

CHAIRPERSON
MARK GREBNER

VICE-CHAIRPERSON
ANDY SCHOR

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

COUNTY SERVICES COMMITTEE
VICTOR CELENTINO, CHAIR
DALE COPEDGE
DEBBIE DE LEON
ANDY SCHOR
MIKE SEVERINO
DON VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE COUNTY SERVICES COMMITTEE WILL MEET ON **THURSDAY, OCTOBER 6, 2005 AT 7:00 P.M.**, IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [September 20, 2005](#) Minutes

Additions to the Agenda

Limited Public Comment

NOTE CHANGE IN DATE AND TIME

1. Boards/Commissions Presentations
 - a. Land Bank Authority Appointments
 - b. Environmental Affairs Interview
2. Health Department - Resolution to Authorize [Staffing Changes](#) in the Adult Health, Sparrow and St. Lawrence Community Health Centers
3. Parks Department - Resolution Supporting the Establishment of the [Heart of Michigan Trails](#) and Greenways Partnership
4. Human Resources Department – Informational Item - [Benefit Program](#) and Cost Analysis
5. Board of Commissioners
 - a. Commissioner Andy Schor - Resolution to Amend Resolution #05-093 “Resolution Establishing the Ingham County [Parks and Recreation Commission](#) Under Public Act 261 of 1965”
 - b. Resolution Congratulating [HOM-TV](#) on the Event of their 25th Anniversary and Designating the Week of October 16-22, 2005 as “HOM-TV Week” in Ingham County
 - c. Information on [Commissioner Compensation](#) and Compensation of Other Boards and Commissions
6. Controller’s Office
 - a. Resolution Authorizing Adjustments to the [2005 Ingham County Budget](#)
 - b. Informational Item – [Lansing Area Public Purchasing Group](#)/Fourth Annual Lansing Diversity Matchmaker
7. Board Referral – Resolution from [Washtenaw County](#) Supporting Local County Programs Creating Wireless Service to Its Community

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

COUNTY SERVICES

September 20, 2005

Minutes

Members Present: Victor Celentino, Dale Copedge, Debbie DeLeon, Andy Schor, Mike Severino, Don Vickers and Board Chairperson Mark Grebner

Members Absent: None

Others Present: Jerry Ambrose, Doug Stover, Bob Moore, Bruce Bragg, Bruce Johnston, Nathan Triplett, Lee Hladki, Paul Pratt, Pat Lindemann, Sue Pigg, Joe Guenther, John Midgley, John Smith

The meeting was called to order by Chairperson Celentino at 7:01 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the August 16, 2005 Minutes

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. DELEON, TO APPROVE THE AUGUST 16 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge

Additions to the Agenda

- 6a. Substitute Resolution
- 12. Resolution Recognizing Michigan Indian Week in Ingham County

Limited Public Comment: None

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. VICKERS, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 3. Board of Commissioners
 - a. Letter from Peter Cohl Regarding a Proposed Amendment to the Board Rules
 - b. Resolution Amending the Board Rules
- 4a. Economic Development Corporation – Resolution to Exempt County Property Tax Revenues from Capture in the Meridian Township Downtown Development Authority District
- 5. Facilities – Resolution Authorizing a Contract with J & L Roofing Company for a Replacement Roof at the Ingham County Correctional Facility
- 6. Health Department
 - a. Substitute Resolution to Authorize an Agreement with the Capital Area Community Services to Expand the Jump Start Program to Serve Early Head Start Program
 - b. Resolution to Authorize a Dental Sealant Program
 - c. Resolution to Appoint Dennis Jurczak, M.D. and D. Bonta Hiscoe, M.D. as Deputy Medical Directors and Deputy Medical Examiners and to Authorize Employment Contracts
- 7. Parks Department
 - a. Resolution to Convey an Easement to Meridian Township in Order to Construct a Pedestrian Pathway at Lake Lansing Park
 - b. Resolution Authorizing a Contract for Architectural/Engineering Services for the Splash Playground at Hawk Island County Park

9. Treasurer
 - a. Correspondence Regarding County Election to Audit Homestead Exemptions
 - b. Resolution Authorizing the County Treasurer to Enter into a Contract with Michigan State University Extension to Offer Financial Management Education for Ingham County Homeowners Subject to Foreclosure
12. Resolution Recognizing Michigan Indian Week in Ingham County

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. VICKERS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Copedge

1. Board/Commission Presentation
 - a. Environmental Affairs Interviews

The Committee interviewed Nathan Triplett for a position on the Environmental Affairs Committee.

Chairperson Celentino informed the Committee that Daniel Feinberg is interested in serving on the Environmental Affairs Committee; however, he works Tuesday evenings and is not available for an interview. He can be reached for questioning by email.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. SCHOR, TO RECOMMEND THE APPOINTMENT OF NATHAN TRIPLETT TO THE ENVIRONMENTAL AFFAIRS COMMITTEE.

Comm. Schor asked that the motion be postponed for two weeks to allow time for the Commissioners to communicate with Mr. Feinberg.

Comm. Vickers withdrew his motion.

- b. Greater Lansing Convention & Visitor Bureau – Quarterly Report

Mr. Hladki reviewed some of the information contained in the Quarterly Report. The Report was included in the agenda packet. He then informed the Committee that the Greater Lansing Convention & Visitors Bureau will host the Red Hat Society convention in September 2006. Staff is already working with the Society on the details.

(Comm. Copedge arrived at 7:11 p.m.)

Mr. Hladki then explained the Bureau is working to regain the businesses which it lost to other markets.

Comm. Schor asked if the Bureau has marketed to trade associations. Mr. Hladki explained the Bureau does not directly lobby the associations. The Bureau does attend a number of trade shows and it comes into contact with meeting planners at those events. Comm. Schor then asked if the Radisson Hotel issue affects the Bureau. Mr. Hladki stated the Bureau is not affected at this time. If the Hotel closes, the Bureau would be affected.

Comm. Vickers stated he appreciated the helpful Report. Mr. Ambrose stated the Quarterly Report is very useful when compared to past Reports.

2. Road Commission – Update

Chairperson Celentino informed the Committee that Ms. McDonald could not be present this evening due to a personal matter. Ms. McDonald did send a detailed letter, dated September 15, 2005, to the Board which outlines programs and other items which have, or will be, implemented by the Road Commission.

Chairperson Celentino stated this issue was tabled from a previous meeting to tonight's meeting. This additional time gave the Road Commission a chance to address the concerns of the Board.

Mr. Guenther stated the Road Commission (Commission) took the Board's concerns to heart. The Commission has been holding meetings within a number of communities. The timer has not been used when public is addressing the Commission at the meetings. Mr. Guenther stated the Road Commission is making great headway in addressing the concerns of the Board and the public.

The trucks on Wood Street have not been stopped. Mr. Guenther stated there must be a way to handle this matter to everyone's satisfaction. He further stated the Commission hopes that interested parties can come together with the Commission on future projects.

Chairperson Celentino asked if holding a meeting at the Plymouth Congregational Church is one way the Commission is trying to foster better communication with the public. Mr. Guenther stated that was one purpose. Another reason for holding community meetings is to give the communities a sense of ownership in a specific project. Mr. Guenther stated his hope that this will become a regular practice of the Commission.

Comm. Schor stated the Wood Street residents who attended the Commission meeting were pleased with the concept of having the community meeting. Comm. Schor commended the Commission on this practice. He then expressed his disappointment at Ms. McDonald's statements in her letter regarding the issue of recording Commission meetings. He stated there must be money within the Commission's budget to purchase a tape recorder. The Commission meeting tapes should also be made available, for a cost, to the public. Mr. Guenther stated the Commission meetings will be recorded.

Comm. Severino expressed his appreciation to the Road Commissioners for attending tonight's meeting. He also stated he believes progress is being made by the Commission to address the Board's concerns. Comm. Severino asked if the Commission's budget allocates funds for professional training for its employees. Mr. Smith stated employees attend several conferences per year. Commission engineers and others are encouraged to become specialized in their specific areas.

Comm. DeLeon commended the Commission for its handling of the Wood Street meeting within that community. She stated there was a consensus at that meeting to pursue other alternatives. Comm. Copedge concurred with Comm. DeLeon's statements. He further stated he spoke with Ms. Fritze and Ms. Page regarding the availability of Road Commission advisory guides. The two women will be in contact with the Commission regarding this matter at a later date.

Chairperson Celentino expressed this Committee's appreciation to the Road Commission for being present at tonight's meeting and for its efforts to address the Board's concerns.

4b. Economic Development Corporation – Resolution Approving the By-Laws of the Ingham County Brownfield Redevelopment Authority

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION APPROVING THE BY-LAWS OF THE INGHAM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY.

Comm. Schor raised his concern regarding Article III, Section 4 – Removal of Members. The By-Laws state that a director may be removed from office for cause by a majority vote of the Board of Commissioners. He asked why the director could be removed for cause. Ms. Pigg explained the EDC did not discuss this aspect. Mr. Ambrose stated this issue can be clarified prior to the next Board meeting.

Comm. Schor then addressed Article VI, Section 2 – Loans. He asked if the Board of Commissioners has any approval power over this matter if the County has to cover a loan for the EDC. Mr. Ambrose stated he didn't believe the Board has approval power in this situation. He further stated he believes much of the By-Laws are from statute. Mr. Ambrose stated he would clarify this matter. Ms. Pigg explained that State statute gives the EDC an opportunity to manage its own funds as they relate to Brownfields. She then agreed that portions of the By-Laws should be reviewed.

Comm. Schor stated if his concerns are not appropriately resolved by the next Board meeting, he will not vote in support of it on the Board floor. Comm. Copedge asked about language which deals with audits. Mr. Ambrose stated that issue is covered in the Articles of Incorporation. Ms. Pigg explained the By-Laws cover the functioning activities of the Authority. The Brownfield Board could be dissolved by the Board of Commissioners.

In response to Comm. Copedge, Mr. Ambrose stated he would provide information regarding the sunset clause for this Committee's review at a later date.

MOTION CARRIED UNANIMOUSLY.

7c. Parks Department – Park Rental Fees

Mr. Ambrose stated the Parks Board is not increasing entrance fees. It wants to increase user fees. The Parks Board has the authority to increase the user fees with written notification to this Committee.

Comm. Severino stated if a Resolution was placed before this Committee to support an increase in user fees, he would not support such a Resolution.

Comm. Vickers asked for clarification regarding the park entrance waivers. Mr. Moore explained there is a sign at the entrance of the parks informing people they may receive an entrance fee waiver if they are financially unable to pay the fee. Comm. Vickers asked if the parks have senior rates. Mr. Moore stated there are senior user rates. Comm. Vickers then asked Mr. Moore to check on rental rates for jet skis.

Comm. DeLeon asked if the parks have user fee waivers. Mr. Moore stated the parks only have entrance fee waivers. Comm. DeLeon stated she would like to see waivers across the board. She asked if the Parks Board discussed the possibility of providing activities and shelter rentals to low income residents. Mr. Moore stated he would take this suggestion back to the Parks Board for discussion. Comm. DeLeon stated there are many low-income residents in the community and the Parks Board should take them into consideration.

Comm. Schor stated he wasn't going to support the proposed user fee increases because this is not a good time to increase fees for people. He then asked for the Parks Board's logic for raising user fees at this time. Mr. Moore stated the Parks Board may agree with Comm. Schor. Mr. Ambrose stated user fees are to be adjusted on an annual basis. Mr. Moore explained the parks' user fees have not been increased since 1999.

This discussion continued. Mr. Moore stated the Park's enterprise fund is healthy at this time. The user fees do not need to be raised at this time. Chairperson Grebner expressed his uncertainty about allowing residents to use waivers for user fees. The residents would have to show the waiver each time they wanted to rent park equipment. Also, how would the parks determine who would be eligible for a user fee waiver.

Comm. Vickers stated the Parks Board should be open-minded when discussing this issue, especially as it relates to youth. The Parks Board could consider reduced user fees for eligible residents. Reduced fees would still bring in funds to be used toward the purchase of replacement equipment. Comm. Vickers further stated he would like to see revenue information regarding shelter rentals.

Mr. Moore stated he would be more than happy to provide the shelter rental revenue information to this Committee.

Mr. Lindemann stated he is a member of the Parks Board. He explained that if the enterprise fund is not sustained, the parks will end up with inferior equipment. The fees are not unreasonable. Mr. Lindemann then asked how staff would determine who is eligible for free or reduced user fees.

Chairperson Celentino stated it was the consensus of this Committee that the Parks Board should review the user fees as they relate to the concerns expressed by this Committee.

8. Equalization and Tax Mapping – Resolution Amending the County’s Enhanced Access Policy to Establish Fees for Obtaining Paper Maps and Digital Parcel Files from the Equalization Department

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. DELEON, TO APPROVE THE RESOLUTION AMENDING THE COUNTY’S ENHANCED ACCESS POLICY TO ESTABLISH FEES FOR OBTAINING PAPER MAPS AND DIGITAL PARCEL FILES FROM THE EQUALIZATION DEPARTMENT.

Mr. Stover explained the Resolution would amend the Enhanced Access Policy to allow the Equalization Department (Department) to establish new fees. The Department now has digital parcel files and will soon also have 2005 digital photos available for access by the public. Mr. Stover stated the Department has received requests from Lansing and Stockbridge Townships for their 2005 digital files.

Comm. Severino asked why the fly-overs are not coordinated with other County departments. Mr. Ambrose explained that the Drain Office, Register of Deeds Office and the Equalization Department have different reasons for obtaining digital photos. They concentrate on specific areas when conducting their fly-overs.

Mr. Ambrose stated that if sufficient revenue is generated from these fees, fly-overs will be conducted every five years. Efforts to coordinate fly-over information are made whenever feasible. The next challenge will be to use the same maps for multiple purposes.

In response to Comm. Severino, Mr. Stover stated revenue generated from the proposed fees would not be used to provide data in its current form. Mr. Stover addressed Comm. Severino’s concerns regarding coordination. Comm. Severino stated he looks forward to seeing the digital photos from the Department.

Mr. Stover displayed the Department’s parcel map which contains 2005 data. He then invited the Commissioners to stop in the Department to see it in operation.

MOTION CARRIED UNANIMOUSLY.

10. Drain Commissioner – Resolution Creating Two (2) Entry Level Assistant Project Coordinators/Commercial Inspectors in the Drain Commissioner’s Office

MOVED BY COMM. COPEDGE, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION CREATING TWO (2) ENTRY LEVEL ASSISTANT PROJECT COORDINATORS/COMMERCIAL INSPECTORS IN THE DRAIN COMMISSIONER’S OFFICE.

Mr. Lindemann explained the new positions would oversee property owners, developers and contractors regarding adherence to storm drainage standards and applicable rules. The current Project Coordinator is unable to perform all of the work he is required to do. The positions will be titled and classified as agreed to by the Human Resources Director, Union and Drain Commissioner.

In response to Comm. Schor, Mr. Lindemann explained Fund 639. It is a revolving fund which is used to purchase equipment. Expended funds are to be paid back to Fund 639. Mr. Lindemann stated Fund 639 is a borrowing mechanism. The Committee discussed this matter further.

Mr. Lindemann further stated that the positions would be eliminated if sufficient revenues are not generated to fund them. The Union will be made aware of this fact.

The Committee held a general discussion regarding the financial aspects of this item. Mr. Lindemann explained it would be more consistent for his office to use office staff versus contractors. In response to Comm. Vickers, Mr. Lindemann stated the positions would require a four-year college degree. Two years of the four could be waived with comparable experience and training. There will also be many other requirements. Mr. Ambrose stated the positions will be posted through the normal personnel process.

Mr. Lindemann stated the new positions are critical for his office. If approved, the two positions would start in November 2005.

MOTION CARRIED UNANIMOUSLY.

Announcements: None
Public Comment: None

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Debra Neff

RESOLUTION STAFF REVIEW

DATE: September 27, 2005

Agenda Item Title: Resolution to Authorize Staffing Changes in the Adult Health, Sparrow and St. Lawrence Community Health Centers

Submitted by: Health Department

Committees: LE ____, JD ____, HS ____, CS ____, Finance ____,

Summary of Proposed Action: (See the attached letter of explanation.)

This resolution will authorize staffing adjustments in the Community Health Centers for vacant positions. The recommended changes will more properly align functions with the skill and training of employees, and reduce the cost of a medial visit.

Reduce two vacant, full-time Health Center Nurse positions (one at the St. Lawrence Health Center and one at the Sparrow Health Center) to part-time status.

The following are recommended changes:

- Eliminate one vacant, full-time Nurse Assessor position in the Adult Health Center.
- Establish two full-time Clinic Assistant/Technician I positions (one at the Sparrow Health Center and one at the Adult Health Center).

Financial Implications:

Using 2005 rates, the long-term savings at the top of the scales from this proposal is \$42,586.

Other Implications: None.

Staff Recommendation: JA ____ JN ____ HH ____

This resolution should be approved.

MEMORANDUM

To: Human Services Committee
County Services Committee
Finance Committee

From: Bruce Bragg

Date: September 22, 2005

Subject: Staffing Adjustment in Community Health Centers

The Primary Care Director has documented that the County's network of community health centers are very high cost operations compared to similar health centers in Michigan and throughout the nation. The administrators in the community health center network are encouraged to continually evaluate the staffing patterns in the health centers and to look for opportunities to adjust staffing patterns to enhance services and to reduce the cost of services.

The Adult Health and Sparrow/St. Lawrence Health Center Administrators have recommended that the County take advantage of some currently vacant positions to adjust the staffing in those health centers. The changes are intended to more appropriately assign tasks such as cleaning and stocking rooms and preparing patients to see the provider to Clinic Assistant/Technicians. This would reserve Health Center Nurses and Nurse Assessors to focus on nursing functions, such as assessing and treating clients, telephone triage, management of medications, case management, and providing patient education.

The following recommended changes will more properly align functions with the skill and training of employees. It will also reduce the cost of a medial visit. We are going to have to look for more and more opportunities to be both efficient and effective in order to continue to operate the network of community health centers that is important to the lives of thousands of Ingham County residents. Recommended changes are:

Reduce two vacant, full-time Health Center Nurse positions (one at the St. Lawrence Health Center and one at the Sparrow Health Center) to part-time status.

Eliminate one vacant, full-time Nurse Assessor position in the Adult Health Center.

Establish two full-time Clinic Assistant/Technician I positions (one at the Sparrow Health Center and one at the Adult Health Center).

I recommend that the Board adopt the attached resolution and authorize the recommended staffing adjustments.

Attachment

c: Harold Hailey w/attachment
Christine Chingman w/attachment
Jaeson Fournier w/attachment
Cindy LaFountain, MNA
Tom Larkins w/attachment

Introduced by the Human Services, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE STAFFING CHANGES IN THE ADULT HEALTH, SPARROW
AND ST. LAWRENCE COMMUNITY HEALTH CENTERS**

WHEREAS, the Administrators of the Community Health Centers are encouraged to continually evaluate staffing needs and to identify opportunities to reduce costs and improve efficiency; and

WHEREAS, the Adult Health, Sparrow and St. Lawrence Community Health Center Administrators have identified the opportunity to adjust staffing in a manner that will provide for the more efficient operation of the health centers; and

WHEREAS, the proposed adjustments can be implemented by taking advantage of currently vacant positions; and

WHEREAS, the Primary Care Director has advised the Health Officer that the community health center network is a relatively high cost operation and that it is necessary to find opportunities to lower the cost of a medical visit to a more acceptable range, comparing Ingham County cost with the cost of operating similar health centers in Michigan and elsewhere; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the recommended changes.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes that the following vacant positions be changed from full-time to part-time status, effective October 1, 2005:

Health Center Nurse (601188) (MNA 1)

Health Center Nurse (601288) (MNA 1)

BE IT FURTHER RESOLVED, that the vacant Nurse Assessor position (601230) (MNA 2) be eliminated, effective October 1, 2005.

BE IT FURTHER RESOLVED, that two Clinic Assistant/Technician I positions (UAW TOPS D) be established effective October 1, 2005.

RESOLUTION STAFF REVIEW

DATE September 25, 2005

Agenda Item Title: Resolution Supporting the Establishment of the Heart of Michigan Trails and Greenways Partnership

Submitted by: Parks & Recreation Commission

Committees: LE. ____, JD____, HS____, CS __*, Finance____

Summary of Proposed Action: This resolution supports the establishment of a Regional Trails and Greenways Partnership, and appoint the Chair, or his/her designee, of the Parks & Recreation Commission as Ingham County's representative to the Advisory Board. The purpose of the group will be to coordinate trail planning and development among the various local units of government within the tri-county, and to explore ways to maximize grant opportunities through local partnerships.

Financial Implications: None.

Other Implications: Expansion of recreational opportunities for Ingham County residents and visitors is a stated priority of the Board of Commissioners. For 2006, the Board guidelines for budget development included a directive to begin the funding of a multi-year initiative to link major county parks by means of a non-motorized pathway. Establishment of a local group to coordinate the trail construction efforts of local governments within the tri-county area would appear to be consistent with the County efforts.

Staff Recommendation: JA X JN ____ HH ____

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SUPPORTING THE ESTABLISHMENT OF THE HEART OF MICHIGAN TRAILS
AND GREENWAYS PARTNERSHIP**

WHEREAS, the growing popularity of outdoor recreation activities, such as cycling, in-line skating, walking and running, combined with the loss of community open space, has increased the need for quality recreational facilities such as trails; and

WHEREAS, trails provide places for cyclists, hikers, walkers, runners, in-line skaters, and physically challenged individuals to exercise and experience the many natural and cultural wonders of the tri-county area's urban, suburban, and rural environments; and

WHEREAS, trails not only serve as independent community amenities, they also enhance existing recreational resources by linking neighborhoods and schools to parks, waterfronts, recreational centers, and other facilities; and

WHEREAS, trails and walkways offer an option for regular physical activity that can lower rates of obesity and healthcare costs; and

WHEREAS, trails provide an excellent opportunity for families to spend quality and leisure time together in a setting that is both close to home and easy to access; and

WHEREAS, trails foster community involvement and corresponding pride in addition to providing opportunities to interact with people of varying backgrounds and experiences; and

WHEREAS, trails have the potential to create jobs, enhance property values, and expand local businesses; and

WHEREAS, one of the major emphasis of trail development is cooperation and partnerships between governmental agencies; and

WHEREAS, the linear nature of trails typically takes them across many governmental jurisdictional boundaries, making regional cooperation imperative when contemplating developing a trail system; and

WHEREAS, in recognition of the regional appeal of developing multi-jurisdictional trail systems, the first Heart of Michigan Trail Summit was held November 20, 2004 giving over 200 residents and municipal officials the opportunity to network and plan for such a trail system; and

WHEREAS, in recognition of the need to educate our state legislators so that they can effectively advocate for the use and development of local and regional trail systems, two successful Michigan Trails and Greenways Legislative Days were held on May 18, 2004 and June 8, 2005; and

WHEREAS, staff members from the various local units of government in the tri-county area have been meeting informally for several years to coordinate trail construction efforts; and

WHEREAS, it is felt that it is now desirable to formalize that group by creating the Heart of Michigan Trails and Greenways Partnership; and

WHEREAS, the Parks & Recreation Commission supports the concept of creating the Heart of Michigan Trails and Greenways Partnership as the next step to developing a coordinated effort to establish a regional trails and greenway system.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports the concept of creating the Heart of Michigan Trails and Greenways Partnership.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners appoints the Chair of the Ingham County Parks & Recreation Commission, or his/her designee, to the Heart of Michigan Trails and Greenways Partnership Advisory Board.

MEMORANDUM

DATE: September 27, 2005

TO: County Services Committee

FROM: Harold Hailey, Human Resources Director

RE: Benefit Program and Cost Analysis

The adoption of Benefit Program E will increase by 2% for each year of retirement allowance since the last date Benefit E was adopted (1/1/94) for retirees in their respective divisions. The attached cost is based on the adoption of 2%

Adoption of this benefit does allow for a “flexible” Benefit E. “Flexible” Benefit E allows you to specify a percentage adjustment factor or a fixed dollar increase for (a) all retirees or (b) for each retirement allowance for the number of years specified by the governing body.

HH/daj

Attachment

Agenda Item 4

Employee Group	Increased Accrued Liability	Annual Increased Cost (30 Year Amortization)	Percentage of Active Payroll
Confidentials (01)	183,182	10,001	0.74
Sheriff FOP Supervisors (02)	2,071,724	111,112	5.03
Judges (09)	59,783	3,206	2.34
General Management (10)	1,375,834	73,789	1.25
General Library (11)	134,014	8,257	Closed
ICEA Professionals (12)	299,621	16,069	0.26
OPEIU Probate (13)	148,840	7,983	0.38
TOPS UAW (14)	1,677,582	89,973	0.71
Animal Control (15)	16,323	875	0.24
General Commissioners (16)	29,074	1,559	1.21
ICEA Nurses (17)	84,851	4,551	0.13
ICEA Court Professionals (18)	640,507	34,352	1.58
Elected Officials (19)	105,455	5,656	1.10
FOP Sheriff's Deputies (21)	1,884,773	101,085	1.35
Asst. Prosecuting Attorneys (90)	<u>130,540</u>	<u>7,001</u>	0.37
	8,842,103	475,469	

RESOLUTION STAFF REVIEW

DATE: September 27, 2005

Agenda Item Title: Resolution to Amend Resolution #05-093 "Resolution Establishing the Ingham County Parks and Recreation Commission Under Public Act 261 of 1965"

Submitted by: Commissioner Andy Schor

Committees: LE ____, JD ____, HS ____, CS __*, Finance __*

Summary of Proposed Action: The purpose of this resolution is to require County Board approval prior to the Parks Board implementing changes to the rental fee schedules at the Parks.

Financial Implications: The resolution only changes the level of approval required for rental fees. If rental fees are maintained at the levels necessary to provide for adequate maintenance and replacement of equipment and shelters, then there are not any financial implications to the county. However, if the effect of the resolution is to eliminate rental fees, then a general fund appropriation will be necessary. Proposed expenditures in the Parks Enterprise Fund for 2006 are \$178,683.

Other Implications: Those who rent equipment or shelters at the parks are affected by the level of fees charged.

Staff Recommendation: JA X JN ____ HH ____

If the goal of setting rental fees is to provide for maintenance and replacement of equipment, and this is clearly communicated by Board Policy, then the Parks Board - who has been given the responsibility of operating the parks - is in the best position to determine appropriate rental rates. It is not clear what would be gained from changing the current arrangement. The current discussion would appear to indicate that the current arrangement is working.

Introduced by Commissioner Andy Schor

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #05-093 “RESOLUTION ESTABLISHING
THE INGHAM COUNTY PARKS AND RECREATION COMMISSION UNDER
PUBLIC ACT 261 OF 1965”**

WHEREAS, the Ingham County Board of Commissioners are the elected representatives that are directly responsible to the people that elected them; and

WHEREAS, county fee increases are generally approved by the Board of Commissioners; and

WHEREAS, the Parks and Recreation Commission is appointed by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that Resolution #05-093 is amended as provided below:

BE IT FURTHER RESOLVED, that the following authority is delegated to the Ingham County Parks and Recreation Commission:

(1) The Parks and Recreation Commission shall adopt and provide for the enforcement of rules and regulations covering the use of County Park facilities, and the conduct of persons thereon, subject to approval by the Board of Commissioners; and

(2) The Parks and Recreation Commission, or its designated representatives, may approve and sign agreements for the rental of County Park facilities, such as pavilions, ball fields, etc., without further approval of the Board of Commissioners, provided the form of such agreements are approved by the County Attorney, and such agreements do not involve consideration exceeding \$5,000; and

(3) The Parks and Recreation Commission may set and periodically adjust user fees and rental fees pertaining to the use of County Park facilities and equipment, except for entrance fees, **with prior approval** ~~without further approval~~ of the Board of Commissioners, provided that the form of such fees shall be approved by the County Attorney as to form, ~~and that the County Services Committee of the Board of Commissioners shall be given written advance notification of such proposed action;~~ and

(4) The Parks and Recreation Commission shall appoint a Parks Director, and authorize such employees as necessary to assist the Parks and Recreation Commission in the maintenance and operation of the Parks system, subject to budgetary limitations. Such persons shall be County employees and supervised by the Parks and Recreation Commission.

BE IT FURTHER RESOLVED, that the changes will take effect as of September 20, 2005 and all fee adjustments following that must be approved by the Board of Commissioners.

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CONGRATULATING HOM-TV ON THE EVENT OF THEIR 25TH ANNIVERSARY
AND DESIGNATING THE WEEK OF OCTOBER 16-22, 2005 AS “HOM-TV WEEK” IN INGHAM
COUNTY**

WHEREAS, HOM-TV, Meridian Government Television is celebrating its 25th year of award winning government access television coverage; and

WHEREAS, the Charter Township of Meridian signed the first franchise agreement with National Cable Company in 1979, and began cablecast coverage of Township meetings in 1980; and

WHEREAS, since 1985, HOM-TV has provided an Internship Program to train and successfully prepare college students for the challenges of every aspect of the television industry, with graduates from the program employed in the television industry nationally and internationally; and

WHEREAS, HOM-TV was recognized for its 1985 programming with its first regional First Place award for “Meridian Magazine”; and

WHEREAS, the call letters “HOM-TV” were put into regular use in 1987, these letters represent **H**aslett and **O**kemos, the two major communities comprising **M**eridian Township, it is pronounced like the word “home”, to emphasize the focus on locally produced, award winning programming; and

WHEREAS, HOM-TV’s commitment to providing quality programming of special interest to residents of Meridian Township has been recognized for its excellence in cable programming by more than 160 national and regional awards; and

WHEREAS, HOM-TV’s special programming of primary and general elections, which educate the citizens of Meridian Township through interviews with federal, state and local officials, public forums and debates, has won numerous national and regional awards for achievements; and

WHEREAS, HOM-TV continues to provide exclusive gavel-to-gavel coverage of township meetings, news and community information, and other community-based programming.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners congratulates Meridian Charter Township and the staff of HOM-TV on the event of its 25th Anniversary and designates the week of October 16–22, 2005 as HOM-TV Week in Ingham County.

MEMORANDUM

TO: County Services Committee

FROM: Gerald W. Ambrose, Controller

DATE: September 28, 2005

RE: Information on Commissioner Compensation and Compensation of other Boards and Commissions

Attached are the most current resolutions regarding compensation for Commissioners and for other boards and commissions where the Board of Commissioners has the authority to set compensation. The information is provided at this time for discussion purposes.

These Resolutions are attached:

- Resolution #80-313 – Resolution Setting Per Diems for Ingham County Statutory Boards and Agencies, effective January 1, 1981
- Resolution #85-222 – Resolution Approving Compensation for President, Vice President, and Secretary/Treasurer for Ingham County Fair Board
- Resolution #94-351 – Resolution to Establish Compensation for the Road Commission for 1995
- Resolution #01-40 - Resolution to Increase Per Diem Payments for the Board of Canvassers, Economic Development Corporation Board of Directors, Board of Election Commissioners, Fair Board, Family Independence Agency Board, Jury Board, Parks Board, Plat Board and Veterans Affairs
- Resolution #01-201- Resolution Amending Resolution #01-40, Increasing Per Diem Payments to Include the Election Scheduling Committee
- Resolution #02-287 - Resolution to Establish Commissioners' Compensation, Mileage and Travel Reimbursement Effective January 1, 2003
- Resolution #03-010 - Resolution to Eliminate Per Diems to Ingham County Economic Development Corporation Members
- Resolution #03-314 - Resolution Setting Per Diem For Boundary Commissioners Appointed to Serve on Matters Relating to Certain Municipal Boundary Adjustments
- Resolution #05-093 – Resolution Establishing the Ingham County Parks and Recreation Commission Under Public Act 261 of 1965

Some of the issues regarding compensation which you may want to consider in your discussions:

Compensation for County Commissioners must be set before the beginning of the next term. Thus, any changes to current compensation must be done before the end of 2005 if it is to affect the 2006-07 term.

The Board of Commissioners sets compensation for the Road Commission. Currently, Road Commissioners receive a salary and a per diem. Neither have been changed for several years.

The Board has authorized a stipend for certain Fair Board officers as well as a per diem for all members. A similar situation exists for certain Parks Board officers and the Parks Board. During discussion regarding the reorganization of the Parks Board, there was agreement that the need for the stipends would be reviewed.

The Board has authorized per diems for several boards, generally those which have substantial governance or oversight responsibility (such as the Parks Board and the Fair Board). It has not generally authorized per diems where the role of the board or commission is advisory (such as the Equal Opportunity Committee, the Historical Committee, and Environmental Affairs Committee).

Statute permits some county-wide officials to collect certain fees and to receive per diem for service on boards to which they are statutorily appointed (such as Plat Board or Elections Committee). However, the compensation for county-wide officials is based on the county-wide officials forgoing such fees and per diems.

Compensation for county-wide elected officials is being reviewed as part of the review of the Managerial/Confidential policy review. Recommendations will be presented to the Committee before year's end.

GWA/sr

Attachments

RESOLUTION TO ACCEPT A MANUAL TO INGHAM COUNTY APPOINTED BOARDS AND COMMISSIONS

RESOLUTION NO. 80-311

THEREFORE BE IT RESOLVED that this Board of Commissioners hereby accepts the attached manual for reference purposes.

COUNTY AFFAIRS & POLICY COMMITTEE: S/ Thomas E. Brennan, Jr., Don Tavano, Thomas M. Mitchell

Tavano moved, supported by Schmidt, for adoption of the resolution. Motion carried unanimously, with Commissioners Porter, Tubbs and Willard absent. Chairperson Hoisington, on behalf of all commissioners, expressed thanks for the efforts of those who researched and composed this manual which will be extremely useful in the future.

The following resolution was introduced by the County Affairs & Policy Committee:

RESOLUTION TO WAIVE REVIEW OF TOWNSHIP ZONING ORDINANCES AND AMENDMENTS THERETO AND TO ABOLISH INGHAM COUNTY'S COORDINATING ZONING COMMITTEE

RESOLUTION NO. 80-312

THEREFORE BE IT RESOLVED that this Board of Commissioners hereby waives the County's review of Township Zoning Ordinances and Amendments.

BE IT FURTHER RESOLVED that the Coordinating Zoning Committee is hereby abolished.

COUNTY AFFAIRS & POLICY COMMITTEE: S/ Thomas E. Brennan, Jr., Don Tavano, Thomas M. Mitchell

Moved by Tavano, supported by Guerriero, for adoption of the resolution. Following a short discussion, the motion carried unanimously. Absent: Porter, Tubbs and Willard.

The following resolution was introduced by the County Affairs & Policy Committee:

RESOLUTION SETTING PER DIEMS FOR INGHAM COUNTY STATUTORY BOARDS AND AGENCIES, EFFECTIVE JANUARY 1, 1981

RESOLUTION NO. 80-313 (as amended)

THEREFORE, BE IT RESOLVED that the Ingham County Board of Commissioners hereby establishes the per diem compensation rate for the below-listed statutory boards and/or agencies at \$30.00, effective January 1, 1981, subject to the variations and limitations established below.

BE IT FURTHER RESOLVED that the statutory Drainage Board members shall receive per diems charged to the particular drain involved in the statutory rate.

BE IT FURTHER RESOLVED that the Board of Canvassers, the Board of Election Commissioners, the Jury Board, the Plat Board, the Board of Public Works, and Veteran's Affairs Committee members shall receive the above-stated per diem through general fund appropriations.

BE IT FURTHER RESOLVED that the Community Mental Health Board, the Board of Social Services and the Library Board members shall receive the above-stated per diem to be paid directly from their respective funds.

BE IT FURTHER RESOLVED that members of the Ingham Medical Center Board of Control shall receive a per diem of \$30.00, to a maximum of \$1,500.00 per year, which payment shall be made from Ingham Medical Center funds.

BE IT FURTHER RESOLVED that the State Boundary Commission members appointed by the Board of Commissioners, when actively sitting on that Commission, shall receive a \$30.00 per diem.

BE IT FURTHER RESOLVED that the Economic Development Corporation Board of Directors shall receive a \$30.00 per diem to be taken from Economic Development Corporation funds. In the event that Economic Development Corporation funds are not available for that purpose, then under such circumstances, Economic Development Corporation Board of Directors members shall not receive a per diem.

BE IT FURTHER RESOLVED that the Election Scheduling Committee members who are fulltime employees of a unit of government shall not receive a per diem, but other members shall receive a \$30.00 per diem.

BE IT FURTHER RESOLVED that the Fair Board members shall receive a per diem as stated above and the officers of the Fair Board, in addition to their per diem, shall receive additional compensation as specified by Board resolution.

BE IT FURTHER RESOLVED that all the above-stated statutory board and agency members shall not receive more than one (1) per diem in the same day for attending their board and/or agency meetings.

BE IT FURTHER RESOLVED that the maximum aggregate yearly per diem, per board and/or agency, permitted for members of the above-stated boards and/or agencies shall be \$1,080.00, with the only exceptions being the Ingham Medical Board of Control members and Drainage Board members.

COUNTY AFFAIRS & POLICY COMMITTEE: S/ Thomas E. Brennan, Jr., Thomas M. Mitchell, Don Tavano

Moved by Tavano, supported by Guerriero, for adoption of the resolution, amended to show in the sixth paragraph of the resolution a per diem of \$30.00, to a maximum of \$1,500.00 per year for members of the Ingham Medical Center Board of Control. This was accepted as a friendly amendment. Discussion followed. Grebner moved, supported by Sweet, to amend the resolution further in the next to the last paragraph as follows: Insert the words "per board and/or agency" following the words "aggregate yearly per diem". This was accepted as a friendly amendment.

Moved by Swartz, supported by Tavano, to recess the meeting for a 5-minute break at this point. Motion carried unanimously, with Porter, Tubbs and Willard absent.

Upon resumption of the meeting, Tavano moved, supported by Grebner, to amend the resolution further by adding the following paragraph preceding the final paragraph of the resolution: "BE IT FURTHER RESOLVED that members of the above stated boards and/or agencies shall receive the same mileage reimbursement as County Commissioners while on County business." Chairperson Porter, Thomas M. Mitchell took the Chair while Commissioner Hoisington addressed the group regarding clarification of the term "County business" and implications of same. Further discussion followed, after which the amendment failed with all members present voting negatively except Garza, Ballbach, Grebner, Neff and Tavano. Absent: Porter, Tubbs and Willard. The motion to adopt the resolution carried unanimously, with Porter, Tubbs and Willard absent.

The following resolution was introduced by the County Affairs & Policy Committee:

RESOLUTION ADOPTING PROPOSED INGHAM COUNTY BOARD RULES - 1981

RESOLUTION NO. 80-314

THEREFORE BE IT RESOLVED that the Ingham County Board of Commissioners hereby adopts the attached 1981 Ingham County Board Rules.

BE IT FURTHER RESOLVED that the proposed Board Rules shall be effective January 1, 1981.

COUNTY AFFAIRS & POLICY COMMITTEE: S/ Don Tavano, Thomas M. Mitchell, Thomas E. Brennan, Jr.

Moved by Tavano, supported by Swartz, for adoption of the resolution amended to add on Page 5 of the Rules the following names to the list: Economic Development Corporation, Controller, and Board of Commissioner's Aide. Also the amendment includes the following sentence be added on Page 6 to 5. Personnel Committee: "This Committee shall act as liaison between the Board and all County employee associations, the Personnel Department, Tri-County Manpower Planning Council, the Equal Opportunity Committee, and the Ingham County CETA Program." These were accepted as friendly amendments. Bunka moved, supported by Thomas, to amend the resolution by adding the following: "BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners ask the Reapportionment Commission reduce the number of Commissioners in Ingham County from 21 to 15 members." Tavano requested a ruling of the Chair on whether or not the amendment is in order. Chairperson Hoisington ruled that the proposal be submitted to the Board in written form as a late resolution. Following further discussion, the motion to adopt the resolution carried unanimously. Absent: Porter, Tubbs and Willard.

The following resolution was introduced by the Finance Committee:

RESOLUTION AMENDING 1980 APPORTIONMENT REPORT

RESOLUTION NO. 80-315

NOW THEREFORE BE IT RESOLVED that the 1980 Apportionment Report be amended by reducing the Locke Township operating millage from 1.0000 mill to 0.9402 mill and Vevay Township operating millage from 1.0000 mill to 0.9644 mill.

FINANCE COMMITTEE: S/ William R. Sweet, Frank L. Guerriero, Thomas M. Mitchell, Donald P. Bunka, Mark Grebner

Moved by Sweet, supported by Guerriero, for adoption of the resolution. Motion carried unanimously, with Porter, Tubbs and Willard absent.

The following resolution was introduced by the Finance Committee:

RESOLUTION AUTHORIZING PAYMENT OF OUTSTANDING 1979 COUNTY'S SHARE OF GREENCREST RELIEF DRAIN ASSESSMENT

RESOLUTION NO. 80-316

THEREFORE BE IT RESOLVED that \$2,936.13 is hereby ordered to be paid from the Drain Tax At Large Fund (101 44500 96900) and that the Controller is authorized to transfer \$2,936.13 from the Contingency Fund (101 94100 96900) to cover this disbursement.

FINANCE COMMITTEE: S/ William R. Sweet, Frank L. Guerriero, Thomas M. Mitchell, Donald P. Bunka, Mark Grebner

Moved by Sweet, supported by Brennan, for adoption of the resolution. Motion carried unanimously. Absent: Porter, Tubbs and Willard.

The following resolution was introduced by the Finance Committee:

Resolution No: 85-222
 October 22, 1985

Agenda Item: 19.
 Date Received: _____

Ingham County Board of Commissioners



RESOLUTION

RESOLUTION APPROVING COMPENSATION FOR PRESIDENT, VICE-PRESIDENT, AND SECRETARY/TREASURER FOR INGHAM COUNTY FAIR BOARD

Introduced by the Administrative Services and Finance Committees

WHEREAS, in the past the President-Fair Manager and Vice-President of the Fair Board have been compensated for their efforts, and

WHEREAS, Resolution 84-250 established the position of Executive Director and a compensation package for said position, and

WHEREAS, Resolution 84-250 also established that the member of the Fair Board who is also the President-Fair Manager shall no longer be compensated other than the per diem authorized for all Fair Board members, and

WHEREAS, the creation of the Executive Director position has eliminated the need for a member of the Fair Board to be selected as the President-Fair Manager, and

WHEREAS, the officers of the Fair Board consist of the President, Vice-President, and Secretary/Treasurer, and

WHEREAS, these officers spend a great deal of time preparing for and managing the Ingham County Fair and Fairgrounds, and

WHEREAS, this Board of Commissioners believes that these persons are deserving of compensation for their efforts.

THEREFORE BE IT RESOLVED that the Fair Board shall select persons for the positions of President, Vice-President, and Secretary/Treasurer.

BE IT FURTHER RESOLVED that said persons shall not be Ingham County Commissioners.

BE IT FURTHER RESOLVED that Resolution 84-250 is hereby amended and that the 1985 compensation for the President shall be \$500.00, Vice-President shall be \$250.00, and Secretary/Treasurer shall be \$250.00, with said compensation to be paid from Fair Operating Funds.

BE IT FURTHER RESOLVED that all other terms and conditions of Resolution 84-250 shall remain unchanged.

ADMINISTRATIVE SERVICES

Yeas: Byrum, Ballbach, Bunka,
 Evanoff, Lilly, Martinez,
 Porter, Schafer

Nays: None

Absent: None

FINANCE

Yeas: Sweet, Byrum, Grebner,
 Jeffries, McDonald, Tubbs,
 Wilbur

Nays: Guerriero

Absent: None

Resolution No: 94-351
December 13, 1994

Agenda Item: 18
Date Received: _____

Ingham County Board of Commissioners



RESOLUTION

RESOLUTION TO ESTABLISH COMPENSATION FOR THE ROAD COMMISSION FOR 1995

Introduced by the Administrative Services/Personnel
Finance Committees.

WHEREAS, the Ingham County Board of Commissioners is empowered to determine the compensation for the Ingham County Road Commission; and

WHEREAS, compensation for the Ingham County Road Commission was increased in 1989 when it was established at the rate of \$9,100 per year; and

WHEREAS, the Ingham County Road Commission meets between 40 and 50 times per year to conduct business necessary to ensure the efficient operation of the Road Commission; and

WHEREAS, the members of the Ingham County Road Commission also serve as Ingham County Park Trustees without additional compensation,

THEREFORE BE IT RESOLVED, that effective January 1, 1995, members of the Ingham County Road Commission shall be compensated at the annual rate of \$9,100 in addition to a per diem payment of \$30.00 per Road Commission meeting to a maximum of 50 meetings per year.

BE IT FURTHER RESOLVED, that members of the Road Commission shall receive mileage reimbursement for travel outside of Ingham County only for actual miles traveled on County business, at a rate as provided by the Internal Revenue Service, beginning January 1, 1993; provided, however, that said mileage reimbursement rate shall not exceed the mileage reimbursement set for state officers as determined by the State Officers' Compensation Commission. In the event that the above stated mileage reimbursement exceeds the mileage rate established by the State Officers' Commission, then under such circumstances, the rate established by the State Officers' Compensation Commission shall supersede the above stated rates. This paragraph shall apply to out-county travel only. Road Commissioners shall not receive mileage reimbursement for intra-county travel.

BE IT FURTHER RESOLVED, that members of the Ingham County Road Commission will continue to be covered by Blue Cross/Blue Shield Health Central, Cares, or PHP Health Insurance coverage including dental and optical coverage for themselves and their dependents, with premiums being paid by the Ingham County Road Commission member.

BE IT FURTHER RESOLVED, that members of the Ingham County Road Commission may participate in the Municipal Employees Retirement System plan, presently provided to other employees of the Road Commission, at no cost to the Commissioners.

BE IT FURTHER RESOLVED, that previous resolutions setting compensation levels for the Road Commission are hereby repealed and rescinded.



ADMINISTRATIVE SERVICES/PERSONNEL

Yeas: Goulet,
 Stid, Grebner

Nays: Jackson, Czarnecki

Absent: Gallagher

Approved 12/6/94

FINANCE

Yeas: Grebner, Wilbur

Nays: Czarnecki, Schafer

Absent: Sims, Bernero

Failed 12/7/94

ADOPTED - FEBRUARY 13, 2001

Agenda Item No. 13

Introduced by the Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO INCREASE PER DIEM PAYMENTS FOR THE BOARD OF CANVASSERS,
ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS, BOARD OF ELECTION
COMMISSIONERS, FAIR BOARD, FAMILY INDEPENDENCE AGENCY BOARD, JURY BOARD,
PARKS BOARD, PLAT BOARD AND VETERANS AFFAIRS**

RESOLUTION #01-40

WHEREAS, Resolution #00-293 increased the amount of per diem payments for Ingham County Commissioners attending each officially called Standing Committee and Board meeting from \$45 to \$50 for 2001 and from \$50 to \$55 in 2002; and

WHEREAS, the Board of Commissioners also establishes per diem payments for several Ingham County boards and commissions; and

WHEREAS, per diem payments to members of Ingham County boards and commissions have not been adjusted in several years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby increases the per diem payment of the following Ingham County boards and commissions from \$45 to \$50 for 2001, consistent with the per diem payments to be received by Ingham County Commissioners:

Board of Canvassers
Economic Development Corporation Board of Directors
Board of Election Commissioners
Fair Board
Family Independence Agency Board
Jury Board
Michigan Mid-South Substance Abuse Commission
Plat Board
Parks Board
Veterans Affairs

BE IT FURTHER RESOLVED, that effective January 1, 2002 per diem rates will be increased to \$55 for the Boards listed above, with the exception of the Economic Development Corporation Board of Directors, which is prohibited by statute from receiving a per diem payment in excess of \$50 {MCL 125.1604(2)}.

BE IT FURTHER RESOLVED, that county wide elected officials shall not be paid per diem as provided by Resolution #00-108, which establishes the salaries of county wide elected officials contingent upon their foregoing any per diem, fees, or payments.

BE IT FURTHER RESOLVED, that the Community Mental Health Board will be notified of the increase in per diem rates so that they may adjust their per diem rates, if desired.

ADMINISTRATIVE SERVICES/PERSONNEL: Yeas: Stid, Celentino, Minter,
De Leon, Swope Nays: None Absent: None Approved 1/16/01

FINANCE: Yeas: Czarnecki, Schafer, Minter, Swope, Krause
Nays: Hertel Absent: Lynch Approved 2/7/01

SUBSTITUTE

ADOPTED - JUNE 26, 2001

Agenda Item No. 9

Introduced by the Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING RESOLUTION #01-40, INCREASING PER DIEM PAYMENTS TO
INCLUDE THE ELECTION SCHEDULING COMMITTEE**

RESOLUTION #01-201

WHEREAS, Resolution #01-40 increased the amount of per diem payments for various Ingham County boards and commissions; and

WHEREAS, prior to Resolution #01-40, per diem payments for members of Ingham County boards and commissions had not been adjusted in several years; and

WHEREAS, Resolution #01-40 did not include the Election Scheduling Committee; and

WHEREAS, the Board of Commissioners wishes to increase the amount of the per diem payments for the **eligible** Election Scheduling Committee **members** making it consistent with the other advisory boards and commissions.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approve an amendment to Resolution #01-40 to include the Election Scheduling Committee increasing the per diem payment from \$45 to \$50 for 2001, effective immediately, and increasing the payment from \$50 to \$55 in 2002.

ADMINISTRATIVE SERVICES/PERSONNEL: Yeas: Stid, Celentino, Minter, De Leon, Swope **Nays:** None **Absent:** None **Approved 6/19/01**

FINANCE: Yeas: Czarnecki, Hertel, Schafer, Minter, Swope, Lynch
Nays: None **Absent:** Krause **Approved 6/20/01**

**SUBSTITUTE
Agenda Item No. 15**

ADOPTED - DECEMBER 10, 2002

Introduced by the Administrative Services/Personnel and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ESTABLISH COMMISSIONERS' COMPENSATION, MILEAGE AND TRAVEL
REIMBURSEMENT EFFECTIVE JANUARY 1, 2003**

RESOLUTION #02-287

WHEREAS, the Board of Commissioners is authorized to establish the compensation for the Board of Commissioners; and

WHEREAS, the Board of Commissioners cannot make changes in compensation which affect the Board during the current term, but can make changes to be effective for the next term; and

WHEREAS, the Board of Commissioners desires to adjust the compensation for Commissioners for the term beginning January 1, 2003; and

WHEREAS, the general increases for County employees for 2003 and 2004 is 3% for each year; and

WHEREAS, the Board of Commissioners wishes for the compensation for Commissioners to remain unchanged for **2003; for only the per diem amount to increase to \$59.00 for 2004; for only the salaries to be increased by 3% for 2005 and 2006**, and for all other aspects of compensation remaining unchanged.

THEREFORE BE IT RESOLVED, that the salaries for the members of the Ingham County Board of Commissioners shall be as follows:

	January 1, 2003 (same as current)	January 1, 2005	January 1, 2006
Board Chair	\$14,600	\$15,038	\$15,489
Vice Chair, Vice Chair Pro Tem and all Standing Committee Chairs	\$10,600	\$10,918	\$11,246
Other Commissioners	\$ 9,700	\$ 9,991	\$10,291

BE IT FURTHER RESOLVED, that each Commissioner shall be paid a \$55.00 per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including

RESOLUTION #02-287

Committee of the Whole and Board Leadership to a maximum of eighty (80) per year, provided, however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.

BE IT FURTHER RESOLVED, that effective January 1, 2004 each Commissioner shall be paid a \$59.00 per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including Committee of the Whole and Board Leadership to a maximum of eighty (80) per year, provided, however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.

BE IT FURTHER RESOLVED, that the Board of Commissioners' Chairperson, as an Ex-Officio of all Committees, shall be paid a per diem subject to a maximum of 100 per year.

BE IT FURTHER RESOLVED, that the above stated salaries for Ingham County Commissioners shall not preclude a Commissioner from receiving a per diem payment when he/she is appointed to a statutory board and/or agency by the County Board of Commissioners. Commissioners shall receive the same per diem as non-Commissioner members appointed by the Board of Commissioners to statutory boards and/or agencies, in addition to the above stated salary, provided that a per diem Commissioner payment is not prohibited by the specific statute in question.

BE IT FURTHER RESOLVED, that the Board Coordinator shall be responsible for periodically preparing appropriate vouchers for the payment of per diem for each Commissioner, based on the approved minutes of each Standing Committee, Committee of the Whole, and Board Leadership meeting, and that said voucher shall be approved and signed by the individual Commissioners prior to its submission for payment.

BE IT FURTHER RESOLVED, that each Commissioner may, at his/her own expense, purchase health insurance, including dental and vision, as now or in the future provided by the County to its Managers.

BE IT FURTHER RESOLVED, that the retirement benefit for Commissioners shall be MERS plan C-2 with B-1 base, 55F with 15 years; V6, FAC5, with Commissioners paying 3.56% of salary; provided, however, that each Commissioner at the beginning of his/her term has the option of choosing to participate in the retirement plan.

BE IT FURTHER RESOLVED, that Commissioners shall receive reimbursement for travel outside Ingham County only for actual miles traveled on county business, at the rate established by the Internal Revenue Service, provided, however, that said mileage reimbursement is not more than that set for State Officers as determined by the State Officers Compensation Commission. In the event that the above stated mileage reimbursement exceeds the mileage rate established by the State Officers Compensation Commission, then under such circumstances that rate established by the State Officers Compensation Commission shall supersede the above stated rates. This paragraph shall apply to out-of-county travel only. Commissioners shall not receive mileage reimbursement for intra-county travel, except when in the process of traveling in the County as stated above and as otherwise provided hereunder.

BE IT FURTHER RESOLVED, that the reimbursement for expenses associated with conferences and conventions shall be provided for Commissioners in the attached Ingham County Travel Policy for Commissioners previously adopted in Resolution 97-198.

BE IT FURTHER RESOLVED, that all prior resolutions inconsistent with the above are repealed as of January 1, 2003.

ADMINISTRATIVE SERVICES/PERSONNEL: Yeas: Swope, Lynch, De Leon
Nays: Celentino Absent: Severino **Approved 12/3/02**
The Administrative Services/Personnel Committee approved a different version

FINANCE: Yeas: Grebner, Stid, Krause, Swope, Hertel
Nays: Schafer, Minter Absent: None **Approved 12/4/02**

TRAVEL POLICY AND PROCEDURES FOR INGHAM COUNTY COMMISSIONERS

1. Each Commissioner may be reimbursed up to \$1,500 annually for costs of transportation, meals and lodging associated with attending conferences or conventions in his/her capacity as a County Commissioner. Expenses for incidental travel and alcoholic beverages while at such conferences and conventions will not be reimbursed. Expenses must be reimbursed in the year in which they are incurred.
2. The cost of registration not exceeding \$1,000 per Commissioner for in-state and out-of state conferences or conventions may be paid from the Board of Commissioners budget and will not be counted as part of the Commissioners annual \$1,500 travel reimbursement allowance.
3. In the event that a Commissioner is appointed or elected to an office by a state or national association, the Board may, by resolution, recognize the position and allocate up to an additional \$1,500 annually within the County's fiscal year to cover increased expenses of attending necessary functions associated with the office.
4. Expenses incurred by a Commissioner in excess of the above limits which are billed to the County will be recovered through payroll deduction unless reimbursed by the Commissioner within 10 working days of receipt of the statement by the Board Office.
5. Original receipts or credit card records must be submitted to obtain reimbursement for travel and lodging expenses.
6. Any funds authorized pursuant to this policy, but unexpended within the fiscal year, cannot be carried over for use in succeeding fiscal years.
- G. A Commissioner shall not be reimbursed more than \$3,000 for travel expenses within the County's fiscal year, excluding registration fees.

**JANUARY 28, 2003
AGENDA ITEM NO. 20**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO ELIMINATE PER DIEMS TO INGHAM COUNTY ECONOMIC DEVELOPMENT
CORPORATION MEMBERS**

RESOLUTION #03-010

WHEREAS, the Ingham County Economic Development Corporation (ICEDC) has followed the practice of paying its member a per diem of \$50; and

WHEREAS, the ICEDC can no longer obtain revenues from issuance of bonds, and no longer has significant oversight responsibilities; and

WHEREAS, the budget of the ICEDC for 2003 (\$152,871) is 50.99% of the 2001 budget (\$299,840); and

WHEREAS, Ingham County faces possible reduction in revenue sharing funds and other fiscal challenges.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves eliminating per diems to the members of the ICEDC.

BE IT FURTHER RESOLVED, that the County Controller reallocate funds within the ICEDC budget in order to accomplish the economic development mission and goals of Ingham County.

COUNTY SERVICES COMMITTEE: Yeas: Celentino, Holman, De Leon, Schor, Severino, Nevin **Nays:** None **Absent:** None **Approved 1/21/03**

FINANCE: Yeas: Grebner, Swope, Dedden, Hertel, Thomas, Minter **Nays:** None **Absent:** None **Approved 1/22/03**

ADOPTED - DECEMBER 10, 2003

Agenda Item No. 20

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION SETTING PER DIEM FOR BOUNDARY COMMISSIONERS APPOINTED TO
SERVE ON MATTERS RELATING TO CERTAIN MUNICIPAL BOUNDARY ADJUSTMENTS**

RESOLUTION #03-314

WHEREAS, statute provides that members appointed to serve on the State Boundary Commission when the Commission considers municipal boundary adjustments within his or her county shall receive per diem and expenses as authorized and paid by the County Board of Commissioners; and

WHEREAS, the Board of Commissioners wishes to establish a per diem which is reflective of the amount of work involved.

THEREFORE BE IT RESOLVED, that for 2003 the Board of Commissioners authorizes a per diem of \$200 for Boundary Commission members appointed to serve on the State Boundary Commission when the Commission considers municipal boundary adjustments within his or her county.

BE IT FURTHER RESOLVED, that beginning in 2004, the Board of Commissioners authorizes a per diem of \$50 for Boundary Commission members.

BE IT FURTHER RESOLVED, that payment of the per diem is subject to the approval of the Chief Probate Judge as to reasonableness and accuracy.

BE IT FURTHER RESOLVED, that the Controller is authorized to make the necessary budget adjustments, including a transfer from the contingency account to the appropriate budget, of up to \$500 for 2003.

COUNTY SERVICES: Yeas: Celentino, Holman, De Leon, Schor, Severino

Nays: None Absent: Nevin **Approved 12/2/03**

FINANCE: Yeas: Grebner, Swope, Dedden, Hertel, Thomas, Minter

Nays: None Absent: None **Approved 12/3/03**

ADOPTED - APRIL 12, 2005

Agenda Item No. 17

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING THE INGHAM COUNTY PARKS
AND RECREATION COMMISSION UNDER PUBLIC ACT 261 OF 1965**

RESOLUTION #05-093

WHEREAS, the Ingham County Parks Board was established in 1997 pursuant to Public Act 156 of 1917, being MCL 123.51 *et seq.*, and Ingham County Board of Commissioners Resolution Nos. 97-44, 97-103, 97-106, and 97-152, to have the general responsibility to oversee the maintenance and operation of the Ingham County Parks system; and

WHEREAS, the Michigan Council on Law Enforcement Standards (MCOLES) has notified Ingham County that it will no longer certify the seasonal police officers employed by the Ingham County Parks Board, on the grounds that the Parks Board as currently structured lacks direct legislative authorization to employ police officers; and

WHEREAS, the Ingham County Sheriff has declined to deputize those seasonal police officers without MCOLES certification; and

WHEREAS, it is the sense of the Parks Board that fully deputized and certified police officers are critical to the delivery of quality parks and recreation services to the citizens of Ingham County; and

WHEREAS, a restructuring of the Ingham County Parks Board as a County Parks and Recreation Commission under Public Act 261 of 1965, as amended, which provides express legislative authorization for the appointment of park rangers, will allow for the certification of the seasonal police officers by MCOLES, and continuation of the current arrangement for providing police services within the Ingham County Park system; and

WHEREAS, the Ingham County Parks Board supports the establishment of the Ingham County Parks and Recreation Commission under Public Act 261 of 1965, as amended, by the adoption of Parks Resolution #12-05,

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners, by 2/3 majority vote of all its members, hereby establishes the Ingham County Parks and Recreation Commission under Public Act 261 of 1965, as amended, being MCL 46.351 *et seq.*, as a County agency under the general control of the Ingham County Board of Commissioners, effective immediately; and

BE IT FURTHER RESOLVED, that in accordance with Public Act 261 of 1965, as amended, the Ingham County Parks and Recreation Commission shall consist of the following members:

(1) Chairperson of the Ingham County Road Commission, or another Road Commissioner designated by the Board of County Road Commissioners;

(2) Ingham County Drain Commissioner;

(3) Chairperson of the Tri-County Regional Planning Commission, if he or she is a resident of Ingham County; but if he or she is not a resident of Ingham County, then another representative of the Regional Planning Commission who is a resident of Ingham County shall be appointed by 2/3 vote of the Board; and

RESOLUTION #05-093

(4) Seven members appointed by the Board of Commissioners, not less than one nor more than three of whom shall be members of the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the following initial appointments be made to the Ingham County Parks and Recreation Commission:

- 1) Mike McDonald (Term ending January 1, 2007)
- 2) Dennis Propst (Term ending January 1, 2007)
- 3) Tina Weatherwax-Grant (Term ending January 1, 2008)
- 4) Neila Tillman (Term ending January 1, 2008)
- 5) Pam Weil (Term ending January 1, 2009)
- 6) John Czarnecki (Term ending January 1, 2009)
- 7) William Matt (Term ending January 1, 2009); and

BE IT FURTHER RESOLVED, that any member of the County Board of Commissioners appointed to the Ingham County Parks and Recreation Commission shall cease to hold office as a member of the Parks and Recreation Commission immediately upon vacating the office of County Commissioner; and

BE IT FURTHER RESOLVED, that all authority and responsibility for the maintenance and operation of the County Parks system is hereby transferred from the existing Ingham County Parks Board to the newly established Ingham County Parks and Recreation Commission; and

BE IT FURTHER RESOLVED, that all contracts for goods and/or services, employment contracts, and collective bargaining agreements involving the Parks Board as a party are hereby

assigned from the existing Ingham County Parks Board to the newly established Ingham County Parks and Recreation Commission, and shall continue in full force and effect; and

BE IT FURTHER RESOLVED, that all current rules and regulations governing the use of County Parks shall continue in full force and effect, unless and until they are amended or repealed by the Parks and Recreation Commission, with the approval of the County Board of Commissioners; and

BE IT FURTHER RESOLVED, that except as otherwise provided herein, the Ingham County Parks and Recreation Commission shall have all the powers, duties, and responsibilities of a county parks and recreation commission as set forth in Public Act 261 of 1965, as amended, including but not limited to the adoption of by-laws, and the appointment of park rangers who may be deputized by the Ingham County Sheriff to enforce the laws of this State and the County Park rules and regulations; and

RESOLUTION #05-093

BE IT FURTHER RESOLVED, that upon its initial meeting, the newly established Parks and Recreation Commission shall elect from its membership a president, a secretary, and other officers as it considers necessary, which officers shall hold office until the following January, and until their successors are elected and qualified; and

BE IT FURTHER RESOLVED, that the Ingham County Treasurer shall be the treasurer of the Ingham County Parks and Recreation Commission; and

BE IT FURTHER RESOLVED, that except as otherwise provided herein, all operations and activities of the Ingham County Parks Department and the Ingham County Parks and Recreation Commission, including purchasing, contracting, employment, collective bargaining, financial services, management information services, and budget development, adoption and implementation, shall be conducted in accordance with the policies and procedures adopted by the Board of Commissioners for County departments; and

BE IT FURTHER RESOLVED, that the following authority is delegated to the Ingham County Parks and Recreation Commission:

(1) The Parks and Recreation Commission shall adopt and provide for the enforcement of rules and regulations covering the use of County Park facilities, and the conduct of persons thereon, subject to approval by the Board of Commissioners;

(2) The Parks and Recreation Commission, or its designated representatives, may approve and sign agreements for the rental of County Park facilities, such as pavilions, ball fields, etc., without further approval of the Board of Commissioners, provided the form of such agreements are approved by the County Attorney, and such agreements do not involve consideration exceeding \$5,000;

(3) The Parks and Recreation Commission may set and periodically adjust user fees and rental fees pertaining to the use of County Park facilities and equipment, except for entrance fees, without further approval of the Board of Commissioners, provided that the form of such fees shall be approved by the County Attorney as to form, and that the County Services Committee of the Board of Commissioners shall be given written advance notification of such proposed action; and

(4) The Parks and Recreation Commission shall appoint a Parks Director, and authorize such employees as necessary to assist the Parks and Recreation Commission in the maintenance and operation of the Parks system, subject to budgetary limitations. Such persons shall be County employees and supervised by the Parks and Recreation Commission.

BE IT FURTHER RESOLVED, that compensation for the members of the Ingham County Parks and Recreation Commission shall be consistent with the Board of Commissioners' policy of per diem payments for its oversight committees and boards; and

BE IT FURTHER RESOLVED, that this Resolution shall supersede any and all other Resolutions establishing or amending the governing organizational structure of the Ingham County Parks Department; and

ADOPTED - APRIL 12, 2005
Agenda Item No. 17

RESOLUTION #05-093

BE IT FURTHER RESOLVED, that the Ingham County Parks Board is hereby abolished; and

BE IT FURTHER RESOLVED, that Ingham County Board of Commissioners Resolution Nos. 97-44, 97-103, 97-106, and 97-152 are hereby rescinded.

COUNTY SERVICES: Yeas: Celentino, Copedge, De Leon, Severino

Nays: Schor **Absent:** Vickers **Approved 4/5/05**

FINANCE: Yeas: Swope, Hertel, Schor, Thomas, Dougan

Nays: Dedden **Absent:** None **Approved 4/6/05**

MEMORANDUM

September 21, 2005

TO: Finance and Liaison Committees

FROM: Gerald W. Ambrose, Controller

RE: Third Quarter 2005 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the third quarter of fiscal year 2005. The total increase to the General Fund is \$34,063.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

The most significant adjustment is in the Friend of the Court budget as a result of the Governor's 2005 Executive Order. The supplemental state grant was reduced by \$67,337 and the Medical Enforcement grant was terminated. The budget for Medical Enforcement staff was rolled into the cooperative reimbursement budget and hearing fees were increase by \$40,000. The remainder of the loss in funding was made up from salary attrition in excess of the 2005 two month hiring delay.

Some additional grant funds are recognized in this adjustment. A supplemental travel appropriation was made to the Prosecuting Attorney's Victim Witness Program and a second year of the SCAO's Access & Vistitation program grant for Friend of the Court is included. Additional revenue is also recognized in the Parks fund for the sale of a backhoe, and the recognition of bond forfeiture revenue in the Prosecutor's forfeiture account.

As usual, there are several increases to the equipment revolving fund for unbudgeted computer replacements. Funds are available for this purpose through replacement chargebacks to departments. Also included are several line item transfers requiring Board approval because transfers are being made to or from a personnel line item, or are over a certain dollar amount.

Attached is an update of contingency fund spending so far this year. The current contingency amount is \$358,274. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$600,000.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

GWA/ty/lis

Introduced by the Law Enforcement, Judiciary, Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE
2005 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2005 Budget on October 26, 2004 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2005 BUDGET 09/01/05</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$72,165,473	\$34,063	\$72,199,536
208	Parks	1,865,539	5,500	1,871,039
215	Friend of the Court	4,730,678	(73,985)	4,656,693
221	Health	30,982,006	1,500	30,983,506
266	Anti-Drug Abuse Grant	449,022	25,000	474,022
292	Family Division Child Care	11,145,132	17,004	11,162,136
639	Drain Equipment Revolving	1,336,802	0	1,336,802
664	Mach. & Equip. Revolving	564,126	42,379	606,505

BE IT FURTHER RESOLVED, that the Ingham Board of Commissioners accepts a grant of \$3,200 from the State Court Administrator's Office for the second year of the Access & Visitation Program for the purpose of insuring access and supervised visitation to parents within the Friend of the Court and judicial system for the period of October 1, 2005 through September 30, 2006.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

GENERAL FUND REVENUES

	2005 Budget - <u>9/01/05</u>	Proposed <u>Changes</u>	2005 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	40,882,621		40,882,621
Property Tax Adjustments	(125,000)		(125,000)
Delinquent Real Property Tax	10,000		10,000
Unpaid Personally Property Tax	35,000		35,000
PILT/IFT/CFT	475,000		475,000
Trailer Fee Tax	22,000		22,000
Intergovernmental Transfers			
Inventory Reimb. Payment	788,670		788,670
State Revenue Sharing	4,361,773		4,361,773
Convention/Tourism Tax - Liquor	1,337,581		1,337,581
Health and Safety Fund	134,789		134,789
Use of Fund Balance	401,100		401,100
Department Generated Revenue			
Animal Control	382,928		382,928
Circuit Court - Family Division	388,931		388,931
Circuit Court - Friend of the Court	200,302	32,580	232,882
Circuit Cart - General Trial	1,579,246		1,579,246
Community Mental Health	2,075		2,075
Cooperative Extension	331,286		331,286
County Clerk	396,400		396,400
District Court	2,475,229		2,475,229
Drain Commissioner/Drain Tax	385,000		385,000
Economic Development	299,548		299,548
Elections	24,670		24,670
Emergency Operations	959,752		959,752
Equalization /Tax Mapping	30,800		30,800
Ingham Medical In Kind Services	794,022		794,022

Probate Court	277,178		277,178
Prosecuting Attorney	758,206	1,483	759,689
Purchasing	8,706		8,706
Register of Deeds	2,337,900		2,337,900
Remonumentation Grant	183,472		183,472
Sheriff	5,634,264		5,634,264
Treasurer	6,106,575		6,106,575
Tri-County Regional Planning	142,290		142,290
Veteran Affairs	143,159		143,159
Total General Fund Revenues	72,165,473	34,063	72,199,536

GENERAL FUND EXPENDITURES

	2005 Budget – 9/01/05	Proposed <u>Changes</u>	2005 Proposed <u>Budget</u>
Board of Commissioners	493,509		493,509
Circuit Court - General Trial	6,168,057		6,168,057
District Court	1,970,531		1,970,531
Circuit Court - Friend of the Court	561,428	32,580	594,008
Jury Board	1,208		1,208
Probate Court	1,313,822		1,313,822
Circuit Court - Family Division	6,368,603		6,368,603
Jury Selection	65,724		65,724
Elections	166,731		166,731
Financial Services	614,900		614,900
County Attorney	394,147		394,147
County Clerk	722,302		722,302
Controller	851,544		851,544
Equalization/Tax Services	645,262		645,262
Human Resources	701,586		701,586
Prosecuting Attorney	5,617,482	1,483	5,618,965
Purchasing	245,007		245,007
Facilities	1,511,030		1,511,030

Register of Deeds	712,097	712,097
Remonumentation Grant	183,472	183,472
Treasurer	648,044	648,044
Drain Commissioner	903,990	903,990
Economic Development	385,442	385,442
Community Agencies	207,000	207,000
Equal Opportunity Committee	862	862
Women's Commission	500	500
Environmental Affairs Comm	500	500
AC Shelter Advisory Board	500	500
FOC Advisory Committee	2,000	2,000
Historical Commission	500	500
Tri-County Regional Planning	212,760	212,760
Jail Maintenance	203,404	203,404
Sheriff	19,757,489	19,757,489
Community Corrections	92,685	92,685
Animal Control	1,239,271	1,239,271
Emergency Operations	1,106,858	1,106,858
Board of Public Works	500	500
Drain Tax at Large	117,000	117,000
Health Department	7,857,332	7,857,332
Medical Examiner	267,471	267,471
Substance Abuse	671,556	671,556
Community Mental Health	1,887,931	1,887,931
Family Independence Agency	1,080,046	1,080,046
Tri-County Aging	68,896	68,896
Veterans Affairs	337,532	337,532
Cooperative Extension	999,324	999,324
Parks and Recreation	1,791,805	1,791,805
Contingency Reserves	358,274	358,274
Capital Area Rail Council	2,350	2,350

Capital Improvements	2,655,208		2,655,208
Total General Fund Expenditures	72,165,473	34,063	72,199,536

General Fund Revenues

Friend of the Court	Increase service fee revenue (\$25,612) and processing fee revenue (\$6,968) to accommodate 2005 Executive Order reductions, including elimination of Medical Enforcement Grant.
Prosecuting Attorney	Increase Victim Rights grant revenue \$1,483 to pay for supplemental travel appropriation.

General Fund Expenditures

Friend of the Court	Increase transfer out to Friend of the Court fund \$32,580. Transfer offset by increased revenue.
Circuit Court - Family Div.	Transfer \$1,854 from the general fund telephone budget to the child care fund telephone budget to account for expenditures correctly and to generate matching funds from the State child care fund. Transfer \$6,648 from contractual services to temporary salaries in the child care fund to pay for temporary replacement of vacant Juvenile Services and Treatment Director.
Prosecuting Attorney	Increase Victim Rights travel budget \$1,483 due to supplemental grant appropriation.
Veterans Affairs	Transfer \$550 from vehicle maintenance to temporary wages to fund additional hours for backup van driver.

Non-General Fund Adjustments

Parks (F208)	Increase sale of fixed asset revenue and equipment rental expense. Parks sold a backhoe, and rather than buy a new one, will rent a backhoe when necessary. (\$5,500) Transfer funds from seasonal wages to maintenance supplies (\$5,000). Transfer funds from seasonal overtime (\$1,281) to telephones (\$735) and employee training (\$546).
Friend of the Court (F215)	Increase revenues and expenses for 2005 renewal of Access and Visitation grant. (\$3,200) Adjust the budget as follows to accommodate 2005 Executive Order reductions: decrease supplemental DHS revenue (\$67,337) and medical enforcement grant revenue (\$131,273). Increase hearing fee revenue (\$40,000) and cooperative reimbursement revenue (\$48,845). Increase transfer in from the general fund (\$32,580) to reflect increase in general fund revenues. Decrease wages and fringes (\$77,185) for attrition beyond 2 month hiring delay.
Health Department (F221)	Increase miscellaneous revenue and office equipment to replace a computer in the Food Bank unit, to be reimbursed by the Garden Project. (\$1,500) Transfer funds budgeted for a plotter in Environmental Health (purchased later with Homeland

Security funds) to fund an unbudgeted laptop computer (\$1,585) for new staff authorized by Resolution 05-155 and two GPS units to meet MDEQ well mapping requirements (\$3,208 each).

Anti-Drug Abuse Grant
(F266)

Increase Prosecuting Attorney bond forfeiture revenue and expense to reflect current year projected collections. (\$25,000)

Family Division Child Care
(F292)

Increase child care fund telephone budget to account for expenditures correctly. Increase will be funded 50% by a transfer from the general fund and 50% from the State child care fund. (\$3,708) Increase temporary salaries to pay for temporary replacement of vacant Juvenile Services and Treatment Director. Increase will be funded 50% by a transfer from the general fund and 50% from the State child care fund. (\$13,296)

Drain Equip. Revolving
(F639)

Transfer funds from the approved Tree Shear project to instead purchase two pick-up trucks. (\$41,795)

Mach./Equip. Revolving
(F664)

Increase CIP upgrade funds to purchase: one computer and monitor for Economic Development (\$905), one computer and monitor for Circuit Court (\$984), one computer for Purchasing (\$1,050), one computer (\$1,050), one laserjet printer (\$1,235), 16 PCs (\$16,800) and one laptop (\$1,441) for the Health Department, one laptop for the Clerk's Office (\$1,334), one computer and monitor for the Sheriff's Office (\$905), and 10 PCs (\$10,500) and four laptops (\$5,800) for the Prosecutor's Office. Transfer funds from Sheriff donations fund to offset the cost of a computer for the Victim Services Unit (\$375).

2005 CONTINGENCY

Adopted Contingency Amount	\$600,000
R04-190: DNR Community Forestry Grant Match	(\$5,000)
R04-382: MSSAC DARE Shortage	(\$18,292)
R05-030: Parks Irrigation Well	(\$28,000)
R05-043: Purchase of Digital Aerial Maps	(\$20,000)
R05-097: 1 st Quarter Adjustment, Net GF Revenue/Expense Change	\$6,186
R05-146: Agreement with Care Free Medical Clinic	(\$22,000)
R05-155: Military Order of the Purple Heart Convention	(\$2,000)
R05-168: District Court Visiting Judges	(\$6,120)
R05-182: Agricultural Preservation Board	(\$35,000)
R05-191: DHS Supplemental Appropriation	(\$88,000)
R05-195: District Court Furniture	(\$10,000)
R05-202: Jail Medical Consultant	(\$8,000)
R05-218: Probate Court Temporary Salaries	(\$5,500)
Current Contingency Amount	\$358,274

MEDIA ADVISORY

September 20, 2005

WHO: Lansing Area Public Purchasing Group

WHAT: FOURTH ANNUAL LANSING DIVERSITY MATCHMAKER

Please join the Lansing Area Public Purchasing Group (LAPPG) in celebrating Supplier Diversity Month at the **Fourth Annual LANSING DIVERSITY MATCHMAKER** on October 11, 2005 at the Lansing Community College M-TEC/West Campus.

The purpose of this event is to bring together purchasing agents, small, women and minority suppliers to facilitate procurement networking opportunities.

Last year's event was a huge success and filled up quickly. The Lansing Diversity Matchmaker is a wonderful event that brings together purchasing agents, small, women and minority suppliers of construction, education, public sector, and commercial sectors in a structured working session to facilitate procurement networking opportunities. Space is limited and is available on a first come-first served basis.

WHEN: Fourth Annual Lansing Diversity Matchmaker begins at 7:00 am with a continental breakfast, networking, lunch and remarks from Senator Bernero, Representative Murphy, Mayor Benavides, and Dr. E. Sharon Banks.

WHERE: Lansing Community College West Campus, 5708 Cornerstone Drive, Lansing, Michigan 48917

CONTACT: Individuals desiring to attend can contact Beckie Beard at beardb@lcc.edu for registration forms or call LCC Purchasing Department at (517) 483-1785.





FOURTH ANNUAL LANSING DIVERSITY MATCHMAKER Supplier Diversity Month Event

Tuesday, OCTOBER 11, 2005
7:00 A.M. TO 1:30 P.M.



LANSING COMMUNITY COLLEGE
WEST CAMPUS
5708 Cornerstone Drive
Lansing MI 48917
Phone: (517) 483-9300 (Conference Services)



***Cost: \$50 per person (Includes Registration, Continental Breakfast, Lunch)
Attire-Business**

Please join us in celebrating Supplier Diversity Month at the Fourth Annual LANSING DIVERSITY MATCHMAKER event to be held on October 11, 2005. Please contact Beckie Beard, LCC Purchasing, 517.483.1790, beardb@lcc.edu Desiree Quinney, MSU Purchasing, 517.355.0357 ext. 123, quinney@msu.edu if you have any questions.

The purpose of this event is to bring together purchasing agents, small, women and minority suppliers of construction, education, public sector, and commercial sectors in a structured working session to facilitate procurement networking opportunities.

PLEASE COMPLETE THE FOLLOWING LANSING DIVERSITY MATCHMAKER Reservation Form

Please select from one of the following four roundtables to participate:

- ☐ Construction & Trades (Architects, Engineers, Electrical, Mechanical, Concrete, HVAC, etc)
- ☐ Information Technology (hardware/software)
- ☐ Office Supplies & Promotional Items
- ☐ Professional Services/Consulting

My firm is: ☐ Minority Business Enterprise ☐ Woman Owned Business ☐ Local Small Business

Name Company

Address City State Zip

Phone E-mail

No. of attendees @ \$50 each. Amount Included \$
* NO More than 2 attendees per company.

Make check/money order payable to: City of Lansing
Please mail payment to: City of Lansing, Attn: Amy Kraus, Business Services Manager,
124 W. Michigan Avenue, 8th Floor, Lansing, MI 48933

We cannot accept credit card payments.

FIRST COME - FIRST SERVE BASIS - LIMITED SPACE
NO CANCELLATIONS OR REFUNDS UPON PAYMENT

Thank you to our sponsors:



A RESOLUTION SUPPORTING WIRELESS INTERNET THROUGH COUNTIES

WASHTENAW COUNTY BOARD OF COMMISSIONERS

RECEIVED

September 7, 2005

SEP 12 2005

WHEREAS, broadband internet services are not available equally throughout the WASHTENAW COUNTY CLERK community; and

WHEREAS, Washtenaw County is one of many Michigan counties developing an initiative that will facilitate the development of a wireless broadband internet network; and

WHEREAS, these initiatives will blanket an entire county with wireless internet service and provide broadband internet services indiscriminately; and

WHEREAS, these wireless networks will prepare Michigan counties and their residence with the skill set necessary for the jobs and technology of tomorrow, while also attracting and retaining technology related jobs; and

WHEREAS, these initiatives will attempt to address the "digital divide" by providing low-cost or no-cost personal computers and technology training to underserved population groups; and

WHEREAS, a wireless network will support a growing mobile workforce and elevate the technical knowledge of the current and future workforces; and

WHEREAS, this initiative will continue the transformation of government services throughout Michigan and support the continued development of Washtenaw County's eGovernment services; and

WHEREAS, these county wireless initiatives do not call for the use of public tax dollars and grant monies to subsidize the creation of the network and do not in any way create government control over private business; and

WHEREAS, the private solution providers will competitively bid for these projects, and the wireless network will be installed, owned, and operated by the private solution provider; and

WHEREAS, this system facilitates a competitive public-private partnership that encourages the development of new businesses, as well as creative new opportunities for information service delivery; and

WHEREAS, these initiatives will be a tremendous asset for attracting and retaining businesses and for fostering job creation in local communities throughout Michigan; and

WHEREAS, the Wireless Washtenaw initiative will be a model of cooperation and collaboration between government, business and education; and

WHEREAS, the Wireless Washtenaw team will work collaboratively with members of the State House Energy and Technology Committee investigating governments involvement in respect to wireless technologies.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby affirms its support for local county programs creating wireless service to its community

BE IT FURTHER RESOLVED that the Board of Commissioners directs the County Clerk to forward certified copies of this resolution to all Michigan counties, the State House Energy and Technology Committee, the Michigan Association of Counties, and the Washtenaw County local units of government

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Kern	X			Sizemore	X		
Brackenbury	X			Ouimet	X			Smith	X		
Gunn	X			Peterson	X			Solowczuk	X		
Irwin	X			Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

11 0 0

STATE OF MICHIGAN)

COUNTY OF WASHTENAW)^{ss}

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on September 7, 2005, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 8th day of September, 2005.

LAWRENCE KESTENBAUM, Clerk/Register

BY: Steph Kim Deputy Clerk



Res. No. 05-0154