

# INGHAM COUNTY JOB DESCRIPTION

## DETECTIVE

**GENERAL SUMMARY:** The position of Detective is a Plain Clothes Police Officer position and as such is delineated by Michigan law as well as departmental rules and regulations and the spectrum of authority and responsibility is broad.

### **TYPICAL DUTIES:**

1. Investigate all types of criminal complaints to resolution. This includes investigations involving juveniles.
2. Fingerprint inmates, suspects, and items of evidence.
3. Photograph inmates, suspects, and crime scenes.
4. Act as security officer for courts.
5. Conduct background investigations as necessary.
6. Conduct internal investigations as directed by Undersheriff.

**ESSENTIAL JOB FUNCTIONS:** With or without accommodations, must meet all physical qualifications associated with a Sheriff's Department officer position as listed: Weight must be in proportion to height as determined by physical examination. Uncorrected vision correctable to 20/20 vision in each eye by soft contact lenses, gas permeable lenses, and/or extended wear lenses. No greater than 20/40 vision in each eye correctable to 20/20 with glasses. Must not be color blind. Must have no prior felony convictions (includes expunged convictions). Must possess and maintain a valid Michigan driver's license. Must be a minimum age of 21 years of age. Must be capable of affecting an arrest, forcibly if necessary, using handcuffs and other restraints. Must be able to climb over obstacles, climb through openings, jump down from elevated surfaces, jump over obstacles, ditches and streams, and crawl in confined areas to pursue, search, investigate, and/or rescue which may also involve standing or sitting for long periods of time. Requires the ability to communicate verbally and effectively by listening to people and by giving information, directions, and commands in person and over law enforcement radio channels while initiating and responding to radio communications, often under adverse conditions such as siren usage and high speed vehicle operations. Must be capable of performing risks which require lifting, carrying, or dragging people or heavy objects while performing arrest, rescue, or general patrol functions.

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**DEGREE/EXPERIENCE:** Must be a certified Police Officer. Must have one or more years experience as a police officer to be eligible to sit for the written and oral exams. To be promoted to the rank of Detective, applicants must have secured three years of law enforcement experience prior to the date of promotion. Must be able to pass written and oral examinations. Must pass a security clearance.

The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.



February, 2005