

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM  
RANDY SCHAFFER

JUDICIARY COMMITTEE  
REBECCA BAHAR-COOK, CHAIR  
BRIAN McGRAIN  
CAROL KOENIG  
DEB NOLAN  
SHELBY BUPP  
RANDY SCHAFFER

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, OCTOBER 15 2009 AT 7:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [October 1, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. 55<sup>th</sup> District Court - Resolution Authorizing the Ingham County 55<sup>th</sup> District Court to Accept Two Grant Awards from the Michigan Supreme Court - State Court Administrative Office/Michigan Drug Court Grant Program ([SCAO/MDCGP](#)) and the Office of Highway Safety Planning (SCAO/OHSP)
2. Family Division of Circuit Court - Resolution to Authorize a Michigan Community Service Commission [AmeriCorps](#) Grant Position Placement for the Family Division of Circuit Court

Announcements

Public Comment

Adjournment

### **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

## JUDICIARY COMMITTEE

October 1, 2009

### Minutes

Members Present: Chairperson Rebecca Bahar-Cook, Brian McGrain, Carol Koenig, Deb Nolan, Shelby Bupp, Randy Schafer and Board Chairperson Deb De Leon

Members Absent: None

Others Present: Sara Deprez, Carol Read, Commissioner Dale Copedge, Matt Wojack, Britiney Thayer, Cody Sparks, Shauna Dunnings, Mike Pathfinder, Scott LeRoy, Jason Askew, Mariah Burns, Stephanie Reuter, Gabriel Biber, Kyle Gask-Wilson, John Neilsen, and others.

The Judiciary Committee meeting was called to order by Chairperson Bahar-Cook at 7:30 p.m., in the Personnel Conference Room (D & E) of the Human Services Building, 5303 S. Cedar Street, Lansing.

#### Approval of the September 2, 2009 and September 10, 2009 Minutes

MOVED BY COMM NOLAN SUPPORTED BY COMM.MCGRAIN, TO APPROVE THE SEPTEMBER 2, 2009, AS AMENDED, AND SEPTEMBER 10, 2009 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY.

Chairperson Bahar-Cook amended the September 2 minutes as follows: Page 2, paragraphs 3 and 4, Judge Lawless changed to Judge Economy.

#### Additions to the Agenda

2.5. Notification of In-State Travel - FOC

#### Limited Public Comment

None.

MOVED BY COMM SCHAFFER SUPPORTED BY COMM.MCGRAIN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Circuit Court/Family Division
  - b. Resolution Honoring the Organizations and People Involved with the Ingham County Family Center Youth Garden

FRIENDLY AMENDMENT BY COMM. NOLAN TO ADD STEPHANIE REUTER TO THE FOURTH WHEREAS PARAGRAPH.

- c. Resolution Recognizing Thomas M. Cooley Law School for their Support and Contributions to the Lansing Teen Court

- d. Resolution Authorizing Acceptance of a Michigan Drug Court Grant for the Ingham County Family Dependency Treatment Court
4. Controller/Administrator's Office - Resolution Authorizing Adjustments to the 2009 Ingham County Budget

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

MOVED BY COMM...SCHAFER, SUPPORTED BY COMM.MCGRAIN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

#### 2.5 Notification of In-State Travel - FOC

Shauna Dunnings stated that Mr. Belzer from FOC is seeking permission to attend the Michigan Family Support Council Conference. Mr. Neilsen clarified that Board approval would be required if this involved overnight travel outside the state. For overnight travel within the State of Michigan, a notification is required.

#### 3. Presentation - Matt Wojack, Presentation on IMPACT System of Care

Matt Wojack introduced Britiney Thayer, a youth involved with IMPACT. Britiney reported on progress being made in Ingham County. She and other youth from the County attended a conference in Anaheim, CA paid for by SAMSA. Her delegation gave ten presentations and won awards in excellence and evaluation and an honorable mention in communication. She stated that they met with Gary Blau to talk about their sustainability efforts and learning center. Britiney replayed for the committee a video message from Senator Debbie Stabenow, originally played at the conference.

Britiney invited all attending to the Third Annual Report to the Community, being held at the Lansing Center on October 29 at 11:45 a.m., lunch provided.

Comm. Copedge stated that he attended the conference as a representative of CMH. He praised the efforts of Matt Wojack and CMH, and stated that the CMH programs are well respected nationwide, noting that CMH is able to sustain programs outside of federal funds.

(Comm. Koenig Arrived at 7:38 p.m.)

#### 2. Circuit Court/Family Division

- a. Introductions of Organizations and People Involved with the Ingham County Family Center Youth Garden

Sara Deprez, Juvenile Programs Director for the Family Center, introduced Scott LeRoy, supervisor of the Family Center. Mr. LeRoy introduced three students involved in the garden who also work closely with IMPACT: Mariah Burns, Jason Askew, and Robert King.

Mr. Leroy reported on the origin of the Youth Garden. He stated that he, Ms. Deprez, staff from MSU and Randy Bell, Director of MSU Extension visited an agricultural high school in Chicago. Inspired by the example of the work done by those students, the Family Center partnered with MSU Extension, the Garden Project, and Ingham County Facilities to fence, till and fertilize a garden area. Stephanie Reuter from MSU Extension worked with the students to draw scale models of their ideas for the ideal garden. Plants were donated by the Garden Project as well as private donors. After school let out in the spring, the students worked five nights a week in the garden.

Robert King read a story he wrote about the garden.

Mariah Burns and Jason Askew handed out jars of salsa that students made from produce grown at the Youth Garden to the committee members.

There was discussion of other area youth agriculture projects.

Mr. Leroy introduced others present involved with the Youth Garden: Gabriel Biber, Mike Pathfinder and Stephanie Reuter.

(Comm. Koenig left at 7:50 p.m.)

1. Discussion - Ingham Academy Advisory Board Vacancy

Chairperson Bahar-Cook indicated three issues on the table for the Ingham Academy Advisory Board:

1. Reappointment of Denise Lycos
2. Vacancy from member who has now moved to Holt. Previous applications have been pulled and Comm. Copedge will also recruit applicants.
3. Student representative is graduating at the end of the year and will no longer be eligible.

The Ingham Academy Board will make suggestions for new student representative; this student will be present at a Judiciary Committee meeting in November.

Chairperson Bahar-Cook asked the committee if they would like to reappoint Denise or this could be decided in caucus. Comm. Schafer stated the appointment should be made in committee.

**MOVED BY COMM.SCHAFFER, SUPPORTED BY COMM.NOLAN, TO REAPPOINT DENISE LYCOS TO THE INGHAM ACADEMY ADVISORY BOARD.**

**MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig**

5. Board Referral - Letter from State Senator Michael Switalksi Regarding Senate Bill 787, which would Decrease the Number of Circuit Judges Serving in Ingham County

Mr. Neilsen commented that Ingham County is not recommended to lose a circuit court judge. He stated that he would be monitoring this bill.

Chairperson DeLeon questioned what the response should be to the letter.

Chairperson Bahar-Cook recommended responding with a letter indicating that the Board is in favor of having the option to reduce the number of circuit court judges, but we might not take it. She stated this information should be copied to the judges.

Announcements

Chairperson Bahar-Cook asked about the ordinance discussed in the Law Enforcement Committee regarding chickens. Mr. Neilsen explained this in brief.

Public Comment

None.

The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Mary Waller

**Agenda Item 1**

**RESOLUTION STAFF REVIEW**

**DATE:** October 8, 2009

**Agenda Item Title:** Resolution Authorizing the Ingham County 55th District Court to Accept Two Grant Awards from the Michigan Supreme Court - State Court Administrative Office/Michigan Drug Court Grant Program (SCAO/MDCGP) and the Office of Highway Safety Planning (SCAO/OHSP)

**Submitted by:** 55<sup>th</sup> District Court

**Committees:** LE \_\_\_ JD X, HS \_\_\_\_, CS \_\_\_\_, Finance X

**Summary of Proposed Action:** This resolution would authorize the County to accept two continuation grant awards from the State Court Administrator's Office/Office of Highway Safety Planning (SCAO/OHSP) and the State Court Administrative Office/Michigan Drug Court Grant Program (SCAO/MDCGP) for Probation Officer support and other expenses to be utilized for the Ingham County 55th District Court Sobriety Court program for the 2009/2010 fiscal year.

**Financial Implications:** (See the attached budget summary.)

The total grant budget is \$149,611 to include SCAO/OHSP grant funds in the amount of \$50,000, SCAO/MDCGP grant funds in the amount of \$50,000, and Ingham County in-kind matching funds of \$49,611, with no local hard cash matching funds required, to continue a District Court Probation Officer Grant for the 2009/10 fiscal year.

**Other Implications:** The Court would use these two grant awards to continue the funding of a District Court Probation Officer to support the Sobriety Court Probation Office. Other funds from the grant would be utilized for direct program expenses.

**Staff Recommendation:** MJM\_\_\_ JN X TL \_\_\_ TM\_\_\_ JC \_\_\_  
Staff recommends approval of the resolution.

BUDGET SUMMARY BASED ON ACTUAL AWARD

*2110-11 RUSBY*

Court Name: 55<sup>th</sup> DISTRICT

Contract Year: 2010

Budget Category	MDCGP Award SCAO	Byrne Award SCAO or DDGP (underline one)	Other Grant or Funding Sources (SCAO/OHSP)	Other Grant or Funding Sources (Specialty)	Contributions		Total Cost
					Cash	In-Kind	
A Personnel	\$ 27,037.5	\$	\$27037.5	\$	\$35,522	\$89,597	
B Fringe Benefits	\$ 14,057.5	\$	\$14057.5	\$	\$14,089	\$ 42,204	
C Contractual	\$ 5,820	\$	\$ 8,905	\$	\$	\$ 14,725	
D Supplies/Operating	\$ 2,410	\$	\$	\$	\$	\$ 2,410	
E Travel	\$ 675	\$	\$	\$	\$	\$ 675	
F Total Project Cost (by Funding Source)	\$50,000	\$	\$50,000	\$	\$49,611	\$144,611	

Summary of Drug Court Funding		Total All Funding Sources	
G MDCGP Award SCAO		\$50,000	
H Byrne Award - Granted by SCAO [ ] or Granted by DDGP [ ]		\$	
I Other Grant or Funding Sources (Identify: e.g. Child Care Fund, BJA Discretionary Grant, etc.)		\$50,000	
1. SCAO/OHSP		\$	
2.		\$	
3.		\$	
J Local Contributions		\$	
1. Cash		\$	
2. In-Kind		\$49,611	
K Total All Funding Sources		\$149,611	

Person Completing Budget (Signature) \_\_\_\_\_ Date \_\_\_\_\_ SCAO Finance Approved By (Signature) \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Contact Number \_\_\_\_\_ SCAO Finance Print Name \_\_\_\_\_ Contract Number \_\_\_\_\_

Introduced by the Judiciary and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT TWO GRANT AWARDS FROM THE MICHIGAN SUPREME COURT-STATE COURT ADMINISTRATIVE OFFICE/MICHIGAN DRUG COURT GRANT PROGRAM (SCAO/MDCGP) AND THE OFFICE OF HIGHWAY SAFETY PLANNING (SCAO/OHSP)**

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, the capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threatens the level and quality of services; and

WHEREAS, sources of sobriety court grant funding have been identified which would not obligate the County to provide matching funds including but not limited to the SCAO/Michigan Drug Court Grant Program and the SCAO/Office of Highway Safety Planning.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of two State Court Administrator's Office grants including the SCAO/MDCGP grant in the amount of \$50,000 and the SCAO/OHSP grant in the amount of \$50,000 to the Ingham County 55th District Court Sobriety Court Program, for the time period of October 1, 2009 through September 30, 2010.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$149,611 to include SCAO/OHSP grant funds in the amount of \$50,000, SCAO/MDCGP grant funds in the amount of \$50,000, and Ingham County in-kind matching funds of \$49,611 with no local hard cash matching funds required to continue a District Court Probation Officer Grant position.

BE IT FURTHER RESOLVED, the grant-funded Sobriety Court program direct service subcontracts with the following vendors is approved in the following amounts:

ADAM: Not to Exceed \$12,225

Dr. Douglas J. Ruben, Psychologist: Not to Exceed \$2,500

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2009 and 2010 55th District Court Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**Agenda Item 2**

**RESOLUTION STAFF REVIEW**

**DATE** October 5, 2009

**Agenda Item Title:** Resolution to Authorize a Michigan Community Service Commission AmeriCorps Grant Position Placement for the Family Division of Circuit Court

**Submitted by:** Family Division of Circuit Court

**Committees:** LE\_\_\_\_, JD\_ X\_, HS\_\_\_\_, CS\_\_\_\_, Finance\_ X\_

**Summary of Proposed Action:**

This resolution allows for the placement of one of the ten positions at the Family Division of Circuit Court as previously authorized by Resolution #09-239, to allow for agreements to be entered into with each AmeriCorps Host Site and with each AmeriCorps member, and to authorize the Board Chairperson to sign those agreements. The time period for this placement is from November 9, 2009 through September 30, 2010. The Ingham County Family Center Advisory Board is recommending to the Board of Commissioners to enter into a contract with MSU Extension to fund an AmeriCorps volunteer position, to be supervised by MSU Extension. See attached Scope of Services for the services to be performed through this position.

**Financial Implications:**

The total grant award from the Michigan Community Service Commission is being increased from \$134,419 to \$149,419 through a companion Resolution going to the Board of Commissioners on October 13, 2009. Each individual host site is required to provide cash contributions as their portion of the necessary match.

The Family Division of Circuit Court's portion is \$6,368.00, to come from the fund balance of the Juvenile Justice Millage.

**Other Implications:**

All other terms and conditions set forth in Resolution #09-239 remain unchanged.

**Staff Recommendation:** MJM\_\_\_\_ JN\_ X\_ TL\_\_\_\_ TM\_\_\_\_ JC\_\_\_\_  
Staff recommends approval of the resolution.

Introduced by the Judiciary and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A MICHIGAN COMMUNITY SERVICE  
COMMISSION AMERICORPS GRANT POSITION PLACEMENT FOR THE FAMILY  
DIVISION OF CIRCUIT COURT**

WHEREAS, the Power of We Consortium successfully competed for a grant from the Michigan Community Service Commission (MCSC) for a Michigan's AmeriCorps project that will place ten full-time AmeriCorp members within organizations throughout the greater Lansing area to improve resident's physical activity and nutrition; and

WHEREAS, the ten AmeriCorps members will promote the use of non-motorized transportation on trails, greenways, and city streets, and increase the use of community gardens and farmers' markets in previous food deserts; and

WHEREAS, on October 6, 2009, the Power of We Consortium notified the MSU Extension Office that they were selected as a host site for an AmeriCorps volunteer; and

WHEREAS, the Ingham County Board of Commissioners established the Ingham County Family Center Advisory Board in Resolution #08-85 to monitor the integrity of the current and future services under the Ingham County Family Center roof, provide advice and recommendations to the County Circuit Court/Family Division and Judiciary Committee, and to develop policies and procedures for the Center; and

WHEREAS, the Ingham County Family Center Advisory Board endorses the green space concept design created by two Michigan State University students; and

WHEREAS, the Ingham County Family Center Advisory Board is recommending to the Board of Commissioners to enter into a contract with MSU Extension to fund an AmeriCorps volunteer position, to be supervised by MSU Extension, funded through the Juvenile Justice Millage; and

WHEREAS, the AmeriCorps volunteer would work directly with youth involved in the Ingham County Family Center programs (see the attached Scope of Services).

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a placement agreement with MSU Extension to oversee the AmeriCorps volunteer from November 9, 2009 through September 30, 2010 at a cost of \$6,368.00, to be paid from the fund balance of the Juvenile Justice Millage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

## **Scope of Service for MSU Extension's Support for Programs at the Ingham Family Center**

**Purpose:** MSU Extension will provide on-site programming support to programs at the Ingham Family Center that directly relate to increasing community knowledge of, and accessibility to, healthy lifestyle options for youth and families served by the Ingham Family Center.

**Goals:** Programming will align with the following goals:

- 1) Creating, expanding, maintaining community gardens, sustainable food systems, and access to healthy foods;
- 2) Creating, expanding, and maintaining trails and greenways.

**Focus Areas:** Direct service will be provided, via an AmeriCorps member, in three focus areas:

- 1) Recruitment and mobilization of community volunteers (where desirable and appropriate);
- 2) Community education (where desirable and appropriate);
- 3) Training, supporting and modeling direct service work

**Duration and Hours Provided:** Staff will be provided an average of 32 hours per week from the period of November 9, 2009 through November 8, 2010. Training and development opportunities are included in this average.

**Current Situation:** In 2009, the garden currently was planted and tended by the PRIDE youth and staff and the produce incorporated into the lunches and dinners served at the Family Center.

**Proposed Programming Activities:** Programs will be planned collaboratively with Family Center staff and others such as the Ingham Academy, Highfields, etc. 2010 will be the second season of gardening at the Center and there are many ideas of ways to expand the gardening program. Additionally, a walking trail will developed throughout the Family Center site. The trail will allow the youth and staff the opportunity to follow a safe route with educational signage related to biology and fitness. The member will work with the staff to decide on the mapped route for the trail and recruit volunteers to help create the signage and paths.

MSU Extension will assist, again via an AmeriCorps member, with recruitment, training, coordination, and recognition of community volunteers to assist with the trail system development and supporting the garden and market activities. The member will also work alongside volunteers to lead the work and provide support. The member will do presentations for the Family Center Advisory Board, Greater Lansing Youth Gardening Conference, and to other stakeholders for educational purposes and to keep them updated on the progress of the project and to seek their input for future goals.

Educational activities will be provided by the AmeriCorps member by using the "2009 Youth Farm Stand Toolkit" developed by the C.S. Mott Group for Sustainable Food Systems at MSU and the "4-H Jump into Food and Fitness" curriculum. These two specific resources and others will be used to educate the youth.

Below is a proposed timeline of some of the activities to be held at the Family Center throughout the year, including in the cold weather months.

<b>Months</b>	<b>Activity</b>
December-January	<ul style="list-style-type: none"> <li>- Expand on composting system</li> <li>- Research greenhouse options</li> <li>- Become acquainted with available resources</li> </ul>
February-March	<ul style="list-style-type: none"> <li>- Begin trail development assessment</li> <li>- Present at Youth Gardening Conference</li> <li>- Begin garden design planning with youth staff</li> <li>- Create a farmer's market business plan with youth</li> <li>- Seek donations for seed starting</li> </ul>
April-May	<ul style="list-style-type: none"> <li>- Recruit volunteers for trail and garden activities</li> <li>- Start seeds indoors with youth</li> <li>- Provide volunteer training</li> <li>- Begin trail development work</li> </ul>
June-July	<ul style="list-style-type: none"> <li>- Schedule garden tilling, layout, and planting days</li> <li>- Plant garden with volunteers and youth</li> <li>- Provide education to youth and volunteers related to garden care</li> <li>- Maintain garden</li> <li>- Continue trail development</li> <li>- Create farmer's market display</li> <li>- Begin selling at farmer's market</li> </ul>
August-September	<ul style="list-style-type: none"> <li>- Continue selling at farmer's market</li> <li>- Plan and host a open house for the garden and trail system</li> <li>- Assist with harvesting, preparing, and donation of produce</li> <li>- Continue to maintain garden</li> </ul>
October-November	<ul style="list-style-type: none"> <li>- Provide presentation to the Juvenile Justice Committee and Family Center Advisory Board</li> <li>- Hold volunteer recognition event</li> <li>- Prepare garden for winter months</li> </ul>