

GUARDIANSHIPS FOR INCAPACITATED INDIVIDUALS FILING INFORMATION

1. What you need to know before filing a petition to appoint a guardian for an incapacitated adult

Please review the **attached pamphlet**, which provides information on guardianships and on their alternatives.

2. Filing the petition

A Petition for Appointment of Guardian of Incapacitated Individual is attached, along with instructions for its completion. In order to ask the court for a guardian **you must complete this petition and file it with the court.**

3. Filing Fee

In order to file a petition for guardianship you must pay a **\$150 filing fee** (cash, check, or money order). Make any check or money order out to “Ingham County Probate Court.”

4. Investigation Fee and Certified Copy Fee

Once you file your petition, an **investigator** will be appointed to visit the proposed ward, gather information about the proposed guardian, draft a report and make recommendations to the judge. ***If the court approves your petition, then, pursuant to statutory authorization (MCL 600.875), you will be assessed a \$50 fee for reimbursement of the costs of investigation.*** This fee will also be assessed if you request and are granted a temporary emergency guardian.

If you wish to receive a certified copy of the Letters of Guardianship once a guardian is appointed, there is a statutorily-fixed **\$11 fee**.

5. After you file your petition

If and when you decide to petition for guardianship, a **hearing date** will be set and there will be some other things you will need to do, including the following:

- **Serve notice of the hearing on your petition to all interested persons** (including publishing notice on any interested person whose whereabouts are unknown)
- **File a Proof of Service** indicating that you have informed all relevant people in a timely manner.

More details on this are available under “Guardianships for Incapacitated Individuals: Service Information.”