

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
LAURA DAVIS
BRIAN McGRAIN
ANDY SCHOR
STEVE DOUGAN
DONALD VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 16, 2009 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the [November 2, 2009 Minutes](#)
Additions to the Agenda
Limited Public Comment

1. Health Department
 - a. Resolution to Authorize a Contract with the Michigan Department of Human Services to Provide Administrative Support for Development of the Strong Families/Safe [Children Program](#)
 - b. Resolution to Authorize a FY 2009-2010 Local Health Department ([LHD](#)) Agreement with the Michigan Department of Environmental Quality
 - c. Out-of-State [Travel Request](#)
 - d. In-State [Travel Notification](#)
2. Controller/Administrator's Office – Resolution Approving [Various Contracts](#) for the 2010 Budget Year

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

HUMAN SERVICES COMMITTEE

November 2, 2009

Minutes

Members Present: Todd Tennis, Laura Davis, Brian McGrain, Andy Schor, Steve Dougan, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Jared Cypher, Sandra Kowalk-Thompson, Elaine Hardy, Diana Hrit, Manuela Kress, Evelyn Kay, Janeil Valentine, Tonya Avery, Linda Keefe Lewis, Dennis Neuner, Jeff Turner, Suzy Carter, Gayle Cain, D. Clark, Shirin Timms, Randy Marwede, Cindie Alwood, Mary Finch and others.

The meeting was called to order by Chairperson Tennis at 7:03 p.m. in Conference Room "A" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 19, 2009 Minutes

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHOR, TO APPROVE THE OCTOBER 19, 2009 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

Late item:

3a Update on State Funding

Limited Public Comment

None.

1. Health Department - Resolution to Authorize a Lead Abatement Subcontract with Environmental Testing & Consulting, Inc. (ETC)

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. DAVIS TO APPROVE THE RESOLUTION TO AUTHORIZE A LEAD ABATEMENT SUBCONTRACT WITH ENVIRONMENTAL TESTING & CONSULTING, INC. (ETC)

Renee Canady explained that the motivating factors in selecting the firm for this subcontract were cost and geographic location.

Comm. Schor asked if there was a quality issue involved in the selection process. He pointed out that PSI, a company based in Ingham County, came in with a lower bid. Dr. Canady replied that quality and reputation were a key factor. Prior experience with PSI contributed to the decision.

Comm. Vickers asked for clarification on how many houses are involved and if they were owner occupied or rental. Also, on the rental homes, is the owner obligated for any of the payment for these services?

Dr. Canady answered that the number is 35 to 40, which represent a combination of owner-occupied and rental properties. She stated that under the new federal contract with MDCH there is some variance between out-of-pocket costs relating to owner occupied and rental properties.

Comm. McGrain asked if we need to put something in writing regarding why we did not select the lowest bidder. Janeil Valentine answered that the determination does not have to be solely on cost, that other factors can be considered.

Dr. Canady expressed that familiarity with the work was a large factor. ETC contracts with the City of Lansing and is familiar with the HUD requirements.

Chairperson Tennis remarked that we do not have a low bid policy; we have a best bid policy.

MOTION CARRIED with Comm. Dougan voting no.

2. Veterans Affairs - Resolution to Authorize a Name Change to the Ingham County Department of Veterans Affairs

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AUTHORIZE A NAME CHANGE TO THE INGHAM COUNTY DEPARTMENT OF VETERANS AFFAIRS.

Randy Marwede explained that the reason for the name change is so that Clinton County veterans would not be confused about where they are to go for services. There will be no change in services provided and they will still be overseen by the Veteran Affairs Committee.

Comm. Schor expressed concern about the financial cost involved with the change. He stated that Clinton County should absorb any additional costs incurred.

Mr. Marwede stated the only cost involved is \$165.00 to change the traveling board banner to read "Ingham and Clinton County Department of Veteran Affairs". They will use existing brochures and change the name on them when new stock is ordered.

Board Chairperson DeLeon asked if we have any other departments in the county that contract elsewhere and we change the name to accommodate those particular counties? She expressed concern about what kind of precedent this would set.

Mr. Marwede stated as more veterans are seeking services, they are asking more questions and this name change will alleviate confusion.

Comm. Schor asked if Clinton County does a millage for Veteran Affairs and if any of the money from our millage goes to Clinton County.

Mr. Marwede explained the process by which Ingham County bills Clinton County for services to its veterans. Clinton County does not levy a millage for Veteran Affairs.

Chairperson Tennis asked about the former contract we had with Eaton County and the effect of losing that contract. Mr. Marwede responded that the loss of resources was offset by the loss of responsibilities and costs.

Comm. Davis stated that the veterans deserve whatever we can do to make the services more accessible, and the \$165.00 is a minimal cost.

Comm. Schor agreed that the veterans deserve the best care that we can provide. He pointed out that Ingham County has taken all the initiative to this end.

Chairperson Tennis reminded the committee that we have a commitment toward regionalization and reaching out to other counties to achieve some economies of scale.

MOTION CARRIED UNANIMOUSLY.

3. MSU Extension – Out of State Travel Request

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. VICKERS TO APPROVE THE OUT-OF STATE TRAVEL REQUEST BY MSU EXTENSION EMPLOYEE GINGER KENNEY-SWEET TO ATTEND THE NATIONAL ASSOCIATION OF 4-H AGENTS CONFERENCE IN ROCHESTER, NEW YORK.

Randy Bell indicated that there were no county general funds involved.

MOTION CARRIED UNANIMOUSLY.

a. Update on State Funding

Randy Bell reported that the Governor signed the higher education budget, treating MSU Extension like any other institution in the higher education budget. The Extension budget is set for 2010 but 44% of funding in the 2010 budget are stimulus dollars. He anticipates next year's budget discussion with the state will be starting at 56% of previous budgets. As a result, the Extension is looking at restructuring. They will be looking for input from the counties and other key partners and investors.

4. Controller/Administrator's Office - Resolution Authorizing 2010 Agreements for Community Agencies

Chairperson Tennis explained the process involved in evaluating the applications. The resolution is the resulting recommendation from the controller and the county staff. He stated that this resolution will also come before the Finance Committee, and it is very rare for that committee to make any changes.

Jared Cypher answered questions regarding factors involved in ranking. Incompleteness or lateness was a factor, adherence to the county's non-discrimination policy was not a factor in this year's evaluations.

Mr. Cypher instructed the representatives of the agencies to indicate their satisfaction or dissatisfaction with the controller's recommendations as their organization's name was read from the list. He invited any who wished to address the committee, whether in agreement or disagreement, to do so after the list was read.

The committee members had questions and comments for several of the agencies.

The commissioners asked for clarification from some of the representatives regarding nonprofit status.

Comm. Schor commended Habitat for Humanity for being the only program asking for less than they did last year, showing they are diversifying funding.

Pat Wheeler from NCOA responded to Board Chairperson DeLeon's questions regarding funding NCOA receives from Mid South Substance Abuse Commission.

Comm. Vickers asked about apparent duplication of services between New Way In and Northwest Initiative. Peggy Vaughn-Payne from Northwest Initiative explained the differences.

Comm. Dougan asked about the general liability insurance statement for the Refugee Development Center. He stated it showed indemnification in the amount of \$200,000 which is less than the minimum required. Mr. Cypher stated that if this contract goes through, we will work with them to get the \$1 million required coverage.

Comm. McGrain asked for clarification on the "rent and utilities" item on the budget of Rural Family Services of Ingham County. John Busley explained that this is money used to assist clients with their rent and utilities and is not an operating expense.

Comm. Dougan asked, should those agencies not present at this meeting be presumed to be in agreement with the recommendations? Chairperson Tennis expressed that it is a tacit approval if they are not here.

Chairperson Tennis invited the representatives of agencies in disagreement with their allocations to speak at this time.

Betty Nixon and Elizabeth Chaney spoke on behalf of the Greater Lansing Area Club (GLAC) of the National Association of Negro Business and Professional Women's Club, Inc. Ms. Nixon explained the mission of their organization and gave a brief history. Ms. Chaney explained the Returning Citizen's Program and provided the committee with a descriptive handout. The additional monies they are requesting would go toward funding this program.

Comm. Schor asked if there were any other agencies that receive funding from both the county's community agency funding and from health department? Is that something that is generally done?

Mr. Cypher answered that the Health Department has various subcontracts with different agencies in the community. There may be some overlap.

Comm. Davis asked if they are exploring other avenues for funding. Ms. Chaney answered that they are looking at the Governor's Grant and the Mayor's Grant as well as other sources.

Comm. McGrain expressed concern for sustainability and suggested possibilities for partnership with other agencies.

Tiffany Woodson spoke on behalf of the Girl Scouts Heart of Michigan (Lansing). She explained that they are asking for additional funding because of a greater need, and the additional funds would go to support their outreach programs. Six councils have merged into one. They served 800 girls last year and will serve up to 1000 girls next year. She stated that they have been declined \$60,000 in funding from the United Way.

Comm. Davis asked if there is a partnership with the Girl Scouts and the White House Project. Ms. Woodson responded that that is very new and would probably be used for funding on the national level. Comm. Davis suggested that they contact the Michigan Cabinet as a source of fundraising.

Curt Eure and Linda Keefe Lewis spoke on behalf of the Kids Repair Program. Mr. Eure described the program and its history, and provided the committee with an illustrative hand out. He stated they receive some funding from Dart, Granger, Lansing Community Fund, as well as individual donations. These funds are used to purchase tools for the kids to use as they learn how to repair bicycles.

Ms. Keefe-Lewis pointed out that Mr. Eure has been the unpaid Executive Director of this program for the last 15 years, working 60 hours a week. She stated that he was one of five finalists for the Blue Cross Blue Shield Angel Award. She has volunteered her time writing grants for the program and serving on the board as its president. She stated that they wish to have a succession plan. They will not always have an unpaid executive director and are looking to incorporate some part-time paid positions.

Comm. Davis asked if some funding could be provided to this program through the Juvenile Justice millage money.

Mr. Cypher stated that it could be explored.

Comm. McGrain asked for clarification regarding bookkeeping expenses.

Comm. McGrain asked Ms. Keefe-Lewis, as chairperson of the Eaton County Board of Commissioners' Finance Committee, would Eaton County be interested in

contributing matching funds to this program? She replied that Eaton County does not have a process in place at present to accommodate that.

Jeff Turner spoke on behalf of Lansing Teen Challenge. He explained that their program, which now serves primarily adults, is a one year residential program for people with life-controlling problems. Part of the program is community service, with approximately 50,000 man hours per year performed by its 64 residents.

He stated that the funding they are requesting now is for outside equipment to be used for snow removal and lawn care for senior citizens and others as part of the residents community service.

Comm. McGrain asked if Lansing Teen Challenge has an existing relationship with the Ingham County Land Bank for property maintenance, and whether they had pursued funding through the Land Bank. Mr. Turner answered that they work indirectly with them through the Lansing Neighborhood Council and have not succeeded in obtaining funds from the Land Bank.

Comm. Davis asked, since Teen Challenge is a faith-based organization, had they pursued funding from area churches. Mr. Turner replied that most of their funding does come from donations from area churches.

Manuela Kress, Mary Finch and Cindie Alwood spoke on behalf of the Women's Center of Greater Lansing. Ms. Kress expressed that the need for additional funding is due largely to the rapid growth in size and scope of their operation as well as the growing need for the services they provide. She stated that they fill in the gaps for services no longer provided by other organizations. She stated that they also serve men in their housing services, parenting classes, couples counseling and anger management.

Comm. Schor related that the \$5,000 provided to the Women's Center in 2008 came from the Contingency Fund, and the nearly \$4,000 increase given through community agency funding in the 2009 budget was substantial. It is hard to give that kind of an increase every year.

Ms. Finch expressed gratitude for the funding received, but noted that their need has increased as they have grown and have become known for the services they provide.

Chairperson Tennis acknowledged the dilemma shared by all community agencies of diminishing private and public sector contributions as well as the exponentially increasing demand for services. He stated that historically, the aim of these grants was to help spark new helping agencies and not meant for long-term funding. This year, and probably next year, the county is trying to maintain the support we are giving all of the agencies and probably won't be able to help new start-ups or help those who are losing other funding or those who are looking to change their scope of work.

D. Clark from the Capital Area Literacy Coalition stated that she was satisfied with the allocation given her group, but took the opportunity to share information about her organization at this time. She explained the program and told success stories.

Chairperson Tennis asked Mr. Cypher to explain why some of the groups received less than they asked for.

Mr. Cypher explained that there were 36 applications for funding with a total amount requested of \$306,000. There was \$197,117 available in the budget. There were very difficult decisions made among many very deserving applications. The number one priority in judging was “does this meet the county’s long term priority of meeting basic needs?”

He stated there were four applicants that received a \$0 recommendation. One has been moved somewhere else for possible funding. Of the remaining three, two did not meet the criteria of meeting basic needs. There was one agency that did meet the criteria of meeting basic needs, but the supporting documentation was not submitted until two months after the application was made.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE RESOLUTION AUTHORIZING 2010 AGREEMENTS FOR COMMUNITY AGENCIES.

The committee discussed the means by which some organizations could be given more money. It was noted that the only way to give more to one was to take away from another. The idea of using contingency fund money was considered unwise at this time.

MOTION CARRIED UNANIMOUSLY.

The following disclosures were made by the committee members:

Comm. Dougan stated that he and Comm. Vickers are on the Lansing Area Safety Council.

Comm. McGrain stated that Peggy Vaughn-Payne works at the same organization as he.

Chairperson Tennis stated that his company represents the Food Bank Council of Michigan, of which the Greater Lansing Food Bank is a member. His company also does work for the Michigan YMCA State Alliance of which the Lansing Metropolitan YMCA is a member.

Board Chairperson DeLeon stated that she sits on Mid South Substance Abuse Commission which provides funds to NCOA. She also disclosed her affiliation with Cristo Rey through Mid South.

Comm. Davis stated that Cindie Alwood contributed to her campaign.

5. Board Referrals

- a. Letter from the Michigan Department of Human Services Approving the County's Amended 2008-09 Annual Plan and Budget for Child Care Fund Expenditures
- b. Letter from Russ Kavalhuna Resigning from the Environmental Affairs Committee and Recommending that the Committee be Dissolved

The Board Referrals were received and placed on file. Chairperson Tennis stated that Item 5b will be discussed at the next committee meeting.

Announcements

None

Public Comment

None

The meeting adjourned at approximately 910 p.m.

Respectfully submitted,

Mary Waller

RESOLUTION STAFF REVIEW

DATE November 5, 2009

Agenda Item Title: Resolution to Authorize a Contract with the Michigan Department of Human Services to Provide Administrative Support for Development of the Strong Families/Safe Children Program

Submitted by: Health Department

Committees: LE____, JD____, HS X, CS____, Finance X

Summary of Proposed Action:

This Resolution authorizes a three-year agreement (October 1, 2009 through September 30, 2012) with the Michigan Department of Human Services (DHS). Through this contract the DHS purchases the services of the Power of We Consortium Coordinator to support the development and implementation of the Strong Families/Safe Children grant in Ingham County. The Power of We Consortium's predecessor, the Human Services Advisory Committee, was established specifically to coordinate services for families and children, so these activities are part of the core mission of the Consortium.

Financial Implications:

DHS will pay Ingham County \$6,000 each year, on a fee for service basis, for a total of \$18,000 for three years for these services.

A portion of the cost of the Power of We Consortium (PWC) Coordinator position is supported from contributions from founding members of the Consortium. This contract is the vehicle the DHS uses to make its contribution to the PWC Coordinator position.

Other Implications:

None.

Staff Recommendation: MJM__ JN__ TL__ TM__ JC X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D., Health Officer

Date: November 5, 2009

Subject: Authorization to Execute a Strong Families/Safe Children Agreement

This is a recommendation to authorize a three year contract with the Michigan Department of Human Services (DHS). Through this contract the DHS purchases the services of the Power of We Consortium Coordinator to support the development and implementation of the Strong Families/Safe Children grant in Ingham County. This contract continues a 2006-2009 agreement (#06-250).

The Power of We Consortium Coordinator is a position in the Health Department that provides administrative staffing to the Power of We Consortium and also assists the DHS in conducting assessments, plans, and reports to implement the Strong Families/Safe Children Program (SF/SC) in Ingham County. The SF/SC plan is reviewed and approved by the Power of We Consortium. The Power of We Consortium's predecessor, the Human Services Advisory Committee, was established specifically to coordinate services for families and children, so these activities are part of the core mission of the Consortium.

A portion of the cost of the PWC Coordinator position is supported from contributions from founding members of the Consortium. This contract is the vehicle the DHS uses to make its contribution to the PWC Coordinator position.

I recommend that the Board of Commissioners adopt the resolution and authorize the agreement.

Attachment

c: John Jacobs w/attachment
Renee Canady w/attachment
Peggy Roberts w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES TO PROVIDE ADMINISTRATIVE SUPPORT FOR DEVELOPMENT OF THE STRONG FAMILIES/SAFE CHILDREN PROGRAM

WHEREAS, Ingham County employs the Coordinator of the Power of We Consortium; and

WHEREAS, the Department of Human Services (DHS) contracted with Ingham County in 2006-2009 to purchase services from the Power of We Consortium Coordinator as approved in Resolution #06-250; and

WHEREAS, the DHS proposes to extend its 2006-2009 contract to purchase the assistance of the Power of We Consortium Coordinator to support the planning process for the Strong Families/Safe Children Program; and

WHEREAS, the Health Officer advises that the amount of the proposed contract with DHS is included in the revenue projections of the Health Department's budget and recommends that the Board of Commissioners authorize the proposed three year agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2009-2012 agreement with the Michigan Department of Human Services.

BE IT FURTHER RESOLVED, that the County shall make available the services of the Power of We Consortium Coordinator to support the development of the Strong Families/Safe Children Program plan and assist the DHS in monitoring plan activities and reporting.

BE IT FURTHER RESOLVED, that the DHS shall pay Ingham County \$6,000 each year, on a fee for service basis, for a total of \$18,000 for three years for these services.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2009 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Chairperson is authorized to sign the Agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE November 5, 2009

Agenda Item Title: Resolution to Authorize a FY 2009-2010 Local Health Department (LHD) Agreement with the Michigan Department of Environmental Quality

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X

Summary of Proposed Action:

This Resolution authorizes a FY2009-2010 Agreement with the Michigan Department of Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental tests and inspections designated by MDEQ. MDEQ began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environmental Quality. The Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments. The current contract expired September 30, 2009.

Financial Implications:

MDEQ shall reimburse Ingham County up to \$25,683 for expenses related to services in the following programs:

- (1) Non-Community Public Water Supply Program – up to \$17,413
- (2) Drinking Water Long-Term Monitoring – up to \$1,570
- (3) Public Swimming Pools – up to \$6,450
- (4) Campground Requirements – up to \$250

Other Implications:

None.

Staff Recommendation: MJM__ JN__ TL__ TM__ JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: November 4, 2009

SUBJECT: FY 2009-2010 Agreement with the Department of Environmental Quality

This is a recommendation to authorize an FY 2009-2010 Agreement with the Michigan Department of Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental tests and inspections designated by MDEQ. MDEQ began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environmental Quality. The Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments. The current contract expired September 30, 2009.

The proposed agreement for FY 2009-2010 includes the following services and funding levels:

NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM – up to \$17,413

The Health Department will conduct sanitary surveys of the non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

DRINKING WATER LONG-TERM MONITORING – up to \$1,570

The Health Department will collect samples from drinking water supplies identified by the State.

PUBLIC SWIMMING POOLS – up to \$6,450

The Health Department will conduct an inspection of all public swimming pools/spas licensed by the DEQ in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

CAMPGROUND REQUIREMENTS – up to \$250

The Health Department will conduct an inspection of all campgrounds located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

Please note that the On-Site Sewage Requirements and Drinking Water Supply Requirements are no longer included in the MDEQ grant contract but have been included in the Department of Community Health grant contract.

I recommend that the Board of Commissioners authorize the agreement with the MDEQ and the Health Department for FY 2009-2010. The revenue for these services has been included in the Department's FY 2009-2010 recommended budget.

Attachment

c: Laura Peterson w/attachment
Jim Wilson w/attachment
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A FY 2009-2010 LOCAL HEALTH DEPARTMENT
(LHD) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
ENVIRONMENTAL QUALITY**

WHEREAS, the State of Michigan has placed the responsibility for environmental regulation and environmental quality in the Michigan Department of Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county government through the network of local health departments; and

WHEREAS, the MDEQ proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental testing and inspection services from Ingham County; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the FY 2009-2010 agreement with the MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY 2009-2010 Local Health Department (LHD) Agreement with the Michigan Department of Environmental Quality.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2009 through September 30, 2010.

BE IT FURTHER RESOLVED, that the MDEQ shall reimburse Ingham County up to \$25,683.00 for expenses related to services in the following programs:

NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM – up to \$17,413

The Health Department will conduct sanitary surveys of the non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

DRINKING WATER LONG-TERM MONITORING – up to \$1,570

The Health Department will collect samples from drinking water supplies identified by the MDEQ from the State 201 list. (Sites of environmental contaminations.)

PUBLIC SWIMMING POOLS – up to \$6,450

The Health Department will conduct an inspection of all public swimming pools/spas licensed by the DEQ in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

CAMPGROUND REQUIREMENTS – up to \$250

The Health Department will conduct an inspection of all campgrounds located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.



INGHAM COUNTY

IN-STATE OVERNIGHT TRAVEL NOTIFICATION

Date 11/6/09

We will attend the following conference.

TITLE OF CONFERENCE: Standardization Train The Trainer Exercise

LOCATION OF CONFERENCE: RAM Conference Center, Roscommon, MI

DATES OF TRAVEL: 11/18/09 TO: 11/19/09

NAME OF ATTENDEE(S): Robin Lewis, Amy Thomas, Fred Mauer, Rosemary Hinchey, Diane Gorch

TOTAL COST: \$ - 0 -

EXPENSES TO BE PAID BY: General Fund Non-General Fund

**Submitted By: Dr. Dean Sienko
(Print Name)**

**Ingham County: Health Department
(Name of Department)**

REASON FOR TRAVEL: Training for Environmental Health Food Inspection staff who have Food Standards training responsibilities within the Environmental Health unit. All expenses (mileage, overnight stay, meals) are paid for by the Great Lakes Conference on Food Protection.

Notes:

- (1) If available, attach a copy of the conference brochure to this form.
- (2) If applicable, attach airfare estimates and lodging charges.
- (3) Please complete the in-state travel notification form and forward to the appropriate Liaison Committee for approval, in advance of travel.

Travel Request: Is Authorized
Is Authorized but Not Funded
Is Denied

Agenda Item 2

RESOLUTION STAFF REVIEW

DATE November 4, 2009.

Agenda Item Title: Resolution Approving Various Contracts for the 2010 Budget Year

Submitted by: Controller/Administrator's Office

Committees: LE X, JD X, HS X, CS X, Finance X

Summary of Proposed Action: This resolution will approve the attached list of contracts for the 2010 budget year. The list consists only of contracts that are included in the 2010 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

Financial Implications: All listed contracts are included in the 2010 Adopted Budget.

Other Implications: In the past, a limited amount of contract renewals have been included in the annual appropriations resolution. With the amendment of the county contract approval process authorized by Resolution 09-095, which reduced the maximum amount allowed for short form authorizations from \$25,000 to \$5,000, it was decided to expand this list and have the Board of Commissioners consider these contracts as a separate resolution. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

Staff Recommendation: MJM JN TL TM X JC

Staff recommends approval of this resolution.

Agenda Item 2

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2010 BUDGET YEAR

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2010 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller/Administrator that: 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part for in the Adopted Budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents approved as to form by the County Attorney.

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	2009 COST	2010 PROJECTED
1	Animal Control	MSU	Shelter Veterinarian	\$10,823	\$10,823
2	Animal Control	Participating Vets	Emergency Vet Services (ill, injured, necropsies, exams, x-rays, etc)	\$5,757	\$5,757
3	Animal Control	Spay/Neuter services	Spay Neuter Services	\$41,000	\$36,900
4	Animal Control	Internet Services	Shelter Software	\$5,200	\$5,200
5	Board of Comm./Clerk	Granicus	Video/Recording Software Maintenance and Monthly Webcasting Fees for BOC Meeting	\$3,000	\$6,000
6	Board of Commissioners	Capital Area Rail Council	Annual Agreement with Capital Area Rail Council	\$2,350	\$2,350
7	Ingham County	Capital Area Transportation Authority (CATA)	Annual Renewal of Special Transportation Contract	\$3,645,925	\$3,629,065
8	Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	\$25,000	\$33,750
9	Circuit Court	Teachout Security	Security for the Court	\$150,000	\$147,000
10	Circuit Court	TEL/Thalner	Technology support for the Courtrooms (excluding Courtrooms 1 and 2)	\$20,000	\$23,000
11	Circuit Court	Presort Services, Inc.	Postage service	\$44,526	\$48,000
12	Clerk	Tyler Technologies	Licensing and Support Agreement for Vital Records System	\$17,685	\$19,450
13	District Court	Teachout	Security Officers	\$85,627	\$85,627
14	Economic Development	MSU Extension	Salary + all Benefits Econ Development and Brownfield administration by S. Pigg	\$82,074	\$82,074
15	Economic Development	D. Mitchell	Services for Business Sustainability	\$29,376	\$29,376
16	Economic Development	SME (Soils and Materials Engineers, Incorporated)	NEW Brownfield Grants Technical Services	\$90,000	\$90,000

17	Economic Development	Legal Services	Contracts and Bonds on the Brownfield Redevelopment Finance Plans	\$3,431	\$5,000
18	Equalization	AVS	Commercial Appraisal Services	\$40,000	\$40,000
19	Equalization	State of Michigan	Annual Grant for Remonumentation Program	\$90,000	\$85,000
20	Facilities	Schindler Elevator	Maintenance & Inspection- GPB	\$5,685	\$5,969
21	Facilities	Modernistic	Carpet Cleaning	\$26,780	\$27,583
22	Facilities	Nelson Trane	Hilliard Bldg Chiller Service Agree	\$5,110	\$5,366
23	Facilities	Simplex Grinnell	Test & Inspect Fire Alarm System @ GPB	\$6,976	\$7,325
24	Facilities	Great Lakes Window Cleaning	Window Cleaning	\$7,900	\$8,295
25	Facilities	Dietz Janitorial	Janitorial Services	\$116,066	\$119,548
26	Facilities	Guardian Alarm	Building alarm monitoring for Hilliard and courthouse	\$25,584	\$27,133
27	Facilities	Teachout	Bldg. Security Courthouse	\$6,760	\$7,200
28	Facilities HSB	Kone	Full service maintenance agreement for elevator	\$4,009	\$4,209
29	Facilities HSB	Modernistic	Carpet Cleaning	\$30,900	\$32,445
30	Facilities HSB	Nelson Trane	McQuay Chiller test and inspect and maintain	\$9,500	\$9,975
31	Facilities HSB	Teachout Security	Unarmed uniformed security guard for night meetings	\$18,386	\$19,305
32	Facilities HSB	Safety Systems	Monitors building entry alarms	\$17,100	\$17,955
33	Facilities HSB	Nelson Trane	Inspect, maintain and repair 2 rotary screw chillers	\$9,267	\$9,730
34	Facilities HSB	Dietz Janitorial	Janitorial Services	\$306,930	\$322,277
35	Facilities HSB	Waste Management	Pick up trash and recycling	\$6,396	\$6,716
36	Facilities ICFC	Teachout	Daily monitoring for security purposes	\$53,000	\$53,000

37	Facilities- Jail	Schindler Elevator	Elevator maintenance and inspection	\$8,977	\$9,426
38	Facilities- Jail	Modernistic	Carpet Cleaning	\$20,300	\$21,315
39	Facilities- Jail	Simplex Grinnell	Annual Test & Inspect fire alarm system	\$4,200	\$4,452
40	Facilities- Jail	Waste Management	Trash and recycling pickup	\$8,906	\$9,351
41	Facilities VMC	Otis Elevator	Elevator Maintenance & Inspection	\$16,271	\$17,085
42	Facilities VMC	Modernistic	Carpet Cleaning	\$16,480	\$17,304
43	Facilities VMC	Simplex Grinnell	Annual Test & Inspect fire alarm system	\$5,733	\$6,020
44	Facilities VMC	Smith's Detection	Inspect and maintain x-ray equipment	\$8,640	\$8,295
45	Facilities VMC	Dietz Janitorial	Janitorial Services	\$116,066	\$121,869
46	Fair	D & E Cleaning	Cleaning Community Hall & Office	\$13,000	\$10,000
47	Family Court	MSU Psychology Department	Diversion program - Reduces days/cost for out of home care.	\$168,361	\$163,449
48	Family Court	Peckham Inc., Footprints Group Home	Short term female residential. NOTE: JJM Fund.	\$447,319	\$433,679
49	Family Court	Clarinda Group Home	Female transition from long term treatment NOTE: JJM Fund.	\$527,796	\$511,962
50	Family Court	Peckham, Crossroads	Educational and vocational program for delinquent youth.	\$319,542	\$306,772
51	Family Court	Highfields	Day Treatment Program - transportation and behavioral specialists.	\$432,625	\$585,850
52	Family Court	Ingham Intermediate School District	Day Treatment Program - teachers & para-professionals.	\$404,156	\$481,031
53	Family Court	Highfields	Evening Reporting Program - transportation and behavioral specialists. Further program expansions for FY 2010 with an increase in the number of students from 20 to 30 per night.	\$185,084	\$312,650

54	Family Court	Four Attorneys: Annette Skinner, Jennipher Martinez, Antoinette Frahzo, Robin Eagelson	Guardian-At-Litem contracts to represent children in abuse and neglect hearings. 3 full contracts and 1 contract @ 75% of a full contract, the total of which not to exceed \$200,000. Mileage is an additional charge which is not included amounts showing on this document. These contracts are paid from the same account that individual attorney payments are paid.	\$186,750	\$200,000
55	Family Court	State of Michigan	Annual Child Care Agreement	\$18,067,341	\$17,817,222
56	Family Court	Lakeside	Residential placements	Residential \$174; Sex Off \$199/day	Range from \$170 to \$210/day
57	Family Court	Woodward	Residential placements	Residential \$135/day; Sex Off \$195/day	Range from \$140 to \$200/day
58	Family Court	Abraxas	Residential placements	\$395/day	\$400/day
59	FOC	Maximus	Cooperative Reimbursement Program billing/consulting	\$10,368	\$10,750
60	FOC	State of Michigan	Cooperative Reimbursement Program	\$4,860,049	\$5,107,645
61	Financial Services	Rehmann Robson	Audit	\$61,630	\$63,050
62	Financial Services	Maximus	Cost allocation plan	\$10,000	\$10,000
63	Health Department	Volunteers of America	Homeless Day Center	\$30,000	\$30,000
64	Health Department	Our Savior Lutheran Church	Food Pantry Operation - 1515 W. Holmes Rd	\$7,200	\$7,200
65	Human Resources	Tri-County Office on Aging	For HR consulting services Annual renewal since 2006	\$34,073	\$36,693
66	MIS	Leibert	3 yr Uninterrupted power supply	\$7,835	\$8,619

67	MIS	MUNIS OSDBA	OSDBA (Operating System Database Administrator) contract, database	\$15,000	\$16,500
68	MIS	MUNIS-GUI Support	GUI(Graphical User Interface Maintenance)	\$3,300	\$4,000
69	MIS	MUNIS	Financial/HR system	\$115,000	\$126,500
70	MIS	Novell	Netware & GroupWise licenses-county	\$29,000	\$31,900
71	MIS	Numara	Track-IT Annual Maintenance	\$5,286	\$5,815
72	MIS	AT&T/IDS	Video Surveillance Maintenance VMC/GPB	\$10,000	\$11,500
73	MIS	Fishnet Security	Annual Gold Maintenance	\$22,950	\$25,000
74	MIS	VMWare	Annual Support	\$10,329	\$13,000
75	MIS	Hewlett-Packard	Annual HP SAN (Storage Area Network) Maintenance	\$13,524	\$14,877
76	MIS	AVI / FTR	Annual FTR (For The Record) software support for all courts and hardware support for Judge Giddings's court	\$7,000	\$7,700
77	MIS	SUN	Sun Server Maintenance	\$19,379	\$23,000
78	MIS	ImageSoft	Imaging Application Maintenance	\$20,000	\$22,000
79	MIS-IJIGS	APS (E-Citation)	E-Citation Annual Support	\$7,500	\$9,000
80	MIS-IJIGS	ACS (Omni)	Jury Systems Maintenance	\$11,932	\$13,125
81	MIS-IJIGS	Lexis Nexis	Monthly Support	\$16,344	\$17,978
82	MIS-IJIGS	Maximus	CourtView 2000	\$130,000	\$143,000
83	MIS-IJIGS	Oracle	Database Silver Support	\$10,503	\$11,553
84	MIS-IJIGS	WebTechs	Annual Maintenance	\$12,000	\$13,200
85	MIS-IJIGS	Vista Solutions	Imaging Support (Split by MIS and IJIGS)	\$6,596	\$7,255

86	MSU Ext	Michigan State Univ	Salary for Horticulture Educator	\$47,892	\$50,392
87	Parks	Allied Disposal	Dumpster Service	\$25,500	\$25,500
88	Parks	Advance Dust Control	Parking lot dust control - LL & BUR	\$10,500	\$5,000
89	Parks	State of Michigan	Water tests	\$10,800	\$10,800
90	Parks	Ingham County Sheriff	Seasonal Officer Training	\$0	\$6,000
91	Potter Park Zoo	Allied Disposal	Dumpster Service	\$12,000	\$11,444
92	Potter Park Zoo	Ayles	Tree Trimming	\$20,000	\$20,000
93	Prosecuting Attorney	Westlaw	Law Books	\$25,500	\$25,500
94	Prosecuting Attorney	Lexis	Law Books	\$10,500	\$5,000
95	Prosecuting Attorney	PAAM	PAAM Interns (2)	\$10,800	\$10,800
96	Prosecuting Attorney	Maximus, James Olson	Application and Billings for 2010	\$0	\$6,000
97	Prosecuting Attorney	State of Michigan	Cooperative Reimbursement Program	\$967,747	\$986,165
98	Prosecuting Attorney	State of Michigan	Annual Grant for Victim/Witness Program	\$225,000	\$225,000
99	Prosecuting Attorney	State of Michigan	Domestic Violence Prevention Program	\$53,890	\$53,890
100	Prosecuting Attorney	State of Michigan	Anti-Drug Abuse Program	\$203,808	\$165,948
101	Prosecuting Attorney	State of Michigan	Juvenile Accountability Incentive Block Grant	\$13,500	\$13,500
102	Sheriff	Communication Services/Jeff Broughton	Radio Repair - Warranty Expired	\$42,600	\$42,600
103	Sheriff	Lansing-Mason Ambulance	Inmate Ambulance Service	\$22,500	\$22,500
104	Sheriff	I.D. Networks	Software in Jail - Main/Live Scan	\$7,000	\$7,000
105	Sheriff	Prisoner Transport Services	Inmate Extraditions	\$25,000	\$40,000

106	Sheriff	Maurers	Kitchen Uniforms	\$6,494	\$6,500
107	Sheriff	State of Michigan	Annual Grant for Secondary Road Patrol	\$320,328	\$248,002
108	Sheriff	State of Michigan	Annual Grant for Marine Safety Programs	\$10,000	\$6,327
109	Sheriff	State of Michigan	Annual Grant for Emergency Management	\$37,221	\$37,221
110	Sheriff	Michigan Department of Corrections	Annual Renewal of Contract for Jail beds	\$2,496,600	\$2,496,600
111	Ingham County	Tri-County Metro Narcotics Squad	Annual Grant for Drug Assets Forfeiture Program	\$274,737	\$271,805
112	Veteran Affairs	Michigan Veterans Trust Fund	Services provided for Ingham County Trust Fund	\$7,800	\$7,800
113	Veteran Affairs	Clinton County	Services provided to Clinton County	\$20,183	\$30,227
114	Work Study	Cooley Law School, Detroit College of Law, Michigan State University	Annual Work Study Grants	\$47,689	\$47,689