

**INGHAM COUNTY
JOB DESCRIPTION**

DENTIST

General Summary:

Under the general direction of the Health Center Administrator, the person in this position functions as a dentist by diagnosing dental disease or injury, establishing treatment, planning, performing fillings, extractions and related procedures. Provides supervision to Dental Assistant(s) and Dental Hygienist(s) in assigned Clinic. Serves as Clinic team member participating in team meetings and in reviewing Clinic productivity, scheduling procedures and establishing guidelines for care and treatment.

Essential Functions:

1. Diagnose dental disease or injury, establish treatment plans, and perform fillings, extractions and related procedures.
2. Provide dental supervision of the Dental Assistant(s) and the Dental Hygienist(s) assigned to his/her patients.
3. Follow procedures that comply with OSHA requirements to maintain the safety of the patients and themselves.
4. Consult with other Dentists and other team members in the Clinic and participate in team meetings with the dental staff and with the general Adult Health Services staff
5. Assist in reviewing Clinic productivity, scheduling procedures, and establishing guidelines for care and treatment.
6. May consult with other health care providers either as a resource or to ensure safe treatment.
7. Refer patients for specialty care as appropriate. Such referrals may not be made to a Dentist's private practice, or to a dentist with whom the dentist is a partner or associate.
8. Participate in interviews and make recommendations for hiring staff, counseling employees, rendering performance evaluations and ensuring quality of care.
9. Keep up-to-date on new theories and procedures through continuing education. Also meet educational requirements for licensure.
10. May participate in planning and implementation of community dental programs.
11. The Dentist shall be expected to utilize his/her professional judgment in the performance of the services to be provided consistent with the Health Department's policies, the law and the standards of his/her profession.

Other Functions:

- Performs other duties as assigned
- During a public health emergency, the employee may be required to perform duties similar to but not limited to those in his/her job description.

(An employee in this position may be called upon to do any or all of the above tasks. These examples do not include all of the tasks which the employee may be expected to perform)

Employment Qualifications:

Education: D.D.S. from an accredited school of dentistry.

Experience: Two to three years practice in dentistry and/or in areas such as a community dentistry program.

Other Requirements:

License to practice as a dentist in Michigan.

(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)

Physical Requirements:

- Ability to access office files.

(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements)

Working Conditions:

- Works in office conditions.
- Exposure to communicable diseases, blood and other bodily fluids.