

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
STEVE DOUGAN

LAW ENFORCEMENT COMMITTEE  
DIANNE HOLMAN, CHAIR  
CAROL KOENIG  
DALE COPEDGE  
VICTOR CELENTINO  
SHELBY BUPP  
RANDY SCHAFFER

## INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, JANUARY 14, 2010 AT 6:00 P.M., AT THE INGHAM COUNTY SHERIFF'S OFFICE IN THE TRAINING CENTER'S COLE CONFERENCE ROOM, 630 N. CEDAR STREET, MASON.

*(Parking in the Front Lot of the Sheriff's Office and Please Enter the Front Doors on the Far Left of the Building for the Training Center)*

### NOTE CHANGE IN LOCATION

#### Agenda

Call to Order

Approval of the [December 3, 2009 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
  - a. Resolution to Accept a 42" Flat Screen TV from [Deputy Nick Nedow's Family](#) for the Sheriff's Office Lineup Room
  - b. Resolution to Allow the Ingham County Sheriff's Office to Join Other Law Enforcement Agencies in the State's Region One in the Sharing of Law Enforcement Data through a Three Year Homeland Security Grant with [Core Technology](#)
2. Health Department - Resolution to Authorize a [Pharmacy Services](#) Agreement for Services at the Ingham County Jail
3. City of East Lansing/911 Advisory Board - Resolution Authorizing a Contract with East Lansing for a New Status Control Panel for the 911 Public Safety Wireless Voice Communication System at the [East Lansing 911 Center](#)
4. Integrated Justice Information Systems Group (IJIGs) - Resolution to Authorize Three Year Contracts for [Westlaw Electronic Law Library](#) Access for Various Ingham County Departments, Offices and Courts

Announcements      **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**  
Public Comment      **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**  
Adjournment          **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

LAW ENFORCEMENT COMMITTEE

Minutes

December 3, 2009

Members Present: Andy Schor, Dianne Holman, Victor Celentino, Dale Copedge,  
Randy Schafer and Board Chairperson Deb De Leon

Members Absent: Shelby Bupp

Others Present: Janeil Valentine, Tom Shewchuk, Allan Spyke and Sam Davis

The Law Enforcement Committee meeting was called to order by Chairperson Schor at 6:04 p.m., in the Personnel Conference Room (D & E) of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the November 12, 2009 Minutes

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE NOVEMBER 12, 2009 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bupp

Additions to the Agenda

3c. Late - Resolution Accepting a Grant from the US Department of Justice Office of Community Oriented Policing Services.

Limited Public Comment

None.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. COPEDGE, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Prosecuting Attorney's Office - Resolution to Authorize a Sub-Contract for Operation of the Juvenile Accountability Block Grant Program, Operated by the Dispute Resolution Center of Central Michigan
3. Sheriff's Office
  - a. Resolution to Accept Equipment for the Sheriff's Office from the Buffer Zone Protection Program (BZPP)
  - b. Resolution to Enter into a Contract with On The Run Network TV, LLC for an "In House Networking Television System" to Broadcast Correctional and Law Enforcement Information at the Ingham County Sheriff's Office

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. COPEDGE, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bupp

1. Discussion - Law Enforcement Committee - Carrying Concealed Weapons (CCW) Issue: County Attorney's Office, Next Steps (*No Materials*)

Chairperson Schor stated this item is pulled from the agenda at the Prosecuting Attorney's request because of a death.

3. Sheriff's Office
  - c. Resolution accepting a grant from the US Department of Justice Office of Community Oriented Policing Services

MOVED BY COMM. CELINTINO, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION TO ACCEPT A GRANT FROM THE US DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES.

Mr. Neilsen stated the reason for a late item; as you may remember this application was put together some time ago with stimulus funding. We had been told we were receiving the grant but we had not received a contract. Since then Mr. Cypher has tried to find out where the contract was sent and the status. He was informed it was sent to the Sheriff's office, but there is no record of receiving the record. We assured the Federal Government we do not have the contract and would like to get this done as soon as possible, it is due December 30, 2009.

A new contract will be sent including the technology project budget narrative. This resolution will provide acceptance of a grant up to \$500,000 in funding. An acceptance will provide public safety technology initiatives, security cameras, switches, infrastructure improvements and tether programs.

The program has a vendor contract in place and would provide the daily costs to 19 individuals participating at any one time that currently can not because of financial reasons. These funds are to pay their fees for electronic tethering. That would allow less people in jail and broaden the electronic tethering process. Currently people who can't afford it but would be otherwise eligible could make use of the grant. A sliding fee schedule will be used based on income and poverty levels and some may have a zero cost. The courts will have knowledge of this.

The funds being used will be part of the "Stabenow" money as stated in the resolution. Mr. Neilsen explained that this is the \$500,000 grant application that Mr. Cypher put together some time ago and it was stimulus money. Comm. Holman asked is the budget out of the application. Mr. Neilsen answered yes. Comm. Holman stated that certain parts were not to be in there. Mr. Neilsen answered the numbers are right out of the grant application and once the grant is accepted we could pursue amending it, but we must have the application sent back by December 30, 2009.

There was concern over the fact the correspondence was not a certified mailing, and all agreed.

A letter was received on how to draw down the funds, give out passwords, and a letter after that yesterday stating you have not drawn down your funds asking when this would happen. This was the red flag that there was not an award letter. However, Mr. Cypher did a great job getting it through the system and following up so that the grant was not lost. It was also noted that only the Chair of the Board, Sherriff and the Controller's names were listed on the grant.

There was also conversation questioning a recent correspondence received addressed to a person who has not worked at the Sheriff office in approximately 12 to 14 years.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bupp

4. Controller/Administrator's Office

a. Resolution Approving Various Contracts for the 2010 Budget Year

MOVED BY COMM. CELINTINO, SUPPORTED BY COMM. COPELGE, TO APPROVE THE RESOLUTION APPROVING VARIOUS CONTRACTS FOR THE 2010 BUDGET YEAR.

Chairperson Schor asked the reason for the largest increase: Item #10 Prisoner Transport Services. Mr. Spyke answered part of the money has come from the Prosecutor's office that is now billed to us and the increase in the number of the Friend of the Court felonies extradited. Mr. Neilson asked is this a company that actually does this. Mr. Spyke answered yes. Mr. Neilson stated that deputies used to do this. Chairperson Schor asked if this is this correct we are not paying the company 60% more this is just an accounting change. Mr. Spyke answered yes and no it is also an increase in people being extradited back into the county with a by the mile charge. Chairperson Schor asked if it is expected that there will be that many more miles added. Mr. Spyke answered yes, and we are reviewing other sources. Occasionally we will send our personnel out of state just over the boarder, but only when staff is available. To go to Texas, Florida or California it is not cost effective. The reason for the increase in the number of prisoners is because we are extraditing back more Friend of the Court felonies.

Board Chairperson De Leon stated that in the past the Friend of the Court was responsible and asked is there a revenue transfer offset. Mr. Spyke answered this is fairly new and in the past have not brought back the Friend of the Court felonies. We never had this before; in the past we would receive \$8,000 from the Prosecutor's office and for whatever reason we did not receive this year. Comm. Schafer asked if this is a Court issue. Mr. Spyke answered it is because it involves inmates coming back to the jail. Mr. Neilson added if the Court orders a prisoner to be extradited the Sheriff's department is responsible.

Comm. Celentino asked about the law books pertaining to items #3 and #4: Westlaw and Lexis, a zero and 52% decrease. Mr. Shewchuk answered that they were changing from books to electronics and after review of the two vendors they chose one vendor.

Board Chairperson De Leon asked is there nothing under Judiciary, are the law books eliminated and is this a consolidation. Mr. Nielsen answered looking at the Law Enforcement section this is only the Prosecuting Attorney's portion. Ms. Valentine answered the Judges still have books and large libraries. Some have run out of room because of books, but they are converting to electronics. As for the Judges I have not heard that yet and don't have an answer. Mr. Nielsen answered a few Judges still use their books. Board Chairperson De Leon asked why it is not listed under Judiciary. Ms. Valentine answered it could have be preapproved for a length of time and it would not be on this schedule. Comm. Celentino asked if that could be checked on. Ms. Valentine answered yes. Mr. Shewchuk stated that is probably where the bulk would be is with the Prosecutors and the Courts. Mr. Nielsen stated they would provide the details to the Board.

Comm. Schafer asked Mr. Nielsen under Sheriff what is a 911 vendor, and should that be from the 911 funds. Ms. Valentine answered yes, it is a company that does work on the towers. Comm. Celentino stated that funding was from the General Fund. Comm. Schafer stated that's why I was wondering if it should be 911. Mr. Nielsen stated there were some things done with Mr. Broton for instance the warranty contracts with 911 for the infrastructure, if you recall there is a policy where 911 pays a percentage and the local pays a percentage. We do pay a certain amount like the other governments we do not pay 100%, we pay just like everyone else. Comm. Celentino asked should it not be like line Item 6 in the Judiciary section. Mr. Nielsen guessing this is our General Fund portion cost for radio repair and infrastructure and I will check on that and email it prior to the next Board meeting.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bupp

- b. Resolution Authorizing Adjustments to the 2009 Ingham County Budget and Authorizing the Controller/Administrator to Make Year End Budget Adjustments

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. SCHAFFER, TO APPROVE THE RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2009 INGHAM COUNTY BUDGET AND AUTHORIZING THE CONTROLLER/ADMINISTRATOR TO MAKE YEAR END BUDGET ADJUSTMENTS.

Board Chairperson De Leon asked on the last page of the contingency 1<sup>st</sup> quarter adjustment, and 2<sup>nd</sup> quarter adjustment, what is the figure on the right. Where is that coming from because all other items are taken from contingency? Chairperson Schor answered it was for a budget adjustment so if we were short somewhere it was taken from there instead of the reserve. Mr. Nielsen stated you are reversing your decision to use reserves in your strategic planning and taking it back out to solve the deficit. Resolution 09 121 is the resolution to approve the 1<sup>st</sup> quarter adjustment and you used a portion of contingency. I do not have the adjustments with me so I do not know what they were for, and the same thing for the 2<sup>nd</sup> quarter adjustment. Those were things approved by the Board.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bupp

Announcements

Comm. Celentino stated this is the last meeting of Law Enforcement and complimented Chairperson Schor on a job well done as Chairperson of the Committee.

Board Chairperson De Leon echoed Comm. Celentino's comments.

Comm. Copedge echoed Comm. Celentino's comments as well, and added he has enjoyed working on this Committee.

Comm. Holman thanked Chairperson Schor for all his hard work.

Chairperson Schor thanked everyone and said everyone did a great job. He stated we listened to the public; we heard and made good decisions. He also noted he would not be on this Committee next year and good luck to all of you who will continue to serve.

Comm. Schafer thanked Chairperson Schor for treating everyone with respect.

Public Comment

None.

The meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Julie Buckmaster

**RESOLUTION STAFF REVIEW**

**DATE** December 22, 2009

**Agenda Item Title:** Resolution to Accept a 42” flat screen TV from Deputy Nick Nedow’s Family for the Sheriff’s Office Lineup Room

**Submitted by:** Sheriff’s Office

**Committees:** LE X, JD\_\_\_\_, HS\_\_\_\_, CS\_\_\_\_, Finance X

**Summary of Proposed Action:**

This resolution will authorize the Sheriff’s Office to accept a 42” flat screen TV from Deputy Nick Nedow’s family for the Sheriff’s Office Lineup Room.

**Financial Implications:**

This is a donation to the Ingham County Sheriff’s Office.

**Other Implications:** None.

**Staff Recommendation:** MJM\_\_\_ JN X TL \_\_\_ TM\_\_\_ JC \_\_\_

Staff recommends approval of the resolution.

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO ACCEPT A 42" FLAT SCREEN TV FROM THE NICK NEDOW FAMILY**

WHEREAS, Deputy Nick Nedow has been employed with the Ingham County Sheriff's Office for close to three years; and

WHEREAS, Deputy Nick Nedow has been seriously ill this last year with a potentially deadly disease; and

WHEREAS, the Ingham County Sheriff's Office has rallied behind Deputy Nick Nedow in his fight against this deadly disease by donating sick time, sponsoring a bone marrow donor drive and assisting his family in any request; and

WHEREAS, the family of Deputy Nick Nedow has been very appreciative of the assistance that members of the Sheriff's Office have provided Nick and his family in this time of need; and

WHEREAS, the family of Nick Nedow has bought and donated to the Ingham County Sheriff's Office a 42" flat screen TV for use in the Sheriff's Office Lineup Room.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the acceptance of the donation of the 42" flat screen TV to the Ingham County Sheriff's Office.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners thanks the family of Nick Nedow for their generous donation.

RESOLUTION STAFF REVIEW

DATE December 23, 2009

Agenda Item Title: Resolution to Allow the Ingham County Sheriff's Office to Join Other Law Enforcement Agencies in the State's Region One in the Sharing of Law Enforcement Data through a Three Year Homeland Security Grant with Core Technology

Submitted by: Sheriff's Office

Committees: LE X, JD    , HS    , CS    , Finance X

Summary of Proposed Action:

This resolution will allow the Ingham County Sheriff's Office to participate in the Region One Homeland Security Grant, for the time period of January 1, 2010 through December 31, 2013. Core Technology will run and operated this grant and will share information between multiple law enforcement agencies in Region One.

Financial Implications:

There are no direct financial implications the first three years of this pilot program grant. Starting the fourth year, if the Ingham County Sheriff's Office wants to continue its participation, the cost to maintain the program is estimated at \$50,000 per year. Continuation of this program after the three year grant expires would be determined by the Ingham County Sheriff's Office deciding that they want to continue using the program, and requesting the additional funding and obtaining the funds through the budget process.

This agreement will last only as long as the grant funds are provided for the initial three year program.

Other Implications:

None.

Staff Recommendation: MJM     JN X TL     TM     JC    

Staff recommends approval of the resolution.

Introduced by the Law Enforcement and Finance Committees of the:

**RESOLUTION TO ALLOW THE INGHAM COUNTY SHERIFF'S OFFICE TO JOIN OTHER LAW ENFORCEMENT AGENCIES IN THE STATE'S REGION ONE IN THE SHARING OF LAW ENFORCEMENT DATA THROUGH A THREE YEAR HOMELAND SECURITY GRANT WITH CORE TECHNOLOGY**

WHEREAS, Core Technology, an Ingham County business, along with the City of Lansing have obtained a three year Homeland Security Grant to provide all law enforcement agencies in the State's Region One with the ability to share law enforcement data; and

WHEREAS, Core Technology is seeking to enter into a three year agreement, the length of the Homeland Security Grant, with the Ingham County Sheriff's Office; and

WHEREAS, the cost of the program is being paid 100% by the Homeland Security Grant for the first three years; and

WHEREAS, the program will be run and operated by Core Technology under the Homeland Security Grant with the City of Lansing being the fiscal agent; and

WHEREAS, this program will benefit all law enforcement in Region One as it will allow for the sharing of law enforcement data which will assist in police operations throughout Region One; and

WHEREAS, at the end of the three year Homeland Security Grant, the option of continuing to participate in this project will be up to the participating law enforcement agencies in Region One.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes participation by the Ingham County Sheriff's Office in the three year information sharing grant pilot program with Core Technology, for the time period of January 1, 2010 through December 31, 2013.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners, the Sheriff and the County Clerk are authorized to sign any necessary contract/purchase documents consistent with this Resolution and approved as to form by the County Attorney.

**Agenda Item 2**

**RESOLUTION STAFF REVIEW**

**DATE** January 8, 2010

**Agenda Item Title:** Resolution to Authorize a Pharmacy Services Agreement for Services at the Ingham County Jail

**Submitted by:** Health Department

**Committees:** LE X, JD\_\_\_\_, HS X, CS\_\_\_\_, Finance X

**Summary of Proposed Action:**

This resolution authorizes a three year agreement (April 1, 2010 through March 31, 2013) with Contract Pharmacy Services, Inc. (CPS) for prescription medication for inmates of the Ingham County Jail.

**Financial Implications:**

CPS, Inc. will provide prescription medications to the Correctional Health Services unit at the Jail at acquisition cost plus a \$2.75 dispensing fee per prescription.

The County currently expends approximately \$550,000 annually to support this service. An analysis prepared relative to budgeted and projected Correctional Health Services costs for 2010 reflects an approximate annual savings of \$200,000 by contracting with CPS. Correctional Health Services currently pays a \$5 dispensing fee per prescription.

**Other Implications:**

None.

**Staff Recommendation:** MJM\_\_\_\_ JN X TL \_\_\_\_ TM\_\_\_\_ JC \_\_\_\_

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

**MEMORANDUM**

To: Human Services Committee  
Finance Committee  
Law Enforcement Committee

From: Dean G. Sienko, M.D., Health Officer

Date: January 11, 2010

Subject: Contract for Pharmacy Services at the Ingham County Jail

Ingham County currently purchases prescription medications to support the needs of Ingham County Jail inmates. The County has been expending approximately \$550,000 annually to support this service. Currently the County purchases prescription medications through the McLaren Retail Pharmacy at Ingham Regional Medical Center.

In August 2009, the Purchasing Department issued a Request for Proposal for prescription medication services to support medical services at the Jail. Eight proposals were received. The proposals were evaluated by three staff members of the Ingham County Health Department (Jaeson Fournier, Barb Mastin and David Saltman). The evaluation was based on 25 criteria, including price, electronic ordering, emergency support systems, and the ability to interface with an electronic health record. Two companies scored substantially higher than the rest. Health Department staff contacted existing users of the two companies to determine how well the companies delivered on standards and promises.

The evaluation team has recommended that the County contract with Contract Pharmacy Services, Inc., 125 Titus Avenue, Warrington, Pennsylvania. CPS, Inc. will provide prescription medications to the Correctional Health Services unit at the Jail at acquisition cost plus a \$2.75 dispensing fee per prescription.

The Health Officer recommends that the Board of Commissioners adopt the attached to authorize a three year agreement with Contract Pharmacy Services, Inc. for prescription medication for inmates of the Ingham County Jail.

Attachment

c: John Jacobs w/attachment  
Barb Mastin w/attachment  
David Saltman w/attachment  
Greg Harless, ICSD, Chief Deputy w/attachment

# COUNTY OF INGHAM

## Purchasing Department

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121 East Maple Street  
Mason, Michigan 48854  
Telephone: 517-676-7307  
Fax: 517-676-7230  
[jvalentine@ingham.org](mailto:jvalentine@ingham.org)

**TO:** Law Enforcement, Human Services and Finance Committee  
**FROM:** Janeil Valentine  
**DATE:** January 7, 2010  
**SUBJECT:** Proposal Summary – Pharmacy Services – Packet #57-09

**Project:** The project involved soliciting sealed proposals for pharmacy services for the Ingham County Health Department’s Medical Unit at the Ingham County Correctional Facility.

Proposal Summary:

Vendors Contacted:	15	Local:	6
Vendors Responding:	9	Local:	3
Vendors Submitting a “No Response”:			1

The following vendors submitted proposals:

<u>Vendor</u>	<u>Location</u>
Clinical Pharmacy Services of Mid-Michigan	Lansing, MI
Contract Pharmacy Services, Inc.	Warrington, PA
Correct RX Pharmacy Services, Inc.	Linthicum, MD
Diamond Medical	Indiana, PA
Maxor Correctional Pharmacy Services	Franklin, TN
McLaren Pharmacy – Ingham Regional Medical Center	Lansing, MI
PGPA Pharmacy, Inc.	Okemos, MI
Westwood Pharmacy	Richmond, VA

Recommendation:

After a complete evaluation using many variables, service and costs it is the recommendation of the Evaluation Committee and the Health Department in concurrence with the Purchasing Department to award a three year contract to Contract Pharmacy Services, Inc.

Advertisement:

Vendors notified by Electronic Mail, advertisement in Lansing State Journal and posted on the Ingham County Purchasing website.

**Agenda Item 2**

Introduced by the Law Enforcement, Human Services, and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE A PHARMACY SERVICES AGREEMENT FOR SERVICES AT THE INGHAM COUNTY JAIL**

WHEREAS, the Health Department operates the correctional health services at the Ingham County Jail; and

WHEREAS, the Health Department and the Sheriff's Office are committed to providing high quality and efficient health care services to jail inmates; and

WHEREAS, pharmacy products represent a necessary but substantial cost in the delivery of health care services to jail inmates; and

WHEREAS, Ingham County issued an Request for Proposals for pharmacy services to support the correctional health services at the Jail; and

WHEREAS, the responses were evaluated on price and services that was measured by scoring each proposal on 25 variables, the Evaluation Committee and the Health Officer are recommending a pharmacy services contract with Contract Pharmacy Services, Inc.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a contract with Contract Pharmacy Services, Inc., 125 Titus Avenue, Warrington, PA 18976, for pharmacy services at the Ingham County Jail.

BE IT FURTHER RESOLVED, that the period of the agreement shall commence on April 1, 2010 and terminate on March 31, 2013.

BE IT FURTHER RESOLVED, that Contract Pharmacy Services, Inc. shall provide pharmaceuticals to support the medical services at the Ingham County Jail at the actual acquisition cost plus a dispensing fee of \$2.75 per prescription.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the Ingham County Attorney.

**Agenda Item 3**

**RESOLUTION STAFF REVIEW**

**DATE** December 26, 2010

**Agenda Item Title:** Resolution Authorizing a Contract with East Lansing for a New Status Control Panel for the 911 Public Safety Wireless Voice Communication System at the East Lansing 911 Center

**Submitted by:** City of East Lansing/911 Advisory Board

**Committees:** LE  X , JD  , HS  , CS  , Finance  X

**Summary of Proposed Action:**

This resolution will authorize a contract with East Lansing for a new Status Control Panel for the 911 Public Safety Wireless Voice Communication System at the East Lansing 911 Center.

The 911 Advisory Board has reviewed this request and is recommending it to the Board of Commissioners for approval. The Control Panel would be transferable to the new 911 Consolidated Center.

**Financial Implications:**

The East Lansing Dispatch Center is requesting up to \$5,897 from the 911 Emergency Telephone Dispatch Services Budget for Management and System Improvements for the purchase and installation of a new Model 26 Status Control Panel (12 VDC Operation) which includes: one (1) 12 VCD Power Supply, one (1) Model 26 to Model 26 cable (50') and one (1) Model 26 Standard Software Option for the 911 Public Safety Wireless Voice Communication System at the East Lansing 911 Center.

Model 26 Status Control Panel for East Lansing Fire Department -	\$5,445.00
Installation of Model 26 Status Control Panel for East Lansing Fire Department -	<u>452.00</u>
	\$5,897.00

**Other Implications:**

East Lansing would purchase these services from the Harris Corporation the 911 vendor, and Ingham County would reimburse the City upon completion of the project.

**Staff Recommendation:** MJM   JN  X  TL   TM   JC

Staff recommends approval of the resolution.

### **Agenda Item 3**

#### Zetron Model 26 for the East Lansing PSAP

This unit is used in the East Lansing PSAP (Dispatch Center) for station alerting for Fire/EMS runs for East Lansing Fire Departments and Meridian Township Fire Departments. They currently have two Zetron Model 26 units in their dispatch which are located at two of the five console positions. They have one at the East Lansing dispatcher's position and one at the Meridian Township dispatcher's position. However, when they have more than two people working and they need to station alert one of the Fire Departments, the console is being used and this delays doing the station alerting.

They operate with one person doing everything, i.e., call taking, dispatching units and doing LEIN checks and answering non-911 calls also. This Third Zetron Model 26 would allow for faster and easier station alerting when needed and the two console positions are occupied. This could be done by the third dispatcher or a supervisor. This third Zetron Model 26 could also be used at the new consolidated Central Dispatch when that is in place.

Introduced by the Law Enforcement and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A CONTRACT WITH EAST LANSING FOR A NEW STATUS CONTROL PANEL FOR THE 911 PUBLIC SAFETY WIRELESS VOICE COMMUNICATION SYSTEM AT THE EAST LANSING 911 CENTER**

WHEREAS, the Ingham County Board of Commissioners has established a 911 Emergency Telephone Dispatch Services Fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the East Lansing 911 Center has identified the need to purchase a new Status Control Panel for the 911 Public Safety Wireless Voice Communication System at the East Lansing 911 Center; and

WHEREAS, the 911 Advisory Board is recommending that the Ingham County Board of Commissioners fund this request from the 911 Emergency Telephone Dispatch Services - 911 fund for Management and System Improvements and have verified that it meets the standards as established by the Ingham County Emergency Telephone Services Policy.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to \$5,897 from the 911 Emergency Telephone Dispatch Services - 911 Fund for Management and System Improvements, to reimburse East Lansing for their costs associated with the purchase and installation of a new Model 26 Status Control Panel and accessories for the 911 Public Safety Wireless Voice Communication System at the East Lansing 911 Center.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents with East Lansing consistent with this Resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE: January 3, 2010

Agenda Item Title: Resolution to Authorize Three Year Contracts for Westlaw Electronic Law Library Access for Various Ingham County Departments, Offices and Courts

Submitted by: IJIGS – The Integrated Justice Information Systems Group: Sheriff, Prosecutor, 55<sup>th</sup> District, 30<sup>th</sup> Circuit and Probate Courts

Committees: LE X, JD X, HS, CS, Finance X

Summary of Proposed Action:

This resolution would authorize three year contracts with Westlaw for Ingham County Courts and departments that use automated Law Library access as substantial group discounts.

Financial Implications:

- Circuit Court \$ 915.60 monthly fee \* 12 = \$10,987.20 \* 3 = \$32,961.60
• Friend of the Court \$ 209.30 monthly fee \* 12 = \$ 2,511.60 \* 3 = \$ 7,534.80
• District Court \$ 297.85 monthly fee \* 12 = \$ 3,574.20 \* 3 = \$10,722.60
• Sheriff's Office \$ 260.10 monthly fee \* 12 = \$ 3,121.20 \* 3 = \$ 9,363.60
• Prosecuting Attorney's Office \$1,068.20 monthly fee \* 12 = \$12,818.40 \* 3 = \$38,455.20

The funds for these contracts are contained in both the operational and in the IJIGS' Budgets (the Probate Court's access is included in the Circuit Court's budget and contract).

The prices may increase as much as 5% in years two and three...however, Westlaw gave a significant "discount" (with special pricing) these plans are up to 65% off the list price, which normally is only 30%. This substantial discount will far outweigh the 5% increases in years two and three.

Other Implications:

The IJIGS Committee voted on December 11, 2009 to approve all Ingham County user departments to end their contract with Lexis and to go to Westlaw for all Electronic Law Library computer access effective January 1, 2010. In turn, all Ingham County user departments will get reduced costs for whatever hard copy law books and bulletins updates that they continue to use.

Staff Recommendation: MJM, JN X, TL, TM, JC

Staff recommends approval of this resolution.

