

**AGENDA**

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. TIME FOR MEDITATION
- IV. APPROVAL OF THE MINUTES OF **OCTOBER 12, 2010**
- V. ADDITIONS TO THE AGENDA
- VI. PUBLIC HEARING – 2010 INGHAM COUNTY BUDGET
- VII. PETITIONS AND COMMUNICATIONS
  1. LETTER FROM STATE OF MICHIGAN DNR AIR QUALITY DIVISION'S PENDING NEW SOURCE REVIEW **APPLICATION REPORT**
  2. LETTER FROM LANSING ECONOMIC DEVELOPMENT CORPORATION REGARDING CITY OF LANSING PUBLIC HEARING ON BROWNFIELD PLAN #51 – THE **KNAPP'S CENTRE** REDEVELOPMENT PROJECT
  3. RESOLUTION FROM LAKE COUNTY OPPOSING A **PUBLIC PER DIEM**
- VIII. LIMITED PUBLIC COMMENT
- IX. CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR
- X. CONSIDERATION OF CONSENT AGENDA
- XI. COMMITTEE REPORTS AND RESOLUTIONS
  4. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION MAKING A LIMITED TAX PLEDGE FOR **BROWNFIELD REDEVELOPMENT AUTHORITY BONDS**
  5. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING CLOSING ON **WEBB , HAYNES AND CLARK FARMS**

6. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION ACCEPTING \$502,667.00 AND APPROVING COOPERATIVE AGREEMENT NO. 735D211043 AMENDMENT 1 BETWEEN THE UNITED STATES OF AMERICA AND INGHAM COUNTY FOR THE IMPLEMENTATION OF THE FEDERAL FARM AND RANCLAND [PROTECTION PROGRAM](#)
7. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE PURCHASE OF AN ACCESSIBLE FISHING DOCK FOR [LAKE LANSING PARK-SOUTH](#)
8. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE APPROVAL OF AMENDMENT #2 TO THE MICHIGAN NATURAL RESOURCES [TRUST FUND](#) PROJECT AGREEMENT FOR THE EXPANSION OF LAKE LANSING PARK-NORTH
9. COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION APPROVING FDI GROUP/COMPONE ADMINISTRATORS, INC. AS THE THIRD PARTY ADMINISTRATOR FOR THE COUNTY’S SELF INSURED [WORKER’S COMPENSATION INSURANCE](#) THROUGH DECEMBER 31, 2011
10. FINANCE COMMITTEE – RESOLUTION AUTHORIZING ADJUSTMENTS TO THE [2010 INGHAM COUNTY BUDGET](#)
11. FINANCE COMMITTEE – INGHAM COUNTY 2011 GENERAL [APPROPRIATIONS RESOLUTION](#)
12. HUMAN SERVICES AND FINANCE COMMITTEES –RESOLUTION TO AUTHORIZE A [2010-2011 AGREEMENT](#) WITH THE CITY OF LANSING
13. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND RESOLUTION #10-270 – [PUBLIC HEALTH SERVICES AGREEMENT](#)
14. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION APPOINTING JAMES D. BANNER, D.O., BRIAN HUNTER, M.D., AND ALLECIA WILSON, M.D. AS A [DEPUTY MEDICAL EXAMINERS](#) AND TO AUTHORIZE CONTRACTS
15. HUMAN SERVICES AND FINANCE COMMITTEES – RESOLUTION TO AMEND THE [RESOLUTION UPDATING FEES](#) FOR COUNTY SERVICES

16. JUDICIARY, COUNTY SERVICES, AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR THE [INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT](#)
  17. JUDICIARY AND FINANCE COMMITTEES – RESOLUTION TO AUTHORIZE A MICHIGAN COMMUNITY SERVICE COMMISSION AMERICORPS GRANT POSITION PLACEMENT FOR THE [FAMILY DIVISION OF CIRCUIT COURT](#)
  18. JUDICIARY AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING THE INGHAM COUNTY 55<sup>TH</sup> DISTRICT COURT TO ACCEPT TWO GRANT AWARDS FROM THE MICHIGAN SUPREME COURT’S, STATE COURT ADMINISTRATIVE OFFICE – [MICHIGAN DRUG COURT GRANT PROGRAM \(SCAO-MDCGP\)](#) AND THE OFFICE OF HIGHWAY SAFETY (SCAO-OHSP)
  19. JUDICIARY, COUNTY SERVICES AND FINANCE COMMITTEES – RESOLUTION AUTHORIZING A CONTRACT WITH GAV ASSOCIATES, INC. TO PROVIDE ARCHITECTURAL & ENGINEERING SERVICES FOR RENOVATIONS TO THE [INGHAM COUNTY FAMILY CENTER](#)
  20. LAW ENFORCEMENT AND FINANCE COMMITTEES – RESOLUTION ACCEPTING A 2010 TECHNOLOGY GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF [COMMUNITY ORIENTED POLICING SERVICES](#)
  21. LAW ENFORCEMENT AND FINANCE COMMITTEES – RESOLUTION TO CONTRACT WITH VISIONAIR, NOT TO [EXCEED \\$250,000](#) FOR THE COUNTY WIDE BOOKING SYSTEM
- XII. SPECIAL ORDERS OF THE DAY
- XIII. PUBLIC COMMENT
- XIV. COMMISSIONER ANNOUNCEMENTS
- XV. CONSIDERATION AND ALLOWANCE OF CLAIMS
- XVI. ADJOURNMENT

THE COUNTY OF INGHAM WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS INTERPRETERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING FOR THE VISUALLY IMPAIRED, FOR INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FIVE (5) WORKING DAYS NOTICE TO THE COUNTY OF INGHAM. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY OF INGHAM IN WRITING OR BY CALLING THE FOLLOWING: INGHAM COUNTY BOARD OF COMMISSIONERS, P.O. BOX 319, MASON, MI 48854, 517-676-7200.

**PLEASE TURN OFF CELL PHONES AND OTHER ELECTRONIC DEVICES OR SET TO MUTE OR VIBRATE TO AVOID DISRUPTION DURING THE MEETING**

**FULL BOARD PACKETS ARE AVAILABLE AT: [www.ingham.org](http://www.ingham.org)**

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

Board of Commissioners Rooms - Courthouse  
Mason -6:30 p.m.  
October 12, 2010

**CALL TO ORDER:**

Chairperson De Leon called the October 12, 2010 Statutory Annual meeting of the Ingham County Board of Commissioners to order at 6:36 p.m. Roll was called and all Commissioners were present.

**PLEDGE OF ALLEGIANCE:**

Vice Chair Victor Celentino led the Board in the Pledge of Allegiance and a few moments of silence were observed for meditation.

**APPROVAL OF THE MINUTES:**

Moved by Commissioner McGrain, supported by Commissioner Celentino to approve the Minutes of the September 28, 2010 meeting as submitted. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

None.

**PUBLIC HEARING – AMENDMENT #2 TO THE INGHAM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY’S PLAN FOR THE REDEVELOPMENT OF INGHAM COUNTY LAND BANK FAST TRACK AUTHORITY PARCELS IN THE CITY OF LANSING ONLY**

Chairperson De Leon opened the public hearing to discuss Amendment #2 To The Ingham County Brownfield Redevelopment Authority’s Plan For The Redevelopment Of Ingham County Land Bank Fast Track Authority Parcels In The City Of Lansing Only. No one was present to address the Board and the public hearing was closed.

**PETITIONS AND COMMUNICATIONS:**

Letter From MSU College Of Law Rental Housing Clinic Thanking Ingham County For Grant. Accepted and placed on file.

Letter From Lansing Economic Development Corporation Regarding City of Lansing Notice of Public Hearing on The Brownfield Plan #52 – Marketplace Partners, Llc. Referred to Finance.

Letter from Lansing Economic Development Corporation Regarding City of Lansing Notice of Public Hearing on The Industrial Development District (Idd 01-10) And Industrial Facilities Exemption Certificate (Ift – 01-10). Referred to Finance.

Letter from Lansing Economic Development Corporation Regarding City of Lansing Notice of Public Hearing on The Brownfield Plan #49(A) – Amended Marshall Street Armory Brownfield Redevelopment Plan. Referred to Finance.

Resolution from Hillsdale County Board of Commissioners Opposing Hb 5882. Accepted and placed on file.

**LIMITED PUBLIC COMMENT:**

None.

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STATUTORY ANNUAL MEETING

**CONSIDERATION OF CONSENT AGENDA:**

Moved by Commissioner Dougan, supported by Commissioner Grebner to adopt a consent agenda consisting of all items, except agenda items 9, 12, 13 and 15. Motion to adopt a consent agenda carried unanimously. Items on the consent agenda were adopted by a unanimous roll call vote.

**COMMITTEE REPORTS AND RESOLUTIONS:**

The following resolution was introduced by the County Services and Finance Committees:

**RESOLUTION TO AUTHORIZE REORGANIZATION  
WITHIN THE INGHAM COUNTY CLERK'S OFFICE**

**RESOLUTION #10-322**

WHEREAS, the Ingham County Clerk desires to reorganize the management functions within his office to reduce the general fund cost, while continuing to serve the public in an efficient, cost-effective manner; and

WHEREAS, the Clerk desires to reclassify the Chief Deputy/Interdepartmental Relations to a Clerical Services Supervisor position # 215002; and

WHEREAS, the Clerical Services Supervisor position will be filled through an internal posting; and

WHEREAS, position questionnaires were completed and reviewed by the Human Resources Director; and

WHEREAS, the Human Resources Director is in agreement with the proposed classifications; and

WHEREAS, the Clerk desires to eliminate a Deputy Clerk II position #TBD; and

WHEREAS, the long term effect on the position allocation and elimination list will be to decrease salaries and fringes by \$75,161 on an annual basis; and

WHEREAS, the stated savings have been included in the 2011 Controller Recommended Budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the reorganization of the Ingham County Clerk's Office.

BE IT FURTHER RESOLVED, that the Chief Deputy/Interdepartmental Relations (MCF 10, Step 5) be reclassified to a Clerical Services Supervisor (MCF 8, Step 1), effective with the retirement of the Chief Deputy/Interdepartmental Relations on October 31, 2010.

<u>Position Number</u>	<u>Current Grade</u>	<u>Current Salary</u>	<u>Proposed Grade</u>	<u>Proposed Salary</u>
215002	MFC 10 Step 5	\$70,032	MCF 8 Step 1	\$48,915
<u>Position Number</u>	<u>Current Grade</u>	<u>Current Salary</u>	<u>Proposed Grade</u>	<u>Proposed Salary</u>
TBD	UAW-D	\$31,673		ELIMINATED

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

**RESOLUTION #10-322**

BE IT FURTHER RESOLVED, that this reclassification shall go into effect on November 1, 2010.

BE IT FURTHER RESOLVED, the Clerical Services Supervisor position needs to be expeditiously filled, and the hiring delay is waived and the position can be filled on November 1, 2010 or after.

BE IT FURTHER RESOLVED, that the Deputy Clerk II position, position #TBD will be eliminated, effective November 1, 2010.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments required as a result of the reorganization.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/5/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None    **Absent:** Bahar-Cook    **Approved 10/6/10**

Adopted as part of the consent agenda

The following resolution was introduced by the County Services and Finance Committees of the:

**RESOLUTION APPROVING THE 2010 AMENDMENT #2 TO THE BROWNFIELD  
REDEVELOPMENT PLAN FOR INGHAM COUNTY LAND BANK AUTHORITY PARCELS IN  
LANSING CITY ONLY**

**RESOLUTION #10-323**

WHEREAS, on November 13, 2001, pursuant to the Brownfield Redevelopment Financing Act, PA 381 of 1996, as amended (“the Act”), the Ingham County Board of Commissioners adopted Resolution #01-328 creating the Ingham County Brownfield Redevelopment Authority (the “ICBRA”), in order to promote the redevelopment of environmentally distressed, functionally obsolete, and/or blighted areas of the County; and

WHEREAS, the Board of Commissioners approved the Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in Lansing City Only (“the Plan”) on October 28, 2008, (Resolution #08-291) and 2010 Amendment #1 on February 23, 2010 (Resolution #10-046) in order to restore environmental and economic viability of those properties pursuant to the Act; and

WHEREAS, the ICBRA prepared and recommends for the Ingham County Board of Commissioners’ approval, a 2010 Amendment #2 to that Plan that includes revisions in the estimates of captured taxable values or tax increment revenues and eligible expenses for eligible properties within the Plan as well as anticipated financing mechanisms; and

WHEREAS, in accordance with Sections 13(10) and 14(1) of the Act, the ICBRA has provided notices to the public and all taxing jurisdictions affected by the Plan and provided reasonable opportunities to express views and recommendations about the Plan; and

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

**RESOLUTION #10-323**

WHEREAS, the Ingham County Board of Commissioners has determined the following:

- a. The Amended Plan meets the requirements in Section 13 of the Act;
- b. The proposed method of financing the costs of the eligible activities is feasible;
- c. The costs of eligible activities proposed are reasonable and necessary to carry out the purposes of the Act;
- d. The captured taxable value estimated to result from the Plan's adoption is reasonable;
- e. The Plan, in accordance with the Act, constitutes a public purpose; and

WHEREAS, as a result of its review of the Plan Amendment #2 and upon consideration of the views and recommendations of the City of Lansing, affected taxing jurisdictions and the public, the Ingham County Board of Commissioners desires to proceed with approval of the Plan Amendment #2.

THEREFORE BE IT RESOLVED, that pursuant to the authority vested in the Ingham County Board of Commissioners by the Act, and pursuant to and in accordance with the provisions of Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit "A" to this Resolution.

BE IT FURTHER RESOLVED, that should any section, clause or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof

other than the part so declared to be invalid and all resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/5/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None    **Absent:** Bahar-Cook    **Approved 10/6/10**

Adopted as part of the consent agenda

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

**Exhibit A:**

**AMENDMENT 2 TO THE COUNTY OF INGHAM BROWNFIELD  
REDEVELOPMENT AUTHORITY PLAN FOR  
REDEVELOPMENT OF INGHAM COUNTY LAND BANK FAST TRACK  
AUTHORITY PARCELS IN THE CITY OF LANSING ONLY**

**DATE:** September, 2010

**Introduction and Purpose:**

The City of Lansing and Ingham County Commissioners originally approved this Plan in October 2008. The properties listed in this plan are eligible for a brownfield plan because they are under the control of a Land Bank. Each year, as properties go into tax foreclosure, they can come under the control of the Ingham County Land Bank. The Land Bank may then use this Brownfield Financing mechanism, along with other financing, to redevelop these properties and bring them into productive, tax generating uses. The eligible activities as defined by PA 381 of 1996, allows the Land Bank to pay for those eligible activities with this financing.

This Plan is amended regularly because new properties can enter the Land Bank and become eligible for inclusion in the Plan every year. The last amendment, with new properties added, was approved earlier this year. But, upon close review of the Plan we have recognized a flaw in the financial tables for the Plan. The original Plan, and the amendment was developed with estimates of tax increment capture that have not materialized in our recent economic climate. Also, the Plan did not accurately predict the improved taxable value of a number of commercial redevelopment sites in the Plan, particularly in the newly active School for the Blind area as well as around the DeLuxe Inn property in mid-city. In order to correct structural limitation of the Plan, and to assure that the Plan includes reasonable estimates of tax increment revenue captures, we have prepared this amendment to replace the financial table in the Lansing Only Plan. This is a copy of the proposed amended Plan and information regarding it.

**Objectives and goals of Plan:** In this Amendment #2 of the Land Bank BRA Lansing Only Plan, an improved estimate of the values of redeveloped property in the Plan will correct inaccurate estimates and will also provide a solid Plan upon which we can seek approval for state tax capture with an Act 381 work plan to the state as well as a bond to finance the remediation activities for redevelopment of Plan properties.

**What are the Amendments:** This amended version includes an increase in the estimated tax capture and eligible costs over the life of the Plan that is based on inclusion of more accurate estimated values of properties already listed in the Plan. The result is a Plan that includes 567 total eligible parcels, all within the City of Lansing boundaries, with environmental concerns that can be addressed by the Land Bank with this finance plan. And, using actual property values and the cost of eligible activities undertaken in 2009, the tax capture and eligible activities tables have been recalculated to provide more realistic Plan financials. The revised Plan estimated only \$2,325,791 in total tax increment revenue. This revision estimates a total tax increment of \$5,867,369 over the same time (2009-2025).

**About the revised values of parcels:**

Of the newly eligible parcels added to the Plan earlier this year, five (5) were commercial properties including the Deluxe Inn and others in that area impacted by those dilapidated commercial properties. The properties

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**STATUTORY ANNUAL MEETING**

amended into the Plan earlier this year were developed with the City of Lansing staff to include parcels in priority neighborhoods and complementary to the Neighborhood Stabilization Program (NSP). Some of these will generate more revenue after redevelopment than we originally estimated.

**Tax Captures (See Appendix C of the Plan):**

The amended Plan's estimated total Tax Increment (TIF) revenue 2009-2025 is \$5,867,369 with the County tax capture at \$429,948 and the City's total capture at \$777,528 for commercial properties and \$1.04M for residential tax increments (2009-2025).

**Eligible Activities:** The list of activities eligible and planned for funding under this plan is in Table 1 of the Plan on page 2.

**Outcomes:** The Land Bank has had impressive success rehabilitating, renovating, or demolishing dilapidated and abandoned structures throughout the city. With the Brownfield finance plan, the Land Bank will be able to leverage federal and state funds to remediate and redevelop the City of Lansing. Stabilizing and revitalizing neighborhoods can mean demolishing property to create a fresh start. During the first two years of Land Bank activity there were a total of 16 demolitions. The DeLuxe Inn will be the next large demolition project under this program.

**Other Amendments:** The following additional amendments to the Plan are hereby made by this Amendment #2:

1. The following is hereby substituted for and in place of paragraph 2(G) on page 4 of Amendment #1:

Interest and other bond expenses incurred on debts and bonds of the Authority for the projects described in this Plan shall be reimbursed from any or all sources of tax increment revenue captured under this Plan as determined by the Authority and may be paid from proceeds of such debts and bonds.

2. The following is hereby substituted for and in place of paragraph 4 on page 4 of Amendment #1:

No advances have been made by or anticipated from the County or the Authority for the costs of eligible activities under the Plan. This Plan may be financed in whole or in part by the issuance of bonds or notes of the Authority as authorized by Act 381 or other applicable law. Such notes or bonds may be secured in whole or in part by tax increment revenues, which tax increment revenues may exclude tax increment revenues derived from "taxes levied for school operating purposes" as defined in Act 381 if so determined by the Authority.

3. The following is hereby substituted for and in place of paragraph 5 on page 4 of Amendment #1:

The Authority expects to issue bonds or notes in one or more series pursuant to Act 381 or other applicable law to pay all or part of the costs of the projects described in this Plan. The maximum amount of such note or bonded indebtedness to be incurred shall not exceed \$3,500,000 in aggregate principal amount.

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The following resolution was introduced by the County Services Committee of the:

**RESOLUTION HONORING GRANT GAUTHIER-SMITH**

**RESOLUTION #10-324**

WHEREAS, Grant Gauthier-Smith is currently a senior at Williamston High School where he is active in track, triathlons, music and is a co-captain for the varsity cross-country team; and

WHEREAS, Grant is also active in his community and has participated in two mission trips to Appalachia with his church group; and

WHEREAS, Grant began his scouting career as a Cub Scout where he earned the Arrow of Light, he joined Troup 63 in 2003 and has earned 37 merit badges; and

WHEREAS, his scouting leadership history includes experience as chaplain aid, assistant patrol leader, patrol leader and senior patrol leader -- he is a Brotherhood member of the Order of the Arrow, the National Honor Society of Scouting and enjoyed working at the National Boy Scout Jamboree this summer in Fort A.P. Hill, Virginia; and

WHEREAS, to achieve the Eagle rank, a scout must demonstrate leadership and citizenship, while earning 21 merit badges before reaching the age of 18 and must also complete a service project for the benefit of his community, school or religious institution; and

WHEREAS, Grant's service project entailed fundraising, designing and building five wooden benches for Brattin Woods Park in Meridican Township working in conjunction with fellow scouts, family and friends; and

WHEREAS, Grant has earned the highest rank attainable in Scouting, the Eagle Scout.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Grant Gauthier-Smith for achieving the Eagle Scout rank and serving as a positive role model for the youth in our community.

BE IT FURTHER RESOLVED, that the Board wishes him continued success in his future endeavors.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers

**Nays:** None     **Absent:** None     **Approved 10/5/10**

Adopted as part of the consent agenda

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

The following resolution was introduced by the County Services and Finance Committees of the:

**RESOLUTION ACCEPTING DONATIONS AND AUTHORIZING THE PURCHASE OF AN  
ELECTRONIC ENTRANCE GATE SYSTEM FOR THE SOLDAN DOG PARK**

**RESOLUTION #10-**

WHEREAS, the Soldan Dog Park, a City of Lansing Dog Park, is located within the City of Lansing's Scott Woods Park, with entrances through both Scott Woods Park and Hawk Island County Park; and

WHEREAS, the Soldan Dog Park Task force has recommended the installation of an electronic entry gate system at the dog park with an associated user fee to cover costs; and

WHEREAS, the implementation of an electronic entry gate system would help regulate the safety of dog park users through the verification of licensure and vaccinations of dogs and reduce the need to staff volunteers to "police" the dog park; and

WHEREAS, the Friends of Greater Lansing Dog Parks will donate \$2,300 and the City of Lansing will contribute \$2,300, leaving a balance of \$2,630 to be paid by Ingham County for a total project cost of \$7,230; and

WHEREAS, the Ingham County Parks and Recreation Commission supported this project with the passage of Resolution #32-10 at their August 23, 2010 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the \$2,300 donation from the Friends of Greater Lansing Dog Parks Friends and a \$2,300 contribution from the City of Lansing to be used for the purchase and installation of an electronic gate system at the Soldan Dog Park contingent upon the agreement being executed by the City of Lansing.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make the necessary adjustment to the Parks Department budget to accept donations for the electronic gate system and transfer \$2,630 from 208-75200-74300-86000 to the Soldan Dog Park Electronic Gate System project

BE IT FURTHER RESOLVED, that county funds will not be transferred to the Soldan Dog Park electronic gate system project unless the fees are set at \$30 per annual pass or less.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain

**Nays:** Vickers     **Absent:** None     **Approved 10/5/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan

**Nays:** None     **Absent:** Bahar-Cook     **Approved 10/6/10**

Moved by Commissioner Copedge, supported by Commissioner Grebner to adopt the resolution.

Moved by Commissioner Grebner, supported by Commissioner Davis to table the resolution until the next meeting. Motion carried unanimously.

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

The following resolution was introduced by the County Services and Finance Committees of the:

**RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE INGHAM COUNTY HEALTH CARE COALITION FOR EMPLOYEE BENEFITS FOR 2011 AND AUTHORIZING LETTERS OF AGREEMENT WITH BARGAINING UNITS**

**RESOLUTION #10-325**

WHEREAS, the Ingham County Health Care Coalition investigated various plan designs and options for the County's health care plan for 2011; and

WHEREAS, after finishing its review, the Health Care Coalition does not recommend making any benefit or health insurance provider changes for 2011; and

WHEREAS, the County has traditionally used a premium tiering between single, two-person, and family which was inconsistent with the health insurance provider's standard tiering system; and

WHEREAS, the Health Care Coalition is recommending that the tiering method be changed from the current method to the health insurance provider's standard for 2011; and

WHEREAS, the benchmark used to determine the employee's contribution rate is recommended to be increased 2% from the amount used in 2010 in accordance with historical practice.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioner approves the Letters of Understandings regarding the recommendations of the Health Care Coalition for 2011 health insurance options.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the said letters on behalf of the County, contingent upon final approval of the bargaining units.

BE IT FURTHER RESOLVED, that the County will provide the recommended health insurance benefits to the Managerial and Confidential Employees effective January 1, 2011.

BE IT FURTHER RESOLVED, that the Managerial/Confidential Personnel Manual shall be updated to incorporate the revised Health Insurance Plan.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the appropriate documents after review by the County Attorney.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
**Nays:** None    **Absent:** None    **Approved 10/5/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None    **Absent:** Bahar-Cook    **Approved 10/6/10**

Adopted as part of the consent agenda

**October 12, 2010  
STATUTORY ANNUAL MEETING**

The following resolution was introduced by the County Services and Finance Committees of the:

**RESOLUTION TO AUTHORIZE THE HEALTH INSURANCE BENEFITS TO BE OFFERED TO  
MEDICARE ELIGIBLE RETIREES IN 2011**

**RESOLUTION #10-326**

WHEREAS, Ingham County provides health insurance to its Medicare eligible retirees based upon existing labor agreements; and

WHEREAS, the County offers these retirees the choice of two health insurance plans and an out of pocket reimbursement plan; and

WHEREAS, the County has selected Physician's Health Plan of Mid-Michigan (PHP) and Humana as the two health insurance providers.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the continuation of Humana and PHP as the health care providers for 2011 at the rates provided to the County.

BE IT FURTHER RESOLVED, the Medicare eligible retirees selecting the Humana plan will be entitled to use the out of pocket reimbursement plan provided by BPA, Inc. to reimburse claims based upon established criteria up to an aggregate amount of \$3,000.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the appropriate documents after review by the County Attorney.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers

**Nays:** None    **Absent:** None    **Approved 10/5/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan

**Nays:** None    **Absent:** Bahar-Cook    **Approved 10/6/10**

Adopted as part of the consent agenda

The following resolution was introduced by the County Services and Finance Committees of the:

**RESOLUTION REVISING THE EXISTING TRAVEL, VEHICLE AND EMPLOYEES  
REIMBURSEMENT POLICY**

**RESOLUTION #10-327**

WHEREAS, Resolution #09-80 established a revised Travel, Vehicle and Employee Reimbursement Policy for all Ingham County Employees, Elected Officials and Commissioners; and

WHEREAS, there is a need to clarify and update the policies and procedures.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby adopts the revised Travel, Vehicle and Employee Reimbursement Policy.

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

**RESOLUTION #10-327**

BE IT FURTHER RESOLVED, that all other resolutions currently in effect with reference to travel and reimbursement policies and procedures are hereby rescinded, and that this resolution as adopted will supersede previous guidelines, policies or procedures, and in the event of a conflict with a collective bargaining agreement, the collective bargaining agreement will prevail.

BE IT FURTHER RESOLVED, that these policies shall take effect upon the adoption of this resolution and that the County Services Committee shall be authorized to clarify and interpret said policies, as necessary, to resolve questions and issues which arise in relation to these policies.

BE IT FURTHER RESOLVED, that travel for members of the Board of Commissioners remains subject to the existing limitations as set by resolution.

**COUNTY SERVICES: Yeas:** Copedge, Celentino, Grebner, McGrain

**Nays:** Schor, Vickers    **Absent:** None    **Approved 10/5/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan

**Nays:** None    **Absent:** Bahar-Cook    **Approved 10/6/10**

Moved by Commissioner Copedge, supported by Commissioner Grebner to adopt the resolution.

## LOCAL TRAVEL AND REIMBURSEMENTS

**General Policy:** This policy pertains to all employees, elected officials and Commissioners. Compliance with these regulations is the responsibility of the department head or elected official. Vouchers that appear to be in violation of this policy will be returned unpaid to the department with an explanation.

**Local Travel:** County employees and elected officials that use a privately owned vehicle for County business may be reimbursed. The amount to be reimbursed shall be determined by reference to the Internal Revenue Service (IRS) Standard Mileage Rate Method. The Human Resources Department will notify department heads and elected officials of changes in the Standard Mileage Rate.

Departments shall establish regulations regarding the designation of official work stations as assigned. This work station will be used in determining mileage reimbursement. No mileage will be allowed for travel between an employee's home and his or her official work station (commuting expenses).

The following are examples to assist in calculating allowable travel expenses:

### EXAMPLE 1

One staff person lives in Mason.

Is she entitled to mileage from her home in Mason to the Mason Courthouse (which is not her assigned location) or is she entitled to mileage from the VMC (where she did not report but is her assigned location) to the Mason Courthouse?

IF SHE IS GOING TO MASON FOR THE ENTIRE DAY, SHE WOULD NOT BE ENTITLED TO ANY MILEAGE SINCE IT IS CLOSER THAN HER TYPICAL COMMUTING MILES. BUT, IF SHE DROVE TO LANSING AT 8 AND THEN NEEDED TO GO TO MASON FOR A TWO HOUR 11 AM MEETING AND THEN RETURNS TO LANSING FOR THE REST OF THE DAY – SHE WOULD BE ENTITLED TO THE MILEAGE FROM LANSING TO MASON AND BACK TO LANSING.

### EXAMPLE 2

If this staff person reports from her home in Mason to the Mason Courthouse in the morning and then reports to the VMC location in the afternoon is she entitled to mileage from the Mason Courthouse to the VMC building?

SHE WOULD NOT BE ENTITLED TO ANY MILEAGE SINCE SHE IS NOT TRAVELING ANY FARTHER THAN SHE WOULD ON A TYPICAL DAY.

### EXAMPLE 3

One staff person lives in Lansing.

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Is she entitled to mileage from her home in Lansing to the Mason Courthouse (when she reported directly to the Mason location instead of her assigned location of VMC) or is she entitled to mileage from the VMC to the Mason location?

SHE WOULD BE ENTITLED TO THE DIFFERENCE BETWEEN HER NORMAL COMMUTE AND THE COMMUTE TO MASON. IF SHE LIVES 5 MILES FROM DOWNTOWN BUT NEEDS TO DRIVE 20 MILES TO MASON INSTEAD, SHE WOULD BE ENTITLED TO 15 MILES.

**EXAMPLE 4**

If this staff person reports from her home in Lansing to the Mason Courthouse in the morning and then reports to the VMC location in the afternoon is she entitled to mileage from the Mason Courthouse to the VMC building?

**SAME AS EXAMPLE 3**

Only allowable auto expenses as determined by IRS guidelines will be reimbursed. Adequate documentation is required. The charge should be supported by a listing of the vicinity itinerary in sufficient detail to justify the mileage claimed.

Charges for gasoline, lubrication, repairs, antifreeze, towage, and other similar expenditures will not be allowed as reimbursable items when privately owned cars are used.

**Computation of Mileage:** Mileage must be computed based on the shortest available route between the point of departure and the destination. A mileage grid showing distances between County facilities is available from Financial Services and attached to this document. This grid may be used in place of actual odometer readings.

**Parking Fees:** If an employee is required to have a motor vehicle available for County business purposes, a monthly parking allowance may be provided. The department head or elected official must request approval from the County Services Committee. If approved, a reimbursement will be provided monthly upon receipt of a statement of the parking charge in an amount specified in labor contracts or managerial compensation plan. Intermittent parking charges for meter, lots, etc., will be reimbursed monthly as incurred. Parking reimbursement requests should be included on the travel reimbursement requests. Meter parking should be identified on the reimbursement form as "meter parking."

**Parking or Traffic Violations:** Under no condition will parking or traffic violation tickets be reimbursed. They are the full responsibility of the employee operating the vehicle.

**Automobile Insurance:** Employees who use their vehicles as a requirement of their job shall be reimbursed for automobile insurance as established by collective bargaining agreements and/or compensation plans. This payment will be made by December 15 of the contract year providing that prior to December 1, the employee shall submit proof of the additional automobile insurance and payment of same to Human Resources.

**Temporary Assignments:** An employee temporarily working at another location that requires driving less distance than that from home to the regular work site and back will not be reimbursed for such travel in his or her own vehicle, but, if the temporary work assignment requires driving more distance than normal, the employee will be reimbursed for the difference in miles driven.

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**Attendance at Funerals:** Employees designated as official representatives for the County for attendance at a funeral may claim reimbursement for travel expenses subject to the limitations of these regulations.

**Use of County-Owned Vehicle:** An employee using a County-owned vehicle on County business shall be reimbursed for gasoline and other operating expenses incurred while using the vehicle, provided that appropriate receipts for all such expenses are submitted with the travel reimbursement request.

**Meal Allowance:** No meal allowance will be allowed for travel that is completed within the same day.

**Travel Reimbursement:** All travel expense claims shall be prepared and submitted on a Travel Expense Voucher, and must be itemized and stated in accordance with these regulations. Failure to use the specified form could delay the processing. The form must be signed by the employee. Each traveler should keep a memorandum of expenditures properly chargeable to the County so that the accumulated information will be available for preparation of the travel voucher at the end of each travel period.

- A. Expenses reports shall not be submitted until the total requested exceeds \$15.00. An exception is the fiscal year end report which must be submitted no later than the 5<sup>th</sup> workday of the new fiscal year. Another exception would be when an employee is leaving employment with the County.
- B. The official work station shall be shown on the voucher.
- C. Supporting receipts must be attached for all items of expense, unless exempt by these regulations.
- D. All items on the travel voucher should appear in chronological order and all expenses for the period must be included.
- E. Each day's expense shall be shown separately and totaled.
- F. The certification on each voucher shall be attested to by the manual signature of the employee. An authorized agent may not approve his or her own voucher.

**Several People Attending the Same Out of Town Event:** It is strongly recommended that if several people are attending the same out of town event that they travel together to reduce costs. This recommendation applies to employees within the same Department or from different Departments.

## **Overnight Travel**

**General Policy:** This policy pertains to all employees, elected officials and Commissioners. County representatives traveling on official business are expected to exercise the same care incurring expenses that a prudent person would exercise if traveling on personal business. Compliance with these regulations is the responsibility of the department head or elected official. The Controller/Administrator and the Financial Services Department will refuse to pay any travel vouchers that appear to violate the intent of these regulations.

### **Authority for Overnight Travel**

**Authorization:** All travel must be authorized and approved by the department head, elected official or his/her designated representative. No designated representative may approve his/her own vouchers. The Ingham County Board of Commissioners encourages County employees and County-wide elected officials to participate in professional self-improvement and continuing education efforts, and to seek out innovative and cost-effective programs and technologies for potential utilization in Ingham County. Department heads, elected officials and the presiding judges of the various courts may authorize the expenditure of budgeted funds for professional development of County employees, and to seek innovative programs and technologies for use in Ingham County. No Out of State travel will be authorized without approval of the Controller/Administrator and the Chairperson of the Board of Commissioners.

Any trip needed as part of an employees essential job duty (such as transporting a prisoner or escorting a child for out of state placement is not covered under this requirement.)

### **Travel Arrangements**

The Financial Services (FS) Department will have an employee trained in scheduling and purchasing air fare and hotel reservations. All airline tickets and hotel reservation will be made by this individual. The traveling employee will submit possible travel times and dates and the FS Department will attempt to find a cost beneficial arrangement within this schedule. The County will be liable for the employee's travel expense and the direct billing for the County shall be for the employee only. Alternatively, these expenses can be provided through travel advances and normal reimburse procedures.

Once an airline ticket or hotel room has been booked, it can only be changed with Department Head's approval. If the change is the result of an employee's personal non-emergency issue (such as having to attend a child's social event), the employee will be responsible for any additional cost incurred by the County. If a disagreement occurs, the County Controller/Administrator will determine if the change was the result of an emergency.

**Air Travel:** The policy of Ingham County is that airline travel by County employees on official business shall, whenever financially prudent, originate from Capital Region International Airport. If a flight out of a neighboring airport can be found at a materially lower rate, the flight will be booked from that airport. If the Lansing flight exceeds the cost of a flight from a neighboring airport by more that \$100 for an individual or \$200 for a group, the flight will be booked from the neighboring airport. The \$100 or \$200 difference is for the inclusive cost of the flight including mileage and parking.

The use of commercial airlines is permitted when it is to the advantage of the County as measured by both comparative travel costs and the time of the traveler. All travelers, or their agencies, should purchase the least expensive accommodations available on any one flight. Persons choosing to use first class transportation when tourist class is available, may charge only the tourist class fare. The additional cost for first class must be paid by the traveler and may not be charged to the County. First class fare will be

allowable only when a ticket agency certifies that less expensive accommodations are not available. Such certification must accompany the reimbursement voucher.

**Round Trip Tickets:** Round trip tickets shall be secured whenever economical and practicable.

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**Insurance:** Insurance coverage for persons traveling by common carrier is not allowable as a reimbursable expense.

**Transportation by Private Owned Car:** Employees or commissioners, who elect to drive a privately owned car in lieu of common carrier, shall be reimbursed at rates established in labor contracts or as provided by Board resolutions. Reimbursement for out of state travel by a privately owned car in lieu of common carrier (mileage plus lodging, per diem, and toll charges en route) is limited to the cost associated with tourist class air fare.

An employee using a County owned vehicle on County business is reimbursed for gasoline and other operating expense incurred while using the vehicle. Appropriate documentation for all such expenses must be submitted with the travel reimbursement request.

**Computation of Mileage:** Point to point out-of-state mileage will be shown in the Rand-McNally atlas mileage, plus road and bridge tolls. It is assumed that out-of-state drivers on extended trips will average 400 miles a day. The per diem allowance will be limited to the number of days required to complete the travel at that rate. Documentation is required for toll roads and bridges and the like.

**Rental Cars:** A car may be rented at a conference site with prior approval of the department head. Only the cost for a compact vehicle will be reimbursed. The cost for any upgrade from a compact vehicle will be the responsibility of the employee. There is no need to purchase insurance when renting a vehicle since it is covered under the County's insurance policy. Reimbursement for a rental vehicle precludes any reimbursement for local travel costs at the conference site.

**Meals Reimbursement:** The cost of meals while traveling overnight is an allowable expense. If a meal is provided at the hotel or as part of the conference, no additional amount will be allowed. The actual cost of any meal will be reimbursed up to the cost of the I.R.S. Meals and Incidental Expense (M&IE). Appropriate detailed receipts must be submitted and maximum gratuity is 15%. No reimbursement for alcoholic beverages will be allowed.

If the travel is for less than a full day the following meals will be allowed as explained above:

Departure Time	Allowable Meals
Before 8:00 a.m.	3 meals 100% of Per Diem
Between 8:00 a.m. and 5:00 p.m.	2 meals 70% of Per Diem
After 5:00 p.m.	1 meal 40% of Per Diem

  

Return time	Allowable Meals
After 5:00 p.m.	3 meals 100% of Per Diem
Between 10:00 a.m. and 5:00 p.m.	2 meals 70% of Per Diem
Before 10:00 a.m.	1 meal 40% of Per Diem

The cost for any additional activities provided outside the conference will not be allowed. The above schedule is allowable only during the day of departure or return. As detailed in another section of this policy, no meal allowances are permitted for any travel which begins and ends on the same day.

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**Documentation:** Receipts are required for all other transactions in excess of \$25.00 claimed on the travel voucher as reimbursable items.

**Foreign Travel:** Travel expenses incurred while traveling in a foreign country will be reimbursed at the rate charged by the employee's credit card or the published exchange rate at the time of the expenditure. A copy of the credit card statement or an exchange rate table from any financial publication should be provided to support the rate claimed. Daily and weekly exchange rate data is also available on the Federal Reserve Board website.

**Lodging Charges and Meals:** Sales and use taxes, applicable to lodging charges are reimbursable in addition to the regular lodging allowance. Only the actual lodging expenses paid, plus tax, are allowable. Receipts for lodging expenses are required. Any change in hotel location during continuous occupancy by an employee must be explained on the voucher. Reimbursement for hotel or motel room expense will be made for a standard single room. Any cost for the upgrade of a room will be the responsibility of the employee.

**Lodging Charges for Multiple Occupancy:** When a County employee in travel status shares hotel or other lodging with other County employees, reimbursement to the traveler will be as follows:

- A. If hotel or other lodging is shared with a person other than a County employee, reimbursement to the County employees will be at the single rate. Documentation supporting the single rate must be available.
- B. If hotel or other lodging is shared with two or more County employees or Commissioners and they all occupy the same room, reimbursement to the County employee or Commissioner will be based on the amount paid.

**Guidelines:** The following rules are established as guides for the employee and the approving officials:

1. It is expected that expenses incidental to official County travel will be held to the minimum amount required for essential and efficient conduct of County business. The department head, elected official or his/her authorized representative approving the travel voucher will be held responsible in his/her certification for all items of expense as being necessary and correct.
2. Expenditures for hospitality expenses and/or alcoholic beverages will not be reimbursed under any circumstances
3. When travel expense vouchers are supported by receipts that show signs of erasures or alterations, the voucher will be returned to the employing department for a statement of facts explaining the reason for the alteration before the travel voucher will be approved for payment.
4. No employee shall travel as the guest of any current or potential private (non-grantor) vendor who could reasonably be expected to offer service to the County in the future unless authorized by the Department's Liaison Committee.
5. Employees may take annual leave during a tour of travel with approval of the department head or elected official, provided, that in no case shall travel expenses be allowed while in annual leave status. Whenever an employee in travel status becomes incapacitated due to illness or injury certified by a licensed physician that is

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allowable as sick leave, he may continue in travel status for a period not to exceed seven calendar days at rates not to exceed M&IE allowance and lodging charges as provided in these regulations.

6. An employee will be considered to be in travel status on non-work days unless the employee can return to his/her official work station or home prior to a non-work day. Employees may be entitled to compensation for work performed on non-workdays pursuant to applicable collective bargaining agreements. Every effort should be made to find an alternative to paying the employee overtime for traveling or attending a conference during a non-workday.

7. Enrollment or registration fees for approved conventions and meetings of associations or organizations are allowable for employees attending as official representatives of the County. Advance registration is preferred. Receipts must be attached for reimbursement.

### **Accounting for Travel Advances and Advances for Travel**

**Requisition for Travel Advance:** Departments are authorized to make travel advances for specific trips of employees and Commissioners traveling on County business, subject to approval by the County Controller/Administrator. Requests for such advances should be made at least ten days prior to departure, but no more than 30 days before departure. An employee or Commissioner taking a trip with the appropriate prior approval, which would involve personal cash outlay for travel expenses, shall furnish the Controller/Administrator a statement setting forth the purpose of the trip, expected travel period, method of transportation, itinerary, and an estimate of cash outlay for travel showing individually the estimated costs to be borne by the County.

Travel advances will not be issued for less than \$50.00. Such de minimis expenditures will be reimbursed on a standard Travel Expense Voucher.

**Issuing Advances:** The official or employee shall request a travel advance by submitting a travel advance form. The preparer must retain a copy of the form. Receipt of a travel advance is conditional upon agreement to a payroll deduction to settle any unsubstantiated expenses. (See Failure to Comply below). Financial Services shall issue travel advances to employees with the concurrence of the employee's department head.

**Travel Advance Settlement:** A travel advance should be settled within five working days subsequent to the final date of expenses listed on the travel advance form. Actual expenditures shall be reconciled to the amount of advances on the copy of the travel advance form. This completed and signed form shall be submitted to Financial Services along with any required documentation.

A check must be submitted to the Ingham County Treasurer for any excess travel advance.

**Failure to Comply:** IRS regulations require substantiation of expenses and the return of any excess travel advance within a reasonable period of time (60 days). Any portion of a travel advance not settled within 60 days shall be recovered through payroll deductions.

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**Travel Reimbursements:** Overnight travel expenses incurred without benefit of a travel advance will be reimbursed on a travel voucher. Such reimbursement claims will be prepared and submitted on the standard Travel Expense Voucher, itemized and stated by these regulations.

## Use of County-Owned Vehicles

This policy shall cover and apply to all official's and employee's use of all vehicles owned by Ingham County, except that this policy may be considered modified, but only to the extent that provisions of a collective bargaining agreement expressly provide for vehicle use in a manner inconsistent with this policy.

All vehicles acquired by Ingham County are for the use and purpose of County business only, and all officials and employees of the County operating vehicles are subject to and required to adhere to the terms of this policy

Except as otherwise specifically provided in this policy, no official and no employee shall use a County-owned vehicle for personal use. County-owned vehicles shall be used for County business.

County employees may use County-owned vehicles for commuting to and from employment only if specifically required to do so for the purposes of on-call duty, or if specifically authorized by the employee's department head or elected official, as being necessary and in the best interest of the County. Except as permitted herein, there shall be no commuting with County-owned vehicles and there shall be no other personal use of County-owned vehicles by County employees. Employees shall report in writing bi-weekly the number of "commuting days" to the employee's department head or elected official.

Personal use of County-owned vehicles by an employee may be subject to taxation to that employee by the Internal Revenue Service.

## OTHER REIMBURSEMENTS

**Miscellaneous Expenditures:** County funds may be expended for supplies to the extent that such supplies are consumed by the general public or used in the conduct of normal business. Whenever possible, supplies should be billed to Ingham County by the vendor. If direct billing is not possible, an employee may be reimbursed for such expenses.

**Charges not Reimbursable:** In general, the County is not liable for any loss or damage to an employee's property.

**Sales Tax:** As a governmental entity, Ingham County is not subject to state sales tax. Sales tax should not be paid on any item purchased for the exclusive use of Ingham County. Ingham County's tax exempt number is 38-6005629. An exemption certificate is available from the Purchasing Department, if required.

**Registration Fees:** Enrollment or registration fees for approved conventions and meetings of associations or organizations are allowable for employees attending as official representatives of the County. Documentation must be attached.

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**Retiree Recognition Policy:** County funds may be utilized to recognize and honor retirees to a maximum of \$75.00 for employees who have a minimum of ten years and \$150.00 for employees who have a minimum of 25 years. A completed Retiree Recognition Expense Form is required to be submitted with the invoice for payment. This amount must be used to purchase an actual gift or fund a party. Gifts of cash or gift cards are not allowed.

**Guests:** The cost of guest meals is allowable when incurred by department heads only if it can be shown that such cost was incidental and necessary to the conduct of official County business. In no cases will the amount allowed be in excess of the maximum established in these regulations. Full explanation must be given on the voucher, including the name of the guest. Tips are limited to 15%.

**Food and Beverages for Meetings:** Food and beverages purchased for staff meetings and staff lunches are not allowable expenses. Only meetings which include community members, vendors or other outside parties will be allowed to serve food and beverages at the County's expense. The Business Meal or Business Food Expense form must accompany all requests for reimbursement or submittal of the P Card documentation.

**Rental of Rooms:** Expenses for rental of special rooms for meetings will be approved only when County owned facilities are not available. Approval from the Controller/Administrator is required. Receipts are required.

**Dues and Subscriptions:** Professional dues and subscriptions will only be allowable expenses if they are required for an employee's essential job duty or are necessary to provide a Department's primary service.

**Documentation and Processing:** All requests for reimbursement must have adequate documentation. Employees are encouraged to order items with per unit cost of \$100 or more through the Purchasing Department. A purchase order should be issued to the vendor for such purchases.

An employee may request reimbursement by including the expense on a standard Travel Expense Voucher with his or her mileage. (NOTE: The correct charging distribution number should be indicated.) Alternately, a reimbursement voucher may be submitted. The voucher should be made payable to the employee. The description should read "employee reimbursement" and should also indicate the employee's department.

**Enforcement:** The Director of Financial Services has the authority to reject any expenditure which he or she believes is not in accordance with this policy. Any employee disagreeing with this decision can appeal the decision to the County Controller/Administrator.

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	County Attorney	Road Commission	Drain/Animal Control/ Dist. Ct./Sheriff	Medical Care Facility/Housing	Grady Porter Bldg./VMC	Hilliard Bldg/ Courthouse	Human Services Bldg.	Ingham Co. Family Center/Ingham Academy	Potter Park and Zoo
County Attorney	-----	<u>15</u> 30	<u>14</u> 28	<u>14</u> 28	<u>1</u> 2	<u>16</u> 32	<u>5</u> 10	<u>4</u> 8	<u>3</u> 6
Road Commission	<u>15</u> 30	-----	<u>1</u> 2	<u>10</u> 20	<u>14</u> 28	<u>1</u> 2	<u>9</u> 18	<u>11</u> 22	<u>13</u> 26
Drain/Animal Control/ Dist. Ct./Sheriff	<u>14</u> 28	<u>1</u> 2	-----	<u>11</u> 22	<u>14</u> 28	<u>1</u> 2	<u>9</u> 18	<u>10.5</u> 21	<u>12.5</u> 25
Medical Care Facility/Housing Commission	<u>14</u> 28	<u>10</u> 20	<u>11</u> 22	-----	<u>12</u> 24	<u>9</u> 18	<u>8</u> 16	<u>10</u> 20	<u>11</u> 22
Grady Porter Building/VMC	<u>1</u> 2	<u>14</u> 28	<u>14</u> 28	<u>12</u> 24	-----	<u>15</u> 30	<u>3</u> 6	<u>3</u> 6	<u>2</u> 4
Hilliard Bldg/ Courthouse	<u>15</u> 30	<u>1</u> 2	<u>1</u> 2	<u>9</u> 18	<u>15</u> 30	-----	<u>9</u> 18	<u>12</u> 24	<u>14</u> 28
Human Services Bldg.	<u>5</u> 10	<u>9</u> 18	<u>9</u> 18	<u>8</u> 16	<u>3</u> 6	<u>9</u> 18	-----	<u>2.5</u> 5	<u>3</u> 6
Ingham Co. Family Center/ Academy	<u>4</u> 8	<u>11</u> 22	<u>10.5</u> 21	<u>10</u> 20	<u>3</u> 6	<u>12</u> 24	<u>2.5</u> 5.0	-----	<u>3</u> 6
Potter Park and Zoo	<u>3</u> 6	<u>13</u> 26	<u>12.5</u> 25	<u>11</u> 22	<u>2</u> 4	<u>14</u> 28	<u>3</u> 6	<u>3</u> 6	-----

Animal Control, 600 Curtis, Mason  
 County Attorney, 601 N. Capitol, Lansing,  
 55<sup>th</sup> District Court, 700 Buhl, Mason  
 Drain Commissioner's Office, 707 Buhl Avenue, Mason  
 Community Health Center-Sparrow, 1322 E. Michigan, Lansing  
 Community Health Center-St. Lawrence, 1100 W. Saginaw, Lansing  
 Grady Porter Building, 303 W. Kalamazoo, Lansing,  
 Hilliard Building, 121 E. Maple, Mason  
 Human Services Building, 5303 S. Cedar, Lansing

Housing Commission, 3882 Dobie Road, Okemos  
 Ingham County Courthouse, 341 S. Jefferson, Mason  
 Ingham County Family Center/Ingham Academy, 1601 W. Holmes Road, Lansing  
 Ingham Medical Care Facility, 3860 Dobie Road, Okemos  
 Potter Park and Zoo, 1301 S. Pennsylvania, Lansing  
 Road Commission, 301 Bush, Mason  
 Sheriff's Office, 630 N. Cedar, Mason  
 Veterans Memorial Courthouse, 313 W. Kalamazoo

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	Human Services Building	Healthy Smiles Dental Clinic	Otto Community Hlth Center	Well-Child Health Center	Willow Teen Health Services	Health Plan Mgmt.	St Lawrence Health Center	Sparrow Health Center	Ingham County Jail
Human Services Building	-----	$\frac{2}{4}$	$\frac{5}{10}$	$\frac{3}{6}$	$\frac{5}{10}$	$\frac{.5}{1}$	$\frac{5}{10}$	$\frac{4.5}{9}$	$\frac{8}{16}$
Healthy Smiles Dental Clinic	$\frac{2}{4}$	-----	$\frac{4}{8}$	$\frac{1}{2}$	$\frac{4}{8}$	$\frac{2.5}{5}$	$\frac{4}{8}$	$\frac{2.5}{5}$	$\frac{11.5}{23}$
Otto Community Health Center	$\frac{5}{10}$	$\frac{2}{4}$	-----	$\frac{4}{8}$	$\frac{1.5}{3.0}$	$\frac{6}{12}$	$\frac{2}{4}$	$\frac{2.5}{5}$	$\frac{15}{30}$
Well-Child Health Center	$\frac{3}{6}$	$\frac{1}{2}$	$\frac{4}{8}$	-----	$\frac{3}{6}$	$\frac{3}{6}$	$\frac{3.5}{7}$	$\frac{3}{6}$	$\frac{13}{26}$
Willow Teen Health Srv.	$\frac{5}{10}$	$\frac{4}{8}$	$\frac{1.5}{3.0}$	$\frac{3}{6}$	-----	$\frac{5.5}{11}$	$\frac{1}{2}$	$\frac{2}{4}$	$\frac{14.5}{29}$
Health Plan Management	$\frac{.5}{1}$	$\frac{2.5}{5}$	$\frac{6}{12}$	$\frac{3}{6}$	$\frac{5.5}{11}$	-----	$\frac{5.5}{11}$	$\frac{4.5}{9}$	$\frac{8}{16}$
St Lawrence Health Center	$\frac{5}{10}$	$\frac{4}{8}$	$\frac{2}{4}$	$\frac{3.5}{7}$	$\frac{1}{2}$	$\frac{5.5}{11}$	-----	$\frac{2}{4}$	$\frac{14.5}{29}$
Sparrow Health Center	$\frac{4.5}{9}$	$\frac{2.5}{5}$	$\frac{2.5}{5}$	$\frac{3}{6}$	$\frac{2}{4}$	$\frac{4.5}{9}$	$\frac{2}{4}$	-----	$\frac{13}{26}$
Ingham County Jail	$\frac{8}{16}$	$\frac{11.5}{23}$	$\frac{15}{30}$	$\frac{13}{26}$	$\frac{14.5}{29}$	$\frac{8}{16}$	$\frac{14.5}{29}$	$\frac{13}{26}$	-----

Health Plan Management, 5656 S. Cedar, Lansing  
 Healthy Smiles Dental Clinic, 2815 S. Pennsylvania, Lansing  
 Jail Medical. Sheriff's Dept., 630 N. Cedar, Mason  
 Otto Community Health Center, 500 E. Thomas, Lansing

St. Lawrence Health Center, Suite 500, 1100 W. Saginaw, Lansing  
 Sparrow Health Center, 1322 E. Michigan, #308, Lansing  
 Well-Child Health Center of Ingham County, 901 E. Mt. Hope, Lansing  
 Willow Teen Health Services, 306 W. Willow, Lansing

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	Baldwin Park	Burchfield/ Riverbend	Hawk Island	Hope Soccer	Parks Dept.	Lake Lansing North	Lake Lansing South	Rayner Park	Potter Park Zoo
Baldwin Park	----- 	<u>13</u> 26	<u>21</u> 42	<u>19</u> 38	<u>16</u> 32	<u>37</u> 74	<u>36</u> 72	<u>15</u> 30	<u>21</u> 42
Burchfield/ Riverbend	<u>13</u> 26	----- 	<u>9</u> 18	<u>8</u> 16	<u>9</u> 18	<u>25</u> 50	<u>23</u> 46	<u>10</u> 20	<u>10</u> 20
Hawk Island	<u>21</u> 42	<u>9</u> 18	----- 	<u>2</u> 4	<u>10</u> 20	<u>12</u> 24	<u>10</u> 20	<u>11</u> 22	<u>2</u> 4
Hope Soccer Complex	<u>19</u> 38	<u>8</u> 16	<u>2</u> 4	----- 	<u>7</u> 14	<u>12</u> 24	<u>11</u> 22	<u>10</u> 20	<u>4</u> 8
Parks Dept.	<u>16</u> 32	<u>9</u> 18	<u>10</u> 20	<u>8</u> 16	----- 	<u>14</u> 28	<u>13</u> 26	<u>1</u> 2	<u>14</u> 28
Lake Lansing North	<u>37</u> 74	<u>25</u> 50	<u>12</u> 24	<u>12</u> 24	<u>14</u> 28	----- 	<u>2</u> 4	<u>18</u> 36	<u>10</u> 20
Lake Lansing South	<u>36</u> 72	<u>23</u> 46	<u>10</u> 20	<u>11</u> 22	<u>13</u> 26	<u>2</u> 4	----- 	<u>16</u> 32	<u>9</u> 18
Rayner Park	<u>15</u> 30	<u>10</u> 20	<u>10</u> 20	<u>10</u> 20	<u>2</u> 4	<u>18</u> 36	<u>16</u> 32	----- 	<u>13</u> 26
Potter Park Zoo	<u>21</u> 42	<u>10</u> 20	<u>2</u> 4	<u>4</u> 8	<u>14</u> 28	<u>10</u> 20	<u>9</u> 18	<u>13</u> 26	----- 

Baldwin, 4999 S. Onondaga, Onondaga  
 Burchfield Park/Riverbend Natural Area, 881 Grovenburg, Holt  
 Hawk Island, 1601 E. Cavanaugh, Lansing  
 Hope Soccer Complex, 5801 Aurelius, Lansing  
 Ingham County Parks Department, 121 E. Maple, Mason

Lake Lansing North, 6260 E. Lake Drive, Haslett  
 Lake Lansing South, 1621 Pike Street, Haslett  
 Potter Park and Zoo, 1301 S. Pennsylvania, Lansing  
 Rayner Park, 730 E. Ash, Mason

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

The following resolution was introduced by the Finance Committee of the:

**RESOLUTION APPROVING BUILDING AUTHORITY CONTRACT AND NOTICE  
FOR THE INGHAM COUNTY CONSOLIDATED 911 DISPATCH CENTER PROJECT**

**RESOLUTION #10-328**

A RESOLUTION TO APPROVE:

- Construction of consolidated 911 dispatch center with up to \$5,200,000 in Building Authority Bonds;
- Publication of a Notice of Intent to enter into Contract with Building Authority;
- Other matters relative to sale and delivery of Bonds.

WHEREAS, the County of Ingham, State of Michigan (the "County") determines it to be necessary for the public health, safety and welfare of the County and its residents to acquire and construct a new building for use as a consolidated 911 dispatch center, including appurtenances and site improvements (the "Project"); and

WHEREAS, Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31") provides through the procedures of building authority financing a means to construct and finance the Project; and

WHEREAS, this County Board of Commissioners determines it to be in the best interest of the County to acquire and construct and finance all or part of the costs of the Project through the Ingham County Building Authority (the "Authority"), an authority established by the County in accordance with the provisions of Act 31; and

WHEREAS, the Limited Tax Full Faith and Credit General Obligation Contract of Lease (the "Contract") between the County and the Authority providing for the acquisition and construction of the Project, the financing of all or part of the costs of the Project through the issuance by the Authority of its Bonds in one or more series (the "Bonds"), and such matters as are deemed necessary thereto has been prepared; and

WHEREAS, a notice of intent to enter into the Contract must be published in order to comply with the requirements of Act 31.

THEREFORE BE IT RESOLVED THAT:

1. Necessity. The County Board of Commissioners hereby determines it to be necessary for the public health, safety and welfare of the County to acquire and construct and finance the Project for the use of the County.

2. Building Authority Financing. The County Board of Commissioners deems it to be in the best interest of the County to finance all or part of the costs of the Project through the Authority in accordance with the provisions of Act 31, which cost is not expected to exceed Five Million Two Hundred Thousand Dollars (\$5,200,000).

3. Publication of Notice of Intent. The County Clerk is hereby authorized and directed to publish a Notice of Intention of Entering into Limited Tax-Supported Contract of Lease in the *City Pulse*, a newspaper of general circulation in the County. The Notice shall appear as a display advertisement at least one-quarter (1/4) page in size and shall be in substantially the following form:

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**RESOLUTION #10-328**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan

**Nays:** None      **Absent:** Bahar-Cook      **Approved 10/6/10**

Moved by Commissioner Grebner supported by Commissioner Celentino to adopt the resolution. The motion carried on a unanimous roll call vote.

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**NOTICE OF INTENTION OF ENTERING INTO  
LIMITED TAX-SUPPORTED CONTRACT OF LEASE  
AND OF RIGHT TO PETITION FOR REFERENDUM THEREON**

**TO THE TAXPAYERS AND ELECTORS  
OF THE COUNTY OF INGHAM, MICHIGAN:**

PLEASE TAKE NOTICE that the County of Ingham intends to approve and execute a Limited Tax Full Faith and Credit General Obligation Contract of Lease with the Ingham County Building Authority pursuant to Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31"). Such Contract will provide, among other things, that the Building Authority will acquire and construct a new building for use as a consolidated 911 dispatch center, including appurtenances and site improvements, and WILL ISSUE ITS BONDS TO FINANCE ALL OR PART OF THE COSTS OF THE SAME FOR THE BENEFIT OF THE COUNTY IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$5,200,000. The bonds may be issued in one or more series and each series when issued will mature in annual installments not to exceed the maximum permitted by law and will bear interest on the outstanding principal balance at interest rates not exceeding the maximum permitted by law.

The Contract will further provide that the County will lease the 911 dispatch center from the Building Authority and WILL PAY AS RENTAL TO THE BUILDING AUTHORITY ALL SUMS NECESSARY TO RETIRE THE PRINCIPAL OF AND INTEREST ON THE BONDS, TOGETHER WITH ALL COSTS OF OPERATING AND MAINTAINING THE 911 DISPATCH CENTER AND ALL COSTS of the Building Authority in connection therewith regardless of whether the 911 dispatch center is tenantable. The principal amount to be borrowed by the Building Authority will be indebtedness of the County for purposes of constitutional and statutory debt limitations, and the principal amount, together with the County's rental obligation for payment thereof, may be increased to cover increased costs of the project.

**COUNTY'S CONTRACT OBLIGATION**

BY VIRTUE OF THE PROPOSED CONTRACT AND ACT 31, ALL OF THE COUNTY'S REQUIRED PAYMENTS TO THE BUILDING AUTHORITY UNDER THE CONTRACT WILL BE A LIMITED TAX FULL FAITH AND CREDIT GENERAL OBLIGATION OF THE COUNTY PAYABLE FROM ANY AVAILABLE FUNDS OF THE COUNTY, AND THE COUNTY WILL BE REQUIRED TO LEVY AD VALOREM TAXES ON ALL TAXABLE PROPERTY WITHIN ITS BOUNDARIES TO THE EXTENT NECESSARY TO MAKE THE PAYMENTS REQUIRED TO RETIRE THE BONDS AND INTEREST THEREON IF OTHER FUNDS FOR THAT PURPOSE ARE NOT AVAILABLE, AND AS LIMITED BY LAW. THE OBLIGATION TO LEVY TAXES IS LIMITED BY APPLICABLE CONSTITUTIONAL AND STATUTORY TAX RATE LIMITATIONS.

IN THE EVENT THAT A VALID PETITION REQUIRING AN ELECTION WITH RESPECT TO THE CONTRACT IS FILED, AS DESCRIBED BELOW, AND THE CONTRACT IS APPROVED BY VOTE OF THE ELECTORS, THE OBLIGATION TO LEVY AD VALOREM TAXES TO PAY THE PART OF THE COUNTY'S RENTAL OBLIGATION THAT WILL BE USED TO PAY DEBT SERVICE ON THE BUILDING AUTHORITY'S BONDS SHALL BE WITHOUT LIMITATION AS TO RATE OR AMOUNT.

THE PROPOSED CONTRACT SHALL BECOME EFFECTIVE WITHOUT VOTE OF THE ELECTORS OF THE COUNTY, AS PERMITTED BY LAW, 60 DAYS FOLLOWING THE DATE OF PUBLICATION OF THIS NOTICE, UNLESS A PETITION REQUESTING AN ELECTION ON THE QUESTION OF WHETHER SUCH CONTRACT SHOULD BE EFFECTIVE, SIGNED BY NOT LESS THAN 15,000 OF THE REGISTERED ELECTORS OF THE COUNTY IS FILED WITH THE COUNTY CLERK WITHIN 45 DAYS FOLLOWING THE DATE OF PUBLICATION OF THIS NOTICE. If a valid

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petition is so filed in accordance with Act 31, the Contract described in such petition shall not be effective without an approving vote by a majority of electors of the County voting on the question.

This Notice is given pursuant to the requirements of Section 8b of Act 31. Further information concerning the details of the Contract, the project being financed and the matters set out in this Notice may be secured from the County Clerk's office. A copy of the Contract will be on file in the office of the County Clerk for public inspection

Mike Bryanton, County Clerk  
County of Ingham

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4. Sufficiency of Notice and Designated Newspaper. The County Board of Commissioners hereby determines that the designated newspaper is the newspaper of general circulation within the County which reaches the largest number of persons to whom the Notice is directed, and that publication of the Notice in the designated newspaper represents the most practical and feasible means of informing the taxpayers and electors of the County of the Project and the financing thereof. A copy of the Contract shall be placed on file in the office of the County Clerk and shall be available for public examination.

5. Approval of Contract. The County Board of Commissioners hereby approves the Contract. The Chairperson of the Board of Commissioners and the County Clerk are authorized to execute the Contract. The Contract shall become effective sixty (60) days following the date of publication of the Notice, unless, under the provisions of Section 8b of Act 31, the effectiveness of the Contract is stayed by reason of the filing of a petition for referendum thereon within forty-five (45) days after such publication and the resultant necessity of prior approval thereof by the qualified electors of the County.

The Chairperson of the Board of Commissioners and the County Clerk are authorized to make such changes and insertions to the Contract in consultation with bond counsel as may be necessary or desirable to effectuate the sale and delivery of the Bonds, permitted by Act 31 and otherwise by law, and not materially adverse to the County.

6. Limited Tax Full Faith and Credit General Obligation. All of the County's required payments under the Contract will be a limited tax full faith and credit general obligation of the County payable from any available funds of the County. The County Board of Commissioners does hereby ratify and confirm its covenant in the Contract to levy ad valorem taxes against all taxable property in the County to the extent necessary to meet the obligations of the County thereunder in the event revenues from other sources are insufficient for any reason whatsoever. Any such taxes levied to pay the Cash Rentals under the Contract shall be limited as to rate or amount in the manner provided by law.

• IRS Required Declaration of Intent. The County hereby makes the following declaration of intent for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(1) The County reasonably expects to reimburse itself or the Authority with proceeds of debt to be incurred by the Authority for certain costs associated with the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof from the general funds or capital fund of the County or the Authority.

(2) As of the date hereof, the maximum principal amount of debt expected to be issued for reimbursement purposes, including reimbursement of debt issuance costs, is \$5,200,000, which debt may be issued in one or more series and/or together with debt for other purposes.

(3) A reimbursement allocation of the expenditures described in paragraph (1) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the use of the proceeds of the debt to be issued for the Project to reimburse the County or the Authority for a capital expenditure made pursuant to this Resolution.

(4) The expenditures for the Project are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of "placed in service"

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under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

(5) No proceeds of the borrowing paid to the County or the Authority in reimbursement pursuant to this Resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in (3) above.

7. Internal Revenue Code Requirements. If the Bonds are issued on a tax-exempt basis, the County hereby covenants that, to the extent permitted by law, it shall take all actions within its control and that it shall not fail to take any action necessary to maintain the exclusion of the interest on the Bonds from adjusted gross income for general federal income tax purposes under the Internal Revenue Code including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. If the Bonds are issued on a tax-exempt basis, then the Bonds are hereby designated as “qualified tax exempt obligations” for purposes of deduction of interest expense by financial institutions.

The County shall not invest, reinvest or accumulate any moneys deemed to be proceeds of the Bonds pursuant to the Internal Revenue Code, in such a manner as to cause the Bonds to be “arbitrage bonds” within the meaning of the Internal Revenue Code.

If the Bonds are issued as Recovery Zone Economic Development Bonds or Build America Bonds, then officers, administrators, agents and attorneys of the County are hereby directed to make any elections, representations and agreements in certificates delivered at the time of delivery of the Bonds as may be necessary to qualify the Bonds as Recovery Zone Economic Development Bonds or Build America Bonds and enable the Authority or the County to receive the direct payment credit from the United States Treasury, and to take all other actions necessary or advisable, and to make such other filings with any parties, including the Internal Revenue Service, to request the payment of the appropriate credits from the United States Treasury.

Internal Revenue Code requirements relating to Recovery Zone Economic Development Bonds and Build America Bonds impose limitations on use of Bond proceeds to pay costs of issuance. The officers, administrators, and agents of the County are authorized and directed to use monies legally available to the County to pay costs of issuance of the Bonds including but not limited to rating agency fees, costs of printing the Bonds and the preliminary and final official statements, publication of notices, financial consultant fees, transfer agent fees, bond counsel fees, and any other costs necessary to accomplish sale and delivery of the Bonds

8. Continuing Disclosure Required by SEC Rules. In order to enable underwriters of the Bonds to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the County hereby agrees to undertake Continuing Disclosure on behalf of itself as an obligated person of the Bonds, and on behalf of the Authority as the issuer of the Bonds. Either the either the Controller/Administrator or the Director of Financial Services shall execute such Continuing Disclosure Undertaking on behalf of the County in such form as she shall, in consultation with bond counsel, determine to be appropriate.

9. Other Actions. Any officer of the County is hereby authorized to take such actions, including preparation and circulation of an Official Statement describing the Bonds, and preparation of applications for a rating on the Bonds and, if recommended by the Financial Advisor, insurance on the bonds, and any officer of the County is hereby authorized to execute any and all agreements, certificates and documents necessary to effectuate issuance of the Bonds.

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10. Conflicting Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the County Board of Commissioners of the County of Ingham, State of Michigan, at a Regular meeting held on \_\_\_\_\_, 2010 at \_\_\_\_\_ o'clock \_\_\_\_m., prevailing Eastern Time, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by Act 267.

I further certify that the following Members were present at the meeting: \_\_\_\_\_  
\_\_\_\_\_ and that the following Members were absent:  
\_\_\_\_\_.

I further certify that Member \_\_\_\_\_ moved for adoption of the resolution and that Member \_\_\_\_\_ supported the motion.

I further certify that the following Members voted for adoption of the resolution:  
\_\_\_\_\_ and that the following Members voted against adoption of the resolution:  
\_\_\_\_\_.

\_\_\_\_\_  
County Clerk

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**STATUTORY ANNUAL MEETING**

**LIMITED TAX FULL FAITH AND CREDIT  
GENERAL OBLIGATION CONTRACT OF LEASE**

Ingham County Consolidated 911 Dispatch Center Project

MADE AND EXECUTED as of this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by and between the INGHAM COUNTY BUILDING AUTHORITY (the "Building Authority"), a public corporation organized and existing under the authority of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31"), and the COUNTY OF INGHAM, a Michigan municipal corporation organized and existing under the Constitution and laws of the State of Michigan (the "County");

**WITNESSETH:**

WHEREAS, the Building Authority has been incorporated by the County under and in pursuance of the provisions of Act 31 for the purpose of acquiring, furnishing, equipping, owning, improving, enlarging, leasing, operating and maintaining a building or buildings, automobile parking lots or structures, recreational facilities, and the necessary site or sites therefor, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, for use for any legitimate public purpose of the County; and

WHEREAS, the County has determined that it is necessary for the public health, safety and welfare of the County to acquire and construct a new building for use as a consolidated 911 dispatch center, including appurtenances and site improvements (the "Project"); and

WHEREAS, the total cost of the Project to be financed is estimated to be in the sum of not to exceed Five Million Two Hundred Thousand Dollars (\$5,200,000), which will include architects' fees, legal and financing costs, and contingencies; and

WHEREAS, Act 31 provides through the procedures of building authority financing a means for the acquisition, construction and financing of public buildings and facilities, including the Project, through the issuance of bonds by the Building Authority, and the Building Authority is willing to acquire and construct the Project and lease the Project to the County; and

WHEREAS, the County and the Building Authority have determined that all or part of the cost of the Project should be paid by the authorization and issuance of one or more series of bonds by the Building Authority (the "Bonds") in anticipation of the limited tax full faith and credit general obligation contractual commitments of the County under this Limited Tax Full Faith and Credit General Obligation Contract of Lease (the "Contract"), pursuant to the provisions of Act 31, in the principal amount of not to exceed Five Million Two Hundred Thousand Dollars (\$5,200,000), with the balance of the cost of the Project, if any, to be paid out of moneys to be made available by the County and the Building Authority as herein provided; and

WHEREAS, as a prerequisite to the authorization and issuance of the Bonds, it is necessary for the parties hereto to enter into this Contract whereby the Building Authority will lease the Project to the County, and the County will lease the same from the Building Authority for a period extending beyond the last maturity date of the Bonds, but not to exceed a period of fifty (50) years; and

WHEREAS, this Contract has been executed by the County pursuant to a resolution of the County Board of Commissioners of the County adopted on \_\_\_\_\_, 2010, and notice thereof has been or will shortly be published in a newspaper or newspapers of general circulation in the County, and this Contract shall become effective after sixty (60) days have elapsed following such publication if no petition for referendum on the effectiveness of this Contract has been filed with the County Clerk of the County within forty-five (45) days of publication of such notice or, if such petition is filed, after this Contract has been approved by the electors of the County voting thereon;

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IT IS, THEREFORE, AGREED BY AND BETWEEN THE PARTIES HERETO, for and in consideration of the agreement and covenants of each other and moneys to be paid out to the other, as follows:

11. At or prior to delivery of the Bonds:

(1) the County shall convey and transfer to the Building Authority, by quit claim deed, such rights in the site of the Project described in Exhibit A as to permit free and unrestricted use thereof by the Building Authority to acquire the Project, and

(2) the Building Authority will enter into a final contract or contracts calling for the acquisition and construction of the Project and shall proceed to cause the Project to be acquired, constructed and equipped in accordance with plans prepared by the architects.

12. In consideration of the rentals and other terms and conditions herein specified, the Building Authority does hereby let and lease the Project and the site of the Project to the County, and the County does hereby let and lease the Project and the site of the Project from the Building Authority, TO HAVE AND TO HOLD for a term commencing on the date possession of the same is to be delivered hereunder pursuant to Section 13 hereof and ending on a day fifty (50) years from the date hereof, or such lesser period as may be authorized by the provisions of this Contract.

13. The County hereby covenants and agrees to pay to the Building Authority cash rentals for the use of the Project (hereinafter referred to as "Cash Rental" or "Cash Rentals") in such amounts and at such times as will be sufficient to enable the Building Authority to pay the principal of and the interest on the Bonds when due.

Except as otherwise provided in the resolution or resolutions authorizing the issuance and sale of the Bonds (the "Bond Resolution"), the terms of which Bond Resolution are incorporated herein by this reference and will, to the extent in conflict with the provisions of this Contract so amend this Contract, the Bonds will be issued in one or more series with annual principal maturities or mandatory sinking fund redemptions on the dates and in the amounts approved by the Controller/Administrator of the County as recommended by the County's financial advisor and bond counsel.

The County will pay to the Building Authority, commencing on the first principal payment date of the Bonds (whether by serial maturity or mandatory sinking fund redemption), and annually thereafter as long as any of the Bonds are outstanding, Cash Rentals in an amount corresponding to the principal amount of Bonds maturing or coming due by mandatory sinking fund redemption on the corresponding principal payment date.

The County acknowledges also that the Bonds will bear interest at the rates determined at public sale thereof, and that as long as Bonds remain outstanding, such interest will accrue on the outstanding principal balance semiannually. Therefore, the County further covenants and agrees to pay to the Building Authority, as a part of Cash Rentals, commencing on the first interest payment date for the Bonds for which interest on the Bonds has not been capitalized, and on each semiannual interest payment date thereafter as long as Bonds are outstanding, such additional sums as shall be necessary to pay interest due on the Bonds on the corresponding Cash Rental payment date. Payment of Cash Rentals shall be made by the County to the paying agent for the Bonds directly, it being understood that such payment by the County shall be done from and on behalf of the Building Authority. The County acknowledges and agrees that interest on the Bonds from their dated date and until the Project is completed and occupied by the County, but in any event not to exceed 24 months from the dated date of the Bonds, may be paid from Bond proceeds as shall be determined by the Building Authority in the Bond Resolution; consequently, the County shall receive a credit on Cash Rentals for payments of interest paid from Bond proceeds.

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It is understood and agreed by the parties hereto that the County's minimum Cash Rental obligation hereunder shall be the payment of such amounts as shall equal debt service requirements on the Bonds falling due prior to the corresponding Cash Rental payment date, except to the extent that debt service requirements are paid from Bond proceeds pursuant to this section. However, the County shall retain the unrestricted right and privilege to prepay at any time whatever amounts of Cash Rentals it may choose in order to retire fully or partially the Bonds and any interest then due thereon or in order to provide for such retirement at a specified future date. The total aggregate obligation of the County hereunder for Cash Rentals shall at any given point in time be equal to the sum of the Cash Rentals yet to be paid to retire principal of the Bonds, plus interest accrued thereon since the last Cash Rental payment at the rates borne by the Bonds. The County warrants and represents that the amount of its obligations under this Contract, when taken together with other indebtedness of the County, will not cause its obligations under this Contract to exceed any constitutional or statutory debt limitation applicable to the County.

The Building Authority shall, within fifteen (15) days after the delivery of the Bonds, furnish the County with a complete schedule of maturities or sinking fund redemptions of principal and interest thereon.

If the Bonds are issued as Recovery Zone Economic Development Bonds or Build America Bonds, then the Building Authority agrees that any direct payment credit which the Building Authority receives from the United States Treasury will be used to pay interest on the Bond, and the County shall receive a credit on Cash Rentals for payments of interest equal to any amount received from the United States Treasury.

14. Except to the extent that the County and the Building Authority have agreed otherwise by separate written documents, the County, at its own expense during the term of this Contract, shall operate, maintain and keep in repair the Project and the site, and the total expense in connection therewith shall be borne and paid by the County in addition to all other rentals herein required. Operation and maintenance shall include any and all costs and expenses of operation and maintenance and such costs and expenses of repairs and maintenance as are necessary to keep the Project and the site in good repair and working order, and shall include, but not to the exclusion of any other items not herein specified, heating, lighting, snow and debris removal, painting and such other repair and maintenance items as are necessary to provide for efficient operation of the Project and the site, and to keep the same in good repair and working order, as well as proper insurance coverage. Further the County shall pay, as part of the operation and maintenance expense, upon written notification by the Building Authority, and within thirty (30) days after receipt thereof, such amounts as shall be required to meet all reasonable administrative costs and operating expenses of the Building Authority, including transfer agent fees, bond registration fees and any other costs or expenses of the Building Authority, incidental to the issuance and payment of the Bonds or attributable to the Project and the site.

15. It is understood and agreed by and between the parties hereto that the Bonds will be issued by the Building Authority in anticipation of the County's contractual Cash Rental obligation, as stated in Section 3 hereof. The County, pursuant to authorization of Section 8a of Act 31, hereby recognizes and affirms that its contractual obligations expressed in Sections 3 and 4 hereof are full faith and credit general obligations of the County.

The County expressly and irrevocably pledges its limited tax full faith and credit for the prompt and timely payment of the Cash Rentals pledged for Bond payments as expressed in Section 3 of this Contract, and shall each year, commencing with the fiscal year beginning January 1, 2011, appropriate from its general funds as a first budget obligation sufficient moneys to pay such Cash Rentals. Such pledge shall include, if necessary, the obligation to levy annually, except as provided below, such ad valorem taxes on all the taxable property in the County which, taking into consideration estimated delinquencies in tax collections, shall be fully sufficient to pay such Cash Rentals under and pursuant to this Contract. Such levy, however, shall be subject to applicable constitutional and statutory tax rate limitations and shall not be in an amount or at a rate exceeding

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that necessary to pay such Cash Rentals, such levy being for the purpose of providing funds to meet the contractual obligations of the County in anticipation of which the Bonds are issued. Nothing herein contained shall be construed to prevent the County from using any, or any combination, of the means and methods provided in Section 8a of Act 31 for the purpose of providing funds to meet its obligations under this Contract, and if at the time of making any annual tax levy there shall be other funds on hand, including revenues derived from operation of the Project, earmarked and set aside for the payment of the contractual obligations due prior to the next tax collection period, then such tax levy may be reduced by such amount.

The County will include in its budget for the fiscal year commencing January 1, 2011, and shall include in its budget for each fiscal year thereafter, an amount sufficient to pay the total obligations under this Contract coming due in each such fiscal year. Annually before finalization of its budget for the next ensuing fiscal year the County shall prepare and transmit to the Building Authority a statement of the moneys to be included in the budget for payment of all costs of the Project. The Building Authority shall have the right to communicate directly with the Controller/Administrator or the Director of Financial Services or County Board of Commissioners regarding any items in the budget relative to the Project which might be disputed, and, in any event, the budget shall be reasonably adequate to cover all obligations of the County herein contained in this Contract.

16. The County, in connection with a redemption or defeasance of the Bonds, may pay in advance its obligations required to be paid by this Contract, in which event the Building Authority shall credit the County with advance payment on future-due payments to the extent of such advance payment. The County at the time of any such payment also shall specify by written request that the Cash Rentals paid in advance of the requirements set out in Section 3 hereof be used to purchase Bonds for redemption prior to maturity, either currently or at some future date, to the extent the provision for prior redemption is made in the Bonds, in which event the Building Authority shall be obligated to apply and use the advance payments for such purpose to the fullest extent possible. If such payments are made by the County for redemption of Bonds at some future date, the County shall make such payments on the date of such redemption or, if the Bonds are being defeased in advance of redemption, the date upon which funds are required to be deposited with an escrow agent or other fiduciary and irrevocably pledged to the payment of the principal of, interest on and redemption premium on the Bonds.

17. The County may install in the Project and on the site of the Project such equipment or fixtures as it may desire.

18. The County covenants and agrees that it will not permit the use of the Project or the site in any manner that will result in a violation of local, state or federal laws, rules or regulations now or hereafter in force and applicable thereto and shall keep the Building Authority and its officers and members harmless and indemnified at all times, to the extent permitted by law, against any loss, damage or expenses by any accident, loss, casualty or damage resulting to any person or property through any use, misuse, or nonuse of the Project or the site, or by reason of an act or thing done or not done on, in or about the Project and the site of the Project or in relation thereto. The County further covenants and agrees that it will promptly, and at its own expense, make and pay for any and all changes and alterations in or about the Project and the site which during the term of this Contract may be required to be made at any time by reason of local, state or federal laws and to save the Building Authority harmless and free from all costs or damage in respect thereto.

19. To carry out the acquisition and construction of the Project and the financing thereof in accordance with the provisions of Act 31, the following actions shall be taken by the Building Authority:

- (1) The Building Authority will enact the necessary Bond Resolution to authorize the issuance of the Bonds in anticipation of the Cash Rentals to be paid by the County hereunder. The Building

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Authority will offer for sale and take such other necessary legal procedures as may be necessary to sell the Bonds as soon as (i) this Contract becomes effective and (ii) all other steps required to be taken prior to sale of the Bonds have been accomplished.

(2) The Building Authority will promptly enter into and execute contracts for the acquisition and construction of the Project in accordance with the plans and specifications therefor prepared and approved by the County. No changes in the plans and specifications shall be made by the Building Authority without the consent of the County.

(3) The Building Authority will require and secure from any contractor undertaking any work to be performed on the Project necessary and proper bonds to guarantee the performance of the contract and labor and material bonds in such amounts and in such forms as may be approved by the County's Attorney.

(4) The Building Authority will immediately upon receipt of the proceeds of sale of the Bonds comply with all requirements provided for in the Bond Resolution relative to the disposition and use of such proceeds.

(5) The Building Authority may invest any bond proceeds as permitted by law and investment income shall accrue to and follow the fund producing such income. The Building Authority shall not invest, reinvest, or accumulate any moneys deemed to be proceeds of the Bonds pursuant to Internal Revenue Code of 1986, as amended and applicable regulations thereunder (the "Code"), in such a manner as to cause the Bonds to be "arbitrage bonds" within the meaning of the Code.

(6) The Building Authority and the County hereby covenant that if the interest on all or a portion of the Bonds can be excluded from gross income for federal income tax purposes, then to the extent permitted by law, they will take all action within their control, and that they shall not fail to take any action, as may be necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes, including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds, all as more fully set forth in the Non-Arbitrage and Tax Compliance Certificate to be delivered by the Building Authority on the date of delivery of the Bonds.

(7) If the Bonds are issued as Recovery Zone Economic Development Bonds or Build America Bonds, then the Building Authority and the County agree to take all actions necessary or advisable to qualify the Bonds to receive the payment of credits from the United States Treasury.

20. In the event that it should be determined that for any reason there are not sufficient funds to complete the Project, or if repair, replacement or alteration of the Project should be required to make the Project useable for its originally intended purpose, and additional funds become necessary therefor, it is agreed by the parties hereto that this Contract may be supplemented or amended to provide for the issuance of additional bonds by the Building Authority to provide sufficient funds to complete, repair, replace or alter the Project and also to increase the Cash Rental by an amount fully sufficient to pay all principal of and interest on the Bonds herein referred to and such additional bonds when due.

In the event such determination of insufficient funds should be made after the letting of contracts for the Project, but before completion thereof, the Building Authority shall be authorized, on its own motion, to issue such additional bonds as may be necessary to provide sufficient funds to complete the Project or to make necessary repairs, replacements or alterations therein, and the Cash Rentals to be paid by the County shall automatically be increased by an amount fully sufficient to pay all principal of and interest on the Bonds herein referred to and such additional bonds when due. In the event any additional bonds are issued, the duties and obligations of the Building Authority and the County as expressed and set forth in this Contract shall be

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applicable to such additional bonds as well as the Bonds herein referred to, it being at all times fully recognized and agreed that the Cash Rentals to be paid by the County, as specified in Section 3 of this Contract, shall be based upon the total amount of bonds issued to pay costs of the Project. Any such additional bonds shall mature serially or be payable by mandatory sinking fund redemption on the dates as provided in Section 3 of this Contract and the Cash Rentals coming due on the dates as provided in Section 3 of this Contract shall be increased by the principal amount of such additional bonds maturing on the dates as provided in Section 3 of this Contract plus the additional interest payable thereon on the dates as provided in Section 3 of this Contract. All of the provisions of this Contract shall be applicable to the increased amounts. Immediately upon the issuance of such additional bonds, the Building Authority shall furnish and supply the County documentation specifying the new schedule of Bond payments and Cash Rentals, increased as herein authorized, which shall be substituted and take the place of the schedules herein specified. In the event additional bonds are issued, all references herein to the Bonds shall be deemed to include such additional bonds.

In lieu of the issuance of additional bonds, the Building Authority and the County may enter into any other mutually agreeable arrangement to meet increased costs or bring such costs within the amount of funds available for the Project.

21. In the event, by reason of favorable construction bids received, or for any other reason, it is not necessary to issue the Bonds in the full amount presently anticipated, the Building Authority shall be authorized, after consultation with the Controller/Administrator of the County, to reduce the amount of Bonds to such lesser principal amount as may be necessary to pay the cost of the Project and also to reduce the Cash Rental of the County so that the payments shall be sufficient to pay all principal of and interest on the Bonds. All the provisions of this Contract shall be applicable to the reduced amounts and/or the amended due dates the same as though such Bonds and Cash Rentals were originally in the reduced amounts and/or with the amended due dates. In such event, the Building Authority shall furnish and supply to the County documentation specifying the new schedule of Bond Payments and Cash Rentals, reduced and/or rescheduled as herein authorized, including copies of the Bond Resolution and any amendments thereto, which shall be substituted and take the place of the schedules herein specified and it shall not be necessary for the County Board of Commissioners of the County to take any further action to amend the provisions of Section 3 of this Contract.

22. After completion of the Project and payment of all costs thereof, any unexpended balance remaining from the proceeds of sale of Bonds and the amounts to be paid by the County to the Building Authority pursuant to Section 3 above, shall be used by the Building Authority, upon request made by resolution of the County Board of Commissioners of the County for improvements or enlargement of the Project or for any other projects of the Building Authority leased to the County. Any balance remaining after such use shall be applied to early redemption of the Bonds in accordance with law and shall reduce the Cash Rentals to the extent of such application.

23. The Building Authority shall deliver possession of the Project and the site of the Project to the County simultaneously with conveyance thereof by the County to the Building Authority, as provided in Section 1 hereof. The Project shall be completed as promptly as possible but in the event that for any reason whatsoever the Project is not completed in a timely fashion, the obligation of the County for the payment of the Cash Rentals and other costs of the Project and the performance of its other commitments under this Contract shall in any event remain in full force and effect in order to provide for the payment of principal of and interest on the Bonds and other costs in connection therewith.

24. The County shall provide, or cause to be provided:

(1) liability insurance to the extent necessary to protect the Building Authority and the County against loss on account of damage or injury to persons or property imposed by reason of the ownership

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of the Project and the site of the Project or resulting from any act of omission or commission on the part of the Building Authority or the County, their agents, officers and employees, in connection with the operation, maintenance or repair of the Project and the site of the Project or the furnishing of any service to the County;

(2) casualty insurance against such risks and in such amounts as are usually carried on projects of similar size and nature; and

(3) funds to pay the premium on a sufficient fidelity bond from any person handling the funds of the Building Authority.

25. Any funds received by the Building Authority or the County from any insurance policies, or otherwise, because of casualty or damage to the Project or the site of the Project shall be used promptly to restore the Project to a condition satisfactory to the County. If such funds are not sufficient to so restore the Project, the County may provide sufficient additional funds therefor in such amounts as the County and the Building Authority may agree upon, or the County and the Building Authority may agree to issue additional bonds for such restoration, in which event the provisions of Section 10 hereof with respect to additional bonds and increased Cash Rentals shall apply. If in the judgment of the Building Authority, concurred in by the County, the funds received from any insurance policies, or otherwise, by the Building Authority or the County shall be insufficient to restore the Project to a condition satisfactory to the County and if additional County funds are not made available or additional bonds are not authorized to make proper restoration, then, in that case, the Building Authority shall hold and/or invest the funds paid to it by reason of such loss for the benefit of the holders of the Bonds, and when upon receipt of sufficient Cash Rentals from the County which, together with the proceeds of the insurance and other available funds, will be sufficient to pay the principal of and interest on the Bonds, said moneys shall be deposited by the Building Authority, in trust, for the benefit of the bondholders and used to pay the principal of and interest on the Bonds as they mature.

26. The leasehold rights, duties and obligations of the County as specified in this Contract shall not be assigned or sublet, in whole or in part, during the term of this Contract or while any of the Bonds are outstanding and unpaid, except to the extent that such assignment or sublease benefits and serves a legitimate public purpose of the County, in which event the County shall be authorized to assign this Contract or sublet the Project or the site or any part thereof, but only to the extent and in the manner that the County could assign or sublet if it were the owner of the Project or the site of the Project. In no event shall any assignment or subletting relieve the County of its primary obligations to pay the Cash Rentals and operation and maintenance costs of the Project hereunder or perform any of its other obligations hereunder.

27. The County shall have, and is hereby granted, the right to require the Building Authority to release from the terms and restrictions hereof any part of the Project or the site thereof, or any interest therein, at any time and from time to time while the County is not in default hereunder, without cost to the County, provided that the County furnishes the Building Authority with:

(1) A notice, in writing, containing an adequate legal description of that portion of the site with respect to which such right is to be exercised, together with a survey thereof; and

(2) A certificate signed by an engineer or architect stating (i) that no part of the improvements constituting the Project (other than sewer, water, gas, electric and communication lines and other utilities, and the like, which shall be specified in such certificate) is located on the portion of the Project site with respect to which such right is exercised, and (ii) that the severance of such portion of the Project site will not impair the operating utility or materially alter the character of the Project or the balance of the site.

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From and after the consummation of any release effected by the County pursuant to the provisions of this Section, any reference herein to the site of the Project shall be deemed to refer to the real property described herein, and the buildings and improvements thereon, less and except any portion or interest therein released to the County under this Section and any part theretofore released to the County under this Section. No release effected by the County under the provisions of this Section shall entitle the County to any abatement or diminution of the Cash Rentals or other obligations payable hereunder.

28. The Building Authority, its agents, servants or employees shall have the right at all times of entering the Project for the purpose of inspecting the same and determining whether all of the terms, agreements, covenants and conditions herein contained are being complied with.

29. The County covenants and agrees that it will continue to pay to the Building Authority, in accordance with the terms of this Contract, the Cash Rentals and the operation and maintenance costs of the Project at the times and in the manner herein established without reduction or abatement for any cause or reason whatsoever, including, but not limited to, casualty which results in the Project being untenable or the failure to have the Project restored under Section 15 hereof, and without right of setoff or recoupment, until the principal of and interest on all Bonds are paid in full or adequate funds are available and held in trust for the benefit of the holders of the Bonds for that purpose.

30. The County covenants and agrees that if before the Bonds have been retired default shall at any time be made by the County in payments of Cash Rentals or operation and maintenance costs as herein required or in the performance of any of its obligations hereunder, the Building Authority shall have the right to use all the remedies provided by law to correct the default, including those specifically set forth in Act 31 and the Bond Resolution. In the event of any such default, the holder or holders of the Bonds may, to the extent permitted by law, exercise and enforce the rights of the Building Authority hereunder.

31. The Building Authority and the County each recognize that the Bonds are to be issued in anticipation of the Cash Rentals to be paid by the County hereunder and that the holders from time to time of the Bonds will have contractual rights in this Contract, and it is, therefore, covenanted and agreed by each of them that so long as any of the Bonds shall remain outstanding and unpaid the provisions of this Contract shall not be subject to any alteration or revision which would in any manner unfavorably affect either the security of the Bonds or the prompt payment of principal or interest thereon. The Building Authority and the County further covenant and agree that they will each comply with their respective duties and obligations under the terms of this Contract promptly at the times and in the manner herein set forth and will not suffer to be done any act which would in any way impair the Bonds, the security therefor, or the prompt payment of principal and interest thereon. The County may, in writing, waive strict compliance by the Building Authority with the dates set out herein for the entering into of final construction contracts and for completion of the Project, and such dates may be altered upon mutual agreement by the parties hereto.

32. In the event that, after issuance of the Bonds, it becomes possible to accomplish a net savings of debt service costs and consequently the payments payable by the County for lease of the Project through the issuance of Building Authority refunding bonds, the Building Authority shall be authorized, on its own motion, to issue such refunding bonds, and the aggregate Cash Rental to be paid by the County hereunder shall automatically be decreased to equal an amount sufficient to pay all principal of and interest on the Bonds and such refunding bonds when due. In the event any refunding bonds are issued, the duties and obligations of the Building Authority and the County as expressed and set forth in this Contract shall be applicable to such refunding bonds as well as the Bonds, it being at all times fully recognized and agreed that the Cash Rentals to be paid by the County, as specified in Section 3 above, shall be based upon the total amount of bonds issued to finance or refinance the costs of the Project. Any such refunding bonds shall mature on such dates as may be provided by the resolutions authorizing issuance and sale of the refunding bonds, and the Cash Rentals shall be

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adjusted as necessary to pay the principal of such refunding bonds plus the interest thereon. All of the provisions of this Contract shall be applicable to the adjusted amounts. Immediately upon the issuance of such refunding bonds, the Building Authority shall furnish and supply to the County documentation specifying the new schedule of Bond payments and Cash Rentals, increased as herein authorized, which shall be substituted and take the place of the schedules herein specified. In the event refunding bonds are issued, all references herein to the Bonds shall be deemed to include the refunding bonds.

33. Any notice necessary or proper to be given to any of the parties hereto may be served in the following manner:

- (1) If to the Building Authority, by delivering the same to any member thereof;
- (2) If to the County, by delivering the same to the County Clerk with a copy to the Controller/Administrator.

34. This Contract shall terminate on the payment in full of all principal and interest on all the Bonds. When the Bonds have been retired and the Contract terminated, the Building Authority shall convey the Project and the Site to the County, without consideration, by quit claim deed and appropriate bills of sale in such form and manner as may be approved by the Attorney of the County. Upon termination of this Contract in the manner set forth above, the Building Authority shall promptly pay over to the County any and all funds held by it pertaining to the Bonds or in any other manner relating to the Project.

35. The Building Authority covenants that the County upon compliance with the terms of this Contract shall and may peacefully and quietly have and hold and enjoy the Project for the term herein provided.

36. Nothing herein contained shall in any way be construed to prevent additional financing under the provisions of Act 31, or any other law, for any of the purposes set out in the Articles of Incorporation of the Building Authority.

37. This Contract shall inure to the benefit of and be binding upon the respective parties hereto, their successors and assigns.

38. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Contract, but this Contract shall be construed as if such invalid or illegal or unenforceable provision never had been contained herein.

39. This Contract may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the INGHAM COUNTY BUILDING AUTHORITY, by its Commission, and the COUNTY OF INGHAM, Michigan, by its County Board of Commissioners, have each caused its name to be signed to this instrument by its duly authorized officers and its seal to be affixed hereto the day and year first above written.

INGHAM COUNTY BUILDING AUTHORITY

By \_\_\_\_\_  
Its Chairperson

By \_\_\_\_\_  
Its Secretary

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(Seal)

COUNTY OF INGHAM

By \_\_\_\_\_  
Its Chairperson of the Board of Commissioners

By \_\_\_\_\_  
Its County Clerk

(Seal)

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STATE OF MICHIGAN     )

: ss.

COUNTY OF INGHAM     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2010, before me appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who being by me duly sworn, did, each for himself or herself, say that they are respectively, the Chairperson and Secretary of the INGHAM COUNTY BUILDING AUTHORITY, a public corporation of the State of Michigan, and that the instrument was signed and sealed on behalf of the Building Authority by authority of its Commission, and the persons acknowledged the instrument to be the free act and deed of the Building Authority.

\_\_\_\_\_  
Notary Public,  
Ingham County, Michigan  
My Commission Expires: \_\_\_\_\_

STATE OF MICHIGAN     )

: ss.

COUNTY OF INGHAM     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2010, before me appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who being by me duly sworn, did, each for himself or herself, say that they are, respectively, the Chairperson of the Board of Commissioners and the County Clerk of the COUNTY OF INGHAM, Michigan, a Michigan municipal corporation, and that the instrument was signed and sealed in behalf of the County by authority of its County Board of Commissioners, and the persons acknowledged the instrument to be the free act and deed of the County.

\_\_\_\_\_  
Notary Public,  
Ingham County, Michigan  
My Commission Expires: \_\_\_\_\_

**EXHIBIT A**  
**Project Site**

Commencing at the Northwest corner of Section 3, Town 3 North, Range 2 West, City of Lansing, Ingham County, Michigan, thence South on the West Section line to a point 183 feet North of the Northwest corner of Penn-Cedar Subdivision, thence East parallel with the North line Penn-Cedar Subdivision to West line of Penn-Heights Subdivision, thence North along the West line Penn-Heights Subdivision and Battenfield Subdivision #1, extended to the North Section line, thence West to the

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point of beginning, (except beginning at a point 721.9 feet East of the Northwest corner of said Section 3, Town 3 North, Range 2 West, thence East on Section line 66 feet, thence South 0 degrees, 43 minutes West on old established line feet; thence West 66 feet; thence North 0 degrees 43 minutes East 330 feet to the point of Beginning) EXCEPT: The Building(s);

and EXCEPTING the following described premises:

That part of the fractional Northwest  $\frac{1}{4}$  of Section 3, Township 3 North, Range 2 West, City of Lansing, Ingham County, Michigan, described as beginning at a point on the North line of said Section 3 lying South 88 degrees 45 minutes 28 seconds East 366.81 feet from the Northwest corner of said Section 3; thence continuing South 88 degrees 45 minutes 28 seconds East on said North line 355 feet; thence South 0 degrees 35 minutes 42 seconds West 329.70 feet; thence South 88 degrees 44 minutes 12 seconds East 65.95 feet to the Northwest corner of the Plat of Battenfield Subdivision No 1, as recorded in Liber 16 of Plats, pages 3 and 4, Ingham County Records; thence South 0 degrees 37 minutes 55 seconds West 518.27 feet along the West line of the Plat of Battenfield Subdivision No 1 and the West line of the Plat of Pennsylvania Heights, as recorded in Liber 17 of Plats, page 38, Ingham County Records, to the North line of the Plat of Roselawn, as recorded in Liber 29 of Plats, Page 6, Ingham County Records, thence North 89 degrees 04 minutes 25 seconds West along said North line 344 feet; thence North 1 degree 14 minutes 32 seconds East 404.83 feet; thence North 88 degrees 45 minutes 28 seconds West 86.20 feet; thence North 1 degree 14 minutes 32 seconds East 445.00 feet to the point of beginning.

The following resolution was introduced by the Finance Committee of the:

**RESOLUTION TO PARTICIPATE IN THE MICHIGAN DEPARTMENT OF CORRECTIONS  
FISCAL YEAR 2010-2011 COUNTY JAIL REIMBURSEMENT PROGRAM (CJRP) AND TO  
SELECT OPTION A AS THE INGHAM COUNTY  
REIMBURSEMENT OPTION**

**RESOLUTION #10-329**

WHEREAS, the State of Michigan budget act for the Michigan Department of Corrections has funded the County Jail Reimbursement Program (CJRP) for FY 2010-2011 and has offered Michigan counties two different reimbursement options (A and B) with each county required to select the terms of reimbursement offered through Option A or B in order to participate in the program upon completing the provided Selection Form by October 15, 2010 (pursuant to Section 414 of Enrolled Senate Bill 1153); and

WHEREAS, the CCAB Director and Jail Administrator reviewed both options using past inmate reimbursement data to determine which option is most likely to maximize Ingham County revenue through the CJRP.

THEREFORE, BE IT RESOLVED, that the Ingham County Board of Commissioners hereby declares that it will participate in the Michigan Department Of Corrections Fiscal Year 2010-2011 County Jail Reimbursement Program (CJRP) and selects OPTION A as the Ingham County reimbursement option to participate in the program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the County Clerk to sign and forward the Michigan Department of Corrections Fiscal Year 2010-2011 County Jail

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**RESOLUTION #10-329**

Reimbursement Program Selection Form to the proper Michigan Department of Corrections Department prior to the October 15, 2010 deadline.

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None      **Absent:** Bahar-Cook      **Approved 10/6/10**

Adopted as part of the consent agenda

The following resolution was introduced by the Finance Committee of the:

**RESOLUTION TO APPROVE THE 2010 APPORTIONMENT REPORT**

**RESOLUTION #10-330**

WHEREAS, State Law requires that the Board of Commissioners approve on or before October 31<sup>st</sup> of each year the annual Apportionment Report stating millages to be apportioned and spread on taxable valuations of real and personal property within the county.

THEREFORE BE IT RESOLVED that the attached statement of taxable valuations and millages apportioned to the various units in Ingham County for the year 2010 is hereby approved.

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None      **Absent:** Bahar-Cook      **Approved 10/6/10**

Moved by Commissioner Grebner, supported by Commissioner Tennis to adopt the resolution. The motion carried on a unanimous roll call vote.

The following resolution was introduced by the Human Services and Finance Committees of the:

**RESOLUTION AUTHORIZING THE FIFTH AMENDMENT TO THE  
AGREEMENT WITH THE CAPITAL AREA TRANSPORTATION AUTHORITY  
DATED JANUARY 1, 2006 THROUGH DECEMBER 31, 2010**

**RESOLUTION #10-331**

WHEREAS, the main contract with the Capital Area Transportation Authority was authorized effective January 1, 2006 through December 31, 2010, using the proceeds from the millage levy approved November 2, 2004; and

WHEREAS, on August 8, 2006, the electorate approved a supplemental countywide public transportation millage level of 8/100 (.08) of one mill, to be used for the purpose of funding a transportation system to be used primarily by elderly and disabled persons in Ingham County; and

WHEREAS, the Board of Commissioners envisioned that the revenues generated as a result of these millage levies would be turned over to the Capital Area Transportation Authority and used to provide the transportation service.

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**RESOLUTION #10-331**

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves an amendment to the agreement with the Capital Area Transportation Authority (CATA), which authorizes the County to pay CATA the expenses incurred for providing a public transportation system, to be used primarily by elderly and disabled persons in Ingham County from revenue generated as a result of the 2004 public transportation millage of 40/100 (.40) of one mill and the 2006 supplemental millage of 8/100 (.08) of one mill.

BE IT FURTHER RESOLVED, that for the period October 1, 2010 through December 31, 2010, the County shall reimburse CATA as set forth in the attached Scope of Services.

BE IT FURTHER RESOLVED, that the Chairperson of the Board and the County Clerk are hereby authorized to sign the appropriate agreements and documents necessary to implement the above, subject to approval as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Koenig, Vickers

**Nays:** None     **Absent:** Nolan     **Approved 10/4/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan

**Nays:** None     **Absent:** Bahar-Cook     **Approved 10/6/10**

Adopted as part of the consent agenda

**EXHIBIT "A"**

**SCOPE OF SERVICES**

**For October 1, 2010, through December 31, 2010**

CATA shall carry out the following activities with respect to small bus transportation primarily serving elderly and disabled residents of Ingham County:

1. Take all reasonable steps to improve the quality of small bus service primarily serving the elderly and residents with disabilities of Ingham County. CATA shall constantly strive to develop methods to provide such services in more cost efficient ways.
2. Manage and operate the small bus system commonly known as CATA Rural Services (CRS), providing a minimum of 79 hours per day of service to the residents of Ingham County who reside outside of the boundaries of the urbanized area. Service shall be provided in conformity with the requirements of the state and federal grants received for the operation of the service. A maximum of \$156,250 of the funds received under this agreement shall be used to pay for the actual expenses of operating, administering and marketing CATA Rural Services.
3. Continue to operate service for persons with disabilities, known as CATA Spec-Tran, providing at a minimum the level of service in effect on October 1, 1988, to residents of Ingham County who reside within the boundaries of the urbanized area and who further qualify for this specialized

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service by nature of their mobility-related disabilities. Services shall be provided in conformity with state and federal requirements and grants received for the operation of the service. A maximum of \$647,404 of the funds received under this Agreement shall be used to pay the actual expenses of operating, administrating and marketing Spec-Tran.

4. The amount of \$105,111.00 that was retained by Ingham County through Resolution #09-238 for the operation of a vehicle used to transport area veterans to VA Hospitals in the region remains in effect for the County's 2010 fiscal year. CATA has no responsibility for this service and does not participate in its operation or funding.

The following resolution was introduced by the Human Services and Finance Committees of the:

**RESOLUTION TO AUTHORIZE ADMINISTRATIVE SUPPORT SERVICES AGREEMENTS WITH  
COUNTY HEALTH PLANS**

**RESOLUTION #10-332**

WHEREAS, the Ingham County Health Department has provided administrative support services to the Ingham Health Plan Corporation since its creation in May 1998; and

WHEREAS, the Health Department currently contracts to provide services to 16 other county/regional health plans; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the administrative support services agreements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes administrative support services agreements with community-based corporations planning and operating health benefit programs for low-income, uninsured persons.

BE IT FURTHER RESOLVED, that the authorization shall provide the execution of new agreements for the period October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that Ingham County shall make available through the Ingham County Health Department the following types of services: Outreach and Enrollment, Customer Service, Development and

Maintenance of a Provider Network, Adjudication and Payment of Claims, Case Management Services and Program Management Services, among other services negotiated with the individual health plans.

BE IT FURTHER RESOLVED, that compensation from the health plans shall fully compensate Ingham County for the cost of the services provided.

BE IT FURTHER RESOLVED, that the Board of Chairperson is authorized to sign administrative support services agreements with community corporations/health plans after review by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Koenig, Vickers

**Nays:** None      **Absent:** Nolan      **Approved 10/4/10**

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**RESOLUTION #10-332**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None      **Absent:** Bahar-Cook      **Approved 10/6/10**

Adopted as part of the consent agenda

The following resolution was introduced by the Human Services and Finance Committees of the:

**RESOLUTION TO AMEND THE DIETZ CLEANING SERVICE CONTRACT**

**RESOLUTION #10-333**

WHEREAS, Ingham County Health Department (ICHD) leases space from Sparrow Hospital at 900 E. Mt. Hope in Lansing where the ICHD Well Child Health Center is located; and

WHEREAS, ICHD has been disappointed with the quality of work provided by the current cleaning service at this location; and

WHEREAS, the County currently has a contract with Dietz Cleaning Service to clean several County buildings, including the Human Services Building and other leased Health Department space; and

WHEREAS, the contract with Dietz is a two-year contract which runs through July 31, 2012; and

WHEREAS, Dietz Cleaning Service is available to clean the Well Child Health Center Monday through Saturday for \$1,156 per month; and

WHEREAS, Sparrow is supportive of ICHD hiring its own cleaning staff for the leased space.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the contract with Dietz Cleaning Service be amended to include the cleaning of the Well Child Health Center located at 900 E. Mt. Hope, Lansing at a cost of \$1,156 per month.

BE IT FURTHER RESOLVED, that the period of the contract with Dietz remains unchanged and runs through July 31, 2012.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Koenig, Vickers

**Nays:** None      **Absent:** Nolan      **Approved 10/4/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None      **Absent:** Bahar-Cook      **Approved 10/6/10**

Adopted as part of the consent agenda

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The following resolution was introduced by the Human Services, County Services and Finance Committees of the:

**RESOLUTION TO AUTHORIZE A 2010-2011 AGREEMENT WITH  
THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH FOR  
THE DELIVERY OF PUBLIC HEALTH SERVICES UNDER  
THE COMPREHENSIVE PLANNING, BUDGETING  
AND CONTRACTING (CPBC) PROCESS**

**RESOLUTION #10-334**

WHEREAS, the responsibility for protecting the public health is a shared responsibility between the State and county governments in Michigan; and

WHEREAS, the Michigan Department of Community Health and Ingham County have historically entered into contracts to clarify the role and responsibility of each party in protecting the public health; and

WHEREAS, the Michigan Department of Community Health is in the process of establishing tentative grant funding levels for 2010-2011; and

WHEREAS, the Michigan Department of Community Health has proposed a 2010-2011 Agreement for the delivery of public health services under the Comprehensive, Budgeting and Contracting (CPBC) process to clarify roles and responsibilities, including funding relationships; and

WHEREAS, the Health Officer recommends that the 2010-2011 CPBC Agreement be authorized and executed.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2010-2011 Agreement with the Michigan Department of Community Health for the delivery of public health services under the Comprehensive Planning, Budgeting and Contracting Process.

BE IT FURTHER RESOLVED, that the period of the Agreement shall be October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the scope of services included in this Agreement shall include Local Public Health Operations, and several categorical public health programs identified in the attachments to the Agreement.

BE IT FURTHER RESOLVED, that approximately \$5.0 million of state/federal funds will be made available to Ingham County through the CPBC Agreement, and that Ingham County's contribution to expenditures associated with the Agreement and budget shall not exceed levels appropriated in the County's 2011 Budget for these purposes.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes subcontracts for the period October 1, 2010 through September 30, 2011, with specialty physicians, laboratories, and health care institutions and other service providers necessary to implement the Breast and Cervical Cancer Control Program

in Clinton, Gratiot, Ingham, Jackson, Livingston, Oakland and Washtenaw Counties, which is a program included in the CPBC Agreement.

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

**RESOLUTION #10-334**

BE IT FURTHER RESOLVED, that service contracts are authorized with the following list of providers to support outreach activities to potential and current Medicaid beneficiaries in the following categories:

- Medicaid Outreach and Public Awareness
- Facilitating Medicaid Eligibility Determination
- Program Planning, Policy Development and Interagency Coordination Related to Medicaid Services
- Referral, Coordination and Monitoring of Medicaid Services
- Medicaid-Specific Training on Outreach Eligibility and Services
- Arranging for Medicaid-related Transportation and Provision of Medicaid-related Translation

These service contracts braid together requirements and funds from multiple sources including the County, W. K. Kellogg Foundation and Medicaid Administration (Federal Share). The braided service contracts shall be authorized up to the amounts identified below for the period October 1, 2010 through September 30, 2011:

- Allen Neighborhood Center \$115,487 (\$102,987 for outreach; \$12,500 for Planning/Coordination to strengthen social safety net in the community)
- NorthWest Initiative \$115,487 (\$102, 987 for outreach; \$12,500 for Planning/Coordination to strengthen social safety net in the community)
- Carefree Medical Clinic \$10,800
- South Lansing Community Development Association \$24,952
- South Side Community Coalition \$103,086
- Capital Area Community Services \$4,000
- Child Abuse Prevention Services \$52,250
- Catholic Charities St. Vincent Home \$128,250
- Cristo Rey \$61,750
- Family and Community Development Services \$105,000
- Greater Lansing African American Health Institute \$77,904
- School Community Health Alliance of Michigan \$539,006

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the creation of a full-time Breast Feeding Consultant Position (UAW grade C) to be funded by the CPBC and authorizes purchase of a computer for this position with these funds.

BE IT FURTHER RESOLVED, that the Health Officer, Dean Sienko, MD, and John Jacobs, Chief Financial Officer of the Health Department, are authorized to submit the 2010-2011 CPBC grant documents electronically through the Mi-E Grants system.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign contracts, subcontracts and lease agreements associated with the CPBC agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Koenig, Vickers

**Nays:** None     **Absent:** Nolan     **Approved 10/4/10**

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers

**Nays:** None     **Absent:** None     **Approved 10/5/10**

**October 12, 2010  
STATUTORY ANNUAL MEETING**

**RESOLUTION #10-334**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None      **Absent:** Bahar-Cook      **Approved 10/6/10**

Adopted as part of the consent agenda

The following resolution was introduced by the Law Enforcement and Finance Committees of the:

**RESOLUTION FOR THE INGHAM COUNTY SHERIFF'S OFFICE TO  
ACCEPT FIVE (5) NEW FC 10 PRELIMINARY BREATH TESTERS FROM THE  
MICHIGAN STATE POLICE ALCOHOL ENFORCEMENT GRANT**

**RESOLUTION #10-335**

WHEREAS, the Ingham County Sheriff's Office places a high priority on enforcing state liquor and alcohol law violations; and

WHEREAS, as part of conducting these types of investigations, the Ingham County Sheriff's Office when available, utilizes technology equipment to test the presence of alcohol in a person's system; and

WHEREAS, the use of Preliminary Breath Testers has long been a technology tool that the Ingham County Sheriff's Office utilizes as do other law enforcement agencies throughout the United States while conducting alcohol or liquor violations; and

WHEREAS, the Ingham County Sheriff's Office, applied for a PBT Grant through the Michigan State Police 2010 Alcohol Enforcement Grant; and

WHEREAS, the Ingham County Sheriff's Office, was awarded five (5) FC 10 Preliminary Breath Testers from the Michigan State Police 2010 Alcohol Enforcement Grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to accept five (5) new FC 10 Preliminary Breath Testers from the Michigan State Police Alcohol Enforcement Grant.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the Controller/Administrator to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW ENFORCEMENT: Yeas:** Holman, Copedge, Celentino, Tsernoglou, Schafer  
**Nays:** None      **Absent:** Koenig      **Approved 9/30/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan  
**Nays:** None      **Absent:** Bahar-Cook      **Approved 10/6/10**

Adopted as part of the consent agenda

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

The following resolution was introduced by the Law Enforcement and Finance Committees of the:

**RESOLUTION FOR THE INGHAM COUNTY SHERIFF'S OFFICE TO ACCEPT FUNDS FROM  
INGHAM REGIONAL HEALTHCARE FOUNDATION/INGHAM REGIONAL MEDICAL CENTER,  
HONORING SERGEANT ROBERT OTT AS THE 2010 TRI-COUNTY LAW ENFORCEMENT  
HERO AWARD**

**RESOLUTION #10-336**

WHEREAS, Sergeant Robert Ott of the Ingham County Sheriff's Office was nominated for the 2010 Ingham Regional Healthcare Foundation/Ingham Regional Medical Center Tri-County Law Enforcement Hero Award; and

WHEREAS, Sergeant Robert Ott of the Ingham County Sheriff's Office was awarded on September 11, 2010, the 2010 Ingham Regional Healthcare Foundation/Ingham Regional Medical Center Tri-County Law Enforcement Hero Award; and

WHEREAS, the award recipient also receives \$2,500.00 for their agency needs to purchase equipment; and

WHEREAS, the Ingham County Sheriff's Office would like to accept this award check for \$2,500.00 and split it between the Ingham County Sheriff's Office Honor Guard Program and the Ingham County Sheriff's Office Explorer Unit to be utilized to purchase equipment for both units.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners recognizes Sergeant Robert Ott on his achievement and award.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to accept the \$2,500.00 award check from Ingham Regional Healthcare Foundation/

Ingham Regional Medical Center on behalf of award recipient, Sergeant Robert Ott and to purchase up to \$2,500 in equipment from the grant funds for the Ingham County Sheriff's Office Honor Guard Program and the Ingham County Sheriff's Office Explorer Unit.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments in the Ingham County Sheriff's Office 2010 Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW ENFORCEMENT: Yeas:** Holman, Copedge, Celentino, Tsernoglou, Schafer

**Nays:** None    **Absent:** Koenig    **Approved 9/30/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan

**Nays:** None    **Absent:** Bahar-Cook    **Approved 10/6/10**

Adopted as part of the consent agenda

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

The following resolution was introduced by the Law Enforcement and Finance Committees of the:

**RESOLUTION TO ACCEPT A GRANT FROM THE U.S. JUSTICE DEPARTMENT FOR A  
DOMESTIC ASSAULT RESPONSE TEAM PROGRAM AND TO AUTHORIZE SUBCONTRACTS  
WITH AGENCY PARTNERS**

**RESOLUTION #10-337**

WHEREAS, the Ingham County Prosecutor's Office applied for and has been approved to receive a "Community-Defined Solutions to Violence Against Women" Grant from the Office of the United States Department of Justice, Office of Justice Programs; and

WHEREAS, the amount of the grant is \$367,351, with no local match required; and

WHEREAS, the Ingham County Prosecutor, the 54-A District Court Probation Department, and End Violent Encounters (EVE), Inc. have agreed to participate in an interjurisdictional task force to administer this program, titled the "Domestic Assault Response Team" (DART).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the "Grants to Encourage Arrest Policies" Grant from the Office of the United States Department of Justice, Office of Justice Programs for \$367,351, for the time period of October 1, 2010 through September 30, 2012.

BE IT FURTHER RESOLVED, that a sub-contract with the City of Lansing is authorized for \$113,806, to provide for a full-time probation officer to work in the Lansing 54-A District Court.

BE IT FURTHER RESOLVED, that a sub-contract with End Violent Encounters, Inc. is authorized to provide for salary and related personnel costs for a full-time DART Case Coordinator (\$79,152), \$750 for phone expenses, and \$1,000 for grant administration, for a total of \$80,902.

BE IT FURTHER RESOLVED, that an Assistant Prosecuting Attorney (Salary Range \$46,057 - \$86,120) grant position shall be renewed for the duration of the grant subject to the availability of grant funding.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2010, 2011 and 2012 Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract and subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW ENFORCEMENT: Yeas:** Holman, Copedge, Celentino, Tsernoglou, Schafer

**Nays:** None    **Absent:** Koenig    **Approved 9/30/10**

**FINANCE: Yeas:** Grebner, Tennis, Schor, Holman, Dougan

**Nays:** None    **Absent:** Bahar-Cook    **Approved 10/6/10**

Adopted as part of the consent agenda

**October 12, 2010**  
**STATUTORY ANNUAL MEETING**

**SPECIAL ORDERS OF THE DAY:**

Moved by Commissioner Mc Grain supported by Commissioner Tennis moved and appointed to the Board of Health Dr. Maurice Reizen, waiving the term limit for that appointment. Motion carried unanimously.

**PUBLIC COMMENT:**

None.

**COMMISSIONER ANNOUNCEMENTS:**

Commissioner Mc Grain spoke of the Market Place & Armory project on agenda being defeated and may not be moving forward. Commissioner Mc Grain also announced the October 23<sup>rd</sup> “Neighborhood What” Creating Great Places conference on community organizing, neighborhood building, targeting the city of Lansing.

Commissioner Dougan congratulated the Village of Dansville for their designation of the Fairview Cemetery as a Michigan historical site.

Commissioner Copedge announced Alpha Kappa Alpha Sorority Inc. fundraiser “Gourmet Gents”, October 17 at Trinity AMA Church.

Commissioner Copedge also announced that the November 2, 2010 County Services meeting has been moved to November 8, 2010 7 p.m. same location.

**CONSIDERATION AND ALLOWANCE OF CLAIMS:**

Moved by Commissioner Tennis, supported by Commissioner Grebner to approve payment of the claims submitted by the County Clerk and the Financial Services Department in the amount of \$1,306,850.50 Motion carried unanimously.

**RECESSED:**

There being no further business, the meeting was recessed at 6:52 p.m.

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**DEBBIE DE LEON, CHAIRPERSON**

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**MIKE BRYANTON, INGHAM COUNTY CLERK**

---

Cathy M. Smith, Deputy Clerk



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT

LANSING

RECEIVED  
OCT 14 2010

AGENDA ITEM #



REBECCA A. HUMPHRIES  
DIRECTOR

October 12, 2010

Dear Interested Party:

Pursuant to Act 451, Section 5511, the Michigan Department of Natural Resources and Environment, Air Quality Division's Pending New Source Review Application Report is enclosed. This report lists all of the pending applications submitted for sources within your county.

The Pending New Source Review Applications Report includes the following information: county, city, date received, applicant's name, site address, application permit number, and a brief description of the nature of the source or process.

This report will be sent to you on a monthly basis unless you request that your name be deleted from our mailing list. Please note that this information is updated weekly and is also available on the Internet. A query is accessible on the Permits page at the following address: <http://www.deq.state.mi.us/aps>. Click on "NSR Pending Application Query," select the county name from the drop down list, then click the "Submit Query" button. You may obtain information on sources located in neighboring counties by accessing the above query or by contacting me.

Thank you for your interest in this matter.

Sincerely,

Sue Thelen  
Permit Section  
Air Quality Division  
517-373-7068

Enclosure

# MDEQ Air Quality Pending Permit to Install Applications

**District: Lansing**

<u>County</u>	<u>City</u>	<u>Received</u>	<u>Applicant</u>	<u>Site Address</u>	<u>Permit No.</u>	<u>Equipment</u>
EATON	LANSING	8/28/2009	LANSING BOARD OF WATER	3725 S CANAL ROAD	220-09	COAL FIRED BOILER
EATON	LANSING	7/29/2010	MICH DEPT OF INFO TECHNOLOGY	7432 PARSONS ROAD	156-10	CCGT AND BACKUP GENERATOR
GENESEE	FLINT	5/13/2009	DELPHI AUTOMOTIVE SYSTEMS	1300 N DORT HIGHWAY	132-09	EMISSION UNITS
GENESEE	FLINT	11/19/2009	GENESEE POWER STATION	G-5310 NORTH DORT HIGHWAY	265-06B	EXTENSION OF TRIAL BURN
GENESEE	FLINT	9/20/2010	GENESEE POWER STATION	G-5310 NORTH DORT HIGHWAY	256-06C	TRIAL OF DIFFERENT WASTE FUEL SOURCE
GRATIOT	ALMA	10/4/2010	MRP PROPERTIES COMPANY LLC	6375 N JEROME ROAD	397-07A	AIR STRIPPERS
INGHAM	LANSING	7/23/2010	LANSING BD OF WATER & LIGHT	601 ISLAND AVENUE	149-10	AUX BOILER AND TWO NG TURBINES
LAPEER	METAMORA	1/1/1980	METAMORA PRODUCTS	4057 S OAK ST	48-80F	-
LAPEER	METAMORA	1/1/1980	METAMORA PRODUCTS CORP	4057 S OAK ST	48-80F	-
LIVINGSTON	BRIGHTON	10/20/2009	BATTERY SOLUTIONS INC	7266 KENSINGTON ROAD	248-09	GRIND DRY CELL BATTERIES



## LANSING ECONOMIC DEVELOPMENT CORPORATION

401 S. WASHINGTON SQ., SUITE 100, LANSING MI 48933, PHONE: (517) 483-4140 FAX: (517) 483-6057  
[www.edc.cityoflansingmi.com](http://www.edc.cityoflansingmi.com)

Virg Bernero, Mayor

Lansing Economic Development Corporation  
Lansing Tax Increment Finance Authority  
Lansing Brownfield Redevelopment Authority  
Lansing Regional SmartZone<sup>SM</sup>

October 18, 2010

Ms. Becky Bennett  
Board Coordinate  
Ingham County Board of Commissioners  
PO Box 319  
Mason, MI 48854

### City of Lansing Notice of Public Hearing

The Lansing City Council will hold a public hearing on October 18 and October 25, 2010 at 7:00 p.m. in the City Council Chambers, 10th Floor, Lansing City Hall, Lansing, MI, for the purpose stated below:

To afford an opportunity for all residents, taxpayers of the City of Lansing, other interested persons and ad valorem taxing units to appear and be heard on the approval of Brownfield Plan #51 – The Knapp's Centre Redevelopment Project, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended, for property located at 300 South Washington Square, in Lansing, Michigan, but more particularly described by parcel as: Lots 1, 2 and E 56 ft Lots 11 & 12 Original Plat.

Approval of this Brownfield Plan will enable the Lansing Brownfield Redevelopment Authority to capture incremental tax increases which result from the redevelopment of the property to pay for costs associated therewith. Further information regarding this issue may be obtained from Karl Dorshimer, Economic Development Corporation of the City of Lansing, 401 N. Washington Square, Suite 100, Lansing, MI 48933, (517) 483-4140.

RECEIVED  
OCT 20 2010

**COUNTY OF LAKE  
STATE OF MICHIGAN  
Resolution #10/13 /2010 1242  
Resolution Opposing A Public Per Diem**

**WHEREAS**, all child welfare cases are placed under the care and supervision of Department of Human Services (DHS), however, they may be administered either by DHS or contracted by DHS with a private agency; and

**WHEREAS**, counties pay 50% of the cost of care for children in foster care through what is known as Foster Care Maintenance Payments; and

**WHEREAS**, these payments are shared by county and state, regardless of who is administering the case; and

**WHEREAS**, in cases administered by DHS case workers, the counties are not required to pay towards the administration of the cases since the case workers are state employees; and

**WHEREAS**, The Senate Appropriations Committee has now recommended that a new fee be placed on counties for foster care cases administered by DHS and funded through the County Child Care Fund; and

**WHEREAS**, the new proposed public per diem for cases violates the Headlee Amendment to the Michigan Constitution; and

**WHEREAS**, the public administrative fee is a penalty for having the County DHS administer cases.

**NOW, THEREFORE, BE IT RESOLVED** that the Lake County Board of Commissioners opposes the proposed DHS public per diem fee for the reasons that it provides no benefit for Lake County Foster Care Children, shifts administrative cost for DHS to the county, and violates the Headlee Amendment.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the State of Michigan Human Services, our State Legislators, and the other 82 Michigan counties.

STATE OF MICHIGAN) )SS  
COUNTY OF LAKE )

I, Shari Gibbs, Deputy Clerk of the Board of Commissioners for the County of Lake, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Board at its Annual Meeting on October 13, 2010.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County of Lake this 13th day of October, 2010 at Baldwin, Michigan.

\_\_\_\_\_  
Shari Gibbs, Deputy Clerk of the Board

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION MAKING A LIMITED TAX PLEDGE FOR  
BROWNFIELD REDEVELOPMENT AUTHORITY BONDS**

**RESOLUTION #10-**

At a regular meeting of the Board of Commissioners of the County of Ingham, Michigan (the "County"),  
on October 26, 2010.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

WHEREAS, proceedings have been taken by the Ingham County Brownfield Redevelopment Authority (the "Authority") to finance the purposes of its brownfield plan, as amended, for City of Lansing parcels only (the "Project") through the issuance of bonds (the "Bonds") in the aggregate principal amount of not to exceed \$2,685,000, in anticipation of the collection of certain tax increment revenues, as described in the Authority's resolution authorizing the issuance of the Bonds, by the Authority from eligible properties ("Tax Increment Revenues"); and

WHEREAS, the Bonds are to be designated "Brownfield Redevelopment Authority Bonds, Series 2010," or such other name to be designated by the Authority, will mature not later than August 1, 2026, and will bear interest at a rate or rates not exceeding 6% per annum; and

WHEREAS, it is advisable and necessary to obtain from this Board a resolution making a limited tax pledge for the payment of the principal of and interest on the Bonds; and

WHEREAS, the Project is necessary to protect and preserve the public health as authorized by Act 381, Public Acts of Michigan, 1996, as amended ("Act 381"), and therefore it is in the best interest of the County that the Bonds be sold.

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Ingham:

**RESOLUTION #10-**

1. Pursuant to the authorization provided in Section 17(2) of Act 381, the Ingham County Board of Commissioners does hereby irrevocably pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds, and does agree, in the event that Tax Increment Revenues collected by the Authority are insufficient to pay principal of or interest on the Bonds, to provide sufficient money in its annual budget, as a first budget obligation, to pay when due, the principal of and interest on the Bonds, and if necessary levy ad valorem taxes on all taxable property with the boundaries of the County, subject to applicable constitutional and statutory tax limitations.

2. In the event that, pursuant to said pledge of full faith and credit, the County advances out of County funds, all or any part of said principal and interest, it shall be the duty of the County Treasurer, for and on behalf of the County, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. If the issuance and sale of the Bonds is subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), the County Treasurer is hereby authorized and directed to file with the Department of Treasury an application for approval of the Bonds.

4. The County Treasurer is authorized to approve the circulation of a preliminary and final official statement for the Bonds, to cause the preparation of those portions of the preliminary and final official statement that pertain to the County, and to do all other things necessary for compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"). The County Treasurer is authorized to execute and deliver such certificates and to do all other things that are necessary to effectuate the sale and delivery of the Bonds.

5. The County Treasurer is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

6. Pursuant to Section 148(f)(4)(D)(iv) of the Internal Revenue Code of 1986, as amended (the "Code"), the County allocates \$2,685,000 of its \$5,000,000 limitation under Section 148(f)(4)(D)(i)(IV) of the Code to the Authority and determines that the limitation so allocated bears a reasonable relationship to the benefits received by the County from issues issued by the Authority.

7. All resolutions and part of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.



I, the undersigned Clerk of the County of Ingham, Michigan, hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners at a regular meeting held on the 26<sup>th</sup> day of October, 2010, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

---

Clerk, County of Ingham

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/19/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None      **Absent:** None      **Approved 10/20/10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CLOSING ON WEBB, HAYNES AND CLARK FARMS**

**RESOLUTION #10-**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board ranked the Webb, Haynes and Clark Farms among the top five farms in the 2009 application; and

WHEREAS, the Ingham County Board of Commissioners approved purchasing conservation easements on the Haynes, Webb and Clark Farms Resolution #09-357; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has completed all necessary due diligence, including securing Federal matching funds, to close on Agricultural Conservation Easement Deeds for the Webb, Haynes and Clark Farms; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase and close Agricultural Conservation Easement Deeds on the Webb, Haynes and Clark Farms in the 2010 budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the closing on the Webb, Haynes and Clark Farms.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners and the Farmland and Open Space Preservation Board authorizes payment to Mr. Lee Webb and Mr. Michael Webb, in an amount not to exceed \$368,617.50.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners and the Farmland and Open Space Preservation Board authorizes payment to Mr. and Mrs. Gary and Sandra Haynes, in an amount not to exceed \$402,825.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners and the Farmland and Open Space Preservation Board authorizes payment to Mr. and Mrs. Wesley and Janet Clark, in an amount not to exceed \$110,060.00.

BE IT FURTHER RESOLVED, this resolution authorizes the Board Chair to sign any necessary documents after review by County Attorney.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
**Nays:** None                    **Absent:** None                    **Approved 10/19/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None                    **Absent:** None                    **Approved 10/20/10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ACCEPTING \$502,667.00 AND APPROVING COOPERATIVE AGREEMENT NO. 735D211043 AMENDMENT 1 BETWEEN THE UNITED STATES OF AMERICA AND INGHAM COUNTY FOR THE IMPLEMENTATION OF THE FEDERAL FARM AND RANCLAND PROTECTION PROGRAM**

**RESOLUTION #10-**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2009 cycle and submitted the Ghere, Davis, Jackson, Haynes #2 Farms to the Federal Farm and Ranchland Protection Program, Great Lakes Restoration Initiative for consideration of matching funds; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the Ingham County Farmland and Open Space Preservation Board to make reasonable offers to purchase development rights on farms based on state certified appraisals; and

WHEREAS, the Ingham County Agricultural Preservation Board has funding in place to purchase the Permanent Conservation Easement Deeds on the Ghere, Davis, Jackson, Haynes #2 Farms.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves Cooperative Agreement #73-5D21-10-43 Amendment 1 for \$502,667.00, between United States of America (The United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC), and Ingham County for the implementation of the Farm and Ranch Lands Protection Program (FRPP) Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign Cooperative Agreement #73-5D21-10-43 Amendment 1, after review and approval by County Attorney.

**COUNTY SERVICES:** Yeas: Copedge, Schor, Celentino, Grebner, McGrain, Vickers

Nays: None                      Absent: None                      Approved 10/19/10

**FINANCE:** Yeas: Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan

Nays: None                      Absent: None                      Approved 10/20/10

AMENDMENT 1 TO  
 COOPERATIVE AGREEMENT  
 BETWEEN THE  
 UNITED STATES OF AMERICA  
 COMMODITY CREDIT CORPORATION  
 ACTING THROUGH THE  
 NATURAL RESOURCES CONSERVATION SERVICE  
 and  
 INGHAM COUNTY  
 for the  
 FARM AND RANCH LANDS PROTECTION PROGRAM

Cooperative Agreement Number 735D211043 between the United States of America (the United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC), and Ingham County for the implementation of the Farm and Ranch Lands Protection Program (FRPP), originally made on the 5<sup>th</sup> day of August, 2010, is hereby amended on the \_\_\_\_ day of \_\_\_\_\_, 2010 to add or change the following:

IV. OBLIGATION OF FUNDS

Change IV. First Paragraph To:

Upon execution of this agreement, the United States shall obligate the sum of \$462,308.00 in FY2010 and \$502,667.00 in FY2010 Great Lakes Restoration Initiative (GLRI) for the acquisition by Ingham County of conservation easements for the parcels listed on Attachments A, A-1. This agreement may be revised to obligate additional funds in Fiscal Years 2010 and 2011 if the cooperating entity submits parcels that rank high enough to warrant the obligation of funds. Ingham County must close on the easement acquisition and request payment of this amount in accordance with Part VII of this Cooperative Agreement before the dates in the table below.

Fiscal Year	Attachment with Associated Parcels	Funds Obligated	Fund Code
2010	A	\$462,308.00	69F
2010 GLRI	A-1	\$502,667.00	69R
2011	B	NA	NA
2012	C	NA	NA

Attachments

Add Attachment A-1 - List of Pending Conservation Easement Offers on Which the Obligation of FY 2010 GLRI Funds is Based.

All other terms, conditions, and provisions of the agreement remain in force and effect and are hereby made a part of this agreement.

IN WITNESS WHEREOF, the following authorized representatives of the United States and Ingham County have executed this Cooperative Agreement.

INGHAM COUNTY

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By: Commissioner Deb DeLeon, Chair of the County Board of Commissioners

UNITED STATES OF AMERICA  
COMMODITY CREDIT CORPORATION

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By: Stephen S. Davis, Acting State Conservationist

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE PURCHASE OF  
AN ACCESSIBLE FISHING DOCK FOR LAKE LANSING PARK-SOUTH**

**RESOLUTION #10-**

WHEREAS, the Michigan Natural Resources Trust Fund Development Grant for the Lake Lansing Trail Project (TF06-020) included a handicap accessible fishing dock at Lake Lansing and was accepted by Board of Commissioners' Resolution #07-276; and

WHEREAS, this 120 foot fishing dock will significantly enhance recreation use of Lake Lansing by providing water-based recreation opportunities, direct access for fishing, and include benches for passive recreation such as reading and wildlife watching; and

WHEREAS, there is currently only one existing dock at Lake Lansing Park-South and it is not ideal for fishing as it is used for pedal boat and rowboat rental; and

WHEREAS, Project FISH (Friends Involved in Sportfishing Heritage), an MSU Department of Community Agriculture Recreation and Resource Studies mentor-based, community-supported sportfishing and aquatic resource education project, and Bass Hookers (a local bass fishing club) are in support of this project; and

WHEREAS, funds have been identified within 2006 Capital Improvement Budget for the Lake Lansing Park-South to Park Lake Road trail project; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing Department and Parks staff and it was determined that Marine Automated Dock Systems, Inc. was the low bidder and met all specifications and requirements; and

WHEREAS, the Purchasing Department recommends the proposal submitted by Marine Automated Dock Systems, Inc. of Harrison, Michigan; and

WHEREAS, the Ingham County Parks & Recreation Commission supported the purchase of the dock with the passage of a resolution at their October 25, 2010 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of an accessible dock from Marine Automated Dock Systems of Harrison, Michigan, in an amount not to exceed \$40,713.04.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the necessary line item transfers from line item 450-75900-818000-LL287 (contractual services) to line item 450-75900-978000-LL287 (machinery & equipment purchase).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary transfer of funds within the Ingham County Parks Budget.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
**Nays:** None                   **Absent:** None           **Approved 10/19/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None                   **Absent:** None           **Approved 10/20/10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE APPROVAL OF AMENDMENT #2  
TO THE MICHIGAN NATURAL RESOURCES TRUST FUND PROJECT AGREEMENT FOR THE  
EXPANSION OF LAKE LANSING PARK-NORTH**

**RESOLUTION #10-**

WHEREAS, Board of Commissioners Resolution #09-296 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant to fund the expansion of Lake Lansing Park-North; and

WHEREAS, the Department of Natural Resources approved the appraised value of the property and the landowner has agreed to the determined sale price; and

WHEREAS, the Parks Department petitioned the Department of Natural Resources for a 90 day extension to allow adequate time to schedule a closing date; and

WHEREAS, the Department of Natural Resources granted the Parks Department the 90 day extension request on September 30, 2010.

THEREFORE BE IT RESOLVED, that Amendment #2 of the agreement with the Department of Natural Resources extending the project period completion deadline from September 30, 2010 to November 1, 2010 be approved.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers

**Nays:** None                      **Absent:** None                      **Approved 10/19/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan

**Nays:** None                      **Absent:** None                      **Approved 10/20/10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING FDI GROUP/COMPONE ADMINISTRATORS, INC. AS THE THIRD PARTY ADMINISTRATOR FOR THE COUNTY'S SELF INSURED WORKERS' COMPENSATION INSURANCE THROUGH DECEMBER 31, 2011**

**RESOLUTION #10-**

WHEREAS, Ingham County contracted with the Accident Fund to provide third party administration for the County's self insured workers' compensation insurance; and

WHEREAS, the Accident Fund has sold the third party administration for the County's self insured workers' compensation insurance portion of their business operations to FDI Group/CompOne Administrators, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves FDI Group/CompOne Administrators, Inc. as the third party administrator for the County's self insured workers' compensation insurance through December 31, 2011.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution.

**COUNTY SERVICES:** Yeas: Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
Nays: None Absent: None Approved 10/19/10

**FINANCE:** Yeas: Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
Nays: None Absent: None Approved 10/20/10

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2010 INGHAM COUNTY BUDGET**

**RESOLUTION #10-**

WHEREAS, the Board of Commissioners adopted the 2010 Budget on October 27, 2009 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

WHEREAS, the Lansing School District is no longer able to provide the 50% match for the State Child Care Fund for a Truancy Casework Assistant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller/Administrator to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2010 BUDGET</u> <u>9/15/10</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101	General Fund	\$79,606,523	(\$200,323)	\$79,406,200
292	Family Division Child Care	14,523,143	(65,400)	14,457,743
595	Inmate Stores	569,267	50,000	619,267
636	MIS	2,867,840	3,500	2,871,340
664	Mach. & Equip. Revolving	1,250,150	1,850	1,252,000

BE IT FURTHER RESOLVED, that Circuit Court Family Division position number 140066 – Casework Assistant be eliminated from the position allocation list.

BE IT FURTHER RESOLVED, that using funds budgeted in 2010 a contract is authorized with Legal Services of South Central Michigan in an amount not to exceed \$20,000 for the time period of January 1, 2010 through December 31, 2010, for the purpose of providing legal services to low-income residents of Ingham County.

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None                      **Absent:** None                      **Approved 10/20/10**

## GENERAL FUND REVENUES

	2010 Budget – <u>9/15/10</u>	Proposed <u>Changes</u>	2010 Proposed <u>Budget</u>
<b>Tax Revenues</b>			
County Property Tax	45,314,668		45,314,668
Property Tax Adjustments	(100,000)		(100,000)
Delinquent Real Property Tax	25,000		25,000
Unpaid Personal Property Tax	25,000		25,000
Industrial Facility Tax	394,000		394,000
Trailer Fee Tax	15,000		15,000
<b>Intergovernmental Transfers</b>			
Transfer from Rev. Sh. Res. Fund	6,080,205		6,080,205
Convention/Tourism Tax - Liquor	1,678,052		1,678,052
Health and Safety Fund	25,716		25,716
Use of Fund Balance	2,825,911		2,825,911
<b>Department Generated Revenue</b>			
Animal Control	527,100		527,100
Circuit Court - Family Division	931,734		931,734
Circuit Court - Friend of the Court	543,638		543,638
Circuit Crt - General Trial	2,302,165		2,302,165
Controller	3,009		3,009
Cooperative Extension	60,086		60,086
County Clerk	590,800		590,800
District Court	2,551,804		2,551,804
Drain Commissioner/Drain Tax	362,663		362,663
Economic Development	610,600		610,600
Elections	36,650		36,650
Emergency Operations	136,221		136,221
Equalization /Tax Mapping	30,800		30,800
Facilities	152,487		152,487
Human Resources	36,692		36,692

Probate Court	302,178		302,178
Prosecuting Attorney	804,148	(200,323)	603,825
Register of Deeds	1,512,645		1,512,645
Remonumentation Grant	85,000		85,000
Sheriff	5,964,314		5,964,314
Treasurer	5,403,500		5,403,500
Tri-County Regional Planning	61,740		61,740
Veteran Affairs	312,997		312,997
<b>Total General Fund Revenues</b>	<b>79,606,523</b>	<b>(200,323)</b>	<b>79,406,200</b>

### GENERAL FUND EXPENDITURES

	2010 Budget – <u>9/15/10</u>	Proposed <u>Changes</u>	2010 Proposed <u>Budget</u>
Board of Commissioners	587,468		587,468
Circuit Court - General Trial	7,658,281		7,658,281
District Court	2,404,328		2,404,328
Circuit Court - Friend of the Court	1,175,662		1,175,662
Jury Board	1,757		1,757
Probate Court	1,453,883		1,453,883
Circuit Court - Family Division	6,201,902		6,201,902
Jury Selection	82,884		82,884
Elections	455,750		455,750
Financial Services	635,919		635,919
County Attorney	412,220		412,220
County Clerk	696,733		696,733
Controller	832,956		832,956
Equalization/Tax Services	699,828		699,828
Human Resources	541,771		541,771
Prosecuting Attorney	5,906,686	(200,323)	5,706,363
Purchasing	177,397		177,397
Facilities	1,925,933		1,925,933
Register of Deeds	430,408		430,408

Remonumentation Grant	85,000		85,000
Treasurer	610,508		610,508
Drain Commissioner	987,844		987,844
Economic Development	666,284		666,284
Community Agencies	204,117		204,117
Equal Opportunity Committee	500		500
Women's Commission	500		500
Historical Commission	500		500
Tri-County Regional Planning	103,192		103,192
Jail Maintenance	281,708		281,708
Sheriff	18,729,511		18,729,511
Community Corrections	84,940		84,940
Animal Control	1,315,035		1,315,035
Emergency Operations	237,797		237,797
Board of Public Works	264		264
Drain Tax at Large	300,000		300,000
Health Department	12,320,165		12,320,165
Medical Examiner	405,625		405,625
Substance Abuse	844,573		844,573
Community Mental Health	1,974,803		1,974,803
Department of Human Services	1,756,357		1,756,357
Tri-County Aging	76,225		76,225
Veterans Affairs	434,759		434,759
Cooperative Extension	682,628		682,628
Parks and Recreation	1,489,960		1,489,960
Contingency Reserves	244,074		244,074
Legal Aid	20,000		20,000
2-1-1 Project	33,750		33,750
Capital Improvements	3,434,138		3,434,138
<b>Total General Fund Expenditures</b>	<b>79,606,523</b>	<b>(200,323)</b>	<b>79,406,200</b>

### **General Fund Revenue Adjustments**

Prosecuting Attorney            Eliminate \$200,323 in revenues associated with the D.A.R.T grant, which was discontinued at the end of 2009. (Funding to resume October 1, 2010.)

### **General Fund Expense Adjustments**

Prosecuting Attorney            Eliminate \$200,323 in expenses associated with the D.A.R.T grant, which was discontinued at the end of 2009. The associated position was previously eliminated by Resolution 09-213. (Funding resume October 1, 2010.)

### **Non-General Fund Adjustments**

Family Div. Child Care  
(F292)                                Eliminate revenues and expenses associated with Lansing School District contract for a Truancy Casework Assistant. Contract is no longer funded by the School District. (\$65,400) Also eliminate vacant position #140066 associated with this contract.

Inmate Stores  
(F595)                                Set up budget for inmate phone cards. (\$50,000)

MIS  
(F636)                                Increase budget to purchase new laptop and PC for testing of Windows 7 and Office 2010 (\$1,682) and a replacement laptop. (\$1,818)

Mach./Equip. Revolving  
(F664)                                Increase CIP upgrade funds to purchase: a replacement printer for the Sheriff's Office (\$650) and a replacement laptop for Cooperative Extension (\$1,200).

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**INGHAM COUNTY 2011 GENERAL APPROPRIATIONS RESOLUTION**

**RESOLUTION #10-**

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2011 budget; and

WHEREAS, the County Controller has considered these requests and has submitted a recommended budget as required by statute and Board of Commissioners' resolution; and

WHEREAS, the various liaison committees of the Board of Commissioners have reviewed their section of the Controller's Recommended Budget and have made recommendations for approval or modification to the Finance Committee; and

WHEREAS, the Finance Committee has reviewed each liaison committees' recommendations and together with its own Strategic Planning Initiatives Fund allotment has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution; and

THEREFORE BE IT RESOLVED, that the 2011 Ingham County Budget, as set forth in the Finance Committee Recommended Budget, dated September 29, 2010 and incorporated by reference herein, is hereby adopted on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2010 tax year/2011 budget year for a total county levy of 9.5431 mills, including authorized levies for General Fund operations, special purpose, and Airport Authority millage:

2010/11 Millage Summary

<u>Purpose</u>	<u>Millage</u>
General Operations	6.3512
General Operations – Indigent Veterans Support	.0230
Special Purpose - Emergency Telephone Services	.8431
Special Purpose - County-wide Transportation	.3968
Special Purpose - County-wide Transportation #2	.0800
Special Purpose - Juvenile Justice	.6000
Special Purpose - Potter Park Zoo and Potter Park	.4100
Special Purpose – Farmland/Open Space Preservation	.1400
Trust & Agency - Capital Region Airport Authority	.6990

**RESOLUTION #10-**

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107, 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's 2010/2011 operating millage as defined by Public Act 2, 1986.

BE IT FURTHER RESOLVED, that in accordance with Public Act 2 of 1986, that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be transmitted to the Mid-South Substance Abuse Commission, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's 2010/2011 operating millage levy, and that 11/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Ingham County Health Department budget for those public health prevention programs and services whose costs are in excess of 1989 appropriation levels.

BE IT FURTHER RESOLVED, that in accordance with Public Act 264 of 1987, that 5/17 of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be used for personnel and operating costs which are in excess of 1988 appropriation levels at the Circuit Court, Family Court, District Court, and Sheriff Department Law Enforcement with the remaining revenues generated by P.A. 264 of 1987 to be used for other General Fund expenditures.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that up to \$800,000 is reserved in the general fund as of December 31, 2010 for the purpose of start up or transition funds for municipalities beginning a new contract for police services with the Ingham County Sheriff's Office in 2011. These transition funds are not available until the Board of Commissioners authorizes the expenditure. Any appropriation shall be conditional on the municipalities actually entering into an agreement with the County for police services.

BE IT FURTHER RESOLVED, that the County Controller is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253, a summary of which has been forwarded by the Controller to each department head, court and elected official.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the Purchasing Procedures Manual, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the Purchasing Procedures Manual.

**RESOLUTION #10-**

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved Position Allocation List.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation List and/or impose a hiring freeze, as circumstances warrant, and that the same limitation as to the number of permanent employees who can be employed with a revised Position Allocation List.

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List.

BE IT FURTHER RESOLVED, that vacant positions shall not be filled, except pursuant to the provisions included in Board Resolution #10-301 or any subsequent hiring freeze provisions authorized by the Board.

BE IF FURTHER RESOLVED, that the eight week hiring delay authorized by Resolution #10-050 be continued through December 31, 2011 and expanded to include all County positions, unless a position is funded primarily from non-General Fund sources and is exempted by the Controller/Administrator.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees shall remain in full force and effect.

BE IT FURTHER RESOLVED, that budgets for all funds are adopted on a January 1st fiscal year, with the following exceptions: County Health Fund (221), Community Corrections Fund (267), DHS - Child Care Fund (288), DHS - Social Welfare Fund (290), and Family Division - Child Care Fund (292), all of which are adopted on an October 1st fiscal year.

BE IT FURTHER RESOLVED, that funding for the current number of court reporters is contingent upon the Court's continuation of its policy to utilize an electronic means of capturing the record in the courtroom of one or more judges when the next reporter leaves the system consistent with the letter of agreement signed on May 10, 1992 between the Board of Commissioners, the Court, and the ICEA, provided however, that the electronic equipment will be operated by a court employee other than the Judge, as stated by the Circuit Court in its Policy and Procedure Manual (Section 6, Number 06.01.01, approved September 10, 2002).

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the use of budgeted funds for the purchase of vehicles and necessary equipment such as marking kits, light bars, sirens, prisoner transport shields, radar, etc., from the State of Michigan and other municipal cooperative purchasing programs approved by the Purchasing Department.

BE IT FURTHER RESOLVED, that the vehicles being replaced are authorized to be transferred to another county department or agency for fair-market value established by the Purchasing Director, or are authorized to

**RESOLUTION #10-**

be sold at state auction or to a private company; the method of disposal shall be that which is deemed to be in the best interest of the County as determined by the Purchasing Director.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in the

adopted budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that funds appropriated to a community agency but not spent by the end of the fiscal year may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certify that the funds are available, and that the agency wishing to have said funds reappropriated provides a definitive scope of work for review by the Controller's Office and the County Attorney.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2011 budget of funds not spent in 2010 for a specific project must be received by the Budget Office no later than March 15, 2011, otherwise the request for reappropriation will not be considered.

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None                      **Absent:** None                      **Approved 10/20/10**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE  
A 2010-2011 AGREEMENT WITH THE CITY OF LANSING**

**RESOLUTION #10-**

WHEREAS, the City of Lansing has for many years provided funding to Ingham County to help support public health services for City of Lansing residents; and

WHEREAS, the City of Lansing is proposing to provide such support for the 2010-2011 fiscal year; and

WHEREAS, these revenues are anticipated in the Health Department's 2011 budget request; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the agreement with the City of Lansing.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with the City of Lansing to provide financial support to certain services provided by or through the Ingham County Health Department.

BE IT FURTHER RESOLVED, that the period of the agreement shall be July 1, 2010 through June 30, 2011.

BE IT FURTHER RESOLVED, that the City of Lansing shall provide \$120,000 to support the following services:

1. Adult Health/STI Clinic - \$18,500
2. Food Bank Project Operation - \$9,000
3. Child Care Scholarship Program - \$60,000
4. High Risk Adolescent Program - \$22,500
5. Community Coalition for Youth - \$10,000

BE IT FURTHER RESOLVED, that the Board Chairperson be authorized to sign the agreement after review by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Koenig, Vickers  
**Nays:** None                      **Absent:** Nolan                      **Approved 10/18/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None                      **Absent:** None                      **Approved 10/20/10**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND RESOLUTION #10-270 - PUBLIC HEALTH SERVICES AGREEMENT**

**RESOLUTION #10-**

WHEREAS, in resolution #10-270 the Ingham County Board of Commissioners authorized a Public Health Services agreement under which the Ingham Health Plan Corporation will purchase health care services from the Ingham County Health Department; and

WHEREAS, the Ingham Health Plan Corporation has subsequently agreed to pay an increased rate for services for the period of October 1, 2010 through September 30, 2011; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an amendment to the Public Health Services Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners amends resolution #10-270 and authorizes a Public Health Services Agreement, for up to \$2,721,347.00 with the Ingham Health Plan Corporation, through which the Corporation will purchase from Ingham County the following public health services:

Public Health Nursing  
Adult Dental  
Outreach and Enrollment  
Support for the Ingham Community Health Center Network

BE IT FURTHER RESOLVED, that all other terms and conditions of resolution 10-270 remain unchanged.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the authorized agreement with the Ingham Health Plan Corporation after review by the County Attorney.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Koenig, Vickers  
**Nays:** None      **Absent:** Nolan      **Approved 10/18/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None      **Absent:** None      **Approved 10/20/10**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING JAMES D. BANNER, D.O., BRIAN HUNTER, M.D., AND ALLECIA WILSON, M.D. AS A DEPUTY MEDICAL EXAMINERS AND TO AUTHORIZE CONTRACTS**

**RESOLUTION #10-**

WHEREAS, the Ingham County Board of Commissioners under the authority of Public Act 181 of 1953, as amended, is responsible for appointing the County Medical Examiner, and with the approval of the Medical Examiner, may appoint Deputy Medical Examiners; and

WHEREAS, the Board of Commissioners has granted authority to contract with the physicians appointed as Deputy Medical Examiners, and has set out certain contractual terms and conditions including the term of office and method and rate of compensation in Resolutions #07-325 and #07-326; and

WHEREAS, the Ingham County Board of Commissioners has appointed Dean G. Sienko, M.D. as the Medical Examiner in Ingham County to a term expiring December 31, 2011; and

WHEREAS, Dr. Sienko is requesting that the Board of Commissioners hereby appoint James D. Banner, D.O.; Brian Hunter, M.D.; and Allecia Wilson, M.D. as a Deputy Medical Examiners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints James D. Banner, D.O. 8487 River Oaks Circle, Greenville, MI 48838; Brian Hunter, M.D., 11775 Hunter Road, Bath, MI 48808; and Allecia Wilson, M.D., 4198 Blue Heron Drive, Auburn Hills, MI 48326, as a Deputy Medical Examiners to a terms of office expiring December 31, 2011, subject to the terms and conditions set out in Resolutions #07-325 and #07-326.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes contracts with Drs. Banner, Hunter, and Wilson, subject to the terms and conditions set out in Resolutions #07-325 and #07-326.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the contract after review by the County Attorney.

**HUMAN SERVICES:** **Yeas:** McGrain, Davis, Tennis, Koenig, Vickers  
**Nays:** None **Absent:** Nolan **Approved 10/18/10**

**FINANCE:** **Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None **Absent:** None **Approved 10/20/10**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE RESOLUTION UPDATING  
FEES FOR COUNTY SERVICES**

**RESOLUTION #10-**

WHEREAS, the Board of Commissioners establishes fees for services provided by the Health Department, under the authority of the Public Health Code; and

WHEREAS, the Board of Commissioners updated the Health Department's 2011 fee schedule in Resolution #10-176; and

WHEREAS, certain fees were not included for increase in resolution #10-176; and

WHEREAS, the Health Officer has recommended that the fee for the annual license renewal for a tattooing business be \$400.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby amends the Food Services Sanitation Program Fee Schedule by establishing the following fee for 2011:

Annual license renewal for a tattooing business: \$400

BE IT FURTHER RESOLVED, that this fee shall be effective upon adoption of this resolution by the Board of Commissioners.

**HUMAN SERVICES: Yeas:** McGrain, Davis, Tennis, Koenig, Vickers  
**Nays:** None                    **Absent:** Nolan            **Approved 10/18/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None                    **Absent:** None                **Approved 10/20/10**

Introduced by the Judiciary, County Services, and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ACCEPTANCE OF A MICHIGAN DRUG COURT GRANT FOR  
THE INGHAM COUNTY FAMILY DEPENDENCY TREATMENT COURT**

**RESOLUTION #10-**

WHEREAS, the Michigan Drug Court Grant program, administered by the State Court Administrative Office, has awarded a grant in the amount of \$40,000 to the Ingham County Circuit Court's Family Dependency Treatment Court (FDTC) for purposes of eliminating barriers to treatment as well as funding a new position; and

WHEREAS, the Family Dependency Treatment Court handles cases involving parents of children petitioned to the Court for abuse and/or neglect and the parent's primary issue is substance abuse; and

WHEREAS, the barriers affected with this grant will include transportation, rewards and incentives, therapeutic parenting time, and substance testing; and

WHEREAS, the grant award also includes money to fund a Family Dependency Treatment Court Program Assistant who will work with the Coordinator and Case Managers of the program, to ensure the specialty court participants attend testing and treatment, receive incentives and rewards, have additional professional contacts when needed and assist in data collection and input; and

WHEREAS, the FDTC Program Assistant position has been determined by Ingham County's Human Resources Department to be a Special Part-time position without benefits at a UAW B pay grade and will be funded for the duration of the grant which ends September 30, 2011; and

WHEREAS, the grant award will pay for up to three employees to attend the Annual Drug Court Conference held in Lansing, Michigan in 2011; and

WHEREAS, the acceptance of this award is recommended to the Ingham County Board of Commissioners in order to enhance the work of the Family Dependency Treatment Court.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes accepting a grant from the Michigan Drug Court Grant Program to the Ingham County Circuit Court's Family Dependency Treatment Court, for the sum of \$40,000, for the purposes of eliminating barriers to treatment, providing rewards and incentives, participation in the Annual Drug Court Conference and employ a Special Part-time Family Dependency Treatment Court Program Assistant Grant position without benefits at a UAW B pay grade for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that a grant subcontract with Dr. Kathleen Burns Jager, PH.D., LMFT, LLP is authorized to provide therapeutic parenting time at a cost of \$63.00 per hour, not to exceed \$13,230 for the duration of this grant period.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2010 and 2011 Circuit Court Family Division Budget and Position Allocation List.

**RESOLUTION #10-**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**JUDICIARY: Yeas:** Nolan, Bahar-Cook, Davis, Tsernoglou, Schafer, Dougan

**Nays:** None      **Absent:** None      **Approved 10/14/10**

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers

**Nays:** None      **Absent:** None      **Approved 10/19/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan

**Nays:** None      **Absent:** None      **Approved 10/20/10**

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MICHIGAN COMMUNITY SERVICE COMMISSION  
AMERICORPS GRANT POSITION PLACEMENT FOR THE FAMILY DIVISION OF CIRCUIT  
COURT**

**RESOLUTION #10-**

WHEREAS, the Power of We Consortium successfully competed for a grant from the Michigan Community Service Commission (MCSC) for a Michigan's AmeriCorps project that will place full-time AmeriCorp members within organizations throughout the greater Lansing area to improve residents physical activity and nutrition; and

WHEREAS, the Power of We selected MSU Extension Office as a host site in the 2009/2010 grant year; and

WHEREAS, the Power of We Consortium notified MSU Extension Office that they were selected again as a host site for an AmeriCorps volunteer for 2010/2011; and

WHEREAS, the Ingham County Board of Commissioners established the Ingham County Family Center Advisory Board in Resolution #08-85 to monitor the integrity of the current and future services under the Ingham County Family Center roof, provide advice and recommendations to the County Circuit Court/Family Division and Judiciary Committee, and to develop policies and procedures for the Center; and

WHEREAS, the Ingham County Family Center Advisory Board endorses the green campus vision for the Ingham County Family Center; and

WHEREAS, the Ingham County Family Center Advisory Board is recommending to the Board of Commissioners to enter into a contract with MSU Extension to fund an AmeriCorps volunteer position, to be supervised by MSU Extension, funded through the Juvenile Justice Millage; and

WHEREAS, the AmeriCorps volunteer would work directly with youth involved in the Ingham County Family Center programs (see attached Scope of Services and Position Description).

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a placement agreement with MSU Extension to oversee the AmeriCorps volunteer from October 18, 2010 through September 30, 2011, at a cost of \$6,300.00, to be paid from the fund balance of the Juvenile Justice Millage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

**JUDICIARY: Yeas:** Nolan, Bahar-Cook, Davis, Tsernoglou, Schafer, Dougan  
**Nays:** None      **Absent:** None      **Approved 10/14/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None      **Absent:** None      **Approved 10/20/10**

## **Scope of Service for MSU Extension's Support for Programs at the Ingham Family Center**

**Purpose:** MSU Extension will provide on-site programming support to programs at the Ingham Family Center that directly relate to increasing community knowledge of, and accessibility to, healthy lifestyle options for youth and families served by the Ingham Family Center.

**Goals:** Programming will align with the following goals:

1) Creating, expanding, maintaining community gardens, sustainable food systems, and access to healthy foods;

**Focus Areas:** Direct service will be provided, via an AmeriCorps member, in three focus areas:

1) Recruitment and mobilization of community volunteers (where desirable and appropriate);

2) Community education (where desirable and appropriate);

3) Training, supporting and modeling direct service work

**Duration and Hours Provided:** Staff will be provided an average of 32 hours per week from the period of October 18, 2010 through October 17, 2011. Training and development opportunities are included in this average.

**Current Situation:** In 2010, an AmeriCorps member coordinated the Ingham County Family Center Youth Garden to including an after school program for the Ingham Academy students, a chicken coop with five chickens, Garden Gala dinner, two raised beds, a cooking program for Pride students, and a youth farm stand that sold at the Grady Porter building and Hilliard building. A hoop house is scheduled to be built in the month of October.

**Proposed Programming Activities:** Programs will be planned collaboratively with Family Center staff and others such as the Ingham Academy, Highfields, etc. 2011 will be the third season of gardening at the Center. The new AmeriCorps member will have a nice starting foundation to continue developing the program expansions such as the after school program, garden expansion, annual garden gala, youth farm stand, full utilization of garden produce, chicken coop, hoop house, and the composting system.

MSU Extension will assist, again via an AmeriCorps member, with recruitment, training, coordination, and recognition of community volunteers to assist with and support the garden and farm stand activities. The member will also work alongside volunteers to lead the work and provide support. The member will do presentations for the Family Center Advisory Board, Greater Lansing Youth Gardening Conference, and to other stakeholders for educational purposes and to keep them updated on the progress of the project and to seek their input for future goals.

Educational activities will be provided by the AmeriCorps member by using the "2009 Youth Farm Stand Toolkit" developed by the C.S. Mott Group for Sustainable Food Systems at MSU and the "4-H Jump into Food and Fitness" curriculum. These two specific resources and others will be used to educate the youth.

**Ingham County MSU Extension  
AmeriCorps Member Position Description  
Ingham Family Center Project  
9/16/10**

**General Summary**

The primary responsibility of the AmeriCorps member will be to coordinate the Ingham Family Center Youth Garden and expand programs related to the green campus vision. A large garden has been planted and tended by the youth and staff and the produce has been incorporated into the lunches and dinners served at the Family Center. 2011 will be the third season gardening at the Center. The new AmeriCorps member will have a nice starting foundation to continue developing the program expansions such as the after school program, garden expansion, annual garden gala, youth farm stand, full utilization of garden produce, chicken coop, hoop house, and the composting system.

**Essential Functions**

- Coordinating youth garden program and farm market activities.
- Assist with recruitment, training, coordination, and recognition of community volunteers.
- Serve alongside youth and volunteers to lead projects and provide support.
- Develop and coordinate after-school clubs to provide educational opportunities.
- Give presentations to stakeholders for educational purposes and to keep them updated on the progress of the project and to seek their input for future goals.
- Be active on the Youth Garden Coalition and assist with the coalition's functions
- Assist with planning and implementing fundraisers for garden supplies and youth development activities.

**Qualifications**

- Minimum of two years in college.
- Must have reliable transportation.
- Must be able to pass background screening.
- Must have good driving record and have valid car insurance.
- Experience teaching and leading youth programs.
- Ability to establish positive rapport with diverse groups of people.
- Experience working with at-risk youth in a day treatment setting preferred.
- Ability to develop extensive project plans and be independent.
- Desire to help youth develop leadership and job skills and make a difference in their communities.
- Effective communication skills and professional demeanor.
- Ability/willingness to participate in intense physical labor.

**Physical Requirements**

- Ability to lift twenty pounds
- Ability to do repetitive movements needed to garden and move debris such as: dig, bend, cut, squat, kneel, and haul.

**Serving Conditions**

- Available to serve an average about 33 hours a week for 52 weeks.
- Indoor office responsibilities and outdoor field responsibilities depending on activity.

- Outdoor activities will involve many different weather conditions such as: rain, heat, and cold.
- Teaching and motivating youth with behavioral problems.
- Flexible schedule including evenings and weekends with advance notice.

**Remuneration:**

- AmeriCorps members will each be provided extensive training (on and off site)
- An \$11,800 a year living allowance
- Health coverage
- A \$5,350 educational allowance at the successful completion of the service term.

AmeriCorps members will begin their service year on October 18, 2010 and will be required to complete 1700 service hours within one calendar year.

**Required Documents (must be received by October 6<sup>th</sup>)**

Send resume and cover letter to [sreuter@ingham.org](mailto:sreuter@ingham.org) or:

Ingham County MSU Extension

Attn. Stephanie Reuter

121 East Maple Street

Mason, MI 48854

**Location**

Office will be located in at the Ingham County Family Center which is located in southwest Lansing, Michigan.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE INGHAM COUNTY 55TH DISTRICT COURT TO ACCEPT TWO GRANT AWARDS FROM THE MICHIGAN SUPREME COURT'S, STATE COURT ADMINISTRATIVE OFFICE - MICHIGAN DRUG COURT GRANT PROGRAM (SCAO-MDCGP) AND THE OFFICE OF HIGHWAY SAFETY (SCAO-OHSP)**

**RESOLUTION #10-**

WHEREAS, the 55th District Court Sobriety Court Program ("Sobriety Court") has since 2004 provided quality services to the citizens of Ingham County; and

WHEREAS, capacity of the program has grown past its original stated capacity of 70 offenders; and

WHEREAS, the increased caseloads seriously threaten the level and quality of services; and

WHEREAS, sources of Sobriety Court grant funding have been identified, which would not obligate the County to provide matching funds, including but not limited to the SCAO-Michigan Drug Court Grant Program and the SCAO-Office of Highway Safety Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes acceptance of two State Court Administrative Office grants including the SCAO-MDCGP grant in the amount of \$25,000, and the SCAO-OHSP grant in the amount of \$85,000, to the Ingham County 55th District Court Sobriety Court Program for the time period of October 1, 2010 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the total grant budget of \$ 215,979 to include SCAO/OHSP grant funds in the amount of \$85,000, SCAO-MDCGP grant funds in the amount of \$25,000, and Ingham County in-kind matching funds of \$105,979 with no local hard cash matching funds required to continue a District Court Probation Officer Grant position.

BE IT FURTHER RESOLVED, grant funded Sobriety Court program direct service subcontracts with the following vendors is approved in the following amounts:

- ADAM: not to exceed \$12,225
- Dr. Douglas J. Ruben, Psychologist: not to exceed \$2,500

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary adjustments to the 2010 and 2011 55th District Court Budget and Position Allocation List.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents that are consistent with this resolution and approved as to form by the County Attorney.

**JUDICIARY: Yeas:** Nolan, Bahar-Cook, Davis, Tsernoglou, Schafer, Dougan  
**Nays:** None      **Absent:** None      **Approved 10/14/10**

**RESOLUTION #10-**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None                      **Absent:** None                      **Approved 10/20/10**

Introduced by the Judiciary, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH  
GAV ASSOCIATES, INC. TO PROVIDE ARCHITECTURAL & ENGINEERING SERVICES FOR  
RENOVATIONS TO THE  
INGHAM COUNTY FAMILY CENTER**

**RESOLUTION #10-**

WHEREAS, the Ingham County Family Center Advisory Board recommended in February of this year, that the current unused space should be renovated to meet the short term and long term needs of the public; and

WHEREAS, the funds for this project are available through account number 264-66400-818000; and

WHEREAS, the Purchasing Department solicited bids for architectural and engineering services for the renovation of Ingham County Family Center and GAV Associates, Inc., a registered vendor, who was determined by the Purchasing and Facilities Departments to having submitted a responsive and responsible bid was the low bidder; and

WHEREAS, the project cost is \$21,000.00 plus \$450.00 for reimbursable expenses, for a total cost not to exceed \$21,450.00, to be paid from the fund balance of the Juvenile Justice Millage.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes awarding a contract to GAV Associates, Inc., 31471 Northwestern Highway, Suite 2, Farmington Hills, MI 48334-2575, to perform architectural and engineering services for the renovation of the Ingham County Family Center, for a cost of \$21,000.00 plus \$450.00 for reimbursable expenses for a total cost not to exceed \$21,450.00, to be paid from the fund balance of the Juvenile Justice Millage.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

**JUDICIARY: Yeas:** Nolan, Bahar-Cook, Davis, Tsernoglou, Schafer, Dougan  
**Nays:** None      **Absent:** None      **Approved 10/14/10**

**COUNTY SERVICES: Yeas:** Copedge, Schor, Celentino, Grebner, McGrain, Vickers  
**Nays:** None      **Absent:** None      **Approved 10/19/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan  
**Nays:** None      **Absent:** None      **Approved 10/20/10**

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ACCEPTING A 2010 TECHNOLOGY GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES**

**RESOLUTION #10-**

WHEREAS, Senator Debbie Stabenow's Office contacted Ingham County to offer the opportunity to apply for project funding under the 2010 federal omnibus budget appropriation process; and

WHEREAS, the Board of Commissioners and County Staff worked to identify and propose possible projects; and

WHEREAS, Ingham County was notified that \$100,000 funding has been awarded toward the cost of purchasing hardware for a new IP-Based Phone System for the new consolidated 911 Center.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a public safety technology grant from the U.S. Department of Justice, Office of Community Oriented Policing Services for the time period of December 16, 2009 through December 15, 2012.

BE IT FURTHER RESOLVED, that the U.S. Department of Justice, Office of Community Oriented Policing Services will provide Ingham County with a total of \$100,000 toward the cost of purchasing hardware for a new IP-Based Phone System for the new consolidated 911 Center.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson, County Clerk and Sheriff are authorized to sign the grant agreement after review and approval as to form by the County Attorney.

**LAW ENFORCEMENT: Yeas:** Holman, Koenig, Copedge, Celentino, Tsernoglou, Schafer

**Nays:** None      **Absent:** None      **Approved 10/14/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan

**Nays:** None      **Absent:** None      **Approved 10/20/10**

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONTRACT WITH VISIONAIR, NOT TO EXCEED \$250,000 FOR THE  
COUNTY WIDE BOOKING SYSTEM**

**RESOLUTION #10-**

WHEREAS, the Ingham County Sheriff's Office booking system is over twenty years old and has not kept up with technological advances in the area of paperless booking systems; and

WHEREAS, the Ingham County Sheriff's Office was awarded from the State of Michigan a JAG grant \$250,000 (Resolution # 09-282) to purchase a county wide booking system, working with Police Departments from the City of Lansing, City of East Lansing, Meridian Township and Michigan State University Police; and

WHEREAS, the Ingham County Sheriff's Office booking system is different than the Lansing Police Department's booking system, East Lansing Police's booking systems, Meridian Township Police's booking system and Michigan State University Police Department's booking system, thus causing double, triple and quadruple booking of individuals as they travel between agencies and are lodged in each department's jail; and

WHEREAS, the above grant would implement a county wide, single booking system for the Ingham County Sheriff's Office, Lansing Police Department, Meridian Township Police Department, East Lansing Police Department and Michigan State University Police Department, thus ensuring a one time booking process for all individuals arrested in the county and lodged at one of the above police departments, thus eliminating duplicate or more booking processes between agencies; and

WHEREAS, the above police department representatives have all agreed to go with VisionAIR programming, which is the same company used for their individual records keeping software except for the City of Lansing; and

WHEREAS, the cost of this program to Ingham County would not exceed the \$250,000 grant funding awarded to the Ingham County Sheriff's Office; and

WHEREAS, costs over \$250,000 would be paid by the City of Lansing through a JAG Grant.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the recommendations from MIS, the Ingham County Sheriff's Office, and the participating municipalities and authorizes a contract with VisionAIR, not to exceed \$250,000, with the project to be completed by December 31, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes subcontracts with the City of Lansing, City of East Lansing, Meridian Township and Michigan State University.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff's Office 2010 Budget.

**RESOLUTION #10-**

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair and the County Clerk to sign any necessary contract/subcontract documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW ENFORCEMENT: Yeas:** Holman, Koenig, Copedge, Celentino, Tsernoglou, Schafer

**Nays:** None      **Absent:** None      **Approved 10/14/10**

**FINANCE: Yeas:** Grebner, Tennis, Bahar-Cook, Schor, Holman, Dougan

**Nays:** None      **Absent:** None      **Approved 10/20/10**