

CHAIRPERSON
CALVIN LYNCH

VICE-CHAIRPERSON
CURTIS HERTEL, JR.

VICE-CHAIRPERSON PRO-TEM
THOMAS L. MINTER

HUMAN SERVICES COMMITTEE
LISA DEDDEN, CHAIR
TINA WEATHERWAX-GRANT
VICTOR CELENTINO
CHRIS SWOPE
CURTIS HERTEL, JR.
MICHAEL SEVERINO

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319. Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 17, 2003 AT 7:00 P.M. IN THE PERSONNEL CONFERENCE ROOM (D & E) OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [November 3, 2003](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews - Board of Health
2. Health Department
 - a. Resolution to Authorize a 0-3 [Secondary Prevention](#) Grant with the Children's Trust Fund for 2003-2004
 - b. Resolution to Authorize Two [Adolescent Health Program](#) Grant Agreements with Baldwin Community Schools
 - c. Resolution to Authorize a 2003-2004 [Community Access](#) Program Grant Subcontract with the Ingham Health Plan Corporation
 - d. Resolution to Amend the [Clean Sweep](#) Pesticide Collection Program Agreement with the Michigan Department of Agriculture
3. Community Agencies - Resolution Authorizing 2004 Agreements for Community Agencies - **Applications (Red Notebooks) will be distributed at the November 12, 2003 Board of Commissioners Meeting - Please Bring Notebooks to all Committee Meetings.**
 - Ballentine Stepping Stones/Catholic Social Services of Lansing
 - Boys & Girls Club of Lansing
 - Capital Area Interfaith Respite/Catholic Social Services of Lansing **NEW**
 - Capital Area Literacy Coalition
 - Cristo Rey Community Center
 - Downtown Branch YMCA (Westside Community YMCA)
 - Ele's Place
 - Erickson Learning Foundation **NEW**
 - Garden Project/Greater Lansing Food Bank
 - Gateway Community Services

- Girl Scouts of Michigan Capital Council
- Harvest House
- Haven House
- Lansing Area Parents' Respite Center, Inc.
- Leslie Outreach, Inc.
- Listening Ear, Inc.
- MSU Detroit College of Law Clinical Progs.
- National Council on Alcoholism
- North Network Center/Summer Programming **NEW**
- Oak Park YMCA/Senior's Club and Exercise Class **NEW**
- Project Clay/Catholic Social Services of Lansing
- Rural Family Services of Ingham County
- Stockbridge Community Outreach
- Youth Development Corporation

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
 Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
 Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting.

HUMAN SERVICES COMMITTEE

November 3, 2003

Minutes

Members Present: Lisa Dedden, Tina Weatherwax-Grant, Victor Celentino, Chris Swope, Curtis Hertel, Mike Severino and Board Chairperson Calvin Lynch

Members Absent: None

Others Present: John Neilsen, Bruce Bragg, Rodney Taylor, Bruce Miller and Dr. Norris

The meeting was called to order by Chairperson Dedden at 7:00 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the October 20, 2003 Minutes

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. HERTEL, TO APPROVE THE OCTOBER 20 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

4. Community Mental Health Board - Appointments

Limited Public Comment: None

1. MSU Extension/ Ingham County / City of Lansing Youth Violence Prevention Coalition
- Resolution to Authorize Transferring Money to a Temporary Line Item in the Ingham County MSU Extension 2003 Budget to Create a part Time Project Coordinator to Provide Coordinating and Program Support Services to the Ingham County/City of Lansing Youth Violence Prevention Coalition

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. SWOPE, TO APPROVE THE RESOLUTION TO AUTHORIZE TRANSFERRING MONEY TO A TEMPORARY LINE ITEM IN THE INGHAM COUNTY MSU EXTENSION 2003 BUDGET TO CREATE A PART TIME PROJECT COORDINATOR TO PROVIDE COORDINATING AND PROGRAM SUPPORT SERVICES TO THE INGHAM COUNTY/CITY OF LANSING YOUTH VIOLENCE PREVENTION COALITION.

In response to Chairperson Dedden, Mr. Neilsen explained the Michigan Council on Crime and Delinquency elected to terminate these services as of September 31, 2003 due to some contract confusion between the Council and the Youth Violence Prevention Coalition. He also informed the Committee that Ms. Shelly Bauer may be hired as the Project Coordinator.

MOTION CARRIED UNANIMOUSLY.

2. Health Department

- a. Resolution to Authorize a Plan to Improve Dental Program Efficiency and Expand Dental Services

MOVED BY COMM. SWOPE, SUPPORTED BY COMM. HERTEL, TO APPROVE THE RESOLUTION TO AUTHORIZE A PLAN TO IMPROVE DENTAL PROGRAM EFFICIENCY AND EXPAND DENTAL SERVICES.

Mr. Bragg explained the Health Department operates two dental clinics. One clinic is focused on serving low-income, uninsured adults and the other clinic focuses on services to low-income and Medicaid eligible children. An outside review of the dental clinics has recommended a plan which would improve the operation of both clinics. Review recommendations include: improved access for patients, more patients being seen, more procedures being rendered, improvement of billing and cash collection and the generation of additional revenue. The Review also recommends the establishment of a system to better support the Dental Director who functions as a dentist and is responsible for administering two busy clinics.

Mr. Bragg further explained the youth clinic would greatly benefit from the proposed improved services. The cost of implementing the plan is \$111,832. Anticipated additional revenue from the Plan is \$190,575. Mr. Bragg's October 28, 2003 memorandum outlines how the Plan will result in increased revenue. The Plan calls for an additional half-time dentist in the dental clinic, an additional support staff person to be shared between the two clinics, a small amount of equipment that will help providers become more productive and a contract with Ms. Wheeler to provide ongoing support to Dr. Norris and the dental staff in implementing the Plan.

The Committee held a brief discussion regarding the financial implications of the proposed Plan. Mr. Bragg stated the Health Department's Plan is to increase revenue and expense by \$111,832. With the proposed Plan, nearly \$80,000 of uncommitted revenue will result. The Department will not spend the uncommitted revenue.

Chairperson Dedden commended Dr. Norris for the very detailed report she provided at an earlier meeting this year.

MOTION CARRIED UNANIMOUSLY.

- b. Resolution to Authorize an Amendment to the 2003-2004 CPBC and Accept Federal Public Health Preparedness and Response for Bioterrorism Grant Funds

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE 2003-2004 CPBC AND ACCEPT FEDERAL PUBLIC HEALTH PREPAREDNESS AND RESPONSE FOR BIOTERRORISM GRANT FUNDS.

In response to Comm. Weatherwax-Grant, Mr. Bragg further stated this Resolution should not result in the duplication of any services.

In response to Comm. Weatherwax-Grant, Mr. Bragg updated the Committee regarding the Small Pox vaccination matter. Approximately 10 Ingham County employees received the vaccination. This fell well below the Department's expectations. Approximately 60 Ingham Regional Medical Center employees have been vaccinated.

In response to Chairperson Dedden, Mr. Bragg stated the Bioterrorism Grant Fund involves federal funds. He also explained it is not limited to a terrorism outbreak. The funds may also be used for catastrophic infectious diseases such as pandemic influenza and other public health threats and emergencies.

MOTION CARRIED UNANIMOUSLY.

3. Informational Item - Ingham Health Plan Corporation Board of Directors and Contact List

Mr. Bragg informed the Committee that the County's Corporate Attorney has advised it is not proper for County officials or staff to be members of the Ingham Health Plan Corporation Board of Directors.

Comm. Swope expressed his concern that not all current members appear to reside or work in Ingham County. Mr. Bragg stated there is no requirement for Board members to live or work within the County. Comm. Swope suggested a specific number of members should be from Ingham County due to the funding implications. Mr. Bragg stated he would send the IHP Board a communication regarding Comm. Swope's concerns. He could also suggest that 80% of the Board be made up of Ingham County residents or employees within the County. Comm. Swope encouraged the IHP Board to be cognizant of this issue.

4. Community Mental Health Board - Appointments

After some discussion, the Committee made the following motion:

MOVED BY COMM. SWOPE, SUPPORTED BY COMM. WEATHERWAX-GRANT, TO RECOMMEND THE APPOINTMENT OF STEVE MANCHESTER TO THE COMMUNITY MENTAL HEALTH AUTHORITY. MOTION CARRIED UNANIMOUSLY.

The Committee expressed their hope that the next Human Services Committee will consider the remaining applicants (Patrick St. George and James Hughes) for future vacancies on the CMH Board. The Committee found all the applicants were very qualified to serve on the CMH Board or other commissions.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Debra Neff

Agenda Item 2a

RESOLUTION STAFF REVIEW

DATE:

November 10, 2003

Agenda Item Title: Resolution to Authorize a 0-3 Secondary Prevention Grant with the Children's Trust Fund for 2003-2004

Submitted by: Health Department

Committees: LE ____, JD ____, H.S. __*, CS ____, Finance __*

Summary of Proposed Action: (see attached letter of explanation)

This resolution will authorize a grant agreement with the Children's Trust Fund intended to improve maternal and child health, and prevent child abuse and neglect which will continue the JumpStart Family Outreach Program.

Financial Implications: The State will provide up to \$133,450 during FY 2003-2004. The County, Ingham Regional Medical Center and the Strong Families Safe Children/Family Independence Agency will contribute to the cash match and in-kind match requirements. Sparrow Health System, the Intermediate School District, Community Mental Health, Head Start and other community agencies contribute to in-kind services and collaboration that make the JumpStart services valuable.

This program and the grant funding are included in the Health Department's 2004 budget.

Other Implications: None

Staff Recommendation: JA ____, JN __*, HH ____

This resolution should be approved.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Bruce Bragg

DATE: November 4, 2003

SUBJECT: Authorization to Accept a 0-3 Secondary Prevention Program Grant (JumpStart)

This is a recommendation to authorize a grant agreement with the Children's Trust Fund intended to improve maternal and child health and prevent child abuse and neglect. The JumpStart Family Outreach Program provides voluntary, intensive, long-term support and education to families through home visiting services using the Healthy Families America model. The Health Department worked with a coalition of public and non-profit agencies in the community to develop a proposal in response to a Request for Proposal issued by the Family Independence Agency. The proposal represents a continuation of the JumpStart Program.

The Children's Trust Fund has notified us that the proposal has been funded. The attached resolution will authorize the grant agreement. The State will provide up to \$133,450 during FY 2003-2004. The County, Ingham Regional Medical Center and the Strong Families Safe Children/Family Independence Agency will contribute to the cash match and in-kind match requirements. Sparrow Health System, the Intermediate School District, Community Mental Health, Head Start and other community agencies contribute to in-kind services and collaboration that makes the JumpStart services valuable.

This program and the grant funding are included in the Health Department's 2004 budget. I recommend that the Board adopt the resolution and authorize the contract.

Attachment:

cc: John Jacobs w/attachment
Bruce Miller w/attachment
Elaine Tannenbaum w/attachment
Stacy Meyer w/attachment
Bob Townsend w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 0-3 SECONDARY PREVENTION GRANT
WITH THE CHILDREN'S TRUST FUND FOR 2003-2004**

WHEREAS, staff from the Ingham County Health Department has worked with persons representing other public agencies and community organizations to develop a proposal, in response to a Family Independence Agency request for a proposal, intended to develop services to reduce child abuse and neglect in Ingham County; and

WHEREAS, the coalition has recommended and the Ingham County Human Services Committee has supported the continuation of the Jump Start Program operated by the Health Department; and

WHEREAS, the Children's Trust Fund has advised Ingham County that the proposal has been funded for the period October 1, 2003 through September 30, 2004; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners accept the grant award and authorize the grant agreement with the Children's Trust Fund and advises the Board that the local cash and local in-kind funds are already available in the Health Department's FY 2004 budget and have been committed by Ingham Regional Medical Center, Sparrow Health System and other community agencies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a 0-3 Secondary Prevention Grant Agreement with the Children's Trust Fund for Fiscal Year 2003-2004.

BE IT FURTHER RESOLVED, that the period of the agreement shall be October 1, 2003 through September 30, 2004, and that the Children's Trust Fund will pay Ingham County up to \$133,450 to implement the work plan, and that in-kind and local cash match shall be contributed by Ingham County, Strong Families Safe Children/Family Independence Agency, Ingham Regional Medical Center, Sparrow Health System and other community agencies.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

Agenda Item 2b

RESOLUTION STAFF REVIEW

DATE: November 10, 2003

Agenda Item Title: Resolution to Authorize Two Adolescent Health Program Grant Agreements with Baldwin Community Schools

Submitted by: Health Department

Committees: LE ____, JD ____, H.S. __*, CS ____, Finance __*

Summary of Proposed Action: (see attached letter of explanation)

This resolution will authorize two Teen Health Center Letters of Understanding with Baldwin Community Schools. These State of Michigan pass through grant funds help support Peer Education provided through Willow Plaza Services and the Otto Middle School Community Health Center.

Financial Implications: The funds associated with these Letters of Understanding are anticipated in the Health Department's FY 2004 budget.

- a. \$73,200 to support the Peer Education Program through Willow Plaza Services.
- \$123,200 to support the operation of the Otto Middle School Community Health Center.

Other Implications: Since the late 1980's, the State of Michigan has provided grant funds to help support Peer Education provided through Willow Plaza Services. The State has helped support the Otto Middle School Community Health Center with grant funds since 1995. The Department of Education can only contract with local school districts. It has designated Baldwin Community Schools as the fiduciary agent for the implementation of the Teen Health Center grants throughout the State.

Staff Recommendation: JA ____ JN __*__ HH ____

This resolution should be approved.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Bruce Bragg

Date: November 13, 2003

Subject: Letter of Understanding with Baldwin Community Schools - Teen Health Center Grants

This is a recommendation to authorize two Teen Health Center Letters of Understanding with Baldwin Community Schools. Since the late 1980's the State of Michigan has provided grant funds to help support Peer Education provided through Willow Plaza Services. The State has helped support the Otto Middle School Community Health Center with grant funds since 1995. Originally the grant funds were provided through a grant from the Michigan Department of Community Health. A few years ago, the funding was changed to the Department of Education. The Department of Education can only contract with local school districts. It has designated Baldwin Community Schools as the fiduciary agent for the implementation of the Teen Health Center grants throughout the State.

The funds associated with these Letters of Understanding are anticipated in the Health Department's FY 2004 budget. One Letter provides \$73,200 to support the Peer Education Program through Willow Plaza Services. The other Letter provides \$123,200 to support the operation of the Otto Middle School Community Health Center.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the proposed Letters of Understanding with Baldwin Community Schools.

Attachment

cc: John Jacobs w/attachment
Bruce Miller w/attachment
Barb Mastin w/attachment
Kathy Way w/attachment
Bob Townsend w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE TWO ADOLESCENT HEALTH PROGRAM GRANT AGREEMENTS WITH BALDWIN COMMUNITY SCHOOLS

WHEREAS, the State of Michigan has contributed funding to support the Ingham County Adolescent Health Programs for more than 15 years; and

WHEREAS, the state funds to support these services are now placed in the Michigan Department of Education budget, and the Department of Education has designated the Baldwin Community Schools as the agent to contract with community programs; and

WHEREAS, the Health Officer has advised that the grant funds for support of the Otto Middle School Health Center and the Peer Education Program at Willow Plaza Services are anticipated in the Health Department's 2004 budget and has recommended that the Board of Commissioners authorize the Letters of Understanding with Baldwin Community Schools.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes two Adolescent Health - Teen Health Center Grant Letters of Understanding with Baldwin Community Schools.

BE IT FURTHER RESOLVED, that one letter of agreement shall be in the amount of \$73,200 to support the Peer Education (Non-Clinical Teen Health Center) Program at Willow Plaza Services.

BE IT FURTHER RESOLVED, that one letter of agreement shall be in the amount of \$123,200 to support the Otto Middle School Community Health Center (Clinical Teen Health Center).

BE IT FURTHER RESOLVED, that the period for both of the Letters of Understanding shall be October 1, 2003 through September 30, 2004.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the Letter of Understanding after review by the County Attorney

RESOLUTION STAFF REVIEW

DATE: November 10, 2003

Agenda Item Title: Resolution to Authorize a 2003-2004 Community Access Program Grant Subcontract with the Ingham Health Plan Corporation

Submitted by: Health Department

Committees: LE ____, JD ____, H.S. __*, CS ____, Finance __*

Summary of Proposed Action: (see attached letter of explanation)

This resolution will authorize a subcontract with the Ingham Health Plan Corporation to implement the 2003-2004 Community Access Program grant. The resolution will also authorize the County to reimburse members of the Community Health Center Board for County related travel according to the County's travel policies and will authorize the Controller to amend the Health Department's 2004 budget.

Financial Implications:

\$223,073 is already included in the Health Department's 2004 budget. An additional \$34,610 for Sparrow Health System is designated to help finance a \$74,610 renovation project at the County's Community Health Center in the Medical Center West Building on the corner of MLK Boulevard and Saginaw Street, on the St. Lawrence Campus of Sparrow Health System. Sparrow will contribute the other \$40,000 to the renovation project.

Other Implications:

Staff Recommendation: JA ____ JN __*__ HH ____

This resolution should be approved.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Bruce Bragg

Date: November 13, 2003

Subject: Recommendation to Authorize a 2003-2004 CAP Grant Contract with the Ingham Health Plan

This is a recommendation to authorize a subcontract with the Ingham Health Plan Corporation (IHPC) to make available to Ingham County funds to continue improvements in the organization of clinical services through the network of community health centers. The IHPC was awarded a \$315,073 Community Access Program grant for FY 2003-2004. This is the third year that the IHP has received grant funding from the Bureau of Primary Care, Health Resource and Services Administration, USDHHS. Much of the grant money will be subcontracted to Ingham County to develop the infrastructure that supports the growing statewide network of indigent health plans and to improve the efficiency of clinical services provided through the County's network of community health centers. The FY 2003-2004 subcontract with Ingham County is for \$223,073. The remainder of the funding goes out in subcontracts to purchase other services and for evaluation.

Most of the subcontracted \$223,073 is already included in the Health Department 2004 budget recently adopted by the Board of Commissioners. An exception is the \$34,610 payments to Sparrow Health System to help finance a \$74,610 renovation project at the County's Community Health Center in the Medical Center West Building on the corner of MLK Boulevard and Saginaw Street, on the St. Lawrence Campus of Sparrow Health System. Sparrow will contribute the \$40,000 to the renovation and updating.

I recommend that the Board of Commissioners adopt the attached resolution and authorize a subcontract with the Ingham Health Plan Corporation to implement the 2003-2004 Community Access Program grant. The resolution will also authorize the County to reimburse members of the Community Health Center Board for County related travel according to the County's travel policies and will authorize the Controller to amend the Health Department's 2004 budget.

Attachment

cc: John Jacobs w/attachment
Bruce Miller w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A 2003-2004 COMMUNITY ACCESS PROGRAM
GRANT SUBCONTRACT WITH THE INGHAM HEALTH PLAN CORPORATION**

WHEREAS, the Ingham Health Plan Corporation (IHPC) has been the recipient of a Community Access Program (CAP) grant since 2001-2002; and

WHEREAS, the purpose of the grant is to improve the quality of services of safety network health care providers and to expand the capacity of the safety network providers; and

WHEREAS, the Bureau of Primary Care, Health Resources and Services Administration, USDHHS has awarded a \$315,073 grant to the IHPC for FY 2003-2004; and

WHEREAS, the IHPC proposes a \$223,073 subcontract with Ingham County; and

WHEREAS, most of the \$223,073 is already recognized in the Health Department's 2004 budget; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the CAP subcontract with the Ingham Health Plan Corporation.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a Community Access Program grant subcontract with the Ingham Health Plan Corporation intended to improve the capacity and efficiency of the County's network of community health centers to serve low income, uninsured and Medicaid enrolled people.

BE IT FURTHER RESOLVED, that the subcontract shall be for the period October 1, 2003 through September 30, 2004 and that the IHPC shall make available to Ingham County up to \$223,073.

BE IT FURTHER RESOLVED, that the County is authorized to pay Sparrow Health System \$34,610 to support a \$74,610 renovation project at the County's Health Center located on Sparrow's St. Lawrence Campus, with Sparrow Health System providing \$40,000 toward the project.

BE IT FURTHER RESOLVED, that the Health Department is authorized to reimburse members of the Community Health Center Board for business related travel according to the Ingham County Travel Policy.

BE IT FURTHER RESOLVED, that the Controller is authorized to amend the Health Department's 2003-2004 budget to implement this resolution and the subcontract.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the subcontract

with the Ingham Health Plan Corporation and any documents required to implement the renovation of the Sparrow Health System site after review by the County Attorney.

Agenda Item 2d

RESOLUTION STAFF REVIEW

DATE: November 10, 2003

Agenda Item Title: Resolution to Amend the Clean Sweep Pesticide Collection Program Agreement with the Michigan Department of Agriculture

Submitted by: Health Department

Committees: LE ____, JD ____, H.S. __*__, CS ____, Finance __*

Summary of Proposed Action: (see attached letter of explanation)

This resolution will authorize amending the existing (MDA) agreement to provide reimbursement during Fiscal Year 2003-2004 for costs associated with the collection, transport and disposal of pesticides.

Financial Implications: The MDA amendment will provide up to \$20,000 for Fiscal Year 2003-2004.

Other Implications: The original agreement authorized a grant from the Michigan Department of Agriculture to support the construction of a household hazardous waste collection facility on the grounds of the Human Services Building. The building allows more flexibility in the collection of household hazardous waste.

Staff Recommendation: JA ____, JN __*__, HH ____
This resolution should be approved.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Bruce Bragg

Date: November 13, 2003

Subject: Recommendation to Amend the Clean Sweep Pesticide Collection Program Agreement with the Michigan Department of Agriculture.

This agreement authorized a grant from the Michigan Department of Agriculture to support the construction of a household hazardous waste collection facility on the grounds of the Human Services Building. The building will allow more flexibility in the collection of household hazardous waste.

Additionally, the agreement with the Department of Agriculture provides for the State to reimburse Ingham County for the cost of pesticide and mercury collection and disposal when State funds are available for that purpose. The MDA is proposing to amend the existing agreement to provide up to \$20,000 in reimbursement during Fiscal Year 2003-2004.

I recommend that the Board of Commissioners authorize the amendment by adopting the attached resolution.

Attachment

cc: John Jacobs w/attachment
Bob Godbold w/attachment
Jim Wilson w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE CLEAN SWEEP PESTICIDE COLLECTION
PROGRAM AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
AGRICULTURE**

WHEREAS, the Ingham County Board of Commissioners entered into a Clean Sweep Pesticide Collection Program Agreement with the Michigan Department of Agriculture, authorized in Resolution No. 01-254; and

WHEREAS, that agreement provided State funds to support the expansion of the Household Hazardous Waste Collection Program in Ingham County, including support for the construction of a prefabricated hazardous waste storage facility; and

WHEREAS, the Department of Agriculture has offered to amend the agreement to provide up to \$20,000 to reimburse Ingham County for costs associated with the collection, transport and disposal of pesticides; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners amend the agreement and accept the additional funds.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Clean Sweep Pesticide Collection Program Agreement with the Michigan Department of Agriculture, authorized in Resolution No. 01-254.

BE IT FURTHER RESOLVED, that the amendment shall provide for Ingham County to receive reimbursement for up to \$20,000 from the Michigan Department of Agriculture for costs associated with the collection, transport and disposal of pesticides during the period October 1, 2003 through September 30, 2004.

BE IT FURTHER RESOLVED, that the Controller is authorized to amend the Health Department's 2004 Fiscal Year Budget to implement this resolution.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amending document after review by the County Attorney.

Agenda Item 3

TO: Ingham County Board of Commissioners
FROM: John L. Neilsen, Deputy Controller
DATE: November 5, 2003
RE: 2004 Community Agency Requests

A three-ring binder with the 2004 Community Agency Applications is being distributed at the November 12, 2003 Board of Commissioners' meeting. Please bring the binder to the following November and December 2003 Liaison Committees:

- Law Enforcement Committee meeting - Thursday, November 13, 2003
- Judiciary Committee meeting - Thursday, December 4, 2003
- Human Services Committee meeting - Monday, November 17, 2003
- County Services Committee meeting - Tuesday, November 18, 2003
- Finance Committee meeting - Wednesday, December 3, 2003

The 2004 Community Agency Applications compiled in the binder are sectioned as follows:

- Section A lists the agencies that are under the direction of the County Services Committee
- Section B lists the agencies that are under the direction of the Human Services Committee
- Section C lists the agencies that are under the direction of the Law Enforcement Committee
- Section D list the agencies that are under the direction of the Judiciary Committee

Listed below are five new Community Agencies who have requested funding in 2004:

- County Services Committee - Lansing Eastside Community Development Corporation
- Human Services Committee
 - Capital Area Interfaith Respite/Catholic Social Services of Lansing
 - Erickson Learning Foundation
 - North Network Center
 - Oak Park YMCA

The Board of Commissioners at their October 28, 2003 meeting adopted Resolution #03-268 Ingham County 2004 General Appropriations Resolution which included the following:

BE IT FURTHER RESOLVED, that the current Community Agency process shall be reviewed by the Finance Committee; recommendations regarding any amendments from Finance will be forwarded to the Board of Commissioners.

Ingham County Board of Commissioners
Page Two
November 5, 2003

BE IT FURTHER RESOLVED, that the Finance Committee shall make its recommendation regarding the Community Agency process by March 31, 2004.

BE IT FURTHER RESOLVED, that Community Agencies awarded contracts for 2004 be notified that the Board of Commissioners is considering modifying the Community Agency process for 2005.

Also attached, please find a summary of information on file in the Controller's Office identifying those agencies who have submitted a current list of their Board of Directors, Federal Tax Identification Number, Letter of Tax Exempt status from the Internal Revenue Service, identified if they have received a certified audit, and the date of their last audit.

Please return the notebooks to the Board of Commissioners meeting on December 9, 2003 and my office staff will pick them up and recycle them for next year's meetings.

Thank you in advance for your cooperation with this matter.

JLN/lrs

Introduced by the Law Enforcement, Judiciary, County Services, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING 2004 AGREEMENTS FOR COMMUNITY AGENCIES

WHEREAS, the 2004 Ingham County Budget has been approved by the Finance Committee; and

WHEREAS, under the Community Agency Program a number of agencies have been allocated funds to provide important services that are consistent with the County's Strategic Planning Objectives to Ingham County residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period January 1, 2004 through December 31, 2004 for each Community Agency listed on the attached, in accordance with the dollar amounts allocated in the 2004 Budget as stated below, and for the services to Ingham County residents previously approved by the liaison committees:

<u>Liaison Committee</u>	<u>2004 Budget Allocation</u>
County Services	\$ 42,889.00
Human Services	\$ 99,433.00
Judiciary	\$ 47,048.00
Law Enforcement	\$ 9,501.00

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contracts after review by the County Attorney.

2004 COMMUNITY AGENCY GRANT REQUESTS

COUNTY SERVICES COMMITTEE	AMT. REC'D IN 2003	AMT. REQUESTED 2004	COUNTY SERVICES COMMITTEE RECOMMENDATION YEAR 2004
Ingham Conservation District	\$31,824.00	\$34,490.00	
Lansing Eastside Community Development Corp./Michigan Avenue Project NEW		\$10,000.00	
Urban Options	\$11,065.00	\$12,360.00	
SUBTOTAL	\$42,889.00	\$56,850.00	
HUMAN SERVICES COMMITTEE	AMT. REC'D IN 2003	AMT. REQUESTED 2004	HUMAN SERVICES COMMITTEE RECOMMENDATION YEAR 2004
Ballentine Stepping Stones/Catholic Social Services of Lansing	\$1,696.00	\$5,000.00	
Boys & Girls Club of Lansing	\$8,742.00	\$12,870.00	
Capital Area Interfaith Respite/Catholic Social Services of Lansing NEW		\$4,500.00	
Capital Area Literacy Coalition	\$4,120.00	\$4,500.00	
Cristo Rey Community Center	\$1,600.00	\$2,800.00	
Downtown Branch YMCA (Westside Community YMCA)	\$4,371.00	\$4,500.00	
Ele's Place	\$5,300.00	\$5,300.00	
Erickson Learning Foundation NEW		\$5,000.00	
Garden Project/Greater Lansing Food Bank	\$4,299.00	\$5,000.00	
Gateway Community Services	\$15,299.00	\$19,183.00	
Girl Scouts of Michigan Capital Council	\$1,000.00	\$1,000.00	
Harvest House	\$9,056.00	\$9,056.00	
Haven House	\$3,800.00	\$3,800.00	
Lansing Area Parents' Respite Center, Inc.	\$2,875.00	\$10,000.00	
Leslie Outreach, Inc.	\$1,004.00	\$1,034.00	
Listening Ear, Inc.	\$7,102.00	\$7,315.00	
MSU Detroit College of Law Clinical Progs.	\$10,158.00	\$12,000.00	
National Council on Alcoholism	\$5,305.00	\$6,000.00	
North Network Center/Summer Programming NEW		\$9,000.00	
Oak Park YMCA/Senior's Club and Exercise Class NEW		\$3,750.00	
Project Clay/Catholic Social Services of Lansing	\$4,371.00	\$4,500.00	
Rural Family Services of Ingham County	\$4,512.00	\$5,000.00	
Stockbridge Community Outreach	\$1,545.00	\$2,500.00	
Youth Development Corporation	\$3,278.00	\$5,000.00	
SUBTOTAL	\$99,433.00	\$148,608.00	

JUDICIARY COMMITTEE	AMT. REC'D IN 2003	AMT. REQUESTED 2004	JUDICIARY COMMITTEE RECOMMENDATION YEAR 2004
Legal Services of South Central Michigan	\$43,655.00	\$45,965.00	
Sixty Plus, Inc.	\$3,393.00	\$6,000.00	
SUBTOTAL	\$47,048.00	\$51,965.00	
LAW ENFORCEMENT COMMITTEE	AMT. REC'D IN 2003	AMT. REQUESTED 2004	LAW ENFORCEMENT COMMITTEE RECOMMENDATION YEAR 2004
Lansing Area Safety Council	\$3,393.00	\$3,393.00	
New Way In	\$6,108.00	\$7,800.00	
SUBTOTAL	\$9,501.00	\$11,193.00	
GRAND TOTAL	\$198,871.00	\$268,616.00	

2004 COMMUNITY AGENCIES AVAILABLE FUNDS:

COMMITTEE	AVAILABLE FUNDS	AGENCY REQUESTS	DIFFERENCE: AVAILABLE FUNDS - TOTAL REQUESTS
County Services	\$42,889.00	\$56,850.00	(\$13,961.00)
Human Services	\$99,433.00	\$148,608.00	(\$49,175.00)
Judiciary	\$47,048.00	\$51,965.00	(\$4,917.00)
Law Enforcement	\$9,501.00	\$11,193.00	(\$1,692.00)
TOTAL	\$198,871.00	\$268,616.00	(\$69,745.00)

**2004 COMMUNITY AGENCY GRANT REQUESTS
INFORMATION ON FILE IN THE CONTROLLER'S OFFICE**

AGENCY	LIST OF BOARD OF DIRECTORS	FEDERAL TAX ID	TAX EXEMPT DOCUMENTATION FROM IRS REC'D	CERTIFIED AUDIT	DATE OF LAST AUDIT
COUNTY SERVICES COMMITTEE					
Ingham Conservation District	yes	38-1972384	yes	yes	6/30/02
Lansing Eastside Community Development Corp./Michigan Avenue Project NEW	yes	38-3639236	yes	yes	2002 in process
Urban Options	yes	38-2221101	yes	yes	9/30/02
HUMAN SERVICES COMMITTEE					
Ballentine Stepping Stones/Catholic Social Services of Lansing	yes	38-1360530	yes	yes	3/23/03
Boys & Girls Club of Lansing	yes	38-1788281	yes	yes	3/31/03
Capital Area Interfaith Respite/Catholic Social Services of Lansing NEW	yes	38-1360530	yes	yes	3/23/03
Capital Area Literacy Coalition	yes	38-2625057	yes	yes	8/1/03
Cristo Rey Community Center	yes	38-1779460	yes	yes	3/31/03
Downtown Branch YMCA	yes	38-1359576	yes	yes	12/31/02
Ele's Place	yes	38-2976751	yes	yes	04/03
Erickson Learning Foundation NEW	yes	38-2903768	yes	no	
Garden Project/Greater Lansing Food Bank	yes	38-2424756	yes	yes	9/30/02
Gateway Community Services	yes	38-1919380	yes	yes	12/20/03
Girl Scouts of Michigan Capital Council	yes	38-1366930	yes	yes	12/31/03
Harvest House	yes	38-3341604	yes	no (expected by 12/31/03)	
Haven House	yes	38-2433890	yes	yes	11/1/02
Lansing Area Parents' Respite Center, Inc.	yes	38-3089589	yes	yes	12/17/02
Leslie Outreach, Inc.	yes	38-3439384	yes	no	
Listening Ear, Inc.	yes	23-7071283	yes	no	
MSU Detroit College of Law Clinical Progs.	yes	38-1358000	yes	yes	6/30/02
National Council on Alcoholism	yes	38-2032352	yes	yes	9/30/02
North Network Center/Summer Programming NEW	yes	38-3541387	yes	no	
Oak Park YMCA/Senior's Club and Exercise Class NEW	yes	38-1359576	yes	yes	4/3/03
Project Clay/Catholic Social Services of Lansing	yes	38-1360530	yes	yes	3/23/03
Rural Family Services of Ingham County	yes	38-3618165	yes	yes	8/21/03
Stockbridge Community Outreach	yes	38-2609279	yes	no (expected by 12/31/03)	
Youth Development Corporation	yes	38-1964641	yes	not required by the State	
JUDICIARY COMMITTEE					
Legal Services of South Central Michigan	yes	38-1845444	yes	yes	03/03
Sixty Plus, Inc.	yes	38-2245744	yes	yes	9/30/02
LAW ENFORCEMENT COMMITTEE					
Lansing Area Safety Council	yes	38-1386360	yes	yes	03/1703
New Way In	yes	38-2004629	yes	yes	9/30/02