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VICE-CHAIRPERSON
DALE COPEDEGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

JUDICIARY COMMITTEE
REBECCA BAHAR-COOK, CHAIR
BRIAN McGRAIN
MARC THOMAS
CAROL KOENIG
DEB NOLAN
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, JULY 16, 2009 AT
7:30 P.M., IN CONFERENCE ROOM B, HUMAN SERVICES BUILDING, 5303 S. CEDAR,
LANSING. **NOTE CHANGE IN MEETING ROOM**

Agenda

Call to Order

Approval of the [June 11, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Judge Amy Krause, 54-A District Court: Presentation about the Judge's Work in 54-A District Court's Domestic Violence Court
2. Shauna Dunnings, Ingham County Friend of the Court: Presentation about the Duties and Responsibilities of the Friend of the Court Office
3. IJIGS Committee
 - a. The Integrated Justice Information Systems Group: Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts - Resolution to Authorize the Transition of the [55th District Court and Prosecuting Attorney's Office](#) from CourtView
 - b. Resolution to Approve the Renewal of the [Lexis Nexis](#) Annual Support Agreement
4. Circuit Court/Family Court – [Travel Advisory](#) Communications (2)
5. Controller/Administrator's Office - Resolution Authorizing Adjustments to the 2009 Ingham County Budget - Second Quarter 2009 [Budget Adjustments](#) and Contingency Fund Update
6. Judiciary Committee – Resolution Dissolving the Ingham County [Friend of the Court](#) Citizens Advisory Committee
7. Board Referrals
 - a. Resolution from [Antrim County](#) Encouraging the Michigan Association of Counties to Pursue Any and All Activities Which Will Relieve Counties of Their Financial Commitments as a Result of the Children's Rights Lawsuit
 - b. Resolution from [Lake County](#) Encouraging the State To Remedy The Issue Of Funding Litigation

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

JUDICIARY COMMITTEE

June 11, 2009

Minutes

Members Present: Rebecca Bahar-Cook, Brian McGrain, Marc Thomas, Carol Koenig, Deb Nolan, Randy Schafer and Board Chairperson DeLeon

Members Absent: None

Others Present: John Neilsen, Nancy Schertzing, Thomas Shewchuk, Harry Moxley, Judge Boyd, Maureen Winslow, Sara Deprez, Stuart Dunnings, Lisa McCormick and others

The meeting was called to order by Chairperson Bahar-Cook at 7:32 p.m. in Conference Room B of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the May 28, 2009 Minutes

The May 28, 2009 Minutes were accepted as amended.

The Minutes were amended to reflect the following:

Page 3, last paragraph, first sentence: Judge Collette said he is amazed “**to hear Commissioners say**” was added.

Page 4, first paragraph, second sentence: He asked “**for an example of**” was added.

Page 4, fourth paragraph, second sentence: “person” was changed to “**Jury Clerk**”.

Additions to the Agenda

4i. Resolution to Authorize Additional Security Cameras and Transportation at the Ingham County Family Center

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. THOMAS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

3. Circuit Court/Family Division - Resolution for Authorization to Enter into a Contract with Sentinel Offender Services
4. Circuit Court/Family Division
 - b. Resolution for Authorization to Enter into a Contract with Highfields, Inc.
 - c. Resolution for Authorization to Enter into a Contract with Clarinda Academy
 - e. Resolution for Authorization to Enter into a Contract with Glen Mills Schools
 - f. Resolution for Authorization to Enter into a Contract with Woodward Youth Corporation
 - g. Resolution for Authorization to Enter into a Contract with Mingus Mountain Academy
 - h. Resolution for Authorization to Enter into a Contract with Normative Services Prep School

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. THOMAS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

Absent: Comm. Koenig

(Commissioners Schafer and Thomas left at 7:36 p.m.)

Limited Public Comment

Judge Boyd addressed the Committee regarding a CourtView issue. He said the latest update by CourtView pertained to non-public records and that the change indicates the number already exists. He said the Court cannot tell how many records are affected, but because the mistake was made for all courts across the board, Courtview will be correcting the error.

(Commissioner Koenig arrived at 7:37 p.m.)

1. Presentation - Nancy Schertzing, Resolution Services Center of Central Michigan, Restorative Justice Program

Ms. Schertzing, Restorative Justice Coordinator, shared with the Committee a dvd presentation about a family in the Lansing School District whose son was assaulted by his football comrades. Ms. Schertzing distributed information regarding the Restorative Justice in Schools program. She discussed with the Committee the Ingham County Program data for the 2008-2009 school year.

Ms. Schertzing stated she will be conducting several training sessions in the future and that the information can be found on their website.

Commissioner Nolan asked about the data as it relates to Gardner and Sexton schools. Ms. Schertzing indicated Gardner and Sexton use their own Peace Center program, therefore that data is not included.

Commissioner Koenig asked Ms. Schertzing to explain the year to date numbers data. Ms. Schertzing provided the Committee with various examples for several area schools. Commissioner Koenig then asked Ms. Schertzing about a program titled "Schools of Prisons Pipeline" and this topic was briefly discussed.

Commissioner Nolan thanked Ms. Schertzing for continuing the work and Commissioner Koenig echoed her statements. Ms. Schertzing said it is an honor and thanked the Committee for allowing her the opportunity.

2. Friend of the Court/Prosecuting Attorney's Office - Resolution Authorizing a Contract with Imagesoft to Purchase an Imaging Application for the Friend of the Court and the Family Support Unit of the Prosecuting Attorney's Office

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH IMAGESOFT TO PURCHASE AN IMAGING APPLICATION FOR THE FRIEND OF THE COURT AND THE FAMILY SUPPORT UNIT OF THE PROSECUTING ATTORNEY'S OFFICE.

Mr. Moxley stated this item is a follow-up to the capital improvement request that was passed last year as part of the 2009 Budget. He said the resolution will authorize entering into a contract with Imagesoft and for the purchase of additional hardware for the Friend of the Court and the Family Support Unit of the Prosecutor's Office. He then said the equipment will allow the Friend of the Court and the Family Support Unit to electronically scan and store documents. He noted the State of Michigan has approved the software and hardware to be compatible with the Michigan Child Support Enforcement System.

Mr. Dunnings addressed the Committee and discussed project timelines for the Prosecuting Attorney's Office.

Commissioner Koenig asked about the flat screen monitors and laptop equipment requirements. Ms. McCormick provided the Committee with a detailed explanation of these equipment requirements.

Commissioner Nolan asked about the Contingency Fund status. Mr. Neilsen stated the current balance is approximately \$421,000.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer and Comm. Thomas

4a. Circuit Court/Family Division - Resolution to Authorize a Pilot Project for the Expansion of the Ingham Academy

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AUTHORIZE A PILOT PROJECT FOR THE EXPANSION OF THE INGHAM ACADEMY.

Ms. Winslow stated the Court is asking for approval to pilot and establish a middle school program at the Ingham Academy to help address the needs for youth that are expelled or suspended from school. She said there is a surplus in the Impact line item that may be transferred to cover the cost of the September funding and then the Court will submit their 2010 Budget to include one pilot eighth grade classroom at the Ingham Academy for the balance of the school year.

Ms. Winslow discussed the needs for this pilot program and explained the goal is to educate and keep students in school within the community. She then provided the Committee with specific examples.

Commissioner Nolan stressed the need for middle school programs and asked Mr. Neilsen to address the financial implications. Mr. Neilsen provided an explanation and those present continued discussion regarding this issue.

FRIENDLY AMENDMENT TO ADD THE FOLLOWING LANGUAGE BEFORE THE LAST BIFR: THE JUDICIARY COMMITTEE IS IN SUPPORT OF CONTINUED FUNDING OF THIS PILOT PROGRAM DURING THE 2010 FISCAL YEAR AS LONG AS IT CAN BE FUNDED WITHIN THE REVENUE STREAM OF THE JUVENILE JUSTICE MILLAGE FUNDS AND MATCHING CHILD CARE FUNDS. MOTION CARRIED UNANIMOUSLY. Absent Comm. Schafer and Comm. Thomas

d. Circuit Court/Family Division - Resolution for Authorization to Enter into a Contract with Father Flanagan's Boys' Home

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION FOR AUTHORIZATION TO ENTER INTO A CONTRACT WITH FATHER FLANAGAN'S BOYS' HOME.

Commissioner McGrain asked for an explanation regarding placement costs. Ms. Deprez said there are four levels of care associated with the services provided at Boys Town. Ms. Deprez then described the details of the different levels of treatment services.

Commissioner Nolan requested that Court staff provide amendments to the resolutions to include location and treatment purpose information.

FRIENDLY AMENDMENT TO ADD ADDITIONAL INFORMATION REGARDING THE TREATMENT PURPOSE OF THE PROGRAMS AND THEIR LOCATIONS BY CITY AND STATE FOR AGENDA ITEMS 4C THRU 4H. MOTION CARRIED UNANIMOUSLY.

Absent: Comm. Schafer and Comm. Thomas

Chairperson Bahar-Cook asked Ms. Winslow and Ms. Deprez in the near future to provide this Committee with a presentation that would describe the different programs that are available.

4i. Circuit Court/Family Division - Resolution to Authorize Additional Security Cameras and Transportation at the Ingham County Family Center

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION TO AUTHORIZE ADDITIONAL SECURITY CAMERAS AND TRANSPORTATION AT THE INGHAM COUNTY FAMILY CENTER.

Mr. Neilsen said this resolution authorizes awarding a purchase order to AT&T wireless and ID Solutions to perform installation of additional surveillance cameras and purchase two minivans to provide transportation services back to the Court for additional programming at the Ingham County Family Center. He said the funds for both projects would come from the Juvenile Justice Millage Fund.

Commissioner Nolan asked about the costs associated with the cameras. Mr. Shewchuk said the cost is approximately \$1,300 per camera which includes installation, wiring, cabling and licensing.

The Committee continued discussion regarding issues related to the use of security cameras and transportation vehicles.

Chairperson Bahar-Cook asked Ms. Deprez to continue to share information with the Ingham Family Center Advisory Board.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer and Comm. Thomas

Announcements:

Chairperson Bahar-Cook informed the Committee Mr. Dillion, 55th District Court Administrator, sent via e-mail the report previously requested and Mr. Neilsen distributed a hard copy of same.

Mr. Neilsen said he forwarded to the Committee via e-mail information received from Mr. Terrill, Facilities Director, regarding the estimated costs associated with bringing the sanctuary up to code.

Chairperson Bahar-Cook said she has plans to meet with Sara Deprez and Gail Kline to explore ideas relating to CCY.

Commissioner Koenig said she would like Judge Boyd to continue to provide updates relating to CourtView issues.

Public Comment:

None.

The meeting adjourned at 9:07 p.m.

Respectfully submitted,

Carole Bush-Welch

RESOLUTION STAFF REVIEW **DATE:** July 9, 2009

Agenda Item Title: Resolution to Authorize the Transition of the 55th District Court and Prosecuting Attorney's Office from CourtView

Submitted by: IJIGS – The Integrated Justice Information Systems Group:
Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts

Committees: LE X , JD X , HS , CS , Finance X

Summary of Proposed Action: This resolution will authorize the transition of the 55th District Court and Prosecuting Attorney's Office from CourtView to the Justice Information System (JIS) and to the Prosecuting Attorneys Association (PACC/PAMM) system.

It also authorizes funding to accomplish this transfer.

Financial Implications: See the attached Project Budget.

Other Implications:

- The Ingham County Probate Court anticipates no real impact on its operations.
- The Ingham Sheriff's Office anticipates no real impact on its operations (the District Court will enter warrants for the Sheriff's Office).
- The 55th District Court anticipates significant improvements in its operations. (see the attached)
- The Ingham County Prosecutor's Office anticipates significant improvements in its operations. (see the attached)
- 30th Circuit Court anticipates impacts on its operations.

The IJIS Committee wanted to make sure the Board of Commissioners is aware that for now they were not going to request funding for a potential interface between CourtView and PACC/PAMM to provide the Circuit Court with data. This potential cost would be approximately \$7,000 to do the research for this process by CourtView and as much as \$150,000 to \$200,000 to accomplish this. It also negates the need of Circuit Court to have a position to do this data entry (\$58,000 per year).

However, the Prosecuting Attorney's Office has committed to provide this information to the Circuit Court by having existing Prosecutor's Office staff do this data entry through a pilot

program period through December of 2010. It will be re-evaluated by IJIS during the second half of 2010.

This recommendation was approved on July 10, 2009 by the IJIS Committee on a 5-1 vote (Probate Court was the no vote).

Staff Recommendation: MJM___ JN X TL ___ TM___ JC ___

Staff recommends approval of this resolution.

There is some concern about the County moving away from a County integrated justice system; however, the Prosecutor and District Court have made some compelling cases for making this transition.

MEMO

TO: Ingham Board of Commissioners
Matthew J. Myers
John L. Neilsen
IJIS Committee

FROM: Stuart J. Dunnings, Ingham County Prosecutor

DATE: July 13, 2009

RE: Request to Change from Courtview to PAAM

Request to Change from Courtview to PAAM

Below are the problems and examples that we have had over the years with Courtview which have left us with no other alternative but to request a change to the PAAM Adult Case Tracking (ACT) /Juvenile Case Tracking (JCT) system.

Courtview Problems

- 1) **Warrant Manual/Missing Notes** – Approximately once each year the Prosecuting Attorney’s Council puts out an updated warrant manual addressing the new laws and any amendments. First, Courtview has not updated our warrant manual in over three years so whenever we want to issue a case under a new law, our warrant clerks have to hand type the language. Second, when a case comes in we have to charge the law that was in effect on the date the offense occurred. Under Courtview, we have no way to know if we are using the correct charge language based on the offense date. We now have to manually note this to the warrant clerks so they input the correct language. Also, it has recently come to our attention that notes we put into Courtview are disappearing. This is a huge problem since these notes are put into Courtview documenting supplemental police reports and also discovery requests that have been completed.

PAAM SOLUTION: The Warrant Manual will always be updated since PAAM puts out the amended language. Also the PAAM system lets us know if the charge language has expired or not which will ensure we are using the correct charge language. PAAM allows for long notes and there have been no complaints of disappearing notes.

- 2) **Victims’ Rights** – The Prosecutor’s Office has constitutional obligations to crime victims. Crime Victims have the right to know what is going on with the case from the onset of the charging through sentence and parole. Currently, the unit has to rely on two different sets of logs to determine what cases were charged the previous day, whether or not they were victim rights cases, and whether or not any events have been

set. The advocates have to print and review each case on the log to determine if a charged case is a victim's rights case. This is very time consuming and does not allow our advocates to do what they should be doing, helping victims through this process. This log does not always catch event charge or event. This has been a problem since the beginning with Courtview and it has never been resolved. For example, whenever an individual is referred to the forensic center for evaluation, the event does not show up on the letter log so our attorney's have to notify the staff manually that this event has occurred so we can fulfill our obligations to the victim

PAAM SOLUTION: PAAM automates this information so the logs will be alleviated. When a crime is charged and it is a victim's rights case, a letter gets printed automatically alleviating any time looking cases up. Since every event is entered into PAAM the staff will only have to do a search for all future events in a given time period and all the necessary letters will print.

- 3) **JIS/PAAM Interface and ONBASE (Imaging)/PAAM Interface:** Since so many Prosecutor offices uses PAAM and so many courts use JIS, PAAM has developed an interface between JIS and PAAM at no cost. The interface works in the following way. Whenever we issue a case in PAAM, the information is automatically sent to JIS. Currently PAAM is working on a pilot program with JIS so all the events that get entered into JIS will automatically route to PAAM. Once this is implemented in our office, we will have less data entry to complete. Also, PAAM interfaces with ONBASE, our new imaging software. This is an established functionality working in several other counties. This will allow us to eventually alleviate using our PAAM manual and be able to look charging codes up in ONBASE. Also, because of the move to PAAM we are saving over \$10,000.00 that we would have had to spend if we stayed with Courtview. This \$10,000.00 was going to be used to allow us to auto-generate letters like PAAM does out of ONBASE so we no longer would have to rely on the information or lack of information we receive from Courtview. This cost was alleviated since we are going to make the move to PAAM. The 54-a District Court (Lansing) and the 54-b District Court (East Lansing) use JIS. The 55th district court is moving to JIS so using a program which interfaces with the courts where all of our adult criminal cases originate will greatly increase our efficiency and reduce the amount of manual data entry.

We have no faith that Courtview would now produce the auto-generation feature we have requested for years. Based on past performance if they did, it would not work and then they will bill us an exorbitant amount to fix what should have worked in the first place. With PAAM/ONBASE this feature is known to work and there is no additional cost.

- 4) **No faith in Courtview for Prosecutor Module:** For 9 years I have been trying to work with Courtview through numerous problems. The PAAM system was my first choice since 80 of 83 other Prosecutor offices have the PAAM system. At the onset, I was assured that Courtview would provide the same functionality as the PAAM system and that the warrant manual would be maintained in a timely manner. Unfortunately

after all of these years, the system has been a complete disappointment for my department. The PAAM system was made for Prosecutor's Office and it is managed by Prosecutors. It gives us all the versatility to run our department efficiently.

Some examples of our lack of faith are attached to show why I feel my department can no longer use Courtview.

The first attachment shows that the Courtview Manual for Michigan Prosecutor's is not accurate. When we were deciding to make the move to PAAM we had to determine if we could shut off the automatic CTN numbering that occurs in Courtview. We found 2.1 Defendant Maintenance which indicates at the bottom of the page that "[t]he CTN number can be manually or automatically assigned depending on how your system is set up. I have attached an email from Randy Neff at the MIS department which indicates that when Courtview was consulted the documentation we found was **INCORRECTLY WRITTEN** which begs the question how are we supposed to rely on the reference guide if it is inaccurate.

The next attachment is an invoice from Courtview/Maximus from March 5, 2008 wondering if we still wanted to proceed with the request in July 2009. I am not sure why if this was approved to proceed with this item in March of 2008 it is still pending but it should also be pointed out that it is not even addressed to the correct department. Also, it appears from the email from Randy Neff that this benefit is tentatively scheduled for the December release. Assuming we even wanted to continue with Courtview why should the county spend money in these budget times if the potential is for the benefit to be provided in the December release. The concern is that Courtview has continually charged us over \$100,000 in support/maintenance fees every year and then we continue to pay for other problems that need to be fixed or should have been provided to us from the beginning.

These are problems which have become known in the last two weeks. If you ask in a month there will be new problems and a host of past unresolved ones.

Courtview is a complicated program to use. Our warrant clerks receive overtime pay as they rotate coming in on weekends and holidays to process warrants. After the first PAAM system training other clericals inquired if they too could issue warrants thereby being eligible for the overtime. It is because the PAAM system is intuitive. In all the years we have had CourtView no one has every made such a request because the program is so unwieldy.

These are a few examples that show why we no longer have any faith in CourtView. As you know from our past discussions about CourtView I could go on ad nauseam.

55th DISTRICT COURT

Rationale for changing case management systems
Michigan Supreme Court - Judicial information Systems (JIS)

Judicial Information Systems software is written by the Michigan Supreme Court for Michigan Trial Courts. 80% of the district courts in state of Michigan use the JIS software. Our current software program, Courtview, was written by a company that had virtually no experience with how the district court operates in the State of Michigan. The court has been plagued with an inferior product from the start. The 55th District Court is the only district court in the State of Michigan using Courtview. The vendor has statewide accounts in several states. Hence, being the only district court in a state using their product, our big concerns are rarely their concerns. History has shown that when our concerns are addressed, the costs are exorbitant.

The use of Courtview has created a significant personnel resources issues and significant case management issues.

Deploying JIS would eventually eliminate a major personnel resources issue. Courtview has created a significant understaffing problem at the court (estimated at 2.5 FTE's) Because of the poor design of the system, our staff spends significantly more time accomplishing a task compared to the same task in JIS (*see attached - Comparison of Case Management Systems*).

Deploying JIS would help to eliminate a chronic backlog problem. Our backlog creates significant problems for the people we serve. The longer a case lingers in the system, the more likely there will be additional problems associated with the case, both directly and indirectly. Several things we do at the court are time sensitive. Our backlog, puts pressure on our employees and mistake are made; mistakes that could have been avoided. Mistakes create more work, problems for the people we serve, and damages the reputation of the court and Ingham County

The district court is not like other courts in Ingham County. We process thousands upon thousands of cases each year. Most of our cases are not as serious as circuit or family court cases, or maybe as complex as probate court cases; nonetheless, they are cases, lots of cases. Our case types may seem insignificant to some, but our numbers are far from insignificant. With an extremely high caseload, it's imperative that we have a case management system that makes our jobs easier, not more difficult. Technology should work for you, not against you.

One could never argue that the concept of integration was not a progressive, well thought out plan. Those leading the charge should be commended for their vision and diligence. The problem with the integration plan in Ingham County is that it doesn't work for everyone. The district court has been forced to bear the brunt of a good plan, but a poorly designed and poorly supported product for the district court for 11 years. JIS offers the court a far better product and service to match. The 55th District Court and the Citizens of Ingham County will be much better served with a new case management system in the district court.

**Comparison of Case Management Systems
Courtview v JIS**

TRAFFIC/CRIMINAL DIVISION	COURTVIEW		JIS		JIS TO CV
	Screens	Time (min)	Screens	Time (min)	DIFF per CASE in seconds
Case Entry					
Misdemeanor Warrant - Issued to Officer	15	1:45 *	1	1:45 **	0
Traffic Citation	3	1:30	1	1:00	-30
Traffic Citation w/ wrong DLN	7	2:30	3	2:00	-30
Disposition of a Case					
Misdemeanor					
Civil Infraction	36	1:30	1	1:00	-30
Receipting Payment					
Misdemeanor Payment	5	0:45	1	0:15	-30
Civil Infraction Payment	4	0:30	1	0:15	-15
Scheduling Cases					
Pretrial	8	1:30	2	0:40	-50
Informal Hearing	14	2:15	1	0:30	-105
LEIN Entry					
Entering a Warrant Into LEIN		n/a	1	0:45	
Recall a Warrant from LEIN		na/	2	0:15	
MISCELLANEOUS					
Clearing Driver License Suspensions	12	1:40	1	0:10	-90
Setting a Nonpublic Flag	12	0:35	1	0:15	-20
Setting Calendar Blocks	10	0:45		n/a	

* Includes using prosecutor interface

** Includes entering warrant into LEIN

**Comparison of Case Management Systems
Courtview v JIS**

CIVIL DIVISION	COURTVIEW		JIS		JIS TO CV
	Screens	Time (min)	Screens	Time (min)	DIFF per CASE in seconds
<u>Case Entry</u>					
Landlord Tenant Case	31	2:00	1	1:00	-60
Small Claims Case	28	3:30	1	1:00	-150
General Civil Case	19	3:00	1	1:00	-60
<u>Garnishment</u>					
Standard Garnishment	7	1:10	1	0:30	-40
<u>Discovery Subpoena</u>					
Issuance	17	1:45	1	0:15	-90
<u>Judgment</u>					
Issuance	11	1:30	1	0:15	-75
PROBATION DIVISION					
					in minutes
Probation Order					
Basic	44	8:00	2	1:00	7
Complex	44	15:00	1	5:00 ***	10
Probation Violation Arraignment	32	4:30	1	1:00	3.5

*** Probation order generated in Microsoft Access & Word

Introduced by the Law Enforcement, Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TRANSITION OF THE 55TH DISTRICT COURT
AND PROSECUTING ATTORNEY'S OFFICE FROM COURTVIEW**

WHEREAS, the Integrated Justice Information System (IJIS) Project was established in 1994 when the Ingham County Board of Commissioners adopted Resolution #94-271 which provided initial funding from the proceeds of the sale of the Ingham County Medical Center; and

WHEREAS, the Ingham County Board of Commissioners authorized the establishment of the Integrated Justice Information System's Group (IJIGS), consisting of the Chief Executive or designee of the Prosecutor's Office, Sheriff's Office, Probate, 55th District and 30th Circuit Courts was established to oversee the IJIS Project; and

WHEREAS, the Ingham County Board of Commissioners has adopted Resolution # 96-247: Approving the Recommendations of the IJIGS Committee for Implementation of an Integrated Justice Information System; Approving a Project Budget; and Authorizing Certain Contracts; and

WHEREAS, the IJIS is operational and serving the IJIS Agencies; and

WHEREAS, the 55th District Court has determined that a transition from CourtView to the SCAO JIS operating system will be beneficial to the Court's operations; and

WHEREAS, the Prosecutor's Office has determined that a transition from CourtView to the PACC/PAMM operating system will be beneficial to the Prosecuting Attorney's Office operations; and

WHEREAS, the IJIGS Committee has reviewed these requests and evaluated the operational and costs factors necessary to accomplish these transitions; and

WHEREAS, the project budget does not include funds to develop an interface between CourtView and PACC/PAMM to provide the Circuit Court with data nor a Circuit Court position to do this data entry, as the Prosecuting Attorney's Office has committed to provide this information to the Circuit Court through existing Prosecutor's Office staff as a pilot program, through December of 2010, with this pilot program to be re-evaluated by IJIS during the second half of 2010; and

WHEREAS, the IJIGS Committee recommends the Ingham County Board of Commissioners approve this request and the attached proposed budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the recommendations of the IJIS Committee for the transition of the 55th District Court and Prosecuting Attorney's Office from CourtView to the Justice Information System (JIS) and to the Prosecuting Attorneys Association (PACC/PAMM) systems.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with SCAO Inc. for \$49,791.20, to transition the 55th District Court to the SCAO JIS Operating System effective October 1, 2009 through September 30, 2010.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with PACC/PAMM for an additional \$9,823.05, to transition the Prosecutor's Office to the Prosecuting Attorneys Association (PACC/PAMM) Operating System effective August 24, 2009.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with APS to develop the JIS interface in the amount of \$15,375, with \$4,599 to be reimbursed from participating TIC member Police Agencies, for a net County Cost of \$10,776.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Webtecs, at a cost not to exceed \$24,100 to reformat existing JIS HTML and to convert the District Court's online services to the JIS database.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the attached project budget in order to fund this transition project at a cost not to exceed \$157,103.25, as recommended by the IJIS Committee.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution and within the project budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

<u>REVENUES</u>		<u>EXPENSES</u>	
Existing IJIS Budget	\$55,514.00	Prosecuting Attorney – PACC/PAMM Licensing Cost New software	\$9,823.05
New IJIS Funds (Public Improvement Fund 245)	\$50,841.25	Server	\$2,500.00
MIS – CIP Existing Budget	\$2,500.00	CourtView Licenses	\$27,757.00
TIC Participating Member Agencies Reimbursement	\$4,599.00	District Court JIS Software Licenses	\$49,791.20
District Court – CIP Existing Budget	\$43,649.00	CourtView Licenses	\$27,757.00
		APS – JIS Interface	\$15,375.00
		Webtec’s – JIS reformat HTML and conversion of District Court online services to JIS database.	\$24,100.00
TOTAL	\$157,103.25		\$157,103.25

Agenda Item 3b

RESOLUTION STAFF REVIEW

DATE: July 9, 2009

Agenda Item Title: Resolution to Approve the Renewal of the Lexis Nexis Annual Support Agreement

Submitted by: IJIGS – The Integrated Justice Information Systems Group:
Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts

Committees: LE ____, JD_ X_, HS____, CS____, and Finance X

Summary of Proposed Action: This resolution will authorize a renewal of the Lexis Nexis Support Agreement for a six month period.

Financial Implications: Total cost of \$7,650.00 (6 monthly payments of \$1,275.00) to be paid from the IJIS funds (Public Improvement Fund 245).

Other Implication: None.

Staff Recommendation: MJM__ JN_ X TL __ TM__ JC
Staff recommends approval of this resolution.

Introduced by Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE RENEWAL OF THE LEXIS NEXIS
ANNUAL SUPPORT AGREEMENT**

WHEREAS, Ingham County currently utilizes Lexis Nexis as one of their applications for legal research; and

WHEREAS, the annual support agreement has come due; and

WHEREAS, this agreement will authorize six (6) monthly payments of \$1,275.00 for a period of six months for a total six month payment of \$7,650.00; and

WHEREAS, the PIT Crew and IJIGS committees approved the purchase in the amount of \$7,650.00 from IJIS funds (Public Improvement Fund 245); and

WHEREAS, this monthly payment has been planned for and budgeted, and will provide the support tools for Ingham County legal research needs.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a renewal of the Lexis Nexis Support Agreement, for a total cost of \$7,650.00, to be paid from the IJIS funds (Public Improvement Fund 245).

BE IT FURTHER RESOLVED, that the effective date of the Agreement will be begin upon the date the Agreement has been signed by all parties and the Agreement will be effective for six (6) months.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract/purchase documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

To: Judiciary Committee

From: Sara Deprez, Juvenile Programs Director

Date: June 29, 2009

Re: Upcoming Staff Travel

This is to advise the Judiciary committee that on July 9, 2009, Juvenile Court Officer, Jim Dudzinski will be traveling to Boys Town in Nebraska to accompany a youth to his court ordered placement. Additionally, Mr. Dudzinski will be seeing the Ingham County youth that are currently placed there. Mr. Dudzinski will be returning on July 10, 2009.

The major expenses of this trip (flight, hotel) will be covered by the Provider as an expected cost for housing Ingham County youth there. (This is a common practice for Residential Placement Facilities that house Ingham County youth) However, there will be minimal costs charged to the County, such as airport parking, meals and incidentals. These costs will likely total less than \$50.00.

MEMORANDUM

To: Judiciary Committee

From: Sara Deprez, Juvenile Programs Director

Date: June 9, 2009

Re: Upcoming staff travel

This is to advise the Judiciary committee that on June 24, 2009, Juvenile Court Officer, Jim Dudzinski will be traveling to Glen Mills School in Pennsylvania to see the Ingham County court wards placed there. Also, on June 24, 2009, I will accompany Mr. Dudzinski in flying to Pennsylvania to transport a juvenile to Abraxas Academy. On June 25, 2009, Judge Garcia and Judge Giddings will also be going to see the Ingham County youth that are placed at Glen Mills. The Judges and Mr. Dudzinski will be returning on June 26, 2009.

The major expenses of this trip (flight, hotel) will be covered by the Provider as a expected cost for housing Ingham County youth there. (This is a common practice for Residential Placement Facilities that house Ingham County Youth) However, there will be minimal costs charged to the County, such as airport parking, meals and incidentals. This costs will likely total less than \$150.

MEMORANDUM

July 9, 2009

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Second Quarter 2009 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County Budget for the second quarter of fiscal year 2009. The total increase to the General Fund is \$6,600.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This quarterly adjustment contains adjustments requiring Board approval due to an increase in the size of the total budget (recognizing WebTecs revenue in the District Court to offset related merchant fees; creating a budget for the Animal Acquisition Trust Fund within the Potter Park/Zoo Fund; and increasing State Child Care Funds and the Juvenile Justice Millage transfer to increase the phone budget for the Ingham Academy). Also requiring Board approval is a transfer from permanent salaries to seasonal wages in the Park Fund due to a leave without pay situation (not related to the voluntary leave without pay provision approved by the Board earlier in the year.) One reappropriation of a capital item omitted from the 1st Quarter Adjustment is included (carpeting for the Human Services Building). Finally, a contingency appropriation is recommended for the dog law claim approved by the Law Enforcement Committee in April.

Also included is an update of Contingency Fund spending so far this year. If the attached resolution is approved as proposed, the contingency amount will be \$332,954. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$583,495.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS
TO THE 2009 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2009 Budget on October 28, 2008 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller/Administrator's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller/Administrator to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2009 BUDGET 7/01/09</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$81,547,211	\$6,600	\$81,553,811
208	Parks	2,156,111	0	2,156,111
258	Potter Park/Zoo	4,556,404	15,000	4,571,404
264	Juvenile Justice Millage	4,936,174	1,600	4,937,774
292	Family Div – Child Care	14,278,925	3,200	14,282,125
631	Building Auth. Operating	3,825,314	15,000	3,840,314

GENERAL FUND REVENUES

	2009 Budget – <u>7/01/09</u>	Proposed <u>Changes</u>	2009 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	47,947,802		47,947,802
Property Tax Adjustments	(100,000)		(100,000)
Delinquent Real Property Tax	50,000		50,000
Unpaid Personal Property Tax	25,000		25,000
Industrial Facility Tax	475,000		475,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
Transfer from Rev. Sh. Res. Fund	5,927,744		5,927,744
Convention/Tourism Tax - Liquor	1,699,280		1,699,280
Health and Safety Fund	89,564		89,564
Use of Fund Balance	1,454,848		1,454,848
Department Generated Revenue			
Animal Control	659,542		659,542
Circuit Court - Family Division	802,721		802,721
Circuit Court - Friend of the Court	519,362		519,362
Circuit Crt - General Trial	2,264,627		2,264,627
Cooperative Extension	65,400		65,400
County Clerk	590,800		590,800
District Court	2,633,892	6,600	2,640,492
Drain Commissioner/Drain Tax	160,000		160,000
Economic Development	64,942		64,942
Elections	36,650		36,650
Emergency Operations	140,021		140,021
Equalization /Tax Mapping	30,800		30,800

Facilities	147,453		147,453
Human Resources	34,073		34,073
Probate Court	302,178		302,178
Prosecuting Attorney	721,639		721,639
Register of Deeds	1,576,376		1,576,376
Remonumentation Grant	103,009		103,009
Sheriff	5,596,382		5,596,382
Treasurer	7,094,789		7,094,789
Tri-County Regional Planning	61,740		61,740
Veteran Affairs	356,577		356,577
Total General Fund Revenues	81,547,211	6,600	81,553,811

GENERAL FUND EXPENDITURES

	2009 Budget – <u>7/01/09</u>	Proposed <u>Changes</u>	2009 Proposed <u>Budget</u>
Board of Commissioners	610,262		610,262
Circuit Court - General Trial	7,741,757		7,741,757
District Court	2,424,121	6,600	2,430,721
Circuit Court - Friend of the Court	1,397,718		1,397,718
Jury Board	1,757		1,757
Probate Court	1,473,557		1,473,557
Circuit Court - Family Division	6,491,004		6,491,004
Jury Selection	71,032		71,092
Elections	268,108		268,108
Financial Services	708,543		708,543
County Attorney	418,856		418,856
County Clerk	772,524		772,524
Controller	867,526		867,526
Equalization/Tax Services	690,735		690,735

Human Resources	610,432		610,432
Prosecuting Attorney	6,237,072		6,237,072
Purchasing	262,640		262,640
Facilities	1,881,683		1,881,683
Register of Deeds	622,767		622,767
Remonumentation Grant	103,009		103,009
Treasurer	704,587		704,587
Drain Commissioner	936,692		936,692
Economic Development	152,879		152,879
Community Agencies	202,265		202,265
Equal Opportunity Committee	500		500
Women's Commission	500		500
Environmental Affairs Comm	108		108
AC Shelter Advisory Board	500		500
FOC Advisory Committee	3,642		3,642
Historical Commission	500		500
Tri-County Regional Planning	102,900		102,900
Jail Maintenance	320,228		320,228
Sheriff	19,445,845		19,445,845
Community Corrections	134,481		134,481
Animal Control	1,442,509	12,849	1,455,358
Emergency Operations	267,350		267,350
Board of Public Works	440		440
Drain Tax at Large	325,000		325,000
Health Department	12,116,171		12,116,171
Medical Examiner	402,928		402,928
Substance Abuse	853,875		853,875
Community Mental Health	2,089,722		2,089,722

Department of Human Services	1,523,488		1,523,488
Tri-County Aging	80,237		80,237
Veterans Affairs	450,936		450,936
Cooperative Extension	772,431		772,431
Parks and Recreation	1,998,705		1,998,705
Contingency Reserves	345,803	(12,849)	332,954
2-1-1 Project	25,000		25,000
Capital Improvements	3,191,886		3,191,886
Total General Fund Expenditures	81,547,211	6,600	81,553,811

General Fund Revenues

District Court Increase WebTecs revenue \$6,600.

General Fund Expenditures

District Court Increase Merchant Fee expense associated with WebTecs project \$6,600. Cost will be covered by increased revenue collection.

Animal Control Increase budget \$12,849 for dog law claim as approved by the Law Enforcement Committee on April 6, 2009.

Contingency Decrease contingency \$12,849 for dog law claim as approved by the Law Enforcement Committee on April 6, 2009.

Non-General Fund Adjustments

Parks (F208) Transfer funds from permanent wages to temporary wages due to an employee on leave without pay. (\$1,343) (This was not a voluntary leave without pay as authorized by R09-081.)

Potter Park/Zoo (F258) Set up revenue and expenditure budget for Animal Acquisition Trust Fund account. (\$15,000)

Juvenile Justice Millage (F264) Increase transfer to Child Care Fund for Ingham Academy phone charges. (\$1,600)

Child Care Fund Increase Ingham Academy budget for phone charges not

(F292) anticipated during budget development. (\$3,200) Cost will be split 50%/50% between the State Child Care Fund and the Juvenile Justice Millage.

Human Services Building (F631) Reappropriate funds for carpet replacement per 2008 capital budget. (\$15,000)

2009 CONTINGENCY

Adopted Contingency Amount	\$583,495
R09-024: Inmate Telephones	(156,000)
R09-118: LEAP Membership	(35,000)
R09-121: 1 st Quarter Adjustment	(6,141)
R09-214: FOC/Family Support Imaging	(40,551)
Proposed: 2 nd Quarter Adjustment	(12,849)
Current Contingency Amount	\$332,954

Agenda Item 6

July 8, 2009

TO: Judiciary Committee

FROM: Becky Bennett
 Board Coordinator

RE: Dissolving the Friend of the Court Citizens Advisory Committee

In 1996 the State Legislature passed PA 366 of 1996, known as the Friend of the Court Act, which required counties to establish Citizens Advisory Committees. As a result, in 1997 the Board of Commissioners established a Friend of the Court Citizens Advisory Committee. The State Legislature has amended PA 366 of 1996 to no longer require counties to have a Friend of the Court Citizens Advisory Committee. There are very few counties within the State of Michigan that continue to have a Friend of the Court Citizens Advisory Committee.

Ingham County has experienced difficulty with quorums and filling vacancies on its Friend of the Court Citizens Advisory Committee which prohibits the committee from fulfilling its obligations. Since this Committee is no longer required, it is recommended that this committee be dissolved at this time.

Introduced by the Judiciary Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION DISSOLVING THE INGHAM COUNTY FRIEND OF THE COURT
CITIZENS ADVISORY COMMITTEE**

WHEREAS, Resolution 97-119 authorized the creation of the Ingham County Friend of the Court Citizens Advisory Committee after the State Legislature passed PA 366 of 1996, known as the Friend of the Court Act, which required counties to establish Citizens Advisory Committees; and

WHEREAS, since that time PA 366 of 1996 was amended to remove the requirement that counties must establish a Citizens Advisory Committee; and

WHEREAS, as a result, very few counties within the State of Michigan continue to have a Friend of the Court Citizens Advisory Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby dissolves the Ingham County Friend of the Court Citizens Advisory Committee effective immediately.

BE IT FURTHER RESOLVED, that the current members of the Friend of the Court Citizens Advisory Committee will be sent a letter thanking them for their service to the citizens of Ingham County.



RECEIVED

MAY 27 2009

INGHAM COUNTY CLERK

AGENDA ITEM # 609
ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman:

May 21, 2009

At the May 14, 2009 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #24-09 by David Howelman, Laurie Stanek

WHEREAS, the Antrim County Board of Commissioners places the highest priority on improving the lives of children, and strongly believes local determinations are most effective in protecting vulnerable populations and,

WHEREAS, the State of Michigan was sued by an out-of-state child welfare group called Children's Rights and,

WHEREAS, the State of Michigan settled this suit out-of-court by agreeing in part to require relatives caring for kin to become licensed foster homes and;

WHEREAS, the State of Michigan failed to consult with counties prior to reaching an agreement with Children's Rights even though the settlement will require that counties be the source for 50% of the funding for foster care and juvenile justice in the State and,

WHEREAS, the Michigan Association of Counties has determined that the State's decision could cost local funding units thirty-two million dollars annually.

NOW, THEREFORE, BE IT RESOLVED, that the Antrim County Board of Commissioners endorses, supports, and strongly encourages the Michigan Legislature and Governor working with the Michigan Association of Counties to pursue any and all activities which will relieve Antrim County of this unsolicited financial commitment and obligation (unfunded mandate).


BE IT FURTHER RESOLVED that copies of this Resolution be sent to Senator Jason Allen, Representative Kevin Elsenheimer, Governor Granholm, the County Clerks of the other 82 Michigan Counties, and the Michigan Association of Counties.

Yes - Drenth, Dawson, Bargy, White, Howelman, Crawford, Stanek, Blackmore, Allen;

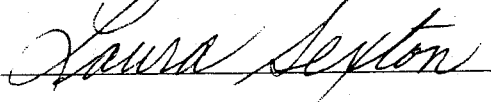
No - None;

Absent - None.

RESOLUTION #24-09 DECLARED ADOPTED.



ANTRIM COUNTY CLERK, BELLAIRE MI
STATE OF MICHIGAN, COUNTY OF ANTRIM ss
I, Laura Sexton, Clerk of the County of Antrim, do certify
The foregoing is a true and exact copy of the original
Record now remaining in this office.
IN TESTIMONY WEREOF, I have set my hand and
Official seal at the Village of Bellaire in said county
This 21st day of May, 2009

 County Clerk

