

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM  
RANDY SCHAFFER

FINANCE COMMITTEE  
MARK GREBNER, CHAIR  
DEB NOLAN  
REBECCA BAHAR-COOK  
TODD TENNIS  
LAURA DAVIS  
STEVE DOUGAN

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

**P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264**

THE FINANCE COMMITTEE WILL MEET ON WEDNESDAY, NOVEMBER 18, 2009 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [November 4, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
  - a. Resolution to Accept a 2009 State of Michigan [JAG Grant](#) Subcontract for an Ingham County Sheriff's Deputy Position with the Tri-County Metro Narcotics Unit
  - b. Resolution to Accept an [L-3 Mobile Communications](#) Quote for a Digital In-Car Camera System for Twelve (12) Patrol Vehicles and to Amend Resolution #09-023
2. Ingham County Treasurer - Property Tax Foreclosure Process [Annual Report](#)
3. Equalization/Tax Mapping - Resolution to Amend the [2009 Apportionment Report](#)
4. Circuit Court/Family Division - Resolution to Amend the 2009 Budget by Transferring Funds from the Juvenile Justice Millage Within the [Child Care Fund](#)
5. Friend of the Court
  - a. Resolution Amending Resolution Number #08-286 Regarding the Acceptance of a [Safe Havens](#) Supervised Visitation and Safe Exchange Grant
  - b. Resolution Authorizing Acceptance of a State Court Administrative Office Access and [Visitation Grant](#) Agreement
6. Health Department
  - a. Resolution to Authorize a Contract with the Michigan Department of Human Services to Provide [Administrative Support](#) for Development of the Strong Families/Safe Children Program
  - b. Resolution to Authorize a FY 2009-2010 Local Health Department ([LHD](#)) Agreement with the Michigan Department of Environmental Quality

7. Parks and Recreation Commission
  - a. Resolution to Accept a \$908.68 Risk Avoidance Program (RAP) Grant Award for Parks and Recreation Alert Frisbees from the Michigan Municipal Risk Management Association (MMRMA)
  - b. Resolution Authorizing the Purchase of a Mobile Squeeze Cage for the Potter Park Zoo
  - c. Resolution to Authorize a Michigan Community Service Commission AmeriCorps Grant Position Placement for the Parks Department
  
8. Facilities Department - Resolution to Add the Ingham County Family Center (ICFC) to the Current Contract with Dietz Janitorial Services, Inc. (Resolution #07-116) for Cleaning Services
  
9. Human Resources Department - Resolution Approving a Collective Bargaining Agreement with the FOP Supervisory Officers
  
10. Management Information Services Department
  - a. Resolution to Consent to an Assignment of Three Current Agreements with Analysts International Corporation to Netarx, LLC
  - b. Resolution to Approve the Renewal of the Agreement for the AT&T Circuit Between the Ingham County Sheriff's Office and Delhi Township
  
11. Controller/Administrator's Office - Resolution Approving Various Contracts for the 2010 Budget Year
  
12. County Services Committee - Resolution Authorizing Adjustments to Commissioners' Compensation
  
13. Board Referral - Letter from the City of East Lansing Regarding Recovery Zone Bonds for the City Center II Project

Announcements      **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**  
Public Comment      **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**  
Adjournment          **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

FINANCE COMMITTEE  
November 4, 2009  
Minutes

Members Present: Mark Grebner, Deb Nolan, Rebecca Bahar-Cook, Laura Davis,  
Steve Dougan and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Matthew Myers, Teri Morton, Eric Schertzing, Janiel Valentine, Mike  
Hughes, Jim Hudgins, Randy Pail, Tom Shewchuk, Paul Kindel, and  
others

The meeting was called to order by Chairperson Grebner at 6:05 p.m. in the Personnel  
Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the October 21, 2009 Minutes

The minutes were approved as submitted.

Additions to the Agenda

- 2a. Economic Development Corporation – Resolution Supporting Review of Applications for  
Recovery Zone Bonds
  
10. Human Resources – Resolution Allowing the Donation of Sick Leave Within the  
Department/Office Irrespective of Employee Group Affiliation or Bargaining Unit  
Membership.

Substitute:

9. Controller/Administrator's Office - Resolution Authorizing 2010 Agreements for  
Community Agencies

Limited Public Comment

Randy Pail spoke on behalf of Professional Service Industries (PSI) regarding agenda Item 4, the  
resolution authorizing a lead abatement subcontract. He stated that the cost quoted in his  
company's proposal was 10% lower than that submitted by ETC, and that PSI is a local  
company, whereas ETC is not. He described the experience level of the PSI staff, and asked if  
his company was somehow disqualified or if there was something lacking in the submitted  
proposal

The committee invited him to stay for the discussion of Item 4, when his questions would be  
addressed.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE A  
CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Ingham County Register of Deeds - Resolution Entering into an Agreement with Michigan Office Solutions for the Purchase of Two Scan Pro 2000s for the Register of Deeds Office
  
6. Facilities Department
  - a. Resolution Authorizing a Contract with B & J Painting, Inc. to Prep and Paint Post #8 at the Ingham County Jail
  - b. Resolution Authorizing the Sale of Equipment to RNT Electric Supply for the Ingham County Fairgrounds
  
7. Management Information Services Department - Resolution to Approve the Renewal of the Emerson Network Power Annual Maintenance Agreement
  
8. Finance Committee - Resolution Congratulating Robin Naeyaert and Teri Morton on Receiving the Michigan Government Finance Officers' Association Certificate of Achievement in Financial Reporting and Distinguished Budget Award
  
10. Human Resources – Resolution Allowing the Donation of Sick Leave Within the Department/Office Irrespective of Employee Group Affiliation or Bargaining Unit Membership

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

2. Ingham County Treasurer - Resolution to Authorize a Service Contract for the Purpose of Auditing Principal Residence Exemptions

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION TO AUTHORIZE A SERVICE CONTRACT FOR THE PURPOSE OF AUDITING PRINCIPAL RESIDENCE EXEMPTIONS.

Comm. Dougan asked Treasurer Schertzing to explain how this auditing is going to take place and why is the county taking the lead on this as opposed to local assessors?

Treasurer Schertzing explained that under state statute there is the option for the county to do the auditing rather than the State of Michigan. It does not interfere with anything that the local assessors are doing. He stated that we do not have a lot of problems with this in Ingham County, although there had been a problem in 1994 with the City of Lansing. This was cleaned up about ten years ago.

The Treasurer stated that the reason this has come up under a vendor contract is for cost saving. The improvement is that a single data base is being used at the state level. The main beneficiary is the state school aid fund. The county receives one quarter of one percent interest back from the state.

MOTION CARRIED UNANIMOUSLY.

- a. Economic Development Corporation – Resolution Supporting Review of Applications for Recovery Zone Bonds

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. BAHAR-COOK,  
TO APPROVE THE RESOLUTION SUPPORTING REVIEW OF APPLICATIONS  
FOR RECOVERY ZONE BONDS.

Comm. Dougan pointed out that the APPLICATION REVIEW FEE should be corrected to say “and \$500 for bonds \$5 million and under”. Staff will make the correction.

Comm. Nolan asked for clarification on the process created by the EDC

Susan Pigg explained that it was the EDC’s intention to come up with an equitable, open and transparent process for identifying and inviting projects and evaluating them using criteria that they believe the county will be comfortable with, in order to determine which projects will be granted the federal allocation by the county.

She referred to the General Requirements, which are the requirements that any project would need to meet to satisfy the federal and IRS standards. An explanation of the county’s limitations and liabilities is also included. Ms. Pigg stated that the application is an invitation to explain to the county the project and why it should receive an allocation. The county is not committed to giving out money or assuring the project goes forward or guaranteeing permits, etc.

She explained how the criteria are implicit in the questions listed in Question #8. of the application. Projects are also required to follow Ingham County’s project labor agreement policies, Davis Bacon Act requirements, and be in compliance with all federal, state and local rules, laws and obligations. The applicants will be asked to describe their projects and explain how they will meet the criteria. How well they meet the criteria will serve as the basis on which they are ranked by the EDC.

Ms. Pigg answered the committee’s questions regarding the method of determining the applicants credit worthiness. She also answered questions regarding full financing and multiple funding, and discussed the possibility of joint ventures where allocations could be pooled. She stressed the importance of projects having their financing already in place so that they can get them designated as municipal bonds and issued within the time required.

Comm. Tennis asked for a ball-park estimate of the number of applications expected.

Ms. Pigg stated, based on the letters of interest received, there are probably five municipal projects that come up as very viable, which would make up more than the \$13 million we have on that side of the allocation and at least three private projects of which any one would request the full allocation. She noted that there are other counties that don’t have the hope of having a financeable project that would use up their allocation, and we have already sent out a letter to the

state requesting additional allocations. The treasurer and controller have had many conversations with friends in other counties asking to consider giving us their unused allocations.

MOTION CARRIED UNANIMOUSLY.

3. Ingham County Drain Commissioner - Information: Full Faith and Credit of the County for Bonds to be issued by the Cook and Thorburn Drain Drainage District for the "Cook and Thorburn and Tributary Drains Watershed Improvement Project" (*No Materials*)

Deputy Drain Commissioner Paul Pratt, noted that what is unusual about this project is that it is the result of a DEQ order and subsequent lawsuit. He explained that the determination of the suit was that the DEQ can issue an order, but it is up to the drain commissioner to decide the scope of the project.

Mr. Pratt reported that the scope of the project has been determined and has been put out for bid. Letters to 2,100 property owners have been sent. Next month, after the bids are opened on November 23, Deputy Drain Commissioner Clos will be here to ask for the actual Full Faith and Credit Resolution drafted by Clark Hill.

Mr. Pratt stated that the focus on the project is clean water, no drainage problems per se. He referred to an article in Pipeline, the magazine of the Association of Michigan Drain Commissioners which highlighted research and development done on soil erosion best management practices in a neighboring county drain. He indicated that the Drain Commission is planning to use a modification of this process on the Cook & Thornburn Project.

The committee discussed the location of the parcels involved and there was a general discussion of cost.

4. Health Department - Resolution to Authorize a Lead Abatement Subcontract with Environmental Testing & Consulting, Inc. (ETC)

MOVED BY COMM. TENNIS SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION TO AUTHORIZE A LEAD ABATEMENT SUBCONTRACT WITH ENVIRONMENTAL TESTING & CONSULTING, INC. (ETC)

Comm. Tennis related what was discussed in the Human Services Committee meeting. There were questions from a number of commissioners: 1) why did we not select the low bid, and 2) why did we select a non local bid. The bid that was selected was the second lowest bid, it is non local and the explanation given was that when all the criteria were factored in as to the most responsible bid, at the best price, ETC was chosen. He noted that Ingham County does not have a lowest bid policy; it has a best bid policy.

Dr. Canady explained that Ingham County is the only local health department that the state health department subcontracts with for this work. Last year there were two contracted local

health departments, and both of these contracts came under great scrutiny. The MDCH chose to discontinue their relationship with the other county health department and put our health department on probation due to a variety of administrative and procedural factors. PSI was the agent that we used previously.

She stated that when the two proposals were considered, based upon the consistency of work and on the detail of work, staff and the committee felt that ETC would best position us to meet the criteria set forth by MDCH and allow us to retain our contract. Dr. Canady stated that the decision to move contract from PSI to ETC was a financial one. There are differences in the new federal grant requirements.

Comm. Nolan stated that perhaps it would be fair to Mr. Pail and his company to know where they did not meet the guidelines and what details we are looking for. She acknowledged that, as the only county that has been able to retain this contract, we need to keep our standards high.

Chairperson Grebner explained the difference between proposal and a bid. In a proposal you consider multiple aspects and it's not all about price.

Randy Pail spoke on behalf of PSI, stating that it was not a matter of performance; PSI had done this contract for five or six years. If there is something in the submittal that wasn't clear enough, he requested the opportunity to provide the department with additional information.

Chairperson Grebner asked Dr. Canady if it is a matter of clarity or performance.

Dr. Canady explained that there were concerns that the state raised. She stated that the department made quite a few accommodations to retain this contract. She offered to talk to Mr. Pail in greater detail about what some of those concerns were.

Chairperson Grebner, asked, when he puts in next years proposal, is there any reason why he is not fully qualified in your mind for next year?

Dr. Canady said she would share some feedback they got from the state, some additional information that might have strengthened PSI's proposal.

MOTION CARRIED. Comm. Dougan voted no.

5. Agricultural Preservation Board - Resolution Authorizing a Three Year Contract Extension with Sheridan Land Consulting to Provide Technical Assistance to the Ingham County Agricultural Preservation Board

MOVED BY COMM. NOLAN SUPPORTED BY COMM. TENNIS, TO APPROVE THE RESOLUTION AUTHORIZING A THREE YEAR CONTRACT EXTENSION WITH SHERIDAN LAND CONSULTING TO PROVIDE TECHNICAL ASSISTANCE TO THE INGHAM COUNTY AGRICULTURAL PRESERVATION BOARD

Comm. Dougan stated that he would be happier to see at least one of these years be a zero.

MOVED BY COMM. DOUGAN SUPPORTED BY COMM. DAVIS, TO AMEND THE RESOLUTION BY PROVIDING NO INCREASE IN THE FIRST YEAR, AND A 1% INCREASE IN EACH OF THE SECOND TWO YEARS OF THE CONTRACT.

Chairperson Grebner compared the Sheridan Land Contracting contract as if it were a 1099 contract with a person. The consultant is effectively an employee.

Dr. Myers stated that the thought process is that it does line up with the 1% increases that our employees are likely to get.

Comm. Davis expressed opposition to the amendment to the motion.

Comm. Bahar-Cook stated that she has a 1099 contract and has never asked for a percentage increase.

Comm. Nolan stated that we are arguing over a total of \$1,500.

Comm. Dougan noted that the employees are getting a 1% increase but returning it in the form of furlough days.

AMENDMENT TO THE MOTION FAILED.

Comm. Dougan and Comm. Bahar-Cook voted yes

MOTION CARRIED UNANIMOUSLY.

9. Controller/Administrator's Office - Resolution Authorizing 2010 Agreements for Community Agencies

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AUTHORIZING 2010 AGREEMENTS FOR COMMUNITY AGENCIES.

Comm. Davis stated that in reference to the awards that were given to community agencies, she felt that the county is not serving women as much as we could. She stated that the Women's Center gives many services at low or at no cost and serves men as well as women.

MOVED BY COMM. DAVIS, SUPPORTED BY COMM. BAHAR-COOK, TO AMEND THE RESOLUTION BY TAKING \$6,997.50 OUT OF CONTINGENCY AND GIVING IT TO THE WOMEN'S CENTER.

Comm Tennis stated, that of any of the groups that did not get all that they wanted, this is the one he feels has the most legitimate need; however, he is not willing to give contingency money to this or any agency. He pointed out that our contingency fund is already much lower than it usually is and that if we did this tonight it would set a precedent for any group that did not get what they wanted from human services to appear before this committee and ask for funding out of contingency. He suggested that if we can find a way to help the Women's Center through any of our budgetary items, such as to contract with them for services, he would support that.

Comm. Dougan remarked that we would have 35 agencies calling “Foul Ball” if this were approved and it would set an extremely awkward precedent.

Comm. Bahar-Cook asked if this had been moved at Human Services.

Comm. Davis stated that there was no formal motion; that she had pointed out that while they were off by \$22,000 and had offered \$20,000 for Rayner Park; that the \$22,000 to fund all the requests that were not fully funded was a more worthy reason to take money out of contingency. She feels that it gives a bad message to the county that women are not important.

Dr. Myers reminded the committee that our contingency is \$150,000 less than it has been since he’s worked for the county. He stated that a resolution is going to be brought to this board if not the end of this year but by the beginning of next year, which will further reduce our budget for 2010 as a result concerned with revenues. Significant cuts will be made at the beginning of 2010. Based on discussions with the Equalization Department and the Treasurer, we will be making a \$5 million cut to the budget in 2011, at least \$5 million for 2012, we will be reducing the number of employees further. There will be very hard decisions to make in the next few years, including the idea that all of the agencies will need to see a reduction.

Comm. Dougan pointed out that even though Legal Aid has been moved out of the Community Agencies process, that the vast majority of their recipients are female

Comm. Tennis stated that it is unfair to characterize this process as being unfair to women.

Chairperson Grebner expressed opposition to the precedent-setting practice of awarding money to agencies that don’t get their desired funding through Human Services.

COMM. DAVIS WITHDREW THE MOTION TO AMEND THE RESOLUTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

None.

Public Comment

None.

The meeting adjourned at approximately 7:27 p.m.

Respectfully submitted,

Mary Waller

**RESOLUTION STAFF REVIEW**

**DATE:** October 20, 2009

**Agenda Item Title:** Resolution to Accept a 2009 State of Michigan JAG Grant Subcontract for an Ingham County Sheriff's Deputy Position with the Tri-County Metro Narcotics Unit

**Submitted by:** Sheriff's Office

**Committees:** LE  X , JD  , HS  , CS  X , Finance  X

**Summary of Proposed Action:** This Resolution will authorize the Sheriff's Office to accept a subcontract grant award of \$240,000.00, from the 2009 State of Michigan JAG Grant Program, for the purpose of funding the restoration of one Ingham County Sheriff's Deputy Position to be assigned to the Tri-County Metro Narcotics Unit for a three year period.

**Financial Implications:** (See the attached cost projections over the three year period.) The Sheriff's Office will be able to place a more senior officer at the Metro Squad and backfill that position by hiring a new officer. Over three years, the grant amount of \$240,000 will nearly cover a senior officer's costs of \$255,554. The remaining balance of \$15,554 is proposed to be covered by the Sheriff's Office Forfeiture Account (Fund 265). The current balance of the Sheriff's Office Forfeiture Account is \$89,288.

**Other Implications:** The Sheriff's Office has traditionally had two full time officers assigned to the Metro Squad and a third officer is assigned through the Delhi Contract. The Sheriff's Office intends to pull one of the two officers assigned to the Metro Squad due to the 2009 Position Freeze Policy and the 2010 Budget reductions in Law Enforcement Officers. The Sheriff's Office is proposing to restore this officer through this three year grant.

**Staff Recommendation:** MJM   JN  X  TL   TM   JC

Staff recommends approval of this resolution only if the Grantor Agency indicates in writing that the federal "Supplanting of local funds prohibition" is not being violated in this proposal and that there is no requirement to fund the position with local funds after the grant period concludes.

**PERSONNEL COST PROJECTION  
SHERIFF  
DEPUTY**

TOPPED  
OUT

	<u>01/01/10 - 09/30/10</u>	<u>10/01/10 - 09/30/11</u>	<u>10/01/11 - 09/30/12</u>	<u>TOTAL</u>
Salary	\$41,533	\$55,793	\$56,350	\$153,676
Longevity	0	1,800	1,800	3,600
Holiday Pay	1,917	2,575	2,601	7,093
Wages	<u>\$43,450</u>	<u>\$60,168</u>	<u>\$60,751</u>	<u>\$164,368</u>
Unemployment	434	602	608	1,644
FICA	3,324	4,603	4,647	12,574
Health	10,587	14,910	16,028	41,525
Dental	530	723	745	1,998
Vision	87	119	123	328
Retiree Health	434	602	608	1,644
Life	44	59	59	161
Disability	41	57	58	156
Retirement	5,153	7,136	7,205	19,494
Workers Comp	1,456	2,016	2,035	5,506
C.A.R.E.S. Liability	0	0	0	0
	1,626	2,251	2,273	6,151
Total Cost	<u>\$67,168</u>	<u>\$93,246</u>	<u>\$95,140</u>	<u>\$255,554</u>

Introduced by the Law Enforcement, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT A 2009 STATE OF MICHIGAN JAG GRANT  
SUBCONTRACT FOR AN INGHAM COUNTY SHERIFF'S DEPUTY POSITION WITH  
THE TRI-COUNTY METRO NARCOTICS UNIT**

WHEREAS, the Ingham County Sheriff's Office understands the need for strong narcotics enforcement within Ingham County and in the Tri-County area; and

WHEREAS, the Ingham County Sheriff's Office understands the importance of collaborative efforts of other Tri-County Law Enforcement Agencies working together and assigning police officers to the Tri-County Metro Narcotics Unit, for narcotics enforcement in the area; and

WHEREAS, the Ingham County Sheriff's Office assigns three deputies to the Tri-County Narcotics Unit on a rotating basis to assist in the enforcement of narcotics investigations; and

WHEREAS, due to recent budget cutbacks, the Ingham County Sheriff's Office is seeking funding to maintain their current assignments with the Tri-County Metro Narcotics Unit; and

WHEREAS, the Tri-County Metro Narcotics Unit has agreed to a subcontract from the 2009 State of Michigan JAG Grant of \$240,000.00, to the Ingham County Sheriff's Office to pay for (1) one deputy's salary and fringe benefits for the three year period; and

WHEREAS, the City of Lansing will be the fiduciary of this grant program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves acceptance of the Michigan Department of Community Health Office of Drug Control Policy subcontract with the City of Lansing in the amount of \$240,000.00, for the Sheriff's Office Metro Conspiracy Investigations Grant, for the time period of January 1, 2010 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes up to \$15,554 from the Sheriff's Office Forfeiture Account (Fund 265) to cover the balance of this position's costs.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the addition of one Law Enforcement Officer Grant position for the duration of the grant program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary position allocation and budget adjustments in the Ingham County Sheriff's Office 2010 through 2012 Budgets.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/subcontract documents that are consistent with this Resolution and approved as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE:** October 21, 2009

**Agenda Item Title:** Resolution to Accept an L-3 Mobile Communications Quote for a Digital In-car Camera System for Twelve (12) Patrol Vehicles and to Amend Resolution #09-023

**Submitted by:** Sheriff's Office

**Committees:** LE  X , JD  , HS  , CS  , Finance  X

**Summary of Proposed Action:**

This Resolution will change the direction that the Sheriff's Office, in cooperation with the MIS Department, was going to pursue to lease/purchase digital in-car cameras for patrol vehicles including the necessary computer hardware/storage systems.

Resolution #09-023 (see the attached) previously approved the Ingham County Sheriff's Office to enter into a three (3) year lease agreement for the time period of February 2009 through January 2011, with L-3 Mobile Vision to outfit all twenty-seven (27) field services patrol vehicles at one time with this new state of the art digital camera system.

This Resolution will now amend the project in several aspects, including reducing the scope from 27 vehicles to 12, and by doing an outright purchase rather than a three-year lease including finance charges. The new proposal will allow the Sheriff's Office to purchase outright, 12 digital in-car cameras for their patrol vehicles including the necessary computer hardware/storage systems.

**Financial Implications:**

Resolution #09-023 previously approved a three-year lease agreement requiring a payment of \$100,000 for the first year and annual payments of \$48,759.97 for two additional years, for a total cost of \$197,519.94. At the end of the lease, the County could purchase all the equipment for \$1. Therefore, the County would have paid a financing premium of \$12,323.94 over three (3) years (\$4,108.00 per year over the life of the lease) for this municipal lease and received all the equipment at once.

New recommendation to amend the project: the Sheriff's Office would do an outright purchase of 12 digital in-car cameras for 12 patrol vehicles including the necessary computer hardware/storage systems. The money used for this project is budgeted and available within the 2008 and 2009 in-car Camera Capital Improvement Fund, for a cost not to exceed \$100,000.00.

**Other Implications:** None.

**Staff Recommendation:** MJM   JN  X  TL   TM   JC    
Staff recommends approval of the resolution.

**SUBSTITUTE**

**ADOPTED - JANUARY 27, 2009**  
**Agenda Item No. 35**

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ENTER INTO A THREE (3) YEAR LEASE AGREEMENT WITH L-3 MOBILE-VISION TO EQUIP TWENTY-SEVEN (27) INGHAM COUNTY PATROL VEHICLES WITH NEW DIGITAL IN-CAR CAMERAS**

**RESOLUTION #09-023**

WHEREAS, the Ingham County Sheriff's Office intends, through a three (3) year Capital Improvement Plan, to replace old analog (VHS) patrol cameras with a new digital camera system, outfitting twenty-seven (27) field services patrol vehicles; and

WHEREAS, the Ingham County Sheriff's Office by replacing the current analog (VHS) system, with a digital in-car camera system, would benefit the citizens of Ingham County through an upgrade in technology which would better serve our community with the recording of police contacts on traffic stops, and other encounters when applicable; and

WHEREAS, by replacing the older analog (VHS) system currently used, with the new digital system, accountability of maintaining video records, retrieving video records, storage of video records and security of video records would be greatly enhanced; and

WHEREAS, the Ingham County Sheriff's Office would like to enter into a three (3) year lease program with L-3 Mobile-Vision, to equip all twenty-seven (27) field services patrol vehicles at one time through this lease; and

WHEREAS, the Ingham County Sheriff's Office currently has six (6) field service patrol vehicles with analog (VHS) camera systems which are four to eight years old; and

WHEREAS, the Ingham County Sheriff's Office has budgeted under Capital Improvements funding, a five (5) year plan to upgrade current in-car patrol vehicle cameras, as well as equip all twenty-seven (27) field services patrol vehicles with new, state of the art digital camera systems; and

WHEREAS, the Ingham County Sheriff's Office, working with MIS, have agreed that it would be cost-effective to outfit all twenty-seven (27) field services patrol vehicles at one time with this new state of the art, digital camera system versus buying several new systems over a five-year period; and

WHEREAS, the Ingham County Sheriff's Office, working with MIS, believe that by entering into a three (3) year lease agreement with L-3 Mobile-Vision, it could possibly save the county approximately \$52,480 dollars over the three-year period versus buying and outfitting a few patrol vehicles each year for five years.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Sheriff's Office to enter into a three (3) year Lease agreement for the time period of February 2009 through January 2011, with L-3 Mobile-Vision through their Financing Agent Fleetwood Financial, a Division of IDB Leasing, Inc. not to exceed \$197,520 to be fully funded over the three-year Capital Improvement Plan for this in-car patrol vehicle digital camera system.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/lease documents that are consistent with this resolution and approved as to form by the County Attorney.

**LAW ENFORCEMENT:** Yeas: Schor, Holman, Celentino, Copedge, Thomas, Schafer  
Nays: None      Absent: None      Approved 1/15/09

**FINANCE:** Yeas: Grebner, Bahar-Cook, Tennis, Davis, Dougan  
Nays: None      Absent: Nolan      Approved 1/21/09

**Agenda Item 1b**

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT AN L-3 MOBILE COMMUNICATIONS QUOTE FOR A DIGITAL IN-CAR CAMERA SYSTEM FOR TWELVE (12) PATROL VEHICLES AND TO AMEND RESOLUTION #09-023**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #09-023 to accept the proposal from L-3 Mobile Vision for 27 in-car cameras; and

WHEREAS, as a result of recent and up-coming changes in the Sheriff's Office, the Sheriff's Office is now requesting to purchase 12 cameras instead of the original 27; and

WHEREAS, instead of pursuing a three year lease, the Sheriff's Office would like to outright purchase the equipment within the budgeted Capital Improvement Funds; and

WHEREAS, the total cost of the new equipment is approximately \$98,750.00, and will provide 12 total in-car cameras plus the associated computer hardware for operation and storage.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Resolution #09-023 by rescinding approval of a three year lease with L-3 Mobile Vision for 27 in-car cameras, at a total cost of \$197,519.94, and approves the L-3 Mobile Vision revised proposal for the outright purchase of twelve (12) in-car cameras plus the associated computer hardware for operation and storage, for a cost not to exceed \$100,000.00, from the Machinery and Equipment CIP Account (664-30199-978000) to be completed by March 31, 2010.

BE IT FURTHER RESOLVED, the Controller/Administrator's Office is authorized to make the necessary budget adjustments and the Purchasing Department is authorized to issue the necessary purchase order or purchase documents needed.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.

**Agenda Item 2**

November 3, 2009

TO: County Services & Finance Committees

FROM: Eric Schertzing

RE: Property Tax Foreclosure Process

Section 78m(8)(h) of PA 123 of 1999, as amended, requires an annual report by the foreclosing government unit (county treasurer) to the board of commissioners. The report shall identify any remaining balance from the foreclosure process for the calendar year two prior.

All or a portion of any remaining balance, less any contingent cost of title or other legal claims described in the statute, may subsequently be transferred into the general fund of the county by the board of commissioners. Treasury maintains a separate liability reserve account to deal with legal issues that might arise from the foreclosure process.

Please allow this memorandum to serve as my written report for 2009. I am please to report that **\$30,690.00** is the remaining balance from the 2007 auction.

Without objection we will transfer this amount to the County General Fund on November 25<sup>th</sup>.

### Agenda Item 3

**To:** Finance Committee

**From:** Douglas A. Stover, Director  
Ingham County Equalization/Tax Mapping

**Date:** November 4, 2009

**Subject:** 2009 Ingham County Amended Apportionment Report

The Board of Commissioners approved the 2009 Apportionment Report at its meeting on October 27, 2009, Resolution #09-361.

Election results make it necessary to amend the Apportionment Report. The Apportionment Report will be amended and distributed to the Finance Committee prior to their meeting on Wednesday, November 18, 2009.

Please feel free to contact me with any questions.

DAS/djs

**Agenda Item 3**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE 2009 APPORTIONMENT REPORT**

WHEREAS, the 2009 Apportionment Report was approved by Resolution #09-361; and

WHEREAS, subsequent to that approval certain corrections have become necessary as a result of the election held on November 3, 2009.

THEREFORE BE IT RESOLVED, that Resolution #09-361 be amended by substituting the attached statement of taxable valuations and mills apportioned to the various units in Ingham County for the year 2009.

**RESOLUTION STAFF REVIEW**

**DATE** November 4, 2009

**Agenda Item Title:** Resolution to Amend the 2009 Budget by Transferring Funds from the Juvenile Justice Millage Within the Child Care Fund

**Submitted by:** Family Division of Circuit Court

**Committees:** LE\_\_\_, JD X, HS\_\_\_, CS \_\_\_\_, Finance X

**Summary of Proposed Action:** In 2008, the State Ward Account within the Child Care Fund was over budget by \$654,926. The adopted General Fund Budget was \$1,529,515 and the actual amount was \$2,184,441. The Board of Commissioners approved the transfer of \$654,926 in the 2008 fiscal year from the Juvenile Justice Millage fund balance to cover this budget shortfall and established separate accounts for neglect and delinquent State Wards to ensure that Juvenile Justice Millage funds are not used for neglect expenses. We also agreed to revisit this issue for the end of 2009 and evaluate toward the end of the 2009 fiscal year what budget action will need to be taken. The Court is pleased to report that the overall 2009 Child Care Fund (CCF) budget was significantly under budget by \$498,434.38, of which \$249,217.19 represents Juvenile Justice Millage funds. Therefore, the State Ward Account shortage can be covered from existing funds within the Courts' Adopted Budget. The resolution also transfers existing funds from within the CCF Budget to the Private Institution and Catholic Social Services/St. Vincent line items that are over budget.

**Financial Implications:**

	<b>TOTAL</b>	<b>J.J. MILLAGE</b>
<b>TRANSFER TO:</b>		
STATE WARD CHARGEBACK	\$88,019	\$88,019
PRIVATE INSTITUTION	\$42,372	\$21,186
CSS/ST VINCENT	\$73,144	\$36,572
<b>TRANSFER FROM:</b>		
HIGHFIELDS PLACEMENT	\$203,534	\$145,777

**Other Implications:** Ingham County is responsible for 50% of the cost of placements for delinquent and permanent neglect wards who have been committed to the State Department of Human Services, which is paid out of the State Ward account within the Child Care Fund. The County monitors the placements monthly to assure that youth are being charged to the correct account, but the County does not have discretion in how these placements are made.

The Circuit Court/Family Division enacted a plan to reduce the number of State Wards by moving them to other appropriate placements. The Court was very successful.

**Staff Recommendation:** MJM\_\_\_ JN X TL \_\_\_ TM\_\_\_ JC \_\_\_  
Staff recommends approval of this resolution.

**Agenda Item 4**

Introduced by the Judiciary and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AMEND THE 2009 BUDGET BY TRANSFERRING FUNDS FROM THE JUVENILE JUSTICE MILLAGE WITHIN THE CHILD CARE FUND**

WHEREAS, the 2008/2009 Child Care Fund fiscal year ended on September 30, 2009; and

WHEREAS, the expenditures from the State Ward Chargeback, Private Institution and Catholic Social Services/St. Vincent line items for fiscal year 2008/2009 were over budget; and

WHEREAS, the expenditures from the Highfields line item for residential placements was under budget by \$498,434.38 of which \$249,217.19 represents Juvenile Justice Millage funding; and

WHEREAS, the cumulative effect of these shortages/overages results in being under budget by approximately \$110,000 Juvenile Justice Millage dollars.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the following budgetary transfers from within the 2008/09 Child Care Fund .

	<b>TOTAL</b>	<b>J.J. MILLAGE</b>
<b>TRANSFER TO:</b>		
STATE WARD CHARGEBACK	\$88,019	\$88,019
PRIVATE INSTITUTION	\$42,372	\$21,186
CSS/ST VINCENT	\$73,144	\$36,572
<b>TRANSFER FROM:</b>		
HIGHFIELDS PLACEMENT	\$203,534	\$145,777

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments as authorized by this resolution.

**RESOLUTION STAFF REVIEW**

**DATE** November 5, 2009

**Agenda Item Title:** Resolution Amending Resolution Number #08-286 Regarding the Acceptance of a Safe Havens Supervised Visitation and Safe Exchange Grant

**Submitted by:** Ingham County Circuit Court – Friend of the Court

**Committees:** LE\_\_\_ JD\_\_X\_\_, HS\_\_\_, CS\_\_\_, Finance\_\_X\_\_

**Summary of Proposed Action:** This Resolution authorizes amendments to Resolution #08-286 by modifying the budget and roles of the parties. The total amount of the Grant will remain the same, but the grant amounts subcontracted to Eve, Inc. and Michigan State University Chance at Childhood Program have been modified based upon information obtained during the mandatory training.

The Amended Resolution also subcontracts the funds through an agreement with End Violent Encounters, Inc. (EVE, Inc.) and Michigan State University Chance at Childhood Program. Eve Inc. will provide the Project Coordinator and be the employer of record for the domestic violence representative of the visitation and exchange project; Chance at Childhood will be the employer of record for the Program Director for the visitation and exchange project, provide staff, interns, and volunteers to supervise parenting time and exchanges. The Ingham County Friend of the Court will provide a Project Director and a Parenting Time Referral Specialist.

**Financial Implications:** (See the attached amended budget summary.)

The total project cost remains at \$427,426.20, including a grant in the amount of \$350,745.20 and in-kind costs of \$76,681.

**Revised Subcontract Amounts:**

- The Eve, Inc. contract shall not exceed \$110,503 for the term of the grant (2008-2011).
- The Chance at Childhood Contract shall not exceed \$116,511 for the term of the grant (2008-2011).
- The Ingham County Friend of the Court will provide the Project Director. Funding for this position will be provided as in-kind services.
- The Ingham County Friend of the Court Senior Enforcement Specialist/Parenting Time Advocate will serve as the Parenting Time Referral Specialist. The grant will provide 25% of the salary of this position for three years, for a not to exceed total of \$45,983.

There are also funds for equipment, travel and supplies for the program over the three year period.

**Other Implications:** All other terms of the grant remain in effect.

**Staff Recommendation:** MJM\_\_ JN\_\_X\_\_ TL\_\_\_ TM\_\_\_ JC\_\_\_  
Staff recommends approval of the resolution.

Amended Budget Summary

	<u>Year 1</u>	<u>Year 2 &amp; 3</u>	<u>Total</u>	<u>Approved</u>	As <u>+/-</u>
A. Personnel	\$10,531	\$27,564	\$38,095	\$41,413	(\$3,318)
B. Fringe Benefits	\$5,211	\$13,586	\$18,797	\$21,209	(\$2,412)
C. Travel	\$18,546	\$31,804	\$50,350	\$55,638	(\$5,288)
D. Equipment	\$1,354	\$0	\$1,354	\$4,065	(\$2,711)
E. Supplies	\$2,480	\$2,000	\$4,480	\$3,225	\$1,255
F. Construction	\$0	\$0	\$0	\$0	\$0
G. Consultants	\$38,244	\$240,106	\$278,350	\$269,476	\$8,874
H. Other	\$0	\$36,000	\$36,000	\$32,400	\$3,600
<b>Total Direct Costs</b>	<b>\$76,366</b>	<b>\$351,060</b>	<b>\$427,426</b>	<b>\$427,426</b>	<b>\$0</b>
I. Indirect Costs	\$0	\$0	\$0	\$0	\$0
<b>PROJECT COSTS</b>	<b>\$66,091</b>	<b>\$284,654</b>	<b>\$350,745</b>	<b>\$0</b>	<b>\$0</b>
<b>IN-KIND COSTS</b>	<b>\$10,275</b>	<b>\$66,406</b>	<b>\$76,681</b>	<b>\$76,681</b>	<b>\$0</b>

**In-kind costs include the Project Director for the County and the Interns/Volunteers through Michigan State University.**

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AMENDING  
THE SAFE HAVENS SUPERVISED VISITATION AND  
SAFE EXCHANGE GRANT RESOLUTION #08-286**

WHEREAS, the Ingham County Board of Commissioners adopted Resolution #08-286 which authorized accepting a three year Grant for the time period October 1, 2008 through September 30, 2011, from the Office on Violence Against Women, U. S. Department of Justice; and

WHEREAS, the Ingham County Board of Commissioners Resolution #08-286 authorized a three year sub-contract with End Violent Encounters, Inc. (EVE, Inc.) for \$136,914, to provide for a Project Coordinator for the time period October 1, 2008 through September 30, 2011; and

WHEREAS, the Ingham County Board of Commissioners' Resolution #08-286 authorized a three year sub-contract with Michigan State University Chance at Childhood Program for \$27,221, to provide monitors, interns, staff and supervision of staff, interns, and volunteers for the time period October 1, 2008 through September 30, 2011; and

WHEREAS, during mandatory training provided by the Office on Violence Against Women, U. S. Department of Justice, it was determined that the roles and responsibilities of Eve, Inc. and Michigan State University Chance at Childhood Program must be changed; and

WHEREAS, it was determined that Eve, Inc. should serve as Project Coordinator and the employer of record for the domestic violence representative of the visitation and exchange project; and

WHEREAS, it was determined that Michigan State University Chance at Childhood Program should serve as the Program Director for the visitation and exchange project; and

WHEREAS, the Office on Violence Against Women, U. S. Department of Justice approved the attached amended budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes that Resolution #08-286 be amended to authorize a three year sub-contract with End Violent Encounters, Inc. (EVE, Inc) for a not to exceed amount of \$110,503, for the term of the grant (2008-2011), to provide the Project Coordinator and a domestic violence representative that will participate in development planning and implementation of visitation and exchange services for the time period October 1, 2008 through September 30, 2011.

BE IT FURTHER RESOLVED, that Resolution #08-286 is amended to authorize a three year sub-contract with Michigan State University Chance at Childhood Program, for an amount not to exceed \$116,511 for the term of the grant (2008-2011), to provide the Program Director, monitors, interns, staff, volunteers and supervision of staff, for the time period October 1, 2008 through September 30, 2011.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2009/2010 Circuit Court Family Division, Friend of the Court Budgets in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract/grant documents consistent with this Resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE November 5, 2009

Agenda Item Title: Resolution Authorizing Acceptance of a State Court  
Administrative Office Access and Visitation Grant Agreement

Submitted by: Ingham County Circuit Court – Friend of the Court

Committees: LE\_\_\_ JD X, HS\_\_\_, CS\_\_\_, Finance X

Summary of Proposed Action: This Resolution authorizes accepting a Grant from the State Court Administrative Office (SCAO), for the sum of \$8,100, for purposes of facilitating noncustodial parents' access to visitation with their children through supervised parenting time and neutral drop-off and pick-up services, for the period of October 1, 2009 through September 30, 2010. It also subcontracts a portion of the funds through an agreement with the Michigan State University Chance at Childhood program to provide monitors and interns, for the time period October 1, 2009 through September 30, 2010, to be paid at a rate of \$15.00 per hour, per supervised visit or exchange.

Financial Implications:

The total project cost and grant award is \$8,100.

The Michigan State University Chance at Childhood contract is not to exceed a cost of \$8,100.

Other Implications The grant and subcontract are both renewals from previous years.

Staff Recommendation: MM\_\_\_ JN X TL \_\_\_ TM\_\_\_ JC \_\_\_

Staff recommends approval of the resolution

Introduced by the Judiciary and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING ACCEPTANCE OF A STATE COURT  
ADMINISTRATIVE OFFICE ACCESS AND VISITATION GRANT AGREEMENT**

WHEREAS, the State Court Administrative Office (SCAO) has awarded to Ingham County Thirtieth Judicial Circuit Court, Ingham County Friend of the Court, the sum of \$8,100, for purposes of providing supervised parenting time and neutral drop-off and pick-up services; and

WHEREAS, the Ingham County Thirtieth Judicial Circuit Court, Ingham County Friend of the Court will sub-contract with private individuals and Michigan State University Chance at Childhood Program to provide these services; and

WHEREAS, the Ingham County Friend of the Court, in conjunction with Michigan State University Chance at Childhood Program, has successfully executed this grant each year since 2004.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes accepting a one year grant effective October 1, 2009 ending September 30, 2010, in the amount of \$8,100, from the State Court Administrative Office for purposes of facilitating noncustodial parents' access to visitation with their children through supervised parenting time and neutral drop-off and pick-up services.

BE IT FURTHER RESOLVED, that a one year sub-contract with Michigan State University Chance at Childhood Program is authorized to provide monitors and interns, for the time period of October 1, 2009 through September 30, 2010, to be paid at a rate of \$15.00 per hour per supervised visit or exchange for an amount not to exceed \$8,100.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments to the 2009/2010 Circuit Court Family Division, Friend of the Court Budgets in accordance with this Resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract/grant documents consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE November 5, 2009

Agenda Item Title: Resolution to Authorize a Contract with the Michigan Department of Human Services to Provide Administrative Support for Development of the Strong Families/Safe Children Program

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS X, CS\_\_\_\_, Finance X

**Summary of Proposed Action:**

This Resolution authorizes a three-year agreement (October 1, 2009 through September 30, 2012) with the Michigan Department of Human Services (DHS). Through this contract the DHS purchases the services of the Power of We Consortium Coordinator to support the development and implementation of the Strong Families/Safe Children grant in Ingham County. The Power of We Consortium's predecessor, the Human Services Advisory Committee, was established specifically to coordinate services for families and children, so these activities are part of the core mission of the Consortium.

**Financial Implications:**

DHS will pay Ingham County \$6,000 each year, on a fee for service basis, for a total of \$18,000 for three years for these services.

A portion of the cost of the Power of We Consortium (PWC) Coordinator position is supported from contributions from founding members of the Consortium. This contract is the vehicle the DHS uses to make its contribution to the PWC Coordinator position.

**Other Implications:**

None.

**Staff Recommendation:** MJM\_\_ JN\_\_ TL\_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

## MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean Sienko, M.D., Health Officer

Date: November 5, 2009

Subject: Authorization to Execute a Strong Families/Safe Children Agreement

This is a recommendation to authorize a three year contract with the Michigan Department of Human Services (DHS). Through this contract the DHS purchases the services of the Power of We Consortium Coordinator to support the development and implementation of the Strong Families/Safe Children grant in Ingham County. This contract continues a 2006-2009 agreement (#06-250).

The Power of We Consortium Coordinator is a position in the Health Department that provides administrative staffing to the Power of We Consortium and also assists the DHS in conducting assessments, plans, and reports to implement the Strong Families/Safe Children Program (SF/SC) in Ingham County. The SF/SC plan is reviewed and approved by the Power of We Consortium. The Power of We Consortium's predecessor, the Human Services Advisory Committee, was established specifically to coordinate services for families and children, so these activities are part of the core mission of the Consortium.

A portion of the cost of the PWC Coordinator position is supported from contributions from founding members of the Consortium. This contract is the vehicle the DHS uses to make its contribution to the PWC Coordinator position.

I recommend that the Board of Commissioners adopt the resolution and authorize the agreement.

Attachment

c: John Jacobs w/attachment  
Renee Canady w/attachment  
Peggy Roberts w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A CONTRACT WITH THE MICHIGAN DEPARTMENT OF HUMAN SERVICES TO PROVIDE ADMINISTRATIVE SUPPORT FOR DEVELOPMENT OF THE STRONG FAMILIES/SAFE CHILDREN PROGRAM**

WHEREAS, Ingham County employs the Coordinator of the Power of We Consortium; and

WHEREAS, the Department of Human Services (DHS) contracted with Ingham County in 2006-2009 to purchase services from the Power of We Consortium Coordinator as approved in Resolution #06-250; and

WHEREAS, the DHS proposes to extend its 2006-2009 contract to purchase the assistance of the Power of We Consortium Coordinator to support the planning process for the Strong Families/Safe Children Program; and

WHEREAS, the Health Officer advises that the amount of the proposed contract with DHS is included in the revenue projections of the Health Department's budget and recommends that the Board of Commissioners authorize the proposed three year agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 2009-2012 agreement with the Michigan Department of Human Services.

BE IT FURTHER RESOLVED, that the County shall make available the services of the Power of We Consortium Coordinator to support the development of the Strong Families/Safe Children Program plan and assist the DHS in monitoring plan activities and reporting.

BE IT FURTHER RESOLVED, that the DHS shall pay Ingham County \$6,000 each year, on a fee for service basis, for a total of \$18,000 for three years for these services.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2009 through September 30, 2012.

BE IT FURTHER RESOLVED, that the Chairperson is authorized to sign the Agreement after review by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** November 5, 2009

**Agenda Item Title:** Resolution to Authorize a FY 2009-2010 Local Health Department (LHD) Agreement with the Michigan Department of Environmental Quality

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\_X\_\_, CS\_\_\_\_, Finance\_\_X

**Summary of Proposed Action:**

This Resolution authorizes a FY2009-2010 Agreement with the Michigan Department of Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental tests and inspections designated by MDEQ. MDEQ began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environmental Quality. The Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments. The current contract expired September 30, 2009.

**Financial Implications:**

MDEQ shall reimburse Ingham County up to \$25,683 for expenses related to services in the following programs:

- (1) Non-Community Public Water Supply Program – up to \$17,413
- (2) Drinking Water Long-Term Monitoring – up to \$1,570
- (3) Public Swimming Pools – up to \$6,450
- (4) Campground Requirements – up to \$250

**Other Implications:**

None.

**Staff Recommendation:** MJM\_\_ JN\_\_ TL\_\_ TM\_\_ JC\_\_X\_\_

Staff recommends approval of the resolution.

## MEMORANDUM

TO: Human Services Committee  
Finance Committee

FROM: Dean Sienko, M.D., Health Officer

DATE: November 4, 2009

SUBJECT: FY 2009-2010 Agreement with the Department of Environmental Quality

This is a recommendation to authorize an FY 2009-2010 Agreement with the Michigan Department of Environmental Quality (MDEQ) under which the Ingham County Health Department will conduct environmental tests and inspections designated by MDEQ. MDEQ began to contract with Ingham County after the State of Michigan reorganized services and moved many of its environmental protection programs and services to the Department of Environmental Quality. The Public Health Code still locates the primary responsibility for environmental protection at the community level with local public health departments. The current contract expired September 30, 2009.

The proposed agreement for FY 2009-2010 includes the following services and funding levels:

### **NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM – up to \$17,413**

The Health Department will conduct sanitary surveys of the non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

### **DRINKING WATER LONG-TERM MONITORING – up to \$1,570**

The Health Department will collect samples from drinking water supplies identified by the State.

### **PUBLIC SWIMMING POOLS – up to \$6,450**

The Health Department will conduct an inspection of all public swimming pools/spas licensed by the DEQ in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

**CAMPGROUND REQUIREMENTS – up to \$250**

The Health Department will conduct an inspection of all campgrounds located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

Please note that the On-Site Sewage Requirements and Drinking Water Supply Requirements are no longer included in the MDEQ grant contract but have been included in the Department of Community Health grant contract.

I recommend that the Board of Commissioners authorize the agreement with the MDEQ and the Health Department for FY 2009-2010. The revenue for these services has been included in the Department's FY 2009-2010 recommended budget.

Attachment

c: Laura Peterson w/attachment  
Jim Wilson w/attachment  
John Jacobs w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A FY 2009-2010 LOCAL HEALTH DEPARTMENT  
(LHD) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF  
ENVIRONMENTAL QUALITY**

WHEREAS, the State of Michigan has placed the responsibility for environmental regulation and environmental quality in the Michigan Department of Environmental Quality (MDEQ); and

WHEREAS, the Michigan Public Health Code places responsibility for environmental protection at the community level with county government through the network of local health departments; and

WHEREAS, the MDEQ proposes to clarify the responsibilities for some environmental services and arrange to purchase environmental testing and inspection services from Ingham County; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the FY 2009-2010 agreement with the MDEQ.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a FY 2009-2010 Local Health Department (LHD) Agreement with the Michigan Department of Environmental Quality.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2009 through September 30, 2010.

BE IT FURTHER RESOLVED, that the MDEQ shall reimburse Ingham County up to \$25,683.00 for expenses related to services in the following programs:

**NON-COMMUNITY PUBLIC WATER SUPPLY PROGRAM – up to \$17,413**

The Health Department will conduct sanitary surveys of the non-community public water supplies in Ingham County. The Health Department will also oversee water quality monitoring at these supplies, issue water well permits for new supplies, and ensure that proper public notice is issued should a supply become unsafe for drinking.

**DRINKING WATER LONG-TERM MONITORING – up to \$1,570**

The Health Department will collect samples from drinking water supplies identified by the MDEQ from the State 201 list. (Sites of environmental contaminations.)

**PUBLIC SWIMMING POOLS – up to \$6,450**

The Health Department will conduct an inspection of all public swimming pools/spas licensed by the DEQ in Ingham County. In addition, the Health Department will investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

**CAMPGROUND REQUIREMENTS – up to \$250**

The Health Department will conduct an inspection of all campgrounds located in Ingham County, collect fees, investigate complaints, conduct meetings and/or conferences related to compliance issues, and complete inspection forms provided by the State.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** November 6, 2009

**Agenda Item Title:** Resolution to Accept a \$908.68 Risk Avoidance Program (RAP) Grant  
Award for Parks and Recreation Alert Frisbees from the Michigan Municipal Risk Management Association (MMRMA)

**Submitted by:** Ingham County Parks & Recreation Commission

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X, Finance X

**Summary of Proposed Action:**

The Ingham County Parks Department was offered the chance to participate in a grant opportunity with the Michigan Municipal Risk Management Association. The Association provided Parks and Recreation Alert Frisbees for distribution to Ingham County Park visitors, indicating a contact phone number to report vandalism or unsafe areas in our parks.



**Financial Implications:**

These grant funds reimburse Ingham County Parks for the cost of the Frisbees in the amount of \$908.68.

**Other Implications:** None.

**Staff Recommendation:** MM X JN \_\_ TL \_\_ TM \_\_ JC \_\_

Staff recommends approval of the resolution.

## INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of October 26, 2009  
RESOLUTION #34-09

**RESOLUTION TO RECOMMENDING THE ACCEPTANCE OF A \$908.68 RISK AVOIDANCE PROGRAM (RAP) GRANT AWARD FOR PARKS AND RECREATION ALERT FRISBEES FROM THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)**

**WHEREAS**, the Ingham County Parks Department was offered to participate in a grant opportunity with MMRMA; and

**WHEREAS**, MMRMA provided Parks and Recreation Alert Frisbees for distribution to Ingham County Parks visitors, indicating a contact phone number to report vandalism or unsafe areas in our parks; and

**WHEREAS**, the grant funds reimbursed Ingham County Parks Department for the cost of the Frisbees; and

**WHEREAS**, distribution of the Alert Frisbees provided our guests a gift from the Parks Department and the opportunity to provide feedback on our park facilities.

**THEREFORE BE IT RESOLVED**, that the Ingham County Parks and Recreation Commission recommends the Board of Commissioners authorize the acceptance of the grant funds from MMRMA in the amount of \$908.68 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).

**Moved by** Mr. Czarnecki and **Supported by** Ms. Weil that Resolution #34-09 be approved. **Yes-7; No-0. MOTION CARRIED.**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT A \$908.68 RISK AVOIDANCE PROGRAM (RAP) GRANT  
AWARD FOR PARKS AND RECREATION ALERT FRISBEES FROM  
THE MICHIGAN MUNICIPAL RISK MANAGEMENT ASSOCIATION (MMRMA)**

WHEREAS, the Ingham County Parks Department was offered the chance to participate in a grant opportunity with Michigan Municipal Risk Management Association; and

WHEREAS, the Michigan Municipal Risk Management Association provided Parks and Recreation Alert Frisbees for distribution to Ingham County Parks visitors, indicating a contact phone number to report vandalism or unsafe areas in our parks; and

WHEREAS, the grant funds reimbursed the Ingham County Parks Department for the cost of the Frisbees; and

WHEREAS, distribution of the Alert Frisbees provided a service to park guests and the opportunity to provide feedback on our park facilities.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the acceptance of grant funds from the Michigan Municipal Risk Management Association in the amount of \$908.68 and extends its appreciation for the opportunity to participate in the Risk Avoidance Program (RAP).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator and the Budget Office to make the necessary adjustments in the Parks Department 2009 Budget.

**RESOLUTION STAFF REVIEW**

**DATE** November 6, 2009

**Agenda Item Title:** Resolution Authorizing the Purchase of a Mobile Squeeze Cage for the Potter Park Zoo

**Submitted by:** Ingham County Parks and Recreation Commission

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X, Finance X

**Summary of Proposed Action:**

The Potter Park Zoo Veterinarian and Keeper Staff must immobilize animals with a squeeze cage during the course of medical procedures. The use of a squeeze cage is imperative for staff and animal safety. The existing squeeze cage is not designed to hold large animals (such as oyrx, bongos, camels, and llamas) and many of the animals within Potter Park Zoo cannot be immobilized due to the limited size of this cage.

The Ingham County Purchasing Department sought bids for a squeeze cage using zoo staff specifications for this piece of zoo specialty equipment. There were a limited number of vendors for this type of equipment and Fauna Research, Inc. of Red Hook, New York provided the only quote at a cost of \$24,876.

**Financial Implications:**

Funds have been identified within the Potter Park Zoo Millage Fund, to be transferred from line item 258-69300-747000-34600 to line item 258-69200-978000-0926Z in an amount not to exceed \$24,876, for the equipment from Fauna Research, Inc.

**Other Implications:** None.

**Staff Recommendation:** MJM X JN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE PURCHASE OF  
A MOBILE SQUEEZE CAGE FOR THE POTTER PARK ZOO**

WHEREAS, the Potter Park Zoo Veterinarian and Keeper Staff must immobilize animals with a squeeze cage during the course of medical procedures; and

WHEREAS, the use of a squeeze cage is imperative for staff and animal safety; and

WHEREAS, the existing squeeze cage is not designed to hold large animals (such as oyrx, bongos, camels, and llamas) and many of the animals within Potter Park Zoo cannot be immobilized due to the limited size of the existing cage; and

WHEREAS, the Potter Park Zoo staff has recommended the appropriate cage size for use at the Zoo; and

WHEREAS, the Ingham County Purchasing Department sought bids for the squeeze cage and only one vendor provided a quote; and

WHEREAS, the squeeze cage is zoo related specialty equipment and there are a limited number of vendors that produce such equipment; and

WHEREAS, the Potter Park Zoo Board, along with the Parks and Recreation Commission supported the purchase of a larger squeeze cage with the passage of resolutions at their November meetings; and

WHEREAS, funds have been identified within the Potter Park Zoo Millage Fund, to be transferred from line item 258-69300-747000-34600 to line item 258-69200-978000-0926Z.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the purchase of one new squeeze cage from Fauna Research, Inc. of Red Hook, New York, in an amount not to exceed \$24,876.

THEREFORE BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the necessary line item transfers from line item 258-69300-747000-34600 to line item 258-69200-978000-0926Z.

**RESOLUTION STAFF REVIEW**

**DATE** November 5, 2009

**Agenda Item Title:** Resolution to Authorize a Michigan Community Service Commission AmeriCorps Grant Position Placement for the Parks Department

**Submitted by:** Ingham County Parks and Recreation Commission

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS\_\_X\_\_, Finance \_\_X\_\_

**Summary of Proposed Action:**

This Resolution allows for the placement of one of the ten positions at the Parks Department as previously authorized by the Board of Commissioners' Resolution #09-239, to allow for agreements to be entered into with each AmeriCorps Host Site and with each AmeriCorps member, and to authorize the Board Chairperson to sign those agreements. The time period for this placement is from October 1, 2009 through December 6, 2010. This agreement is between the Michigan Community Service Commission AmeriCorps and the Ingham County Health Department on behalf of the Power of We Consortium with the Ingham County Parks Department as "Host Site."

The Parks AmeriCorps volunteer would expand the Parks Department's volunteer programs and support trail maintenance, planning, and management of natural areas in Ingham County Parks.

**Financial Implications:**

The total grant award from the Michigan Community Service Commission is \$149,419. Each individual host site is required to provide cash contributions as their portion of the necessary match. The Parks Department's portion is \$6,368.00, providing a one third match to AmeriCorps funding to equal a total grant of \$19,104.00. One half, \$3,184.00, will be paid from funds in the approved 2009 Parks Budget, seasonal wage line item 208-75500-705000-51000 and the \$4,184 balance will be funded through the approved 2010 Parks Budget, seasonal wage line item 208-75200-705000-86000.

**Other Implications:** None.

**Staff Recommendation:** MJM X JN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A MICHIGAN COMMUNITY SERVICE COMMISSION  
AMERICORPS GRANT POSITION PLACEMENT FOR THE PARKS DEPARTMENT**

WHEREAS, the Power of We Consortium successfully competed for a grant from the Michigan Community Service Commission (MCSC) for a Michigan AmeriCorps project that will place ten full time AmeriCorps members within organizations throughout the greater Lansing area to improve resident's physical activity and nutrition; and

WHEREAS, the ten AmeriCorps members will promote the use of non-motorized transportation on trails, greenways, and city streets, and increase the use of community gardens and farmers' markets in previous food deserts; and

WHEREAS, on October 6, 2009, the Power of We Consortium notified the Ingham County Parks Department that they were selected as a host site for an AmeriCorps volunteer; and

WHEREAS, the AmeriCorps volunteer would expand the Parks Department's volunteer programs and support trail maintenance, planning, and management of natural areas in Ingham County Parks; and

WHEREAS, the County contribution of \$6,368 provides a one third match to AmeriCorps funding to equal a total grant of \$19,104.00.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes entering into a placement agreement, on behalf of the Parks Department as "Host Site," with AmeriCorps to oversee the AmeriCorps volunteer from October 1, 2009 through December 6, 2010; one half, \$3,184.00, to be paid from funds in the approved 2009 Parks Budget, seasonal wage line item 208-75500-705000-51000 and the balance \$3,184.00 to be funded through the approved 2010 Parks Budget, seasonal wage line item 208-75200-705000-86000.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** November 6, 2009

**Agenda Item Title:** Resolution to Add the Ingham County Family Center (ICFC) to the Current Contract with Dietz Janitorial Services, Inc. (Resolution #07-116) for Cleaning Services

**Submitted by:** Facilities Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS\_ X\_, Finance\_ X\_

**Summary of Proposed Action:**

This Resolution will authorize adding the Ingham County Family Center to the current contract with Dietz Janitorial Service, Inc. Dietz will provide daily cleaning services at ICFC.

**Financial Implications:**

The fee for the cleaning services at the ICFC would be a monthly not to exceed amount of \$2,527.25, which reflects the payment of living wages. Funding for the project is available within the ICFC Operational Budget, 292-66229-931100, Maintenance Related Contractual.

**Other Implications:**

The current contract with Dietz Janitorial Service will terminate on July 31, 2010.

**Staff Recommendation:** MJM\_ X\_ JN\_ \_\_\_ TL\_ \_\_\_ TM\_ \_\_\_ JC\_ \_\_\_

Staff recommends approval of the resolution.

**MEMORANDUM**

TO: County Services and Finance Committees

FROM: Rick Terrill, Facilities Director

DATE: November 5, 2009

SUBJECT: Resolution to Add the Ingham County Family Center (ICFC) to the Current Contract with Dietz Janitorial Services, Inc. (Resolution #07-116) for Cleaning Services

The resolution before you authorizes adding the Ingham County Family Center to the Dietz Janitorial Contract (Resolution #07-116).

Dietz Janitorial will provide daily cleaning services at the ICFC for the remainder of their contract that ends in July 2010. The fee for this service would be \$2,527.25 per month.

Funding for the project is available within the ICFC Operational Budget, 292-66229-931100, Maintenance Related Contractual.

I recommend approval of this resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ADD THE INGHAM COUNTY FAMILY CENTER (ICFC)  
TO THE CURRENT CONTRACT WITH  
DIETZ JANITORIAL SERVICES, INC. (RESOLUTION #07-116)  
FOR CLEANING SERVICES**

WHEREAS, the County currently has a janitorial contract with Dietz Janitorial for cleaning services at the Human Services Building, Grady Porter Building/Veterans Memorial Courthouse, and the Willow Clinic per Resolution #07-116; and

WHEREAS, due to the addition of the Ingham County Family Center in 2008, janitorial services are needed at that location as well; and

WHEREAS, Dietz Janitorial proposed to perform daily cleaning services at the ICFC for a monthly cost of \$2,527.25 for the remainder of the current contract which will expire on July 31, 2010; and

WHEREAS, the funds are available within the ICFC Operating Budget, 292-66229-931100 Maintenance Contractual.

THEREFORE BE IT RESOLVED, the Ingham County Board Commissioners authorizes the addition of the Ingham County Family Center to the Dietz Janitorial Service, Inc. contract per Resolution #07-116, for a monthly cost not to exceed \$2,527.25, which reflects the payment of living wages, for the time period of the contract ending July 31, 2010.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** November 03, 2009

**Agenda Item Title:** Resolution Approving a Collective Bargaining Agreement with the FOP Supervisory Officers

**Submitted by:** Human Resources Department, T. A. Lindsey, Director

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X, Finance X

**Summary of Proposed Action:**

1. Article 10, Grievance Procedure: Effective upon ratification, all grievances shall be subject to arbitration, including discharges. This will not affect grievances previously filed and which are being processed.
2. Article 16, Sick Leave. Sick leave accumulations for new supervisory employees will be at the rate of 4.0 hours instead of 4.5 hours.
3. Article 26, Leaves of Absence, Section 2, Funeral Leave: Change to 5 days for immediate family and no longer until day of funeral.
4. Article 27, Wages: Retro to 7-1-2009
 

7-1-2009	2%
7-1-2010	1%
7-1-2011	1%

Furlough days/times were accepted for 2010. This could be utilized through 24 hours of personal leave, vacation, compensatory times or unpaid hours. Each employee may select how the time is given back to the County.

5. Article 27, Wages: Add a new Section entitled Shift Premium. Employees working the night shift will receive a \$0.35 per hour shift premium. Shift premium does not apply to any other benefit or overtime premium.
6. Article 29, Layoff and Recall. If an employee takes a demotion in lieu of layoff, he/she can return to his/her prior rank within two years without taking a new test.
7. Elimination of staff meals.
8. Incorporate 2009 Health Coalition amendment agreement for health insurance, dental and retiree insurance.

**Financial Implications:** The costs for modifications were included in the 2009 and 2010 Budgets.

**Other Implications:** None.

**Staff Recommendation:** MJM \_\_\_\_, JN \_\_\_\_, TL X, TM \_\_\_\_, JC \_\_\_\_  
 Staff recommends acceptance of the tentative agreement.

**Agenda Item 9**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT  
WITH THE FOP SUPERVISORY OFFICERS**

WHEREAS, a tentative agreement has been reached between representatives of Ingham County and the FOP Supervisory Officers for the period of July 1, 2009 through June 30, 2011; and

WHEREAS, the Employer has received notice from the FOP that the tentative agreement has been ratified by the Union; and

WHEREAS, the provisions agreed upon have been approved by the Sheriff; and

WHEREAS, the provisions of the Agreement has been approved by the County Services and Finance Committees, and are within the guidelines established by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the tentative agreements reached with Ingham County and the FOP Supervisory Officers.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County.

BE IT FURTHER RESOLVED, retro-pay shall not be paid until the contract is signed by both parties.

**RESOLUTION STAFF REVIEW**

**DATE** November 6, 2009

**Agenda Item Title:** Resolution to Consent to an Assignment of Three Current Agreements with Analysts International Corporation to Netarx, LLC

**Submitted by:** Management Information Services Department

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X \_\_\_\_, Finance X \_\_

**Summary of Proposed Action:**

The Resolution will authorize the 'Consent to an Assignment' of three current agreements with Analysts International Corporation to Netarx, LLC. (See the attached assignment letter in the Resolution.)

**Financial Implications:**

The agreements are cost neutral.

**Other Implications:** The terms have been approved by the County Attorney.

**Staff Recommendation:** MJM X JN \_\_ TL \_\_ TM \_\_ JC \_\_

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO CONSENT TO AN ASSIGNMENT OF THREE CURRENT AGREEMENTS WITH ANALYSTS INTERNATIONAL CORPORATION TO NETARX, LLC**

WHEREAS, Ingham County is currently a party to three agreements with Analysts International Corporation; and

WHEREAS, Netarx, LLC recently purchased the Analysts International's Reseller Business and its supporting service offerings; and

WHEREAS, Analysts International Corporation has transferred its rights, liabilities, and obligations under the three agreements to Netarx LLC; and

WHEREAS, Analysts International Corporation seeks Ingham County's consent to an assignment of the three agreements, under the terms and conditions set forth in the attached assignment letter.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby consents to the assignment of the three current agreements with Analysts International Corporation to Netarx, LLC, as set forth in the attached assignment letter.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the assignment letter after review by the County Attorney.



Matthew J. Myers, PhD  
Ingham County Controller/Administrator  
Ingham County Courthouse  
P.O. Box 319  
Mason, MI 48854

Re: Assignment of Analysts International contract

Dear Dr. Myers:

As a valued business partner of Analysts International Corporation ("AIC"), we wanted to advise you of changes underway at AIC. AIC intends to transfer the assets of its VAR Business as a going-concern to Netarx LLC, pursuant to a recent acquisition of the VAR Business by Netarx (the "Transaction") in which Netarx has agreed to assume the rights, obligations and liabilities under certain customer agreements.

Our records indicate that AIC and Ingham County entered into the following agreements with AIC:

1. Master Agreement for Infrastructure Services, dated October 3, 2007, signed by Ingham County on November 5, 2007 and AIC on November 26, 2007, amended by Amendment No. 2 signed by Ingham County on February 27 and 28, 2008 and by AIC on March 3, 2008, and by Amendment No. 3 signed by AIC on May 30, 2008 and Ingham County on June 10, 2008.
2. Technical Support Agreement dated April 20, 2009, signed by AIC on July 29, 2009, and by Ingham County on August 19, 2009.
3. Maintenance agreement for various Cisco hardware valued at \$5,017.02.

In a previous letter to you seeking Ingham County's consent to the assignment of agreements to Netarx, AIC did not list all of the agreements set forth above because not all of those agreements explicitly required that consent be sought; it was AIC's position that for those agreements that did not explicitly require consent to assignment, assignment had automatically occurred by virtue of the Transaction. Nevertheless, it is not AIC's intent to retain any of the referenced agreements, but rather, to assign all of the agreements to Netarx. As such, the purpose of this letter is to seek your consent to the assignment of the referenced agreements and the rights, obligations and liabilities of AIC under the agreements to Netarx, such consent as may be required under these agreements. Further, we ask for your acknowledgement and agreement that (i) the consummation and closing of the Transaction shall not be deemed to be a default or breach under the agreements, that (ii) that the agreements will remain in full force and effect, (iii) that no termination of the agreements will occur solely as a result of the Transaction, (iv) that all

consent, notice and other requirements under the agreements are satisfied with respect to the Transaction, and (v) that as of the date of the Assignment, AIC shall have no further obligations or liabilities under the agreements.

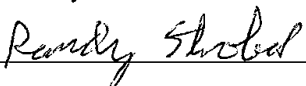
The foregoing consent to assignment of the agreements will become effective when this form is received back from you. All fees, charges and expenses for services provided to you by AIC under the agreements prior to August 4, 2009 will remain due and payable to AIC notwithstanding anything in this Letter Agreement to the contrary.

If the foregoing meets with your approval, we would appreciate receiving Ingham County's signed consent by returning it to us in the enclosed envelope as soon as possible.


If you need additional information, please contact Bruce Feld at 952-838-2906. Thank you for your consideration.

Yours truly,

Analysts International Corporation  
By: Randy Strobel

  
\_\_\_\_\_

Netarx LLC  
By: Eric Tilos

  
\_\_\_\_\_

The assignment and the terms provided for in this letter are hereby acknowledged, accepted and agreed

This 22 day of October, 2009

**COUNTY OF INGHAM**

By: \_\_\_\_\_  
Print Name: Debbie De Leon  
Title: Chairperson, County Board of Commissioners

By: \_\_\_\_\_  
Print Name: Mike Bryanton  
Title: County Clerk

cc: Tom Shewchuk

**RESOLUTION STAFF REVIEW**

**DATE** November 6, 2009

**Agenda Item Title:** Resolution to Approve the Renewal of the Agreement for the AT&T Circuit Between the Ingham County Sheriff's Office and Delhi Township

**Submitted by:** Management Information Services Department

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X\_\_, Finance X\_\_

**Summary of Proposed Action:**

This Resolution will authorize a renewal of the AT&T Wide-Area-Network connection for computer and phone service between Delhi Township and the Ingham County Sheriff's Office,

**Financial Implications:**

Total cost of \$13,536.00 to be paid from the Telephone Communications Fund (675-26600921050).

**Other Implications:**

None.

**Staff Recommendation:** MJM X JN \_\_ TL \_\_ TM \_\_ JC \_\_

Staff recommends approval of the resolution.

Introduced by County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE THE RENEWAL OF THE AGREEMENT FOR THE AT&T  
CIRCUIT BETWEEN THE  
INGHAM COUNTY SHERIFF'S OFFICE AND DELHI TOWNSHIP**

WHEREAS, the current AT&T contract for the Wide-Area-Network connection to Delhi Township has expired; and

WHEREAS, this connection is used to connect Delhi Township to the Ingham County Network for computer and phone service; and

WHEREAS, the new Agreement cost is \$376.00 per month, for 36 months, for a total cost of \$13,536.00; and

WHEREAS, the pricing provided by AT&T is from the State of Michigan cooperative contract.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes a renewal of the AT&T Circuit to Delhi Township, for a total cost of \$13,536.00, to be paid from the Telephone Communications Fund (675-26600921050).

BE IT FURTHER RESOLVED, the effective date of the Agreement will be begin upon the date the Agreement has been signed by all parties and the Agreement will be effective for three years.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this Resolution and approved as to form by the County Attorney.

**Agenda Item 11**

**RESOLUTION STAFF REVIEW**

**DATE** November 4, 2009.

**Agenda Item Title:** Resolution Approving Various Contracts for the 2010 Budget Year

**Submitted by:** Controller/Administrator's Office

**Committees:** LE X, JD X, HS X, CS X, Finance X

**Summary of Proposed Action:** This resolution will approve the attached list of contracts for the 2010 budget year. The list consists only of contracts that are included in the 2010 Adopted Budget. If a contract later exceeds the budgeted amount, a resolution will need to be brought before the Board of Commissioners approving the increased amount. In addition, a separate Board resolution will be required if there is a change in employee status or increase in the total number of employees.

**Financial Implications:** All listed contracts are included in the 2010 Adopted Budget.

**Other Implications:** In the past, a limited amount of contract renewals have been included in the annual appropriations resolution. With the amendment of the county contract approval process authorized by Resolution 09-095, which reduced the maximum amount allowed for short form authorizations from \$25,000 to \$5,000, it was decided to expand this list and have the Board of Commissioners consider these contracts as a separate resolution. The liaison committees may decide that there are some contracts included on this list that would better be considered as separate resolutions. Those contracts will be removed from this resolution before passage by the Board of Commissioners, and will be brought back before the Board as separate resolutions at a later date.

**Staff Recommendation:** MJM     JN     TL     TM X JC    

Staff recommends approval of this resolution.

**Agenda Item 11**

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2010 BUDGET YEAR**

WHEREAS, county policy requires that all contracts over \$5,000 be approved by the Board of Commissioners; and

WHEREAS, numerous contracts are approved by the Board of Commissioners each year, many of which are routine continuations of existing contracts; and

WHEREAS, funding for these contracts has been included within the 2010 Adopted Budget; and

WHEREAS, the budget also contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the Board Chairperson is authorized to sign agreements, contracts, and/or other documents related to grant programs and other county appropriations which are contained in the adopted budget, as listed in the attached document, subject to review by the County Attorney as to form and to certification by the Controller/Administrator that: 1) the total amount of revenues and expenditures and the net obligation to the County is not greater than what is budgeted; and 2) there is no change in employee status and no additional employees other than as authorized in the adopted budget.

BE IT FURTHER RESOLVED, that all grants and funding arrangements with entities whose fiscal years do not coincide with the County's fiscal year be considered authorized providing that they have been authorized in part for in the Adopted Budget, and the remaining portion of the time period and funds are included in the Controller's Recommended Budget for the succeeding fiscal year.

BE IT FURTHER RESOLVED, that all contracts over \$5,000 that are not included in this resolution shall be approved by the Board of Commissioners by separate resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract documents approved as to form by the County Attorney.

**Note: Items in bold are revenue contracts.**

Line #	DEPARTMENT	CONTRACTOR NAME	REASON FOR CONTRACT	2009 COST	2010 PROJECTED
1	Animal Control	MSU	Shelter Veterinarian	\$10,823	\$10,823
2	Animal Control	Participating Vets	Emergency Vet Services (ill, injured, necropsies, exams, x-rays, etc)	\$5,757	\$5,757
3	Animal Control	Spay/Neuter services	Spay Neuter Services	\$41,000	\$36,900
4	Animal Control	Internet Services	Shelter Software	\$5,200	\$5,200
5	Board of Comm./Clerk	Granicus	Video/Recording Software Maintenance and Monthly Webcasting Fees for BOC Meeting	\$3,000	\$6,000
6	Board of Commissioners	Capital Area Rail Council	Annual Agreement with Capital Area Rail Council	\$2,350	\$2,350
7	Ingham County	Capital Area Transportation Authority (CATA)	Annual Renewal of Special Transportation Contract	\$3,645,925	\$3,629,065
8	Ingham County	Capital Area United Way	Annual Renewal of Contract for Central Michigan 2-1-1 Services	\$25,000	\$33,750
9	Circuit Court	Teachout Security	Security for the Court	\$150,000	\$147,000
10	Circuit Court	TEL/Thalner	Technology support for the Courtrooms (excluding Courtrooms 1 and 2)	\$20,000	\$23,000
11	Circuit Court	Presort Services, Inc.	Postage service	\$44,526	\$48,000
12	Clerk	Tyler Technologies	Licensing and Support Agreement for Vital Records System	\$17,685	\$19,450
13	District Court	Teachout	Security Officers	\$85,627	\$85,627
14	Economic Development	MSU Extension	Salary + all Benefits Econ Development and Brownfield administration by S. Pigg	\$82,074	\$82,074
15	Economic Development	D. Mitchell	Services for Business Sustainability	\$29,376	\$29,376

16	Economic Development	SME (Soils and Materials Engineers, Incorporated)	NEW Brownfield Grants Technical Services	\$90,000	\$90,000
17	Economic Development	Legal Services	Contracts and Bonds on the Brownfield Redevelopment Finance Plans	\$3,431	\$5,000
18	Equalization	AVS	Commercial Appraisal Services	\$40,000	\$40,000
19	<b>Equalization</b>	<b>State of Michigan (revenue)</b>	<b>Annual Grant for Remonumentation Program</b>	<b>\$90,000</b>	<b>\$85,000</b>
20	Facilities	Schindler Elevator	Maintenance & Inspection- GPB	\$5,685	\$5,969
21	Facilities	Modernistic	Carpet Cleaning	\$26,780	\$27,583
22	Facilities	Nelson Trane	Hilliard Bldg Chiller Service Agree	\$5,110	\$5,366
23	Facilities	Simplex Grinnell	Test & Inspect Fire Alarm System @ GPB	\$6,976	\$7,325
24	Facilities	Great Lakes Window Cleaning	Window Cleaning	\$7,900	\$8,295
25	Facilities	Dietz Janitorial	Janitorial Services	\$116,066	\$119,548
26	Facilities	Guardian Alarm	Building alarm monitoring for Hilliard and courthouse	\$25,584	\$27,133
27	Facilities	Teachout	Bldg. Security Courthouse	\$6,760	\$7,200
28	Facilities HSB	Kone	Full service maintenance agreement for elevator	\$4,009	\$4,209
29	Facilities HSB	Modernistic	Carpet Cleaning	\$30,900	\$32,445
30	Facilities HSB	Nelson Trane	McQuay Chiller test and inspect and maintain	\$9,500	\$9,975
31	Facilities HSB	Teachout Security	Unarmed uniformed security guard for night meetings	\$18,386	\$19,305
32	Facilities HSB	Safety Systems	Monitors building entry alarms	\$17,100	\$17,955
33	Facilities HSB	Nelson Trane	Inspect, maintain and repair 2 rotary screw chillers	\$9,267	\$9,730
34	Facilities HSB	Dietz Janitorial	Janitorial Services	\$306,930	\$322,277

35	Facilities HSB	Waste Management	Pick up trash and recycling	\$6,396	\$6,716
36	Facilities ICFC	Teachout	Daily monitoring for security purposes	\$53,000	\$53,000
37	Facilities- Jail	Schindler Elevator	Elevator maintenance and inspection	\$8,977	\$9,426
38	Facilities- Jail	Modernistic	Carpet Cleaning	\$20,300	\$21,315
39	Facilities- Jail	Simplex Grinnell	Annual Test & Inspect fire alarm system	\$4,200	\$4,452
40	Facilities- Jail	Waste Management	Trash and recycling pickup	\$8,906	\$9,351
41	Facilities VMC	Otis Elevator	Elevator Maintenance & Inspection	\$16,271	\$17,085
42	Facilities VMC	Modernistic	Carpet Cleaning	\$16,480	\$17,304
43	Facilities VMC	Simplex Grinnell	Annual Test & Inspect fire alarm system	\$5,733	\$6,020
44	Facilities VMC	Smith's Detection	Inspect and maintain x-ray equipment	\$8,640	\$8,295
45	Facilities VMC	Dietz Janitorial	Janitorial Services	\$116,066	\$121,869
46	Fair	D & E Cleaning	Cleaning Community Hall & Office	\$13,000	\$10,000
47	Family Court	MSU Psychology Department	Diversion program - Reduces days/cost for out of home care.	\$168,361	\$163,449
48	Family Court	Peckham Inc., Footprints Group Home	Short term female residential. NOTE: JJM Fund.	\$447,319	\$433,679
49	Family Court	Clarinda Group Home	Female transition from long term treatment NOTE: JJM Fund.	\$527,796	\$511,962
50	Family Court	Peckham, Crossroads	Educational and vocational program for delinquent youth.	\$319,542	\$306,772
51	Family Court	Highfields	Day Treatment Program - transportation and behavioral specialists.	\$432,625	\$585,850
52	Family Court	Ingham Intermediate School District	Day Treatment Program - teachers & para-professionals.	\$404,156	\$481,031
53	Family Court	Highfields	Evening Reporting Program - transportation and behavioral specialists. Further program expansions for FY 2010 with an increase in the number of	\$185,084	\$312,650

			students from 20 to 30 per night.		
54	Family Court	Four Attorneys: Annette Skinner, Jennipher Martinez, Antoinette Frahzo, Robin Eagelson	Guardian-At-Litem contracts to represent children in abuse and neglect hearings. 3 full contracts and 1 contract @ 75% of a full contract, the total of which not to exceed \$200,000. Mileage is an additional charge which is not included amounts showing on this document. These contracts are paid from the same account that individual attorney payments are paid.	\$186,750	\$200,000
55	<b>Family Court</b>	<b>State of Michigan (revenue)</b>	<b>Annual Child Care Agreement</b>	<b>\$18,067,341</b>	<b>\$17,817,222</b>
56	Family Court	Lakeside	Residential placements	Residential \$174; Sex Off \$199/day	Range from \$170 to \$210/day
57	Family Court	Woodward	Residential placements	Residential \$135/day; Sex Off \$195/day	Range from \$140 to \$200/day
58	Family Court	Abraxas	Residential placements	\$395/day	\$400/day
59	FOC	Maximus	Cooperative Reimbursement Program billing/consulting	\$10,368	\$10,750
60	<b>FOC</b>	<b>State of Michigan (revenue)</b>	<b>Cooperative Reimbursement Program</b>	<b>\$4,860,049</b>	<b>\$5,107,645</b>
61	Financial Services	Rehmann Robson	Audit	\$61,630	\$63,050
62	Financial Services	Maximus	Cost allocation plan	\$10,000	\$10,000
63	Health Department	Volunteers of America	Homeless Day Center	\$30,000	\$30,000
64	Health Department	Our Savior Lutheran Church	Food Pantry Operation - 1515 W. Holmes Rd	\$7,200	\$7,200
65	<b>Human Resources</b>	<b>Tri-County Office on Aging (revenue)</b>	<b>For HR consulting services Annual renewal since 2006</b>	<b>\$34,073</b>	<b>\$36,693</b>

66	MIS	Leibert	3 yr Uninterrupted power supply	\$7,835	\$8,619
67	MIS	MUNIS OSDBA	OSDBA (Operating System Database Administrator) contract, database	\$15,000	\$16,500
68	MIS	MUNIS-GUI Support	GUI(Graphical User Interface Maintenance)	\$3,300	\$4,000
69	MIS	MUNIS	Financial/HR system	\$115,000	\$126,500
70	MIS	Novell	Netware & GroupWise licenses-county	\$29,000	\$31,900
71	MIS	Numara	Track-IT Annual Maintenance	\$5,286	\$5,815
72	MIS	AT&T/IDS	Video Surveillance Maintenance VMC/GPB	\$10,000	\$11,500
73	MIS	Fishnet Security	Annual Gold Maintenance	\$22,950	\$25,000
74	MIS	VMWare	Annual Support	\$10,329	\$13,000
75	MIS	Hewlett-Packard	Annual HP SAN (Storage Area Network) Maintenance	\$13,524	\$14,877
76	MIS	AVI / FTR	Annual FTR (For The Record) software support for all courts and hardware support for Judge Giddings's court	\$7,000	\$7,700
77	MIS	SUN	Sun Server Maintenance	\$19,379	\$23,000
78	MIS	ImageSoft	Imaging Application Maintenance	\$20,000	\$22,000
79	MIS-IJIGS	APS (E-Citation)	E-Citation Annual Support	\$7,500	\$9,000
80	MIS-IJIGS	ACS (Omni)	Jury Systems Maintenance	\$11,932	\$13,125
81	MIS-IJIGS	Lexis Nexis	Monthly Support	\$16,344	\$17,978
82	MIS-IJIGS	Maximus	CourtView 2000	\$130,000	\$143,000
83	MIS-IJIGS	Oracle	Database Silver Support	\$10,503	\$11,553

84	MIS-IJIGS	WebTechs	Annual Maintenance	\$12,000	\$13,200
85	MIS-IJIGS	Vista Solutions	Imaging Support (Split by MIS and IJIGS)	\$6,596	\$7,255
86	MSU Ext	Michigan State Univ	Salary for Horticulture Educator	\$47,892	\$50,392
87	Parks	Allied Disposal	Dumpster Service	\$25,500	\$25,500
88	Parks	Advance Dust Control	Parking lot dust control - LL & BUR	\$10,500	\$5,000
89	Parks	State of Michigan	Water tests	\$10,800	\$10,800
90	Parks	Ingham County Sheriff	Seasonal Officer Training	\$0	\$6,000
91	Potter Park Zoo	Allied Disposal	Dumpster Service	\$12,000	\$11,444
92	Potter Park Zoo	Ayles	Tree Trimming	\$20,000	\$20,000
93	Prosecuting Attorney	Westlaw	Law Books	\$25,500	\$25,500
94	Prosecuting Attorney	Lexis	Law Books	\$10,500	\$5,000
95	Prosecuting Attorney	PAAM	PAAM Interns (2)	\$10,800	\$10,800
96	Prosecuting Attorney	Maximus, James Olson	Application and Billings for 2010	\$0	\$6,000
97	<b>Prosecuting Attorney</b>	<b>State of Michigan (revenue)</b>	<b>Cooperative Reimbursement Program</b>	<b>\$967,747</b>	<b>\$986,165</b>
98	<b>Prosecuting Attorney</b>	<b>State of Michigan (revenue)</b>	<b>Annual Grant for Victim/Witness Program</b>	<b>\$225,000</b>	<b>\$225,000</b>
99	<b>Prosecuting Attorney</b>	<b>State of Michigan (revenue)</b>	<b>Domestic Violence Prevention Program</b>	<b>\$53,890</b>	<b>\$53,890</b>
100	<b>Prosecuting Attorney</b>	<b>State of Michigan (revenue)</b>	<b>Anti-Drug Abuse Program</b>	<b>\$203,808</b>	<b>\$165,948</b>
101	<b>Prosecuting Attorney</b>	<b>State of Michigan (revenue)</b>	<b>Juvenile Accountability Incentive Block Grant</b>	<b>\$13,500</b>	<b>\$13,500</b>
102	Sheriff	Communication Services/Jeff Broughton	Radio Repair - Warranty Expired	\$42,600	\$42,600

103	Sheriff	Lansing-Mason Ambulance	Inmate Ambulance Service	\$22,500	\$22,500
104	Sheriff	I.D. Networks	Software in Jail - Main/Live Scan	\$7,000	\$7,000
105	Sheriff	Prisoner Transport Services	Inmate Extraditions	\$25,000	\$40,000
106	Sheriff	Maurers	Kitchen Uniforms	\$6,494	\$6,500
107	<b>Sheriff</b>	<b>State of Michigan (revenue)</b>	<b>Annual Grant for Secondary Road Patrol</b>	<b>\$320,328</b>	<b>\$248,002</b>
108	<b>Sheriff</b>	<b>State of Michigan (revenue)</b>	<b>Annual Grant for Marine Safety Programs</b>	<b>\$10,000</b>	<b>\$6,327</b>
109	<b>Sheriff</b>	<b>State of Michigan (revenue)</b>	<b>Annual Grant for Emergency Management</b>	<b>\$37,221</b>	<b>\$37,221</b>
110	<b>Sheriff</b>	<b>Michigan Department of Corrections (revenue)</b>	<b>Annual Renewal of Contract for Jail beds</b>	<b>\$2,496,600</b>	<b>\$2,496,600</b>
111	Ingham County	Tri-County Metro Narcotics Squad	Annual Grant for Drug Assets Forfeiture Program	\$274,737	\$271,805
112	<b>Veteran Affairs</b>	<b>Michigan Veterans Trust Fund (revenue)</b>	<b>Services provided for Ingham County Trust Fund</b>	<b>\$7,800</b>	<b>\$7,800</b>
113	<b>Veteran Affairs</b>	<b>Clinton County (revenue)</b>	<b>Services provided to Clinton County</b>	<b>\$20,183</b>	<b>\$30,227</b>
114	<b>Work Study</b>	<b>Cooley Law School, Detroit College of Law, Michigan State University (revenue)</b>	<b>Annual Work Study Grants</b>	<b>\$47,689</b>	<b>\$47,689</b>

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO  
COMMISSIONERS' COMPENSATION**

WHEREAS, the Board of Commissioners is authorized to establish the compensation for the Board of Commissioners; and

WHEREAS, the Board of Commissioners cannot make changes in compensation which affect the Board during the current term, but can make changes to be effective for the next term; and

WHEREAS, the Board of Commissioners wishes to establish the Commissioners' Compensation for the period of January 1, 2011 through 2012, with a 1% for 2011 and a 1% increase for 2012.

THEREFORE BE IT RESOLVED, that effective on the date indicated, the salaries for the Ingham County Board of Commissioners shall be as follows:

	<u>January 1, 2011</u>	<u>January 1, 2012</u>
Board Chairperson	\$17,000	\$17,170
Vice Chair, Vice Chair Pro Tem and All Standing Committee Chairs	\$12,394	\$12,518
Other Commissioners	\$11,362	\$11,476

BE IT FURTHER RESOLVED, that beginning January 1, 2012 Commissioners' salary will be based on the following schedule:

	<u>Board Chairperson</u>	<u>Vice Chair, Vice Chair Pro Tem and All Standing Committee Chairs</u>	<u>Other Commissioners</u>
<u>1<sup>st</sup> Term</u>	\$17,170	\$12,518	\$11,476
<u>2<sup>nd</sup> Term</u>	\$17,670	\$13,018	\$11,976
<u>3<sup>rd</sup> Term</u>	\$18,170	\$13,518	\$12,476
<u>4<sup>th</sup> Term</u>	\$18,670	\$14,018	\$12,976
<u>5<sup>th</sup> Term</u>	\$19,170	\$14,518	\$13,476

BE IT FURTHER RESOLVED, the above noted salary schedule is reflective of the manner in which County employees are compensated.

BE IT FURTHER RESOLVED, the above noted salary schedule does not recognize terms of office held as a Commissioner or any other public office prior to January 2011.

BE IT FURTHER RESOLVED, that each Commissioner shall continue to be paid a \$60.00 per diem for attending each officially called Standing Committee and Board Meeting of which the Commissioner is a member, including Committee of the Whole and Board Leadership to a maximum of eighty (80) per year; provided however, that a Commissioner shall not be entitled to a payment for more than two (2) meetings per day; and provided further that Commissioners shall not be eligible for payment for a committee meeting which occurs on the same day as a board meeting.

BE IT FURTHER RESOLVED, that the Board of Commissioners' Chairperson, as an Ex-Officio of all Committees, shall be paid a per diem subject to a maximum of 100 per year.

BE IT FURTHER RESOLVED, that the above-stated salaries for Ingham County Commissioners shall not preclude a Commissioner from receiving a per diem payment when he/she is appointed to a statutory board and/or agency by the County Board of Commissioners. Commissioners shall receive the same per diem as non-Commissioner members appointed by the Board of Commissioners to statutory boards and/or agencies, in addition to the above stated salary, provided that a per diem Commissioner payment is not prohibited by the specific statute in question.

BE IT FURTHER RESOLVED, that the Board Coordinator shall be responsible for periodically preparing appropriate vouchers for the payment of per diem for each Commissioner, based on the approved minutes of each Standing Committee, Committee of the Whole, and Board Leadership meeting, and that said voucher shall be approved and signed by the individual Commissioner prior to its submission for payment.

BE IT FURTHER RESOLVED, that each Commissioner may, at his/her own expense, purchase health insurance, including dental and vision, as now or in the future provided by the County to its Managers.

BE IT FURTHER RESOLVED, that the retirement benefit for Commissioners shall be MERS plan C-2 with B-1 base, 55F with 15 years; V6, FAC5, with Commissioners paying 3.56% of salary; provided, however, that each Commissioner at the beginning of his/her term has the option of choosing to participate in the retirement plan.

BE IT FURTHER RESOLVED, that Commissioners shall receive reimbursement for travel outside Ingham County only for actual miles traveled on county business, at the rate established by the Internal Revenue Service; provided, however, that said mileage reimbursement is not more than that set for State Officers as determined by the State Officers Compensation Commission. In the event that the above stated mileage reimbursement exceeds the mileage rate established by the State Officers Compensation Commission, then under such circumstances that rate established by the State Officers Compensation Commission shall supersede the above stated rates. This paragraph shall apply to out-of-county travel only. Commissioners shall not receive mileage reimbursement for intra-county travel, except when in the process of traveling in the County as stated above and as otherwise provided hereunder.

BE IT FURTHER RESOLVED, that the reimbursement for expenses associated with conferences and conventions shall continue to be provided for Commissioners in the attached Travel Policy and Procedures for Ingham County Commissioners.

**TRAVEL POLICY AND PROCEDURES  
FOR INGHAM COUNTY COMMISSIONERS**

1. Each Commissioner may be reimbursed up to \$1,500 annually for costs of transportation, meals and lodging associated with attending conferences or conventions in his/her capacity as a County Commissioner. Expenses for incidental travel and alcoholic beverages while at such conferences and conventions will not be reimbursed. Expenses must be reimbursed in the year in which they are incurred.
2. The cost of registration not exceeding \$1,000 per Commissioner for in-state and out-of state conferences or conventions may be paid from the Board of Commissioners' budget and will not be counted as part of the Commissioners' annual \$1,500 travel reimbursement allowance.
3. In the event that a Commissioner is appointed or elected to an office by a state or national association, the Board may, by resolution, recognize the position and allocate up to an additional \$1,500 annually within the County's fiscal year to cover increased expenses of attending necessary functions associated with the office.
4. Expenses incurred by a Commissioner in excess of the above limits which are billed to the County will be recovered through payroll deduction, unless reimbursed by the Commissioner within 10 working days of receipt of the statement by the Board Office.
5. Original receipts or credit card records must be submitted to obtain reimbursement for travel and lodging expenses.
6. Any funds authorized pursuant to this policy, but unexpended within the fiscal year, cannot be carried over for use in succeeding fiscal years.
7. A Commissioner shall not be reimbursed more than \$3,000 for travel expenses within the County's fiscal year, excluding registration fees.



# CITY OF EAST LANSING

The Home of Michigan State University

AGENDA ITEM # 13

November 2, 2009

Mr. Matthew J. Myers  
Ingham County Controller/Administrator  
Ingham County  
P.O. Box 319  
Mason, MI 48854

Dear Mr. Myers:

In response to your letter dated October 13, 2009, the City of East Lansing does have interest in Recovery Zone Bonds for the City Center II project at the corner of Abbot Road and Grand River Avenue.

The project is a five acre redevelopment in our downtown that will include a ten-story mixed-use building with residential units, retail, restaurant and office space, along with a boutique hotel, public exhibition space and a 400-seat performing arts theatre. The project also contains a five-story mixed use building, an apartment building, townhomes, and a 520-space public parking deck.

The City may want to request an allocation of both Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds. The Economic Development Bonds could be used for the parking deck and theater and the Facility Bonds for private portions of the project. Once the Ingham County EDC establishes its criteria, we will evaluate the potential of utilizing these funds and consider a formal request with a specific allocation amount.

The City of East Lansing appreciates Ingham County's outreach on this matter and looks forward to the possibility of working together on this significant project.

Sincerely,

Theodore J. Staton  
City Manager

Theodore J. Staton  
City Manager

410 Abbott Road  
East Lansing, MI 48823

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