

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
STEVE DOUGAN

HUMAN SERVICES COMMITTEE  
BRIAN McGRAIN, CHAIR  
LAURA DAVIS  
TODD TENNIS  
DEB NOLAN  
CAROL KOENIG  
DONALD VICKERS

**INGHAM COUNTY BOARD OF COMMISSIONERS**  
P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, FEBRUARY 22, 2010 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 1, 2010 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Heath Department

- a. Resolution to Authorize an [Amendment](#) to the Administrative Services Agreement with Blue Cross Blue Shield for Services at the Ingham County Jail
- b. Resolution to Authorize the 2009 – 2010 [Schedule A Addendum](#) to the Blue Cross Blue Shield Administrative Services Agreement for Services to Ingham County Jail Inmates
- c. Resolution to Authorize a Professional Services Agreement with a [Dentist](#) for Services at the Jail
- d. Resolution Authorizing a Memorandum of Agreement and Acceptance of a Support Grant from the Corporation for National and Community Service for the Purpose of Supporting [Vista Project](#) Coordination and Member Professional Development
- e. Out-of-State Travel Requests
  - i. National Conference of Volunteering and Service, [New York, NY](#)
  - ii. Multi-State Learning Collaborative of the National Network of Public Health Institutes, [Kansas City, MO](#)
  - iii. Joint Public Health Informatics Task Force, [Arlington, VA](#)
  - iv. NACCHO Informatics Work Group, [Washington, D.C.](#)

2. MSU Extension - Out-of-State Travel Request: NACCHO ACHIEVE Coaches Meeting, [Washington, D.C.](#)

Announcements      **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**  
Public Comment      **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**  
Adjournment          **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

HUMAN SERVICES COMMITTEE  
February 1, 2010  
Minutes

Members Present: Brian McGrain, Laura Davis, Todd Tennis, Deb Nolan, Carol Koenig, Donald Vickers and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: Matthew Myers, Jared Cypher, Bruce Bragg, Becky Bennett, Randy Bell, Sally Auer, Renee Canady, Richard Estill, Randy Marwede, Marcus Cheatham and Linda Lee Tarver

The meeting was called to order by Chairperson McGrain at 6:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the January 25, 2010 Minutes

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. VICKERS, TO APPROVE THE JANUARY 25, 2010 MINUTES AS AMENDED.

The January 25, 2010 Minutes were amended to add additional information under Item 2.

MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

None.

Limited Public Comment

Mr. Estill, ICEA Local 33, stated that he does not support privatization of Jail Medical.

Ms. Auer, UAW, echoed Mr. Estill's comment.

1. Health Department - Resolution to Establish Two Positions in Support of the HIV Prevention Activities in the Health Department Funded by the Michigan Department of Community Health

MOVED BY COMM. TENNIS, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION TO ESTABLISH TWO POSITIONS IN SUPPORT OF THE HIV PREVENTION ACTIVITIES IN THE HEALTH DEPARTMENT FUNDED BY THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH.

Mr. Cypher indicated that the Resolution number on the 2<sup>nd</sup> Whereas is 10-20.

MOTION CARRIED UNANIMOUSLY.

2. Controller/Administrator's Office

- a. Resolution to Amend the 2010 Ingham County Budget to Extend the 2010 Hiring Delay and to Implement a Hiring Freeze for Ingham County General Fund Positions

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. VICKERS, TO APPROVE THE RESOLUTION AMENDING THE 2010 INGHAM COUNTY BUDGET TO EXTEND THE 2010 HIRING DELAY AND TO IMPLEMENT A HIRING FREEZE FOR INGHAM COUNTY GENERAL FUND POSITIONS.

Dr. Myers, Controller, explained that due to budget concerns, the County needs to make certain cuts. That is the purpose of this resolution.

Chairperson McGrain asked for an update on the changes Law Enforcement and Judiciary made to the resolution. Mr. Cypher, Assistant Deputy Controller, stated that those Committees did not take any action that would affect Human Services. He informed the Committee that they referred Central Services reorganization to the County Services and Finance committees. The Funds Reserved from Sheriff's Savings – 2010 Budget item passed at Law Enforcement but was removed from the resolution at Judiciary (a 3-3 vote).

(Board Chairperson De Leon arrived at 6:06 p.m.)

Comm. Vickers asked why the prescription contract listed as \$135,000 savings is less than what was previously stated. Mr. Cypher replied that it is a prorated amount, not savings for the full year.

MOTION CARRIED UNANIMOUSLY.

- b. Resolution to Implement Long-Term Reductions to Reduce the Ingham County Budget in 2010 and Future Years

Dr. Myers, informed the Committee that originally, the County was anticipating needing to cut \$3M out of the 2010 budget. Since then, the Financial Services and Budgeting Departments have been working with the remaining departments to compute the numbers for 2009. The Health Department's budget for 2009 has now been verified to be \$2.8M under budget. Dr. Myers stated that the County is in much better shape than they thought, thus drawing on reserves will not be as significant. It is no longer necessary to cut \$3M for 2010. In addition to Item 2a, proposing cuts worth \$1.7M, only approximately \$620,000 of additional cuts is needed for the County to be in good shape.

Dr. Myers stated that in regards to closing the Jail Post, if the Board decides to pursue that option, he advises waiting until July 2010. He indicated that the amount of savings would still be approximately \$300,000. In addition, Mr. Spyke, Undersheriff, and Mr. Harless, Chief Deputy, believe that they would be able to attrition out the positions by July, avoiding layoffs.

Dr. Myers spoke in regards to the elimination of one of the Secondary Road Patrol Grant positions. He stated that because the funding is reduced this year, the grant is only supporting three out of the four positions. He reminded the Committee of their policy that if the grant does not pay for the position, the position is eliminated. He also stated that there is currently an opening. If the Board decides to eliminate the position, the officer would not be laid off.

Dr. Myers informed the Committee that Judiciary made the recommendation to use \$200,000 of the Juvenile Justice Millage. He stated that although it does not pertain to Human Services, he is recommending the Committee eliminates the contract position in EDC.

Comm. Tennis stated that he does not support any of the cuts related to Human Services.

Comm. Vickers indicated that there are no cuts to MIS, the Drain Commissioner (other than revenue returned), and Environmental Health. He stated that if the County is going to make cuts, more departments need to be included. Dr. Myers stated that reorganization of Central Services does in fact affect MIS because they have to assume some of the telephone-related duties. He also indicated that if there are revenue enhancers or reductions other than personnel, it is equally effective.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. DAVIS, TO AMEND THE RESOLUTION TO ADD A BE IT FURTHER RESOLVED THAT DUE TO THE FACT THE HEALTH DEPARTMENT, UNDER THE AUSPICES OF THE HUMAN SERVICES COMMITTEE, CAME IN \$2.8 MILLION UNDER BUDGET FOR 2009, THERE WILL BE NO OTHER CUTS TO HUMAN SERVICES AT THIS TIME.

Comm. Tennis stated that he will relay a message to Finance Committee that Human Services did not feel any of the proposed cuts were necessary, thus the Committee does not need to pass this resolution. Chairperson McGrain echoed Comm. Tennis' remarks.

COMM. NOLAN WITHDREW HER MOTION.

Comm. Nolan asked for more information regarding the cuts proposed to privatize jail medical and closing the Dental Clinic, St. Lawrence Clinic, and Otto Clinic. Dr. Myers spoke in regards to privatizing jail medical. He stated that the Sheriff's Office shared with the Health Department the possibility of saving \$200,000 by privatizing jail medical. Dr. Myers indicated that following a conversation with Dr. Sienko, Ingham County Health Department, he believes that this will not take place. Comm. Nolan asked what occupation and bargaining unit the nine positions classify as. Mr. Estill replied that five of the positions are ICEA. Dr. Myers stated that there are five nurses and other clerical positions involved. Ms. Auer indicated that one position is a UAW nurse, and two are clerical.

Dr. Myers stated that the purpose of listing the closing of various clinics as an option for cuts was solely to serve as an example of the amount of loss it would incur. He indicated that only a very small amount of General Fund money would be saved, but a large amount of grant money

would be lost. Therefore, closing the clinics is not recommended. Mr. Cheatham, Ingham County Health Department, stated that the amount of money lost is not accurately illustrated. He explained that the reason the ratios between the General Fund and total budget are so good is partly because the health centers are federally qualified. He also stated that they are receiving an enhanced Medicaid reimbursement, and to continue that relationship, they have accepted \$1.3 million in stimulus money, promising the government that services would increase, rather than be cut. He stated that they received approximately \$600,000 in grants, which also stipulates the services be focused on expanding rather than cutting. Comm. Nolan suggested that the data be updated due to the fact that it is being circulated to all the Committees. She asked what is being done at each of the clinics.

Ms. Canady, Health Department, stated that the clinics provide services to some of the most vulnerable sectors of the community. The adult Dental Clinic sees approximately 5,300 clients annually, and provides general dentistry services. The Otto Clinic is a school-based clinic, providing primary care for students. They have approximately 3,500 visits annually. The St. Lawrence Clinic serves an adult population, with approximately 6,700 annual visits.

### 3. Environmental Affairs Commission - Discussion (*no materials*)

Chairperson McGrain reminded the Committee that last year they had voted to shift Environmental Affairs from County Services to Human Services. He asked for information on the committee status and the reason it is being discussed. Ms. Bennett, Board Coordinator, stated that last year, the chairperson of the Environmental Affairs Committee moved out of the area, and none of the remaining members asked to be reappointed. The chairperson suggested abolishing the committee due to the fact that it was not accomplishing much. County Services discussed the issue and decided it would be more beneficial to move the Environmental Affairs Committee under the auspices of the Health Department and Human Services Committee.

Comm. Davis suggested working with the Mid-Michigan Stewardship Initiative. She stated that they gather volunteers to partner with the parks and organize volunteer work days. She indicated that she shares the passion to keep this committee, but since there may not be a current issue, she also understands why people do not see its purpose.

Comm. Nolan referred to the 6<sup>th</sup> Be it Further Resolved on Resolution 95-58, that the Environmental Affairs Committee will report annually to the Board of Commissioners. Comm. Nolan stated that it would be beneficial to receive a report from the committee listing their accomplishments. She also suggested that the County has approximately 1 million square feet of office space that could be a place of environmental savings (i.e. energy efficiency).

Board Chairperson De Leon stated that work can continue to be done within the County without having a commission of outside members. That was the reason the Environmental Affairs Committee chairperson thought it was unnecessary. She indicated that Comm. Copedge and Comm. Holman wanted to do something different that did not include the Facilities Department.

She suggested inviting them to share their comments. Comm. Tennis referred to a conversation he had with the chairperson of the Environmental Affairs committee. He stated that it had been difficult to recruit members on the board and to assemble a meaningful agenda. Comm. Tennis stated that unless the Committee is able to come up with something that the Facilities Department is not already doing, or to re-focus it as Comm. Copedge wants to do, he does not recommend re-instating the commission until there is a purpose for it.

Chairperson McGrain suggested inviting Mr. Terrill or Mr. Pratt to give additional background information on the issue. Ms. Bennett indicated that half the committee included staff members.

Comm. Copedge suggested following Kent County's example by developing partnerships to obtain free grant money for the County to make the community more "green". He indicated that there will be another round of monies available around September or October. The same types of grants will be available, providing opportunities to utilize this kind of funding for community projects. He stated that the work must be done by September 30, 2011.

Comm. Koenig suggested that Ingham County become a "demonstration" site for several "green" concepts and initiatives. Comm. Nolan indicated that MSU currently has the "Go Green" project underway. Comm. Copedge stated that those are the types of partnerships that need to be developed. He indicated that the committee could work with MSU Extension as well. Comm. Vickers suggested contacting Tri-County Regional Planning and the Farmland Preservation Group. He stated that other organizations are already doing this kind of work; the County needs to partner with them.

Chairperson McGrain asked Comm. Copedge and Comm. Holman to forward some ideas through Mr. Cypher as to what the new vision for this commission might be. He stated that the Committee will revisit this discussion in future meetings.

#### Announcements

Comm. Davis announced a Spaghetti Dinner on February 4, 6-8 p.m. at Holt School for an Ingham County family that lost their home to a fire. Tickets are \$8 for adults and \$5 for children.

#### Public Comment

Ms. Auer expressed her appreciation, on behalf of UAW, for the Health Department's ability to save the County so much money during these financially difficult times.

The meeting adjourned at approximately 7:01 p.m.

Respectfully submitted,

Karsha Sathianathan

RESOLUTION STAFF REVIEW

DATE February 4, 2010

Agenda Item Title: Resolution to Authorize an Amendment to the Administrative Services Agreement with Blue Cross Blue Shield for Services at the Ingham County Jail

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_X\_\_, CS\_\_\_\_, Finance\_\_\_\_

Summary of Proposed Action:

This resolution authorizes an amendment to the Administrative Services Agreement with Blue Cross Blue Shield for Services at the Ingham County Jail, attaching a Business Associates Agreement (BAA).

The BAA is a requirement of the Health Insurance Portability and Accountability Act of 1996 and Health Information Technology for Economic and Clinical Health Act as incorporated in the American Recovery and Reinvestment Act of 2009. The BAA sets out how the two parties (BCBSM and Ingham County) will provide for the privacy and security of protected health information related to health care services to Ingham County Jail inmates.

Financial Implications:

None.

Other Implications:

The Health Department has Business Associates Agreements with many of its health care providers.

Staff Recommendation: MJM\_\_ JN\_\_ TL\_\_ TM\_\_ JC\_\_X\_\_

Staff recommends approval of the resolution.

**MEMORANDUM**

To: Human Services Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: February 9, 2010

Subject: Resolution to Amend the Administrative Services Agreement with BCBS of Michigan for Services to the Jail Inmates

Ingham County entered into an Administrative Services Agreement with Blue Cross Blue Shield of Michigan, effective December 1, 1996, to pay health care providers for health care services to Ingham County Jail inmates. This agreement has from time to time been updated through the execution of Schedule A attachments.

Blue Cross and Blue Shield of Michigan has proposed a Business Associates Agreement (BAA) as an attachment to the Administrative Services Agreement. The BAA is a requirement of the Health Insurance Portability and Accountability Act of 1996 and Health Information Technology for Economic and Clinical Health Act as incorporated in the American Recovery and Reinvestment Act of 2009. The BAA sets out how the two parties (BCBSM and Ingham County) will provide for the privacy and security of protected health information related to health care services to Ingham County Jail inmates.

The Health Department has Business Associates Agreements with many of its health care providers. The Health Officers recommends that the Board of Commissioners authorize the proposed Business Associates Agreement with BCBSM.

Attachment

c: Deb Brinson  
Barb Mastin  
David Saltman

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE ADMINISTRATIVE SERVICES AGREEMENT WITH BLUE CROSS BLUE SHIELD FOR SERVICES AT THE INGHAM COUNTY JAIL**

WHEREAS, Ingham County has an Administrative Services Agreement with Blue Cross Blue Shield of Michigan to support medical services for Jail inmates, dating from December 1, 1996; and

WHEREAS, Blue Cross Blue Shield has advised Ingham County that it is necessary to amend the Administrative Services Agreement and attach a Business Associates Agreement that addresses the privacy and security of protected health information; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the Business Associates Agreement as an amendment to the BCBSM Administrative Services Agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to the Administrative Services Agreement for services provided to Ingham County Jail inmates by adopting and attaching a Business Associates Agreement to clarify the privacy and security of protected health information.

BE IT FURTHER RESOLVED, that the Business Associates Agreement shall be effective upon its execution and shall continue in effect until amended or terminated by the two parties.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the amended Business Associates Agreement after review by the Ingham County Attorney.

RESOLUTION STAFF REVIEW

DATE February 4, 2010

Agenda Item Title: Resolution to Authorize the 2009 – 2010 Schedule A Addendum to the Blue Cross Blue Shield Administrative Services Agreement for Services to Ingham County Jail Inmates

Submitted by: Health Department

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_ X\_, CS\_\_\_\_, Finance\_ X\_

Summary of Proposed Action:

This resolution authorizes the 2009 – 2010 Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan (BCBSM) to pay and manage claims for health care services provided to inmates of the Ingham County Jail. The proposed addendum will be effective for the period December 1, 2009 through November 30, 2010. Through this agreement, BCBSM pays hospitals, doctors and other health care providers for services provided to inmates of the Ingham County Jail. BCBSM in turn bills the Health Department for the value of payments to providers, plus an administrative fee. The Health Department pays BCBSM from budgeted funds.

Financial Implications:

Through this agreement BCBSM pays providers at BCBSM negotiated prices. Such payments are estimated at \$660,000 in 2010. BCBSM charges an 11% administrative fee for handling the Ingham County claims.

Other Implications:

At some point in the future, the Health Department will explore opportunities to manage these claims internally, through adoption of a fee schedule or by issuing an RFP for inpatient and outpatient services.

Staff Recommendation: MJM\_\_ JN\_\_ TL\_\_ TM\_\_ JC\_ X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: February 9, 2010

Subject: Schedule A Addendum to the BCBSM Administrative Services Agreement for Health Care Services Provided to Ingham County Jail Inmates

This is a recommendation to authorize a 2009 – 2010 Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan to pay and manage claims for health care services provided to inmates of the Ingham County Jail. The proposed addendum will be effective for the period December 1, 2009 through November 30, 2010. Through this agreement, BCBSM pays hospitals, doctors and other health care providers for services provided to inmates of the Ingham County Jail. BCBSM in turn bills the Health Department for the value of payments to providers, plus an administrative fee. The Health Department pays BCBSM from budgeted funds.

Through this agreement BCBSM pays providers at BCBSM negotiated prices. Such payments are estimated at \$660,000 in 2010. BCBSM charges an 11% administrative fee for handling the Ingham County claims.

At some point in the future, the Health Department will explore opportunities to manage these claims internally, through adoption of a fee schedule or by issuing an RFP for inpatient and outpatient services.

At the moment, I am recommending that the Board of Commissioners adopt the attached resolution and authorize the 2009 -2010 Schedule A addendum to the BCBSM Administrative Services Agreement for health care services provided to Ingham County Jail inmates.

Attachment

c: Barb Mastin  
David Saltman  
Deb Brinson

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE THE 2009 – 2010 SCHEDULE A ADENDUM TO THE BLUE CROSS BLUE SHIELD ADMINISTRATIVE SERVICES AGREEMENT FOR SERVICES TO INGHAM COUNTY JAIL INMATES**

WHEREAS, Ingham County and Blue Cross Blue Shield of Michigan (BCBSM) entered into an agreement in 1996; wherein, BSBS of Michigan would pay the claims of health care services provided to Ingham County Jail inmates; and

WHEREAS, that agreement has periodically been updated by executing a Schedule A attachment; and

WHEREAS, BCBSM has proposed a 2009 – 2010 Schedule A Addendum to the Administrative Services Agreement; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the 2009 - 2010 Schedule A Addendum to the BCBSM Administrative Services Agreement for Ingham County Jail inmates.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a Schedule A Addendum to the Administrative Services Agreement with Blue Cross and Blue Shield of Michigan for paying claims for health care services provided to Ingham County Jail inmates.

BE IT FURTHER RESOLVED, that the Schedule A Addendum shall be effective December 1, 2009 through November 30, 2010.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the agreement after review by the Ingham County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE** February 4, 2010

**Agenda Item Title:** Resolution to Authorize Professional Services Agreements with Dentists for Services at the Jail

**Submitted by:** Health Department

**Committees:** LE\_\_\_\_, JD\_\_\_\_, HS\_ X\_, CS\_\_\_\_, Finance\_ X\_

**Summary of Proposed Action:**

This resolution provides the Health Department with broad authorization to enter into professional services agreements with dentists to serve Jail inmates for calendar year 2010.

If passed, the Board of Commissioners will not be approving each individual contract. Instead, under this resolution the Health Department would have the authority to present multiple agreements to the Board Chairperson for signature, without coming back to the Board of Commissioners for specific authorization for each agreement.

**Financial Implications:**

The Health Department's 2010 Budget includes \$23,872, to purchase the services of dentists to serve Jail inmates. The proposed rate of compensation is \$70 per hour, which is a continuation of the 2009 rate. At the \$70 per hour rate, approximately 341 hours of service are budgeted for 2010.

**Other Implications:**

None.

**Staff Recommendation:** MJM\_\_\_ JN\_\_\_ TL\_\_\_ TM\_\_\_ JC\_ X

Staff recommends approval of the resolution.

**MEMORANDUM**

To: Human Services Committee  
Finance Committee

From: Dean G. Sienko, M.D., M.S., Health Officer

Date: February 5, 2010

Subject: Dental Services at the Ingham County Jail

Ingham County provides on-site dental services to inmates of the Jail by using contractual dentists. The Health Officer is recommending that the Board authorize professional services agreements with dentists to serve Jail inmates for calendar year 2010.

The Department's 2010 budget includes \$23,872 to purchase the services of dentists to serve Jail inmates. The proposed rate of compensation is \$70 per hour, which is a continuation of 2009 rate.

Attachment

c: Barb Mastin  
David Saltman

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE PROFESSIONAL SERVICES AGREEMENTS WITH DENTISTS  
FOR SERVICES AT THE JAIL**

WHEREAS, Ingham County provides dental services to individuals incarcerated within the Ingham County Jail;  
and

WHEREAS, the Health Department coordinates medical and dental services provided to Jail inmates; and

WHEREAS, the Health Department utilizes professional services agreements to obtain the professional services of dentists to serve Jail inmates; and

WHEREAS, the Health Department's 2010 Budget includes \$23, 872, for the purpose of contracting with dentists;  
and

WHEREAS, the Health Officer has recommended that 2010 professional services contracts be authorized with dentists to serve Jail inmates.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes professional services agreements with dentists to serve individuals incarcerated at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the agreements shall compensate dentists at the rate of \$70 per hour for services provided in calendar year 2010.

BE IT FURTHER RESOLVED, that the period of the professional services agreements shall be January 1, 2010 through December 31, 2010.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign professional services agreements authorized by this Resolution after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE February 4, 2010

Agenda Item Title: Resolution Authorizing a Memorandum of Agreement and Acceptance of a Support Grant from the Corporation for National and Community Service for the Purpose of Supporting Vista Project Coordination and Member Professional Development

Submitted by: Health Department

Committees: LE \_\_\_\_, JD \_\_\_\_, HS X, CS \_\_\_\_, Finance X

Summary of Proposed Action:

This resolution authorizes the acceptance of grant funds from the Corporation for National and Community Service (CNCS). These funds will be used primarily for professional development opportunities for the VISTA members and the Coordinator. Funds will also be used to maintain the Coordinator’s current wage, and may also be utilized to augment program supplies.

In addition, the memorandum of agreement between CNCS and the Health Department on behalf of the Power of We Consortium is renewed for the time period of January 3, 2010 through January 1, 2011.

Financial Implications:

The \$27,000 support grant is accepted for the time period of January 2, 2010 through September 30, 2010, with the Health Department acting as fiduciary on behalf of the Power of We Consortium. The \$27,000 will be transferred from the Health Department budget to Ingham County MSU Extension for the purpose of continued wage support of the VISTA Project Coordinator and cost associated with professional development activities of the VISTA Coordinator and members.

The AmeriCorps\*VISTA Project will cost-share up to two members for a total of up to \$21,384, during the period of January 3, 2010 through January 1, 2011, from funds collected from host sites.

Other Implications:

None.

Staff Recommendation: MJM\_\_ JN \_\_ TL \_\_ TM\_\_ JC X

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee  
Finance Committee

From: Dean Sienko, M.D., M.S., Health Officer

Date: February 4, 2010

Subject: Support Grant from Corporation for National and Community Service in support of VISTA Project

Since October, 2006, the Power of We Consortium, with the Health Department as the grantee/fiduciary, has operated a very successful Volunteers in Service to America (VISTA) project in Lansing. VISTA members provide expanded capacity to community-based organizations that are engaged in work that helps meet Ingham County's long-term goals of fostering economic well-being, assisting in meeting basic needs, and fostering appropriate youth development. All host sites pay a cost-share in support of their VISTA members and these funds are managed by the Health Department.

Current VISTA initiatives include:

- NorthWest Initiative (after-school youth program)
- Refugee Development Center (ESL and cultural adaptation)
- New Way In (ex-offender re-entry initiatives)
- Old Town Commercial Association (economic development).

Due to the success of the Power of We Consortium VISTA project, the funding agency, the Corporation for National and Community Service (CNCS), increased the project's number of VISTA members from 13 to 18 in 2009. In addition, the Power of We Consortium was awarded a \$14,000 support grant from CNCS for the period of April 1, 2009 through September 30, 2010 to increase the wage of the VISTA Coordinator to reflect a 33% increase in VISTA placements. These actions were authorized by Resolution #09-159 which established a project renewal MOA.

Subsequent to these actions, CNCS awarded an additional support grant of \$27,000 to the Power of We Consortium VISTA Project for a time period of January 2, 2010 through September 30, 2010. These funds will be used primarily for professional development opportunities for the VISTA members and the Coordinator. Funds will also be used to maintain the Coordinator's current wage, and may also be utilized to augment program supplies.

In addition, our participation in this project has required an annual MOA renewal between CNCS and the Health Department on behalf of the Power of We Consortium (the current time period in this case January 3, 2010 through January 1, 2011).

The attached resolution speaks to our acceptance of the additional support grant and describes their anticipated usage, as well as the extension of our relationship with CNCS through the establishment of a new MOA. I recommend that the Board approve the project renewal MOA between CNCS and the Health Department. I also recommend the Board accept the \$27,000 support grant from CNCS.

Attachment

c: John Jacobs w/attachment  
Renee Canady w/attachment  
Randy Bell w/attachment  
Peggy Roberts w/attachment

Introduced by the Human Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT AND ACCEPTANCE OF A SUPPORT GRANT FROM THE CORPORATION FOR NATIONAL AND COMMUNITY SERVICE FOR THE PURPOSE OF SUPPORTING VISTA PROJECT COORDINATION AND MEMBER PROFESSIONAL DEVELOPMENT**

WHEREAS, the Ingham County Health Department on behalf of the Power of We Consortium has been the recurring recipient of grant funds in support of the AmeriCorps\*VISTA Project since 2006; and

WHEREAS, annual renewal of such funding has been accepted by resolution (#06-333, #07-307, #08-321); and

WHEREAS, the Corporation for National and Community Service (CNCS) has provided Ingham County with up to eighteen (18) AmeriCorps\*VISTA members to perform volunteer services to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems; and

WHEREAS, VISTA members provide expanded capacity to community-based organizations that are engaged in work that helps meet Ingham County's long-term goals of fostering economic well-being, assisting in meeting basic needs and fostering appropriate youth development; and

WHEREAS, a mechanism has been established for collecting cost-share from each VISTA host site for the purpose of paying for cost-shared members in future years (Resolution #06-333); and

WHEREAS, the Health Department has successfully collected required funds from host sites to cover the costs of VISTA members; and

WHEREAS, the success of the Power of We Consortium VISTA project resulted in the awarding of a \$14,000 support grant, to increase the wage of the VISTA Coordinator to reflect a 33% increase in VISTA placements through April 1, 2009 through September 30, 2010 (authorized by Resolution #09-159); and

WHEREAS, continued exemplary services has resulted in the CNCS awarding the Health Department an additional support grant in the amount of \$27,000, that may be used for the purpose of professional development activities for the Coordinator and VISTA members, continued Coordinator wage support, and/or program supplies; and

WHEREAS, the continuation of the Power of We Consortium VISTA project requires the renewal of a Memorandum of Agreement.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a Memorandum of Agreement between the Corporation for National and Community Service and the Ingham County Health Department for the purpose of conducting the Power of We Consortium AmeriCorps\*VISTA Project from January 3, 2010 through January 1, 2011, unless terminated sooner by either party.

BE IT FURTHER RESOLVED, that the AmeriCorps\*VISTA Project will cost-share up to two members for a total of up to \$21,384, during the period of January 3, 2010 through January 1, 2011, from funds collected from host sites.

BE IT FURTHER RESOLVED, that the \$27,000 support grant is accepted for the time period of January 2, 2010 through September 30, 2010, with the Health Department acting as fiduciary on behalf of the Power of We Consortium, to fund professional development activities for the VISTA Coordinator and VISTA members, support the Coordinator's current wage, and for program supplies.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$27,000 from the Health Department Budget to Ingham County MSU Extension for the purpose of continued wage support of the VISTA Project Coordinator and cost associated with professional development activities of the VISTA Coordinator and members.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any other necessary budget adjustments.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

**INGHAM COUNTY**



**OUT-OF-STATE TRAVEL REQUEST**

**Date:** 1-21-10

**I (we) would like to attend the following conference and request approval.**

**TITLE OF CONFERENCE:** National Conf. on Volunteering and Service

**LOCATION OF CONFERENCE:** New York, New York

**DATES OF TRAVEL:** June 25, 2010 TO: July 1, 2010

**NAME OF ATTENDEE(S):** Emily Thompson, PWC AmeriCorps Coordinator

**TOTAL COST:** approx. \$2,000 – all expenses are totally grant funded.

**EXPENSES TO BE PAID BY:** General Fund  Non-General Fund

**Submitted By:** Peggy Roberts, Power of We Consortium  
(Print Name)

**Ingham County:** Health Department  
(Name of Department)

**REASON FOR TRAVEL:**

Annual national conference for AmeriCorps Coordinators hosted by the federal Corporation for National and Community Service. All expenses (flight, room, meals, etc.) are paid for out of the grant budget. No County funds will be expended. The conference brochure is not yet available, but the most up-to-date information may be found on the conference website at [www.volunteeringandservice.org](http://www.volunteeringandservice.org).

**Notes:**

- (1) If available, attach a copy of the conference brochure to this form.
- (2) If applicable, attach airfare estimates and lodging charges.
- (3) Please complete the out-of-state travel request form and forward to the appropriate Liaison Committee for approval, in advance of travel.

**Travel Request:** Is Authorized   
Is Authorized but Not Funded | |  
Is Denied

INGHAM COUNTY

OUT-OF-STATE TRAVEL REQUEST

Date: 1/21/10

I (we) would like to attend the following conference and request approval.

TITLE OF CONFERENCE: Multistate Learning Collaborative of the National Network of Public Health Institutes

LOCATION OF CONFERENCE: Kansas City, MO

DATES OF TRAVEL: 2/2/10 TO: 2/5/10

NAME OF ATTENDEE(S): Mark (Marcus) Cheatham

TOTAL COST: \$700

EXPENSES TO BE PAID BY: General Fund  Non-GF  Outside Agency

Submitted By: Dean Sienko, MD (mc)  
(Print Name)

Ingham County: Health Department  
(Name of Department)

REASON FOR TRAVEL: All expenses related to this travel will be paid by NNPHI. There will be no GF or other costs to Ingham County. Ingham County is part of a multi-state grant preparing for national accreditation and quality improvement in public health. Participation in the conference is part of our duties in this role and will prepare us for future accreditation requirements.

Notes:

- (1) If available, attach a copy of the conference brochure to this form.
- (2) If applicable, attach airfare estimates and lodging charges.
- (3) Please complete the out-of-state travel request form and forward to the appropriate Liaison Committee for approval, in advance of travel.

Travel Request: Is Authorized   
 Is Authorized but Not Funded   
 Is Denied

INGHAM COUNTY

OUT-OF-STATE TRAVEL REQUEST

Date: 1/21/10

I (we) would like to attend the following conference and request approval.

TITLE OF CONFERENCE: Joint Public Health Informatics Task Force

LOCATION OF CONFERENCE: Arlington, VA

DATES OF TRAVEL: 2/16/10 TO: 2/17/10

NAME OF ATTENDEE(S): Mark (Marcus) Cheatham

TOTAL COST: \$550

EXPENSES TO BE PAID BY:    General Fund     Non-GF     Outside Agency

Submitted By: Dean Sienko, MD (mc)  
(Print Name)

Ingham County: Health Department  
(Name of Department)

REASON FOR TRAVEL: All expenses related to this travel will be paid by the Public Health Informatics Institute. There will be no GF or other costs to Ingham County. Ingham County is a co-Chair of JPHIT which is a leader in shaping national policy related to Health Information Exchange. Participation has helped shape ARRA funds related to information technology to local public health.

Notes:

1. If available, attach a copy of the conference brochure to this form.
2. If applicable, attach airfare estimates and lodging charges.
3. Please complete the out-of-state travel request form and forward to the appropriate Liaison Committee for approval, in advance of travel.

Travel Request:    Is Authorized   
 Is Authorized but Not Funded   
 Is Denied

INGHAM COUNTY

OUT-OF-STATE TRAVEL REQUEST

Date 1/21/10

I (we) would like to attend the following conference and request approval.

TITLE OF CONFERENCE: NACCHO Informatics Work Group

LOCATION OF CONFERENCE: Washington, DC

DATES OF TRAVEL: 3/18/10 TO: 3/19 /10

NAME OF ATTENDEE(S): Mark (Marcus) Cheatham

TOTAL COST: \$550

EXPENSES TO BE PAID BY:    General Fund    Non-GF    Outside AgencyX

Submitted By: Dean Sienko, MD (mc)

Ingham County: Health Department

REASON FOR TRAVEL: All expenses related to this travel will be paid by the National Association of County and City Health Organizations. There will be no GF or other costs to Ingham County. Ingham County is a Chair of the NACCHO Workgroup which is a leader in shaping national policy related to Health Information Exchange. Participation has helped shape ARRA funds related to information technology to local public health.

Notes:

1. If available, attach a copy of the conference brochure to this form.
2. If applicable, attach airfare estimates and lodging charges.
3. Please complete the out-of-state travel request form and forward to the appropriate Liaison Committee for approval, in advance of travel.

Travel Request: Is Authorized

Is Authorized but Not Funded

Is Denied

## Agenda Item 2

Date: February 8, 2010

To: Brian McGrain, Chair, and Members of the Human Services Committee  
From: Randy Bell, MSU Extension

Re: Out-of-State, Overnight Travel Request

NACCHO, the National Association of County and City Health Officials, has awarded the ICHD a grant to create a community collaboration focused on the creation of healthier environments and policies to address poor nutrition, physical inactivity, tobacco use, obesity, diabetes and cardiovascular disease. I am identified as a community coach. This requires travel to Washington D.C. for a coaches meeting. Grant funds are awarded to cover all registration, travel and lodging costs for this meeting. No general fund dollars are requested.

Specific information is attached.

Please let me know if you have any further questions.

### **Randy**

Randy A. Bell  
County Extension Director

Ingham County MSU Extension  
121 E. Maple St., Box 319  
Mason, Michigan 48854  
desk: 517-676-7298  
cell: 517.604.0180  
fax: 517-676-7288  
email: [bellr@msu.edu](mailto:bellr@msu.edu)

INGHAM COUNTY

OUT-OF-STATE TRAVEL REQUEST

Date: 2/10/10

I (we) would like to attend the following conference and request approval.

TITLE OF CONFERENCE: NACCHO ACHIEVE Coaches Meeting

LOCATION OF CONFERENCE: Washington, D.C.

DATES OF TRAVEL: 3/2/10 TO: 3/5/10

NAME OF ATTENDEE(S): Randy Bell

TOTAL COST: est. \$2500

EXPENSES TO BE PAID BY: General Fund  Non-General Fund X

Submitted By: Randy Bell

Ingham County: MSUE/ICHD  
(Name of Department)

REASON FOR TRAVEL: Attending as a community coach representing Ingham and ICHD at NACCHO's ACHIEVE Coaches Meeting.

Notes:

1. Available, attach a copy of the conference brochure to this form.
2. If applicable, attach airfare estimates and lodging charges.
3. Please complete the out-of-state travel request form and forward to the appropriate Liaison Committee for approval, in advance of travel.

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Travel Request: Is Authorized   
Is Authorized but Not Funded   
Is Denied