

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
STEVE DOUGAN

COUNTY SERVICES COMMITTEE  
DALE COPEDGE, CHAIR  
ANDY SCHOR  
VICTOR CELENTINO  
MARK GREBNER  
BRIAN McGRAIN  
DONALD VICKERS

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

**P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264**

THE COUNTY SERVICES COMMITTEE WILL MEET ON TUESDAY, JULY 20, 2010 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### Agenda

Call to Order

Approval of the [June 15, 2010 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Sheriff's Office
  - a. Request a Waiver of the 2010 Hiring Freeze for the Open [Cook's \(U.A.W.\) Position](#)
  - b. Request a Waiver of the 2010 Hiring Freeze for Open [Deputy and Sergeant Positions \(MAP & FOP\)](#)
2. Ingham County Treasurer - Notification of [In-State Travel](#) - Michigan Association of County Treasurer's Conference
3. Animal Control Department - Request to Fill a Vacant Part-time [Clerk/Dispatcher](#) Position through December 31, 2010
4. Economic Development Corporation - Discussion Updates Regarding Recovery Zone [Bonds](#) Program
5. Ingham County Farmland and Open Space Preservation Board
  - a. Resolution Approving the Farmland and Open Space Preservation (FOSP) Board's Recommendation to Submit an Application to the Federal Farm and Ranch Lands [Protection Program \(FRPP\)](#)
  - b. Resolution Accepting \$462,308 and Approving a Cooperative Agreement Between the United States of America and Ingham County for the Implementation of the Farm and Ranch Lands [Protection Program](#)
6. Ingham County Parks & Recreation Commission
  - a. Resolution Authorizing a Budget Adjustment to the 2010 Potter Park Zoo Capital Improvement [Rhino Project](#)
  - b. Resolution Authorizing the Approval of Amendment #1 to the Michigan Natural Resources Trust Fund Project Agreement for the Expansion of [Lake Lansing Park-North](#)

- c. Resolution Authorizing the Approval of Amendment #2 with the Department of Natural Resources to Develop a Snow Tubing Hill at [Hawk Island Park](#)
  - d. Resolution Authorizing a Fund Transfer to Complete the Ventilation Renovation in the Potter Park Zoo Bird and Reptile Building and Entering Into a Contract with [Myers Plumbing & Heating, Inc.](#)
  - e. Resolution Thanking Potter Park Zoo Staff and Recognizing July 18-24, 2010 as National [Zoo Keepers Week](#)
  - f. Communication - Soldan [Dog Park](#) Electronic Gate System
7. Health Department - Resolution to Authorize Renovation of the [Adult Health Center](#)
8. Human Resources
- a. Resolution Certifying Representatives for the [MERS](#) Annual Meeting
  - b. Resolution Approving a Collective Bargaining Agreement with the [ICEA](#) Assistant Prosecuting Attorneys
  - c. Resolution Approving a Letter of Understanding with the [FOP](#) Animal Control Officers, License Enforcement Officers, and Animal Shelter Operators
  - d. Resolution Approving a Letter of Understanding with the [ICEA](#) Park Rangers
9. Controller/Administrator's Office - Resolution to Submit to the Electorate a Special Millage Question for Ingham County Potter Park Zoo and Potter Park [Millage](#) Renewal

Public Comment     **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**  
Announcements     **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**  
Adjournment         **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org)

COUNTY SERVICES COMMITTEE  
June 15, 2010  
Minutes

Members Present: Dale Copedge, Victor Celentino, Brian McGrain, Don Vickers,  
Mark Grebner, Andy Schor

Members Absent: None

Others Present: Mary Lannoye, Becky Bennett, Tony Lindsey, Judge Boyd, Jill  
Rhode, Jim Hudgins, Mike Hughes, Mike Pathfinder, Tom  
Shewchuk, Rich McNulty, Vince Dragonetti, Michelle Rutkowski,  
and others

The meeting was called to order by Chairperson Copedge at 7:01 p.m. in the Personnel  
Conference Rooms D and E of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the June 1, 2010 Minutes

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN TO APPROVE THE  
JUNE 1, 2010 MINUTES.

MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

- 3a. Substitute – Out of State Travel Request – 2010 Zoological Registrars Association  
Annual Conference was substituted with an Out of State Travel Request for the AZA  
Tiger SSP Tiger Master Plan Meeting in Toronto
- 8b. Pulled – Resolution in Opposition to Arizona Senate Bill 1070
- 8e. Late – Resolution Recognizing the 20<sup>th</sup> Anniversary of the Americas with Disabilities  
Act and Recommitting Efforts to Reach Full ADA Compliance

Limited Public Comment

Mr. Larkins, UAW representative, addressed the Committee regarding the RFP for Jail Medical  
Services. Mr. Larkins was informed that the Law Enforcement Committee did not approve an RFP  
for Jail Medical Services; it was pulled from the Human Services Committee agenda. Mr. Hudgins  
stated that last year an RFP for Jail Medical Services was done, but was canceled. There has been  
no RFP issued at this time for Jail Medical Services.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER TO APPROVE A  
CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- 1. 55<sup>th</sup> District Court – Request to Waive Hiring Freeze

2. Health Department
  - a. Recommendation to Start a Dentist at Step 5
  - b. Request to Waive Hiring Freeze
  
4. Facilities Department
  - a. Resolution Authorizing Entering into a Contract with Professional Roofing Services Inc. to Replace the Roof on the Bird and Reptile House at the Potter Park Zoo
  
7. Purchasing Department – Communication: Equipment to be Sold through the State of Michigan Surplus Auction
  
8. County Services Committee
  - c. Resolution Honoring Susan Kosier on the Event of Her Retirement
  - d. Resolution Honoring Teresa Borsuk on the Event of Her Retirement
  - e. Resolution Recognizing the 20<sup>th</sup> Anniversary of the Americas with Disabilities Act and Recommitting Efforts to Reach Full ADA Compliance

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. VICKERS, SUPPORTED BY COMM. GREBNER TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

2. Health Department
  - c. Resolution to Authorize a Five-Year Lease Agreement for the Willow Health Center

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN TO APPROVE THE RESOLUTION TO AUTHORIZE A FIVE-YEAR LEASE AGREEMENT FOR THE WILLOW HEALTH CENTER.

THE THIRD BE IT FURTHER RESOLVED WAS AMENDED BY ADDING I.E. FAUCETS, AT THE END OF THE SECOND LINE. “ **... OF THE BUILDING, I.E. FAUCETS.**” THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

THE FOURTH BE IT FURTHER RESOLVED WAS AMENDED BY INSERTING THE WORD PLUMBING BETWEEN ROOF AND HEATING IN THE THIRD LINE. “...THE BUILDING, ROOF, **PLUMBING**, HEATING ....”. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

THE MOTION TO APPROVE THE RESOLUTION AS AMENDED CARRIED UNANIMOUSLY.

3. Parks Department

- a. Out of State Travel Request – AZA Tiger SSP Tiger Master Plan Meeting

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO TO APPROVE THE OUT OF STATE TRAVEL REQUEST – AZA TIGER SSP TIGER MASTER PLAN MEETING.

Mr. Bennett, Parks Department, indicated that all of the conferences are in compliance with the AZA accreditation at the zoo. He stated that they would all be funded from the Zoo Millage.

Comm. Vickers asked what financial role the Zoological Society has with Potter Park. Mr. Bennett indicated that they organize the fundraising activities within the zoo. He stated that the money is then turned over to the Parks Department in order to make capital improvements to the zoo.

Chairperson Copedge directed Mr. Bennett to provide the detailed breakdown of the zoo budget.

MOTION CARRIED with Comm. Vickers voting No.

- b. Out of State Travel Request – Annual Association of Zoo Veterinarian Technician Conference  
c. Out of State Travel Request – Aquarium & Zoological Association Annual Conference  
d. Out of State Travel Request – American Association of Zoological Veterinary Conference

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN TO APPROVE THE OUT OF STATE TRAVEL REQUEST – ANNUAL ASSOCIATION OF ZOO VETERINARIAN TECHNICIAN CONFERENCE, OUT OF STATE TRAVEL REQUEST – AQUARIUM & ZOOLOGICAL ASSOCIATION ANNUAL CONFERENCE AND THE OUT OF STATE TRAVEL REQUEST – AMERICAN ASSOCIATION OF ZOOLOGICAL VETERINARY CONFERENCE.

MOTION CARRIED with Comm. Vickers voting No.

4. Facilities Department

- b. Resolution Authorizing Entering into a Contract with Delta Electrical Contractors of Lansing, Inc. to Install a New Emergency Notification System for the Fairgrounds

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. VICKERS TO APPROVE THE RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH DELTA ELECTRICAL CONTRACTORS OF LANSING, INC. TO INSTALL A NEW EMERGENCY NOTIFICATION SYSTEM FOR THE FAIRGROUNDS.

The Committee discussed the resolution.

MOTION CARRIED UNANIMOUSLY.

5. Financial Services Department – *(Per the Instructions of the County Attorney These Three Resolutions Must Be Voted on Together)*
  - a. Resolution to Correct Existing MERS Plan for Zoo Employees Transferred from the City of Lansing
  - b. Municipal Employees' Retirement System of Michigan Resolution for Adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs (Other than DB Component of Hybrid Program) Teamsters Local 580 (Former Lansing Zoo Employees/Non-Director)
  - c. Municipal Employees' Retirement System of Michigan Resolution for Adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs (Other than DB Component of Hybrid Program) United Auto Workers 2256 Zoo (Former City of Lansing)

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MCGRAIN TO APPROVE THE RESOLUTION TO CORRECT EXISTING MERS PLAN FOR ZOO EMPLOYEES TRANSFERRED FROM THE CITY OF LANSING , THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN RESOLUTION FOR ADOPTING MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN DEFINED BENEFIT PROGRAMS (OTHER THAN DB COMPONENT OF HYBRID PROGRAM) TEAMSTERS LOCAL 580 (FORMER LANSING ZOO EMPLOYEES/NON-DIRECTOR) AND THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN RESOLUTION FOR ADOPTING MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN DEFINED BENEFIT PROGRAMS (OTHER THAN DB COMPONENT OF HYBRID PROGRAM) UNITED AUTO WORKERS 2256 ZOO (FORMER CITY OF LANSING).

Mr. McNulty informed the Committee that when the County took over the zoo, they promised to put employees in pension plans similar to the ones they were receiving before. He stated that when they were actually placed in a plan, only one employee was placed in the appropriate plan. He indicated that this resolution effectuates the changes for the remaining employees.

MOTION CARRIED UNANIMOUSLY.

6. Management Information Services Department – Resolution to Approve the Purchase Subscription Services from the AT&T Yellow Pages

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. CELENTINO, TO APPROVE THE RESOLUTION TO APPROVE THE PURCHASE SUBSCRIPTION SERVICES FROM THE AT&T YELLOW PAGES.

Mr. Shewchuk, MIS, informed the Committee that the subscription is primarily for the Zoo and Health Department. He indicated that it is a service MIS has facilitated, which falls under the telephone account.

Comm. Schor directed staff to provide a detailed account of what portion of the subscription is paid for by the General Fund.

Comm. McGrain stated that listing information in the Yellow Pages is no longer a useful resource. Comm. Grebner suggested renewing the subscription for this year, but then reviewing the process and adjusting for next year.

Comm. Celentino asked when the subscription expired. Mr. Shewchuk stated that the subscription expired approximately 30 days ago. Comm. Vickers asked if the County had committed to renew the subscription before the Board of Commissioners approved the resolution. Mr. Shewchuk indicated that there was a verbal agreement with AT&T; however, no terms and conditions were signed.

MOTION FAILED with Comms. Celentino, Vickers, McGrain, Schor and Copedge voting No.

8. County Services Committee
  - a. Request to Continue Severance Pay

There was discussion regarding this item, however, no action was taken.

9. Controller/Administrator's Office - Resolution to Submit to the Electorate a Special Millage Question for Ingham County Potter Zoo and Potter Park Millage Renewal and Restoration

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. GREBNER TO APPROVE THE RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION FOR INGHAM COUNTY POTTER ZOO AND POTTER PARK MILLAGE RENEWAL AND RESTORATION.

There was discussion regarding the words "and restoration" in the title of the resolution.

There was discussion regarding striking the word additional from the second sentence of the second paragraph in the millage language "...estimated ~~additional~~ \$2,905,181...".

There was discussion regarding whether the following language should be in the ballot language: "If approved and levied, a portion of the millage may also be disbursed, in accordance with State law, to the Downtown Development Authorities of the Cities of East Lansing, Lansing, Leslie, Mason, Williamston, the Villages of Dansville, Stockbridge, and Webberville and the Townships of Delhi, Lansing, Meridian, and Vevay; the Tax Increment Finance Authorities of the Cities of Lansing and Williamston; the Local Development Finance Authorities of the Cities of East Lansing, Leslie and Mason; and the Brownfield Redevelopment Authorities of the County of Ingham, the Cities of East Lansing and Lansing, and the Townships of Delhi and Meridian; and the Ingham County Land Bank."

Staff will consult with the County Attorney regarding the above-mentioned changes.

MOVED BY COMM. SCHOR, SUPPORTED BY COMM. MCGRAIN TO TABLE THE RESOLUTION UNTIL THE NEXT MEETING SO A LEGAL OPINION CAN BE OBTAINED FOR THE THREE ISSUES IN QUESTION.

MOTION CARRIED UNANIMOUSLY.

10. Board Referral – Resolution from the City of Mason, City Council Authorizing a Lease/Option to Purchase Agreement Between Ingham County and the City of Mason for Rayner Park

The Board Referral was received and placed on file.

Public Comment

None

Announcements

None

The meeting adjourned at approximately 8:20 pm.

Respectfully Submitted,

Karsha Sathianathan

## Agenda Item 1a

July 6, 2010

The Ingham County Sheriff's Office is requesting a waiver of the 2010 hiring freeze for the open cook's (U.A.W.) position.

The Ingham County Sheriff's Office currently staffs, three (3) cooks positions, (U.A.W.) along with one (1) kitchen supervisor via a contract with Canteen Services. The ICSO kitchen provides state mandated meals to all the inmate population set at 665 beds. The ICSO kitchen provides for over 750,000 meals annually.

The Cook positions, work alongside inmates in the kitchen, preparing three meals a day. The present vacancy has resulted in overtime, switched leave days and cancelled vacations to meet the needs of the organization. Additionally, the safety of staff members and safe food preparations relies on a properly staffed kitchen.

I am requesting a waiver of this committee to the 2010 hiring freeze so we can fill this position. We continue to keep open a clerk's position through this hiring freeze.

Sincerely,

Sheriff Gene L. Wriggelsworth  
Ingham County Sheriff

Cc: Commissioner Andy Schor  
Commissioner Victor Celentino  
Commissioner Mark Grebner  
Commissioner Brian Mc Grain  
Commissioner Don Vickers  
Controller Mary Lannoye  
Deputy Controller John Neilsen

July 7, 2010

The Ingham County Sheriff's Office is requesting a waiver of the 2010 hiring freeze for the following:

Currently we have one Deputy Position (FOP) open, a Sergeant position (FOP) open and another Sergeant position (FOP) will be open on September 14, 2010. As a result of promotions of Deputy to the rank of Sergeant, two additional Deputy positions will become vacant as well.

I am requesting that we be allowed to promote members to the current open Sergeants position and when the second Sergeant position becomes vacant, to promote immediately as well. For risk management, liability issues and accountability, these two Sergeants positions, one in the Detective Bureau and the other in the Field Services Division are crucial to the operation efficiency of the Sheriff's Office.

As a result of filling those two Sergeant positions, we are additionally asking to hire new Deputies to fill those positions that will be vacated and the vacant positions that already exist.

In summary, I am requesting a waiver of the 2010 hiring freeze for:

- One vacant Deputy position (FOP);
- One vacant Sergeant position (FOP);
- One Sergeant Position (FOP) which will be open on September 14, 2010;
- Two Deputy Positions (FOP and MAP) that will become open when promoted to the two Sergeant positions.

As the Sheriff's Office continues to provide housing for over 665 inmates, the security of the facility mandates fully staffed positions daily. These positions are critical for the safety and well being of staff and prisoners. Currently, due to one open Corrections position, overtime is being paid, as well as vacations and leave days cancelled to fill the assignments of this position.

As we look forward to contracting with several townships for police protection, I feel it would be wise to continue filling the open command positions as well as the present and future deputy positions that are budgeted for 2010 to avoid mass hiring at the end of the year for the potential police township contracts. Presently overtime is being paid as leave days and vacations are being cancelled to fill these vacant positions for Field Services assignments.

Additionally, as you know, the Field Services Division has been cut tremendously over the last three years, with the loss over 30 positions. To continue to cut patrol services or to delay promotions will cause additional reductions in police response times, create officer safety issues, and significantly impact our ability to provide 24/7 command coverage to our contracted policing areas.

Sincerely,

Sheriff Gene L. Wriggelsworth  
Ingham County Sheriff

Cc: Commissioner Andy Schor  
Commissioner Victor Celentine  
Commissioner Mark Grebner  
Commissioner Brian Mc Grain  
Commissioner Don Vickers  
Controller Mary Lannoye  
Deputy Controller John Neilsen

**Agenda Item 2**

July 14, 2010

TO: County Services Committee  
FROM: Eric Schertzing, Ingham Treasurer  
RE: Notification of In-State Travel

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I will be attending the Michigan Association of County Treasurer's Conference at Mission Point August 8-11th. Joe Reeves will be attending the same August 8-10th as he will be presenting at a session on Principal Residence Exemption Auditing.

My expenses will total \$830. (Lodging \$480, travel \$250 and registration \$100).

Mr. Reeves will total \$710. (Lodging \$340, travel \$270 and registration \$100).

These travel expenses come out of two non-general fund budgets.

I was informed by the Board Office that a memo has replaced the travel form. Please accept this as the memo.

# Memorandum

**To:** County Services  
**CC:** Resolutions Group  
**From:** Jamie McAloon Lampman, Director  
**Re:** Request to Fill a Vacant Part-time Clerk/Dispatcher position through December 31, 2010

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*Due to a severe staff shortage of clerk/dispatchers at ICAC we are unable to continue business as usual without this position being filled. The position of part-time clerk/dispatcher was funded for the entire year in the 2010 budget. However, the position became vacant in April 2010 due to a resignation. That alone would not have resulted in the shortage difficulties, however in addition to that vacant position we have had one other clerk/dispatcher that has been out on FMLA on and off since January and it is probable that she will continue to be out of work due to her serious illness.*

*Because of this shortage we are asking for the part-time vacancy to be filled until the end of the year to assist us in getting through the busiest time of year at the shelter when we have the fewest available employees due to a resignation, sickness and vacations.*

*It has been dire enough at times to ask officers on the road to fill in at dispatching during emergency absences. We have had to use over-time to fill in the voids. We are unable to staff fundamental positions to cover the customer service areas as well as the dispatching duties for the second shift. It requires three clerks in the front office plus a dispatcher. We have been functioning with two clerks and one dispatcher per shift but are at times down to one clerk. With the current shortages we are at times without a clerk and night dispatcher from 12 noon until 9 pm.*

*I am asking that this position be filled only until December 31, 2010. No additional funds would be required as it was included in the 2010 general funds. In 2011 the part-time position will remain vacant after that date. We feel the shortage crisis will be resolved by the new year with the FMLA issue.*

# MEMO

**TO:** Ingham County Commissioners - County Services Committee

**FROM:** Susan M. C. Pigg, Economic Development Educator - ICEDC / MSUE

**DATE:** June 14, 2010

**RE:** RECOMMENDATION ON RECOVERY ZONE BONDS PROGRAM

Per request of the County Services Committee, the Ingham County Economic Development Corporation (ICEDC) discussed recommendations regarding Recovery Zone Bond allocations at its regular meeting on Friday, June 11, 2010. The ICEDC noted that the Eastwood DDA has requested additional allocation. It also noted that the Eastwood DDA has not issued the bonds it was already allocated (December 2009) by the recommended deadline of July 1, 2010, but indicates that they are near to issuance. Following much discussion, the ICEDC passed a unanimous resolution that recommends as follows:

a. That the County Commissioners provide a sixty (60) day extension to Eastwood DDA, Lansing Township to complete the issuance of RZ bonds that were allocated to them by the County Commissioners by no later than August 30, 2010 at which time the unused allocation could be re-allocated to other projects.

b. And, also that the Commissioners determine if the County will use RZ bond allocations of \$4,855,000 that it had reserved for the 911 Center and make any remaining allocations available to the Ingham County Intermediate School District for energy efficiency improvements following the approved application process or, failing their use of these RZ bond allocations, that the Commissioners grant additional allocations to Eastwood DDA for their Phase II or Phase III projects on the condition that they have issued all of their initial allocations.

I have included some updates on the current status of the RZ program and some general background information we hope you will find useful. Please contact me or the ICEDC Board members with any questions or concerns.

## CURRENT STATUS OF RZ BOND ALLOCATIONS

With the Commissioners approval of an application and review process, the ICEDC recommended that the Commissioners designate its allocations as follows with the condition that allocated bonds be issued by July 1, 2010 or they could revert to the County for reallocation.

### **Economic Development RZ Bonds- Total Available \$20,782,000**

\$4,592,000 to Eastwood DDA Parking Garage/business locations, Lansing Twp.

\$16,190,000 to Accident Fund Project Parking Garage, Lansing city (*returned 3/10*)

### **Facility RZ Bonds-Total Available \$4, 855,000**

\$9,000,000 to Eastwood DDA Parking/business location expansion.

(and reserve \$\$4,855,000 for future allocation to the County 991 Center).

In March, the Accident Fund project determined that due to some federal requirements that impacted their other financing tools, they could not use the RZ bond allocation and returned it to the County. In May, Eastwood DDA asked the County to grant them more allocation. This was described at the meeting as a request for an additional \$2 million of Facility RZ Bonds (for a total of \$11M) and an additional \$6.9 M of Facility RZ Bonds (for a total of about \$11.5M) To date, Eastwood DDA has not issued any of the Bonds previously allocated. Now in June, the Ingham ISD (\$2.5M) and City of East Lansing (\$ unknown) have inquired about the availability of RZ bond allocations for projects that would be implemented this year. Neither has filed a formal application.

## **BACKGROUND: WHAT ARE RZ BOND ALLOCATIONS?**

In fall 2009, the County Economic Development Corporation (ICEDC) worked quickly to develop procedures for the County to encourage economic development with the new USA Recovery Zone (RZ) Bonds. These bonds come as RZ “Economic Development” bonds for municipal projects and RZ “Facility” Bonds for private developer projects. The Reinvestment Act funded program allows Counties to allocate tax exempt financing for projects that would historically not qualify. **This is not a loan or a Tax Increment Finance (TIF) program.** The County does not provide the cash/money for them and the risk is borne by the borrower and the bank. The allocation of RZ bonds allows private developers to access the tax exempt municipal bond market and lower their borrowing costs. The lending bank receives a bond designation that exempts them from taxes on the interest and allows the bank to offer the developer a reduced interest rate for the loan. The federal rule requires that these bonds be issued before December 31, 2010. Since they are intended for shovel-ready projects, the ICEDC encourages their allocation and issuing bonds quickly or the re-designation of them to projects where they can be used before the federal deadline.

**RESOLUTION STAFF REVIEW**

**DATE:** June 6, 2010

**Agenda Item Title:** Resolution Approving the Farmland and Open Space Preservation (FOSP) Board's Recommendation to Submit an Application to the Federal Farm and Ranch Lands Protection Program (FRPP)

**Submitted by:** Ingham County Farmland and Open Space Preservation Board

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X, Finance X

**Summary of Proposed Action:**

This resolution approves the Farmland and Open Space Preservation Board to submit applications for the remaining six farms from the top ten ranked farms for matching funds to FRPP. This resolution further authorizes the FOSP Board to proceed with negotiating a value to be paid to landowners for their development rights. Approving this resolution will allow the FOSP to potentially match the top ten farms almost dollar for dollar.

**Financial Implications:**

There will be future costs associated with proceeding with negotiations on the remaining five farms including, but not limited to, appraisal, survey, title commitment and insurance costs. Those costs are included in the 2010 Budget. The FRPP Program has received an additional 2.1 million dollars from the Great Lakes Restoration Initiative Fund to assist the purchase of conservation easements on agricultural land. These funds are only available to a handful of communities within the State, including the Upper Grand River Watershed which encompasses all of Ingham County.

**Other Implications:**

None.

**Staff Recommendation:** MAL X JLN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_

Staff recommends approval of this resolution.

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING THE FARMLAND AND OPEN SPACE PRESERVATION (FOSP) BOARD'S RECOMMENDATION TO SUBMIT AN APPLICATION TO THE FEDERAL FARM AND RANCH LANDS PROTECTION PROGRAM (FRPP)**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland Preservation Program; and

WHEREAS, in the course of implementing the Ingham County Purchase of Development Rights Ordinance, the Ingham County Farmland and Open Space Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Purchase of Development Rights Ordinance requires that the Ranking of Applications be approved by the Ingham County Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board now has funding in place to further implement the Purchase of Development Rights Ordinance for 2010; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2009 cycle and wishes to proceed with negotiations on the remaining five ranked farms; and

WHEREAS, the Ingham County Board of Commissioners approved the 2009 ranking and priority list on October 13, 2009, Resolution #09-328.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Farmland and Open Space Preservation Board submitting an application for matching dollars to the Federal Farm and Ranch Lands Protection Program for the remaining five of the top ten ranked farms.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Ingham County Farmland and Open Space Preservation Board to proceed with negotiations on the remaining five of the top ten ranked farms.

RESOLUTION STAFF REVIEW

DATE July 7, 2010

**Agenda Item Title:** Resolution Accepting \$462,308 and Approving a Cooperative Agreement Between the United States of America and Ingham County for the Implementation of the Farm and Ranch Lands Protection Program

**Submitted by:** Ingham County Farmland and Open Space Preservation Board

**Committees:** LE. \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS  X  Finance  X

**Summary of Proposed Action:**

This resolution approves the Cooperative Agreement between the Federal Farm and Ranch Lands Protection Program and Ingham County to purchase conservation easements on the Webb, Clark and Haynes Farms. The Ingham County Board of Commissioners approved Permanent Conservation Easement Deed Option Agreements between Ingham County and Wesley and Janet Clark; Lee and Michael Webb; and Gary and Sandra Haynes through Resolution #09-357, October 27, 2009.

**Financial Implications:**

The total amount of Federal funding awarded to Ingham County is \$462,308. Below is the list of pending conservation easement offers on which the obligations of FY 2010 funds are based:

Landowner's Name and Address	Acres	Estimated Conservation Easement Value	Estimated Federal Contribution to the Estimated Conservation Easement Value (no greater than 50% of the Estimated Value)
Wesley and Janet Clark 5846 Curtice Road Mason, Michigan 48854-9734 and Jeffery Clark 4656 West Columbia Road Mason, Michigan 48854-9587	110.06	\$143,078.00	\$55,800.00
Gary and Sandra Haynes 1620 South Edgar Road Mason, Michigan 48854-9727	377.7	\$533,000.00	\$207,870.00
Lee and Michael Webb 5351 West Columbia Road Mason, Michigan 48854-9512	289.56	\$405,384.00	\$198,638.00

**Other Implications:**

Due to landowner donations and The Federal Farm and Ranch Land Protection Program match, Ingham County will only pay about 36% of the total easement value. Cooperative Agreement #73-5D21-10-43 has been submitted to the County Attorney for review and approval. Final approval by the County Board of Commissioners for closing the easements will be necessary, after all closing requirements have been satisfied.

**Staff Recommendation:** MAL  X  JN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_  
Staff recommends approval of this resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION ACCEPTING \$462,308 AND APPROVING A COOPERATIVE AGREEMENT  
BETWEEN THE UNITED STATES OF AMERICA AND INGHAM COUNTY FOR THE  
IMPLEMENTATION OF THE FARM AND RANCH LANDS PROTECTION PROGRAM**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2009 cycle and submitted the Clark, Webb and Haynes Farms to the Federal Farm and Ranch Lands Protection Program for consideration of matching funds; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the Ingham County Agricultural Preservation Board to make reasonable offers to purchase development rights on farms based on state certified appraisals; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board entered into Permanent Conservation Easement Deed Option Agreements in November 2009 approved by the Ingham County Board of Commissioners through Resolution #09-357 on October 27, 2009; and

WHEREAS, the Ingham County Agricultural Preservation Board has funding in place to execute the Permanent Conservation Easement Deed Option Agreements on the Clark, Webb and Haynes Farms.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves a Cooperative Agreement for \$462,308.00 between the United States of America (The United States), acting by and through the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) on behalf of the Commodity Credit Corporation (CCC), and Ingham County for the implementation of the Farm and Ranch Lands Protection Program (FRPP) through the purchase of conservation easements on the Webb, Clark and Haynes Farms..

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign the Cooperative Agreement after review and approval by County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE:** July 7, 2010

**Agenda Item Title:** Resolution Authorizing a Budget Adjustment to the 2010 Potter Park Zoo Capital Improvement Rhino Project

**Submitted by:** Ingham County Parks & Recreation Commission

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X \_\_\_\_, Finance X \_\_

**Summary of Proposed Action:** The Association of Zoos and Aquariums, through its Species Survival Plan, has recognized the excellent work done with Black Rhinoceros at Potter Park Zoo and has recommended that Potter Park Zoo receive two Black Rhinos. The following fund transfer is being requested in order to facilitate improvements deemed necessary to receive the new rhinos.

In the 2008 and 2009 Potter Park Zoo Budget the Board of Commissioners approved \$830,000 for the expansion and renovation of the Rhino Exhibit. The Potter Park Zoo Society has pledged \$200,000 to the Rhino Exhibit, for a total project budget of \$1,030,000. Ehresman Associates, the project architect, presented staff with preliminary engineering plans with estimated construction costs of 1.3 to 1.8 million dollars. Staff reviewed the plans and made adjustments to the exhibit that would enable Potter Park Zoo to complete the project for 1.3 million dollars. The Board of Commissioners Resolution #10-047 authorized an additional \$312,000 for the Rhino Exhibit bringing the total project budget to \$1,342,000.

A request for proposals for the construction of the Rhino Exhibit was issued by the Ingham County Purchasing Department, with bids reviewed by staff, and Granger Construction submitting the low bid of \$1,200,700. The Facilities Director with input from Ehresman Associates, determined shotcrete exterior building finishing, utility relocation, consultant fees, and a contingency fund are necessary to complete the project.

The new total project budget is \$1,522,134, which includes the base bid from Granger Construction of \$1,200,700, alternates 1A, 2A & 2B shotcrete exterior building finishing of \$25,800, utility relocation - Board of Water & Light at \$30,000 and Consumer's Energy at \$2,500, consultant fees of \$50,000, previously paid consultant fees of \$108,634 (all consultant fees were previously approved by Resolution #09-154), and contingency funds of \$104,500, resulting in the need for a transfer of funds.

This resolution will run concurrently with the July 26, 2010 Parks Commission meeting.

**Financial Implications:** Staff has reviewed the 2010 approved Capital Improvement Budget and Potter Park Zoo Millage Fund Balance, and has made the recommendation to transfer \$180,134 from the following various line items within the 2010 approved Potter Park Zoo Capital Improvement Budget, which is funded by the Potter Park Zoo Millage, to the Potter Park Zoo Rhino Project line item 258-69900-977000-0714Z:

- \$94,034 / 258-69900-977000-0901Z – Interactive Exhibit
- \$58,000 / 258-69900-977000-1001Z – Meerkat Exhibit
- \$ 2,500 / 258-69200-978000-31000 – Web Cam
- \$ 3,700 / 258-69900-977000-0721Z – Web Cam
- \$10,000 / 258-69900-977000-1008Z – Garden Program
- \$ 4,900 / 258-69200-978000-31000 -- Balances from 2010 CIP Equipment Purchases
- \$ 7,000 / 258-69900-977000-1012Z – Roof Replacement Shelter # 3

These budget adjustments reflect a projected 2010 Potter Park Zoo Millage fund balance of \$546,968.

This resolution also authorizes entering into a contract with Granger Construction Company of Lansing, Michigan for the construction of the Potter Park Zoo Rhino Exhibit Expansion in an amount not to exceed \$1,331,050. Payment of \$30,000 to the Board and Water and Light and \$2,500 to Consumers Energy for utility relocation is also authorized.

**Other Implications:** None.

**Staff Recommendation:** MAL X JLN     TL     TM     JC    

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

**MEMORANDUM**

TO: County Services and Finance Committees  
 FROM: Jim Hudgins, Director, Purchasing Department  
 DATE: July 8, 2010  
 SUBJECT: Bid Summary – Rhinoceros Exhibit Expansion Project

Project Description:

This project involves contracting with an experienced and qualified general contractor for the purpose of making improvements to the Rhinoceros Exhibit at Potter Park Zoo.

The scope of work includes, but is not limited to, constructing a formed concrete and concrete masonry unit building addition to the existing holding building with new roof structure, roofing, and aluminum windows; complete remodeling of the existing holding building including electrical and mechanical systems, aluminum roofing, aluminum windows, skylights, chute/scale, animal barriers and gates; site improvements to the existing exhibit yard include site grading, site drainage, rock formations feeding and watering stations, animal and vehicle access gates; creation of additional exhibit yard and off-exhibit yard from existing green space including site grading, site drainage, concrete barrier wall, wood post barriers, wood fencing, rock formations feeding and watering stations, animal and vehicle access gates; and, creation of service yard from existing path and viewing area including wood fencing, vehicle access gates, sidewalks.

The work of this contract will be performed pursuant to the requirements of the Ingham County Project Labor Agreement Policy, the first for Ingham County. The awarded general contractor will negotiate in good faith on behalf of the County a Project Labor Agreement with one or more labor organizations.

Bid Summary:

Vendors contacted: 14 Local: 7  
 Vendors responding: 4 Local: 4

12 general contractors were at the mandatory Pre-bid Meeting.

Company Name	Base Cost	Alternate Cost*	Total	Local
Granger Construction	\$1,200,750	\$25,800	\$1,226,550	Y - Lansing
Wieland – Davco	\$1,333,000	\$27,300	\$1,360,300	Y - Lansing
Laux Construction	\$1,383,900	\$30,000	\$1,413,900	Y - Dansville
Moore Trosper	\$1,449,000	\$30,300	\$1,479,300	Y - Holt

\*Alternate costs include the installation of additional insulation, Shotcrete simulated rock color and texture, and wood siding to the Holding Building.

Some of the other firms contacted who did not respond to this solicitation cited:

- No time in schedule to attend pre-bid meeting due to other projects and commitments.
- Due to the presence of the Local Purchasing Preference Policy, the firm did not feel it could be price competitive as it is located in Ottawa County.

Recommendation:

It is the recommendation of the Evaluation Committee to award a contract to Granger Construction, Inc. in an amount not to exceed \$1,331,050 to make improvements to the Rhinoceros Exhibit at Potter Park Zoo. The cost includes \$104,500 in contingency as recommended by our consultant for unforeseen issues that may arise during the project. Granger, a qualified and experienced local firm, submitted the lowest responsive and responsible bid.

Advertisement:

The bid was advertised in the Lansing State Journal, the New Citizens Press, various construction plan houses, and posted on the Purchasing Department Web Page.

Other:

Contractor is required to comply with the County's Prevailing Wage and Project Labor Agreement policies.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A BUDGET ADJUSTMENT TO THE POTTER PARK ZOO 2010  
CAPITAL IMPROVEMENT RHINO PROJECT AND ENTERING INTO A CONTRACT  
WITH GRANGER CONSTRUCTION COMPANY**

WHEREAS, the Association of Zoos and Aquariums, through its Species Survival Plan, has recognized the excellent work done with Black Rhinoceros at Potter Park Zoo and has recommended that Potter Park Zoo receive two Black Rhinos and the improvements, additions, and enhancements to the Rhino exhibit will improve Rhino husbandry and the visitor experience; and

WHEREAS, in the 2008 and 2009 Potter Park Zoo Budget the Board of Commissioners approved \$830,000 for the expansion and renovation of the Rhino Exhibit; and

WHEREAS, the Potter Park Zoo Society has pledged \$200,000 to the Rhino Exhibit, for a total project budget of \$1,030,000; and

WHEREAS, Ehresman Associates presented staff with preliminary engineering plans with estimated construction costs of 1.3 to 1.8 million dollars; and

WHEREAS, staff reviewed the plans and made adjustments to the exhibit that would enable Potter Park Zoo to complete the project for 1.3 million dollars; and

WHEREAS, in Board of Commissioners Resolution #10-047, an additional \$312,000 was approved for the Rhino Exhibit bringing the total project budget to \$1,342,000; and

WHEREAS, a request for proposals for the construction of the Rhino Exhibit was issued by the Ingham County Purchasing Department, with bids reviewed by staff, and Granger Construction submitted the low bid of \$1,200,700; and

WHEREAS, the Facilities Director with input from the project consultant, Ehresman Associates, determined shotcrete exterior building finishing, utility relocation, consultant fees, and a contingency fund are necessary to complete the project; and

WHEREAS, the new total project budget is \$1,522,134, which includes the base bid from Granger Construction of \$1,200,700, alternates 1A, 2A & 2B Shotcrete exterior building finishing at \$25,800, utility relocation – Board of Water and Light at \$30,000 and Consumers Energy at \$2,500, consultant fees of \$50,000, previously paid consultant fees of \$108,634 (all consultant fees were previously approved by Resolution #09-154), and contingency funds of \$104,500, resulting in the need for a transfer of funds; and

WHEREAS, staff has reviewed the 2010 approved Capital Improvement Budget and Potter Park Zoo Millage Fund Balance, and has made the recommendation to transfer \$180,134 within the 2010 approved Capital Improvement Budget; and

WHEREAS, these budget adjustments reflect a projected 2010 Potter Park Zoo Millage fund balance of \$546,968.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the following transfers from the Potter Park Zoo 2010 approved Capital Improvement Budget line items, funded by the Potter Park Zoo Millage, to the Potter Park Zoo Rhino Project line item 258-69900-977000-0714Z for a total of \$180,134:

- \$94,034 / 258-69900-977000-0901Z – Interactive Exhibit
- \$58,000 / 258-69900-977000-1001Z – Meerkat Exhibit
- \$ 2,500 / 258-69200-978000-31000 – Web Cam
- \$ 3,700 / 258-69900-977000-0721Z – Web Cam
- \$10,000 / 258-69900-977000-1008Z – Garden Program
- \$ 4,900 / 258-69200-978000-31000 -- Balances from 2010 CIP Equipment Purchases
- \$ 7,000 / 258-69900-977000-1012Z – Roof Replacement Shelter # 3

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Granger Construction Company of Lansing, Michigan for the construction of the Potter Park Zoo Rhino Exhibit Expansion in an amount not to exceed \$1,331,050.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes payment to the Board of Water and Light in an amount not to exceed \$30,000 and to Consumers Energy in an amount not to exceed \$2,500.

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to make the necessary transfer of funds within the Potter Park Zoo Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE: July 7, 2010

Agenda Item Title: Resolution Authorizing the Approval of Amendment #1 to the Michigan Natural Resources Trust Fund Project Agreement for the Expansion of Lake Lansing Park-North

Submitted by: Ingham County Parks & Recreation Commission

Committees: LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X\_\_, Finance X\_\_

Summary of Proposed Action:

Board of Commissioners Resolution #09-296 authorized the acceptance of a Michigan Natural Resources Trust Fund grant to fund the expansion of Lake Lansing Park-North. The Department of Natural Resources approved the appraised value of the property and the landowner has agreed to the determined sale price. In order to allow the landowner time to determine how best to reinvest the funds, the Parks Department petitioned the Department of Natural Resources for a 90 day extension. The Department of Natural Resources granted the extension request on June 28, 2010.

This resolution will run concurrent with the July 26, 2010 Parks & Recreation Commission meeting.

Financial Implications:

None.

Other Implications: None.

Staff Recommendation: MAL X JLN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE APPROVAL OF AMENDMENT #1  
TO THE MICHIGAN NATURAL RESOURCES TRUST FUND PROJECT AGREEMENT FOR THE  
EXPANSION OF LAKE LANSING PARK-NORTH**

WHEREAS, Board of Commissioners Resolution #09-296 authorized the acceptance of a Michigan Natural Resources Trust Fund grant to fund the expansion of Lake Lansing Park-North; and

WHEREAS, the Department of Natural Resources approved the appraised value of the property and the landowner has agreed to the determined sale price; and

WHEREAS, the Parks Department petitioned the Department of Natural Resources for a 90 day extension to allow the landowner time to determine how best to reinvest the funds; and

WHEREAS, the Department of Natural Resources granted the Parks Department the 90 day extension request on June 28, 2010.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves the Amendment #1 of the agreement with the Department of Natural Resources extending the project period completion deadline from June 30, 2010 to September 30, 2010 be approved.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE:** July 7, 2010

**Agenda Item Title:** Resolution Authorizing the Approval of Amendment #2 with the Department of Natural Resources to Develop a Snow Tubing Hill at Hawk Island Park

**Submitted by:** Ingham County Parks & Recreation Commission

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X\_\_, Finance X\_\_

**Summary of Proposed Action:**

The Board of Commissioners Resolution #08-063 authorized the acceptance of a Land and Water Conservation Fund grant to fund a snow tubing hill at Hawk Island Park. The Parks Department staff petitioned the Department of Natural Resources for an extension due to delays in staff's ability to acquire the soil from the City of Lansing's Combined Sewer Overflow projects to build the snow tubing hill. The Department of Natural Resources granted the Parks Department's extension request on June 25, 2010.

The Parks & Recreation Commission supported this amendment with the passage of Parks Resolution #23-10 at their June 28, 2010 meeting.

**Financial Implications:**

None.

**Other Implications:**

None.

**Staff Recommendation:** MAL X JLN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE APPROVAL OF AMENDMENT #2  
WITH THE DEPARTMENT OF NATURAL RESOURCES TO DEVELOP  
A SNOW TUBING HILL AT HAWK ISLAND PARK**

WHEREAS, the Board of Commissioners Resolution #08-063 authorized the acceptance of a Land and Water Conservation Fund grant to fund a snow tubing hill at Hawk Island Park; and

WHEREAS, the Parks Department petitioned the Department of Natural Resources for an extension due to delays in staff's ability to acquire the soil from the City of Lansing's Combined Sewer Overflow projects to build the snow tubing hill; and

WHEREAS, the Department of Natural Resources granted the Parks Department an extension request on June 25, 2010; and

WHEREAS, the Ingham County Parks & Recreation Commission desires to complete the project as proposed in order to continue to provide recreational opportunities to the residents of Ingham County and supported this amendment with the passage of Parks Resolution #23-10 at their June 28, 2010 meeting.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves Amendment #2 of the agreement with the Department of Natural Resources extending the project period completion deadline from July 31, 2010 to January 31, 2011 be approved.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and the County Clerk to sign any necessary contract/placement documents that are consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE: July 12, 2010

Agenda Item Title: Resolution Authorizing a Fund Transfer to Complete the Ventilation Renovation in the Potter Park Zoo Bird and Reptile Building and Entering Into a Contract with Myers Plumbing & Heating, Inc.

Submitted by: Ingham County Parks & Recreation Commission

Committees: LE\_\_\_, JD\_\_\_, HS\_\_\_, CS\_X\_, Finance \_X\_

Summary of Proposed Action:

The Potter Park Zoo Bird and Reptile Building was a Works Progress Administration Project dating back to 1929 and is of historical value to the Zoo community. Poor ventilation in the animal areas of the building has contributed to illness among the animals that reside in the building.

The Zoo Board supported this resolution with the passage of a resolution at their July 6, 2010 meeting. The resolution will run concurrent with the July 26, 2010 Parks & Recreation Commission meeting.

Financial Implications:

The Facilities Department issued a request for proposals to complete the improvements to the ventilation system for a total cost of \$63,770 which included a \$3,500 contingency amount and contracted with Clark, Trombly, and Randers to develop engineering plans for the building ventilation system improvements.

\$10,000 was approved in the 2010 Capital Improvement Budget for the Bird and Reptile House Ventilation project. The Bird and Reptile Building Roofing project was budgeted in the 2010 Capital Improvement Budget for \$110,000 and the actual cost is projected to be \$45,750 resulting in a savings of \$64,250.

The \$59,170 transfer from the Bird and Reptile Building Roofing Project line item (258-69900-97700-1011Z) to the Bird and Reptile Building Heating Modifications Project line item (258-69900-977000-1013Z) along with the \$10,000 originally approved in the 2010 Capital Improvement Budget for the project will enable the project to go forward at a cost not to exceed \$63,770. Both line items are funded by the Potter Park Zoo Millage.

This resolution also authorizes entering into a contract with Myers Plumbing & Heating, Inc., in an amount not to exceed \$63,770 to supply and install a new ventilation system in the Bird and Reptile House at the Potter Park Zoo.

Other Implications: None.

Staff Recommendation: MAL\_X\_ JLN \_\_\_ TL \_\_\_ TM\_\_\_ JC \_\_\_

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

**MEMORANDUM**

TO: County Services and Finance Committees  
 FROM: Jim Hudgins, Director, Purchasing Department  
 DATE: July 8, 2010  
 SUBJECT: Bid Summary – Ventilation System for the Bird & Reptile House

Project Description:

This project is for the installation of a new ventilation system for the Bird and Reptile House at Potter Park Zoo.

The scope of work includes, but is not limited to, furnishing and installing one new gas-fired make-up air unit including roof mounting, gas piping, ductwork, diffusers, controls and power connection; furnishing and installing new exhaust fans including ductwork, controls and power connection; and, start-up, testing and balancing of the new system.

Bid Summary:

Vendors contacted: 25                      Local: 16  
 Vendors responding: 4                      Local: 2

8 vendors were at the mandatory Pre-bid Meeting.

Company Name	Cost	Local
Myers Plumbing & Heating	\$60,270	N – Lansing (Clinton Co.)
Shaw Winkler	\$67,200	Y – East Lansing
T. H. Eifert	\$70,350	Y – Lansing
Bel Mechanical*	\$32,940	N – Dewitt

\*Bel Mechanical’s bid was rejected as no Bid Bond was submitted, which was a requirement of the solicitation.

Some of the other firms contacted who did not respond to this solicitation cited:

- No time in schedule to attend pre-bid meeting due to other projects and commitments.
- Can not provide performance and payments bonds as required in the solicitation.

Recommendation:

Award a contract to Myers Plumbing & Heating, Inc. in an amount not to exceed \$63,770 to supply and to install a new ventilation system in the Bird and Reptile House at Potter Park Zoo. (The cost includes \$3,500 in contingency as recommended by our consultant for unforeseen issues that may arise during the project.) Myers who submitted the lowest responsive and responsible bid is a qualified and experienced contractor who has worked extensively for the County.

Advertisement:

The bid was advertised in the Lansing State Journal, the Chronicle, various construction plan houses, and posted on the Purchasing Department Web Page.

Other:

Contractor is required to comply with the County's Prevailing Wage Policy.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING A FUND TRANSFER TO COMPLETE THE VENTILATION RENOVATION IN THE POTTER PARK ZOO BIRD AND REPTILE BUILDING AND ENTERING INTO A CONTRACT WITH MYERS PLUMBING & HEATING, INC.**

WHEREAS, the Bird and Reptile Building at the Potter Park Zoo was a Works Progress Administration Project dating back to 1929 and is of historical value to the Zoo community; and

WHEREAS, poor ventilation in the animal areas of the Bird and Reptile Building has contributed to illness among the animals that reside in the Bird and Reptile Building; and

WHEREAS, the Facilities Department issued a request for proposals to complete the improvements to the ventilation system at a total cost of \$63,770 which included a \$3,500 contingency amount, and contracted with Clark, Trombley, and Randers to develop engineering plans for the Bird and Reptile Building; and

WHEREAS, \$10,000 was approved in the 2010 Capital Improvement Budget for the Bird and Reptile House Ventilation project; and

WHEREAS, the Bird and Reptile Building Roofing project was budgeted in the 2010 Capital Improvement Budget for \$110,000 and the actual cost is projected to be \$45,750 resulting in a savings of \$64,250; and

WHEREAS, the Potter Park Zoo Board and the Parks & Recreation Commission supported this project with the passage of resolutions at their July meetings.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a fund transfer of \$59,170 from the Bird and Reptile Building Roofing Project line item 258-69900-97700-1011Z (funded by the Potter Park Zoo Millage) to the Bird and Reptile Building Heating Modifications Project line item 258-69900-977000-1013Z.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Myers Plumbing & Heating, Inc. in an amount not to exceed \$63,770 to supply and install a new ventilation system in the Bird and Reptile House at Potter Park Zoo.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary transfer of funds within the Potter Park Zoo Budget.

BE IT FURTHER RESOLVED, that the Ingham County Board Chairperson and County Clerk are authorized to sign any contract documents consistent with this resolution after approval as to form by the County Attorney.

**RESOLUTION STAFF REVIEW**

**DATE:** July 8, 2010

**Agenda Item Title:** Resolution Thanking Potter Park Zoo Staff and Recognizing July 18-24, 2010 as National Zoo Keepers Week

**Submitted by:** Ingham County Parks & Recreation Commission

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X \_\_\_\_, Finance \_\_\_\_

**Summary of Proposed Action:**

Worldwide, animal populations are declining with many facing extinction. Zoological institutions have become the final hope for many endangered species recovery programs through conservation research, release programs, and by being a portal through which the general public can view and appreciate disappearing wildlife. Zoological institutions are also population managers of keystone and cornerstone species, emphasizing the restoration of not just the endangered species, but a restoration of the delicate balance of nature.

Zoo Keepers are animal caretakers devoting their lives to caring for these animals and have become the spokespersons for vanishing wildlife, endangered species, and preservation of nature's threatened wildlands to the public. They have also become animal specialists, as educators, behavior managers through operant conditioning and enrichment, and reproductive specialists through improved observations and husbandry.

In order to increase public awareness about the need to preserve precious habitats and the animals which inhabit them and to recognize the important role that Zoo Keepers play in animal conservation and education. This resolution thanks Zoo Keeper staff for providing excellent care to the animals entrusted to the zoo's care at Potter Park Zoo and recognizes the important role of the Zoo Keeper staff regarding species survival and husbandry. In addition, it designates a week of celebration at the Potter Park Zoo in honor of National Zoo Keepers Week, July 18-24, 2010.

**Financial Implications:** None.

**Other Implications:** This resolution will be running concurrent with the July 26, 2010 Parks & Recreation Committee schedule.

**Staff Recommendation:** MAL X JLN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_  
Staff recommends approval of the resolution.

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION THANKING POTTER PARK ZOO STAFF  
AND RECOGNIZING JULY 18-24, 2010 AS NATIONAL ZOO KEEPERS WEEK**

WHEREAS, worldwide, animal populations are declining with many facing extinction; and

WHEREAS, zoological institutions have become the final hope for many endangered species recovery programs through conservation research, release programs, and by being a portal through which the general public can view and appreciate disappearing wildlife; and

WHEREAS, zoological institutions are also population managers of keystone and cornerstone species, emphasizing the restoration of not just the endangered species, but a restoration of the delicate balance of nature; and

WHEREAS, Zoo Keepers are animal caretakers devoting their lives to caring for these animals; and

WHEREAS, Zoo Keepers have become the spokespersons for vanishing wildlife, endangered species, and preservation of nature's threatened wildlands to the public; and

WHEREAS, Zoo Keepers have become animal specialists, as educators, behavior managers through operant conditioning and enrichment, and reproductive specialists through improved observations and husbandry; and

WHEREAS, to increase public awareness about the need to preserve precious habitats and the animals which inhabit them and to recognize the important role that Zoo Keepers play in animal conservation and education.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners thanks the Zoo Keeper staff for providing excellent care to the animals entrusted to the Zoo's care at Potter Park Zoo and recognizes the important role of the Zoo Keeper staff regarding species survival and husbandry.

BE IT FURTHER RESOLVED, a week of celebration is hereby declared at Potter Park Zoo in honor of National Zoo Keepers Week, July 18-24, 2010.

## MEMO

Date: July 7, 2010  
To: County Services Committee  
From: Willis Bennett, Parks Director  
Re: Soldan Dog Park Electronic Gate System

This memo is to inform the committee of the intention of the Dog Park Task Force to install an electronic gate system at the Soldan Dog Park, adjacent to Hawk Island. The Task Force is made up of representatives of the Friends of the Greater Lansing Dog Parks, City of Lansing Parks Department, Ingham County Animal Control, and the Ingham County Parks Department.

The Task Force meets monthly and addresses ongoing issues of the dog park. One major issue we face is enforcing rules within the park. The County does not have the authority or ability to deal with rule violations and the City of Lansing does not have the resources. Over the last year, we have discussed the installation of an electronic gate system which will provide us a tool to better monitor the users of the park. This system is common among other dog parks around the country, providing for some control of the visitors and revenue as well. Jamie McAloon, Director of Animal Control, is in support of this project.

The three main members of the Task Force will be sharing in the expense of the system, approximately \$2,300 each, and our department will administer the system. Revenue from sales of gate passes will generate funds for the Friends and the County. We will receive funds to offset our cost to administer the system and a capital fund will be established to provide money for repairs and improvements.

The system provides the opportunity to ensure all users have licensed and vaccinated dogs as well as a better understanding of the rules. If someone is reported violating a rule or their dog bites another dog, we will have the ability to restrict their access. We will provide several months of user education prior to having the system operational.

The Parks & Recreation Commission authorized the installation and implementation of this electronic gate system with the passage of Parks Resolution #22-10 at their June 28, 2010 meeting (attached). Board of Commissioners Resolution #05-295 requires 60 day written advance notification be provided for review before these membership rates are implemented. Membership rates will be set at \$40 for an Annual Pass, \$25 for a Student Annual Pass, and \$5.00 for a daily pass to the Soldan Dog Park.

This project is another great example of the cooperative efforts between governmental agencies and friends groups to ensure that we can continue to provide access to our resources.

INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of June 28, 2010

RESOLUTION #22-10

**RESOLUTION AUTHORIZING THE INSTALLATION AND IMPLEMENTATION OF AN ELECTRONIC ENTRANCE GATE SYSTEM AT THE SOLDAN DOG PARK**

**WHEREAS**, The Soldan Dog Park, a City of Lansing Dog Park, is located within the City of Lansing's Scott Woods Park, with entrances through both Scott Woods Park and Hawk Island County Park; and;

**WHEREAS**, a Task Force was created, consisting of representatives of the City of Lansing Parks and Recreation Department, the Ingham County Parks Department, and members of the Friends of Greater Lansing Dog Parks, to make recommendations regarding the management of the Soldan Dog Park; and

**WHEREAS**, the Soldan Dog Park Task force has recommended the installation of an electronic entry gate system at the dog park with an associated user fee to cover costs; and

**WHEREAS**, the implementation of an electronic entry gate system would help regulate the safety of dog park users through the verification of licensure and vaccinations of dogs, reduce the need to staff volunteers to "police" the dog park, provide for a revenue base to continue to provide amenities such as dog waste bags and port-a-john facilities within the park, and provide a funding source for capital improvements to the Soldan Dog Park; and

**WHEREAS**, the initial cost of the system would be split evenly between the City of Lansing, Ingham County, and the Friends of Greater Lansing Dog Parks at a cost of \$2,300 each for the initial equipment and installation; and

**WHEREAS**, Ingham County Park staff will be purchasing and coordinating the installation of the system, trenching for the underground wire, and providing staff time to administer the FOB system.

**THEREFORE BE IT RESOLVED**, that the Ingham County Parks & Recreation Commission authorizes the installation and implementation of an electronic entrance gate system at the Soldan Dog Park at a cost not to exceed \$6,900 (\$2,300 per each entity).

**BE IT FURTHER RESOLVED**, that the membership rates be set at \$40 for an annual pass, \$25 for a student annual pass, and \$5 for a daily pass.

**BE IT FURTHER RESOLVED**, that 60 day written advance notification be provided to the Board of Commissioners for review per Resolution #05-295 before membership rates are implemented.

**Moved by Mr. Monsma and Supported by Mr. Czarnecki that Resolution #22-10 be approved. Yes-6; No-0. MOTION CARRIED.**

**RESOLUTION STAFF REVIEW**

**DATE** July 9, 2010

**Agenda Item Title:** Resolution to Authorize Renovation of the Adult Health Center

**Submitted by:** Health Department

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS  X , CS  X , Finance  X

**Summary of Proposed Action:**

This resolution authorizes renovations in the Adult Health Center. The proposed renovations would allow for the reallocation of existing space in Adult Health. It does not add additional space, but would allow the existing space to accommodate the current patient/provider flow and create a more HIPAA compliant operation. The proposed renovations involve minimal construction, and the office interiors are removable and reusable. These renovations are those minimally needed to relieve immediate space concerns in the Adult Health Center. Adult Health Center operations would need an additional five exam rooms and three offices to accommodate the true clinical need and bring all Adult Health operations into one service area; however, this would be quite costly, and the current method of operation will suffice until a permanent solution is identified.

This renovation will move the clinical team to a central work space (Areas #4 and #5) allowing for greater privacy when making referrals, case conferencing or calling in medication refills. In doing so, it will free up a designated waiting area for lab patients (Area # 3) so they no longer have to wait in the hallway outside of confidential counseling offices. Also included is a proposed discharge station (Area #2) as there is a shortage of exam rooms and this will allow clinical staff to provide education or discharge instructions to a patient in a confidential space while freeing up the exam room to be prepped for the next patient. These renovations will also improve the front office area (Area #1) by creating two phone stations as the number of calls coming into the Health Center has increased, as well. The front office will also be adding an additional check in and a checkout window to speed up these processes.

**Financial Implications:**

The renovations will be funded by a federal grant from the Health Resources and Services Administration and will require no general fund support. The total cost will not exceed \$25,000.

**Other Implications:**

None.

**Staff Recommendation:** ML \_\_ JN \_\_ TL \_\_ TM \_\_ JC  X

Staff recommends approval of the resolution.

**MEMORANDUM**

TO: Human Services Committee  
Finance Committee  
County Services Committee

FROM: Dean G. Sienko, M.D., M.S., Health Officer

DATE: July 15, 2010

RE: Recommendation to Renovate Space in the Adult Health Center

In October 2007, the addition of the Ryan White services and providers caused an immediate shortage of space in the Adult Health Center. To accommodate these services and providers, an Adult Health provider, Health Center Nurse, Clinic Assistant, and Community Health Representative II were relocated to the Child Health Center to provide services to adult patients. Since that time, the number of patients seen continues to grow, as does services and staff; i.e., behavioral health, smoking cessation, and HIV prevention staff. As you can see in the attached graph, the number of patients seen in Adult Health has increased by almost 50% over the past 4 years with no subsequent increase in space to provide services.

The proposed renovations would allow for the reallocation of existing space in Adult Health. It does not add additional space, but would allow the existing space to accommodate the current patient/provider flow and create a more HIPAA compliant operation. The proposed renovations involve minimal construction, and the office interiors are removable and reusable. These renovations are those minimally needed to relieve immediate space concerns in the Adult Health Center. Adult Health Center operations would need an additional five exam rooms and three offices to accommodate the true clinical need and bring all Adult Health operations into one service area, however, this would be quite costly, and the current method of operation will suffice until a permanent solution is identified. Included are some of the census numbers that clearly demonstrate the growth in patient flow in this service area of the Health Center.

The cost outlined here will move the clinical team to a central work space (Areas #4 and #5) allowing for greater privacy when making referrals, case conferencing or calling in medication refills. In doing so, it will free up a designated waiting area for lab patients (Area # 3) so they no longer have to wait in the hallway outside of confidential counseling offices. Also included is a proposed discharge station (Area #2) as there is a shortage of exam rooms and this will allow clinical staff to provide education or discharge instructions to a patient in a confidential space while freeing up the exam room to be prepped for the next patient. These renovations will also improve the front office area (Area #1) by creating two phone stations as the number of calls coming into the Health Center has increased, as well. The front office will also be adding an additional check in and a checkout window to speed up these processes. The renovations will be funded by a federal grant from the Health Resources and Services Administration and will require no general fund support.

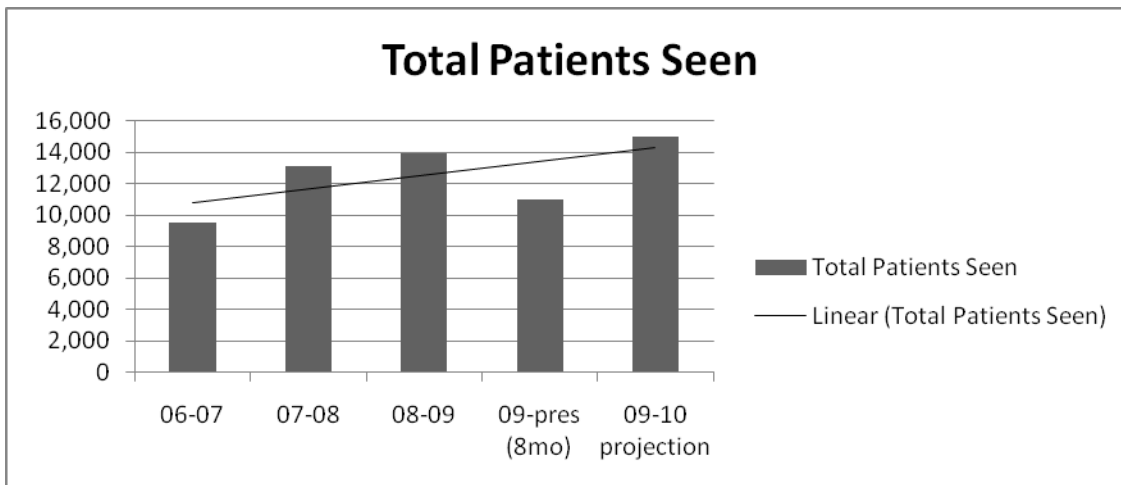
I recommend that the Board adopt the attached resolution and authorize the renovation of the Adult Health Center.

## Attachment

c: Debra Brinson, Deputy Health Officer, w/attachment  
John Jacobs, CPA, Chief Financial Officer, w/attachment  
Barbara Mastin, MA, Chief Operating Officer, w/attachment

## Adult Health User Census

	Total Patients Seen		Total seen in current Adult Health space	Adult Health patients seen in Child Health
06-07	9,530		9,530	0
07-08	13,145		10,159	2,986
08-09	13,924		11,117	2,807
09-pres (8mo)	11,000		8,848	2,152
09-10 projection	15,300		12,500	2,800



Introduced by the Human Services, County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO AUTHORIZE RENOVATION OF THE ADULT HEALTH CENTER**

WHEREAS, the Adult Health Center patient volume has increased almost 50% over the past four (4) years; and

WHEREAS, the current layout and use of space is inefficient and presents a barrier to provide efficient care to patients; and

WHEREAS, the Health Department has proposed to renovate the space to make better use of the space while providing care in a more efficient and HIPAA compliant manner; and

WHEREAS, the renovations will be funded by a federal grant from the Health Resources and Services Administration and will require no General Fund support; and

WHEREAS, the Health Officer recommends the space be renovated to use the existing space more efficiently.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the renovation of the Adult Health Center as listed in the attachment to this resolution.

BE IT FURTHER RESOLVED, the cost of the renovation will not exceed \$25,000.

## Renovations in Adult Health Services

<b>Area</b>	<b>Description</b>	<b>Cost</b>	<b>Total</b>
Front Office (#1a)	Front Counter –create 3 reception areas to increase ability to check in patients more efficiently	\$2,130 (DBI) \$70 construction	\$2,200
Front Office (#1b)	Check Out Window – to allow patients to schedule follow-up appointments more efficiently	\$350 Window \$650 construction	\$1,000
Front Office (#1c)	Phone Space – to create a space for an additional phone line/person to improve access via telephone to accommodate higher phone volume	\$1,500 (2-phone, 2-data lines) \$50 construction	\$1,550
Interview Area (#2)	Patient Discharge/Education Area - to free up an exam room quicker and move patients through more efficiently	\$1,200 (DBI) \$50 construction	\$1,250
Lab Waiting Area (#3)	HIPAA and fire marshal compliant area for patients to wait for lab services	\$300 construction – move door, remove cupboards	\$300
Provider Work Area (#4)	Confidential work space area for providers to do charting, look up medical information etc.	\$3,900 (DBI) \$2,100 (3-phone, 3-data lines) \$1,700 construction	\$7,700
Nurse Work Area (#5)	Confidential work area for referrals, charting and other patient follow up	\$2,500 (DBI) \$3,500 (5 phone, 5-data lines) \$100 construction	\$6,100
Sanitize Station (#6)	Area for autoclave and sanitization materials	\$200 – construction half wall	\$200
<b>TOTAL</b>			<b>\$20,300</b>

RESOLUTION STAFF REVIEW:

DATE: June 24, 2010

**Agenda Item Title:** Resolution Certifying Representatives for the MERS Annual Meeting

**Submitted By:** T. A. Lindsey, Human Resources Director

**Committees:** LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X\_\_, Finance X

**Summary of Proposed Action:** In accordance with provisions of Act 427, P.A. 1984 (the Municipal Employees' Retirement Act), the Municipal Employees' Retirement System Board conducts an annual meeting for the purpose of selecting nominees to serve on the board and the transaction of other business as the board deems necessary. An election is held to determine the Employee Delegate by secret ballot, and the Board requests the governing body to appoint an Officer Delegate. The 2010 MERS Annual Meeting will be held at the Radisson Plaza Hotel in Kalamazoo, MI during the time period of September 15 - September 17, 2010.

**Financial Implications:** Registration is \$185.00 per person (\$370.00 for Officer Delegate and Employee Delegate). Registration includes all scheduled meetings and meals. Travel and accommodations are paid by the County.

<u>Item</u>	<u>Cost</u>	<u>Description</u>
Registration	\$185.00	
Hotel	\$258.00	Group rate \$129.00/ night x 2 nights
Parking	\$30.00	\$10/ day x 3 days
Mileage	\$85.00	\$.50/ mile x 170 Round Trip
	<b><u>\$558.00</u></b>	Sub Total Per Person
		x 2 Persons
	<b>\$1,116.00</b>	<b>Total Cost</b>

**Other Implications:** The associated costs are charged against Human Resources' Line Item #101 22600 863000 (Travel - MERS Conference) and is limited to a maximum for both delegates of \$1,116.00.

**Staff Recommendation:** MAL\_\_ JLN\_\_ TL X TM\_\_ JC\_\_  
Staff recommends the approval of this Resolution.



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## *Officer (Alternate) and Employee (Alternate) Delegate Information*

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*[see reverse for Certification Form]*

To be a municipality's (or court's) voting delegate (or alternate) representative to MERS Annual Meeting, you must be a member of MERS.

***MERS Member:*** A MERS member is an individual who is enrolled in MERS Defined Benefit (DB) Plan (including Hybrid) or Defined Contribution (DC) Plan.

As provided in Section 45(2) of the MERS Plan Document, the governing body for each municipality (or the chief judge for a court) shall certify the names of two (2) delegates to the Annual Meeting. One delegate shall be a member who is an officer of the municipality appointed by the governing body of the municipality. The other delegate shall be a member who is not an officer of the municipality, elected by the member officer/employees of the municipality. The election shall be conducted in a manner that affords each member officer/employee an opportunity to vote.

***Officer Delegate (or Alternate):*** The officer delegate shall be an officer member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

***Employee Delegate (or Alternate):*** The employee delegate shall be an employee member, who is not responsible for management decisions, receives direction from management, and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

***Delegate Certification:*** This form states that the officer delegate (alternate) appointments are true and correct, and the secret ballot election results for employee delegate (alternate) are true and correct. An official at the municipality must sign the certification.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION CERTIFYING REPRESENTATIVES FOR THE MERS ANNUAL MEETING**

WHEREAS, the Municipal Employees' Retirement System will hold the 64th Annual Meeting at the Radisson Plaza Hotel in Kalamazoo, MI during the time period of September 15 - September 17, 2010; and

WHEREAS, the governing body of each member municipality must certify an employee delegate who has been elected by the other employee members, and appoint an officer delegate of the governing body; and

WHEREAS, Ingham County will pay the expenses of the Officer Delegate and Employee Delegate to a maximum of \$1,116 including expenses paid according to the County's mileage policy.

THEREFORE BE IT RESOLVED, that the following persons are hereby certified as Ingham County Representatives for the MERS Annual Meeting:

Officer Delegate:                    Mr. Tony Lindsey

Employee Delegate:                Ms. Jill Bauer

RESOLUTION STAFF REVIEW

DATE July 7, 2010

Agenda Item Title: Resolution Approving a Collective Bargaining Agreement with the ICEA Assistant Prosecuting Attorneys

Submitted by: T. A. Lindsey, Human Resources Director

Committees: LE \_\_\_\_\_ JD \_\_\_\_\_, HS \_\_\_\_\_, CS X, Finance X

Summary of Proposed Action:

1. **Agreement Term:** 2 ½ Years [7/1/2009 - 12/31/2011]
2. **Salaries:** 7-1-2009: 2%;  
7-1-2010: 1%;  
7-1-2011: ½ %.
  - Pay for on-call assignments is increased by the same salary percentages. *[Article 10]*
  - The differentials for Unit Chiefs and Deputy Chief Assistant Prosecuting Attorney assignments are increased by \$50 per year.
  - The differentials for Unit Chiefs and Deputy Chief Assistant Prosecuting Attorney assignments are now calculated from the employees' current applicable step on the step schedule, rather than from the top APA step.
  - No retro-pay for salaries, differentials for Unit Chiefs and Deputy Chief assignments, and on-call assignments to employees who terminated between 7-1-2009 and the tentative agreement date, being 4-20-2010.
3. **Hospitalization - Medical Coverage [Article 15], Retirement [Article 23], and Dental Insurance [Article 24]:** The Health Coalition changes as approved are incorporated into the Agreement.
4. **Hospitalization - Medical Coverage [Article 15], Sick Leave & Funeral Leave [Article 20]:** The prior Letters of Agreement establishing certain benefits for Other Qualified Adults, as defined in Board Resolution #08-042, are incorporated into the Agreement.
5. **Holidays and Vacation [Articles 17 and 18]:** The prior Letters of Agreement adjusting New Year's Eve and Christmas Eve, dropping Columbus Day holidays; and adjusting the Vacation Bonus hours are incorporated into the Agreement.
6. **Vacation and Sick Leave [Article 18 and Article 20, Section 1]:** Both Articles have been revised so paid accumulations are only earned when an employee receives

compensation on the active payroll (i.e. prorated to not receive when on unpaid status). The current practice provides full accumulation if an employee receives any pay in a pay period. This change will be effective upon approval of the Agreement.

7. **Job Openings and Temporary Assignment** [Article 11]: The number of authorized Unit Chief positions that receive the additional differential pay has been reduced from up to nine (9) Unit Chiefs to up to eight (8) Unit Chiefs.
8. **Funeral Leave** [Article 20]: Add step-parent and step-child at two work days as in the ICEA Professional Agreements.
9. **Life Insurance** [Article 16]: Clarify language to provide for reductions after age 65 based upon the policy's provisions.
10. **Disability Plan Disability Plan** [Article 21]: Revise language to provide that the County, in its discretion, not have a specific probationary period.]
11. **Furlough Days**: An agreement was reached for 2010 furlough days generally consistent with those in the other County units, with the following modifications:
  - Instead of paying for the furlough time through 1 hour per week, the furlough time will be deducted from the employees' retro checks. (If a particular employee's retro check does not cover the time, such as in the case of a new hire, deductions from each payroll will be used as with other staff.)
  - If employees cannot take the furlough time off in 2010 based upon the Prosecutor's Office staffing needs, they may be taken off during the first quarter of 2011.

### **Non- Economic**

1. "Administrative Services/Personnel Committee" has been changed to "County Services Committee" throughout the Agreement.
2. **Employer Rights and Grievance Procedure** [Articles 2 and 12]: These Articles were modified to clarify that consideration of extending severance pay will only be considered for employees that meet the contract 10 year service requirement, and will be considered at Step 4 of the grievance procedure in a closed session by the County Services Committee.
3. **Union Security and Check Off** [Article 6]: This Article was changed as to the Union's setting the representation fees.

4. **Disability Plan [Article 21]:** A provision was added to assure eligible disabled employees submit claims consistent with the insurance carrier's requirements if they are to be covered.
5. **Hours of Work [Article 10]:** Clarification of travel time for general elections as in the ICEA Professional Agreements.
6. **Employee Assistance Program:** This Agreement was revised to eliminate a specific dollar amount and provider for the employee assistance program.

**Financial Implications:** Cost included in the budget.

**Other Implications:** None.

**Staff Recommendation:** MAL\_\_\_ JLN\_\_\_ TL X TM\_\_\_ JC\_\_\_  
Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH  
THE ICEA ASSISTANT PROSECUTING ATTORNEYS**

WHEREAS, an agreement has been reached between representatives of Ingham County and the ICEA Assistant Prosecuting Attorneys during the period of July 1, 2009 through December 31, 2011; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees, and are within the guidelines established by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the contract with Ingham County and the ICEA Assistant Prosecuting Attorneys.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk are authorized to sign the contract on behalf of the County.

BE IT FURTHER RESOLVED, further retro-pay, if applicable, shall not be paid until the contract is signed by both parties.

RESOLUTION STAFF REVIEW

DATE July 7, 2010

Agenda Item Title: Resolution Approving a Letter of Understanding with the FOP Animal Control Officers, License Enforcement Officers, and Animal Shelter Operators

Submitted by: T. A. Lindsey, Human Resources Director

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS X, Finance X

Summary of Proposed Action:

**AMENDMENT AGREEMENT  
BETWEEN  
INGHAM COUNTY (Employer)  
AND  
FRATERNAL ORDER OF POLICE CAPITOL CITY LODGE NO. 141 (Union)  
FOR THE ANIMAL CONTROL OFFICERS, LICENSE ENFORCEMENT  
OFFICERS AND ANIMAL SHELTER OPERATORS**

**WHEREAS**, the Employer and Union are parties to a collective bargaining agreement with a term running from January 1,2009, through December 31,2011, and

**WHEREAS**, the Union has proposed to bargain the issue of wage re-openers for 2010 and 2011; and

**WHEREAS**, the parties wish to agree to the terms of the wage scale for an additional two years subject to the changes detailed below until December 31, 2011; and

**NOW, THEREFORE, IT IS HEREBY AGREED** as follows:

1. **Wages.** Effective January 1, 2010, the 2009 wage scale shall be increased by 1%. Effective January 1, 2011, the wage scale shall be increased by 1 %. See attached Appendix A.
2. **Health Care.** The parties have previously executed the 2009 Health Care Letter of Understanding, which shall be applicable until a successor Letter of Understanding is executed consistent with the recommendation of the Health Care Coalition.
3. **Furlough Days.** The parties have previously executed the 2010 Furlough Days Letter of Understanding. The parties understand that in order for the Employer to implement the 1% wage increase in 2011 the Union may be requested to participate in a budget reduction measure such as a furlough days agreement on the same terms as all other bargaining units.
4. **Duration.** The remaining provisions of the 2009-2011 Agreement shall be continued with full force and effect through December 31, 2011.

COUNTY OF INGHAM

**FRATERNAL ORDER OF POLICE  
CAPITOL CITY LODGE NO. 141**

\_\_\_\_\_  
Debbie De Leon, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tom Krug, President

\_\_\_\_\_  
Date

Ingham County Board of Commissioners

\_\_\_\_\_  
Jamie McAloon-Lampman, Director      Date  
Ingham County Animal Control

\_\_\_\_\_  
Gary Ireland      Date

**APPROVED AS TO FORM  
FOR INGHAM COUNTY**

**COHL, STOKER & TOSKEY, P.C**

By: \_\_\_\_\_

Bonnie G. Toskey

**ANIMAL SHELTER OPERATOR**

<b>Steps/Years</b>	<b>Effective 1/1/09</b>	<b>Effective 1/1/10</b>	<b>Effective 1/1/11</b>
Step 1 – Start	\$33,246	\$33,578	\$33,914
Step 2 - 1 Year	\$34,854	\$35,203	\$35,555
Step 3 - 2 Years	\$36,483	\$36,848	\$37,216
Step 4 - 3 Years	\$37,601	\$37,977	\$38,357
Step 5 - 4 Years	\$39,888	\$40,287	\$40,690
Step 6 - 5 Years	\$41,301	\$41,714	\$42,131

**ANIMAL CONTROL/LICENSE ENFORCEMENT OFFICER**

<b>Steps/Years</b>	<b>Effective 1/1/09</b>	<b>Effective 1/1/10</b>	<b>Effective 1/1/11</b>
Step 1 – Start	\$33,246	\$33,578	\$33,914
Step 2 - 1 Year	\$34,909	\$35,258	\$35,611
Step 3 - 2 Years	\$36,652	\$37,020	\$37,390
Step 4 - 3 Years	\$38,486	\$38,871	\$39,260
Step 5 - 4 Years	\$40,410	\$40,814	\$41,222
Step 6 - 5 Years	\$43,533	\$43,968	\$44,408

**FIELD SUPERVISORY OFFICER**

<b>Steps/Years</b>	<b>Effective 1/1/09</b>	<b>Effective 1/1/10</b>
Step 1 – Start	\$45,707	\$46,164
Step 2 - 1 Year	\$47,339	\$47,812
Step 3 - 2 Years	\$48,972	\$49,462
Step 4 - 3 Years	\$50,604	\$51,110
Step 5 - 4 Years	\$52,238	\$52,760

**Financial Implications:**      Cost included in the budget.

**Other Implications:**      None.

**Staff Recommendation:**      MAL \_\_\_ JLN \_\_\_ TL X TM \_\_\_ JC \_\_\_

Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING A LETTER OF UNDERSTANDING WITH THE FOP ANIMAL CONTROL OFFICERS, LICENSE ENFORCEMENT OFFICERS, AND ANIMAL SHELTER OPERATORS**

WHEREAS, an agreement has been reached between representatives of Ingham County and the FOP Animal Control Officers, License Enforcement Officers, Animal Shelter Operators during the period of January 1, 2009 through December 31, 2011; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees, and are within the guidelines established by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Letter of Understanding with Ingham County and the FOP Animal Control Officers, License Enforcement Officers, Animal Shelter Operators.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the Animal Control Director are authorized to sign the Letter of Understanding on behalf of the County.

BE IT FURTHER RESOLVED, further retro-pay, if applicable, shall not be paid until the Letter of Understanding is signed by both parties.

RESOLUTION STAFF REVIEW

DATE July 7, 2010

Agenda Item Title: Resolution Approving a Letter of Understanding with the ICEA Park Rangers

Submitted by: T. A. Lindsey, Human Resources Director

Committees: LE \_\_\_\_\_ JD \_\_\_\_\_, HS \_\_\_\_\_, CS  X , Finance  X

Summary of Proposed Action:

AMENDMENT AGREEMENT
BETWEEN
INGHAM COUNTY (Employer)
AND
INGHAM COUNTY EMPLOYEES ASSOCIATION (Union)
INGHAM COUNTY PARKS DEPARTMENT EMPLOYEES

WHEREAS, the Employer and Union are parties to a collective bargaining agreement with a term running from January 1, 2008, through December 31, 2009, and

WHEREAS, the parties wish to extend the terms of that 2008-2009 Agreement for an additional two years subject to the changes detailed below until December 31, 2011; and

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

- 1. Wages. Effective January 1, 2010, the 2009 wage scale shall be increased by 1%. Effective January 1, 2011, the wage scale shall be increased by 1 %. See attached Appendix A.
2. Health Care. The parties have previously executed the 2009 Health Care Letter of Understanding, which shall be applicable until a successor Letter of Understanding is executed consistent with the recommendation of the Health Care Coalition.
3. Furlough Days. The parties have previously executed the 2010 Furlough Days Letter of Understanding. The parties understand that in order for the Employer to implement the 1 % wage increase in 2011 the Union may be requested to participate in a budget reduction measure such as a furlough days agreement on the same terms as all other bargaining units.
4. Duration. The remaining provisions of the 2008-2009 Agreement shall be continued with full force and effect through December 31, 2011.

COUNTY OF INGHAM

INGHAM COUNTY EMPLOYEES ASSOCIATION

Debbie De Leon, Chairperson Date
Ingham County Board of Commissioners

John Elias, President Date

Willis Bennett, Director Date
Ingham County Parks

**APPROVED AS TO FORM  
FOR INGHAM COUNTY  
COHL, STOKER & TOSKEY, P.C**

By: \_\_\_\_\_  
Bonnie G. Toskey

**ICEA PARKS  
2010 -2011 AMENDMENT AGREEMENT SALARY TABLE**

**2010 RATES - ANNUAL (effective 1.1.10)**

<b>STEP</b>	<b>Service</b>	<b>ASST MGR</b>	<b>ASST MGR II</b>	<b>PARK RGR II</b>	<b>PARK RGRI</b>
1	Entrance	39,155	38,605	36,594	32,818
2	6 Months	42,477	40,441	38,335	34,361
3	1.5 Years	45,795	42,227	40,025	35,775
4	2.5 Years	49,144	44,051	41,753	37,191
5	3.5 Years	52,461	45,879	43,486	38,641
6	4.5 Years	54,037	47,255	44,790	39,801

**2011 RATES - ANNUAL (effective 1.1.11)**

<b>STEP</b>	<b>Service</b>	<b>ASST MGR</b>	<b>ASST MGR II</b>	<b>PARK RGR II</b>	<b>PARK RGRI</b>
1	Entrance	39,547	38,991	36,960	33,146
2	6 Months	42,902	40,845	38,718	34,705
3	1.5 Years	46,253	42,649	40,425	36,133
4	2.5 Years	49,635	44,492	42,171	37,563
5	3.5 Years	52,986	46,338	43,921	39,027
6	4.5 Years	54,577	47,728	45,238	40,199

**Financial Implications:** Cost included in the budget.

**Other Implications:** None.

**Staff Recommendation:** MAL \_\_\_ JLN \_\_\_ TL X TM \_\_\_ JC \_\_\_  
Staff recommends approval of the resolution.

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION APPROVING A LETTER OF UNDERSTANDING  
WITH THE ICEA PARK RANGERS**

WHEREAS, an agreement has been reached between representatives of Ingham County and the ICEA Park Rangers during the period of January 1, 2010 through December 31, 2011; and

WHEREAS, the agreement has been ratified by the employees within the bargaining unit; and

WHEREAS, the provisions of the agreement have been approved by the County Services and Finance Committees, and are within the guidelines established by the Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves the Letter of Understanding with Ingham County and the ICEA Park Rangers.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the Parks and Recreations Director are authorized to sign the Letter of Understanding on behalf of the County.

BE IT FURTHER RESOLVED, further retro-pay, if applicable, shall not be paid until the Letter of Understanding is signed by both parties.

RESOLUTION STAFF REVIEW

DATE July 12, 2010

Agenda Item Title: Resolution to Submit to the Electorate a Special Millage Question for Ingham County Potter Park Zoo and Potter Park Millage Renewal

Submitted by: Controller/Administrator's Office

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS\_ X\_, Finance\_ X\_

**Summary of Proposed Action:**

This resolution will authorize the Ingham County Potter Park Zoo and Potter Park Millage Renewal Question be placed on the ballot for the November 2, 2010 General Election. The current authorized millage of 0.4100 of one mill adopted in 2006 expires December 31, 2010.

**Financial Implications:**

Funding for the operations, maintenance, and improvements would be renewed at up to 0.41 mill, \$0.41 per thousand dollars of state taxable valuation, for a period of five (5) years (2011-2015).

If approved and levied in full, this millage will raise in the first calendar year of the levy an estimated additional \$2,905,181 for operations, maintenance, and improvements for Potter Park Zoo and Potter Park.

**Other Implications:**

The Ingham County Parks & Recreation Commission has recommended that the Board of Commissioners put the Potter Park Zoo and Potter Park Millage renewal up for the 2010 election (see the attached communication).

At the June 15, 2010 County Services meeting, the Committee requested legal advice on several questions. The first question surrounded the use of the terms "Restoration" and "restore" in the title of the ballot proposal and in the first sentence. Our legal counsel Dave Stoker has indicated these words may be removed. The second question involved whether or not the County was required to include the last sentence in the ballot question that authorizes the disbursement of a portion of the millage for DDAs. In short, the language must be included but we may substitute the word "capture" for "disburse". A copy of a 2008 opinion letter that was sent to Matthew Myers on this point will be available at the meeting.

**Staff Recommendation:** MAL X JLN \_\_\_\_ TL \_\_\_\_ TM\_\_\_\_ JC \_\_\_\_  
Staff recommends approval of the resolution.

**Agenda Item 9**

DATE: January 26, 2010  
TO: County Services Committee  
FROM: Parks and Recreation Commission  
RE: Resolution Recommending the Board of Commissioners Submit to the Electorate a Potter Park Zoo and Potter Park Millage Authorization Renewal Question

At the November 3, 2009 meeting of the Potter Park Zoo Board a resolution was unanimously adopted recommending the Parks & Recreation Commission recommend the Potter Park Zoo and Potter Park Millage renewal be placed on the ballot in 2010.

This concept was supported by the Parks & Recreation Commission by the passage of the attached resolution at their December 21, 2009 meeting.

Please feel free to contact the Parks Director, Willis Bennett, should additional information be needed.

Encl: Parks & Recreation Commission Resolution #39-09

# INGHAM COUNTY PARKS & RECREATION COMMISSION

Meeting of December 21, 2009  
RESOLUTION #39-09

## RESOLUTION RECOMMENDING THE BOARD OF COMMISSIONERS SUBMIT TO THE ELECTORATE A POTTER PARK ZOO AND POTTER PARK MILLAGE AUTHORIZATION RENEWAL QUESTION

**WHEREAS**, the Potter Park Zoo and Potter Park in Lansing is a regional attraction that draws most of its visitors from outside the City of Lansing, including a large number of Ingham County residents; and

**WHEREAS**, on April 11, 2006 the City of Lansing's Administration submitted a written request to the Ingham County Board of Commissioners for long-term funding for the operational and capital needs of the Potter Park Zoo and Potter Park, specifically requesting that the Board of Commissioners authorize a special property tax millage to be placed on the November 2006 ballot to support the operation of the Potter Park Zoo and Potter Park; and

**WHEREAS**, on July 25, 2006 the Board of Commissioners adopted a Resolution of Intent (Resolution #06-181) to enter into a conditional agreement with the City of Lansing for the lease and operation of the Potter Park Zoo and Potter Park with specified terms and conditions; and

**WHEREAS**, on August 7, 2006 the Lansing City Council adopted a Resolution of Intent to enter into a conditional agreement with Ingham County for the lease and operation of the Potter Park Zoo and Potter Park consistent with specified parameters; and

**WHEREAS**, on August 22, 2006 the Board of Commissioners adopted a resolution to submit to the electorate a Potter Park Zoo and Potter Park millage authorization question (Resolution #06-218); and

**WHEREAS**, the agreement for the lease and the operation of the Potter Park Zoo and Potter Park (Resolution #07-058) was conditioned upon voter approval of a five year county-wide property tax millage for Zoo funding and continued millage funding for the Zoo; and

**WHEREAS**, at its November 3, 2009 meeting the Potter Park Zoo Board unanimously recommended the Parks & Recreation Commission recommend that the Potter Park Zoo and Potter Park Millage renewal be put up for the 2010 election.

**BE IT THEREFORE RESOLVED**, that the Ingham County Parks & Recreation Commission recommends the Board of Commissioners put the Potter Park Zoo and Potter Park Millage renewal up for the 2010 election.

**Moved by Ms. Weil and Supported by Commissioner Davis that Resolution #39-09 be approved.  
Yes-9; No-0. MOTION CARRIED.**

Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO SUBMIT TO THE ELECTORATE A SPECIAL MILLAGE QUESTION  
FOR INGHAM COUNTY POTTER PARK ZOO AND POTTER PARK  
MILLAGE RENEWAL**

WHEREAS, the Potter Park Zoo and Potter Park in Lansing is a regional attraction that draws a large number of visitors to the region, including a large number of Ingham County residents; and

WHEREAS, the Board of Commissioners believes continued operation of the Potter Park Zoo and Potter Park in Lansing would be a substantial benefit to Ingham County residents; and

WHEREAS, the Board of Commissioners entered an agreement with the City of Lansing for the lease and the operation of the Potter Park Zoo and Potter Park, conditioned upon voter approval of a county-wide property tax millage for Zoo funding and continued millage funding for the Zoo; and

WHEREAS, the Board of Commissioners seek to have the voters of Ingham County determine whether or not they desire to continue to raise funds for the purpose of supporting funding for the operational and capital needs of the Potter Park Zoo and Potter Park; and

WHEREAS, the current authorized Millages of 0.4100 of one mill adopted in 2006, expires December 31, 2010; and

WHEREAS, the current Millage is needed to continue to provide for this program.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate in the general election to be held on November 2, 2010.

**INGHAM COUNTY  
POTTER PARK ZOO AND POTTER PARK  
MILLAGE RENEWAL QUESTION**

For the sole purpose of renewing for the continued operation of the Potter Park Zoo and Potter Park, including funding for operations, maintenance, and improvements, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, be renewed at up to 0.41 mill, \$0.41 per thousand dollars of state taxable valuation, for a period of five (5) years (2011-2015) inclusive?

If approved and levied in full, this millage will raise in the first calendar year of the levy an estimated \$2,905,181 for operations, maintenance, and improvements for Potter Park Zoo and Potter Park. If approved and levied, a portion of the millage may also be captured, in accordance with State law, to the Downtown Development Authorities of the Cities of East Lansing, Lansing, Leslie, Mason, Williamston, the Villages of Dansville, Stockbridge, and Webberville and the Townships of Delhi, Lansing, Meridian, and Vevay; the Tax Increment Finance Authorities of the Cities of Lansing and Williamston; the Local Development Finance Authorities of the Cities of East Lansing, Leslie and Mason; and the Brownfield Redevelopment Authorities of the County of Ingham, the Cities of East Lansing and Lansing, and the Townships of Delhi and Meridian; and the Ingham County Land Bank.

**YES**  
**NO**



BE IT FURTHER RESOLVED, that this amended question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposed to the November 2, 2010, ballot and to be prepared and distributed in the manner required by law.