (517) 483-4140.



Bring your business to life in Lansing

AGENDA ITEM # 11b

401 S. Washington Sq., Suite 100, Lansing MI 48933
Phone: 517.483.4140 Fax: 517.483.6057
www.lansingedc.com

September 29, 2010

Ms. Becky Bennett
Board Coordinate
Ingham County Board of Commissioners
PO Box 319
Mason, MI 48854

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on Monday, October 11, 2010 at 7 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of an Industrial Development District (IDD 01-10) and Industrial Facilities Exemption Certificate (IFT 01-10) requested by the applicant indicated below:

Applicant:	Jet Engineering, d/b/a Symmetry Medical
Location:	5212 Aurelius Rd.
Property Description:	Lot 4, Jet Place, City of Lansing, Ingham County, Michigan

Approval of an Industrial Development District (IDD 01-10) and Industrial Facilities Exemption Certificate (IFT 01-10) requested by Symmetry Medical Inc. Jet will result in the abatement of real and/or personal property taxes located within the subject property. Further information regarding this application for property tax abatement may be obtained from Andrea Ragan, Economic Development Corporation of the City of Lansing, 401 S. Washington Sq., Suite 100, Lansing, Michigan, 48933, 517-483-4041.

RECEIVED
SEP 30 2010

5/18/2010

Ms. Becky Bennett
Board Coordinate
Ingham County Board of Commissioners
PO Box 319
Mason, MI 48854

City of Lansing
Notice of Public Hearing

The Lansing City Council will hold a public hearing on October 11, 2010 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #49(a) – Amended Marshall Street Armory Brownfield Plan, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property located at the 300 Elvin Court, in Lansing, Michigan, but more particularly described by parcel as:

A parcel of land being part of the NW ¼ of Section 15, T4N, R2W, City of Lansing, Ingham County, Michigan, being more particularly described as: commencing at the NE corner of Section 15, T4N, R2W; thence South 01 degrees 44'44" West, 1600.25 feet along the East line of said Section 15 also being the West line of Adam's Addition to the City of Lansing, Ingham County, Michigan (Liber 2, Page 17); thence North 88 degrees 53'28" West, 369.49 feet along the North line of said Longyears's Addition and the North line of J.B. Rayner's Addition to the City of Lansing, Ingham county, Michigan (Liber 3, Page 20) to the point of beginning of the following described parcel; thence continuing North 88 degrees 53'28" West, 390.06 feet along the North line of Brown's Insurance Agency Addition to the City of Lansing, Ingham County, Michigan, (Liber 4, Page 15) and the North line of Rumsey's Michigan Avenue Addition to the City of Lansing, Ingham County, Michigan, (Liber 2, Page 12) to the East line; thence South 88 degrees 53'28" East, 388.16 feet; thence South 01 degrees 30'42" West, 502.98 feet to the point of beginning.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue may be obtained from Ken Szymusiak, Economic Development Corporation of the City of Lansing, 401 N. Washington Square, Suite 100, Lansing, MI 48933, (517) 483-4140

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SEP 30 2010