

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

LAW ENFORCEMENT COMMITTEE
ANDY SCHOR, CHAIR
DIANNE HOLMAN
VICTOR CELENTINO
DALE COPEEDGE
MARC THOMAS
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, FEBRUARY 12, 2009 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [January 29, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
 - a. Resolution to Accept the 2009 [Firearms Proficiency Workshop](#) Grant
 - b. Resolution to Accept the 2009 [Emergency Vehicle Operations](#) Grant
2. Sheriff's Office/Department of Homeland Security & Emergency Management - Resolution to Accept the Michigan Department of State Police, Emergency Management Division 2007 State Homeland Security Grant [Regional Planner Grant](#)
3. Controller's Office - Update on 911 Consolidation Project (*no material*)
4. Board Referral - Letter from the Office of Community Corrections Regarding [Final Audit Report](#) of the Ingham County Jail Reimbursement Program

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

LAW ENFORCEMENT COMMITTEE

January 29, 2009

Minutes

Members Present: Andy Schor, Dianne Holman, Victor Celentino, Dale Copedge, Marc Thomas, Randy Schafer and Board Chairperson DeLeon

Members Absent: None

Others Present: John Neilsen, Stuart Dunnings and Karen Chadwick

The meeting was called to order by Chairperson Schor at 6:03 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the January 15, 2009

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. COPEDEGE, TO APPROVE THE JANUARY 15, 2009 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda: None

Limited Public Comment: None

1. Interview/Appointment – Community Corrections Advisory Board (CCAB)

The Committee interviewed Neal Johnson for a position on the Community Corrections Advisory Board.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. COPEDEGE, TO RECOMMEND THE APPOINTMENT OF NEAL JOHNSON TO THE BUSINESS REPRESENTATIVE POSITION ON THE COMMUNITY CORRECTIONS ADVISORY BOARD. MOTION CARRIED with Comm. Holman voting NO.

Chairperson Schor said the State strongly discouraged the County to expand the CCAB.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SCHAFFER, TO RECOMMEND THE APPOINTMENT OF SCOTT SCHULTZ TO THE CCAB IN THE PUBLIC POSITION.

Mr. Neilsen informed the Committee that the slots on the CCAB were determined by the State of Michigan. Chairperson Schor suggested the County Attorney should look into if the County can change the slots on the CCAB. Mr. Dunning stated he would look into this matter for the Committee.

MOTION DIED with Comms. Celentino, Schafer and Copedge voting YES.

MOVED BY COMM. THOMAS, SUPPORTED BY COMM. HOLMAN, TO RECOMMEND THE APPOINTMENT OF MONICA JAHNER TO THE COMMUNITY CORRECTIONS ADVISORY BOARD.

MOTION CARRIED with Comms. Celentino and Schafer voting NO.

2. City of Lansing/911 Advisory Board – Resolution Authorizing Contract with the City of Lansing for a Replacement NetClock for the 911 Center

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. COPEDGE, TO APPROVE THE RESOLUTION AUTHORIZING CONTRACT WITH THE CITY OF LANSING FOR A REPLACEMENT NETCLOCK FOR THE 911 CENTER. MOTION CARRIED UNANIMOUSLY.

3. 911 Advisory Board/Controller's Office – Resolution Authorizing a Contract with M/A-COM, Inc. for the DBA Installations at Two Sites for the Public Safety Wireless Voice Communication System

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. COPEDGE, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH M/A-COM, INC. FOR THE DBA INSTALLATIONS AT TWO SITES FOR THE PUBLIC SAFETY WIRELESS VOICE COMMUNICATION SYSTEM.

Mr. Neilsen commended Ms. Chadwick for her efforts on this project.

Comm. Celentino requested clarification regarding the financial aspects on the Review Sheet. Mr. Neilsen stated the total amount in the Review Sheet should be \$14,884, not \$4,884.

Board Chairperson DeLeon said she still has concerns about M/A-COM, Inc. Ms. Chadwick explained the changes in the plan will save money. Board Chairperson DeLeon further stated she believes M/A-COM, Inc. is incompetent when planning their projects. The State of New York has canceled its contract with this vendor.

Comm. Schafer said in the near future, some units of government will come before this Committee with complaints because they do not have DBA's. These units should be informed that the County will not fund those DBA's. Chairperson Schor said he would sign, and Board Chairperson DeLeon will co-sign, a letter to the units of government to inform them that they have been previously notified by the County about this issue two times. This newest communication will be the third communication. Mr. Neilsen will determine the appropriate people to receive this letter.

MOTION CARRIED UNANIMOUSLY.

4. Prosecuting Attorney's Office – Resolution to Accept Prosecuting Attorney Title IV-E Reimbursement Grant Contract

MOVED BY COMM. HOLMAN, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION TO ACCEPT PROSECUTING ATTORNEY TITLE IV-E REIMBURSEMENT GRANT CONTRACT.

Mr. Dunnings explained that he researched other funding resources since his Office lost the Byrne grant funding. He has secured a Michigan Department of Human Services Title IV-E Grant. This grant will contribute approximately \$176,506 per year to the operating expenses of the Ingham County Prosecuting Attorney's Family Division's handling of neglect and abuse cases. Mr. Dunnings explained that he would like to use the funding to fund two paralegal positions.

Mr. Dunnings stated he will work with the Human Resources Department for the paralegal positions. Comm. Schafer asked about the funding dates. Mr. Dunnings said the funding would be for 2009 year and 2010.

Comm. Schafer thanked Mr. Dunnings for pursuing additional funding for his Office.

MOTION CARRIED UNANIMOUSLY.

5. Controller's Office – Update on 911 Consolidation Project

Mr. Neilsen said the operation committee recommended 66.5 positions for the first two years. The full-time staffing level will be reduced by one full position at the end of the first two years. He further stated the facilities committee is working with Landmark to put together a list of sites for the consolidation site.

Comm. Schafer said he understands there have been many telephone calls to elected officials to recommend specific sites. This Committee should reiterate that the facilities committee will make this determination based on public safety for the County's residents.

Comm. Celentino said he agrees with Comm. Schafer. This Committee wants to take the politics out this matter. He further stated he will not accept such phone calls regarding the sites. Mr. Neilsen said he informs the people that the County will not accept the lobbying efforts.

Announcements

Chairperson Schor informed the Committee that he would not be present for this Committee's February 12, 2009 meeting.

Public Comment: None

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Debra Neff

RESOLUTION STAFF REVIEW

DATE: January 27, 2009

Agenda Item Title: Resolution to Accept the 2009 Firearms Proficiency Workshop Grant

Submitted by: Sheriff's Office

Committees: LE X , JD , HS , CS , Finance X

Summary of Proposed Action:

This resolution will authorize the Sheriff's Office to accept this training grant and to enter into a contract with the Michigan Commission on Law Enforcement Standards.

Financial Implications:

There are no new positions created and a 25% in-kind match requirement (\$3,006.25) for this training grant.

Michigan Commission on Law Enforcement Standards - \$12,025 for the Firearms Proficiency Workshop Program:

\$10,327	personnel wages (overtime and related fringe costs)
<u>1,698</u>	supplies and operating expense
\$12,025	TOTAL

Other Implications:

This training grant will benefit Law Enforcement Firearms Training within Ingham County.

Staff Recommendation: MM JN X TL TM JC

Staff recommends approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE
2009 FIREARMS PROFICIENCY WORKSHOP GRANT**

WHEREAS, the Ingham County Sheriff's Office applied to receive a Firearms Proficiency Workshop Grant from the Michigan Commission on Law Enforcement Standards; and

WHEREAS, the purpose of the training is to improve firearms skills and reduce risk; and

WHEREAS, the amount of the grant is \$12,025, with a required in-kind match of \$3,006.25 assumed by the Ingham County Sheriff's Office in personnel wages and equipment, for a total project cost of \$15,031.25; and

WHEREAS, \$10,327 of the 2009 Firearms Proficiency Workshop Grant is for personnel wages; and

WHEREAS, \$1,698 of the 2009 Firearms Proficiency Workshop Grant is for supplies and operating expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the acceptance of the 2009 Firearms Proficiency Workshop Grant from the Michigan Commission on Law Enforcement Standards in the amount of \$12,025, for the time period of January 1, 2009 through December 31, 2009.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2009 Budget.

RESOLUTION STAFF REVIEW

DATE: January 27, 2009

Agenda Item Title: Resolution to Accept the 2009 Emergency Vehicle Operations Grant

Submitted by: Sheriff's Office

Committees: LE X , JD , HS , CS , Finance X

Summary of Proposed Action:

This resolution will authorize the Sheriff's Office to accept this training grant and to enter into a contract with the Michigan Commission on Law Enforcement Standards.

Financial Implications:

There are no new positions created and a 25% in-kind match requirement (\$28,748 worth of existing trainer costs) for this training grant.

Michigan Commission on Law Enforcement Standards - \$61,178 for the Emergency Vehicle Operations Grant:

\$20,807	Personnel wages (overtime and related fringe costs)
\$ 1,088	Travel Expense
<u>\$49,693</u>	Supplies and operating expense
\$71,588	TOTAL

Other Implications: This is a training grant that the County has received for several years now.

Staff Recommendation: MM JN X TL TM JC
Staff recommends approval of this resolution.

Agenda Item 1b

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE 2009
EMERGENCY VEHICLE OPERATIONS GRANT**

WHEREAS, the Ingham County Sheriff's Office applied to receive a police drivers training grant from the Michigan Commission on Law Enforcement Standards; and

WHEREAS, the purpose of the training is to improve driving skills and reduce risk; and

WHEREAS, the amount of the grant is \$71,588, with a required in-kind match of \$28,748 assumed by the Ingham County Sheriff's Office in personnel wages and equipment, for a total project cost of \$100,336; and

WHEREAS, \$20,807 of the 2009 Emergency Vehicle Operations Grant is for personnel wages; and

WHEREAS, \$1,088 of the 2009 Emergency Vehicle Operations Grant is for travel; and

WHEREAS, \$49,693 of the 2009 Emergency Vehicle Operations Grant is for supplies and operating expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the acceptance of the 2009 Emergency Vehicle Operations Grant from the Michigan Commission on Law Enforcement Standards in the amount of \$71,588, for the time period of January 1, 2009 through December 31, 2009.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2009 Budget.

Agenda Item 2

RESOLUTION STAFF REVIEW

DATE: February 4, 2009

Agenda Item Title: Resolution to Accept the Michigan Department of State Police, Emergency Management Division 2007 State Homeland Security Grant Regional Planner Grant

Submitted by: Sheriff's Office/Office of Homeland Security & Emergency Management

Committees: LE X , JD , HS , CS , Finance X

Summary of Proposed Action:

This resolution authorizes accepting a grant from the Michigan Department of State Police, Emergency Management Division which would pay the costs for a temporary Regional Planner, for the grant period of April 1, 2008 through March 30, 2010.

This temporary Regional Planner will perform research and provide data to support Regional Homeland Security efforts through the systematic planning, evaluation and analysis of program elements in the solution areas of equipment acquisition, training, exercising, and planning as identified in the Region's homeland security assessment and strategy. The Regional Planner is an employee of the Region 1 Homeland Security Board, working on Regional projects that support Ingham County response efforts and is housed at the Sheriff's Office.

Financial Implications:

These are federal pass through grant funds administered by the State, the City of Lansing is the fiduciary for this 2007 grant, and the County is housing the position that works for the Regional Board.

The total grant is not to exceed \$47,800 with no County match required.

Other Implications: None.

Staff Recommendation: MM JN X TL TM JC

Staff recommends approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT THE MICHIGAN DEPARTMENT OF STATE POLICE,
EMERGENCY MANAGEMENT DIVISION 2007 STATE HOMELAND SECURITY
GRANT REGIONAL PLANNER GRANT**

WHEREAS, the Ingham County Sheriff's Office/Office of Homeland Security & Emergency Management has been approved to receive a grant from the Department of State Police, Emergency Management Division, to hire a temporary Regional Planner; and

WHEREAS, this temporary Regional Planner will perform research and provide data to support Regional Homeland Security efforts through the systematic planning, evaluation and analysis of program elements in the areas of equipment acquisition, training, exercising, and planning as identified in the region's homeland security assessment and strategy; and

WHEREAS, the Regional Planner will also research and provide data through the systematic planning, evaluation and analysis of projects in bio-terrorism, weapons of mass destruction, and CBRNE (Chemical, Biological, Radiological, Nuclear, Explosive) elements; and

WHEREAS, the Regional Planner is an employee of the Region 1 Homeland Security Board, working on Regional projects that support Ingham County response efforts and is housed at the Sheriff's Office; and

WHEREAS, the Ingham County Sheriff's Office, Office of Homeland Security & Emergency Management, in cooperation with the Ingham County Local Emergency Planning Committee has identified some specialized needs eligible for funding through this grant.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the acceptance of the 2007 State Homeland Security Grant Regional Planner Grant from the Michigan Department of State Police, Emergency Management Division, subcontracted through the City of Lansing, for the time period of April 1, 2008 through March 30, 2010, at a total cost not to exceed \$47,800.00 (no match required) for the expenses incurred for the temporary Regional Planner.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office, Office of Homeland Security & Emergency Management 2008, 2009, and 2010 budgets.



AGENDA ITEM # 4

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

PATRICIA CARUSO
DIRECTOR

RECEIVED
JAN 23 2009

January 21, 2009

Sheriff Gene Wriggelsworth
Ingham County Sheriff's Office
630 N. Cedar Street
Mason, MI 48854

Bd. Of Commissioners, Chairperson
c/o County Clerk
Mason, MI 48854

Dear Sir:

Enclosed is a copy of our final audit report, dated January 21, 2009 of the Ingham County Jail Reimbursement Program. Please feel free to call me at (517) 241-7230, or Cheryl Konopaska at (517) 241-8324, if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Victor S. Kuhlman".

Victor Kuhlman, Manager, Administrative Services Section
Office of Community Corrections

Enclosure

Cc: File