

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM  
RANDY SCHAFFER

LAW ENFORCEMENT COMMITTEE  
ANDY SCHOR, CHAIR  
DIANNE HOLMAN  
VICTOR CELENTINO  
DALE COPEEDGE  
MARC THOMAS  
RANDY SCHAFFER

## ***INGHAM COUNTY BOARD OF COMMISSIONERS***

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, JULY 16, 2009  
AT 6:00 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S.  
CEDAR, LANSING.

*NOTE CHANGE IN MEETING ROOM*

### Agenda

Call to Order

Approval of the [June 25, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Animal Control Department
  - a. Resolution Honoring Volunteer [Sally Beebe](#) as the Recipient of the 2008 National Animal Control Associations Volunteer of the Year Award
  - b. Resolution Honoring [Janet Chance Hanneman](#)
  
2. Controller/Administrator's Office
  - a. Resolution Authorizing Assignment of Agreements with [M/A-COM, Inc.](#) to the Harris Corporation
  - b. Resolution Authorizing an Amendment to the SBA Network Services, Inc. Communications Lease for the Ingham County [Radio Communications System](#) Project Tower
  - c. Resolution Authorizing an Amendment to the Subcarrier Communications Lease for the [Ingham County Radio Communications System](#) Project Tower
  - d. Resolution Authorizing the HVAC Improvements Project for the Public Safety [Wireless Voice](#) Communications System
  - e. Resolution Authorizing Adjustments to the 2009 Ingham County Budget - Second Quarter 2009 [Budget Adjustments](#) and Contingency Fund Update
  
3. Sheriff's Office
  - a. Resolution to Accept a Grant from the [State of Michigan](#) for a Palm Print Live Scan Device for the Ingham County Sheriff's Office
  - b. Resolution to Approve an Extended Police Services Agreement with the Village of [Webberville](#) Covering the Period of July 1, 2009 through June 30, 2010
  - c. Resolution to Enter into an Interlocal Agreement with the City of Lansing and City of [East Lansing](#) as Part of the 2009 Local JAG Grant from the United States Department of Justice

- d. Resolution to Enter into an Interlocal Agreement with the City of Lansing, City of East Lansing, Lansing Township, and Meridian Township as Part of the 2009 Local Stimulus [JAG Grant](#) from the United States Department of Justice
4. IJIGS – The Integrated Justice Information Systems Group: Sheriff, Prosecutor, 55th District, [30th Circuit and Probate Courts](#) - Resolution to Authorize the Transition of the 55th District Court and Prosecuting Attorney’s Office from CourtView
5. Restructuring of Road Patrol Services
  - a. Discussion and Debate of Road Patrol Issue
  - b. Resolution Submitting to a Vote of the Electorate a Special Millage for Certified Law Enforcement Protection in All Cities, Villages, and Townships – Commissioner Andy Schor (*to be presented and distributed at the meeting*)
  - c. Resolution Authorizing the [Restructuring of Law Enforcement Services](#) Plan as the Controller/Administrator Prepares the 2010 Ingham County Budget

Announcements  
Public Comment  
Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC  
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

## LAW ENFORCEMENT COMMITTEE

June 25, 2009

### Minutes

Members Present: Chairperson Andy Schor, Marc Thomas, Victor Celentino, Dale Copedge, Randy Schafer, Dianne Holman, and Board Chairperson Deb DeLeon

Members Absent: None

Others Present: Matthew Myers, John Neilsen, Becky Bennett, Steve Dougan, Don Vickers, Sheriff Gene Wriggelsworth, Allan Spyke, Greg Harless, Sally Auer, Thomas Larkins, Patrick Baidel, Jay Verhoekstra, Steve Manchester, Randy Maiville, Brian Valentine, Dr. Janet Eyster, Steve Zaban, Bill Rogers, Annie Harrison, Ted Harrison, Tom Crew, Paul Griffis, Rod Villarreal, Margaret Thornton, Rhonda Burrel, Tamara Swihart and others

The meeting was called to order by Chairperson Schor at 6:03 p.m. in Conference Room "A" of the Human Services Building, 5303 S. Cedar Street, Lansing.

#### Approval of the June 11, 2009 Minutes

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. HOLMAN TO ACCEPT THE MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY.

Absent: Comm. Thomas

The amendment was as follows:

Page 5, last paragraph: *A comment was made* that raising taxes has a negative stigma...

Additions to the Agenda: None.

#### Limited Public Comment:

Chairperson Schor advised that if an individual wished to speak on Road Patrol that they should wait until that item occurred on the agenda. He asked if there would be any other Public Comment.

Thomas Larkins, Ingham County resident of Onondaga Township, said he had received negative feedback after last time. He wanted to clarify that the services received were appreciated. He reiterated that he was not in favor of a millage but said that, "We have to do what we have to do." He pointed out that if services were to diminish they would not have the Road Patrol when they needed them. He expressed appreciation that with a phone call someone would respond within a reasonable amount of time. He added that he would support the restructuring plan.

Paul Richards, Ingham County Sheriff's Department employee stated that his 10 years as an Ingham County Deputy and principle provider might come to an end with the resulting hardships. Ingham County residents would not want to see the elimination of their protectors and guardians and that would not be a wise decision at this time. He asked that they please keep

Ingham County families in their minds and thoughts when making their decision. His plea was that the Board would retain the out-County Road Patrol.

1a. Restructuring of Law Enforcement Services Plan - Commissioner Andy Schor – Welcome and Opening Remarks

Chairperson Schor welcomed everyone and reminded them that there would be one more meeting on July 16 and that the Board hoped to have some form of resolution on the issue. He said that many had contacted him with good suggestions and he welcomed more of their ideas.

Chairperson Schor listed the options to date:

Option 1: Do nothing today, go into the normal budget and cut the Sheriff's Department by 1.5 Million Dollars if they were to cut across the board.

Option 2: Would be to utilize the "Plan" that Controller Myers had laid out.

Option 3: The Controller's "Plan" but with grants being a solid pot of money which would go out to those communities which applied for them.

Option 4: Would be some form of a County-wide millage written so that it would not be splintered between the townships.

Option 5: Would be increasing the last 0.7 millage up to a full millage.

He added that he hoped they would be making decisions soon.

Chairperson Schor announced that Comm. Thomas planned to arrive soon and that Comm. Davis had sent her apology for not being present due to a personal emergency.

1b. Restructuring of Law Enforcement Services Plan - Matthew J. Myers, Ph.D., Controller/Administrator - Review and Comments on Restructuring of Law Enforcement Services Plan

Controller Myers summarized what he had talked about at the June 11, 2009 meeting as to where Ingham County stood with the overall budget. He said that the Commissioners unanimously had not wanted to put a County-wide millage on the ballot. So, as requested, he had come up with the "Plan." He explained that Ingham County needed to downsize those services they were providing and to find a funding source.

Controller Myers shared a report he had received from the Land Policy Institute talking about state and local government. It had stated that Michigan was facing its most challenging economic environment in the last 30 years with employment one point higher than the national average. Local governments, in order to address the issue had exhausted all avenues that they could to continue providing services. That report had been prepared two years ago.

1c. Restructuring of Law Enforcement Services Plan - Chart Detailing Costs of Special Millage

Controller Myers reiterated that Ingham County needed to put something together to keep Law Enforcement and Road Patrol in place. He said he would make PowerPoint copies from the last meeting available for those who were interested.

1d. Restructuring of Law Enforcement Services Plan - Questions from Law Enforcement Committee

Sheriff Wriggelsworth and Deputy Sheriff Greg Harless came to the table. The Sheriff inquired as to why his department was the only department having special hearings.

Chairperson Schor explained that Ingham County wanted to have early discussion and debates in time for townships to get together and get grant money. If nothing were to pass, no resolutions, he said they would be asking the Sheriff's Department for the basic reductions. Sheriff Wriggelsworth responded by asking if they could use stimulus money and grants.

Chairperson Schor replied that they would accept that money. He explained how the five years would progress and that in the fifth year the townships would become responsible.

Board Chairperson DeLeon added that Ingham County seriously had to look at downsizing and saw no hope until after 2013.

Sheriff Wriggelsworth asked, regarding the grant process, why Ingham County, in theory, would lay off the Sheriff's Department and give money to another municipality to hire deputies and Chairperson Schor responded that they had discussed that at a Board Leadership meeting and at least a majority had indicated they would either place requirements on, or would give significantly more money to, those who would contract back with the Sheriff for a deputy.

Sheriff Wriggelsworth noted that it has been said that if the restructuring was implemented, there would still be 80 deputized people. Positions still had to be filled, other responsibilities needed manning, so it still could not be said that there would be 80 people available.

Controller Myers clarified that the statement had been that there would still be around 80 deputized Sheriffs but all would not be available to respond at the same time.

Sheriff Wriggelsworth said that whether there would be cuts or layoffs, it would mean seniority cuts which would take the younger employees such as the Dive Team and the Metro squad.

Chairperson Schor said Ingham County would either need to do what Controller Myers had suggested in his "Plan" or ask for a millage. Otherwise, it would be back to across-the-board cuts for three years..

Sheriff Wriggelsworth said they had put together a contest for children to write letters regarding proposed cuts to the Road Patrol as a school project. He provided Board members with copies of all of the letters that had been submitted.

1e. Restructuring of Law Enforcement Services Plan - Sheriff's Office Comments on Plan

Undersheriff Allan Spyke had attended meetings where several questions had come up. In response, he had come up with historical data that showed the number of calls they had responded to from the 911 Center, accidents per township—both property damage accident (PD) and personal injury accident (PI). E-mail that had come to their office was read. Regarding restrictions, it was noted that Ingham County Central Dispatch allowed a trooper 70 miles per shift. Contracted services were listed as to who paid the County to have deputies present at events.

He talked about the jail saying they had a daily average population of 665 to 685, the majority having a Lansing mailing address.

He presented a visual of an Ingham County Sheriff's Office Schedule Matrix showing that since December 2001 when they had one sergeant and six deputies, Court Security had five deputies and one sergeant. The schedule of the January 2000 Dayshift Schedule was explained. On this schedule there had been five command officers and 14 deputies. The night shift in 2000 had four command officers and 14 deputies. The July 2006 day shift and the night shift each had four command officers and 13 deputies. That did not mean they would all be working at the same time. Time off for sick leave and/or vacations entered in to the figures. Following budget cuts in July 2008, there were four command officers and 12 deputies on the day shift with four command officers and 11 deputies on the night shift. On the day shift in 2009 there were two command officers, two open command slots and two department slots. On the night shift in July 2009 there were four command officers, six deputies and five open slot positions.

With the Controller's recommended plan there would be two command officers, four detectives, eight deputies and a communications officer doing 12-hour shifts. There would be one sergeant, four deputies in transport compared to one sergeant and six deputies covering Lansing, East . Lansing and the Veteran's Memorial Courthouse. He felt it was a dangerous schedule. They could not provide public safety or safety for the deputies out there at that level of staffing.

A 10-hour schedule had been put together giving 20 hours of law enforcement a day—four hours a day off the streets. He listed the titles of those positions that were involved at this level of coverage. Failure to train and failure to supervise would be the biggest losers for them.

The next slide pointed out that if the townships accepted the grants that Ingham County offered the schedule would be a 12-hour shift with a sergeant and five deputies in a Transport Unit, the same three deputies in Metro and 100 % command coverage. There would be a PA-416 Deputy included and a captain. If the townships accepted grant monies from Ingham County it would get them back to the services provided today.

Controller Myers said that would be current funding plus the grant funding with the townships not contributing any money.

1f. Restructuring of Law Enforcement Services Plan - Questions from Law Enforcement Committee Regarding Sheriff's Office Comments on Plan.

Chairperson Schor asked for questions then said that the dangerous scenario would be to cut \$1.5 million each year for two years. If they were to do nothing, in two years they would still have a dangerous schedule. Chairperson Schor asked how many Road Patrol officers there were per shift. Undersheriff Spyke replied that there are days when they would have 1-1/2 deputies on per shift. He added that they would be able save the PA 416s. In answer to a query Sheriff Wriggelsworth stated that the administrative schedule ran Monday through Friday from 8:00 a.m. to 5:00 p.m. and that some personnel would go in on weekends.

Comm. Holman inquired regarding the integration of Road Patrol with Transport. Deputy Sheriff Harless clarified that scheduling and heavy days were unpredictable with the exception of Wednesdays which would be heavy court days for transports. If the "Plan" were to go forth in order to properly maintain Road Patrol, there would be a cutback on transports meaning a much slower transport to the courts.

Undersheriff Spyke said there were not enough personnel for an emergency response schedule at the present time. Deputy Harless added that the 10-hour schedule is bare bottom and produces a minimal response.

Sheriff Wriggelsworth clarified that a Lansing warrant was a Lansing arrest and an Ingham County warrant produced an Ingham County arrest. He said Ingham County was unique in that it was one of two Michigan counties in which jail and courts were not connected.

Comm. Vickers inquired whether they would use jail personnel for hospital watch and the answer was "yes." The suggestion of billing for services would be unsuitable in that the helpful activity Lansing and Ingham County were exchanging was a mutual service.

Chairperson DeLeon inquired regarding the scenarios that had been laid out earlier. Would they have reflected cuts from any other area of the department or were they talking just the deputies. Sheriff Wriggelsworth answered there would be less cars and secretaries. She then asked about their command structure and was told that administrative duties had increased exponentially.

(Comm. Thomas arrived at 7:20 p.m.)

Comm. Schafer encouraged Comm. Holman to provide an activities list she had said she would make available that would provide clarity.

Sheriff Wriggelsworth asked that they would not lose site of the fact that the Lansing Police Department was larger than Ingham County and would be able to put a number of cars on the

road because Ingham County would be guarding their prisoners.

It was noted that Ingham County had provided 12,034 hours through the end of May 2009 to the townships and were asked if that had been specifically Patrol time. Undersheriff Spyke replied that it included stationery radar.

Comm. Holman asked what the agreement was between the State Police and the County Sheriff for patrolling I-96 and the Interstate and was told that it would be the closest car.

Comm. Thomas was assured that under contracted services there would be seatbelt enforcement. Sheriff Wriggelsworth said that the State said they would be doing enforcement.

Controller Myers said that CAD calls per township for 2007 showed that Delhi Township had 9,263 calls and that Webberville had 532 calls. He quoted what they each paid for those two contracts.

1g. Restructuring of Law Enforcement Services Plan - Public Testimony on Road Patrol from Townships Affected

Patrick Baidel of the Michigan Association of Police, a Stockbridge resident and a 20-year Law Enforcement veteran, said that on one hand people needed to understand the numbers issue and on other hand the public safety issue. He said 911 needs officers now. He said he would pay the upgrade to keep his family safe while he would be at work. He pointed out that residents could not rely on State Police to pick up the slack as their budget had been cut considerably and they would not be there as a resource. He added that Ingham County families rely on the judgment of the Commission. Public safety should be "No. 1" and a part-time police department would not work.

Jay Verhoekstra asked those present if they were to lose cops who would want to build or live in Ingham County. Why would anyone come there or stay?

Steve Manchester of Lansing commented regarding the Sheriffs funding and the support of the 13 township proposal. He felt the reasons put forth were good. Local service should not be supported by every Ingham County taxpayer. Local service should be locally funded. He quoted statistics to support his thinking. He said it comes out to 50 cents a week per person. If they refused to support the issue he believed home insurance would rise due to the increase in crime by \$25.00 a year per person.

Comm. Vickers pointed out this would be a County pot and not just for Lansing or for the individual townships. There was further discussion and Board Chairperson DeLeon asked if he would support a County-wide millage. He said he would lean toward a "no" vote. He did not think a County-wide millage had any chance of passing. Discussion continued and Comm. Schafer offered to meet with Mr. Manchester to discuss the issue.

Township Supervisor Randy Maiville noted that property taxes were going down and revenue was decreasing. The equalization report had indicated that taxes were going up and Ingham County's millage revenue was increasing. He just wanted to point that out.

Controller Myers responded that he believe Supervisor Maiville may have been looking at an earlier version of the equalization report and Board Chairperson DeLeon confirmed that the numbers reflected December 31, 2008 and that it had changed since that report as the economy took a dive. At the February 2009 Board Leadership meeting they were given an updated report. Supervisor Maiville passed out handouts that were entitled, "*Revised Statutes of 1846 (excerpt) of Sheriffs.*" Chairperson Schor said he would ask the Equalization Director to respond at the next meeting to provide the numbers.

Brian Valentine of Aurelius Township and a member of the Ingham County Sheriffs Office said that he felt that a strong central Sheriff's Office would be far more efficient than 13 townships contracting. He asked the Committee to consider alternative methods of funding.

1h. Restructuring of Law Enforcement Services Plan - Public Comment:

Sally Auer, City of Lansing resident and Chairperson of UAW Employees said the union supported restructuring for primary service, but she hoped for another solution. They would not support cutting the Road Patrol, but heard no solution but the one before them—restructuring for Law Enforcement, so the UAW supports that. They would need a better plan to pay for that.

Comm. Celentino reiterated options from earlier in the meeting, noting that Ms. Auer was concerned about the cutting and would like a viable solution. He added that Sheriff Wriggelsworth had come before their committee with a County-wide public safety millage of three to four mills which in this economy would be even harder to pass. Comm. Holman interpreted Ms. Auer's perception of the matter as not being representative of that for which the UAW stands. Ms. Auer said it was not about policy, but about finding the money to keep paying to keep the people. Members will be severely impacted.

Dr. Janet Eyster, Treasurer of Williamstown Township, said she was here to talk about the financial end of this issue. She was supportive of the Sheriff's Office. She said it was not true that the Road Patrol is only for residents of the 13 townships. It is a service that everyone in Ingham County is eligible to receive. The complaint is that they do not have their own Police Department, that they do not need the level of service that cities have. We have 12 percent of the population and pay 17 percent of the funding money that comes to Ingham County. Dr. Eyster passed out "*Contributions of Residents of 13 Rural Township*" which was reviewed. She determined that they pay over 100 percent of the charges for the services they receive from the Sheriff's Department. She asked Controller Myers to let her know if her figures in the supportive documentation were in error.

Chairperson Schor took issue over people suggesting they were not getting benefits because they do not live there. There was discussion.

Comm. Celentino asked Dr. Eyster if there were to be a County-wide millage designed to address the needs of all Ingham County residents, could she support a public safety millage. Dr. Eyster said she had voted yes on every millage for Ingham County and will likely support it. As for the residents, if Ingham County continues to imply they are the problem they are not going to feel very supportive. Controller Myers asked that she telephone him, and Comm. Schafer complimented her in her role as treasurer.

(At 8:51 p.m. Chairperson Schor stepped out and Comm. Holman assumed the role of Chairperson.)

Board Chairperson DeLeon expressed that the Board was proactive about looking at alternative options and not just Road Patrol, but about Law Enforcement services and who would benefit. They wanted to see how they could come to some sort of resolution together.

(At 8:53 p.m. Chairperson Schor returned and resumed the role of Chairperson.)

Steve Zaban of Williamstown Township reiterated Dr. Eyster's handout and provided statistics with handouts which he reviewed with those present. He had been offended by comments he had read in the paper which indicated they were getting a free ride. Chairperson Schor explained how things either get taken out of context in the media or are said in such a way as to generate viewers.

Bill Rogers of Vevay Township discussed some history of Ingham County and asked the Committee not to pick on the Sheriff's Department. They were their only protection. All else was fluff except for health and safety. He asked that they protect the residents of Ingham County and added they would not need 911 enhanced without Road Patrol, not with almost 15 percent unemployment and gun sales up 30 percent. There were comments.

Art Luna, International UAW representative, said they support the Ingham County Sheriff's Department. The UAW was involved because they have members throughout numerous areas. They are not just a labor movement but a social movement believing in quality of living. He cautioned the Board to be careful with reductions because it would be unlikely they would ever get them back. They supported the Board's endeavors.

Annie Harrison of Delhi Township and a deputy with Ingham County for eight years complimented the Commissioners for the hard work that they do. She was there to ask the Board to respect and honor them as much as they honored the Commissioners. They needed an increase in deputies so they could stay in their districts.

Ted Harrison said he had worked with Ingham County for over eight years and worked with great men and women. He hated to think his position could end. He viewed this as a threat to public safety and officer safety.

Margaret Thornton urged promotion of a strong centralized Sheriff's Department rather than small departments. She felt it would be more efficient. If it would take a millage, so be it!

Rhonda Burrel, Ingham County Sheriff's Department, said there are other items non-mandatory so why aren't they being cut? Chairperson Schor reminded everyone that the Health Department, Animal Control and Parks would all be taking cuts.

Comm. Thomas said they were having these meetings separately to give people time to express their concerns, to have an extra chance to have dialogue. Ms. Burrel said she felt that the lion's share was being put on the Sheriff's Department and as a UAW member she did not agree with Ms. Auer's position. She also felt the Sheriff's Office UAW employees were being sold down the river. She suggested they look elsewhere to make up the deficit for Ingham County.

Chairperson Schor said that the Board was hoping money could be retained without cutting the Sheriff's Office and recognized that it was the Board's priority to meet the needs of the public.

Board Chairperson DeLeon reminded those present that the Board wouldn't be there if they did not care and that the Sheriff's Office had the largest budget.

Tom Krug, FOP, asked how many prisoners were transported every day. He commented about the poor decisions made in the past, made comments regarding Lansing, East.Lansing and MSU dive teams and mentioned the push for judges to use more technology. He said he would support a millage but that the townships were not the way to go.

Paul Griffes, Locke Township Supervisor, said their residents would not pass a millage for them and they had not asked them about a County-wide millage. He asked how the Sheriff's Department could provide basic Law Enforcement services for which they are responsible without Road Patrol. If a millage would be the only answer, a County-wide millage would be what they would need to consider.

Rod Villarreal, Information Tech for Ingham County expressed how finding a way to fix the problems being discussed would need to be approached collectively. He challenged the leadership to seek out opportunities, to possibly look into getting more event revenue. He noted that if they would keep doing things the same way they would get the same answers.

#### Announcements:

Chairperson Schor reminded everyone that on July 16, 2009 in that same room they would have the last meeting on that same topic.

Comm. Thomas thanked Comm. Schor for his hard work on the current issue and recognized Comm. Copedge as one who had began inviting the townships to become involved over three years ago.

Comm. Copedge, as Co-Chair of the Census Committee, was looking for individuals to participate in counting the residents of Ingham County. He said that the County would lose money without a complete count. He asked that they call Becky Bennett and ask to be put on the mailing list. They would meet on July 17, 2009 at 11:00 a.m. in HSB Conference Room "A."

Adjournment:

At 9:39 p.m. the meeting was adjourned.

Respectfully submitted, Tamara A. Swihart, Clerk-Recorder

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING VOLUNTEER SALLY BEEBE AS THE RECIPIENT OF  
THE 2008 NATIONAL ANIMAL CONTROL ASSOCIATIONS  
VOLUNTEER OF THE YEAR AWARD**

WHEREAS, Sally Beebe has been an Ingham County Animal Control Volunteer since 2003; and

WHEREAS, Sally Beebe is the recipient of the 2008 National Animal Control Volunteer of the Year Award, she was selected from hundreds of nominees from across the United States; and

WHEREAS, one award is issued annually by the National Animal Control Association (NACA) to the Volunteer of the Year who has demonstrated outstanding volunteer efforts in the field of animal control and shelter services; and

WHEREAS, Sally Beebe was nominated due to her outstanding success in promoting adoptions from the Ingham County Animal Shelter through her coordination and implementation of the Ingham County Animal Control Mobile Adoption Unit which has resulted in the placement of over 300 animals; and

WHEREAS, she has an exceptional volunteer work ethic and her dedication to the shelter and its mission is profoundly revealed in all she does as she assists the citizens of our County, educates them and promotes humane care of animals; and

WHEREAS, her relentless nature makes her stand out as she coordinates holiday parades and incorporates the business community via sponsored adoption events; and

WHEREAS, her impact is visible each and every day throughout Ingham County as her volunteer ethic is both inspirational and contagious.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Sally Beebe as the 2008 recipient of the National Animal Control Volunteer of the Year Award.

BE IT FURTHER RESOLVED, the Board of Commissioners sincerely appreciates the contributions she has made to the citizens of Ingham County and congratulates Sally Beebe on receiving such a prestigious award.

Introduced by the Law Enforcement Committee of the

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION HONORING JANET CHANCE HANNEMAN**

WHEREAS, Janet Chance Hanneman was appointed to the Ingham County Animal Control Shelter Advisory Board on October 30, 2003; and

WHEREAS, Janet Chance Hanneman began serving on the Ingham County Animal Control Shelter Advisory Board from its inception; and

WHEREAS, Janet Chance Hanneman had written the by-laws for the Ingham County Animal Control Shelter Advisory Board and had drafted the first grant application to the Capital Region Community Foundation in an effort to obtain funding for a part-time spay-neuter coordinator for the Shelter; and

WHEREAS, as a member, Janet Chance Hanneman served as a model of decorum and integrity in the conduct of public affairs as she assisted the Animal Control Shelter Advisory Board in fulfilling its vital mission; and

WHEREAS, Janet Chance Hanneman had a great deal of passion for the promotion of humane treatment of animals; and

WHEREAS, Janet served as Vice-President from 2005 to 2007 and Recording Secretary from 2007; and

WHEREAS, on December 31, 2007, Janet Hanneman's tenure with the Ingham County Animal Control Shelter ended.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners extends its sincere appreciation to Janet Chance Hanneman for her outstanding service on the Ingham County Animal Control Shelter Advisory Board.

BE IT FURTHER RESOLVED, that the Board of Commissioners wishes Janet Chance Hanneman continued success in all of her future endeavors.

**RESOLUTION STAFF REVIEW**

**DATE:** July 9, 2009

**Agenda Item Title:** Resolution Authorizing Assignment of Agreements with M/A-COM, Inc. to the Harris Corporation

**Submitted by:** Controller/Administrator's Office

**Committees:** LE  X , JD  , HS  , CS  , Finance

**Summary of Proposed Action:**

This resolution will approve the assignment of the M/A-COM, Inc. 2003 System Purchase Contract and System Maintenance Agreement, as the same have been modified, amended or supplemental, together with all orders issued thereunder or in connection therewith and all exhibits, schedules and annexes thereto to Harris Corporation.

Tyco Electronics Ltd. ("TE") has sold its Wireless Systems Business, which is conducted in the U. S. primarily through M/A-COM, Inc., to Harris Corporation, a Delaware corporation ("Harris"), and requires an assignment of the Ingham County System Contracts with M/A-COM, Inc. to Harris Corporation.

As a result of which Harris Corporation will assume the rights, obligations, and liabilities of M/A-COM, Inc. under all the related contracts.

**Financial Implications:**

No direct implications.

**Other Implications:** None.

**Staff Recommendation:** MJM   JN  X  TL   TM   JC

Staff recommends approval of the resolution.

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ASSIGNMENT OF AGREEMENTS  
WITH M/A-COM, INC. TO THE HARRIS CORPORATION**

WHEREAS, the Ingham County Board of Commissioners in Resolution #03-324 authorized a Contract with M/A-COM, Inc. to replace and upgrade the Public Safety Radio Communications System in Ingham County; and

WHEREAS, the Ingham County Board of Commissioners in Resolution #07-232 authorized a three year Maintenance Agreement covering public safety radio system infrastructure only with M/A-COM, Inc. for the 911 Public Safety Radio Communication System covering October 1, 2007 to September 30, 2010; and

WHEREAS, the Ingham County Board of Commissioners in Resolution #08-035 authorized an amendment to the 2003 M/A-COM, Inc. Contract for a simulcast site enhancement to the Ingham County Public Safety Radio Communication System and a two-year software FX Agreement with M/A-COM, Inc. from October 1, 2009 through September 30, 2011, which was added to the 2003 Contract in Change Order No. 12; and

WHEREAS, the Ingham County Purchasing Department has received a letter dated June 15, 2009 stating that Tyco Electronics Ltd. ("TE") has sold its Wireless Systems Business, which is conducted in the U. S. primarily through M/A-COM, Inc., to Harris Corporation, a Delaware corporation ("Harris"), and requires an assignment of the Ingham County System Purchase Contract with M/A-COM, Inc. to Harris Corporation, as a result of which Harris Corporation will assume the rights, obligations, and liabilities of M/A-COM, Inc. under the Contract; and

WHEREAS, the M/A-COM, Inc. 2003 Contract and System Maintenance Agreement permit assignment only on the prior written consent of Ingham County, which shall not be unreasonably withheld; and

WHEREAS, in that Harris Corporation is an international communications and information technology company serving governmental and commercial markets worldwide there is no known reason for Ingham County to object to the assignment of M/A-COM, Inc. 2003 Contract and the Support Services Agreement to Harris Corporation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the assignment of the M/A-COM, Inc. 2003 System Purchase Contract and System Maintenance Agreement, as the same have been modified, amended or supplemental, together with all orders issued thereunder or in connection therewith and all exhibits, schedules and annexes thereto to Harris Corporation.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of

Commissioners and the County Clerk are authorized to sign any assignment documents required by M/A-COM, Inc. and Harris Corporation that have been reviewed and approved as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE:** June 26, 2009

**Agenda Item Title:** Resolution Authorizing an Amendment to the SBA Network Services, Inc., Communications Lease for the Ingham County Radio Communications System Project Tower

**Submitted by:** Controller/Administrator's Office

**Committees:** LE  X , JD  \_\_\_ , HS  \_\_\_ , CS  \_\_\_ , Finance  X

**Summary of Proposed Action:** (See the attached communication)

This resolution will authorize amending the current Subcarrier Communications lease associated with the Meridian Township communication tower for the Ingham County Radio Communications System Project. This amendment covers the cost for replacing a smaller 2 foot dish with a larger 4 foot dish on the Tower.

**Financial Implications:** This communication tower lease amendment for the Ingham County Radio Communications System Project is for an additional \$300 a month due to additional equipment being on the Tower; one 4 foot additional Solid Dish. (This is a 4.9 GHz microwave hop that shoots to the Lansing Radio Lab.) The costs associated with all leases for Communication Towers on the Ingham County Radio Communications System Project come from the 911 Fund.

\$300 additional monthly costs or \$3,600 additional annual costs.

**Other Implications:** The original lease was for \$400 per month and \$4,800 annually. There are four, five year renewals for a 20 year lease total which includes a 3% annual escalator clause.

**Staff Recommendation:** MM  \_\_\_  JN  X  TL  \_\_\_  TM  \_\_\_  JC  \_\_\_   
Staff recommends approval of this resolution.

TO: Law Enforcement and Finance Committees

FROM: Bryce Alford, 911 System Administrator

DATE: July 2, 2009

SUBJECT: Background Information on System Improvements on the 4.9 GHz Microwave Project

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This memo is to provide background information on system improvements on the 4.9 GHz microwave project.

System Improvements on the 4.9 GHz Microwave Project:

There are two resolutions in the packet for a proposed lease amendment with an increase of the monthly lease costs. The first one is for an additional \$300.00 per month on the tower site owned by AAT/SBA Communications located at 1999 E. Saginaw, East Lansing, MI. The lease on this tower site began in September of 2004 and was \$400.00 per month and \$4,800.00 annually. There are four, five year renewals for a 20 year lease total, which includes a 3% annual escalator clause. The last payment made in June of 2009 was for \$614.12, and the new monthly lease cost would be \$914.12 per month. A start date for this would be August 1, 2009. Ingham County currently has 5 tower sites (out of a total of 13 sites) that are leased, ranging from \$834.00 to \$1,125.51 per month. This increase requested by AAT/SBA is not out of line with the other leases that Ingham County has.

The second resolution is for the SubCarrier Communications site (Webberville Tower site) was \$844.14 per month and a resolution also in this packet proposes to increase by SubCarrier (\$400.00 per month) as it was recently noticed they did not have a correct and current listing of equipment that Ingham County has on their tower site. There is an additional 4 foot dish on the Tower that was not included in the original lease document that the owner is now requesting additional compensation.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE SBA NETWORK SERVICES, INC. , COMMUNICATIONS LEASE FOR THE INGHAM COUNTY RADIO COMMUNICATIONS SYSTEM PROJECT TOWER**

WHEREAS, the Ingham County Board of Commissioners has established a 911 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #03-324 to accept the M/A-COM, Inc. Final System Design as recommended by the Ingham County 911 Advisory Committee and MLJ Consulting, Inc. to replace and upgrade the Public Safety Radio Communications System in Ingham County; and

WHEREAS, there are a number of leases for communication towers associated with the Ingham County Radio Communications System Project as authorized by Resolution #04-115; and

WHEREAS, the SBA Network Services, Inc., Meridian Township communication tower lease amendment will cover the costs for additional equipment on the Tower.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the SBA Network Services, Inc., Meridian Township communication tower lease for an additional \$300 per month, effective July 1, 2009 for the Ingham County Radio Communications System Project, with all other provisions of the current lease to remain in effect.

BE IT FURTHER RESOLVED, that these lease funds will come from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Public Safety Radio Communications System Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract/lease documents consistent with this resolution and approved as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE:** June 26, 2009

**Agenda Item Title:** Resolution Authorizing an Amendment to the Subcarrier Communications Lease for the Ingham County Radio Communications System Project Tower

**Submitted by:** Controller/Administrator's Office

**Committees:** LE  X , JD  \_\_\_ , HS  \_\_\_ , CS  \_\_\_ , Finance  X

**Summary of Proposed Action:** (See the communication attached.)

This resolution will authorize amending the current Subcarrier Communications lease associated with the Webberville Communication Tower for the Ingham County Radio Communications System Project. This amendment covers the cost for additional equipment on the Tower.

**Financial Implications:** This Communication Subcarrier Tower Lease amendment for the Ingham County Radio Communications System Project is for an additional \$400 a month due to additional equipment being on the Tower. One 4 foot additional Solid Dish; this is a 4.9 GHz microwave hop that shoots to the Dansville Tower. The costs associated with all the leases for communication towers on the Ingham County Radio Communications System Project come from the 911 Fund.

\$400 additional monthly costs or \$4,800 additional annual costs.

**Other Implications:** The original lease was for \$750 per month and \$9,000 annually. There are four, five year renewals for a 20 year lease total which includes a 3% annual escalator clause.

**Staff Recommendation:** MM  \_\_\_  JN  X  TL  \_\_\_  TM  \_\_\_  JC  \_\_\_   
Staff recommends approval of this resolution.

TO: Law Enforcement and Finance Committees

FROM: Bryce Alford, 911 System Administrator

DATE: July 2, 2009

SUBJECT: Background Information on System Improvements on the 4.9 GHz Microwave Project

---

This memo is to provide background information on system improvements on the 4.9 GHz microwave project.

System Improvements on the 4.9 GHz Microwave Project:

There are two resolutions in the packet for a proposed lease amendment with an increase of the monthly lease costs. The first one is for an additional \$300.00 per month on the tower site owned by AAT/SBA Communications located at 1999 E. Saginaw, East Lansing, MI. The lease on this tower site began in September of 2004 and was \$400.00 per month and \$4,800.00 annually. There are four, five year renewals for a 20 year lease total, which includes a 3% annual escalator clause. The last payment made in June of 2009 was for \$614.12, and the new monthly lease cost would be \$914.12 per month. A start date for this would be August 1, 2009. Ingham County currently has 5 tower sites (out of a total of 13 sites) that are leased, ranging from \$834.00 to \$1,125.51 per month. This increase requested by AAT/SBA is not out of line with the other leases that Ingham County has.

The second resolution is for the SubCarrier Communications site (Webberville Tower site) was \$844.14 per month and a resolution also in this packet proposes to increase by SubCarrier (\$400.00 per month) as it was recently noticed they did not have a correct and current listing of equipment that Ingham County has on their tower site. There is an additional 4 foot dish on the Tower that was not included in the original lease document that the owner is now requesting additional compensation.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE SUBCARRIER  
COMMUNICATIONS LEASE FOR THE INGHAM COUNTY RADIO  
COMMUNICATIONS SYSTEM PROJECT TOWER**

WHEREAS, the Ingham County Board of Commissioners has established a 911 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #03-324 to accept the M/A-COM, Inc. Final System Design as recommended by Ingham County 911 Advisory Committee and MLJ Consulting, Inc. to replace and upgrade the Public Safety Radio Communications System in Ingham County; and

WHEREAS, there are a number of leases for communication towers associated with the Ingham County Radio Communications System Project as authorized by Resolution #04-115; and

WHEREAS, the Subcarrier Communications Webberville Communication Tower Lease amendment will cover the costs for additional equipment on the Tower.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Subcarrier Communications Webberville Communication Tower Lease for an additional \$400 per month, effective July 1, 2009 for the Ingham County Radio Communications System Project, with all other provisions of the current lease to remain in effect.

BE IT FURTHER RESOLVED, that these lease funds will come from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Public Safety Radio Communications System Budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract/lease documents consistent with this Resolution and approved as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE:** July 9, 2009

**Agenda Item Title:** Resolution Authorizing the HVAC Improvements Project for the Public Safety Wireless Voice Communications System

**Submitted by:** 911 Advisory Board  
Controller/Administrator's Office

**Committees:** LE  X , JD  , HS  , CS  , Finance  X

**Summary of Proposed Action:** (See the attached project description and budget.)  
This resolution will authorize the HVAC improvements project and subsequent purchase orders for the purchase and installation of three replacement HVAC Units for the Public Safety Wireless Voice Communications System.

**Financial Implications:**  
The total project costs including contingency are not to exceed \$22,350 from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements.

John E. Green Company – labor and installation for three HVAC replacements:	
Units at Tower Equipment Huts	\$ 20,975
Ingham County's electrician fees (materials and labor)	\$ 375
Project Contingency Fund	<u>\$ 1,000</u>
<b>Total Costs Not to Exceed</b>	<b>\$ 22,350</b>

**Other Implications:** The 911 Advisory Board has approved this recommendation to the Board of Commissioners.

**Staff Recommendation:** MM   JN  X  TL   TM   JC    
Staff recommends approval of this resolution.

TO: Law Enforcement and Finance Committees

FROM: Bryce Alford, 911 Systems Administrator

DATE: July 2, 2009

SUBJECT: Background Information HVAC Improvements as Part of the Upgrade of the Public Safety Radio Communications System

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The resolution in your packet is for the HVAC improvements as part of the upgrade of the Public Safety Radio Communications System.

The HVAC unit at Dansville is located in an adjacent room where the Tower owner works on heavy equipment (loaders and trucks) and this is a very dirty environment. This produces a lot of dirt/dust in our radio equipment room and will shorten the life of the equipment if left this way. Our current HVAC vendor (John E. Green Company) has given us a quote for a new wall unit to be installed on an outside wall for a total of \$6,500.00. Ingham County's electrician has quoted \$125.00 for materials and labor to complete this project.

The HVAC unit at the Mason site is about 20 years old and has been very unreliable. Both the heating and cooling elements have been replaced several times and this unit is not very efficient. Our current HVAC vendor (John E. Green Company) has given us a quote for a new wall unit. The total is \$6500.00 for the unit, and Ingham County's electrician price quote for materials and labor is \$125.00 to complete this project.

The HVAC unit at the BWL site is a single unit which has failed a few times, as recent as six weeks ago when the compressor froze up and there has also been two times when the thermostat malfunctioned causing the unit to not operate properly. This site is the Main site on the System and if there is a catastrophic failure, the entire system could fail. This site also has a lot of radio equipment in it making it not very efficient for cooling the room. The radio equipment generates a lot of heat and not keeping it cool, drastically shortens the life of the unit. It was suggested by our current HVAC vendor (John E. Green Company) and our radio vendor (Harris Corp.) that a redundant HVAC unit be installed. We have a quote of \$7,975.00 for this unit and a quote from Ingham County's electrician for materials and labor of \$125.00 to complete this project.

The total price of the HVAC units is \$20,975.00 and Ingham's electrician fees (materials and labor) are \$375.00. We also recommend a contingency fund of \$1000.00 on this project: total Project Costs are \$22,350.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE HVAC IMPROVEMENTS PROJECT FOR THE PUBLIC SAFETY WIRELESS VOICE COMMUNICATIONS SYSTEM**

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County Public Safety Radio Communications System; and

WHEREAS, the Systems Administrator and 911 Advisory Board have identified a plan for a HVAC improvements equipment project and subsequent purchase orders for the purchase and installation of three replacement HVAC units at three Tower Equipment Huts for the Public Safety Wireless Voice Communication System; and

WHEREAS, the 911 Advisory Board is recommending that the Ingham County Board of Commissioners fund this request from the 911 Emergency Telephone Dispatch Services - Ingham County Public Safety Radio Communications System Project Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the project for the purchase and installation of three replacement HVAC units at three Tower Equipment Huts for the Public Safety Wireless Voice Communications System.

BE IT FURTHER RESOLVED, that the following budget and purchase orders are authorized as part of this project:

John E. Green Company – labor and installation for three HVAC replacements:	
Units at Tower Equipment Huts	\$ 20,975
Ingham County’s electrician fees (materials and labor)	\$ 375
Project Contingency Fund	<u>\$ 1,000</u>
Total Costs Not to Exceed	\$ 22,350

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers of these funds from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements as part of the upgrade of the Public Safety Radio Communications System in Ingham to be completed by October 30, 2009.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any new contract or purchase documents as prepared by or approved as to form by the County Attorney that are consistent with this Resolution.

MEMORANDUM

July 9, 2009

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Second Quarter 2009 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County Budget for the second quarter of fiscal year 2009. The total increase to the General Fund is \$6,600.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This quarterly adjustment contains adjustments requiring Board approval due to an increase in the size of the total budget (recognizing WebTecs revenue in the District Court to offset related merchant fees; creating a budget for the Animal Acquisition Trust Fund within the Potter Park/Zoo Fund; and increasing State Child Care Funds and the Juvenile Justice Millage transfer to increase the phone budget for the Ingham Academy). Also requiring Board approval is a transfer from permanent salaries to seasonal wages in the Park Fund due to a leave without pay situation (not related to the voluntary leave without pay provision approved by the Board earlier in the year.) One reappropriation of a capital item omitted from the 1<sup>st</sup> Quarter Adjustment is included (carpeting for the Human Services Building). Finally, a contingency appropriation is recommended for the dog law claim approved by the Law Enforcement Committee in April.

Also included is an update of Contingency Fund spending so far this year. If the attached resolution is approved as proposed, the contingency amount will be \$332,954. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$583,495.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS  
TO THE 2009 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2009 Budget on October 28, 2008 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller/Administrator’s staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller/Administrator to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2009 BUDGET 7/01/09</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$81,547,211	\$6,600	\$81,553,811
208	Parks	2,156,111	0	2,156,111
258	Potter Park/Zoo	4,556,404	15,000	4,571,404
264	Juvenile Justice Millage	4,936,174	1,600	4,937,774
292	Family Div – Child Care	14,278,925	3,200	14,282,125
631	Building Auth. Operating	3,825,314	15,000	3,840,314

## GENERAL FUND REVENUES

	2009 Budget – <u>7/01/09</u>	Proposed <u>Changes</u>	2009 Proposed <u>Budget</u>
<b>Tax Revenues</b>			
County Property Tax	47,947,802		47,947,802
Property Tax Adjustments	(100,000)		(100,000)
Delinquent Real Property Tax	50,000		50,000
Unpaid Personal Property Tax	25,000		25,000
Industrial Facility Tax	475,000		475,000
Trailer Fee Tax	15,000		15,000
<b>Intergovernmental Transfers</b>			
Transfer from Rev. Sh. Res. Fund	5,927,744		5,927,744
Convention/Tourism Tax - Liquor	1,699,280		1,699,280
Health and Safety Fund	89,564		89,564
Use of Fund Balance	1,454,848		1,454,848
<b>Department Generated Revenue</b>			
Animal Control	659,542		659,542
Circuit Court - Family Division	802,721		802,721
Circuit Court - Friend of the Court	519,362		519,362
Circuit Crt - General Trial	2,264,627		2,264,627
Cooperative Extension	65,400		65,400
County Clerk	590,800		590,800
District Court	2,633,892	6,600	2,640,492
Drain Commissioner/Drain Tax	160,000		160,000
Economic Development	64,942		64,942
Elections	36,650		36,650
Emergency Operations	140,021		140,021
Equalization /Tax Mapping	30,800		30,800

Facilities	147,453		147,453
Human Resources	34,073		34,073
Probate Court	302,178		302,178
Prosecuting Attorney	721,639		721,639
Register of Deeds	1,576,376		1,576,376
Remonumentation Grant	103,009		103,009
Sheriff	5,596,382		5,596,382
Treasurer	7,094,789		7,094,789
Tri-County Regional Planning	61,740		61,740
Veteran Affairs	356,577		356,577
<b>Total General Fund Revenues</b>	<b>81,547,211</b>	<b>6,600</b>	<b>81,553,811</b>

#### GENERAL FUND EXPENDITURES

	2009 Budget – <u>7/01/09</u>	Proposed <u>Changes</u>	2009 Proposed <u>Budget</u>
Board of Commissioners	610,262		610,262
Circuit Court - General Trial	7,741,757		7,741,757
District Court	2,424,121	6,600	2,430,721
Circuit Court - Friend of the Court	1,397,718		1,397,718
Jury Board	1,757		1,757
Probate Court	1,473,557		1,473,557
Circuit Court - Family Division	6,491,004		6,491,004
Jury Selection	71,032		71,092
Elections	268,108		268,108
Financial Services	708,543		708,543
County Attorney	418,856		418,856
County Clerk	772,524		772,524
Controller	867,526		867,526
Equalization/Tax Services	690,735		690,735

Human Resources	610,432		610,432
Prosecuting Attorney	6,237,072		6,237,072
Purchasing	262,640		262,640
Facilities	1,881,683		1,881,683
Register of Deeds	622,767		622,767
Remonumentation Grant	103,009		103,009
Treasurer	704,587		704,587
Drain Commissioner	936,692		936,692
Economic Development	152,879		152,879
Community Agencies	202,265		202,265
Equal Opportunity Committee	500		500
Women's Commission	500		500
Environmental Affairs Comm	108		108
AC Shelter Advisory Board	500		500
FOC Advisory Committee	3,642		3,642
Historical Commission	500		500
Tri-County Regional Planning	102,900		102,900
Jail Maintenance	320,228		320,228
Sheriff	19,445,845		19,445,845
Community Corrections	134,481		134,481
Animal Control	1,442,509	12,849	1,455,358
Emergency Operations	267,350		267,350
Board of Public Works	440		440
Drain Tax at Large	325,000		325,000
Health Department	12,116,171		12,116,171
Medical Examiner	402,928		402,928
Substance Abuse	853,875		853,875
Community Mental Health	2,089,722		2,089,722

Department of Human Services	1,523,488		1,523,488
Tri-County Aging	80,237		80,237
Veterans Affairs	450,936		450,936
Cooperative Extension	772,431		772,431
Parks and Recreation	1,998,705		1,998,705
Contingency Reserves	345,803	(12,849)	332,954
2-1-1 Project	25,000		25,000
Capital Improvements	3,191,886		3,191,886
<b>Total General Fund Expenditures</b>	<b>81,547,211</b>	<b>6,600</b>	<b>81,553,811</b>

### **General Fund Revenues**

District Court                      Increase WebTecs revenue \$6,600.

### **General Fund Expenditures**

District Court                      Increase Merchant Fee expense associated with WebTecs project \$6,600. Cost will be covered by increased revenue collection.

Animal Control                      Increase budget \$12,849 for dog law claim as approved by the Law Enforcement Committee on April 6, 2009.

Contingency                          Decrease contingency \$12,849 for dog law claim as approved by the Law Enforcement Committee on April 6, 2009.

### **Non-General Fund Adjustments**

Parks (F208)                              Transfer funds from permanent wages to temporary wages due to an employee on leave without pay. (\$1,343) (This was not a voluntary leave without pay as authorized by R09-081.)

Potter Park/Zoo (F258)                      Set up revenue and expenditure budget for Animal Acquisition Trust Fund account. (\$15,000)

Juvenile Justice Millage (F264)                      Increase transfer to Child Care Fund for Ingham Academy phone charges. (\$1,600)

Child Care Fund                      Increase Ingham Academy budget for phone charges not

(F292) anticipated during budget development. (\$3,200) Cost will be split 50%/50% between the State Child Care Fund and the Juvenile Justice Millage.

Human Services Building (F631) Reappropriate funds for carpet replacement per 2008 capital budget. (\$15,000)

**2009 CONTINGENCY**

Adopted Contingency Amount	\$583,495
R09-024: Inmate Telephones	(156,000)
R09-118: LEAP Membership	(35,000)
R09-121: 1 <sup>st</sup> Quarter Adjustment	(6,141)
R09-214: FOC/Family Support Imaging	(40,551)
Proposed: 2 <sup>nd</sup> Quarter Adjustment	(12,849)
<b>Current Contingency Amount</b>	<b>\$332,954</b>

**RESOLUTION STAFF REVIEW**

**DATE:** June 15, 2009

**Agenda Item Title:** Resolution to Accept a Grant from the State of Michigan for a Palm Print Live Scan Device for the Ingham County Sheriff's Office

**Submitted by:** Sheriff's Office

**Committees:** LE  X , JD  , HS  , CS  , Finance  X

**Summary of Proposed Action:** The State of Michigan has approved a grant to the Ingham County Sheriff's Office in the amount of up to \$16,000.00, to be used to purchase a Palm Live Scan device for obtaining and retaining palm prints of registered sex offenders as mandated by the State of Michigan and the Federal Government under the new Adam Walsh Act.

Additionally, the Ingham County Sheriff's Office proposes this equipment be purchased and installed through ID Networks which the Sheriff's Office has purchase the digital live scan fingerprint device.

**Financial Implications:** This grant has no matching requirement. The grant is allotted up to \$16,000.00 to purchase and install a Palm Live Scan device for the Ingham County Sheriff's Office.

**Implications:** This purchase is necessary to fulfill federal and state requirements for the registration of sex offenders. Three quotes were obtained and ID Networks was the lowest responsible quote received.

**Staff Recommendation:** MM   JN  X  TL   TM   JC

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

AGENDA ITEM 3A

**TO:** Law Enforcement and Finance Committee  
**FROM:** Janeil Valentine  
**DATE:** July 13, 2009  
**SUBJECT:** Quote Summary – Live Palm Scan Equipment

Project: Sheriff's Office is in need of Live Palm Scanning equipment to comply with the mandate from State and Federal government under the Adam Walsh Act.

Quote Summary:

Vendors Contacted: 3                      Local: 0  
Vendors Responding: 3                      Local: 0

The Sheriff's Office contacted the following companies and requested price quotes:

<b>Company</b>	<b>Location</b>	<b>Quoted Price</b>
ID Networks, Inc.	Ashatabula, OH	\$15,970.00
Cross Match Technologies, Inc.	Palm Beach Gardens, FL	\$23,895.00
Identix, Inc.	Bloomington, MN	\$26,633.00

Recommendation: It is the recommendation of the Sheriff's Office in concurrence with the Purchasing Department to purchase the Live Palm Scanning equipment from ID Networks, Inc. for a cost of \$15,970.00.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT FROM THE STATE OF MICHIGAN FOR  
A PALM PRINT LIVE SCAN DEVICE FOR THE  
INGHAM COUNTY SHERIFF'S OFFICE**

WHEREAS, currently the Ingham County Sheriff's Office does not have the capability of capturing digital palm prints; and

WHEREAS, under the new Federal Adam Walsh Act, local agencies will be mandated to capture digital palm prints from registered sex offenders; and

WHEREAS, the Ingham County Sheriff's Office submitted a grant for \$16,000.00 from the State of Michigan to purchase a Palm Live Scan which will allow the Sheriff's Office to capture the digital palm prints which are required under the Federal Adam Walsh Act; and

WHEREAS, the Ingham County Sheriff's Office was granted a \$16,000.00 grant by the State of Michigan for the purchase and installation of a digital Palm Live Scan device; and

WHEREAS, the Ingham County Sheriff's Office and Purchasing Department took three quotes with the lowest quote being ID Networks; and

WHEREAS, the Ingham County Sheriff's Office wishes to purchase and have installed the above digital Palm Live Scan device from ID Networks which is the vendor the Sheriff's Office uses for its digital Live Scan device for fingerprinting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to accept the \$16,000.00 grant from the State of Michigan for a new Palm Live Scan.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to purchase and have installed the new Palm Live Scan device from ID Networks at a cost not to exceed \$16,000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract and/or purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2009 Budget.

**RESOLUTION STAFF REVIEW**

**DATE:** June 19, 2009

**Agenda Item Title:** Resolution to Approve an Extended Police Services Agreement with the Village of Webberville Covering the Period of July 1, 2009 through June 30, 2010

**Submitted by:** Controller/Administrator's Office and Sheriff's Office

**Committees:** LE  X , JD  , HS  , CS  , Finance  X

**Summary of Proposed Action:**

This resolution will authorize extending the Village of Webberville Police Services contract for an additional one year at cost. The renewal will reduce coverage from 120 hours per week to 80 hours per week, which will necessitate the elimination of one contract Deputy position effective July 1, 2009.

**Financial Implications:**

The contract is effective July 1, 2009 - June 30, 2010, at a cost of \$229,507.

(\$55.17 per hour \* 80 hours per week = \$ 4,413.60 \* 52 weeks = \$229,507).

This will reduce County budgeted revenues for the second half of 2009 by \$57,377.

**Other Implications:** The Webberville Village Council is scheduled to formally approve this agreement.

**Staff Recommendation:** MM   JN  X  TL   TM   JC

Staff recommends approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN EXTENDED POLICE SERVICES AGREEMENT  
WITH THE VILLAGE OF WEBBERVILLE COVERING THE PERIOD OF  
JULY 1, 2009 THROUGH JUNE 30, 2010**

WHEREAS, the Ingham County Sheriff's Office and the Village of Webberville are interested in extending the current agreement for law enforcement services; and

WHEREAS, the Village of Webberville, Sheriff's Office, and Controller/Administrator's Office have negotiated a draft agreement which covers a one year period, beginning July 1, 2009 and ending June 30, 2010; and

WHEREAS, the Village of Webberville has contracted with Ingham County for Police Services through the Sheriff's Office since 1994; and

WHEREAS, the Village of Webberville wishes to reduce their contract from 120 hours of guaranteed service per week to 80 hours of guaranteed service per week for the upcoming fiscal year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a one year extension of the contract with the Village of Webberville for the period covering July 1, 2009 through June 30, 2010, for the sum of \$229,507.

BE IT FURTHER RESOLVED, that the Sheriff's Office Position Allocation List is reduced by one contract Law Enforcement Officer, effective July 1, 2009.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson, the County Clerk, and the Sheriff to sign all necessary contract documents consistent with this Resolution upon review and approval as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments in the Sheriff's 2009 Budget and Position Allocation List.

**RESOLUTION STAFF REVIEW**

**DATE:** July 9, 2009

**Agenda Item Title:** Resolution to Enter into an Interlocal Agreement with the City of Lansing and City of East Lansing as Part of the 2009 Local JAG Grant from the United States Department of Justice

**Submitted by:** Sheriff's Office

**Committees:** LE  X , JD  , HS  , CS  , Finance  X

**Summary of Proposed Action:** The United States Department of Justice 2009 Local JAG grant allocated \$14,294.00 to the Ingham County Sheriff's Office as part of a county-wide distribution of \$194,603 to be allocated to Lansing Police Department, East Lansing Police Department and the Ingham County Sheriff's Office. The portion allocated to the Ingham County Sheriff's Office will be used for technology upgrades.

**Financial Implications:** This grant has no matching requirements. The fiduciary of this grant is the Lansing Police Department.

JAG Grant: Sherriff's Office Portion - \$14,294

- a) Dive Team Underwater radio system;
- b) Two Laptops for Training;
- c) Movable shelving for Records Unit.

**Implications:** This agreement is part of the normal JAG grant process.

**Staff Recommendation:** MM   JN  X  TL   TM   JC

Staff recommends approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF LANSING AND CITY OF EAST LANSING AS PART OF THE 2009 LOCAL JAG GRANT FROM THE UNITED STATES DEPARTMENT OF JUSTICE**

WHEREAS, the City of Lansing Police Department, City of East Lansing Police Department and the Ingham County Sheriff's Office was allocated \$194,603.00 from the 2009 Local JAG grant from the Department of Justice; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$14, 294.00; and

WHEREAS, part of the application process to receive this funding from the 2009 Local JAG grant, Ingham County must enter into a Interlocal Agreement with the City of Lansing and City of East Lansing allowing for disbursement of allocated funds to each government police agency; and

WHEREAS, the portion allocated for the Ingham County Sheriff's Office will be spent on technology upgrades for the Sheriff's Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office and Ingham County to enter into the Interlocal Agreement between Ingham County, City of Lansing and City of East Lansing, and to accept the \$14,294 allocated portion of the 2009 Local JAG grant.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract/purchase documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2009 Budget.

**RESOLUTION STAFF REVIEW**

DATE July 9, 2009

**Agenda Item Title:** Resolution to Enter into an Interlocal Agreement with the City of Lansing, City of East Lansing, Lansing Township, and Meridian Township as Part of the 2009 Local Stimulus JAG Grant from the United States Department of Justice

**Submitted by:** Sheriff's Office

**Committees:** LE  X , JD  \_\_\_ , HS  \_\_\_ , CS  \_\_\_ , Finance  X

**Summary of Proposed Action:**

The United States Department of Justice under 2009 Local JAG grant allocated \$58,738.00 to the Ingham County Sheriff's Office as part of a county-wide distribution of \$852,033 to be allocated to Lansing Police Department, East Lansing Police Department, Lansing Township Police Department, Meridian Police Department and the Ingham County Sheriff's Office. The portion allocated to the Ingham County Sheriff's Office will be used for corrections upgrades and technology upgrades.

**Financial Implications:** This grant has no matching requirements. The fiduciary of this grant is the Lansing Police Department.

Stimulus JAG Grant Sheriff's Office Portion: \$58,738

- a) Movable shelving for the Corrections Dress Out Room;
- b) Two additional AED's for Corrections;
- c) Walk through Metal Detector for Corrections;
- d) Movable shelving for Quartermaster Unit.

**Implications:** This 2009 Local JAG grant was part of President Obama's Stimulus Package.

**Staff Recommendation:** MM  \_\_\_  JN  X  TL  \_\_\_  TM  \_\_\_  JC  \_\_\_   
Staff recommends approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ENTER INTO AN INTERLOCAL AGREEMENT  
WITH THE CITY OF LANSING, CITY OF EAST LANSING,  
LANSING TOWNSHIP AND MERIDIAN TOWNSHIP AS PART OF  
THE 2009 LOCAL STIMULUS JAG GRANT  
FROM THE UNITED STATES DEPARTMENT OF JUSTICE**

WHEREAS, the City of Lansing Police Department, City of East Lansing Police Department, Lansing Township Police Department, Meridian Township Police Department and the Ingham County Sheriff's Office was allocated \$852,033.00 from the 2009 Local JAG grant from the Department of Justice, part of the 2009 President's stimulus package; and

WHEREAS, the City of Lansing is the fiduciary of this grant; and

WHEREAS, the Ingham County Sheriff's Office portion allocated from this grant is \$58,738.00; and

WHEREAS, part of the application process to receive this funding from the 2009 Local JAG grant, Ingham County must enter into an Interlocal agreement with the City of Lansing, City of East Lansing, Lansing Township and Meridian Township allowing for disbursement of allocated funds to each government police agency; and

WHEREAS, the portion allocated for the Ingham County Sheriff's Office will be spent on technology upgrades and corrections upgrades for the Sheriff's Office.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office through the Board Chairperson to sign the Interlocal agreement between Ingham County, City of Lansing and City of East Lansing, Lansing Township and Meridian Township and to accept the \$58,738.00 allocated portion of the 2009 Local JAG grant.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2009 Budget.

**RESOLUTION STAFF REVIEW**                      **DATE:** July 9, 2009

**Agenda Item Title:**                      Resolution to Authorize the Transition of the 55th District Court and Prosecuting Attorney's Office from CourtView

**Submitted by:**                              IJIGS – The Integrated Justice Information Systems Group:  
Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts

**Committees:**                                LE   X  , JD   X  , HS   , CS   , Finance   X  

**Summary of Proposed Action:**    This resolution will authorize the transition of the 55th District Court and Prosecuting Attorney's Office from CourtView to the Justice Information System (JIS) and to the Prosecuting Attorneys Association (PACC/PAMM) system.

It also authorizes funding to accomplish this transfer.

**Financial Implications:**    See the attached Project Budget.

**Other Implications:**

- The Ingham County Probate Court anticipates no real impact on its operations.
- The Ingham Sheriff's Office anticipates no real impact on its operations (the District Court will enter warrants for the Sheriff's Office).
- The 55th District Court anticipates significant improvements in its operations. (see the attached)
- The Ingham County Prosecutor's Office anticipates significant improvements in its operations. (see the attached)
- 30th Circuit Court anticipates impacts on its operations.

The IJIS Committee wanted to make sure the Board of Commissioners is aware that for now they were not going to request funding for a potential interface between CourtView and PACC/PAMM to provide the Circuit Court with data. This potential cost would be approximately \$7,000 to do the research for this process by CourtView and as much as \$150,000 to \$200,000 to accomplish this. It also negates the need of Circuit Court to have a position to do this data entry (\$58,000 per year).

However, the Prosecuting Attorney's Office has committed to provide this information to the Circuit Court by having existing Prosecutor's Office staff do this data entry through a pilot

program period through December of 2010. It will be re-evaluated by IJIS during the second half of 2010.

This recommendation was approved on July 10, 2009 by the IJIS Committee on a 5-1 vote (Probate Court was the no vote).

**Staff Recommendation:** MJM \_\_\_ JN  X  TL \_\_\_ TM \_\_\_ JC \_\_\_

Staff recommends approval of this resolution.

There is some concern about the County moving away from a County integrated justice system; however, the Prosecutor and District Court have made some compelling cases for making this transition.

# MEMO

TO: Ingham Board of Commissioners  
Matthew J. Myers  
John L. Neilsen  
IJS Committee

FROM: Stuart J. Dunnings, Ingham County Prosecutor

DATE: July 13, 2009

RE: Request to Change from Courtview to PAAM

## Request to Change from Courtview to PAAM

Below are the problems and examples that we have had over the years with Courtview which have left us with no other alternative but to request a change to the PAAM Adult Case Tracking (ACT) /Juvenile Case Tracking (JCT) system.

### Courtview Problems

- 1) **Warrant Manual/Missing Notes** – Approximately once each year the Prosecuting Attorney’s Council puts out an updated warrant manual addressing the new laws and any amendments. First, Courtview has not updated our warrant manual in over three years so whenever we want to issue a case under a new law, our warrant clerks have to hand type the language. Second, when a case comes in we have to charge the law that was in effect on the date the offense occurred. Under Courtview, we have no way to know if we are using the correct charge language based on the offense date. We now have to manually note this to the warrant clerks so they input the correct language. Also, it has recently come to our attention that notes we put into Courtview are disappearing. This is a huge problem since these notes are put into Courtview documenting supplemental police reports and also discovery requests that have been completed.

**PAAM SOLUTION:** The Warrant Manual will always be updated since PAAM puts out the amended language. Also the PAAM system lets us know if the charge language has expired or not which will ensure we are using the correct charge language. PAAM allows for long notes and there have been no complaints of disappearing notes.

- 2) **Victims' Rights** – The Prosecutor's Office has constitutional obligations to crime victims. Crime Victims have the right to know what is going on with the case from the onset of the charging through sentence and parole. Currently, the unit has to rely on two different sets of logs to determine what cases were charged the previous day, whether or not they were victim rights cases, and whether or not any events have been set. The advocates have to print and review each case on the log to determine if a charged case is a victim's rights case. This is very time consuming and does not allow our advocates to do what they should be doing, helping victims through this process. This log does not always catch event charge or event. This has been a problem since the beginning with Courtview and it has never been resolved. For example, whenever an individual is referred to the forensic center for evaluation, the event does not show up on the letter log so our attorney's have to notify the staff manually that this event has occurred so we can fulfill our obligations to the victim

**PAAM SOLUTION:** PAAM automates this information so the logs will be alleviated. When a crime is charged and it is a victim's rights case, a letter gets printed automatically alleviating any time looking cases up. Since every event is entered into PAAM the staff will only have to do a search for all future events in a given time period and all the necessary letters will print.

- 3) **JIS/PAAM Interface and ONBASE (Imaging)/PAAM Interface:** Since so many Prosecutor offices uses PAAM and so many courts use JIS, PAAM has developed an interface between JIS and PAAM at no cost. The interface works in the following way. Whenever we issue a case in PAAM, the information is automatically sent to JIS. Currently PAAM is working on a pilot program with JIS so all the events that get entered into JIS will automatically route to PAAM. Once this is implemented in our office, we will have less data entry to complete. Also, PAAM interfaces with ONBASE, our new imaging software. This is an established functionality working in several other counties. This will allow us to eventually alleviate using our PAAM manual and be able to look charging codes up in ONBASE. Also, because of the move to PAAM we are saving over \$10,000.00 that we would have had to spend if we stayed with Courtview. This \$10,000.00 was going to be used to allow us to auto-generate letters like PAAM does out of ONBASE so we no longer would have to rely on the information or lack of information we receive from Courtview. This cost was alleviated since we are going to make the move to PAAM. The 54-a District Court (Lansing) and the 54-b District Court (East Lansing) use JIS. The 55<sup>th</sup> district court is moving to JIS so using a program which interfaces with the courts where all of our adult criminal cases originate will greatly increase our efficiency and reduce the amount of manual data entry.

We have no faith that Courtview would now produce the auto-generation feature we have requested for years. Based on past performance if they did, it would not work and then they will bill us an exorbitant amount to fix what should have

worked in the first place. With PAAM/ONBASE this feature is known to work and there is no additional cost.

- 4) **No faith in Courtview for Prosecutor Module:** For 9 years I have been trying to work with Courtview through numerous problems. The PAAM system was my first choice since 80 of 83 other Prosecutor offices have the PAAM system. At the onset, I was assured that Courtview would provide the same functionality as the PAAM system and that the warrant manual would be maintained in a timely manner. Unfortunately after all of these years, the system has been a complete disappointment for my department. The PAAM system was made for Prosecutor's Office and it is managed by Prosecutors. It gives us all the versatility to run our department efficiently.

Some examples of our lack of faith are attached to show why I feel my department can no longer use Courtview.

The first attachment shows that the Courtview Manual for Michigan Prosecutor's is not accurate. When we were deciding to make the move to PAAM we had to determine if we could shut off the automatic CTN numbering that occurs in Courtview. We found 2.1 Defendant Maintenance which indicates at the bottom of the page that "[t]he CTN number can be manually or automatically assigned depending on how your system is set up. I have attached an email from Randy Neff at the MIS department which indicates that when Courtview was consulted the documentation we found was **INCORRECTLY WRITTEN** which begs the question how are we supposed to rely on the reference guide if it is inaccurate.

The next attachment is an invoice from Courtview/Maximus from March 5, 2008 wondering if we still wanted to proceed with the request in July 2009. I am not sure why if this was approved to proceed with this item in March of 2008 it is still pending but it should also be pointed out that it is not even addressed to the correct department. Also, it appears from the email from Randy Neff that this benefit is tentatively scheduled for the December release. Assuming we even wanted to continue with Courtview why should the county spend money in these budget times if the potential is for the benefit to be provided in the December release. The concern is that Courtview has continually charged us over \$100,000 in support/maintenance fees every year and then we continue to pay for other problems that need to be fixed or should have been provided to us from the beginning.

These are problems which have become known in the last two weeks. If you ask in a month there will be new problems and a host of past unresolved ones.

Courtview is a complicated program to use. Our warrant clerks receive overtime pay as they rotate coming in on weekends and holidays to process warrants. After the first PAAM system training other clericals inquired if they too could issue warrants thereby being eligible for the overtime. It is because the PAAM system

is intuitive. In all the years we have had CourtView no one has every made such a request because the program is so unwieldy.

These are a few examples that show why we no longer have any faith in CourtView. As you know from our past discussions about CourtView I could go on ad nauseam.

## 55<sup>th</sup> DISTRICT COURT

### Rationale for changing case management systems Michigan Supreme Court - Judicial information Systems (JIS)

Judicial Information Systems software is written by the Michigan Supreme Court for Michigan Trial Courts. 80% of the district courts in state of Michigan use the JIS software. Our current software program, Courtview, was written by a company that had virtually no experience with how the district court operates in the State of Michigan. The court has been plagued with an inferior product from the start. The 55<sup>th</sup> District Court is the only district court in the State of Michigan using Courtview. The vendor has statewide accounts in several states. Hence, being the only district court in a state using their product, our big concerns are rarely their concerns. History has shown that when our concerns are addressed, the costs are exorbitant.

The use of Courtview has created a significant personnel resources issues and significant case management issues.

Deploying JIS would eventually eliminate a major personnel resources issue. Courtview has created a significant understaffing problem at the court (estimated at 2.5 FTE's) Because of the poor design of the system, our staff spends significantly more time accomplishing a task compared to the same task in JIS (*see attached - Comparison of Case Management Systems*).

Deploying JIS would help to eliminate a chronic backlog problem. Our backlog creates significant problems for the people we serve. The longer a case lingers in the system, the more likely there will be additional problems associated with the case, both directly and indirectly. Several things we do at the court are time sensitive. Our backlog, puts pressure on our employees and mistakes are made; mistakes that could have been avoided. Mistakes create more work, problems for the people we serve, and damages the reputation of the court and Ingham County

The district court is not like other courts in Ingham County. We process thousands upon thousands of cases each year. Most of our cases are not as serious as circuit or family court cases, or maybe as complex as probate court cases; nonetheless, they are cases, lots of cases. Our case types may seem insignificant to some, but our numbers are far from insignificant. With an extremely high caseload, it's imperative that we have a case management system that makes our jobs easier, not more difficult. Technology should work for you, not against you.

One could never argue that the concept of integration was not a progressive, well thought out plan. Those leading the charge should be commended for their vision and diligence. The problem with the integration plan in Ingham County is that it doesn't work for everyone. The district court has been forced to bear the brunt of a good plan, but a poorly designed and poorly supported product for the district court for 11 years. JIS offers the court a far better product and service to match. The 55<sup>th</sup> District Court and the Citizens of Ingham County will be much better served with a new case management system in the district court.

**Comparison of Case Management Systems**  
Courtview v JIS

<b>TRAFFIC/CRIMINAL DIVISION</b>	<b>COURTVIEW</b>	<b>JIS</b>	<b>JIS TO CV</b>
	Screens	Screens	DIFF per CASE
	Time (min)	Time (min)	in seconds
<b>Case Entry</b>			
Misdemeanor Warrant - Issued to Officer	15	1:45 *	0
Traffic Citation	3	1:30	-30
Traffic Citation w/ wrong DLN	7	2:30	-30
<b>Disposition of a Case</b>			
Misdemeanor			
Civil Infraction	36	1:30	-30
<b>Receiving Payment</b>			
Misdemeanor Payment	5	0:45	-30
Civil Infraction Payment	4	0:30	-15
<b>Scheduling Cases</b>			
Pretrial	8	1:30	-50
Informal Hearing	14	2:15	-105
<b>LEIN Entry</b>			
Entering a Warrant Into LEIN		n/a	
Recall a Warrant from LEIN		na/	
<b>MISCELLANEOUS</b>			
<b>Clearing Driver License Suspensions</b>	12	1:40	-90
<b>Setting a Nonpublic Flag</b>	12	0:35	-20
<b>Setting Calendar Blocks</b>	10	0:45	n/a

\* Includes using prosecutor interface

\*\* Includes entering warrant into LEIN

**Comparison of Case Management Systems**  
**Courtview v JIS**

<b>CIVIL DIVISION</b>	<b>COURTVIEW</b>		<b>JIS</b>		<b>JIS TO CV DIFF per CASE in seconds</b>
	Screens	Time (min)	Screens	Time (min)	
<u>Case Entry</u>					
Landlord Tenant Case	31	2:00	1	1:00	-60
Small Claims Case	28	3:30	1	1:00	-150
General Civil Case	19	3:00	1	1:00	-60
<u>Garnishment</u>					
Standard Garnishment	7	1:10	1	0:30	-40
<u>Discovery Subpoena</u>					
Issuance	17	1:45	1	0:15	-90
<u>Judgment</u>					
Issuance	11	1:30	1	0:15	-75
<b>PROBATION DIVISION</b>					
Probation Order					
Basic	44	8:00	2	1:00	7
Complex	44	15:00	1	5:00 ***	10
Probation Violation Arraignment	32	4:30	1	1:00	3.5

\*\*\* Probation order generated in Microsoft Access & Word

Introduced by the Law Enforcement, Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE TRANSITION OF THE 55<sup>TH</sup> DISTRICT COURT  
AND PROSECUTING ATTORNEY'S OFFICE FROM COURTVIEW**

WHEREAS, the Integrated Justice Information System (IJIS) Project was established in 1994 when the Ingham County Board of Commissioners adopted Resolution #94-271 which provided initial funding from the proceeds of the sale of the Ingham County Medical Center; and

WHEREAS, the Ingham County Board of Commissioners authorized the establishment of the Integrated Justice Information System's Group (IJIGS), consisting of the Chief Executive or designee of the Prosecutor's Office, Sheriff's Office, Probate, 55th District and 30th Circuit Courts was established to oversee the IJIS Project; and

WHEREAS, the Ingham County Board of Commissioners has adopted Resolution # 96-247: Approving the Recommendations of the IJIGS Committee for Implementation of an Integrated Justice Information System; Approving a Project Budget; and Authorizing Certain Contracts; and

WHEREAS, the IJIS is operational and serving the IJIS Agencies; and

WHEREAS, the 55th District Court has determined that a transition from CourtView to the SCAO JIS operating system will be beneficial to the Court's operations; and

WHEREAS, the Prosecutor's Office has determined that a transition from CourtView to the PACC/PAMM operating system will be beneficial to the Prosecuting Attorney's Office operations; and

WHEREAS, the IJIGS Committee has reviewed these requests and evaluated the operational and costs factors necessary to accomplish these transitions; and

WHEREAS, the project budget does not include funds to develop an interface between CourtView and PACC/PAMM to provide the Circuit Court with data nor a Circuit Court position to do this data entry, as the Prosecuting Attorney's Office has committed to provide this information to the Circuit Court through existing Prosecutor's Office staff as a pilot program, through December of 2010, with this pilot program to be re-evaluated by IJIS during the second half of 2010; and

WHEREAS, the IJIGS Committee recommends the Ingham County Board of Commissioners approve this request and the attached proposed budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the recommendations of the IJIGS Committee for the transition of the 55th District Court and Prosecuting Attorney's Office from CourtView to the Justice Information System (JIS) and to the Prosecuting Attorneys Association (PACC/PAMM) systems.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with SCAO Inc. for \$49,791.20, to transition the 55th District Court to the SCAO JIS Operating System effective October 1, 2009 through September 30, 2010.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with PACC/PAMM for an additional \$9,823.05, to transition the Prosecutor's Office to the Prosecuting Attorneys Association (PACC/PAMM) Operating System effective August 24, 2009.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with APS to develop the JIS interface in the amount of \$15,375, with \$4,599 to be reimbursed from participating TIC member Police Agencies, for a net County Cost of \$10,776.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Webtecs, at a cost not to exceed \$24,100 to reformat existing JIS HTML and to convert the District Court's online services to the JIS database.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners adopts the attached project budget in order to fund this transition project at a cost not to exceed \$157,103.25, as recommended by the IJIS Committee.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution and within the project budget.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

<b><u>REVENUES</u></b>		<b><u>EXPENSES</u></b>	
Existing IJIS Budget	\$55,514.00	<b>Prosecuting Attorney – PACC/PAMM Licensing</b> Cost New software	\$9,823.05
New IJIS Funds (Public Improvement Fund 245)	\$50,841.25	Server	\$2,500.00
MIS – CIP Existing Budget	\$2,500.00	CourtView Licenses	\$27,757.00
TIC Participating Member Agencies Reimbursement	\$4,599.00	<b>District Court JIS Software Licenses</b>	\$49,791.20
District Court – CIP Existing Budget	\$43,649.00	CourtView Licenses	\$27,757.00
		APS – JIS Interface	\$15,375.00
		Webtec’s – JIS reformat HTML and conversion of District Court online services to JIS database.	\$24,100.00
<b>TOTAL</b>	<b>\$157,103.25</b>		<b>\$157,103.25</b>

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE RESTRUCTURING OF LAW ENFORCEMENT SERVICES PLAN AS THE CONTROLLER/ADMINISTRATOR PREPARES THE 2010 INGHAM COUNTY BUDGET**

WHEREAS, the cost for providing current services by Ingham County has exceeded the diminishing revenues to Ingham County; and

WHEREAS, it has been determined that it is necessary to cut 5.5 million in general fund dollars from the 2010 Ingham County Budget; and

WHEREAS, the Sheriff's Office is the largest general fund portion of the Ingham County Budget, and the provision of Road Patrol/Primary Law Enforcement Services is a discretionary service; and

WHEREAS, the Ingham County Board of Commissioners recognizes the Sheriff's Office services for Primary Law Enforcement primarily benefits the Unincorporated Chartered Townships of Ingham County; and

WHEREAS, the Municipalities and Chartered Townships of Ingham County levies additional millage within their jurisdiction to pay for their own primary Law Enforcement Services; and

WHEREAS, the Ingham County Board of Commissioners desires to Restructure the Funding for Primary Law Enforcement Services; and

WHEREAS, the Ingham County Board of Commissioners has requested the Controller/Administrator to develop a Plan to Restructure the Funding for Primary Law Enforcement Services.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the adoption of the Plan for the Restructuring of Funding for Primary Law Enforcement Services, as developed by the Controller/Administrator, to be effective January 1, 2010 or as soon as possible.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners directs the Controller/Administrator to work with the Sheriff's Office and the Unincorporated Chartered Townships of Ingham County to develop contracts in conjunction with the Restructuring of Funding Plan, to insure the Restructuring of Funding for Primary Law Enforcement Plan meets the Public Safety needs of each Township as determined by the level of service desired by each Township.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Sheriff's Office, the Controller/Administrator's Office, the Clerk and the Board Chairperson to sign all necessary contract documents consistent with this Resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, if the Ingham County Board of Commissioners authorizes a ballot proposal that provides for funding for Regionalized Law Enforcement Services and the Citizens of Ingham County approve the ballot proposal, the Plan for Restructuring of Law Enforcement Services will not be utilized.