

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
STEVE DOUGAN

HUMAN SERVICES COMMITTEE
BRIAN McGRAIN, CHAIR
LAURA DAVIS
TODD TENNIS
DEB NOLAN
CAROL KOENIG
DONALD VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, AUGUST 16, 2010
AT 6:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES
BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [July 19, 2010](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews - Mid-South Substance Abuse Advisory Council
2. Discussion - Ingham County Department of Human Services - Randy Rauch (*No Materials*)
3. Ingham County Medical Care Facility - Resolution Authorizing Construction of a Therapy Pool at the Medical Care Facility
4. Veterans Affairs - In- State Travel Notification - Michigan Association of County Veterans Counselors Fall Conference
5. Health Department
 - a. Resolution Honoring Dorothy Merrick
 - b. Resolution to Authorize a 2010-2011 AmeriCorps Grant
 - c. Resolution to Authorize Amendment #5 to the 2009-2010 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
 - d. Resolution to Accept a \$100,000 Grant Award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and Create Associated Positions to Carry Out the Required Grant Functions
 - e. Resolution to Authorize the Intergovernmental Transfer of Ingham County Funds to Support DSH Payments to Ingham Regional Medical Center and Sparrow Health System
 - f. Resolution to Authorize 2010-2011 Public Health Service Agreement with the Ingham Health Plan Corporation
 - g. Resolution to Adopt the 2011 Ingham County Health Department Discount and Nominal Fee Schedule

- h. Resolution to Authorize an Agreement with the Lansing School District to Operate School-Based [Health Centers](#)
- i. Resolution to Amend a Contract with [Midland County](#) Educational Service Agency
- j. Resolution Authorizing an Amendment to the Lease and Renovation of the [Facility](#) at 5656 South Cedar Street
- k. Resolution to Approve the Purchase of an [IP Telephony](#) Contact Center System for Health Plan Management Services
- l. Resolution to Contract with [Nextgen](#) for Patient Management and Electronic Health Record Software Systems and the School Community Health Alliance of Michigan for Technical Assistance

Announcements
Public Comment
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

HUMAN SERVICES COMMITTEE

July 19, 2010

Minutes

Members Present: Brian McGrain, Laura Davis, Deb Nolan, Carol Koenig, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: Todd Tennis

Others Present: Jared Cypher and Dean Sienko

The meeting was called to order by Chairperson McGrain at 6:32 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the June 14, 2010 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE JUNE 14, 2010 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Tennis and Davis

Additions to the Agenda

2m. Late – Out-of-State Travel Request – Women's Professional Development Conference

3. Substitute – Resolution Approving Tri-County Office on Aging's Annual Implementation Plan for Fiscal Year 2011

(Comm. Davis and Board Chairperson De Leon arrived at 6:33 p.m.)

Limited Public Comment

None

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. KOENIG, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Health Department

- a. Resolution to Authorize a Letter of Understanding with the Ingham Intermediate School District for Early On Services
- b. Resolution to Authorize an Amendment to the Memorandum of Understanding for the "Early On" Program
- d. Resolution to Authorize a Contract for Services with the Expectant Parents Organization
- h. Resolution to Enter Into a Letter of Agreement with the Michigan Primary Care Association to Complete Emergency Preparedness Surveys for Community Health Centers

- i. Resolution Honoring Debby Starnes
 - j. Out of State Travel Request - School Based Health Care Policy Program Capstone Evaluation, South Carolina
 - k. Out of State Travel Request - Health Center Practice Operations Management Improvement Seminar, Baltimore, Maryland
 - l. Out of State Travel Request - Meaningful Use Summit Conference, Atlanta, GA
 - m. Out-of-State Travel Request – Women’s Professional Development Conference
3. Tri-County Office on Aging - Resolution Approving Tri-County Office on Aging’s Annual Implementation Plan for Fiscal Year 2011

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. KOENIG, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

2. Health Department
- c. Resolution Urging the Michigan House and Senate to Send Governor Jennifer Granholm an Appropriations Bill Restoring the Medicaid Adult Dental Benefit and Urging the Governor to Sign the Bill

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION URGING THE MICHIGAN HOUSE AND SENATE TO SEND GOVERNOR JENNIFER GRANHOLM AN APPROPRIATIONS BILL RESTORING THE MEDICAID ADULT DENTAL BENEFIT AND URGING THE GOVERNOR TO SIGN THE BILL

Dr. Sienko, Health Department, informed the Committee that both the House and Senate have passed their budgets. He indicated that in both of their budgets they have restored the Adult Dental Medicaid program; however, the governor has not included it in her budget.

Comm. Vickers directed staff to find out why the letter can’t be sent directly to Governor Granholm and copied to the House and Senate.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

- e. Resolution to Authorize a Contract with Public Sector Consultants to Conduct a Community Needs Assessment

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH PUBLIC SECTOR CONSULTANTS TO CONDUCT A COMMUNITY NEEDS ASSESSMENT.

Dr. Sienko indicated that the federal government has asked the Health Department to complete a community needs assessment. He stated that Public Sector Consultants have done this kind of work before with the Behavioral Risk Factor survey.

Comm. Vickers asked Dr. Sienko to provide the Committee with a blank copy of the survey once it has been drafted.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

- f. Resolution to Authorize Renovation of the Adult Health Center

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION AUTHORIZING RENOVATION OF THE ADULT HEALTH CENTER

Dr. Sienko stated that there has been an increase in volume at the Adult Health Center. He indicated that the Health Department is trying to improve patient flow and make maximum use of the room. He stated that they are attempting to complete the project on a low budget.

Chairperson McGrain suggested having the Committee take a tour of the Health Department.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

- g. Resolution to Authorize Amendments to Two Lease Agreements with Sparrow Health System

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION AUTHORIZING AMENDMENTS TO TWO LEASE AGREEMENTS WITH SPARROW HEALTH SYSTEM

MOVED BY COMM. MCGRAIN, TO AMEND THE RESOLUTION BY ADDING THE FOLLOWING LANGUAGE AT THE END OF THE 3RD WHEREAS: "EQUATING TO A -0.64% DECREASE OVER THE NEXT 3 YEARS AND A 2.34% INCREASE." THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOVED BY COMM. DAVIS, TO AMEND THE 1ST WHEREAS BY CHANGING "THE HEALTH DEPARTMENT OPERATES THE..." TO "THE HEALTH DEPARTMENT OPERATES ITS..." THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOTION ON THE RESOLUTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

1. Ingham County Department of Human Services - Resolution Authorizing a Contingency Appropriation to the Department of Human Services

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION AUTHORIZING A CONTINGENCY APPROPRIATION TO THE DEPARTMENT OF HUMAN SERVICES.

Mr. Cypher, Controller's Office, informed the Committee that DHS is requesting \$156,693.51 from the County. He indicated that there is approximately \$400,000 remaining in the Contingency Fund for 2010. He stated that the request includes the remainder of the Title IV-E recoupment, and an overage in the Residential Care line item.

Comm. Koenig directed Mr. Cypher to find out if there was ever any training done with the Judges in filling out the form correctly.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

Announcements

None

Public Comment

None

The meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,

Karsha Sathianathan

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution Authorizing Construction of a Therapy Pool at the Medical Care Facility

Submitted by: Ingham County Medical Care Facility

Committees: LE ____, JD ____, HS X ____, CS X ____, Finance X __

Summary of Proposed Action:

This resolution authorizes the construction of a therapy pool at the Medical Care Facility.

Financial Implications:

The estimated cost of construction is \$1.3 to \$1.5 million with the project to be funded by the Medical Care Facility's Depreciation Fund which has a current balance of \$10,294,179.

Other Implications:

It is the opinion of staff that the construction of the Therapy Pool for the Medical Care Facility be performed in accordance with the Ingham County Project Labor Agreement Policy.

The project meets the definition of a "Major County Construction Project". According to the Policy, a "Major County Construction Project", means a County construction project for a new building or buildings, or other real property improvement or renovation project, where the projected direct labor costs to the County (exclusive of equipment, materials, overhead, professional services, profit, insurance, bonding, etc.) exceeds \$100,000.00. Direct labor costs for this project are likely to exceed \$100,000.00. A request to Moore Trosper for additional information has been made.

The award of the contract is contingent upon Moore Trosper (General Contractor) agreeing to negotiate in good faith on behalf of the County, a successful PLA with one or more labor organizations. The County Attorney will review and approve the Agreement as to form.

However, in the interest of timeliness, the Board of Commissioners may wish to waive the Project Labor Agreement Policy in this instance as the Medical Care Facility desires to start construction in September.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X __

Staff recommends approval of the resolution.

MEMORANDUM

TO: Brian McGrain, Chair
Laura Davis, Vice Chair
Todd Tennis
Deb Nolan
Carol Koenig
Don Vickers

FROM: Susan O'Shea, Administrator

DATE: July 30, 2010

SUBJECT: ICMCF Therapy Pool

The DHS Board has approved construction of a Therapy Pool for the Medical Care Facility. On June 13, 2010 a RFP was placed in the Lansing State Journal and consequently Moore Trosper Construction Company from Holt, Michigan was awarded the contract.

The following information will be of interest to the Human Services Committee:

WHO WILL BENEFIT

Recipients of Aquatic Therapy include resident/patients with arthritis, osteoporosis, stroke, multiple sclerosis, deconditioning cardiac, asthma and chronic joint and back pain. The warm water programs are designed by rheumatologists and physical therapists to lessen pain and stiffness of arthritis. By exercising in a warm water pool, a resident will expect to experience many benefits. The warmth of the water can relax tight painful joint movements especially in the weight bearing joints of the hips and knees. Exercising in water can also help improve balance and coordination and increase bone density.

The 92° - 94° temperatures allow for release of endorphins, which lead to increasing comfort, and compliance for residents/patients.

NATURALLY, THERE'S REGULATIONS1

A swimming pool in a nursing home is covered by the Public Health code and regulated by the Michigan Department of Environmental Quality, Drinking Water and Radiological Division.

They not only collect fees, issue a license, but also oversee construction and recommend policies. The Ingham County Health Department is also involved, but limited to providing review comments if requested to do so.

STAFF QUALLIFICATIONS AND RATIO

The staff person must be a capable swimmer, competent and completed a lifesaving course and CPR. Classes offered by the Red Cross, American Heart Association on Nation Safety Council meet the requirements.

Agility Therapy would be responsible for the training of therapists.

Medical Care Facility would train Activity/Nursing Staff

Literature suggests 1:2 ratio of staff to more independent resident. 1:1 ratio for therapy residents.

IT'S GOOD IDEA, WHAT DOES IT COST?

Construction costs are estimated between \$1,300,000 - \$1,500,000 for a 20' x 40' Pool. The HVC required to heat/cool/dehumidify is a large expense for the project as it needs to be independent of the facility.

Utility cost/upkeep is estimated at \$45,000 a year.

The Foundation Board has expressed an interest in raising funds for this project and I believe would approve funding for exercise equipment/furnishing.

As of April 30th our cash depreciation was at \$10,294,179. In the past this fund has paid for building a 32-bed rehab unit and adding the new therapy gym.

BILLING FOR AQUATIC THERAPY

Aquatic Therapy may be billed to Medicare Part B. Aquatic Therapy has a higher reimbursement rate than other Part B modalities. (The residents receiving Medicaid are eligible for Part B – 60% of our population.)

Private pay and insurance companies would also be a revenue source. Community agencies may rent the pool for classes (Arthritis Foundation, senior centers) to provide additional revenue.

How many patients do you plan to have per day in the first quarter?
(average is 10) 10

average per month = 20

How many patients do you plan to have per day after the first quarter?
(average is 17) 17

average per month = 714

average for years 2-5 = 9240

What do you anticipate billing for a 15 minute session?
(average is \$35) \$ 35.00

In first quarter you will make	\$14,700.00 per month
Thereafter you will make	\$24,990.00

What amount do you anticipate your patients' insurance coverage not paying (average is 25%)	25%
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Write-off per month equals first quarter	\$ 3,675.00
write-off per month equals thereafter	\$ 6,247.50

Net Revenue =	\$11,025.00
Net Revenue =	\$18,742.50

MARKETING

Four to six months before the pool is completed, the facility should begin to inform the community. Materials to be developed would be print brochures, post cards to referral sources and community members, a possible 15 – 30 second TV ad and an open house for medical professionals and the general public.

These funds would be in addition to the cost of the pool.

RESOLUTION

The Medical Care Facility is requesting support of the Human Services Committee for the Therapy Pool project.

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING CONSTRUCTION OF A THERAPY POOL AT THE
MEDICAL CARE FACILITY**

WHEREAS, the Ingham County Department of Human Services Board is requesting that the Ingham County Board of Commissioners authorize the construction of a therapy pool at the Medical Care Facility; and

WHEREAS, the Department of Human Services Board believes that the proposed therapy pool is necessary to provide aquatic therapy to resident/patients with arthritis, osteoporosis, stroke, multiple sclerosis, deconditioning cardiac, asthma and chronic joint and back pain; and

WHEREAS, the proposed therapy pool will be constructed at a cost of \$1.3 to \$1.5 million; and

WHEREAS, cost of the project will be paid from the Medical Care Facility Depreciation Fund which has a current balance of \$10,294,179.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Department of Human Services Board to implement the proposed construction of a therapy pool at the Medical Care Facility, at a cost not to exceed \$1.5 million, to be paid from the Medical Care Facility Depreciation Fund.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners hereby authorizes a Project Labor Agreement for the therapy pool at the Medical Care Facility based upon the criteria in the Ingham County Project Labor Agreement Policy and in Section 2(e) of the policy.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby conditions the award of a contract to Moore Trosper as the method to negotiate a Project Labor Agreement for the therapy pool at the Medical Care Facility based upon the criteria in the Ingham County Project Labor Agreement Policy and in Section 2(e) of the policy.

BE IT FURTHER RESOLVED, that the project will be conducted in accordance with the Ingham County Policies regarding the payment of Prevailing Wages and adherence to Equal Opportunity/Non-Discrimination Policies as provided by Resolutions #02-263, #02-283, #03-71, #03-183, and #04-219.

Agenda Item 4

Date: August 2, 2010

To: Jared Cypher, Assistant Deputy Controller

From: Randy A. Marwede, Director, Veterans Affairs

Subject: In State Overnight Travel

Amy C. Pohan and Randy A. Marwede will be attending the Michigan Association of County Veterans Counselors Fall Conference which will be held Thursday September 22, 2010 – Friday, September 23, 2010.

This conference will be held at the Odawa Hotel in Petoskey, MI. Mileage and food will cost approximately \$334. The State of Michigan will cover the cost of lodging for this conference. These funds will be from General Fund out of our training line item. This is an anticipated expense.

Mileage will authorized for one employee. At this time we do not have any agenda to provide.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING DOROTHY MERRICK

WHEREAS, Dorothy Merrick began her career with Ingham County on January 6, 1992, as a full-time Nurse at the Ingham County Jail; and

WHEREAS, Dorothy spent her entire tenure at the County working as a Jail Nurse within the Jail Medical Facility; and

WHEREAS, Dorothy's talent, skills, and compassion for the population she served was a true demonstration of her commitment to providing quality health care; and

WHEREAS, Dorothy has retired after 18 years of service.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Dorothy Merrick for her many years of dedicated service to the County of Ingham and for the contributions she has made to the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the Board wishes her continued success in all of her future endeavors.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Authorize a 2010-2011 AmeriCorps Grant

Submitted by: Health Department

Committees: LE ____, JD ____, HS X ____, CS ____, Finance X __

Summary of Proposed Action:

Following a successful 2009-2010 grant year, the Michigan Department of Human Services (DHS) has granted the Ingham County Health Department, on behalf of the Power of We Consortium, a second AmeriCorps Program Grant of \$145,123 for the 2010-2011 fiscal year. There will be 14 AmeriCorps members with a total of 10.75 FTEs between them.

Financial Implications:

The grant amount offered by DHS includes \$47,887 (salary and fringe) for the temporary, full-time coordinator; staff training/travel; and partial AmeriCorps member support.

The grant requires a match.

	Amount	Percent
Grant	145,121	63%
Match	84,302	37%*
Total	229,423	

*Grant guidelines direct applicants to hold the DHS share between \$13,000 and \$16,000 per member. Our match put the DHS share of our application at \$13,500 per member.

The match is drawn from (1) cash contributions from the external host sites totaling \$66,312, (2) existing salary and fringe used as match of \$4,782, (3) \$5,575 from the Ingham County Treasurer’s Office committed from Neighborhood Stabilization Program funds, and (4) indirect costs used as match of \$7,633.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko M.D., Health Officer

DATE: August 5, 2010

RE: Resolution to Authorize a 2010-2011 AmeriCorps Grant

Following a successful 2009-2010 grant year, the Michigan Department of Human Services has granted the Ingham County Health Department, on behalf of the Power of We Consortium, a second AmeriCorps Program grant of \$145,123 for the 2010-2011 fiscal year. There will be 14 Americorps members with a total of 10.75 FTEs between them.

The grant amount offered by DHS includes \$47,887 (salary and fringe) for the temporary, full-time coordinator; staff training/travel; and partial AmeriCorps member support.

The grant requires a match.

	Amount	Percent
Grant	145,121	63%
Match	84,302	37%*
Total	229,423	

*Grant guidelines direct applicants to hold the DHS share between \$13,000 and \$16,000 per member. Our match put the DHS share of our application at \$13,500 per member.

The match is drawn from 1) cash contributions from the external host sites totaling \$66,312, 2) existing salary and fringe used as match of \$4,782, 3) \$5,575 from the Ingham County Treasurer’s Office committed from Neighborhood Stabilization Program funds, and 3) indirect costs used as match of \$7,633.

I recommend that the Board of Commissioners adopt the attached resolution to accept this grant from the Michigan Department of Human Services for the second year of this AmeriCorps Program.

Attachment

- c: Renee Canady w/attachment
- John Jacobs w/attachment
- Peggy Roberts w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A 2010-2011 AMERICORPS GRANT

WHEREAS, the Power of We Consortium will soon complete its first year of successful management of its AmeriCorps State Program, funded by the Michigan Department of Human Services, on behalf of the Michigan Community Service Commission (MCSC), and authorized by Resolution #09-338; and

WHEREAS, on June 25, 2010, the MCSC approved funding for the Ingham County Health Department, on behalf of the Power of We Consortium (PWC), in the amount of \$145,123, for a time period of October 1, 2010 through September 30, 2011; and

WHEREAS, a non-federal 24% local match of cash and/or in-kind contributions is required; and

WHEREAS, as a condition of this grant, the Health Department must, at a minimum, enter into agreements with each AmeriCorps host site and with each AmeriCorps member; and

WHEREAS, under this grant, AmeriCorps members will continue their work to promote the use on non-motorized transportation on trails, greenways, and city streets, and increase the use of community gardens and farmers' markets in previous food deserts; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the AmeriCorps grant award.

THEREFORE BE IT RESOLVED, that the Board of Commissioners accepts an AmeriCorps Grant of \$145,123 and authorizes a grant agreement with the Michigan Department of Human Services, for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that a non-federal match of \$84,302 is authorized, with approximately \$5,575 being provided by the Ingham County Treasurer's Office utilizing Neighborhood Stabilization Program Funds, \$4,782 cash match for 5% salary/fringe for the PWC Coordinator, and the remainder obtained through cash contributions of up to \$6,100 from each of the AmeriCorps host sites, as selected through a Request for Proposal process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary amendments to the Health Department's Budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any host site and member agreements, after review by the county attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Authorize Amendment #5 to the 2009-2010 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health

Submitted by: Health Department

Committees: LE ____, JD ____, HS X , CS ____, Finance X

Summary of Proposed Action:

This resolution authorizes Amendment #5 of the 2009-2010 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The CPBC Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2009-2010 Agreement in Resolution #09-308.

Financial Implications:

The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. The current agreement was amended by Resolutions #09-339, #09-424, #10-164 and #10-190. Amendment #5 will increase the budget for Comprehensive Local Health Services from \$5,982,397 to \$6,050,029 for a net increase of \$67,632. The Amendment makes the following specific changes in the budget:

1. BCCCP Peer-to-Peer Outreach, a decrease of \$12,600.
2. Bioterrorism Preparedness, a decrease of \$1,130.
3. Complete Streets Cardiovascular Disease Funding, an increase of \$5,600.
4. Local Tobacco Reduction, an increase of \$20,681.
5. WIC Funding, an increase of \$55,081.

The reduction in BCCCP funding is a routine caseload adjustment and does not affect program staffing or operations.

Other Implications:

The Amendment also adds or revises sections of the Agreement. It adds a requirement for the Emergency Preparedness Coordinator to attend the Great Lakes Homeland Security Conference. It restates the requirement that at least 10% of the Emergency Preparedness budget must come from local sources. It adds a requirement for the Health Department to lead a community coalition through the process of passing a local Complete Streets Ordinance by February 28, 2011, and it adds a requirement to collaborate with the Smoke-Free Environments Law Project to increase the number of smoke-free affordable housing units.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D. Health Officer

Date: August 2, 2010

Subject: CPBC Agreement Amendment #5 for 2009-2010

This is a recommendation to authorize Amendment #5 of the 2009-2010 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH). The CPBC Agreement is the annual process whereby the MDCH transmits State and Federal funds to Ingham County to support public health programs. The CPBC Agreement establishes the funding levels and the terms and conditions under which the funds are disbursed. The Board of Commissioners authorized the 2009-2010 Agreement in Resolution No. #09-308.

The CPBC Agreement is regularly amended to adjust funding levels and clarify terms and conditions. The current agreement was amended by resolutions #09-339, #09-424, #10-164 and #10-190. Amendment #5 will increase the budget for Comprehensive Local Health Services from \$5,982,397 to \$6,050,029 for a net increase of \$67,632. The Amendment makes the following specific changes in the budget:

6. BCCCP Peer-to-Peer Outreach, a decrease of \$12,600.
7. Bioterrorism Preparedness, a decrease of \$1,130.
8. Complete Streets Cardiovascular Disease Funding, an increase of \$5,600.
9. Local Tobacco Reduction, an increase of \$20,681.
10. WIC Funding, an increase of \$55,081.

The reduction in BCCCP funding is a routine caseload adjustment and does not affect program staffing or operations.

The Amendment also adds or revises sections of the Agreement. It adds a requirement for the Emergency Preparedness Coordinator to attend the Great Lakes Homeland Security Conference. It restates the requirement that at least 10% of the Emergency Preparedness budget must come from local sources. It adds a requirement for the Health Department to lead a community coalition through the process of passing a local Complete Streets ordinance by February 28, 2011. And it adds a requirement to collaborate with the Smoke-Free Environments Law Project to increase the number of smoke-free affordable housing units.

Regarding the increased funding for WIC, this program currently serves a caseload of over 7,300 which includes pregnant and breastfeeding women, infants, and children up to the age of 5 years. Currently, front line staff does not have accommodations which promote productivity or accommodate the needs of clients for privacy and confidentiality. MDCH has amended the CPBC budget to allocate an additional \$55,081 for the purpose of enhance services to WIC clients. We intend to use some of these funds to purchase modular work stations for front line WIC staff. The modular work stations will meet the needs of WIC clients for privacy and confidentiality, and enable staff to be more productive.

I recommend that the Board of Commissioners adopt the attached resolution.

c: John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AMENDMENT #5 TO THE 2009-2010 COMPREHENSIVE
PLANNING, BUDGETING AND CONTRACTING AGREEMENT WITH
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH**

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, the Michigan Department of Community Health (MDCH) and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting public health; and

WHEREAS, the MDCH and Ingham County have entered into a 2009-2010 Agreement for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting (CPBC) process as authorized by Resolution #09-308 and amended by resolutions #09-339, #09-424, #10-164 and #10-190; and

WHEREAS, the MDCH has proposed a fifth amendment to the current Agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the Amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes Amendment #5 to the 2009-2010 Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH).

BE IT FURTHER RESOLVED, that the Amendment shall: (1) Revise information in Attachment I – Annual Budget Instructions; (2) Add/revise information in Attachment III – Program Specific Assurances and Requirements; and (3) Incorporate Attachment IV – Funding/Reimbursement Matrix.

BE IT FURTHER RESOLVED, that the net adjustment in the total amount of CPBC funding shall be an increase of \$67,632 from \$5,982,397 to \$6,050,029 which includes: (1) BCCCP Peer-to-Peer Outreach - a decrease of \$12,600; (2) Bioterrorism Preparedness - a decrease of \$1,130; (3) Complete Streets Cardiovascular Disease Funding - an increase of \$5,600; (4) Local Tobacco Reduction - an increase of \$20,681; and (5) WIC Funding - an increase of \$55,081.

BE IT FURTHER RESOLVED, that the Amendment adds or revises sections of the Agreement: it adds a requirement for the Emergency Preparedness Coordinator to attend the Great Lakes Homeland Security Conference; it restates the requirement that at least 10% of the Emergency Preparedness budget must come from local sources; it adds a requirement for the Health Department to lead a community coalition through the process of passing a local Complete Streets ordinance by February 28, 2011; and it adds a requirement to collaborate with the Smoke-Free Environments Law Project to increase the number of smoke-free affordable housing units.

BE IT FURTHER RESOLVED, that MDCH has amended the CPBC budget to allocate an additional \$55,081 to enhance services to WIC clients.

BE IT FURTHER RESOLVED, that up to \$17,000 is authorized from the increased WIC funding in the amendment to purchase modular units for staff workstations in the WIC office.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to amend the Health Department's 2010 Budget in order to implement this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Amendment after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Accept a \$100,000 Grant Award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and Create Associated Positions to Carry Out the Required Grant Functions

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution accepts a grant award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and creates associated positions to carry out the grant required functions of implementing and operating a pilot School Wellness Program at Willow Health Center for the upcoming school year.

In order to implement this program, a .75FTE Health Center Nurse position and .1FTE Health Educator position will be required. These positions will be 40 week positions to coincide with the school year.

Financial Implications:

The grant award will be \$100,000 and the program will coincide with the 2010-2011 school year.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC_ X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: August 10, 2010

Subject: Recommendation to Accept a Grant Award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and Create Associated Positions to Carry Out the Grant Required Functions.

In July 2010, Ingham County Health Department (ICHHD) was awarded \$100,000 to implement and operate a pilot School Wellness Program at Willow Health Center for the upcoming school year.

In order to implement this program, a .75FTE Health Center Nurse position and .1FTE Health Educator position will be required. These positions will be 40 week positions to coincide with the school year.

I recommend that the Board adopt the attached resolution and accept \$100,000 grant award from the Michigan Department of Community Health for the School Wellness Program at Willow Health Center and create associated positions to carry out the grant required functions.

Attachment

c: Debra Brinson, Deputy Health Officer, w/attachment
John Jacobs, Chief Financial Officer, w/attachment
Barbara Mastin, Chief Operating Officer, w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A \$100,000 GRANT AWARD FROM THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR THE SCHOOL WELLNESS PROGRAM AT WILLOW HEALTH CENTER AND CREATE ASSOCIATED POSITIONS TO CARRY OUT THE REQUIRED GRANT FUNCTIONS

WHEREAS, Ingham County Health Department applied for and received a \$100,000 grant through the Michigan Department of Community Health to implement a pilot School Wellness Program at Willow Health Center; and

WHEREAS, in order to carry out the grant required functions Health Center Nurse and Health Educator positions are required; and

WHEREAS, the program will coincide with the 2010-2011 school year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts \$100,000 grant from the Michigan Department of Community Health to implement a pilot School Wellness program at Willow Health Center, to coincide with the 2010/2011 school year.

BE IT FURTHER RESOLVED, a .75FTE Health Center Nurse position and a .1FTE Health Educator position are created and computers for these positions are authorized for purchase.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments to the Health Department's 2010 Budget.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign any grant award documents, and any agreements consistent with this resolution, after review by the county attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Authorize the Intergovernmental Transfer of Ingham County Funds to Support DSH Payments to Ingham Regional Medical Center and Sparrow Health System

Submitted by: Health Department

Committees: LE ____, JD ____, HS X ____, CS ____, Finance X __

Summary of Proposed Action:

This resolution authorizes the transfer of funds to the State of Michigan for the purpose of supporting Disproportionate Share Hospital (DSH) payments to Ingham Regional Medical Center and Sparrow Health System. The Federal government approved Michigan’s Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which created an “Indigent Care Agreements Pool” for hospitals which qualified for Medicaid Disproportionate Share (“DSH”) payments and allowed them to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital had an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation; and (b) the Indigent Care Agreement stipulated that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs. Both Ingham Regional Medical Center and Sparrow Health are qualified to receive these special payments.

Financial Implications:

The attached resolution will authorize the County Controller/Administrator and the County Treasurer to transfer to the State of Michigan up to \$4.5 million annually from the Health Fund to support Disproportionate Share Hospital Payments to Ingham Regional Medical Center and Sparrow Health System. The transfers will be made after confirmation of the following conditions:

- ◆ Ingham Regional Medical Center and/or Sparrow Health System have signed Indigent Care Agreement(s) with the Ingham Health Plan Corporation for the time period of October 1, 2010 through September 30, 2011.
- ◆ The Ingham Health Plan Corporation has executed an agreement with Ingham County to purchase administrative support services and an agreement with Ingham County to provide primary care services and outreach services.
- ◆ The State has indicated that Ingham Regional Medical Center and/or Sparrow Health System are eligible to receive ICA-based DSH payments at the level supported by the intergovernmental transfer.

Other Implications: None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X __

Staff recommends approval of the resolution.

Memorandum

TO: Human Services Committee
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: August 10, 2010

SUBJECT: Authorization for the Intergovernmental Transfer of Funds to Support Disproportionate Share Hospital payment to Ingham Regional Medical Center and Sparrow Health System

This is a recommendation to authorize the transfer of funds to the State of Michigan for the purpose of supporting Disproportionate Share Hospital (DSH) payments to Ingham Regional Medical Center and Sparrow Health System. The Federal government approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which created an "Indigent Care Agreements Pool" for hospitals which qualified for Medicaid Disproportionate Share ("DSH") payments and allowed them to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital had an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation; and (b) the Indigent Care Agreement stipulated that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs. Both Ingham Regional Medical Center and Sparrow Health are qualified to receive these special payments.

The Ingham Health Plan Corporation (IHPC) was created in 1998 as a non-profit corporation for the purposes of promoting, arranging, and managing an effective system of health care in a manner which decreases the cost of health care services to the community at large and persons unable to pay for such care. The Corporation also supports certain public health services which are directed at low-income, uninsured persons, including services delivered by the Ingham County Health Department.

The attached resolution will authorize the County Controller and the County Treasurer to transfer to the State of Michigan up to \$4.5 million annually from the Health Fund to support Disproportionate Share Hospital Payments to Ingham Regional Medical Center and Sparrow Health System. The transfers will be made after confirmation of the following conditions:

- ◆ Ingham Regional Medical Center and/or Sparrow Health System have signed Indigent Care Agreement(s) with the Ingham Health Plan Corporation for the time period of October 1, 2010 through September 30, 2011.
- ◆ The Ingham Health Plan Corporation has executed an agreement with Ingham County to purchase administrative support services and an agreement with Ingham County to provide primary care services and outreach services.
- ◆ The State has indicated that Ingham Regional Medical Center and/or Sparrow Health System are eligible to receive ICA-based DSH payments at the level supported by the intergovernmental transfer.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the intergovernmental transfers.

Attachment

c: Debra Brinson w/attachment
Eric Schertzing w/attachment
John Jacobs w/attachment
Jayson Welter w/attachment
Robin Reynolds w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE INTERGOVERNMENTAL TRANSFER OF INGHAM COUNTY FUNDS TO SUPPORT DSH PAYMENTS TO INGHAM REGIONAL MEDICAL CENTER AND SPARROW HEALTH SYSTEM

WHEREAS, Ingham County has an objective to assure access to appropriate levels of health care for Ingham County residents, with a goal of having all residents participating in an organized system of health care; and

WHEREAS, the Federal government has approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which created an "Indigent Care Agreements Pool" for hospitals qualifying for Medicaid Disproportionate Share ("DSH") payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Ingham Health Plan Corporation; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Ingham Health Plan Corporation purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

WHEREAS, Ingham Health Plan Corporation will enter into an Indigent Care Agreement with Ingham Regional Health Center and/or Sparrow Health System, requiring Ingham Health Plan Corporation to directly or indirectly operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State's portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, certain intergovernmental transfers of public funds from Ingham County may be made to the State of Michigan to be used as the State's share in claiming the Federal match; and

WHEREAS, the Controller/Administrator and the Health Officer recommend that the Board of Commissioners authorize the intergovernmental transfer of up to \$4.5 million from the appropriation to the Health Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the County Treasurer and the County Controller/Administrator to implement intergovernmental transfers of up to \$4.5 million from the Health Fund to the State of Michigan for the purpose of contributing to Disproportionate Share Hospital payments made through the Indigent Care Agreements Pool to Ingham Regional Medical Center and Sparrow Health System.

BE IT FURTHER RESOLVED, that the intergovernmental transfers are authorized once the following conditions are in place:

- ◆ Ingham Regional Medical Center and/or Sparrow Health System have signed Indigent Care Agreement(s) with the Ingham Health Plan Corporation for the time period of October 1, 2010 through September 30, 2011.
- ◆ The State has indicated via the Michigan Department of Community Health website or another mechanism that Ingham Regional Medical Center and/or Sparrow Health System are eligible to receive Indigent Care Agreement-based DSH payments in the amount that would be supported by the Ingham County intergovernmental transfer.
- ◆ The Ingham Health Plan Corporation has executed an agreement with Ingham County to purchase administrative support services and an agreement with Ingham County to provide primary care services and outreach services.

BE IT FURTHER RESOLVED, that this Resolution shall be effective October 1, 2010 through September 30, 2011.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Authorize 2010-2011 Public Health Service Agreement with the Ingham Health Plan Corporation

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This is a recommendation to authorize a Public Health Service Agreement for 2010-2011 with the Ingham Health Plan Corporation (IHPC).

The IHPC will contract with Ingham County to purchase public health services provided to low income residents of Ingham County.

Financial Implications:

The IHPC proposes to purchase services for up to \$2,647,727. The purchased services include:

- Public Health Nursing
- Adult Dental
- Outreach and Enrollment
- Support for the Ingham Community Health Center Network

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC __X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: August 5, 2010

Subject: Resolution to Authorize Public Health Service Agreement with Ingham Health Plan Corporation

This is a recommendation to authorize a Public Health Service Agreement for 2010-2011 with the Ingham Health Plan Corporation (IHPC).

The IHPC will contract with Ingham County to purchase public health services provided to low income residents of Ingham County. The IHPC proposes to purchase services for up to \$2,647,727. The purchased services include:

Public Health Nursing
Adult Dental
Outreach and Enrollment
Support for the Ingham Community Health Center Network

I recommend that the Board of Commissioners adopt the attached resolution and authorize the proposed agreement with the Ingham Health Plan Corporation.

Attachment

c: Deb Brinson, w/attachment
John Jacobs w/attachment
Holly Wilson w/attachment
Robin Reynolds w/attachment
Jayson Welter w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE 2010-2011 PUBLIC HEALTH SERVICE AGREEMENT WITH THE
INGHAM HEALTH PLAN CORPORATION**

WHEREAS, the Ingham Health Plan Corporation (IHPC) has historically contracted with Ingham County to purchase services to serve low-income populations in Ingham County; and

WHEREAS, the IHPC proposes to contract with Ingham County to purchase services from the Ingham County Health Department during the period October 1, 2010 through September 30, 2011; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize a Public Health Services Agreement with the Ingham Health Plan Corporation.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Public Health Services Agreement, for up to \$2,647,727, with the Ingham Health Plan Corporation, through which the IHPC will purchase from Ingham County the following public health services:

Public Health Nursing
Adult Dental
Outreach and Enrollment
Support for the Ingham Community Health Center Network

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the authorized agreement with the Ingham Health Plan Corporation after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Adopt the 2011 Ingham County Health Department Discount and Nominal Fee Schedule

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution adopts a discount and nominal fee schedule for ICHD patients. In March 2009, the Ingham County Health Department (ICHD) became a Federally Qualified Health Center (FQHC) under section 330e of the Public Health Services Act. Based on this law, operating regulations require the fee schedules and discounts applied to patients under 200% of the Federal Poverty Level be approved by the FQHC board as well as the Ingham County Commissioners on a yearly basis.

Financial Implications:

The proposed fee schedule is attached to the resolution. These fees are charged in addition to the reimbursements received by the Health Department. The expected budgetary impact is minimal.

Other Implications:

None.

Staff Recommendation: MAL ___ JLN ___ TL ___ TM ___ JC X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D., Health Officer

Date: August 10, 2010

Subject: Recommendation to Adopt the Proposed 2011 Ingham County Health Department
Discount and Nominal Fee Schedule

In March 2009, the Ingham County Health Department (ICHHD) became a Federally Qualified Health Center (FQHC) under section 330e of the Public Health Services Act. Based on this law, operating regulations require the fee schedules and discounts applied to patients under 200% of the Federal Poverty Level be approved by the FQHC board as well as the Ingham County Commissioners on a yearly basis.

The Federal Poverty Level is established yearly by the Department of Health and Human Services. Attached is the recommended 2011 discount and nominal fee schedule for Ingham County Health Department patients based on the current Federal Poverty Level.

I recommend that the Board adopt the attached resolution and attached discount and nominal fee schedule for ICHHD patients.

Attachment

c: Debra Brinson, w/attachment
John Jacobs, w/attachment
Barbara Mastin, w/attachment
Lynn Kiter, w/attachment
Jayson Welter, attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2011 INGHAM COUNTY HEALTH DEPARTMENT DISCOUNT
AND NOMINAL FEE SCHEDULE**

WHEREAS, in March 2009, the Ingham County Health Department became a Federally Qualified Health Center under section 330e of the Public Health Services Act; and

WHEREAS, Federally Qualified Health Center operating regulations require the fee schedules and discounts applied to patients under 200% of the Federal Poverty Level be approved by the FQHC Board as well as the Ingham County Commissioners on a yearly basis; and

WHEREAS, the Ingham County Health Department has proposed a 2011 discount and nominal fees schedule based on the Federal Poverty Level.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the attached 2011 discount and nominal fee schedule for Ingham County Health Department patients.

FPL	Equal to or less than 100%	101% - 125%		126% - 150%		151% - 175%		176% - 200%		201% - 250%		Greater than 250%	
Family Size = 1	<\$10,830	\$10,831	to \$13,538	\$13,539	to \$16,245	\$16,246	to \$18,953	\$18,954	to \$21,660	\$21,661	to \$27,075	> \$27,076	
Family Size = 2	<\$14,570	\$14,571	to \$18,213	\$18,214	to \$21,855	\$21,856	to \$25,498	\$25,499	to \$29,140	\$29,141	to \$36,425	> \$36,426	
Family Size = 3	<\$18,310	\$18,311	to \$22,888	\$22,889	to \$27,465	\$27,466	to \$32,043	\$32,044	to \$36,620	\$36,621	to \$45,775	>\$45,776	
Family Size = 4	<\$22,050	\$22,051	to \$27,563	\$27,564	to \$33,075	\$33,076	to \$38,588	\$38,589	to \$44,100	\$44,101	to \$55,125	>\$55,126	
Family Size = 5	<\$25,790	\$25,791	to \$32,238	\$32,239	to \$38,685	\$38,686	to \$45,133	\$45,134	to \$51,580	\$51,581	to \$64,475	>\$64,476	
Family Size = 6	<\$29,530	\$29,531	to \$36,913	\$36,914	to \$44,295	\$44,296	to \$51,678	\$51,679	to \$59,060	\$59,061	to \$73,825	>\$73,826	
Family Size = 7	<\$33,270	\$33,271	to \$41,588	\$41,589	to \$49,905	\$49,906	to \$58,223	\$58,224	to \$66,540	\$66,541	to \$83,175	>\$83,176	
Family Size = 8	<\$37,010	\$37,011	to \$46,263	\$46,264	to \$55,515	\$55,516	to \$64,768	\$64,769	to \$74,020	\$74,021	to \$92,525	>\$92,526	
Each Additional Family Member Beyond 8 Add	\$3,740	\$4,675		\$5,610		\$6,545		\$7,480		\$9,350		\$9,351	
Family Planning (includes supplies)	FP A 100% Discount 0% of Charge	FP B 75% Discount 25% of Charge	FP B 75% Discount 25% of Charge	FP C 50% Discount 50% of Charge	FP C 50% Discount 50% of Charge	FP C 50% Discount 50% of Charge	FP C 50% Discount 50% of Charge	FP C 50% Discount 50% of Charge	FP C 50% Discount 50% of Charge	FP D 25% Discount 75% of Charge	FP D 25% Discount 75% of Charge	Full Pay 0% Discount Full Charge	
IHP B	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Eligible \$5 Copay	Not Eligible Full Charge	
Self Pay (FQHC (includes Dental)	FQA \$10	FQB \$15	FQC \$20	FQC \$20	FQD \$25	FQD \$25	FQD \$25	FQE \$30	FQE \$30	FQE \$30	FQE \$30	Not Eligible Full Charge	Not Eligible Full Charge
	-	-	-	-	-	-	-	-	-	-	-	-	

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Authorize an Agreement with the Lansing School District to Operate School-Based Health Centers

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance____

Summary of Proposed Action:

This resolution authorizes an agreement with the Lansing School District to continue to operate school-based health centers in association with the Lansing School District for the time period of October 1, 2010 through September 30, 2011.

State-funded school-based health centers such as the health centers operated by Ingham County Health Department (ICHHD) at Otto Middle school, Pattengill Middle School and at Willow Health Center are required to have written approval by the school administration and the school board. Additionally, the school district and ICHHD are required to have an agreement that delineates the roles and responsibilities between ICHHD and the school district.

Financial Implications:

None.

Other Implications:

None.

Staff Recommendation: MAL____JLN____TL____TM____JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee

From: Dean Sienko, M.D., Health Officer

Date: August 10, 2010

Subject: Recommendation to Enter into an Agreement with Lansing School District to Operate School-based Health Centers

State-funded school-based health centers such as the health centers operated by Ingham County Health Department (ICHD) at Otto Middle school, Pattengill Middle School and at Willow Health Center are required to have written approval by the school administration and the school board. Additionally, the school district and ICHD are required to have an agreement that delineates the roles and responsibilities between ICHD and the school district.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the proposed agreement with the Lansing School District to continue to operate school-based health centers in association with the Lansing School District.

Attachment

c: John Jacobs w/attachment
Barb Mastin w/attachment
Debra Brinson w/attachment

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE LANSING SCHOOL DISTRICT
TO OPERATE SCHOOL-BASED HEALTH CENTERS**

WHEREAS, the State of Michigan has contributed funding to support the operation of health centers in Otto Middle School, Pattengill Middle School and Willow Health Center; and

WHEREAS, school-based health centers are required by the Michigan Department of Community Health to have agreements between the operating agency and the school district; and

WHEREAS, the Lansing School District has agreed to have Ingham County Health Department operate school-based health centers in coordination with the Lansing School District.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement between the Ingham County Health Department and the Lansing School District to operate school-based health centers.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Amend a Contract with Midland County Educational Service Agency

Submitted by: Health Department

Committees: LE____, JD____, HS_ X __, CS____, Finance_ X __

Summary of Proposed Action:

This resolution amends the contract with the Midland County Educational Service Agency to allow the Ingham County Health Department to perform additional duties in a multi-county region in the eastern part of the state.

Resolution #10-074 authorized the Health Department Office for Young Children (OYC) to enter into an agreement with Midland County Educational Services Agency (MCESA) to serve as Central Region Program Leader for the Great Start Central Region Child Care and Early Learning Resource Center. The work was funded with a Great Start Collaborative Grant that MCESA received from the Early Childhood Investment Corporation.

ECIC terminated the contract it had awarded to provide services to the Great Start Eastern Region Child Care and Early Learning Resource Center effective June 30, 2010. Because of the Central Region's exemplary performance on its contract, ECIC arranged with MCESA to assume responsibility for the Eastern Region in addition to the Central Region from July 1, 2010 through September 30, 2010.

Financial Implications:

It is projected that Ingham County could be reimbursed for up to \$85,000 for staff time, phone, travel, postage, and printing expenses, supplies and other costs. Taking on this extra work may also help position the Central Region for increased funding from ECIC in FY2011 which could result in additional grant dollars for OYC.

OYC staff has the capacity to complete the additional activities that are requested, and will be fully reimbursed for them.

Other Implications:

None.

Staff Recommendation: MAL ____ JLN ____ TL ____ TM ____ JC_ X __

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D., M.S., Health Officer

Date: August 10, 2010

Subject: Amending a Contract with Midland County Educational Service Agency

Resolution #10-074 authorized the Health Department Office for Young Children (OYC) to enter into an agreement with Midland County Educational Services Agency (MCESA) to serve as Central Region Program Leader for the Great Start Central Region Child Care and Early Learning Resource Center. The work was funded with a Great Start Collaborative grant MCESA received from the Early Childhood Investment Corporation.

ECIC terminated the contract it had awarded to provide services to the Great Start Eastern Region Child Care and Early Learning Resource Center effective June 30, 2010. Because of the Central Region's exemplary performance on its contract, ECIC arranged with MCESA to assume responsibility for the Eastern Region in addition to the Central Region from July 1, 2010 through September 30, 2010.

In order to fulfill these new responsibilities, MCESA requests to amend its contract with the County to enable OYC to perform additional activities in the Eastern Region. MCESA will reimburse the County for any additional expenses associated with delivery of these services. It is projected that we could be reimbursed for up to \$85,000 for staff time, phone, travel, postage, and printing expenses, supplies and other costs. Taking on this extra work may also help position the Central Region for increased funding from ECIC in FY11 which could result in additional grant dollars for OYC.

OYC staff has the capacity to complete the additional activities that are requested, and we will be fully reimbursed for them. I recommend that authorization to amend the contract with MCESA be granted.

c: John Jacobs w/attachment
Renee Canady w/attachment
Barb Monroe w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND A CONTRACT WITH
MIDLAND COUNTY EDUCATIONAL SERVICE AGENCY**

WHEREAS, Resolution #10-074 authorized the Health Department Office for Young Children (OYC) to enter into an agreement with the Midland County Educational Services Agency (MCESA) to serve as Program Leader for the Great Start Central Region Child Care and Early Learning Resource Center; and

WHEREAS, MCESA has proposed to amend the contract to include additional duties related to the Great Start Eastern Region Child Care and Early Learning Resource Center; and

WHEREAS, the additional scope of work shall include the following services:

- Overseeing, coordinating and monitoring all child care trainings for the entire Eastern Region;
- Providing and coordination Great Start to Quality Orientation trainings to child care providers for Tuscola, Huron, Sanilac, Lapeer, and St. Clair Counties;
- Fielding phone inquiries about child care training;
- Updating Great Start CONNECT profiles with child care providers; and
- Assisting families with child care referrals; and

WHEREAS, the services listed in the scope of work will be fully reimbursed by the Great Start Collaborative Grant that MCESA has received from the Early Childhood Investment Corporation (ECIC); and

WHEREAS, the term of the agreement shall be July 1, 2010 through September 30, 2010; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the amended agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the agreement with the Midland County Educational Services Agency to allow the Office for Young Children to complete the additional scope of work.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2010 through September 30, 2010.

BE IT FURTHER RESOLVED, that MCESA shall reimburse Ingham County up to \$85,000.00 for completing the additional scope of work.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution Authorizing an Amendment to the Lease and Renovation of the Facility at 5656 South Cedar Street

Submitted by: Health Department

Committees: LE ____, JD ____, HS X__, CS X__, Finance X__

Summary of Proposed Action:

This resolution authorizes an amendment to the lease for the facility at 5656 South Cedar Street through October 31, 2015, and authorizes renovation of the leased space to provide for the expansion of available space at the Cedar Pointe facility. The Health Department’s Billing and Reporting function will be relocated and the administrative team will be positioned to expand and be competitive for upcoming grants for Community Health Centers under health reform.

Financial Implications:

Current rent cost: \$14.08 per sq. foot x 8,100 sq. feet = \$114,048.

Proposed first year rent cost: \$12 per sq. foot x 14,500 sq. feet - 6 mos. free of charge = \$87,000

Difference: \$27,048

Rent will be \$12/sq. foot for the first two years, and increase by 3% in years three through five. The additional yearly cost for rent will be paid using increased revenue from the Community Health Centers and Health Plan Management Services.

The total costs of renovation are approximately \$173,000. This includes \$85,500 for renovation cost (including demolition, construction, electrical, network, etc.) and \$87,500 for workstations, furnishings and equipment. In 2006, the Board of Commissioners created a reserve fund in the Capital Improvement Project Budget to support renovation of the Health Department space in the Human Services Building as authorized in Resolution #06-123. The Health Department lacks the available space within the Human Services Building to accommodate the number of staff. Up to \$200,000 of the reserve fund will be utilized to support the first year cost of this expansion.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
County Services Committee
Finance Committee

From: Dean Sienko, M.D., Health Officer

Date: August 10, 2010

Subject: Recommendation to Amend the Lease and Renovate the Facility at 5656 South Cedar Street

In 2009, the Ingham County Health Department (ICHD) accepted funding from the American Recovery and Reinvestment Act (ARRA) of 2009 to hire health care providers and support staff to increase services to clients in Ingham County. In April 2010, Dr. Wade Hanna, MD, MPH, Consultant for Health Resources and Services Administration, conducted a follow-up site visit of the Department's Community Health Center Network. The purpose of the follow-up site visit was to provide support, recommendations, and technical assistance. At the conclusion of the site visit, Dr. Hanna made recommendations to ICHD about how to improve the operations of the Community Health Center (CHC).

One of the core themes of Dr. Hanna's comments focused on integration, communication and technology support. Dr. Hanna was concerned that our administrative infrastructure did not communicate very well due to physical proximity and barriers. Based on these comments and the thoughts and feelings of ICHD management, we began to investigate options which would relocate the administrative team for the CHC.

Additionally, six administrative positions were also authorized as part of the ARRA funding. Four of the authorized positions will be hired in the next two months. Currently, there is no space available for these new staff within the Human Services Building. In fact, the ICHD Billing and Reporting unit has been in temporary space for almost three years and do not have the facilities available to efficiently bill and collect fees for the Community Health Center Network and other ICHD units. Expanding the available space at Cedar Pointe will allow Billing and Reporting to be relocated into more suitable space for their operations. Additionally, this expansion will position the administrative team to expand and be competitive for upcoming grants for Community Health Centers under health reform.

As the management team began to discuss relocating, the logical option was to expand at the Cedar Pointe location as the recent ICHD reorganization placed Health Plan Management Services (HPMS) and the Community Health Centers under one Deputy Health Officer. However, to ensure we had a strong bargaining position with the Cedar Management Company, a market review for comparable space was conducted through Coldwell Banker. Based on the market review and the existing investment in Cedar Pointe, we have negotiated a lease with Cedar Management Company to lease the existing 8100 square feet and an additional 6400 square feet for a total of 14,500 square feet. Currently, ICHD pays \$14.08 per square foot per year for the 8100 square feet that HPMS occupies. Cedar Management Company has agreed to lease the entire 14,500 square feet at \$12 per square foot per year for the first two years. All utilities and janitorial costs are included. In years three

through five, rent will increase 3% per year. The landlord has also agreed to lease the additional space free of charge for the first 6 months. This savings of approximately \$30,000 is intended to offset renovation costs that will be paid by Ingham County. Based on proposed drawings from DBI and estimates from the landlord's construction contractors, the following costs are anticipated to renovate the space and purchase furnishings at the Cedar Pointe building.

Item	Cost
Additional first year rent	\$30,000
Renovation Cost (including demolition, construction, electrical, network, etc.)	\$85,500
Workstations, furnishings and equipment	\$87,500
Ongoing yearly rent	\$60,000

In 2006 the Board of Commissioners created a reserve fund in the Capital Improvement Project Budget to support renovation of the Health Department space in the Human Services Building as authorized in resolution #06-123. As discussed above, we lack the available space within the Human Services Building to accommodate the number of staff. Therefore, I am recommending we use \$200,000 of the reserve fund to support the first year cost of this expansion. The additional yearly cost for rent will be paid using increased revenue from the Community Health Centers and Health Plan Management Services.

I recommend that the Board adopt the attached resolution and authorize an amendment to the lease of the Cedar Pointe building and the renovation and furnishing costs associated with the expansion of this space.

Attachment

- c: Debra Brinson, Deputy Health Officer, w/attachment
- John Jacobs, CPA, Chief Financial Officer, w/attachment
- Barbara Mastin, MA, Chief Operating Officer, w/attachment
- Jayson Welter, Director of Policy, Programs and Compliance, w/attachment

Introduced by the Human Services, County Services and Finance Committees:

RESOLUTION AUTHORIZING AN AMENDMENT TO THE LEASE AND RENOVATION OF THE FACILITY AT 5656 SOUTH CEDAR STREET

WHEREAS, the Ingham County Health Department has accepted funding from the American Recovery and Reinvestment Act of 2009 to hire health care providers and support staff to increase services to clients in Resolution #09-103; and

WHEREAS, in 2006 the Board of Commissioners created a reserve fund in the Capital Improvement Project Budget to support renovation of the Health Department space in the Human Services Building as authorized in Resolution #06-123; and

WHEREAS, Ingham County has leased space in a facility known as Cedar Pointe located at 5656 South Cedar Street in Lansing owned by the Cedar Management Company since June 2005 as authorized in Resolutions #05-078 and #09-365; and

WHEREAS, the Health Officer has stated that moving certain administrative functions from the Human Services Building to the Cedar Pointe facility is necessary due to space constraints at the Human Services Building and coordination of services; and

WHEREAS, Cedar Management Company has agreed to lease a total of 14,500 feet of space to Ingham County at a cost of \$12 per square foot per year; and

WHEREAS, in consultation with the Purchasing Department, an estimate has been obtained for office furnishings required for the additional 6400 square feet of space at Cedar Pointe; and

WHEREAS, the projected cost of these furnishings is \$87,500; and

WHEREAS, in consultation with Cedar Management Company, an estimate has been obtained for the renovation of the additional space at Cedar Pointe; and

WHEREAS, the projected cost of the renovation is \$85,500.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the lease between Ingham County and Cedar Management Company for the property located at 5656 South Cedar Street in Lansing to lease all 14,500 square feet of space at a cost not to exceed \$12 per square foot for the first two years with a 3% increase in years three through five.

BE IT FURTHER RESOLVED, that the expiration date of the amended lease for the property located at 5656 South Cedar Street in Lansing will be October 31, 2015.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of office furnishings for the facility located at 5656 South Cedar Street in Lansing from DBI Office Interiors, an approved County vendor, for a cost not to exceed \$87,500.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a renovation of the facility located at 5656 South Cedar Street in Lansing for a cost not to exceed \$85,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase documents needed.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Approve the Purchase of an IP Telephony Contact Center System for Health Plan Management Services

Submitted by: Health Department

Committees: LE ____, JD ____, HS X, CS X, Finance X

Summary of Proposed Action:

This resolution approves the purchase of an IP Telephony Contact Center System from Netarx, for Health Plan Management Services (HPMS).

One core function of HPMS is to operate a toll-free Call Center to assist the 75,000 beneficiaries and 4,500 medical providers. The Call Center must operate Monday through Friday, 8:00 a.m. to 5:00 p.m. and receives over 500 calls per day. The new system will provide more advanced reporting and call monitoring, which are required for quality assurance. The current phone system is unable to provide these services and upgrading the current phone system is not economically feasible. Additionally, once this system is implemented for HPMS, the system is scalable to other ICHD departments without the additional cost of hardware but would require the additional cost of user licenses.

Financial Implications:

The required hardware and software will be purchased from Netarx, with three years of service included for a cost not to exceed \$87,000. Funds for purchase and installation are included in the budget, ongoing service and maintenance costs will be included in future budget requests.

Other Implications:

None.

Staff Recommendation: MAL ____, JLN ____, TL ____, TM ____, JC X

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

MEMORANDUM

TO: Human Services and Finance Committees
FROM: Jim Hudgins, Director, Purchasing Department
DATE: August 9, 2010
SUBJECT: Proposal Summary – IP Telephony Contact Center System

Project Description:

This project is for contracting with an experienced and qualified firm to provide an Internet Protocol (IP) Telephony and Contact Center solution for Health Plan Management Services (HPMS). The new solution will have the ability to interface to HPMS’ current .NET web application, do random call recording, and provide detailed real-time and historical quality management and workforce management reports.

Proposal Summary:

Vendors contacted: 11 Local: 5
Vendors responding: 2 Local: 2

Table with 7 columns: Company Name, Hardware and Software, Installation and Training, Maint., Ship, Total Cost, Local. Rows include Netarx, LLC and AT&T.

Vendors Not Responding:

Matrix Communications does not sell the requisite Cisco platform as defined in the RFP.

Wiltec Technologies stated it would not submit a proposal. No reason given.

Recommendation:

The Evaluation Committee recommends awarding a contract to Netarx, LLC in an amount not to exceed \$86,140 to provide an IP Telephony and Contact Center solution for Health Plan Management Services. In addition to submitting the lowest responsive proposal, Netarx is a local Ingham County vendor that has a working knowledge of the County’s existing phone system and extensive contact center experience.

Advertisement:

The RFP was advertised in the Lansing State Journal, The New Citizens Press, and posted on the Purchasing Department Web Page.

MEMORANDUM

To: Human Services Committee
County Services Committee
Finance Committee

From: Dean Sienko

Date: August 5, 2010

Subject: Recommendation to Approve the Purchase of an IP telephony Contact Center System for Health Plan Management Services

The Ingham County Health Department Health Plan Management Services (HPMS) provides administrative support services to the Ingham Health Plan Corporation and to 16 other County Health Plans. HPMS is 100% revenue funded and receives no general fund money.

One core function of HPMS is to operate a toll-free Call Center to assist the 75,000 beneficiaries and 4,500 medical providers. The Call Center must operate Monday through Friday, 8:00 a.m. to 5:00 p.m. and receives over 500 calls per day.

As County Health Plans have expanded and become more complex, the services provided by the Customer Service department have also become more complex; however, we have not added staff. This has been accomplished by being efficient and innovative in providing services and staffing. To become more efficient while providing better quality, more advanced reporting and call monitoring are required for quality assurance. Our customers are demanding we have these tools in place as they are standards in the industry. The current phone system is unable to provide these services and upgrading the current phone system is not economically feasible. Therefore, HPMS requested a capital improvement in the 2010 budget and the request was approved. Additionally, once this system is implemented for HPMS, the system is scalable to other ICHD departments without the additional cost of hardware but would require the additional cost of user licenses.

In May 2010, the Purchasing Department issued a Request For Proposals to implement a Cisco based IP telephony contact center phone system for HPMS. Two vendors responded. A review team that included MIS, HPMS and purchasing staff concluded that Netarx was the best vendor.

Netarx has proposed to provide the requested hardware and software installation with a one year service contract for \$71,260. However, Netarx has also provided the option to purchase the requested hardware and software with three years of service for \$86,140. Based on the savings of purchasing the support up front and the available revenue from HPMS to pay for the cost immediately, I am recommending the contract with Netarx include the three years of service.

I recommend the Board of Commissioners adopt the attached resolution and authorize a contract with Netarx, LLC for hardware and software installation and a three year service contract commencing upon installation.

Attachment

c: John Jacobs w/attachment
Debra Brinson w/attachment
Jayson Welter w/attachment
Tom Shewchuk w/attachment
Jim Hudgins w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE PURCHASE OF AN IP TELEPHONY CONTACT CENTER SYSTEM FOR HEALTH PLAN MANAGEMENT SERVICES

WHEREAS, Health Plan Management Services (HPMS) currently has an Avaya Contact Center phone configuration to service their customers; and

WHEREAS, HPMS has a need for detailed Call Reporting, Call Recording and advanced Contact Center features and researched options in conjunction with MIS; and

WHEREAS, it was determined an existing Avaya solution would not be cost effective and because the County is moving to a Cisco IP Telephony solution, HPMS sought proposals in conjunction with Purchasing and MIS for a new solution; and

WHEREAS, HPMS, Purchasing and MIS carefully reviewed the responses and HPMS is recommending the purchase of a new Contact Center system from Netarx, LLC. not to exceed \$87,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a contract to purchase the Contact Center Solution, from Netarx, LLC for Health Plan Management Services.

BE IT FURTHER RESOLVED, the cost of the contract will not exceed \$87,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase documents needed.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE August 6, 2010

Agenda Item Title: Resolution to Contract with Nextgen for Patient Management and Electronic Health Record Software Systems and the School Community Health Alliance of Michigan for Technical Assistance

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS_ X_, Finance_ X_

Summary of Proposed Action:

This resolution authorizes contracts with Nextgen Healthcare Information Systems, Inc. for patient management and electronic health record software systems and the School Community Health Alliance of Michigan for technical assistance.

Financial Implications:

First year costs -

- Licenses: \$575,228
- Maintenance: \$120,743
- Required hardware and third-party software: \$250,000.
- Contractual Technical Support: \$40,000
- Other costs: \$145,600
- TOTAL: \$1,131,571**

These costs will be paid through the use of federal grant funds through the Community Health Center Capital Improvement Program (\$333,300), and federal funds through the Office for Health Information Technology (OHIT) (\$225,000). After grants are applied to the first year costs, approximately \$573,000 of General Fund will be required to support the first year purchase. Sufficient General Fund dollars have been reserved for this purpose.

The second year cost is \$166,343 and ongoing yearly operating costs after that are approximately \$150,000. After 2011, ICHD will have access to meaningful use incentive payments. It is still uncertain how much additional revenue this will create for the department; however, the Health Department is confident these funds will cover the additional operating cost of the PM and EHR systems.

Other Implications:

None.

Staff Recommendation: MAL ___ JLN ___ TL ___ TM ___ JC X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
County Services Committee
Finance Committee

From: Dean Sienko, M.D.

Date: August 10, 2010

Subject: Recommendation to Contract with Nextgen Healthcare Information Systems, Inc. for Patient Management and Electronic Health record Software Systems and the School Community Health Alliance of Michigan for Technical Assistance

In August 2009, the Ingham County Health Department (ICHD) issued a Request For Proposals to obtain bids from qualified vendors of Electronic Health Record (EHR) Systems for the Community Health Centers.

Six vendors responded to the Request For Proposals. Two Vendors were eliminated from the competition immediately

- 1) BCA has been determined ineligible due to not responding to all aspects of the RFP.
- 2) CoreSolutions was also ineligible due to the product lacking CCHIT certification which is a requirement for use of federal grants.

Four out of six vendor responses were evaluated. The vendors which were evaluated were:

- 1) Allscripts
- 2) e-MDs
- 3) GE Centricity
- 4) NextGen

The team had narrowed the qualified vendors down to Allscripts and Nextgen when Jaeson Fournier resigned from the Health Department. Since Debra Brinson was hired to fill Mr. Fournier's position and the Health Department reorganized, a new team has re-engaged in this process of selecting an EHR vendor. The new team has researched implementation of EHR systems and has concluded that it is also necessary to implement the associated patient management (PM) system from the same vendor selected for EHR.

In coordination with the purchasing department, ICHD requested updated bids from the two final vendors to include a combined PM and EHR system. Demonstrations of both products were also arranged for staff. Based on the experience of the vendors and the needs of ICHD, the team has recommended implementing the Nextgen product.

The initial cost to purchase the required licenses is \$575,228. In addition, there will also be a cost of \$120,743 for maintenance. Nextgen estimates the required hardware and third-party software to be \$250,000. To fully utilize the software, providers and nurses will require tablet computers or other similar hardware. Additionally, we will need to begin to save for future computer replacement due to increased wear and tear on mobile

devices. Setup of the PM and EHR systems are very complex and require expertise specific to the software. I am recommending we contract with the School Community Health Alliance of Michigan for the amount not to exceed \$40,000. This organization has experience in database setup, system training, provider enrollment and other necessary functions of setup. Therefore, the first year cost to implement the PM and EHR systems will be approximately \$1.13 million.

After the first year, the cost will include \$120,743 for maintenance of the PM and EHR systems. Other cost will include computer and other hardware reinvestment and maintenance. We will also have to continue to pay a maintenance fee for Healthport access for another year at a cost of \$15,500. Therefore, year two cost will be approximately \$166,000. The ongoing cost after year two will be approximately \$150,000.

Current funding sources for this purchase include general fund that has been reserved for this purchase (up to \$700,000), federal grant funds through the Community Health Center Capital Improvement Program (\$333,300), and federal funds through the Office for Health Information Technology (OHIT) (\$225,000), totaling approximately \$1.25 million. After grants are applied to the first year costs, approximately \$573,000 of general fund will be required to support the first year purchase.

After 2011, ICHD will have access to meaningful use incentive payments. It is still uncertain how much additional revenue this will create for the department; however, we are confident these funds will cover the additional operating cost of the PM and EHR systems. We also anticipate increased efficiencies and revenue over time with the implementation of these systems.

The costs associated with the implementation of the PM and EHR systems are outlined below:

First Year Cost	
License/Software/Implementation Fees	\$575,228
Maintenance Fee	\$120,743
Hardware Cost	\$150,000
3rd Party Software	\$100,000
Computer Cost	\$100,000
Computer Reinvestment	\$25,000
Computer Maintenance and Software	\$5,000
Healthport Maintenance	\$15,600
Contractual Technical Support	\$40,000
Total Cost	\$1,131,571

Second Year Cost	
Maintenance Fee	\$120,743
Computer Reinvestment	\$25,000
Computer Maintenance and Software	\$5,000
Healthport Maintenance	\$15,600
Total Cost	\$166,343

Ongoing Yearly Cost	
Maintenance Fee	\$120,743
Computer Reinvestment	\$25,000
Computer Maintenance and Software	\$5,000
Total Cost	\$150,743

Funding Sources	
General Fund	\$700,000
OHIT	\$225,000
CHC CIP	\$333,300
Total Cost	\$1,258,300

I recommend that the Board adopt the attached resolution and authorize a contract with Nextgen Healthcare Information Systems, Inc. for patient management and electronic health record systems and with the School Community Health Alliance of Michigan for technical assistance with systems implementation.

Attachment

- c: Debra Brinson, w/attachment
- John Jacobs, w/attachment
- Barbara Mastin, w/attachment
- Jayson Welter, w/attachment
- Jim Hudgins w/attachment

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO CONTRACT WITH NEXTGEN FOR PATIENT MANAGEMENT AND ELECTRONIC HEALTH RECORD SOFTWARE SYSTEMS AND THE SCHOOL COMMUNITY HEALTH ALLIANCE OF MICHIGAN FOR TECHNICAL ASSISTANCE

WHEREAS, in August 2009, the Ingham County Health Department (ICHD) issued a Request for Proposals to obtain bids from qualified vendors of Electronic Health Record (EHR) Systems for the Community Health Centers; and

WHEREAS, after evaluating the qualified vendors, ICHD is recommending the Nextgen Healthcare Information Systems, Inc. patient management and electronic health records software systems; and

WHEREAS, ICHD has reserved General Fund and secured additional federal grants to fund the purchase of the patient management and electronic health records software systems; and

WHEREAS, ICHD will require technical assistance for implementation of the patient management and electronic health records software systems and the School Community Health Alliance of Michigan has experience in implementing such systems.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Nextgen Healthcare Information Systems, Inc. for patient management and electronic health records software systems.

BE IT FURTHER RESOLVED, the cost to purchase licenses will not exceed \$600,000 and ongoing maintenance cost will not exceed \$125,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes a contract with the School Community Health Alliance of Michigan for technical assistance in implementing the patient management and electronic health record software systems.

BE IT FURTHER RESOLVED, the cost for technical assistance will not exceed \$40,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator's Office is authorized to make the necessary budget adjustments, and the Purchasing Department is authorized to issue any necessary purchase orders or purchase documents needed.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.