THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, AUGUST 16, 2005 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order
Approval of the March 15, April 12 and July 19, 2005 Minutes
Additions to the Agenda
Limited Public Comment

1. **Boards/Commissions Presentations**
   a. Environmental Affairs Commission Interviews
   b. Women’s Commission Interview
   c. Joint Building Authority - Resolution Making Reappointments to the Ingham County/City of Lansing Joint Building Authority

2. **Parks Department** - Presentation on Heart of Michigan Pathway (*Commissioners have previously received information on the Pathway*)

3. **Animal Control** - Resolution to Authorize Adjustments to the Animal Control Department’s 2005 Budget and Position Allocation List

4. **Prosecuting Attorney’s Office** - Resolution to Accept a Grant from the U.S. Justice Department for a Domestic Assault Response Team Program and to Authorize Subcontracts with Agency Partners

5. **Probate Court** - Resolution Requesting Contingency Funds and Authorization for a Temporary Seasonal Position to Assist in Meeting Case Management Demands During an Extended Medical Leave

6. **Health Department** - Resolution to Amend Resolution No. 05-117 and Authorize Staffing Changes in the Bureau of Health Plan Management

7. **Treasurer** – Informational Item - Tax Foreclosure Financial Hardship Policy Ingham County

8. **Housing Commission** - Resolution Authorizing an Amendment to the Consolidated Annual Contributions Contract with the U.S. Department of Housing and Urban Development for Modernization Funding for Carriage Lane Apartments

9. **Board of Commissioners**
   a. Resolution Honoring Bernard Simons
   b. Resolution Designating September 26, 2005 “Family Day – A Day to Eat Dinner with Your Children” In Ingham County
c. Discussion Item - Release of Client Confidentiality of Cohl, Stoker, Toskey & McGlinchey, P.C. Legal Opinion, on the Road Commission

10. Arts Council of Greater Lansing – Informational Item – Six Month Hotel Motel Report

11. Board Referrals - Resolution from Washtenaw County Urging the 109th Congress of the United States to Reject House Resolution 2726 as Introduced by Congressman Pete Sessions on May 26, 2005

Announcements

Public Comment

Adjournment

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.
COUNTY SERVICES  
March 15, 2005  
Minutes

Members Present: Victor Celentino, Dale Copedge, Debbie DeLeon, Andy Schor, Mike Severino, Don Vickers and Board Chairperson Mark Grebner

Members Absent: None

Others Present: Harold Hailey, Jerry Ambrose,

The meeting was called to order by Chairperson Celentino at 7:05 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the March 1, 2005 Minutes

MOVED BY COMM. DELEON, SUPPORTED BY COMM. COPEDGE, TO APPROVE THE MARCH 1 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY. Absent: Comms. Severino and Schor

Additions to the Agenda
4. Substitute Resolution

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DELEON, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

5. **Health Department** – Resolution to Implement Changes in the Dental Clinics

6a. **Board of Commissioners** – Resolution Honoring Brenda Newman

7b. **Controller’s Office** – Resolution Revising the Representation of Interests to the Economic Development Corporation Board

8b. **Human Resources Department** – Resolution Approving the MNA NP/CN Collective Bargaining Agreement

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COM. DELEON, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

1. **Women’s Commission**
   a. Interviews

MOVED BY COMM. DELEON, SUPPORTED BY COMM. COPEDGE, TO RECOMMEND APPOINTMENTS OF SHANNON HUNT, JUDITH BROWN CLARKE AND HEATHER RICKETTS TO THE WOMEN’S COMMISSION. MOTION CARRIED UNANIMOUSLY.

   b. Women’s History Month Celebration Presentation

Presentation

2. **Housing Commission** – Resolution Supporting the Continued Funding of the Community Development Block Grant Program
Friendly: add- THEREFORE BE IT RESOLVED, that a copy of this Resolution be sent to Senators Stabenow, Levin and Rogers.

MOVED BY COMM. DELEON, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION SUPPORTING THE CONTINUED FUNDING OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AS AMENDED. MOTION CARRIED UNANIMOUSLY.


Presentation

4. Parks Department – Substitute Resolution Authorizing a Contract Between BFI of Western Michigan and Ingham County for Dumpster Service at all Ingham County Parks

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. SEVERINO, TO APPROVE THE SUBSTITUTE RESOLUTION AUTHORIZING A CONTRACT BETWEEN BFI OF WESTERN MICHIGAN AND INGHAM COUNTY FOR DUMPSTER SERVICE AT ALL INGHAM COUNTY PARKS. MOTION CARRIED UNANIMOUSLY.

6b. Board of Commissioners – Resolution Approving Changes to Board Rules

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION APPROVING CHANGES TO THE BOARD RULES WITH RECOMMENDED CHANGES TO THE BOARD RULES WHICH THE SUBCOMMITTEE BELIEVES TO BE NON-CONTROVERSIAL.

Amendment #1: Special Committees

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. DELEON, TO APPROVE AMENDMENT NUMBER ONE AS AMENDED: Leave in – The membership of all such special committees shall automatically be vacated upon A NEW BOARD OF COMMISSIONERS TAKING OFFICE.

MOTION CARRIED UNANIMOUSLY.

Amendment #2: Public Comment

Page 13; 3. FAILED with Comm. Schor voting YES.

Page 13; 4. CARRIED with Comm. Severino voting NO.

Page 8: Will be changed to reflect the two previous votes.

Amendment #3: Late Agenda Items

MOTION TO APPROVE AMENDMENT NUMBER THREE AS AMENDED:

Page 10: Amend Last Sentence of this paragraph to: Individual resolutions WHICH HAVE NOT BEEN MOVED AT COMMITTEE shall ordinarily be referred to Committee unless 2/3 of the members present vote to allow the resolution to be considered by the Board immediately.

MOTION CARRIED UNANIMOUSLY.
Amendment #4: Division
DIED DUE TO LACK OF SUPPORT.

Amendment #5: Types of referrals to committees
MOTION CARRIED UNANIMOUSLY.

Amendment #6: Matters in Committee
MOTION CARRIED UNANIMOUSLY.

MOTION TO AUTHORIZE THE COUNTY ATTORNEY TO REVISE THE BOARD RULES PERTAINING TO PAGE 14; D. SCHEDULE OF CLAIMS – COUNTY ATTORNEY SUGGESTS THAT THE SECTION BE MAINTAINED IN THE BOARD RULES, BUT MODIFIED BY STRIKING “EACH MEMBER” AND REPLACING IT WITH “THE BOARD.”
MOTION CARRIED UNANIMOUSLY.

MOTION TO AMEND RESOLUTION’S THEREFORE BE IT RESOLVED PARAGRAPH BY CHANGING “EFFECTIVE MARCH 8, 2005” TO “EFFECTIVE UPON ADOPTION.”
MOTION CARRIED UNANIMOUSLY.

MAIN MOTION AS AMENDED: CARRIED UNANIMOUSLY.

7a. Controller’s Office – Resolution Approving the Annexation Petition from the Village of Webberville
MOVED BY COMM. DELEON, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION APPROVING THE ANNEXATION PETITION FROM THE VILLAGE OF WEBBERVILLE.
MOTION TO TABLE THE RESOLUTION UNTIL THIS COMMITTEE’S APRIL 19 MEETING. MOTION CARRIED UNANIMOUSLY.

8. Human Resources Department

The Report was received and placed on file.

   c. Closed Session – Labor Relations Discussion

This discussion was postponed until the next meeting.

Announcements
Mr. Hailey invited the Commissioners to a retirement reception for Brenda Newman on April 1, 2005 from 3:00 p.m. until 5:00 p.m. in the Personnel Conference Room.

Public Comment: None

The meeting adjourned at 9:49 p.m.

Respectfully submitted,
Debra Neff
COUNTY SERVICES
April 12, 2005
Minutes

Members Present: Victor Celentino, Andy Schor, Mike Severino, Don Vickers and Board Chairperson Mark Grebner

Members Absent: Dale Copedge and Debbie DeLeon

Others Present: Jerry Ambrose

The meeting was called to order by Chairperson Celentino at 6:05 p.m. in the First Floor Conference Room of the Ingham County Courthouse, Mason.

Additions to the Agenda
1. Revised Resolution

Limited Public Comment: None

1. Parks Department – Resolution Authorizing a Contract between Dyer Well Drilling and Ingham County for the Construction of an Irrigation Well at Hawk Island County Park

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT BETWEEN DYER WELL DRILLING AND INGHAM COUNTY FOR THE CONSTRUCTION OF AN IRRIGATION WELL AT HAWK ISLAND COUNTY PARK.

Board Chairperson Grebner stated this issue has nothing to do with ethics. It does, however, pertain to the County’s Ethics Policy. In any other situation, it would be very easy to over-step the Board’s boundaries.

Comm. Vickers asked Mr. Ambrose to explain the issue which brought the Committee to this special meeting. Mr. Ambrose explained the original resolution which authorized a contract with another company, was discussed thoroughly at the County Services meeting. County Services tabled the Resolution because of questions regarding the staff recommendation to pass over the low bidder (Dyer Well Drilling) because of recent enforcement actions taken by the Michigan Department of Environmental Quality (MDEQ).

Since the previous meeting, further discussions have taken place between the MDEQ and County staff regarding Dyer’s previous violations. In light of the representations made by Mr. Dyer at the meeting as to the actions he has taken to address the circumstances which led to the violations; the cost and time considerations; the generally positive relationship which has existed between the Ingham County Health Department and Dyer Well Drilling; and the commitment of the Ingham County Health Department to closely monitor the well construction in order to assure that this project would be constructed in compliance with all applicable County and State regulations, staff is revising its recommendation to award the contract to the low bidder, Dyer Well Drilling. The contract will require Dyer to fully adhere to all applicable State and County regulations and to all requirements of the bid specifications.

The Parks Department just wanted a well to be built correctly and which would meet the objectives of the Department. Dyer Well Drilling will have to prove the job was done correctly prior to receiving payment from the County.

Comm. Severino stated Mr. Dyer was humble before the County Services Committee and took responsibility for the violations of his company.
MOTION CARRIED UNANIMOUSLY. Absent: Comms. Copedge and DeLeon

Announcements: None
Limited Public Comment: None

The meeting adjourned at 6:11 p.m.

Respectfully submitted,

Debra Neff
COUNTY SERVICES
July 19, 2005
Minutes

Members Present: Victor Celentino, Dale Copedge, Debbie DeLeon, Andy Schor, Mike Severino, Don Vickers and Board Chairperson Mark Grebner

Members Absent: None


The meeting was called to order by Chairperson Celentino at 6:06 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the June 21, 2005 Minutes
MOVED BY COMM. SCHOR, SUPPORTED BY COMM. VICKERS, TO APPROVE THE JUNE 21 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY. Absent: Comms. DeLeon and Copedge

Additions to the Agenda
6a. Substitute Resolution
6b. Substitute Resolution
11. Informational Item Regarding East Lansing DDA

Limited Public Comment
Mr. Orkin, Okemos Travel, distributed copies of an email from a registered member of FlyLansing.com. The email advertises an Allegiant Air Special. This ad does mention the public can book reservations through Allegiant Air or through their favorite travel agent. However, the ad also included a parking discount for bookings made through the website. Mr. Orkin stated the local travel agencies cannot compete with the advertisement regarding the discounted parking.

(Comm. DeLeon arrived at 6:09 p.m.)

Mr. Orkin further stated he does not know if this was intentional on the part of FlyLansing.com or if it was a mistake. Either way, the offer is unfair to the travel agencies. He requested this Committee’s consideration of this matter.

Chairperson Celentino stated he will contact Mr. Selig on Wednesday regarding this matter. He will report his findings to this Committee at its next regularly scheduled meeting in August.

Ms. Fritze, Okemos resident, stated the court ruling has not changed the behavior of the Road Commission. Serious issues still remain unresolved. Ms. Fritze stated her hope that this Committee can appoint better people to the Road Commission in the future.

Ms. Schope, Wood Street resident, addressed this Committee regarding her Road Commission concerns. The Commission decided to close Wood Road to truck traffic without holding a public hearing with the Wood Road residents.

(Comm. Copedge arrived at 6:14 p.m.)
Ms. Schope stated Mr. Gunther, Road Commission, arranged for an open community meeting on Thursday at 6:00 p.m. at an area church. She further stated she supports previous public requests to have two of the three Road Commissioners removed from office.

The Committee held a brief discussion regarding dates of previous Road Commission Public Hearings. Comm. DeLeon stated County Commissioners will now receive notices of Road Commission Public Hearings when they are to be held in their districts.

Mr. Kieselbach, Meridian Township Planning Commission Director, stated he is not satisfied with the Road Commission at this time; however, he is not ready to ask for any resignations.

Another County resident expressed his concerns regarding the Ingham County Road Commission. He stated the Commission does not include the public in matters that would concern the public. Residents should be notified when an action of the Road Commission will affect their neighborhoods. The resident stated he researched previous Road Commission minutes and was not able to find any mention of the Wood Street closing. Removing two of the Road Commissioners would show that the Board of Commissioners is taking the public’s concerns seriously.

Ms. Page stated the history of the 2005 Okemos Road project shows the single-mindedness on the part of the Ingham County Road Commission. She commended the County Services Committee for following up with resident concerns regarding the Road Commission. Ms. Page respectfully requested that information regarding Road Commission projects should be available to the public.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. SCHOR, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Drain Commissioner
   a. Resolution Pledging Full Faith and Credit for the Towar Gardens & Branches Drain Drainage District 2005 Drainage District Bonds
   b. Resolution Pledging Full Faith and Credit for the Towar Snell Drain Drainage District 2005 Drainage Bonds
   c. Resolution Approving Drain Commissioner’s Special Assessment Roll for Lake Lansing Lake Level Special Assessment District

3. Register of Deeds – Resolution Authorizing an Amendment to the Contract with HTC Global Services for Indexing Services for Register of Deeds Records

5. Facilities Department – Resolution Authorizing a Contract with Spartan Asphalt Paving Co. to Construct New Parking and Roadway at the Ingham County Animal Control

6b. Ingham County MSU Extension/Youth Violence Prevention Coalition
   b. Resolution to Authorize a Third Year Contract between the Ingham County/City of Lansing Youth Prevention Coalition/Ingham County MSU Extension and the Michigan Department of Human Services for a Juvenile Justice V Prevention Grant and Associated Subcontracts

7. Health Department
   a. Resolution to Adjust the Staffing in Women’s Health Services
   b. Request to Start a Dentist at Step 2
8. **Human Resources Department**
   - b. Resolution Certifying Representatives for the MERS Annual Meeting
   - c. Resolution Approving a Collective Bargaining Agreement between the ICEA Park’s Unit and County Board of Commissioners

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. SCHOR, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

9. **Road Commission**
   - b. Resolution to Investigate the Possibility of Removing Two Members of the Ingham County Road Commission Pursuant to State Law
   - a. Resolution Asking for Resignations from the Road Commission

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. VICKERS, TO SEND THE RESOLUTION TO INVESTIGATE THE POSSIBILITY OF REMOVING TWO MEMBERS OF THE INGHAM COUNTY ROAD COMMISSION PURSUANT TO STATE LAW TO THE BOARD OF COMMISSIONERS WITHOUT RECOMMENDATION.

Chairperson Celentino explained that the two Resolutions in agenda item nine were referred to this Committee by the Board of Commissioners. Comm. Vickers stated two of the Road Commissioners should have an opportunity to resign before they are removed by the Board of Commissioners. He then listed several concerns regarding the Road Commission. Some of those were:

- Several employee lawsuits
- Rude treatment of Road Commission employees
- Land give away without notifying area land owners
- Soil has not been removed from the Meridian Road Garage
- Extreme rudeness at Road Commission Public Hearings
- No valid reason to start Okemos Road project quickly

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. VICKERS, TO REFER THE RESOLUTIONS TO THE BOARD OF COMMISSIONERS WITHOUT RECOMMENDTION.

Comm. Schor stated there should be further discussion regarding this matter, and the Board of Commissioners should have some input on the issue. Comm. Schor requested this Resolution be separated to address the two Road Commissioners individually. Chairperson Celentino granted this request. Chairperson Grebner suggested that Ms. McDonald be addressed in the first Resolution, and Mr. Smith in the second Resolution.

Chairperson Grebner stated his concern that this Committee’s actions require a finding of misconduct on behalf of the Road Commissioners. The misconduct could be an illegal action plus willfulness; or, there has to be a pattern of misconduct. The standards for the removal of the Road Commissioners have not been met. Comm. Copedge suggested the Road Commissioners’ actions regarding the Okemos Road project and the Meridian Township road issue constitute a pattern. Chairperson Grebner explained the Michigan Supreme Court ruled the Road Commissioners did not violate the Open Meetings Act.

Comm. Severino stated there are several different interpretations of the Open Meetings Act. He stated he would like to know if the attorney/client privilege can be waived so that the public can review the opinion regarding
the Open Meetings Act. Chairperson Grebner stated the County Attorney would have to be consulted on this matter. Chairperson Celentino stated he would pursue this matter.

Comm. DeLeon expressed her concern that the negative actions on the part of the two Road Commissioners are not considered “illegal.” Also, she wonders what this Committee is missing regarding the complaints because it is not the one to make the decisions of the Road Commission.

Comm. Schor stated this Committee should base its decisions regarding the possible removal of the two Road Commissioners on the County Attorney’s opinion. He further stated he believes the Road Commissioners have mistreated the public, the press and fellow County Commissioners. The Board of Commissioners can make this determination next Tuesday after it has reviewed the attorney’s legal opinion.

Comm. Severino suggested the two Resolutions be tabled for approximately two months in order to give the Road Commission time to perform. Tabling will also give us time to further consider the matter. Chairperson Celentino stated the Board of Commissioners discussed its concerns with the Road Commissioners at a recent Board Leadership meeting. Two main issues came out of that discussion: 1) illegal acts, 2) the frustration on the part of County Commissioners as to if the Road Commissioners demonstrated the conduct which would warrant their removal. He further stated many people have come before this Committee and the Board of Commissioners to complain about the Road Commission’s mistreatment of them and their disagreement regarding how the Road Commission deliberates prior to making a decision.

Chairperson Celentino stated Ms. McDonald’s term will expire at the end of 2006. Mr. Smith’s term will expire at the end of 2008 and he will not be eligible for reappointment due to term limits. The concerns of this Committee should be put in a letter which would be forwarded to the Road Commission. Comm. Severino suggested the letter containing the concerns be sent to the Road Commission and then they should be allowed some time to act on any recommendations. In the meantime, this Committee will hold off on the two Resolutions before this Committee tonight.

Comm. DeLeon stated she agrees with Comm. Severino. The Road Commission should be given time to respond to our concerns and recommendations. Comm. Vickers stated the two Road Commissioners were arrogant and they interrupted people during the recent Board Leadership meeting. He would prefer this matter be forwarded to the Board of Commissioners without recommendation as suggested by Comm. Schor earlier this evening.

The Committee discussed other items to be placed in the letter regarding the Road Commissioners’ actions and their recommendations. Comm. Copedge suggested the Road Commission be requested to be responsive to public comment during their open meetings. Chairperson Grebner stated the letter should also include the concern that the Road Commission should not use public funds to generate the appearance of public support.

Comm. Schor suggested this matter be forwarded to the Board of Commissioners so they can determine if any action is warranted. He also expressed his concern regarding the suggestion to allow the Road Commission two months to make changes. They have not addressed the Board of Commissioners’ concern regarding the appearance of using public funds to generate public support as suggested by the Board at its Leadership meeting two weeks ago.

Comm. DeLeon stated she still supports the suggestion to allow the Road Commission time to act on our recommendations. She further stated she reserved the right to vote differently on the Board floor.

Chairperson Celentino suggested the Road Commission be requested to appear at Board Leadership meetings twice a year so that any concerns can be addressed by all the Commissioners.
Comm. Nolan suggested the letter include the following requests: the Road Commission should take the initiative regarding any and all of their communications regarding public hearings, ask for staff training as to their handling of sensitive issues with the public regarding road design.

Chairperson Grebner stated forwarding our concerns and recommendations to the Road Commission is fine. However, at some point they will have to be allowed to do their jobs. Comm. Vickers stated that when people have to be told how to do their jobs, they should be replaced.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. DELEON, TO TABLE AGENDA ITEMS 9A AND 9B UNTIL THIS COMMITTEE’S SEPTEMBER 20, 2005 MEETING; AND, TO AUTHORIZE THE CHAIR OF THIS COMMITTEE TO SEND A LETTER TO THE ROAD COMMISSION ADVISING THEM OF THIS COMMITTEE’S CONCERNS; AND, TO INVITE THEM TO THIS COMMITTEE’S SEPTEMBER 20, 2005 MEETING.

Comm. Schor requested the above motion be divided so that the Committee will vote separately on the motion to Table and the authorization to send a letter to the Road Commission. Chairperson Celentino accepted this request.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. DELEON, TO TABLE AGENDA ITEMS 9A AND 9B UNTIL THIS COMMITTEE’S SEPTEMBER 20, 2005 MEETING. MOTION CARRIED with Comms. Schor and Vickers voting NO.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. DELEON, TO AUTHORIZE THE CHAIR OF THIS COMMITTEE TO SEND A LETTER TO THE ROAD COMMISSION ADVISING THEM OF THIS COMMITTEE’S CONCERNS; AND, TO INVITE THEM TO THIS COMMITTEE’S SEPTEMBER 20, 2005 MEETING. MOTION CARRIED UNANIMOUSLY.

1. Agricultural Preservation Board – Resolution Authorizing a Contract between Sheridan Land Consulting and Ingham County to Provide Technical Assistance to the Ingham County Agricultural Preservation Board

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION AUTHORIZING A CONTRACT BETWEEN SHERIDAN LAND CONSULTING AND INGHAM COUNTY TO PROVIDE TECHNICAL ASSISTANCE TO THE INGHAM COUNTY AGRICULTURAL PRESERVATION BOARD.

Comm. Severino stated he had concerns regarding ethics during the creation of the Agricultural Board. He then expressed his current concern regarding who may be awarded the Contract. Ms. Sheridan worked very hard to get the Agricultural Board up and running. His concern is that she is very close to the Agricultural Board. Awarding her the contract may have the appearance of impropriety.

Mr. Kindel explained that RFP’s were issued through the normal County process. Two responses were received. The Agricultural Board thoroughly discussed both proposals before making this recommendation. Due to Ms. Sheridan’s experience with the purchase of development rights and her great familiarity with Ingham County, the Agricultural Board believes she is the best person for this contract.

Mr. Ambrose stated the RFP was drafted by County staff. Staff worked with the Agricultural Board regarding the proposals; they did not make any recommendations. Ms. Sheridan has worked with more properties than the other respondent.
Comm. Schor stated he initially shared the concerns of Comm. Severino. He now feels that Ms. Sheridan has provided free consultation to the Agricultural Board during its formation. It would be unfair to penalize her for her previous involvement with the Agricultural Board.

Ms. Foreman stated she has seen Ms. Sheridan in action in the past. She believes Ms. Sheridan would be the best person for the contract.

Comm. Severino stated he appreciates Comm. Schor’s comments. He does agree that Ms. Sheridan is competent to perform under the contract. His only concern involves the appearance of impropriety. Comm. Severino asked Ms. Sheridan why her proposal was submitted late. Ms. Sheridan explained why she missed the deadline.

Comm. Severino stated there was previous discussion regarding the possibility of sharing the cost of this contract with Clinton County. Mr. Kindel stated he believes the Agricultural Board is getting a reduced rate for the contract because Ms. Sheridan is doing the same type of work with Clinton County.

Comm. Severino stated he did not want Ms. Sheridan to take his concern personally. The County will be well served by having Ms. Sheridan as its consultant. Comm. Vickers stated Ms. Sheridan has knowledge, interest and availability. She also lives in Mason.

MOTION CARRIED with Comm. Severino voting NO.

(Comm. Severino left the meeting at this time.)

4. Treasurer – Resolution Authorizing the County Treasurer to Enter into an Intergovernmental Agreement with the State Land Bank Fast Track Authority to Create the Ingham County Land Bank Fast Track Authority, and to Provide for the Exercise of the Powers, Functions and Responsibilities of a Land Bank Fast Track Authority

MOVED BY COMM. DELEON, SUPPORTED BY COMM. SEVERINO, TO APPROVE THE RESOLUTION AUTHORIZING THE COUNTY TREASURER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE LAND BANK FAST TRACK AUTHORITY TO CREATE THE INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY, AND TO PROVIDE FOR THE EXERCISE OF THE POWERS, FUNCTIONS AND RESPONSIBILITIES OF A LAND BANK FAST TRACT AUTHORITY.

Comm. Schor stated he is a big supporter of the Land Bank Authority. He then stated he had some concerns with how the Agreement was written. Comm. Schor asked why the Board of Commissioners would not have a say in a dissolution of the Land Bank Authority (Authority). He also asked why a County Commissioner would not be a member of the Authority.

Mr. Schertzing, Treasurer, stated the Agreement was patterned after the Genesee County Agreement with the State. He then explained this Committee is only approving the form of the Agreement tonight. Comm. DeLeon asked why the Agreement indicates dissolution of the Authority would take six months. Mr. Schertzing stated it would take some time to withdraw from the Agreement. The Genesee County Agreement includes this same provision.

In response to Comm. DeLeon’s question regarding the Agreement’s non-discrimination provision, Mr. Ambrose stated the County’s Non-Discrimination Policy would be included in this Agreement. He further stated that much of the Agreement is covered by State Statute.
In response to Chairperson Grebner, Mr. Schertzing explained how the Authority would function. He also addressed further questions from the Committee regarding the Agreement. Mr. Schertzing stated the Authority would draft and adopt its bylaws.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino

6a. Ingham County MSU Extension/Youth Violence Prevention Coalition – Resolution to Authorize a Contract between Ingham County MSU Extension/Youth Violence Prevention Coalition and the Michigan Department of Human Services (MDHS) for a Summer/Before and After School Programming Grant and Associated Subcontracts

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION TO AUTHORIZE A CONTRACT BETWEEN THE INGHAM COUNTY MSU EXTENSION/YOUTH VIOLENCE PREVENTION COALITION AND THE MICHIGAN DEPARTMENT OF HUMAN SERVICES (MDHS) FOR A SUMMER/BEEF BEFORE AND AFTER SCHOOL PROGRAMMING GRANT AND ASSOCIATED SUBCONTRACTS.

Comm. Schor requested clarification regarding the financial aspects of this matter. Mr. Ambrose stated the State is providing the grant funds.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino

8a. Human Resources Department – Discussion Item – Proposed Facilities Reorganization

Mr. Hailey stated this matter was before this Committee recently. The Union objected to the proposition. The matter was then referred to the County Attorney to determine if the proposed Reorganization was just that, or if it was actually a Reclassification. It was determined that this issue has to be negotiated with the bargaining unit. Mr. Hailey stated the Human Resources Department will revisit this matter at a later date.

10. Board of Commissioners
   a. Commissioner Andy Schor – Resolution Supporting Wireless Internet Through Counties

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION SUPPORTING WIRELESS INTERNET THROUGH COUNTIES.

Comm. Schor stated he has an interest in the Oakland County wireless initiative. Mr. Ambrose provided this information at his request. Comm. Schor further explained that Counties need to preserve local control and municipalities should be allowed to make these types of decisions.

Chairperson Celentino stated he supports this Resolution.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino

   b. Resolution Honoring Reverend Walter Reid on the Event of his 50th Anniversary with the African Methodist Episcopal Church

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION HONORING REVEREND WALTER REID ON THE EVENT OF HIS 50TH ANNIVERSARY WITH THE AFRICAN METHODIST EPISCOPAL CHURCH. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino
The fourth WHEREAS of the Resolution was amended to say, in part, “social issues of the day; the need of maintaining personal health.”

Comm. Schor stated the Board of Commissioners would receive additional information regarding this event prior to the next Board meeting.

**Announcements**
Comm. Copedge updated the Committee regarding funding of the D.A.R.E. program. Mid-South will fund the program at 50% of the previous year’s funding level. A coalition within the County will address this issue in an effort to resolve same next year.

Comm. Vickers informed the Committee that it would be receiving a packet of Ingham County Fair information.

**Public Comment**
Ms. Foreman stated she was pleased that the County is addressing the Road Commission issues. She also suggested the Road Commission be requested to televise their Public Hearings. Ms. Foreman addressed the Wood Street matter. She stated the decision to close the Street was made a long time ago. The Road Commission has no intention of dismissing their public liaison. She asked that this Committee not let the Commission’s behavior continue.

Ms. Page recommended the Board of Commissioners make its own findings regarding the conduct of the Road Commission.

Mr. Proventure stated the Road Commission should have written guidelines as to what is expected of it regarding its conduct.

The meeting adjourned at 8:48 p.m.

Respectfully submitted,

Debra Neff
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS:

RESOLUTION MAKING REAPPOINTMENTS TO THE INGHAM COUNTY/ CITY OF LANSING JOINT BUILDING AUTHORITY

WHEREAS, Resolution #98-62 authorized the creation of a Joint Building Authority by the County of Ingham and the City of Lansing; and

WHEREAS, the Joint Building Authority consists of three members, one appointed by the Ingham County Board of Commissioners; one appointed by the Lansing City Council; and one appointed jointly by the Ingham County Board of Commissioners and the Lansing City Council; and

WHEREAS, the appointments to the Joint Building Authority consisted of the Ingham County Controller, the City of Lansing Finance Director, and Mary Lannoye as the joint Ingham County/City of Lansing appointee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby reappoints County Controller Gerald Ambrose to the Joint Building Authority to a term expiring June 30, 2009.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby reappoints Mary A. Lannoye, 3034 Noble Road, Williamston, Michigan, 48895 as the jointly appointed member to the Joint Building Authority for a term expiring June 30, 2009, contingent upon the approval of the Lansing City Council.

BE IT FURTHER RESOLVED, that the City of Lansing will appoint its representative on the Joint Building Authority.
RESOLUTION STAFF REVIEW

Agenda Item: Resolution to Authorize Adjustments to the Animal Control Department’s 2005 Budget and Position Allocation List

Submitted by: Animal Control Department

Committees: LE *, JD ___, HS ___, CS __*, Finance ______

Summary of Proposed Action:
This resolution would authorize adjustments to the Animal Control Department’s 2005 Budget and Position Allocation List by:
- Deleting a vacant Animal Control Officer position and replacing it with a new one (1) FTE Animal Care Operator Position.
- Adding a new part-time Redemption Clerk/Dispatcher effective January 1, 2006, provided the position is in the 2006 adopted budget.

Financial Implications: (See the attached letter of communication.)

This change in staffing will result in savings of approximately $6,000 in 2006.

The cost of the new part-time Redemption Clerk/Dispatcher Employee position ($30,862 with benefits) is to be paid for from the $6,000 in savings as outlined above and from projected increased revenues from licensing ($25,000) in the 2006 budget.

Other Implications: The Animal Control Director states that the elimination of the Animal Control Officer will not affect the amount of revenues projected to be collected in 2006 or future years. The Animal Control Director has determined that additional resources are necessary to adequately care for the animals housed at the Ingham County Animal Control Shelter, and that the Department can operate with five Animal Control Officers/License Enforcement Officers with no appreciable decrease in service to the public.

Staff Recommendation: JA ___ JN * HH ___
This resolution should be approved.
MEMORANDUM

TO: John Neilsen Deputy Controller

FROM: Jamie McAloon Lampman, Director of Animal Control

DATE: July 15, 2005

SUBJECT: Amendment to 2006 Budget Request

I am requesting an amendment to my 2006 budget request based on the fact I intend to fund the FT Kennel Worker/Animal Shelter Operator ($50,990 w/benefits) and the one PT Redemption Clerk/Dispatcher $30,862 w/benefits) as explained below.

1) Per Resolution #05-034, I will replace the first naturally occurring vacancy among the six Animal Control Officers/License Enforcement Officers with a full-time Animal Care Operator. Therefore, no additional funds will be required for this position.

2) With projected revenues the clerical position could be funded as follows:
   In my initial proposal I requested an increase in both expense and revenue line items. The expenses were offset by increased revenue line items that exceeded the expense increases. Based on year-to-date licensing revenue sources (as of July) I feel confident I can project increasing licensing revenue in the amount of $280,000 rather than the $255,000 projected in the 2006 budget. The year-to-date licensing revenue stands at $144,000 with an expectation of doubling that amount by the year end.

In addition to the requested $25,000 revenue from licensing, there is a cost differential between the Animal Control Position and the Animal Care Operator Position of $6,086. Therefore, between the revenue projections and the cost savings from the ACO position there would be funds available to sustain this Clerk/Redemption position.

I wish to substitute my 2006 request with the addition of a seasonal Animal Control Officer to assist with the increased number of complaints received during peak months (May 1st through October 1st) to be added to the Z-List. The cost for a temporary ACO at Step 1 for five months would be $14,386.

I recommend this proposal for consideration as these positions will greatly enhance the quality of service the public can expect to receive at Ingham County Animal Control.

CC: Teri Younger, Budget Director
RESOLUTION TO AUTHORIZE ADJUSTMENTS TO THE ANIMAL CONTROL DEPARTMENT’S 2005 BUDGET AND POSITION ALLOCATION LIST

WHEREAS, Resolution #05-034 stipulated “that the first naturally occurring vacancy among the six Animal Control Officers/License Enforcement Officers will be evaluated by the Animal Control Director for filling this FTE with a full time Animal Care Operator as a more appropriate employee mix for the Animal Control Department’s operation.”; and

WHEREAS, the Animal Control Director has determined that additional resources are necessary to adequately care for the animals housed at the Ingham County Animal Control Shelter and that the Department can operate with five Animal Control Officers/License Enforcement Officers with no appreciable decrease in service to the public or departmental revenues; and

WHEREAS, the Animal Control Director has determined that additional resources are necessary to adequately serve the public at the Ingham County Animal Control Shelter and to provide back up for Dispatching Animal Control Officers/License Enforcement Officers; and

WHEREAS, the Animal Control Director and the Controller’s Office are in agreement that the 2006 Animal Control Budget request can be amended to reflect this new development.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the following adjustments in the Animal Control Department’s Position Allocation List effective the date of the passage of this resolution and subject to the Board of Commissioners’ hiring delay:

Delete: Animal Control Officer position — 2005 Salary Range $30,120 - $39,439

Add: Level POAM/1 Step 1, 1 FTE Animal Care Operator position — 2005 Salary Range: $30,120 - $37,418

BE IT FURTHER RESOLVED, that one (UAW/C, Step 1) part-time Redemption Clerk/Dispatcher Employee 2006 Salary Range (budgeted) $12,939 - $15,532 is authorized contingent upon adoption of the 2006 budget containing said position.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to make the necessary budgetary adjustments in the 2005 Animal Control Department’s Budget and Position Allocation List.
RESOLUTION STAFF REVIEW

DATE  August 6, 2005

Agenda Item Title:  Resolution to Accept a Grant from the U.S. Justice Department for a Domestic Assault Response Team Program and to Authorize Subcontracts with Agency Partners

Submitted by:  Prosecuting Attorney’s Office

Committees:  LE __*, JD __, HS __, CS __*, Finance __*

Summary of Proposed Action:  This resolution will authorize accepting a grant from the U.S. Justice Department, the Office on Violence Against Women under the Grants to Encourage Arrest Policies Program in the amount of $398,869. This award provides the opportunity for recipients to develop and strengthen effective responses to violence against women. This grant award, made under the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program, is to encourage the treatment of domestic violence as a serious violation of criminal law.

Financial:  The grant award is for $398,869 with no local match required, and covers a two year period from July 1, 2005 through June 30, 2007,

Other Implications:  The County jointly operated a DART program through a previous Department of Justice grant in partnership with the several other agencies from Fiscal Year 2001/02 through the end of 2004. That program is outlined in my previous October 28, 2004 memo which is attached for your review.

Staff Recommendation: JA ___  JN *  HH___
This resolution should be approved.
MEMORANDUM

TO:       Law Enforcement Committee
          Judiciary Committee

DATE:     October 28, 2004

FROM:     John L. Neilsen, Deputy Controller

SUBJECT:  Prosecuting Attorney’s Office – DART Grant

The County originally received a one year Federal U.S. Department of Justice 100% Grant to begin the Domestic Assault Response Team (DART) Program for fiscal year 2001/02. We then received a two year renewal for FY 2002-2004 (ending October 31, 2004) for the DART Program (an interjurisdictional task force that concentrates on prosecuting domestic assault cases) in the amount of $521,588 which we subcontracted major portions of to the City of Lansing and EVE as follows:

- City of Lansing - $236,064 - Detective, office space, part time contractual Probation Officer position at 54-A District Court.

- EVE - $11,907 - Victim Advocate, part time Personal Protection Order position, and grant administration costs.

The Prosecuting Attorney’s Office was the implementing agency and funded an Assistant Prosecuting Attorney through the grant as well.

The funding for this program was in the 2005 budget subject to the availability of grant funds.

Unfortunately, the Prosecuting Attorney’s Office has confirmed that we will not get the grant renewed for the 2004/05 fiscal year; however, we have received from the Department of Justice approval to a "no cost extension" to continue the program after October 31, 2004 until the current budget allocation is exhausted. The DART program should have enough grant funds to last through about mid-December.

Per Laurie Oberle, the Assistant Prosecutor in the DART position in the Prosecuting Attorney’s Office, the personnel attached to the DART grant for salaries are:

- Assistant Prosecutor position - all of this salary is via DART grant.
- Detective at the Lansing Police Department - 1/2 of this salary is paid via the DART grant (a full time police detective position with salary off-set via the DART grant).
- Probation Agent position is part-time and salary is paid totally by the DART grant.
- EVE Domestic Violence Staff position - all this salary is via the DART grant.
- A part-time Personal Protection Order Advocate position’s salary is paid totally by the DART grant.

If you should have any questions, please feel free to contact me.

JLN/lrs
Introduced by the Law Enforcement, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT A GRANT FROM THE U.S. JUSTICE DEPARTMENT FOR A DOMESTIC ASSAULT RESPONSE TEAM PROGRAM AND TO AUTHORIZE SUBCONTRACTS WITH AGENCY PARTNERS

WHEREAS, the Ingham County Prosecutor’s Office applied for and has been approved to receive a “Grants to Encourage Arrest Policies” grant from the Office of the United States Department of Justice, Office on Violence Against Women; and

WHEREAS, the amount of the grant is $398,869, with no local match required; and

WHEREAS, the City of Lansing, the 54-A District Court Probation Department, and the End Violent Encounter (EVE), Inc. have agreed to participate in an interjurisdictional task force to administer this program, titled the “Domestic Assault Response Team” (DART).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the “Grants to Encourage Arrest Policies” grant from the Office of the United States Department of Justice, Office of Justice Programs for $398,869 for the time period of July 1, 2005 through June 30, 2007.

BE IT FURTHER RESOLVED, that a sub-contract with the City of Lansing is authorized for $127,548 to provide for a full-time Probation Officer to work in the Lansing 54-A District Court, and $33,918 to pay for the sub-lease of office space at the Lansing Police Department South Precinct, for a total of $161,466.

BE IT FURTHER RESOLVED, that a sub-contract with End Violent Encounters, Inc. is authorized for $76,506 to provide for salary and related personnel costs for a full-time DART Advocate, and $1,000 for grant administration, for a total of $77,506.

BE IT FURTHER RESOLVED, that an entry-level Assistant Prosecuting Attorney (Salary range $40,110 - $74,999) grant position shall be created for the duration of the grant subject to the availability of grant funding.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments to the 2005, 2006 and 2007 Prosecutor’s Office Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.
RESOLUTION STAFF REVIEW

**Agenda Item:** Resolution Requesting Contingency Funds and Authorization for a Temporary Seasonal Position to Assist in Meeting Case Management Demands During an Extended Medical Leave

**Submitted by:** Probate Court

**Committees:** LE ___, JD___, HS___, CS___, Finance___

**Summary of Proposed Action:** This resolution would authorize two steps to assist the Probate Court to meet their staffing needs by supplementing their work force during an extended medical leave of the Senior Deputy Probate Register employee.

The first step is to increase the .5 FTE Deputy Probate Register hours to full-time for three months, and up to 29 hours per week for an additional month as necessary during the medical leave. The second step is to authorize a temporary seasonal employee position at the Probate Court for the remainder of 2005 (September-November only).

Probate Court is requesting to continue this position from September through November with funds to come from supplies within the Court’s budget. Currently there is a Capitol Area Community Services Senior Aide Program position operating at the Court, and under the terms of the program, the employee can only serve two years at one assignment. Although the Court could apply for getting another Senior Aide through the program, it is not certain when and if they would get another employee.

**Financial Implications:** The appropriation would be up to $5,500 if necessary, and based on actual days until the other employee returns from medical leave to increase the .5 FTE Deputy Probate Register hours to full-time for three months and up to 29 hours per week. The Court would also transfer up to $1,500 from Supplies (726010) to the relevant personnel expenditure line items to pay for an Office Helper for this year from September through November of 2005.

**Other Implications:** The Court intends on asking for the creation of a permanent seasonal employee position of Office Helper at the Probate Court to continue this position in the 2006 budget process at an approximate $4,700 annual expense.

**Staff Recommendation:** JA ___ JN ___ HH ___
This resolution should be approved.
WHEREAS, the Senior Deputy Probate Register will be absent from work at the Ingham County Probate Court for an extended period of time (perhaps as long as four months) due to medical reasons; and

WHEREAS, the loss of the Senior Deputy Probate Register, for an extended period of time will create significant problems for Court functions such as processing filings, docketing cases, generating notices of deficiency, bookkeeping, fielding telephone inquiries, assisting those who come to the court’s counter, and clerking at hearings in a timely, efficient, and accurate manner; and

WHEREAS, the Ingham County Probate Court has utilized a Senior Aide through the Capitol Area Community Services Senior Aide Program for almost two years; and

WHEREAS, this Senior Aide position has rendered a great service to the Court in microfilming and scanning documents, in filing and pulling case files, and in performing other important functions to aid in the efficient operation of the Court; and

WHEREAS, the Capitol Area Community Services Senior Aide Program does not allow any individual to remain as a Senior Aide at the same establishment for over two years and the two-year anniversary will come up in September; and

WHEREAS, a half-time Deputy Probate Register is available to work up to full-time for a limited period of time in order to assist in covering matters while the Senior Deputy Probate Register is absent; and

WHEREAS, the half-time Deputy Probate Register already understands the functioning of the Probate Court and its cases, and this would be the most efficient means of temporarily adding qualified staff resources to assist in meeting the workload demands once the Senior Deputy Probate Register is absent; and

WHEREAS, the estimated additional expense of employing the half-time Deputy Probate Register at full-time for three months and at 29 hours per week for an additional month is approximately $5,500; and

WHEREAS, current funds within the General Fund supplies budget can be transferred to personnel expenses to pay for an Office Helper for 20 hours per week to be paid at a rate of $6.00 per hour for the time period of September through November of this year.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Probate Court’s request to increase the half-time Deputy Probate Register to full-time for three months and at 29 hours per week for an additional month in light of the extended medical leave of the full-time Senior Deputy Probate Register.

BE IT FURTHER RESOLVED, that a temporary seasonal employee position of Office Helper will be authorized in the Probate Court from September through November of 2005 for 20 hours per week and will receive wages at a rate of $6.00 per hour.
BE IT FURTHER RESOLVED, that up to $1,500 from Supplies (726010) will be transferred to relevant personnel expenditure line items to pay for an Office Helper for this year from September through November of 2005.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller to transfer the funds for this purpose out of the 2005 Contingency Fund to the Probate Court’s 2005 budget by increasing the personnel line item up to $5,500, if necessary, based on the actual duration of the medical leave, and to make the appropriate adjustments in the 2005 Probate Court’s Budget as authorized by this resolution.
RESOLUTION STAFF REVIEW

Agenda Item Title: Resolution to Amend Resolution 05-117 and Authorize Staffing Changes in the Bureau of Health Plan Management

Submitted by: Health Department

Committees: LE ____, JD ____ , HS * , CS ** , Finance ***

Summary of Proposed Action: (See attached letter of explanation.)

This resolution will authorize an amendment to Resolution No. 05-117 whereby the Board authorized a part-time position to be converted to three-quarter time status. The Director of the Bureau of Health Plan Management is now recommending that the position (Plan Management Assistant – UAW TOPS E 601083) be converted to full-time status and that a full-time vacant Secretary-Health (UAW TOPS D 601072) position be eliminated.

Financial Implications:
This is a net decrease of .75 FTE’s with the long term savings based on 2005 rates of $28,052.

Other Implications: None.

Staff Recommendation: JA _____ JN * _____ HH ____
This resolution should be approved.
MEMORANDUM

TO: Human Services Committee  
    County Services Committee  
    Finance Committee  

FROM: Bruce Bragg  

DATE: August 8, 2005  

SUBJECT: Change in Employment Status  

This is a recommendation to amend Resolution No. 05-117. In Resolution No. 05-117, the Board authorized a part-time position to be converted to three-quarter time status. The Director of the Bureau of Health Plan Management is now recommending that the position (Plan Management Assistant – UAW TOPS E) be converted to full-time status and that a full-time vacant Secretary-Health (UAW TOPS D) position be eliminated.

This recommendation will accommodate the needs of a long time, excellent employee and will meet the needs of the Bureau of Health Plan Management. It will also save money.

I recommend that the Board adopt the attached resolution and authorize the recommended changes.

Attachment

cc: Tom Larkins w/attachment  
    Laura Peterson w/attachment  
    John Jacobs w/attachment
INCONM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND RESOLUTION NO. 05-117 AND AUTHORIZE STAFFING CHANGES IN THE BUREAU OF HEALTH PLAN MANAGEMENT

WHEREAS, the Board of Commissioners authorized a change from part-time to three-quarter time status for a position in Resolution No. 05-117, a Plan Management Assistant position within the Bureau of Health Plan Management; and

WHEREAS, the Bureau of Health Plan Management has a vacant, full-time Secretary-Health position; and

WHEREAS, the Bureau Director has recommended the three-quarter time position be changed to full-time and the full-time Secretary-Health position be eliminated; and

WHEREAS, the Health Officer has recommended that the Board implement the recommended change.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes an amendment to Resolution No. 05-117 to change the three-quarter time Plan Management Assistant (UAW TOPS E 601083) to full-time status, effective September 12, 2005.

BE IT FURTHER RESOLVED, that the Secretary-Health position (UAW TOPS D 601072) shall be eliminated.
**Tax Foreclosure**  
**Financial Hardship Policy**  
**Ingham County**

Property owners who fail to pay delinquent property taxes are subject to losing their property to foreclosure. Foreclosure is the final process in the tax reversion process in which the Circuit Court enters the judgment of foreclosure and the redemption rights expire March 31st.

This financial hardship policy establishes the guidelines to assist delinquent taxpayers who want to maintain their property. The Treasurer’s goal is to assist taxpayers throughout the year to achieve their real property tax obligation, and to avoid foreclosure on parcels by taxpayers who demonstrate financial hardship contributed to their inability to meet real property tax obligations.

Financial hardship will be considered for the deferral of the foreclosure process. Ingham County Hardship Deferral Applications will be available at Ingham County Treasurer’s Offices, the Department of Human Services, Capital Area Community Services, Michigan State University Extension, and other locations designated by the Treasurer.

The Treasurer may grant deferrals for non-homestead parcels involving extraordinary circumstances. We are willing to discuss your individual situation with you as part of the application process.

The applicant must complete a **“Hardship Deferral Application”** and provide all requested supporting documentation. The applicant must be approved by the Ingham County Treasurer in order for the tax foreclosure to be postponed. Applications need to be received two weeks prior to the Circuit Court Foreclosure Hearing.

The Ingham County Treasurer will take into consideration the income and assets of the person or family applying for the deferral. The income guidelines for the Treasurer’s consideration are the federal poverty guidelines as issued by the United States Department of Health and Human Services.

Applicants whose assets exceed federal poverty limits for Ingham County will only be eligible for deferral if their household has suffered substantial financial hardship due to an unavoidable increase in expenses or an involuntary reduction in income.

This may include, but is not limited to, the following:

- Health/medical issues including physical or mental disabilities.
- Outstanding financial obligations due to conditions/factors outside of the individual’s control.
- Unemployment due to conditions/factors outside of the individual’s control.

Applicants must exhaust all potential sources of assistance. A list of agencies to assist them in applying for financial assistance will be distributed to those applying for hardship deferral.

The County Treasurer will compile a list of all applicants applying for deferral of tax foreclosure in Ingham County. The final determination to postpone the tax foreclosure will be made solely by the County Treasurer. The decision of the County Treasurer shall be provided to all applicants for the deferral.
The “granting of hardship deferrals” only extends the time to pay the delinquent amount due. Interest at 1½% monthly and any additional expenses continue to accrue on the parcel during the deferral period increasing the taxpayer’s liability.

Witnessed:

_________________________________________  __________________________________________

Eric A. Schertzing  
Ingham County Treasurer

Date  Date
RESOLUTION STAFF REVIEW                   DATE: August 8, 2005

Agenda Item Title: Resolution Authorizing an Amendment to the Consolidated Annual Contributions Contract with the U.S. Department of Housing and Urban Development for Modernization Funding for Carriage Lane Apartments

Submitted by: Bruce Johnston, Director, Housing Commission

Committees: LE ____, JD ____, HS ____*, CS ____*, Finance ____*

Summary of Proposed Action: This resolution authorizes an amendment to the consolidated annual contribution contract with the U.S. Department of Housing and Urban Development and accepts modernization funds for improvements at Carriage Lane Apartments. The Housing Commission has applied for the funds in its efforts to make continuous improvements at the facility.

Financial Implications: The amount requested by the Housing Commission is $100,099.

Other Implications: None

Staff Recommendation: JA ___ X JN ____ HH ____
Staff recommends approval of this resolution.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONSOLIDATED ANNUAL CONTRIBUTIONS CONTRACT WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR MODERNIZATION FUNDING FOR CARRIAGE LANE APARTMENTS

WHEREAS, the U.S. Department of Housing and Urban Development has advised the Ingham County Housing Commission that it is eligible for $101,099 in modernization funding for fiscal year 2005; and

WHEREAS, the Housing Commission is requesting that the funding be accepted.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of the funds from the U.S. Department of Housing and Urban Development in the amount of $101,099.

BE IT FURTHER RESOLVED, that the Board of Commissioners’ Chairperson and the County Clerk are authorized to sign the amendment after review by the County Attorney.
Capital Fund Program (CFP) Amendment  
To The Consolidated Annual Contributions Contract (form HUD-53012)  

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  

Whereas, (Public Housing Authority) Ingham County Housing Commission [M1168] (herein called the “PHA”) and the United States of America, Secretary of Housing and Urban Development (herein called “HUD”) entered into Consolidated Annual Contributions Contract(s) ACC(s) Number(s) C8026 dated: 5/25/1979

Whereas, HUD has agreed to provide CFP assistance, upon execution of this Amendment, to the PHA in the amount to be specified below for the purpose of assisting the PHA in carrying out capital and management activities at existing public housing developments in order to ensure that such developments continue to be available to serve low-income families:

$101,099 for Fiscal Year 2005 to be referred to under Capital Fund Grant Number MI[33P16850105]

PHA Tax Identification Number (TIN). On File enter if changed since previous CFP Grant

Whereas, HUD and the PHA are entering into the CFP Amendment Number 15

Now Therefore, the ACC(s) is (are) amended as follows:

1. The ACC(s) is (are) amended to provide CFP assistance in the amount specified above for capital and management activities of PHA developments. This amendment is a part of the ACC(s).

2. The capital and management activities shall be carried out in accordance with all HUD regulations and other requirements applicable to the Capital Fund Program.

3. (Check one)

   a. In accordance with the HUD regulations, the Annual PHA Plan has been adopted by the PHA and approved by HUD, and may be amended from time to time. The capital and management activities shall be carried out as described in the Annual PHA Plan Capital Fund Annual Statement.

   OR

   X b. The Annual PHA Plan has not been adopted by the PHA and approved by HUD. The PHA may use its CFP assistance under this contract for work items contained in its 5-Year Plan, before the Annual PHA Plan is approved.

   For cases where HUD has approved a Capital Fund Financing Amendment to the ACC (CFP Amendment attached), HUD will deduct the payment for amortization scheduled payments from the grant immediately on the effective date of this CFP Amendment. The payment of CFP funds due per the amortization scheduled will be made directly to a designated trustee (Trustee Agreement attached) within 3 days of the due date.

Whether 3.a or 3.b is selected above, the 24 month time period in which the PHA must obligate this CFP assistance pursuant to section 9(j)(1) of the United States Housing Act of 1937, as amended, (the “Act”) and 48 month time period in which the PHA must expend this CFP assistance pursuant to section 9(j)(5) of the Act starts with the effective date of this CFP amendment (the date on which CFP assistance becomes available to the PHA for obligation).

The parties have executed this Agreement, and it will be effective on. This is the date on which CFP assistance becomes available to the PHA for obligation.

U.S. Department of Housing and Urban Development  
By Date:  

PHA Executive Director  
By Date:  

Title  

Title

Previous versions obsolete  

form HUD-52840-A 03/04/2003
INTO HAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING BERNARD SIMONS

WHEREAS, Bernard Simons grew up just south of Williamston and as a teenager, he was a member of the Ingham County 4-H Club and the Williamston School FFA; and

WHEREAS, he has been a parishioner at St. Mary Church, Williamston, his entire life and has been active with the Knights of Columbus; and

WHEREAS, Bernard served his Country for two years with the United States Army in the 45th Division stationed in Japan and Korea; and

WHEREAS, Bernard has served as a member of the Webberville Village Council and the Webberville Board of Education; and

WHEREAS, he has been an active member of the Webberville Lion's Club for 50 years, and currently serves as a charter member; and

WHEREAS, Bernard owned and operated the Webberville Grain Elevator from the 1950's through the 1960's; and

WHEREAS, in 1966 he started Oak Lane Golf Course as a 9-hole course, expanding it to 18 holes in 1972 and continues to be active in its operation today, in 1977 he added the 2nd 9-holes at El Dorado Golf Course in Mason; and

WHEREAS, Bernard Simon has been named Webberville Citizen of the Year for 2005.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby congratulates Bernard Simon for being selected as Webberville Citizen of the Year for 2005 and extends its sincere appreciation to Bernard for the contributions he has made to the citizens of Ingham County.

BE IT FURTHER RESOLVED, that that Board wishes him continued success in the years to come.
RESOLUTION DESIGNATING SEPTEMBER 26, 2005 “FAMILY DAY – A DAY TO EAT DINNER WITH YOUR CHILDREN” IN INGHAM COUNTY

WHEREAS, the use of illegal drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of America's children; and

WHEREAS, surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs; and

WHEREAS, teenagers who virtually never eat dinner with their families are 72 percent more likely than the average teenager to use illegal drugs, alcohol and cigarettes; and

WHEREAS, teenagers who almost always eat dinner with their families are 31 percent less likely than the average teenager to use illegal drugs, alcohol and cigarettes; and

WHEREAS, the correlation between family dinners and reduced risk for teen substance abuse are well documented; and

WHEREAS, parental influence is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers; and

WHEREAS, family dinners have long constituted a substantial pillar of family life in America.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby designates September 26, 2005 as “Family Day – a Day to Eat Dinner with Your Children” in Ingham County.

BE IT FURTHER RESOLVED, that the Board urges all citizens to recognize and participate in its observance.
MEMORANDUM

August 8, 2005

TO:       County Services Committee

FROM:     Gerald W. Ambrose, Controller

RE:       Arts Council of Greater Lansing – Six Month Report on the 2005 Hotel/Motel Arts and Tourism Grant Program

Attached is the Arts Council’s Six Month Report on the 2005 Hotel/Motel Arts and Tourism Grant Program, submitted as required by their contract with the County.

There are numerous attachments which were submitted with the report. If you would like copies of them, please let me know. They are available in PDF format.

Thank you.

GWA/sr
July 28, 2005

Gerald W. Ambrose, Controller
Ingham County Controller's Office
P.O. Box 319
Mason, MI 48854

Dear Mr. Ambrose:

Enclosed in this package is the 6 month report for the 2005 Ingham County Hotel/Motel Arts and Tourism grant program administered by the Arts Council. It is presented in the same format as last year.

Included in the package are:

- The Report
- Copies of the Exhibit A's – Statements of Work for each sub-grantee as required by the report
- Sample copies of materials used to date in the program for 2005
  - Press Release to Media Announcing Grant Program
  - Memo to Arts/Cultural Agencies Announcing the Program
  - Mailing List for Applications
  - Policy and Procedures for the Distribution of Ingham County Arts & Tourism Funds
  - Application Form
  - List of Applicants
  - Names of Review Panel Members
  - Funding Plan
  - Sample Contract
  - Report Form

- A copy of the Greater Lansing Comprehensive Arts & Culture Directory documenting use of funds

If you need any further information and/or materials, or if you want to discuss any aspect of the report, please do not hesitate to contact me at 517.372.4636, extension 10.

Sincerely,

Marcia Ditchie
Grants Administrator

Attachments: 36
I. Funds Anticipated/Received

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Received</th>
<th>Distributed</th>
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<tbody>
<tr>
<td>FY 04 Carryover from Arts Council</td>
<td>$2,179</td>
<td></td>
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<tr>
<td>FY 05 Budgeted County Funds</td>
<td>$99,192</td>
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<tr>
<td>TOTAL FUNDS FY 05</td>
<td>$101,371</td>
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<tr>
<td>Promotion (20% of total of new funds)</td>
<td>$19,838</td>
<td>$9,919</td>
<td>$9,919</td>
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<tr>
<td>Administration (5% of Remainder)</td>
<td>3,968</td>
<td>1,984</td>
<td>1,984</td>
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<td>Regrant Funds FY 05</td>
<td>77,565</td>
<td>45,269</td>
<td>35,826</td>
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<tr>
<td>Funds Carried Forward Arts Council</td>
<td>2,179</td>
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<tr>
<td>Held in Restricted Account</td>
<td>59,351</td>
<td></td>
<td>$49,908</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9,443*</td>
</tr>
</tbody>
</table>

* There are six agencies whose funds are being held in a restricted account as of 6/30/05. Additional information from the Greater Lansing Ballet needs to be submitted prior to the release of their contract. Center Park Productions, Lansing Concert Band, MSU Museum, Nokomis Learning Center and the Old Town Business & Art Development Association had not returned their contracts by June 30.

II. Use of Funds - Promotion

**Comprehensive Arts and Cultural Directory**

Four hundred copies of the 2005 Greater Lansing Comprehensive Arts and Cultural Directory were printed. Two copies were provided to each of the agencies listed (124). Three hundred and seventy-two directories have been distributed to date in the tri-county area including library branches, governmental officials, area resource centers and arts organizations.

Total 2005 costs to date: $2,149.93.

**Arts Information Hotline**

The Arts Council maintains a 24-hour arts information telephone service which provides current information on all arts and cultural events taking place in Ingham County. The line is recorded a minimum of two times a week. Some weeks it is recorded more frequently based on the number of events taking place that week. The Arts Council telephone system allows an incoming caller to select option #5 to hear the recorded Arts Hotline 24 hours a day.

Total 2005 costs to date: $540.54.

**Media Previews**

Media Previews is a packet of materials on upcoming events for the following two months that is sent to 45 members of the media, either by US mail or email, on the 15th of the preceding month. It lists the name of the event, the sponsor, time, date and place of the event and a number to contact for more information. It covers all events in the tri-county area for the following two months. Ten percent of the media contacts are outside of Ingham County. Copies are sent to the Community Newspaper chain that reaches Clinton and Eaton counties, one copy goes to Jackson County, one copy goes to Shiawassee County and one copy goes to Wayne County.

Total 2005 costs to date: $835.02.
**Arts and Cultural Events Insert in CenterNews Newsletter**

The Arts Council publishes a four-page newsletter four-six times per year, *CenterNews*, focusing on the issues and events involving or affecting the Arts Council, the Center for the Arts, services the Council provides to the arts and cultural community and news about the arts community at-large. One page of the newsletter is devoted to BoarsHead Theatre productions and events in the Center for the Arts. An insert for the upcoming two month's arts and cultural events is included to provide publicity assistance for arts and cultural organizations in the greater Lansing area. Thirty-five percent of the newsletters are distributed outside Ingham County, including 70 to Arts Information Centers statewide.

Total 2005 costs to date: $1,053.12

**www.lansingarts.org**

www.lansingarts.org is the Arts Council's website that promotes special events including Silver Bells in the City and has a link to the arts and cultural calendar with the latest information on what's happening in the arts in Ingham County. In addition, there is a link to the Greater Lansing Convention & Visitors Bureau. The calendar is up-dated on a weekly basis, or more often as information is submitted to the Arts Council.

Total 2005 costs to date: $825.18

**TOTAL PROJECT COSTS THROUGH 6-MONTH REPORTING PERIOD: $5,403.79.**

### III. Use of Funds - Distribution

#### A. Method of solicitation, criteria, decision making process

**Method of Solicitation** – On January 18, 2005, application packets were mailed to all 2004 recipients of Hotel/Motel Tax Fund Grants and to agencies that had heard about the program and had requested to be placed on the mailing list. This mailing totaled 34. In addition, a complete application packet was mailed to each member of the Ingham Board of Commissioners so they could make the application available to their constituents who were eligible for the program and the application packet was posted on the Arts Council's website. A press release announcing the program, availability of applications and application deadline was sent on February 2, 2005 to the Arts Council media list of newspaper, radio and television media. This list totals 45. Twenty-five applications were submitted by the February 25, 2005 application deadline. Marcia Ditchie, Grants Administrator of the Arts Council, reviewed each application for completeness and technical compliance. Applicants with missing or incomplete information or with items that needed clarification were contacted by the Arts Council office and were given one week to make any necessary adjustments.

**Criteria** - The criteria used was the same as had been previously established by the Ingham County Board of Commissioners:

1. Organization is a Michigan not-for-profit corporation
2. Organization is established primarily for cultural, educational, artistic, historical, or entertainment purposes
3. Organization is oriented toward the general public as an audience
4. The proposed project is a legally permitted use of hotel/motel tax receipts "to promote and encourage tourist and convention business in the county"
5. The proposed project or activity is within the intent and purpose of the Board of Commissioners definition as established in 1990:
   a. A permanent cultural facility located in Ingham County
   b. A regular schedule of performances in Ingham County
   c. An annual or nonregular schedule of performances, events or entertainment.

**Decision-Making** - Hotel/Motel Tax program materials were distributed to review panel
members on March 8, 2005. The panel, chaired by Marcia Ditchie of the Arts Council, met on March 24. They discussed each application at the panel meeting and made recommendations for grant allocations. Each applicant was rated against the above established criteria. Members of the panel were: Joanne Eason, Vice President, Stony Point Communications, Inc.; Kent Love, Director of Communications, Michigan State University Wharton Center for Performing Arts; and Timothy Putman, Public Relations & Marketing Officer, Mackinac State Historic Parks. Prior to the meeting each panelist was provided with the following materials: policies and procedures for the grant program; agency request sheets (a brief description of each project and amount requested); funding history; and a copy of each of the 25 applications.

B. List agencies that applied, amount requested and amount appropriated – FY 2005:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Amt Requested</th>
<th>Amt Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>All-of-Us Express Children's Theatre</td>
<td>5,000</td>
<td>1,000</td>
</tr>
<tr>
<td>BoarsHead Theatre</td>
<td>7,000</td>
<td>7,000</td>
</tr>
<tr>
<td>Center Park Productions (Common Ground)</td>
<td>7,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Community Circle Players (Riverwalk Theatre)</td>
<td>5,500</td>
<td>1,400</td>
</tr>
<tr>
<td>East Lansing Art Festival</td>
<td>7,000</td>
<td>5,600</td>
</tr>
<tr>
<td>East Lansing Film Festival</td>
<td>5,850</td>
<td>4,330</td>
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<tr>
<td>Friends of Historic Meridian</td>
<td>2,000</td>
<td>1,000</td>
</tr>
<tr>
<td>Greater Lansing Ballet Company</td>
<td>5,000</td>
<td>1,000</td>
</tr>
<tr>
<td>Greater Lansing Symphony Orchestra</td>
<td>7,000</td>
<td>6,000</td>
</tr>
<tr>
<td>Habibi Dancers</td>
<td>4,400</td>
<td>800</td>
</tr>
<tr>
<td>Happendence, Inc.</td>
<td>2,150</td>
<td>950</td>
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<tr>
<td>Impression 5 Science Center</td>
<td>7,100</td>
<td>7,100</td>
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<tr>
<td>Kresge Art Museum</td>
<td>7,087</td>
<td>5,378</td>
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<tr>
<td>Lansing Art Gallery</td>
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<td>4,500</td>
</tr>
<tr>
<td>Lansing Civic Players Guild</td>
<td>3,720</td>
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<tr>
<td>Lansing Concert Band</td>
<td>5,200</td>
<td>1,400</td>
</tr>
<tr>
<td>Michigan Women's Studies Association, Inc.</td>
<td>2,170</td>
<td>1,065</td>
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<tr>
<td>MSU Museum</td>
<td>10,000</td>
<td>5,000</td>
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<tr>
<td>Native American Arts and Crafts Council</td>
<td>3,925</td>
<td>1,950</td>
</tr>
<tr>
<td>Nokomis Learning Center</td>
<td>1,086</td>
<td>1,086</td>
</tr>
<tr>
<td>Old Town Business &amp; Art Development Association</td>
<td>8,000</td>
<td>4,000</td>
</tr>
<tr>
<td>Old Town Commercial Association</td>
<td>2,000</td>
<td>800</td>
</tr>
<tr>
<td>Potter Park Zoological Society</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>R.E. Oids Transportation Museum</td>
<td>5,029</td>
<td>3,506</td>
</tr>
<tr>
<td>The Michigan Parade</td>
<td>5,000</td>
<td>1,500</td>
</tr>
</tbody>
</table>

$131,217 $77,565

Explain how those funded were deemed most suitable:

All agencies technically met all of the criteria listed above in A. Criteria. All 25 applicants have been funded through the Ingham County Hotel/Motel Tax Funds Grant program in previous years. Three agencies that applied last year did not apply this year. They were the Children's Ballet Theatre, Michigan Pride and the Vietnamese Association of Michigan. All agencies that applied were funded. No agency received an amount higher than the amount they presented in their project budget for publicity/promotional activities. Other factors taken into consideration included: the size of the agency, the size of the project, the regional appeal of the project, the potential of the project to attract visitors to Ingham County as evidenced by the distribution plan, the funding history of the applicant, and the amount of the grant the previous year.

C. Attach approved Statement of Work for each agency funded:

The complete boilerplate contract and the Exhibit A, Statement of Work, for each agency was submitted to, and approved by, County attorney Robert Townsend. A copy of each Exhibit A, Statement of Work, is attached.
Each agency was required to submit proof of liability insurance and 501 (c)(3) non-profit status. Upon receipt of these materials the contract for each agency was released. Following receipt of the signed contract and the required accompanying materials, fifty percent of the funds were released to the agency.

D. YEAR END REPORT ONLY. Describe how each agency's performance of their scope of services was monitored. Identify any problems and corrective actions taken.

Although part D says year-end report only, I do want the County to know that each funded agency is required to submit a six-month interim report. The report, on a form designed and supplied by the Arts Council, includes the following items: total amount of grant, amount expended to date, a narrative on the use of funds, a narrative on the distribution of the promotional materials, a financial accounting of the expenditure of the funds and samples of materials produced with the grant.

Arts Council staff reviews the grant reports. Staff follows up with agencies on problems with reporting. Types of problems that occur are late reporting, reporting on the use of funds for projects not covered by the grant, mathematical errors and failure to submit copies of materials produced. Each agency is contacted about problems encountered on the reports. Third quarter checks are not released until the interim reports are submitted and reviewed.

As of June 30 five agencies, Center Park Productions, Lansing Concert Band, the MSU Museum, Nokomis Learning Center and the Old Town Business & Art Development Association, had not returned their contracts and additional information from the Greater Lansing Ballet needs to be submitted prior to the release of their contract.

Only nine of the remaining 19 agencies had submitted reports by the July 15 due date. Each agency with a delinquent report was contacted via a letter or email. As of July 28, seven interim reports have not been submitted.

Submitted by:

Marcia Ditchie, Grants Administrator
Arts Council of Greater Lansing, Inc.

Date: 7/28/2005

Attachments – Sample Copies of:

Greater Lansing Comprehensive Arts and Cultural Directory – 2005 Edition
Twenty-five Exhibit A's
Press Release to Media Announcing Grant Program
Memo to Arts/Cultural Agencies Announcing Grant Program
Mailing List for Applications
Policy and Procedures for the Distribution of Ingham County Arts and Tourism Funds
Application Form
List of Applicants
Names of Review Panel Members
Funding Plan
Sample Contract
Report Form
A RESOLUTION URGING THE 109TH CONGRESS OF THE UNITED STATES TO REJECT HOUSE RESOLUTION 2726 AS INTRODUCED BY CONGRESSMAN PETE SESSIONS ON MAY 26, 2005

WASHTENAW COUNTY BOARD OF COMMISSIONERS

July 6, 2005

WHEREAS, Washtenaw County has made a commitment to the development of a wireless high speed internet network for Washtenaw County that is equally available in urban, suburban and rural settings in 2007; and

WHEREAS, this initiative, known as Wireless Washtenaw, plans to provide citizens and visitors a pleasant, seamless wireless Internet experience; support economic development and improve the quality of life in Washtenaw County; serve as a model for other communities to observe, learn from and use the knowledge gained to promote similar services in their own communities; provide a model of cooperation and collaboration between government, business and education; and reduce the digital divide; and

WHEREAS, Washtenaw County has received the support of the local community in its Wireless Washtenaw endeavor, including, but not limited to, the University of Michigan, the Washtenaw Intermediate School District, Eastern Michigan University, as well as our townships, villages, and cities—many of whom have already passed resolutions of support; and

WHEREAS, Washtenaw County has no intent to own and operate the wireless internet network, only intending to facilitate and streamline its development so that the private sector can finally extend telecommunication infrastructure equally; and

WHEREAS, Congressman Pete Sessions of Texas introduced House Resolution 2726, titled the “Preserving Innovation in Telecom Act of 2005,” on May 26, 2005 with the purpose of prohibiting “municipal governments from offering telecommunications, information, or cable services except to remedy market failures by private enterprise to provide such services”; and

WHEREAS, House Resolution 2726, as introduced, stands to endanger the success and completion of the Wireless Washtenaw initiative;
NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby urges the 109th Congress of the United States to reject House Resolution 2726 as introduced by Congressman Pete Sessions on May 26, 2005;

BE IT FURTHER RESOLVED that the Board of Commissioners urges Congress to carefully consider the impact of all federal telecommunications legislation as it may inhibit the ability of local governments to support the needs of their citizens;

BE IT FURTHER RESOLVED that the Board of Commissioners directs the County Clerk to forward certified copies of this resolution to Senator Carl Levin and Senator Debbie Stabenow, Congressman John Dingell and Congressman Joe Schwarz; and

BE IT FURTHER RESOLVED that the Washtenaw County Board of Commissioners directs the County Administrator to forward a copy of this resolution, after certification by the County Clerk, to the Michigan Association of Counties, Southeast Michigan Council of Governments, all Michigan Counties and to each organization and community involved in or considering the development of a wireless internet network.

<table>
<thead>
<tr>
<th>COMMISSIONER</th>
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</tr>
</tbody>
</table>

CLERK/REGISTER’S CERTIFICATE - CERTIFIED COPY

STATE OF MICHIGAN  

COUNTY OF WASHTENAW

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on July 6, 2005, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 7th day of July, 2005.

LAWRENCE KESTENBAUM, Clerk/Register

BY:  

Deputy Clerk

Res. No. 05-0126