

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

LAW ENFORCEMENT COMMITTEE
ANDY SCHOR, CHAIR
DIANNE HOLMAN
VICTOR CELENTINO
DALE COPEEDGE
MARC THOMAS
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, JANUARY 15, 2009 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [December 4, 2008 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Community Corrections Advisory Board (CCAB) Appointments – Interviews
2. Sheriff's Office
 - a. Resolution to Accept a \$1,800.00 Donation from the Tri-County Bicycle Association, DALMAC Fund Grant for the Purchase of Two New [Police Bicycles](#) for the Ingham County Sheriff's Office, Delhi Division Community Policing Officer Bike Patrol Program
 - b. Resolution to Enter into a Five (5) Year Lease Agreement with L-3 Mobile-Vision to Equip Twenty-Seven (27) Ingham County Patrol Vehicles with New [Digital In-Car Camera](#)
3. Ingham County Sheriff's Office /Office of Homeland Security & Emergency Management - Resolution to Adopt the Updated [Emergency Operations Plan](#) and Hazard Analysis for Ingham County
4. Controller's Office
 - a. Resolution Authorizing a Modification in the Rates Charged for Local and Long Distance Service for [Inmate Telephones](#)
 - b. Update on 911 Consolidation Project (*no material*)
5. Board Referrals
 - a. Resolution from Lenawee County Expressing Opposition to the Michigan Commission on Law Enforcement Standards [520 Hour Standard](#) for Police Officers
 - b. Letter from State of Michigan Department of Corrections Regarding [Inspection Report](#) for the Ingham County Jail

Announcements

Public Comment

Adjournment

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DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

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LAW ENFORCEMENT COMMITTEE

December 4, 2008

Minutes

Members Present: Dianne Holman, Dale Copedge, Victor Celentino, Debbie DeLeon, Todd Tennis, Randy Schafer and Board Chairperson Thomas

Members Absent: None

Others Present: John Neilsen

The meeting was called to order by Chairperson Holman at 6:02 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the October 16, 2008 and November 13, 2008 Minutes

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. TENNIS, TO RE-APPROVE THE OCTOBER 16 MINUTES AS AMENDED AND TO APPROVE THE NOVEMBER 13 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY.

The October 16 Minutes were amended as reflected:

Page 2: Comm. Soule was changed to Comm. Tennis in the first two motions on page two.

The November 13 Minutes were amended as reflected:

Page 2, item 5, first paragraph, second sentence: He then said the Board Chairperson informed him that it would make perfect sense to *separate* the two issues *into two Resolutions*.

Additions to the Agenda

- 5a. Substitute Resolution
- 5b. Substitute Resolution
- 5d. IJIGS – The Integrated Justice Information Systems Group: Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts – Resolution to Hereby Approve the Attached On-Line Subscription Agreement for the IJIS (Integrated Justice Information System)
- 5e. Controller's Office – Resolution to Terminate the Agreement for Local and Long Distance Service for Inmate and Public Pay Telephones
- 5f. Sheriff's Office – Resolution Authorizing the Ingham County Sheriff's Office to Accept \$2,000 from the Ingham County Kennel Club to Purchase Door Poppers and K-9 Equipment
6. Update – Chairperson Holman – Jail Overcrowding Reduction Activities Chart (11/20/2008)

Limited Public Comment: None

1. Interviews – Animal Control Advisory Committee

The Committee interviewed the following applicants for a position on the Animal Control Advisory Committee:

Scott Schultz
Liz Kranz
Dr. Valerie Chadwick

2. Animal Control – Animal Control Department Ordinance Update

Mr. Neilsen said Ms. McAloon-Lampman has not yet worked out the final details with the County Attorney regarding the Ordinance.

3. Ingham County Controller's Office/911 Steering Committee – Resolution Authorizing Funds to Select a Contract for the 911 Center Consolidation Site Selection

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION AUTHORIZING FUNDS TO SELECT A CONTRACT FOR THE 911 CENTER CONSOLIDATION SITE.

Comm. Schaffer said he wants an unbiased group of people to make a site selection. This is an important public safety issue. Mr. Neilsen said the Facilities Department has looked at a number of sites. He then reviewed those sites. New sites could be added to the current list.

Comm. Copedge asked if Mr. Neilsen could instruct the 911 Advisory Committee to provide this Committee with a list of items they are looking for when selecting a site. Mr. Neilsen said the final site selection will be made by the Board of Commissioners.

(Board Chairperson Thomas arrived at 6:32 p.m.)

Chairperson Holman asked if the 2009 Law Enforcement should add some criteria to avoid biased issues. Mr. Neilsen said he does not have a concern regarding this matter. The County started this process by hiring Plante & Moran to conduct a size study and now we are using Homeland Security standards.

Comm. Copedge said it should be made very clear that contracts will not be made with vendors, outside of the selection process, during the selection process. Criteria will be developed based on professional information. Comm. DeLeon expressed her concern that entities may contact realtors to express their ideas for a site.

Chairperson Holman asked that this Committee receive regular updates during this process.

Comm. DeLeon asked if there is a reason or thought that we could invite comments from any of the local jurisdictions that are involved in this process. Mr. Neilsen said the jurisdictions have been willing to provide their comments during this process. Comm. Celentino said the Committee should allow the site selection committee a chance to move forward before we

intervene in the process. Comm. Celentino also agreed with Comm. DeLeon's concerns.

Comm. Copedge said it should be made clear that the site study should not be repeated. Mr. Neilsen said the Facilities Committee will provide their recommendation to the 911 Advisory Committee and the 911 Advisory Committee will make its recommendation to this Committee.

MOTION CARRIED UNANIMOUSLY.

4. 911 Advisory Board/Controller's Office – Resolution Authorizing a Contract with M/A-COM, Inc. for the New MSU WKAR Tower Site Transition Project for the Public Safety Wireless Voice Communication System

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT WITH M/A-COM, INC. FOR THE NEW MSU WKAR TOWER SITE TRANSITION PROJECT FOR THE PUBLIC SAFETY WIRELESS VOICE COMMUNICATION SYSTEM.

Comm. Celentino asked why the County is proposing to use M/A-COM for this project. Mr. Neilsen said it would be problematic to use a different vendor for this project. Comm. DeLeon asked about the extra parts which were not used in the previous project. Mr. Neilsen said there are extra parts which can be used and those parts are being stored.

Comm. Celentino asked if there will be any new oversight on this project. Mr. Neilsen explained that this is a fairly routine project.

Comm. Copedge asked if M/A-COM has provided a timeline for this project. Mr. Neilsen said their best guess is the project will take two to four hours.

Comm. DeLeon asked if Mr. Neilsen could find out what is going on with the extra parts. Mr. Neilsen indicated he would provide this information to the Committee.

MOTION CARRIED UNANIMOUSLY.

5. Controller's Office
 - a. Substitute Resolution Authorizing Adjustments to the 2008 Ingham County Budget and Authorizing the Controller/Administrator to Make Year End Budget Adjustments

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. TENNIS, TO APPROVE THE SUBSTITUTE RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2008 INGHAM COUNTY BUDGET AND AUTHORIZING THE CONTROLLER/ADMINISTRATOR TO MAKE YEAR END BUDGET ADJUSTMENTS.

Mr. Neilsen explained the Substitute Resolution contains the necessary numbers.

MOTION CARRIED UNANIMOUSLY.

- b. Substitute Resolution Authorizing an Agreement for Local and Long Distance Service for the Inmate and Public Pay Telephones

Mr. Neilsen explained the County did not issue an RFP for this project due to the timing issue. The vendor provided a proposal for a previous contract. Evercom Technologies (Evercom) was asked to provide the County with two options. Those options are detailed in the Staff Review. The County's share in Option 1 would be 54% and the County's share is \$333,931 based on annual revenue of \$618,392. This is a best guess from the vendors.

Mr. Neilsen further explained that Option 2 maintains the current rates; however, the vendor would provide a 54% commission. This rate will leave the County short by approximately \$200,000. The Controller's Office recommends Option 1 because of the budgetary implications. Mr. Neilsen informed the Committee that the Finance Committee selected Option 2 and noted this Committee can chose Option 1.

Comms. Copedge and DeLeon expressed their concerns regarding the high rates in Option 1 and there impact on the inmate families. Comm. Tennis also said the high rates are a huge burden on the inmates' families. The inmates should be able to maintain connection with their support systems. The inmate phone bills are paid by their families.

Chairperson Holman asked if the rates could be lowered up front during the phone calls and then gradually increases them during the length of the phone call. Comm. DeLeon asked if the County should have checked with other vendors. Mr. Neilsen said the vendor decision was made to select the second-best bid from a few years ago due to time constraints. The proposed rates are probably consistent with other vendors.

Comm. DeLeon asked if Evercom is a local vendor. Mr. Neilsen said Evercom has a local office but it is not a local company. Comm. Copedge agreed with Comm. Tennis regarding the high rates.

Board Chairperson Thomas asked if this Committee selects Option 2, if it will be placed on the Board's agenda. Mr. Neilsen said both Committees' recommendations will proceed to the Board meeting or they will go the caucus meeting.

Chairperson Holman asked where the funding for this matter will come from in 2009. Mr. Neilsen said it will be tough next year and the County will have to look at the Contingency Fund.

Comm. Schafer strongly suggested that both recommendations should proceed to the Board floor.

MOVED BY COMM. COPELGE, SUPPORTED BY COMM. DELEON, TO APPROVE
OPTION 2 – RESOLUTION AUTHORIZING AN AGREEMENT FOR LOCAL AND LONG
DISTANCE SERVICE FOR THE INMATE AND PUBLIC PAY TELEPHONES.

Comm. DeLeon asked if Evercom could provide rates in between the two Options. This is a band aid fix that will tie us down for two years.

Mr. Neilsen said he will see if the vendor can provide lower rates if that is the wish of this Committee. Comm. Copedge said the Committee could approve Option 2 while staff determines if the rates can be lowered.

Comm. Tennis said the County is heading in the right direction. Both Options should be on the Board's agenda. The County already took about \$300,000 from the Contingency Fund for this service. Comm. Tennis further stated the County should take legal action to recover the funds that were not received on the previous contract. The Board can approve an Option and then amend the agreement next year. The County should try to lessen the impact on the inmates' families.

Chairperson Holman asked if the contract could be amended. Mr. Neilsen said the vendor could agree to try to reduce the rates next year.

Board Chairperson Thomas said the Board will find that it's the Board's policy to keep costs lower for the inmates' families. He further said the funds for this matter should not come from the Contingency Fund.

MOTION CARRIED with Comm. Schafer voting NO.

- d. IJIGS – The Integrated Justice Information Systems Group: Sheriff, Prosecutor, 55th District, 30th Circuit and Probate Courts – Resolution to Hereby Approve the Attached On-Line Subscription Agreement for the IJIS (Integrated Justice Information System)

Mr. Neilsen said the system is up and working. He then reviewed the other implications that are detailed in the Staff Review. This Agreement does not require any funding from the County. Mr. Neilsen further said this Resolution will authorize the on-line Agreement.

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION TO HEREBY APPROVE THE ATTACHED ON-LINE SUBSCRIPTION AGREEMENT FOR THE IJIS (INTEGRATED JUSTICE INFORMATION SYSTEM).
MOTION CARRIED UNANIMOUSLY.

Mr. Neilsen informed the Committee that the Subscription Application will be sent to the Ingham County Controller's Office. The Controller's phone number, fax number and address will be included on the Application form and the User Name Assignments.

- c. Resolution Authorizing the Adoption of the Ingham County Central Dispatch Action Plan

Mr. Neilsen said this Action Plan was presented to this Committee in September. The Plan has been reviewed and comments have been made on the Plan since that time.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION AUTHORIZING THE ADOPTION OF THE INGHAM COUNTY DISPATCH ACTION PLAN. MOTION CARRIED UNANIMOUSLY.

- e. Controller's Office – Resolution to Terminate the Agreement for Local and Long Distance Service for Inmate and Public Pay Telephones

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION TO TERMINATE THE AGREEMENT FOR LOCAL AND LONG DISTANCE SERVICE FOR INMATE AND PUBLIC PAY TELEPHONES.

FRIENDLY AMENDMENT TO INCLUDE THE FOLLOWING LANGUAGE:

THEREFORE BE IT RESOLVED, THAT INGHAM COUNTY REITERATES ITS DEMAND FOR PAYMENT OF ALL UNPAID COMMISSIONS DUE UNDER THE AGREEMENT, AND RESERVES THE RIGHT TO PURSUE ITS REMEDIES TO COLLECT THIS CONTRACTUAL DEBT.

Comm. DeLeon said the above language should be included in the Resolution.

MOTION CARRIED UNANIMOUSLY.

- f. Sheriff's Office – Resolution Authorizing the Ingham County Sheriff's Office to Accept \$2,000 from the Ingham County Kennel Club to Purchase Door Poppers and K-9 Equipment

MOVED BY COMM. COPEEDGE, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION AUTHORIZING THE INGHAM COUNTY SHERIFF'S OFFICE TO ACCEPT \$2,000 FROM THE INGHAM COUNTY KENNEL CLUB TO PURCHASE DOOR POPPERS AND K-9 EQUIPMENT. MOTION CARRIED UNANIMOUSLY.

- 6. Commissioner Holman – Jail Overcrowding Reduction Activities Chart (11/20/2008)

Chairperson Holman said she reviewed the information for the Chart. This information tracks the pieces that we discuss to reduce jail overcrowding.

Comm. DeLeon thanked Chairperson Holman for providing this information to the Committee. She then asked if the chart can include measures for the new projects. Chairperson Holman said this matter would fall under Data Collection in her report. She then stated she would make this issue clearer.

Animal control:

1. Interviews

MOVED BY COMM. COPEGE, SUPPORTED BY COMM. DELEON, TO RECOMMEND THE APPOINTMENT OF DR. VALERIE CHADWICK TO THE ANIMAL CONTROL SHELTER ADVISORY COMMITTEE IN THE PROFESSIONAL VETERINARIAN POSITION.

MOVED BY COMM. DELEON, SUPPORTED BY COMM. TENNIS, TO RECOMMEND THE APPOINTMENT OF LIZ KRANZ TO THE ANIMAL CONTROL SHELTER ADVISORY COMMITTEE. MOTION CARRIED UNANIMOUSLY.

Announcements:

Comm. Copedge informed the Committee that capital projects should be submitted to the federal government within 180 days. Staff should consider if the proposed jail expansion could be submitted to the federal government for funding consideration.

Mr. Neilsen said staff is already gathering this information.

Comm. Schafer complimented Chairperson Holman for how she managed this Committee this year.

Public Comment: None

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Debra Neff

RESOLUTION STAFF REVIEW

DATE: December 10, 2008

Agenda Item Title: Resolution to Accept a \$1,800.00 Donation from the Tri-County Bicycle Association, DALMAC Fund Grant for the Purchase of Two New Police Bicycles for the Ingham County Sheriff's Office, Delhi Division Community Policing Officer Bike Patrol Program

Submitted by: Sheriff's Office

Committees: LE, ___ * JD ____, HS ____, CS ____, Finance ___*

Summary of Proposed Action: This resolution will authorize the Sheriff's Office to accept a \$1,800.00 donation from the Tri-County Bicycle Association, DALMAC Fund Grant.

Financial Implications: This \$1,800 donation will be used to purchase and equip two bicycles for the Ingham County Sheriff's Office, Delhi Division Community Policing Officer Bike Patrol program.

Other Implications: None.

Staff Recommendation: MM ___ JN X TL ___ TM ___ JC ___
Staff recommends approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A \$1800.00 DONATION FROM THE TRI-COUNTY BICYCLE ASSOCIATION, DALMAC FUND GRANT TO ALLOW THE INGHAM COUNTY SHERIFF'S OFFICE, DELHI DIVISION TO PURCHASE TWO NEW POLICE BICYCLES

WHEREAS, the Ingham County Sheriff's Office Delhi Division utilizes police bicycles in their daily operation, weather conditions permitting, for their community policing program and business patrols; and

WHEREAS, the DALMAC Fund Committee and the Tri-County Bicycle Association Board of Directors have awarded \$1,800.00 to the Ingham County Sheriff's Office, Delhi Division for the purchase of two new police bicycles; and

WHEREAS, the Ingham County Sheriff's Office, Delhi Division will benefit from acceptance of this donation by allowing them to purchase two new police bicycles and associated equipment for use in the above program; and

WHEREAS, the Ingham County Sheriff's Office, Delhi Division will utilize this donation solely for the purchase of two new police bicycles and associated equipment for each bicycle; and

WHEREAS, acceptance of this donation will allow the Ingham County Sheriff's Office, Delhi Division to maintain community safety by continuing to implement bicycle patrols throughout Delhi Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of a \$1,800.00 donation from the DALMAC Fund Committee and the Tri-County Bicycle Association Board of Directors for the Ingham County Sheriff's Office, Delhi Division to purchase two new police bicycles.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Treasurer's Office to deposit the \$1,800.00 donation monies and the Controller's Office make the necessary budget adjustments in the Ingham County Sheriff's Office 2009 budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners expresses their appreciation to the DALMAC Fund Committee and the Tri-County Bicycle Association Board of Directors for their generous donations and their support of the Ingham County Sheriff's Office, Delhi Division Community Policing Officers.

RESOLUTION STAFF REVIEW

DATE December 26, 2008

Agenda Item Title: Resolution to Enter into a Five (5) Year Lease Agreement with L-3 Mobile-Vision to Equip Twenty-Seven (27) Ingham County Patrol Vehicles with New Digital In-Car Cameras

Submitted by: Sheriff's Office

Committees: LE __*, JD ____, HS ____, CS ____, Finance __*

Summary of Proposed Action: Working with MIS, this resolution will authorize the Sheriff's Office to lease a 27 in-car (patrol) digital recording camera system over a five-year period. This system would replace the current analog (VHS) system of cameras, currently in six patrol vehicles which are at least four to eight years old.

The new digital system would keep pace with current law enforcement camera recording technology and allow the Sheriff's Office to double the length of time we could store recordings versus the current time with VHS tapes. The new system would also eliminate the potential issue with tampering of recorded tapes under the analog (VHS) system we presently operate under. The new digital system would also make storage and retrieval of important video recordings easier than our present analog (VHS) system. The new system entails more security features through automatic uploading of recorded digital information from each patrol vehicle without any interference or actions by deputies. The new system can be programmed to automatically operate during specific instances eliminating potential discretionary decisions by an operator.

The MIS Director has reviewed the lease proposal and the system, which is currently being used by the East Lansing Police Department, Mason Police Department, Meridian Police Department, Michigan State University Police Department and is currently being purchased by the Lansing Police Department. Mr. Shewchuck believes the best way to proceed with this program is to enter into the five-year lease program so all cars can be outfitted with the new system at one time versus buying several each year over the five-year period.

Financial Implications: The cost of the total solution for the straight-up purchase is \$185,196.

The five-year lease agreement requires annual payments of \$44,039.61 for five (5) years or a total cost of \$220,198.05. At the end of the lease, we can purchase all the equipment for \$1.

Therefore, we are paying a financing premium of \$32,000 over five years (\$6,400 a year) for this municipal lease and will receive all the equipment at once.

Currently, there is \$50,000 budgeted for both the 2008 and 2009 years for this project. The remaining funds (\$120,198.05) will have to be budgeted in future years for this purpose in Capital Improvements.

Other Implications: None.

Staff Recommendation: MM ___ JN X TL ___ TM ___ JC ___
Staff recommends approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER INTO A FIVE (5) YEAR LEASE AGREEMENT WITH L-3 MOBILE-VISION TO EQUIP TWENTY-SEVEN (27) INGHAM COUNTY PATROL VEHICLES WITH NEW DIGITAL IN-CAR CAMERAS

WHEREAS, the Ingham County Sheriff's Office intends, through a five (5) year Capital Improvement Plan, to replace old analog (VHS) patrol cameras with a new digital camera system, outfitting twenty-seven (27) field services patrol vehicles; and

WHEREAS, the Ingham County Sheriff's Office by replacing the current analog (VHS) system, with a digital in-car camera system, would benefit the citizens of Ingham County through an upgrade in technology which would better serve our community with the recording of police contacts on traffic stops, and other encounters when applicable; and

WHEREAS, by replacing the older analog (VHS) system currently used, with the new digital system, accountability of maintaining video records, retrieving video records, storage of video records and security of video records would be greatly enhanced; and

WHEREAS, the Ingham County Sheriff's Office would like to enter into a five (5) year lease program with L-3 Mobile-Vision, to equip all twenty-seven (27) field services patrol vehicles at one time through this lease; and

WHEREAS, the Ingham County Sheriff's Office currently has six (6) field service patrol vehicles with analog (VHS) camera systems which are four to eight years old; and

WHEREAS, the Ingham County Sheriff's Office has budgeted under Capital Improvements funding, a five (5) year plan to upgrade current in-car patrol vehicle cameras, as well as equip all twenty-seven (27) field services patrol vehicles with new, state of the art digital camera systems; and

WHEREAS, the Ingham County Sheriff's Office, working with MIS, have agreed that it would be cost-effective to outfit all twenty-seven (27) field services patrol vehicles at one time with this new state of the art, digital camera system versus buying several new systems over a five-year period; and

WHEREAS, the Ingham County Sheriff's Office, working with MIS, believe that by entering into a five (5) year lease agreement with L-3 Mobile-Vision, it could possibly save the county approximately \$40,000 dollars over the five-year period versus buying and outfitting a few patrol vehicles each year for five years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to enter into a five (5) year Lease agreement for the time period of February 2009 through January 2012, with L-3 Mobile-Vision, not to exceed \$220,200 to be fully funded over the five-year Capital Improvement Plan for this in-car patrol vehicle digital camera system.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/lease documents that are consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 3

RESOLUTION STAFF REVIEW

DATE January 7, 2009

Agenda Item Title: Resolution to Adopt the Updated Emergency Operations Plan and Hazard Analysis for Ingham County

Submitted by: Ingham County Sheriff's Office /Office of Homeland Security & Emergency Management

Committees: LE __*, JD ____, HS ____, CS ____, Finance ____

Summary of Proposed Action:

This resolution will authorize the adoption of the updated Ingham County Emergency Operations Plan and Hazard Analysis.

Financial Implications:

There are no direct financial implications of this resolution. Although an updated and approved Plan should be in place, as required by the Michigan State Police, Emergency Management Homeland Security Department as part of the EMPG grant that funds part of the Emergency Operations Coordinator position.

Other Implications:

This Plan has not been updated since 2004.

Staff Recommendation: MM __ JN X TL __ TM __ JC __

Staff recommends approval of this resolution.

Summary
Re: Update of Ingham County Emergency Operations Plan
Ingham County Board of Commissioners
January 15, 2009

The Emergency Operations Plan and Basic Hazard Analysis for Ingham County has recently been through a complete update. The Plan provides a framework for the County to use in performing emergency functions before, during, and after a natural disaster, technological incident or a hostile attack.

The Plan will be maintained in accordance with current standards, which suggests an annual review. Deficiencies identified in exercises, actual use, or organizational changes will stimulate revisions.

Such revisions will be forwarded to all those that have assigned responsibilities in the plan. All revisions will be documented on Page 5 of the Plan.

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ADOPT THE UPDATED EMERGENCY OPERATIONS PLAN AND HAZARD ANALYSIS FOR INGHAM COUNTY

WHEREAS, Ingham County Government Officials have the responsibility for the protection of the lives and property of the citizens, the environment, and to recommend protective actions before, during and after disaster situations; and

WHEREAS, Ingham County is subject to a variety of natural and manmade hazards; the most likely hazards include storms, flooding, fires, tornadoes, civil unrest, technological attack, hazardous material incidents, and terrorism; and

WHEREAS, local municipalities will respond to emergencies, render assistance to the public in accordance with intergovernmental procedures, mutual aid agreements, and use of volunteer groups as needed; when local resources are exhausted, the Ingham County Office of Homeland Security and Emergency Management will be contacted for support to satisfy unmet needs; and

WHEREAS, upon occurrence of a threat or emergency, the Chairperson of the Ingham County Board of Commissioners or his/her designee will declare a “Local State of Emergency” in accordance with this Plan; and

WHEREAS, this Plan embraces an “all-hazards” principle that most emergency response functions are similar, regardless of the hazard; the response includes the four (4) phases of Emergency Management activities: Mitigation, Preparedness, Response, and Recovery; and

WHEREAS, the Ingham County Emergency Operations Plan and Hazard Analysis had not been updated since 2004; the Plan includes many County Departments and during a disaster or emergency becomes directive in nature to those outlined in the Plan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the updated Ingham County Emergency Operations Plan and Hazard Analysis.

RESOLUTION STAFF REVIEW

DATE: January 2, 2009

Agenda Item Title: Resolution Authorizing a Modification in the Rates Charged for Local and Long Distance Service for Inmate Telephones

Submitted by: Controller's Office

Committees: LE_* JD____, HS____, CS____, Finance_*

Summary of Proposed Action: The Board of Commissioners directed the County Controller/Administrator to seek a modification of the agreement with Evercom, at rates between the levels contained in the two proposals.

This resolution authorizes a modification in the rates charged for local and long distance service for the Inmate Telephones Contract with Evercom, a subsidiary of Securus Technologies, for the inmate phone system at the Ingham County Jail, from February 1, 2009 through January 31, 2011.

It does not address public pay phones on county properties.

Financial Implications:

The Board of Commissioners originally reviewed the following two proposals (*Option 1 and 2) for the rates charged with the new Inmate Telephones Contract.

The rates charged would restore the rates that were in effect previous to the current contract under Option #1 of the Securus proposal (recommended by the Controller's Office and passed by the Law Enforcement Committee).

Local calls will be billed at a surcharge of \$4.25 plus \$.25 per minute;
Intra-Late (i.e. regional) calls will be billed at a surcharge of \$4.25 plus \$.30 per minute;
Interstate calls will be billed at a surcharge of \$3.95 plus \$.89 per minute;
Intrastate calls will be billed at a surcharge of \$3.69 plus \$.69 per minute.

54% commission - County share is \$333,931, based on annual revenue of \$618,392.

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The current rates are continued under Option #2 of the Securus proposal (passed by the Finance Committee and the full Board of Commissioners).

Local calls will be billed at a surcharge of \$2.75 plus \$.15 per minute;
Intra-Late (i.e. regional) calls will be billed at a surcharge of \$2.75 plus \$.15 per minute;
Intrastate calls will be billed at a surcharge of \$1.75 plus \$.55 per minute;
Interstate calls will be billed at a surcharge of \$1.75 plus \$.75 per minute.

45 % commission - County share is \$171,316 based on annual revenue of \$380,704.

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The Modified Proposal as negotiated and now recommended by the County
Controller/Administrator.

Local calls will be billed at a surcharge of \$3.50 plus \$.20 per minute;
Intra-Lata (i.e. regional) call will be billed at a surcharge of \$3.50 plus \$.25 per minute;
Intrastate calls will be billed at a surcharge of \$3.50 plus \$.65 per minute;
Interstate calls will be billed at a surcharge of \$3.50 plus \$.82 per minute.

50 % commission - County share is \$254,000, based on annual revenue of \$508,000.

\$410,000 is anticipated in the County's 2009 budget.

Option #1 leaves us short of budgeted revenue by an estimated \$76,069 ($\$410,000 - \$333,931 = \$76,069$).

Option #2 leaves us short of budgeted revenue by an estimated \$238,684 ($\$410,000 - 171,316 = \$238,684$).

The Modified Proposal leaves us short of budgeted revenue by an estimated \$156,000 ($\$410,000 - \$254,000 = \$156,000$).

\$156,000 is about 26% of the County 2009 Contingency Fund.

Staff Recommendation: MM___ JN X TL ___ TM___ JC ___

Because of the budgetary implications the Controller's Office recommends this Modified Proposal.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ENTERING INTO AN AGREEMENT FOR LOCAL AND LONG
DISTANCE SERVICE FOR INMATE TELEPHONES**

RESOLUTION #08-365

WHEREAS, the Ingham County Purchasing Department sought proposals for the provision of approximately 100 inmate, 27 visitation, and 20 public pay phones through the issuance of RFP #18-05; and

WHEREAS, the stated objective of the County was to receive proposals which provided the lowest cost to the users of the phones while assuring the County of a continuation of its current revenue stream associated with the provision of these phones; and

WHEREAS, the County entered into a five-year agreement with Infinity Networks for new equipment, new visitation telephones, local and long distance service for all inmate and public telephones based on the terms and conditions as outlined in the Request for Proposals Packet #18-05 and Infinity Networks Inc., response dated August 16, 2005; and

WHEREAS, the current vendor has failed to perform satisfactorily which requires a new vendor to provide the service for new equipment, new visitation telephones, local and long distance service for all inmate telephones in Ingham County; and

WHEREAS, the Controller's Office, the Purchasing Department and the Sheriff's Office are recommending that the County authorize a two year agreement with Evercom a subsidiary of Securus Technologies; and

WHEREAS, the County considered two proposals by Evercom, which would result in different contributions to the general fund, and different changes borne by users of the inmate phone system; and

WHEREAS, the Board of Commissioners seeks to strike a balance between the effect on the County's budget and the imposition of a financial burden on the struggling families of inmates.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a two-year agreement for the period of February 1, 2009 through January 31, 2011, with Evercom a subsidiary of Securus Technologies, for new equipment, new visitation equipment, local and long distance service for all inmate telephones. Unless otherwise agreed by Ingham County and Evercom, the following rates will be charged:

For inmate phones

Local calls will be billed at a surcharge of \$2.75 plus \$.15 per minute;
Intra-Lata (i.e. regional) calls will be billed at a surcharge of \$2.75 plus \$.15 per minute;
Intrastate calls will be billed at a surcharge of \$1.75 plus \$.55 per minute;
Interstate calls will be billed at a surcharge of \$1.75 plus \$.75 per minute.

Evercom will provide Ingham County with a Prepaid Call Program;

Evercom will install its technology platform for recording and reporting purposes;

Evercom will pay Ingham County 54% commission based on an annual estimated revenue of \$618,392 during the duration of the contract.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is directed to seek a modification of the agreement with Evercom, at rates between the levels contained in the two proposals.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign any contract documents consistent with this resolution subject to review and approval by the County Attorney.

The Law Enforcement Committee approved a different version on 12/4/08.

FINANCE: Yeas: Hertel, Weatherwax-Grant, Schor, Dougan

Nays: Grebner **Absent:** Celentino **Approved 12/3/08**

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A MODIFICATION IN THE RATES CHARGED FOR LOCAL AND LONG DISTANCE SERVICE FOR INMATE TELEPHONES

WHEREAS, the Controller's Office, the Purchasing Department and the Sheriff's Office recommended that the County authorize a two-year agreement with Evercom, a subsidiary of Securus Technologies, to replace the current inmate phone vendor; and

WHEREAS, the Ingham County Board of Commissioners authorized through Resolution #08-365, a two-year agreement for the period of February 1, 2009 through January 31, 2011, with Evercom, a subsidiary of Securus Technologies, for new equipment, new visitation equipment, local and long distance service for all inmate telephones; and

WHEREAS, the County considered two proposals by Evercom, which would result in different contributions to the General Fund, and different changes borne by users of the inmate phone system; and

WHEREAS, the Board of Commissioners stated their policy in this matter, "to strike a balance between the effect on the County's budget and the imposition of a financial burden on the struggling families of inmates"; and

WHEREAS, the Board of Commissioners directed the County Controller/Administrator to seek a modification of the agreement with Evercom, at rates between the levels contained in the two proposals; and

WHEREAS, the County Controller/Administrator has negotiated and is now proposing a modification of the agreement with Evercom.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the following recommendation from the County Controller/Administrator and authorizes the following modification of the rates for the inmate phone call charges during the two-year agreement for the period of February 1, 2009 through January 31, 2011, with Evercom, a subsidiary of Securus Technologies, for new equipment, new visitation equipment, local and long distance service for all inmate telephones. Unless otherwise agreed by Ingham County and Evercom, a subsidiary of Securus Technologies, the following rates will be charged:

For inmate phones

Local calls will be billed at a surcharge of \$3.50 plus \$.20 per minute;

Intra-Lata (i.e. regional) call will be billed at a surcharge of \$3.50 plus \$.25 per minute;

Intrastate calls will be billed at a surcharge of \$3.50 plus \$.65 per minute;

Interstate calls will be billed at a surcharge of \$3.50 plus \$.82 per minute.

Evercom will provide Ingham County with a Prepaid Call Program;
Evercom will install its technology platform for recording and reporting purposes;

Evercom will pay Ingham County 50% commission, based on an annual estimated revenue of \$508,000 during the duration of the contract.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes amendments to the 2009 Budget which consist of a net reduction of \$156,000 in revenues associated with Inmate Phone Revenue, with a corresponding transfer from the Contingency Fund.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign any contract documents consistent with this resolution subject to review and approval by the County Attorney.

LENAWEE COUNTY BOARD OF COMMISSIONERS

301 N. Main St., Courthouse

Adrian, MI 49221

517-264-4508



RECEIVED

NOV 18 2008

INGHAM COUNTY CLERK Fred Gallagher
John Tuckerman

David Stimpson
Jack Branch
Robert Hall
Jason MacKay
Karol "KZ" Bolton

CHAIR
James E. Van Doren
Phone: 517-431-2424

VICE-CHAIRMAN
Ralph Tillotson
Phone: 517-263-1804

RESOLUTION

IN OPPOSITION TO THE MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS (MCOLES) 520 HOUR STANDARD FOR POLICE OFFICERS

WHEREAS, the Township police departments throughout the State of Michigan, and Lenawee County in particular, depend, in part, upon part-time law enforcement officers for protection of the citizens and community, and

WHEREAS, the Chief of Police is typically responsible for the hiring, budgeting, scheduling, qualifications, and training of those officers in accordance with the logistics and needs of their respective Townships and Villages; and

WHEREAS, the MCOLES board has recently adopted administrative changes under PA 203, which would require that each part-time police officer work a minimum of 520 hours per year by 2012; and

WHEREAS, only one other state in our nation mandates a minimum number of hours for police officers; said state being Idaho at 120 hours, and

WHEREAS, the noted changes will result in significant harm to our local community due to the loss of experienced and qualified part-time police officers, and

WHEREAS, said loss of part-time officers will result in either a cut in police protection to our community, or the (unfunded) mandate (and additional expense) of hiring full-time officers, and

WHEREAS, the noted changes will have other unintended consequences, such as the likely burden that will be placed on larger agencies, such as Sheriff's Departments and the State Police, with increased call load for this unfunded mandate, and

WHEREAS, the primary, statutory responsibility of MCOLES is to oversee minimum training standards for Michigan Police Officers; this proposal does nothing to enhance minimum training standards, and

WHEREAS, the current rules, under PA 203, have been in place since 1965, at a time when police officers were employed with little or no training, with little or no post K-12 education, and

WHEREAS, current police officers entering the system are more highly trained and highly educated than ever before, with multiple in-service training opportunities available.

NOW THEREFORE BE IT RESOLVED, that the Lenawee County Board of Commissioners hereby approves this resolution in opposition to the change by MCOLES mandating a 520 minimum number of hours per year for

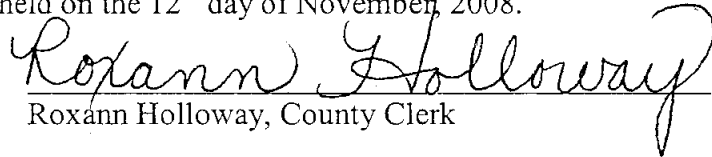
part-time police officers. Said action by MCOLES is an unfunded mandate that takes away local control, will exacerbate budgets, and will ultimately jeopardize public safety.

BE IT FURTHER RESOLVED, that the Lenawee County Board of Commissioners requests that this resolution be distributed to Governor Granholm, Senator Brown, Representatives Spade and Simpson, the Michigan Association of Counties, and to all other counties within the State of Michigan for their consideration to intervene in this matter, asking that this rule be rescinded.

Moved by Commissioner Stimpson, seconded by Commissioner Tuckerman, to adopt this resolution.

Yeas: 8 Nays: 0 Abstain: 0 Absent: 1

I, the undersigned, the duly qualified and acting County Clerk for Lenawee County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the County Board of said County at a regular meeting held on the 12th day of November, 2008.


Roxann Holloway, County Clerk



AGENDA ITEM # 56

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

PATRICIA CARUSO
DIRECTOR

November 24, 2008

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Sheriff Gene Wriggelsworth
Ingham County Sheriff's Office
630 North Cedar Street
Mason, Michigan 48854

Mr. Marc Thomas, Chairman
Ingham County Board of Commissioners
P.O. Box 79
Mason, Michigan 48854

Re: Inspection Report

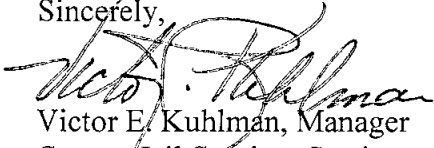
Dear Sirs:

Enclosed is a copy of the final inspection report concerning the inspection of the Ingham County Jail completed on November 6 and 7, 2008.

The Office of Community Corrections, County Jail Services Section congratulates you, your staff and the Ingham County Board of Commissioners for maintaining compliance with the Administrative Rules for Jails and Lockups.

Please feel free to call me at (517) 241-7230 or Wayne Schaudt at (517) 241-7686 if you have any questions.

Sincerely,


Victor E. Kuhlman, Manager
County Jail Services Section
Office of Community Corrections

Enclosure

file

COUNTY JAIL INSPECTION REPORT

Patricia L. Caruso, Director
Michigan Department of Corrections

INGHAM COUNTY

County Jail Services Unit



Report Prepared by:

Wayne Schaudt

2008

Scope of Inspection

An inspection was conducted on November 6 and 7, 2008, by the County Jail Services Section, Michigan Department of Corrections, as provided for by Act No. 232 of the Public Acts of 1953, as amended, being Section 791.262 of the Michigan Compiled Laws.

The inspection was conducted by Wayne Schaudt, Correctional Facility Specialist, County Jail Services Section, Office of Community Corrections. The exit conference was conducted with Sheriff Gene Wriggelsworth, Undersheriff Allan Spyke, Chief Deputy Greg Harless, Jail Administrator, Major Sam Davis and Captain Thomas Wheeler.

Inspection Objectives

The inspection of the Ingham County Jail had the following objectives:

1. To determine compliance with the Administrative Rules for Jails and Lockups of 1998, and applicable statutes for housing inmates in county jails.
2. To provide a document for follow-up and to resolve any areas of noncompliance with the Administrative Rules.

Background

The Ingham County Jail was constructed in 1964 with a rated design capacity of 240 beds.

Renovations in 1982 increased the rated design capacity to 328 beds.

Double-bunking increased the rated design capacity to 575 beds.

Renovations in 2004 increased the rated design capacity to its present 665 beds.

On the day of the inspection, the Ingham County Jail was in compliance with all of the Administrative Rules for Jails and Lockups.