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JUDICIARY COMMITTEE
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LAURA DAVIS
SHELBY BUPP
RANDY SCHAFFER
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, MAY 13, 2010 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [April 29, 2010](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Circuit Court – Family Division
 - a. Notification of [In-State Travel](#) – Michigan Association for Family Court Administrators
 - b. Request for [Out-of-State Travel](#) – Wyoming, Visiting Court Youth in Residential Placement
 - c. Resolution Honoring [Karen Butler](#)

2. Controller/Administrator's Office
 - a. Resolution Updating [Various Fees](#) for County Services
 - b. Resolution to Adopt the 2011 Juvenile Justice Community Agency Process [Calendar](#)

Announcements

Public Comment

Adjournment

PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

JUDICIARY COMMITTEE
April 29, 2010
Minutes

Members Present: Deb Nolan, Rebecca Bahar-Cook, Shelby Bupp, Randy Schafer, Steve Dougan and Board Chairperson Debbie De Leon

Members Absent: Laura Davis

Others Present: Jared Cypher, Penelope Tsernoglou and Sara Deprez

The meeting was called to order by Chairperson Nolan at 7:08 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the April 15, 2010 Minutes

The April 15, 2010 Minutes were approved as submitted.

Additions to the Agenda

2b. Late – Discussion: Transitional Living Section of Dr. Latessa's Report

Limited Public Comment

None

1. Presentation – IMPACCT System of Care, Matt Wojack (*No Materials*)

The presentation was deferred until the next meeting.

(Comm. Bupp left at 7:12 p.m.)

2. Circuit Court/Family Court

a. Overview of Ingham County Family Center Budget (*No Materials*)

Ms. Deprez, 30th Circuit Court, provided the Committee with an overview of the Family Center's budget. She stated that there are three accounts – Day Treatment Program with Ingham Academy, Facilities portion of the Day Treatment Program, and the Evening Treatment Reporting. All of the funding sources for the three accounts are Millage and Child Care Fund. She provided a description of each line item.

(Board Chairperson De Leon arrived at 7:28 p.m.)

Comm. Bahar-Cook asked Ms. Deprez to provide information at the next meeting on how the cost per child is going down.

b. Discussion: Dr. Latessa's Report: Transitional Living Section of Dr. Latessa's Report

Comm. Bahar-Cook asked what steps are being taken to ensure that the staff running the girls' homes is making the necessary changes from Dr. Latessa's report. Ms. Deprez indicated that they have a copy of the report. In addition, they have set up a meeting for May 6th in order to discuss what changes need to be made to make the curriculum evidence-based. Comm. Bahar-Cook requested that the Committee be informed of any updates. She also suggested having the courts set a deadline for when the changes need to be implemented.

3. Controller/Administrator's Office – Discussion: Resolution Updating Various Fees for County Services

Comm. Schafer directed the Controller's Office to pursue video arraignment as a priority for the 2011 budget process or as soon as possible. Comm. Bahar-Cook asked for further explanation of video arraignment. Comm. Schafer stated that rather than transporting prisoners from the jail, the courts can implement a video arraignment, saving on transport costs. He directed Mr. Cypher to review the implications of video arraignment County-wide.

Comm. Schafer expressed his concern that some of the Judiciary fees have not been increased enough or at all. Comm. Bahar-Cook directed staff to request further clarification from the District Court regarding their fees. Chairperson Nolan directed staff to obtain revenue statements from the period of time when Judge Acuilina was Chief Judge.

Announcements

Comm. Bahar-Cook informed the Committee that after meeting with a representative from the Wayne County Child Abuse and Neglect Council, she discovered that there may be a possibility of receiving child care funds from the State to provide prevention services. She directed Mr. Cypher to research this possibility.

Public Comment

None

The meeting adjourned at approximately 8:01 p.m.

Respectfully submitted,

Karsha Sathianathan

INGHAM COUNTY

NOTIFICATION - IN-STATE OVERNIGHT TRAVEL

Date: **April 30, 2010**

I (we) will attend the following conference...**Michigan Association for Family Court Administration**

TITLE OF CONFERENCE: **Spring Session**

LOCATION OF CONFERENCE: **Holland, MI**

DATES OF TRAVEL: FROM: **5-20-2010** TO: **5-21-2010**

NAME OF ATTENDEE(S): **Maureen Winslow**

TOTAL COST: **Not to exceed \$250**

EXPENSES TO BE PAID BY: General Fund Non-General Fund
Child Care Fund

SUBMITTED BY: **Maureen Winslow** (Print Name)

INGHAM COUNTY DEPARTMENT: **Circuit Court – Family Division**

REASON FOR TRAVEL: **Attend in-state conference for the Michigan Association for Family Court Administration**

Notes:

- (1) If available, attach a copy of the conference brochure to this form.
- (2) Attach travel and lodging estimates if applicable.
- (3) Please complete the In-state Travel Notification form and forward to the appropriate Liaison Committee for notification in advance of travel.
- (4) If Non-General Fund, indicate how the conference is being paid:

MICHIGAN ASSOCIATION FOR FAMILY COURT ADMINISTRATION

**Spring Meeting Agenda
May 20 and 21, 2010
City Flat Hotel – Holland, Michigan**

Thursday, May 20, 2010

- 8:30 Registration and Continental Breakfast
- 8:45 Welcome
- 9:00 General Business Meeting
Standing Committee & Appointed Liaison Reports
External Communications
Committee Meetings and Reports
- 10:15 Break
- 10:30 Contemporary Issues in Education
Rebecca Rocho – Calhoun County ISD
- 11:30 Bureau Of Juvenile Justice
John Evans - Director of Bureau of Juvenile Justice
- 12:00 Lunch and Roundtable
- 1:00 Data Dash Board Portal
Terri Gilbert – Director, Child Welfare Improvement Bureau
Mike Rosenberg – Acting Manager, Data Management Unit
- 1:45 Child Care Fund
Mary Mehren – Director, Federal Compliance Unit
Andy Thalhammer – Manager, Child Care Fund Unit
- 2:30 Break
- 3:00 To be Announced and it will be good

Friday, May 21, 2010

- 8:00 Continental Breakfast
- 8:30 Gender Specific Programming
Sandra Metcalf – Ottawa County Director of Juvenile Services
- 9:30 Break
- 9:45 SCAO Trial Court Services
Jennifer Warner - Family Division Management Analyst
- 10:45 Trial Court Collections
Beth Barber – Trial Court Collections Project Manager
- 11:45 Adjourn

INGHAM COUNTY

REQUEST - OUT-OF-STATE TRAVEL

Date: 5/10/10

I (we) would like to attend the following conference and request approval...

TITLE OF CONFERENCE: Visiting Court youth in residential placement

LOCATION OF CONFERENCE: Sheridan, WY

DATES OF TRAVEL: 6/17/10 TO: 6/20/10

NAME OF ATTENDEE(S): James Dudzinski

TOTAL COST: \$ not likely to exceed \$50

EXPENSES TO BE PAID BY: General Fund Non-General Fund

SUBMITTED BY: Sara Deprez (Print Name)

INGHAM COUNTY DEPARTMENT: 30th Circuit Court – Juvenile Division

REASON FOR TRAVEL:

This is to advise the Judiciary committee that Juvenile Court Officer, Jim Dudzinski will be traveling to Normative Services in Sheridan, WY to visit the youth who are in a court ordered placement. This is an essential part of Mr. Dudzinski position as a Juvenile Court Officer, supervising youth in residential placements.

Notes:

- (1) If available, attach a copy of the conference brochure to this form.**
- (2) If applicable, attach airfare estimates and lodging charges.**
- (3) Please complete the out-of-state travel request form and forward to the appropriate Liaison Committee for approval, in advance of travel.**
- (4) If Non-General Fund, indicate how the conference is being paid: Juvenile Justice Millage and Child Care Fund dollars**

Travel Request: Is Authorized
Is Authorized but Not Funded
Is Denied

Introduced by the Judiciary Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING KAREN BUTLER

WHEREAS, Karen Butler began her employment with Ingham County in 1973 as a Clerk Typist I for the Ingham County Probate Court, currently known as Circuit Court, Family Division; and

WHEREAS, her willingness to learn new skills and admirable work ethic assisted in her promotion from a Clerk Typist I to a Clerk Typist II to the position of a Assistant Juvenile Register and ultimately the position of Juvenile Register; and

WHEREAS, in her positions of Clerk Typist and Juvenile Register she provided support to Judges Drake, Owens, Economy, Brown, Giddings, Garcia, Lawless, and Baird; and

WHEREAS, Karen Butler has been a valuable employee and a tremendous asset to Ingham County Circuit Court, Family Division – always willing to go above and beyond the call of duty and always willing to lend a helping hand to her fellow employees; and

WHEREAS, Karen will now be able to focus on her other career, that being nurturing her family and completing her many special projects; and

WHEREAS, after thirty-seven (37) years of service, Karen Butler is retiring from her position.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Karen Butler for her thirty-seven (37) years of dedicated service to the County of Ingham and for the contributions she has made to the Circuit Court, Family Division.

BE IT FURTHER RESOLVED, that the Ingham County Board Commissioners extends its best wishes to Karen and hopes for continued success in all of her future endeavors.

RESOLUTION STAFF REVIEW

DATE May 7, 2010

Agenda Item Title: Resolution Updating Various Fees for County Services

Submitted by: Controller/Administrator's Office

Committees: LE X, JD X, HS X, CS X, Finance X

Summary of Proposed Action: This resolution will authorize the adjustment of various fees for county services to be effective for the Health Department and Friend of the Court on October 1, 2010, and for all other departments on January 1, 2011. These adjustments are based on an update of the "Cost of Services Analysis" completed by Maximus in 2002. Updated costs were then multiplied by the target percent of cost to be recovered by the fee for services as identified by the Board of Commissioners. Input was solicited from county departments and offices as part of the process of making these recommended adjustments. A full analysis of each fee was presented to all committees at the previous round of meetings. In the Human Services and Finance packets, the full analysis for the Health Department is presented here again, as several changes have been made to the Environmental Health Fees schedule since the last presentation.

Financial Implications: If the fee adjustments are passed as proposed, additional annual revenue would total approximately \$493,088. This total changed slightly from the \$498,775 calculated for the previous round of meetings due to the update of target percentages and cost calculations for certain Environmental Health Fees as well as some added and deleted fees. These are shown in the detailed attachment from the Health Department. This additional revenue will be recognized in the 2011 Controllor Recommended Budget.

Other Implications: As directed by the Board of Commissioners, the Controllor's Office has incorporated the update of county fees into the annual budget process. This will allow the county to annually and incrementally adjust fees based on changing costs, rather than to make large adjustments at one time.

Staff Recommendation: JLN ___ TL ___ TM X JC ___
Staff recommends approval of the resolution.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, this process begins with the calculation of a cost increase factor, which is equal to the previous three year average increase in General Fund Adopted Budget for the appropriate departments; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller/Administrator, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller/Administrator makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller/Administrator’s Office has finished its annual review of these fees and recommended increases, where appropriate, based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller/Administrator's recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in Attachments A and B at the rates established effective January 1, 2011, with the exception of the Health Department and Friend of the Court where new rates will be effective October 1, 2010.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

Location of Service	Fee Description	2010 Fee	2011 Fee	Target Percent
Animal Control	RABIES DECAP	\$30.00	\$40.00	100.0%
Animal Control	TRANQ. AT-LARGE FEE	\$15.00	\$30.00	100.0%
Animal Control	Rabies vaccination on redeemed dogs	\$0.00	10.00	100.0%
Animal Control	Bordatella Vaccination on redeemed dogs	\$0.00	5.00	100.0%
Pros Atty	Diversion - Service Fee-Misdemeanor Offender	\$420.00	\$440.00	50.0%
Pros Atty	Diversion - Service Fee-Felony Offender	\$730.00	\$750.00	50.0%
Pros Atty	Costs-eligible convictions - Guilty Plea	\$100.00	\$105.00	75.0%
Jail	Day Rate	\$50.00	\$52.44	100.0%
Sheriff	Costs for Command	55.00	\$62.35	100.0%
Coop. Ext.	Soil Box Analysis	\$12.00	\$15.00	100.0%
Comm. Health	Conting Ed. Fee Diseased Control/Imm.	\$12.00	\$13.00	100.0%
Comm. Health	INS Vaccination Verif Form I-693	\$31.00	\$33.00	100.0%
Comm. Health	Immuniz Record Copying Fee	\$3.00	\$4.00	100.0%
Comm. Health	MIHP Tran. Bus/Van	\$29.72	\$31.29	100.0%
Comm. Health	MIHP - Trans Taxi	\$27.18	\$28.62	100.0%
Comm. Health	MIHP Trans. Volunteer	\$0.29	\$0.31	100.0%
Comm. Health	Compreh Envir Investigation	\$255.00	\$265.00	100.0%
Comm. Health	Assessment of Home	\$105.00	\$110.00	100.0%
Comm. Health	Immigration Physical Exams	\$165.00	\$170.00	100.0%
Imm. Clinic	Internat'l Travel Consult	\$52.00	\$55.00	100.0%
Imm. Clinic	Influenza - Mass Vacc. Clinic	\$34.00	market price	75.0%
Med Examiner	Cremation Permits	\$22.00	\$23.00	100.0%
Med Examiner	Autopsy Report Copies (family)	\$14.00	\$15.00	100.0%
Med Examiner	Autopsy Report Copies (others)	\$37.00	\$39.00	100.0%
Env. Health	FSE Initial License incl.2 hrs Plan Rev	\$1,150.00	\$1,200.00	50.0%
Env. Health	FSE Initial Restricted License	\$590.00	\$620.00	50.0%
Env. Health	FSE Initial License (Mobile)	\$415.00	\$430.00	50.0%
Env. Health	FSE-Multiple facility renewal license	\$180.00	\$190.00	50.0%
Env. Health	FSE Renewal Lic -At least \$750,000	\$950.00	\$1,000.00	50.0%
Env. Health	FSE Renewal Lic-At least \$500,000,less than \$750,000	\$800.00	\$840.00	50.0%
Env. Health	FSE Renewal Lic-At least \$250,000,less than \$500,000	\$620.00	\$650.00	50.0%

Location of Service	Fee Description	2010 Fee	2011 Fee	Target Percent
Env. Health	FSE Renewal Lic-Less than \$250,000	\$425.00	\$450.00	50.0%
Env. Health	Fixed Food Svc Estab-Nonprofit	\$250.00	\$230.00	25.0%
Env. Health	FSE Seasonal Renewal -Gross sales exc. \$750,000	\$590.00	\$600.00	50.0%
Env. Health	FSE Seasnl renewal- at least \$500,000,less \$750,000	\$480.00	\$500.00	50.0%
Env. Health	FSE Seasnl Renewal -at least \$250,000,less \$500,000	\$370.00	\$390.00	50.0%
Env. Health	FSE Seasonal renewal -less than \$250,000	\$265.00	\$275.00	50.0%
Env. Health	profit	\$92.00	\$130.00	25.0%
Env. Health	FSE - DOE Schools Program - Production Kitchen	\$450.00	\$490.00	50.0%
Env. Health	FSE - DOE Schools Program - Satellite Kitchen	\$300.00	\$310.00	50.0%
Env. Health	Change of Ownership of FSE	\$350.00	\$360.00	50.0%
Env. Health	Initial Lic Fee Exmpt (plan revw only) Govt hourly rate	\$102.00	\$105.00	100.0%
Env. Health	Late licence renewal fee	\$120.00	\$125.00	100.0%
Env. Health	Public Pool Inspection	\$200.00	\$210.00	100.0%
Env. Health	Each add'l pool at same location	\$100.00	\$105.00	100.0%
Env. Health	Pool Reinspection (after violation)	\$100.00	\$105.00	100.0%
Env. Health	DHS Licensing Inspection - municipal	\$190.00	\$200.00	100.0%
Env. Health	DHS Licensing Inspection-well & septic	\$315.00	\$330.00	100.0%
Env. Health	DHS Licensing well & septic only	\$125.00	\$130.00	100.0%
Env. Health	DHS Licensing re-inspection fee hourly rate	\$100.00	\$105.00	100.0%
Env. Health	DHS Initial Licensing Plan Review	\$350.00	\$380.00	100.0%
Env. Health	STFU late inspection request	\$200.00	\$210.00	100.0%
Env. Health	Special food svc estab surchrg 2nd step of enforcement	\$220.00	\$230.00	100.0%
Env. Health	Special food svc estab surchrg 3rd step of enforcement	\$450.00	\$460.00	100.0%
Env. Health	Tattooing Business Initial License	\$750.00	\$780.00	100.0%
Env. Health	Tattooing Lic-late renewal-additional	\$120.00	\$125.00	100.0%

Location of Service	Fee Description	2010 Fee	2011 Fee	Target Percent
Env. Health	Tattooing w/o initial license/reinstatement of revoked	\$500.00	\$525.00	100.0%
Env. Health	Tattooing non-compliant with inspection	\$100.00	\$105.00	100.0%
Env. Health	Temp FSE - Non-Profit	\$120.00	\$105.00	25.0%
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$190.00	\$200.00	100.0%
Env. Health	Temp FSE- Preparation Type	\$200.00	\$215.00	50.0%
Env. Health	Temp FSE-Ops Began Before Licg (double)	\$400.00	\$420.00	100.0%
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$66.00	\$69.00	50.0%
Env. Health	Temp Event Inspection Request - Late Fee-profit	N/A	\$400.00	100.0%
Env. Health	Temp Event Inspection Request - Late Fee-Nonprofit	N/A	\$200.00	100.0%
Env. Health	Vending:1-3 Licensable Mach. in Same Loc.	\$74.00	\$78.00	50.0%
Env. Health	Vending: 4-6 Licensable Mach. in Same Loc.	\$95.00	\$100.00	50.0%
Env. Health	Vending: 7-10 Licensable Mach. in Same Loc.	\$130.00	\$135.00	50.0%
Env. Health	Failing to apply - vending lic.	N/A	\$180.00	100.0%
Env. Health	Sewage Only (new)	\$500.00	\$540.00	100.0%
Env. Health	Well Only (new)	\$500.00	\$540.00	100.0%
Env. Health	Vacant Land Evaluation	\$500.00	\$520.00	100.0%
Env. Health	On-Site Sewage repair/replace	\$480.00	\$520.00	100.0%
Env. Health	Repair - Well	\$180.00	\$190.00	100.0%
Env. Health	Altern On-site Sewage Syst Plan Revw	\$380.00	\$400.00	100.0%
Env. Health	Hourly Rate Over Standard Service	\$102.00	\$105.00	100.0%
Env. Health	Subdivision Evaluation of Preliminary Plat	\$200.00	\$210.00	100.0%
Env. Health	Bathing Area Operational Permit	\$200.00	\$210.00	100.0%
Env. Health	Reinstmt of bathing area permit	\$102.00	\$105.00	100.0%
Env. Health	Sanitary Surv for Prop. Bathg Beach	\$400.00	\$420.00	100.0%
Env. Health	Munic Requ Eval. of Well/Septic	\$102.00	\$105.00	100.0%
Env. Health	Septic or Well ownershp trsfr,not installed at time of transfer.	\$170.00	\$175.00	100.0%
Env. Health	Septic tank repair or replacement inspection fee	\$260.00	\$265.00	100.0%

Location of Service	Fee Description	2010 Fee	2011 Fee	Target Percent
Env. Health	Campground Inspection 0-99 Sites	\$135.00	\$140.00	100.0%
Env. Health	Campground Inspection 100-199 Sites	\$205.00	\$215.00	100.0%
Env. Health	Campground Inspection 200+ Sites	\$270.00	\$280.00	100.0%
Env. Health	Campground 0-99 sites -after July 1 fine for late inspection -150%	N/A	\$210.00	150.0%
Env. Health	Campground 100-199 Sites after July 1 fine for late inspection	N/A	\$322.00	150.0%
Env. Health	Campground 200+ Sites after July 1 fine for late inspection 150%	N/A	\$420.00	150.0%
Env. Health	Campground 0-99 Sites after Sept 1 fine for late inspection 200%	N/A	\$280.00	200.0%
Env. Health	Campground 100-199 Sites after Sept 1 fine for late inspection 200%	N/A	\$430.00	200.0%
Env. Health	Campground 200+ Sites fine for late inspection after Sept 1 -200%	N/A	\$560.00	200.0%
Env. Health	Collection of water samples for Type II Non-Community Water Sampling per hr	\$102.00	\$105.00	100.0%
Env. Health	Type II Non Community - Sanitary Survey	\$400.00	\$420.00	100.0%
		flat rate	flat rate	
Env. Health	Board of Health appeal fee	\$115.00	\$119.00	100.0%
Env. Health	Reinstatmt of Susp FSE	\$500.00	\$560.00	100.0%
Env. Health	Surchrge-Fail submit plans/chg own	\$500.00	\$540.00	100.0%
Env. Health	Surcharge-Fail of applic - vending	\$170.00	\$180.00	100.0%
Env. Health	Critical Follow-up Inspection fee	\$120.00	\$130.00	100.0%
Env. Health	Reinstmt of Susp Tattooing License	\$190.00	\$195.00	100.0%
Env. Health	Point of Sale- appl processing fee	\$175.00	\$180.00	100.0%
Env. Health	Point of Sale- on site evaluation well & waste treatment system by ICHD	\$350.00	\$360.00	100.0%
Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	\$200.00	\$210.00	100.0%
Env. Health	Well Inspection by ICHD (includes water samples for bacteria and partial chemicals)	\$145.00	\$150.00	100.0%
Env. Health	Point of Sale- follow up/hr. - Extension Evaluations	\$95.00	\$105.00	100.0%

Location of Service	Fee Description	2010 Fee	2011 Fee	Target Percent
Env. Health	Point of Sale- Annl Inspector renwl fee	\$115.00	\$120.00	100.0%
Health Ed.	License- Tobacco Sales- 1yr.- Retailer	\$280.00	\$290.00	100.0%
Health Ed.	License- Tobacco Sales- 1yr.- Vend. Mach.	\$280.00	\$290.00	100.0%
Health Ed.	Tobacco -Temporary Sampling Permit Fee	\$110.00	\$115.00	100.0%
Vet. Affairs	County User Fee	\$20.52	\$22.06	100.0%

ATTACHMENT B: FEES FOR WHICH AN ADJUSTMENT IS RECOMMENDED

Location of Service	Fee Description	2010 Fee	2011 Fee	Target Percent
Family Division	Delinquency Costs	\$150.00	\$175.00	100.0%
Family Division	Tether	\$15.00	\$20.00	25.0%
FOC	FOC Bench Warrants	\$225.00	\$250.00	100.0%

RESOLUTION STAFF REVIEW

DATE: May 5, 2010

Agenda Item Title: Resolution to Adopt the 2011 Juvenile Justice Community Agency Process Calendar

Submitted by: Judiciary Committee

Committees: LE ____, JD X ____, HS__ CS ____, Finance X __

Summary of Proposed Action:

This resolution would authorize the adoption of the attached 2011 Juvenile Justice Community Agency Process calendar to establish time lines for the process. This will be the fifth Juvenile Justice Community Agency process.

Financial Implications:

The 2009 year end unaudited fund balance is \$4,668,885 for the Juvenile Justice Millage Fund.

- First Juvenile Justice Community Agency Process reserved \$50,000.
- Second Juvenile Justice Community Agency Process reserved \$150,000 (18-month period).
- Third and Fourth Juvenile Justice Community Agency Process reserved \$100,000 (12-month period).

The fourth year grant awards were:

- Child and Family Services Capital Area \$50,000
- Resolution Services Center of Central Michigan \$21,750
- Lansing Teen Court \$28,250

Other Implications: Because the 2010 Operating Budget for Juvenile Justice Millage funded programs exceeds the budgeted revenue by about \$500,000 and that 2011 revenues are projected to be reduced, and it is likely that this \$100,000 appropriation will put some strains on adequately funding at continuation levels other existing Court programs that are funded in whole or partially with JJM funds.

Staff Recommendation: JLN X TL __ TM__ JC ____

Staff recommends consideration of the flat revenues for the JJM Millage before passing this resolution and/or the amount approved.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2011 JUVENILE JUSTICE
COMMUNITY AGENCY PROCESS CALENDAR**

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a Resolution to establish the 2011 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of \$100,000 for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2011 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

2011 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

May 25, 2010	The Board of Commissioners adopts the Juvenile Justice Community Agency Process Calendar Resolution.
May 26, 2010	A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is June 30 2010, 5:00 p.m.
July 1, 2010	The Controller/Administrator's Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney's Office to ensure that the agency's proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.
August 24, 2010	A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator's Office. The notebook includes all agencies who submitted applications for review by the Judiciary Committee. (Notebook is distributed at the August 24 Board of Commissioners' Meeting.)
September 16, 2010	The Judiciary Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Judiciary Committee meeting. The Judiciary Committee makes their recommendations by Resolution to the Finance Committee.
September 22, 2010	The Finance Committee approves the Resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.
September 28, 2010	The Board of Commissioners authorizes a Resolution for the 2011 Juvenile Justice Community Agency grant awards.
October 1, 2010	The Juvenile Justice Community Agency applications are sent to the County Attorney's Office for contract preparation.
October 1, 2010	Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December.
December, 2010	Contracts are received from the County Attorney's Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.
January, 2011	Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency's signed contract and the appropriate documentation as listed above.
July 15, 2011	The Juvenile Justice Community Agencies send in their first six month report to the Controller/Administrator's Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.
January 18, 2012	The Juvenile Justice Community Agencies send in their year end report to the Controller/Administrator's Office.

