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JUDICIARY COMMITTEE
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REBECCA BAHAR-COOK
LAURA DAVIS
SHELBY BUPP
RANDY SCHAFER
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

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THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, APRIL 29, 2010 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [April 15, 2010](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Presentation - IMPACCT System of Care, Matt Wojack (*No Materials*)
2. Circuit Court/Family Court - Overview of Ingham County Family Center Budget (*No Materials*)
3. Controller/Administrator's Office - Discussion: Resolution [Updating Various Fees](#) for County Services

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

JUDICIARY COMMITTEE

April 15, 2010

Minutes

Members Present: Deb Nolan, Rebecca Bahar-Cook, Laura Davis, Shelby Bupp, Randy Schafer, Steve Dougan and Board Chairperson Debbie De Leon

Members Absent: None

Others Present: John Neilsen, Randy Bell, Michael Best, Brian Philson, Richard Gentry, Angela Waters Austin, Sara Deprez, Maureen Winslow and others

The meeting was called to order by Chairperson Nolan at 7:30 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the February 25, 2010 Minutes

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. DAVIS, TO APPROVE THE FEBRUARY 25, 2010 MINUTES AS SUBMITTED.

MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

6. Late - Update from Community Coalition for Youth

Limited Public Comment

None

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. DOUGAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Facilities Department - Communication from Rick Terrill, Facilities Director regarding the Ingham County Family Center Renovations
3. Circuit Court/Family Division
 - a. Request for Out of State Travel
 - b. First Quarter Report (*Report will also be distributed at the meeting.*)
 - c. Resolution Honoring Dianne Cassle
 - d. Resolution to Authorize Funds for a Replacement Vehicle for the Ingham County Family Center
4. Controller/Administrator's Office
 - b. 2010 1st Quarter Budget Adjustments and Contingency Fund Update - Resolution Authorizing Adjustments to the 2010 Ingham County Budget

- c. Resolution to Establish the Law and Order Fund (LOFT) for Technology and Dissolve the IJGS Committee and Pit Crew
5. Human Resources /Probate Court – Information Only
- a. Resolution to Authorize Establishment of the Position of Investigator – Probate Court in the Managerial and Confidential Employee Group
 - b. Resolution Approving a Collective Bargaining Agreement with the ICEA Professional Court Employees

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. DOUGAN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY.

2. Ingham County MSU Extension - Resolution Authorizing the Acceptance of a Grant from Michigan State University's 4-H Youth Development Program to Fund Enhanced Programming at the Ingham County Family Center

Mr. Bell, MSU Extension, informed the Committee that they received a grant from a set of funds for innovative programming through 4-H. He indicated that the space where the Family Center is located offers a large amount of green space that could potentially be beneficial to students and families. The grant provides an opportunity to make improvements to the infrastructure, using outside dollars to extend the work the Academy and PRIDE Programs are doing with students. A representative from the 30th Circuit Court Family Division stated that the focus in writing the grant was to identify needs from the previous year. He indicated that they are expanding the garden space, building and maintaining a chicken coop, working with John Deere to develop a recycling program, building a hoop house, and obtaining incubating lights for plants. He stated that the grant has also provided the opportunity to develop a 4-H club for the Ingham Academy students.

Mr. Bell informed the Committee that he worked with an engineer from Relay's Alternative Energy Division to complete a study of the grounds/buildings at the Family Center. They assembled a funding proposal that was part of the appropriation request to Senator Stabenow's office to use the Family Center as a demonstration site for how public buildings can use wind, solar, and geothermal energy to reduce utility costs. The philosophy is that every dollar not spent on utilities can be put back into programming.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM MICHIGAN STATE UNIVERSITY'S 4-H YOUTH DEVELOPMENT PROGRAM TO FUND ENHANCED PROGRAMMING AT THE INGHAM COUNTY FAMILY CENTER.

MOTION CARRIED UNANIMOUSLY.

4. Controller/Administrator's Office
 - a. Resolution Establishing Areas of Priority Emphasis Guiding 2011 Activities and Budget Process

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. DAVIS, TO APPROVE THE RESOLUTION ESTABLISHING AREAS OF PRIORITY EMPHASIS GUIDING 2011 ACTIVITIES AND BUDGET PROCESS.

Mr. Neilsen, Deputy Controller, provided the Committee with an overview of the amendments made to the resolution by the Law Enforcement Committee.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION WITH THE AMENDMENTS MADE AT LAW ENFORCEMENT COMMITTEE. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOVED BY COMM. BAHAR-COOK TO AMEND THE SPECIFIC ENHANCEMENT OF THE PROVIDING APPROPRIATE TREATMENT AND SANCTIONS FOR AT RISK JUVENILES SECTION BY ADDING THE LANGUAGE "AS ADVISED BY CCY AND ICFC BOARD" AT THE END. THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT.

MOTION CARRIED UNANIMOUSLY.

3. Circuit Court/Family Division
 - b. First Quarter Report (*Report will also be distributed at the meeting.*)

Ms. Winslow, 30th Circuit Court, informed the Committee that at the Judges' request, Dr. Latessa visited the County at the end of March to assess the progress the 30th Circuit Court has made since 2003. She indicated that his report was highly positive, particularly regarding risk assessment and the way a case plan is driven through that risk assessment. He was also impressed with the Ingham Academy and PRIDE program, along with the sex offender program and Youth Center. She indicated that he did make some recommendations that will be used moving forward, such as extending the treatment hours at the PRIDE program, and redesigning the programming at both girls' group homes. She clarified that on page 3 of the report, Crossroads should be changed to TLC.

Comm. Dougan asked for further clarification on the use of Glen Mills, due to the fact that Dr. Latessa did not support the use of Glen Mills, but the quarterly report shows that it is still being used. Ms. Winslow stated that she does not know how the Judges will handle that recommendation. Comm. Davis asked if Dr. Latessa provided a reason why he does not recommend the use of Glen Mills. Ms. Deprez, 30th Circuit Court, indicated that Glen Mills does not use evidence-based curriculum. While they have good vocational programs, the programming does not reduce the risk of the youth committing crimes.

Ms. Winslow provided the Committee with an overview of the quarterly report. She indicated that the reason there is a large increase in this quarter's Petitions Disposed During this Period, is due to the fact that they have changed their method of keeping track of the data. She stated that the current data is a more accurate reflection of the number of petitions disposed. Previously, they were recording the number of petitions disposed of in that quarter. However, she indicated that the actual method should be counting how many petitions reached disposition, regardless of when they came into the court.

6. Update from Community Coalition for Youth

Ms. Austin, Community Coalition for Youth, informed the Committee that their goal is to invest more in prevention in order to provide a continuum of care for youth. She indicated that CCY is developing an entrepreneurship program for youth who are not typically exposed to those kinds of opportunities. She stated that the Ingham Change Initiative has been approved to have a PhD student working on researching social networking and the model of outreach/engagement. She provided the Committee with an overview of the M.A.D.E. program (media, arts, design, entertainment). She indicated that the focus of the program is entrepreneurs teaching entrepreneurship – building on assets/skills/interests the youth already possess.

Comm. Davis suggested talking with the Fair Board in order to have a CCY booth during Fair Week.

Chairperson Nolan commended Ms. Austin for the good work she has done.

Announcements

Comm. Bahar-Cook provided the Committee with an overview of the accomplishments of the Greater Lansing Food Bank, including contracting with local farmers to deliver fresh produce, and increasing the amount of food they are distributing. She indicated that they are coming up with creative solutions in order to meet the needs of the community.

Public Comment

None

The meeting adjourned at approximately 8:43 p.m.

Respectfully submitted,

Karsha Sathianathan

MEMORANDUM

TO: Finance and Liaison Committees

FROM: John L. Neilsen, Interim Controller/Administrator

DATE: April 22, 2010

SUBJECT: 2011 Update of County Fees

When the Board of Commissioners adopted Resolution #02-155, setting various fees for county services, the Controller/Administrator's Office was directed to annually review the fees and to recommend adjustments. This review has been completed and some adjustments are being presented to the Board of Commissioners for their consideration. This information is being presented at the current round of committee meetings as a discussion item. A resolution recommending any fee increases will be presented at the next round of meetings. A draft version for discussion is included in this packet.

Attached are spreadsheets detailing the recommended adjustments to fees to be effective for the Health Department and the Friend of the Court on October 1, 2010, and for all other departments on January 1, 2011.

The first set of spreadsheets is an analysis of the 2011 update of county fees. The following information is included for each fee:

1. Location of Service.
2. Fee Description.
3. The 2010 cost as calculated in last year's fee update process.
4. The cost increase factor. This is based on the 3-year average increase for each department's adopted General Fund Budget from 2007 to 2008, 2008 to 2009 and 2009 to 2010.
5. The 2011 cost, which is calculated by multiplying the 2010 cost by the cost increase factor.
6. As identified by the Board of Commissioners, the target percent was determined by the percentage of cost to be recovered by the fee for service. The target percent for each fee was initially passed by Resolution #02-155. For other fees added after the passage of Resolution #02-155, in most cases, it is assumed that the fee as passed is charged at the appropriate cost with a target recovery of 100%.

7. The 2010 fees were passed by Resolution #09-173. In August 2009, the Parks Department amended the vehicle entrance fees through Resolution #09-263. In March 2010, under Resolution #10-085, the Clerk's Office amended the Marriage Ceremony fee and added a fee for Expedited Service for Vital Records. In a Resolution scheduled to be considered by the Board at its April 27, 2010 meeting, the Clerk's Office is proposing to amend the Certified Copy fees. (Since passage of these resolutions, some fees have been amended or added, as noted on the spreadsheets.)
8. The 2011 calculated fee is based on the 2011 cost multiplied by the target percent.
9. Although many fees were proposed to remain unchanged in 2011, the initial proposed fees were determined by rounding down the calculated fee to the full dollar amount, and in some of the larger fees, rounded to the lower \$5 or \$10 increment. In some cases, the cost multiplied by the target percent is much more than the current fee, so only an incremental increase is proposed, with the full cost times target percent planned to be reached after several years. Fees that are proposed to increase are presented in bold.
10. Units. This information is used to calculate revenue to be generated by the proposed fees. This information was initially provided in the Maximus study, and in some cases, has been updated by the departments.
11. Department Recommendation. In most cases, the department agreed with the initial proposed fees. In cases where there is disagreement, information such as a memo of explanation from the department has been included.
12. Controller/Administrator Recommendation. In all cases, the Controller/Administrator agreed with the department recommendations.
13. Additional revenue is projected from the Controller/Administrator's Recommended increase in fees multiplied by the units.

The final spreadsheet presents a summary of fees proposed to be increased in 2011. The spreadsheet simply lists the 2010 fee, the department recommendations, the Controller/Administrator recommendation, and projected additional revenue, for each of the fees where an increase is proposed.

As shown in the attached correspondence, some of the departments disagreed with the initially proposed fees. The Controller/Administrator took this feedback under consideration and made final recommendations based on the Maximus study and the department input.

- (a) The Drain Commissioner's Office agreed with all the proposed fees except the Preliminary Commercial Site Plan Review, Preliminary Plat Review, 9 month Residential Soil Erosion Permit, and the deposits for the escrow accounts are

all recommended to stay the same as set for 2010. The Preliminary Commercial Site Plan Review and the Plat Review need to be set the same as the “first acre” Drainage Review fee which has a lower calculated fee. The escrow accounts are not actually fees, rather they are deposited funds which are utilized for additional costs only if necessary.

- (b) The Parks Department increased all of their fees, except for the Non-Resident Annual Pass. Research has shown that parking fees at our parks are lower than those of other county operated parks in Michigan. Even with these recommended increases, the fees will still be some of the lowest in the State. Also, the fee structure has not been increased in over 15 years.
- (c) The District Court expects that there will be fewer Pre-sentence Reports conducted in 2011. Therefore, they feel there is not justification for an increase in the fee. The District Court also reiterated that they do not charge for Preliminary Breath Tests. The Probation Oversight fee was recommended at \$45 in 2010; however, it was actually charged at \$35 and the department recommends it remain the same in 2011.
- (d) The Circuit Court, Family Division, and the Friend of the Court agreed with the initial proposed fees except for the Felony Case Costs and the Show Cause-Probation fees, which they are recommending to remain at the 2010 rate.
- (e) The Animal Control Department has recommended some fees above the initial proposed fees, including the fees for Un-sterilized Dog Licenses, Boarding, Euthanasia, Dog Kennel Inspections, Owner Surrender, Owner Pick-up, Rabies Decapitation, and Tranquilization for At-large Animals. The un-sterilized animals cause the greatest burden on the Department’s resources and are the majority of complaints. Therefore, the target percentages have been increased in order to recover more of the cost. The target percentages for boarding fees have also been increased to recover the increase in costs to care for these animals, especially the dangerous animals which require specialized equipment and repairs and sometimes injure staff and other animals. The recommended Euthanasia fee is still well below the average cost of a veterinary clinic and the procedure is time consuming and often requires two staff members and includes the cost of the disposal of the animal. The Dog Kennel Inspection requirements became more in-depth in 2006 with an extensive check list and sometimes requiring multiple visits or two officers. The Owner Surrender and Owner Pick-up fees are also recommended to increase due to the increased cost to house and provide care to the animals. The Rabies Decapitation Procedure is extremely difficult, tedious, time consuming, and dangerous. Therefore, additional precautions with additional supplies and equipment have been added which requires more staff time to perform and document information for the lab, as well as communicate with the bite victim and Health Department regarding results. For the Tranquilization for At-large Animals, the cost of the officer’s time as well as the dart supplies and the administrative costs warrant a higher fee for this service. When an officer discharges a tranquilizer gun they must also file a complete report for each time they discharged the weapon. The Department

also added fees for Rabies vaccination and Bordetella vaccination for redeemed dogs. In 2009, Animal Control began to provide vaccination for redeemed dogs to increase the sale of licenses. The cost to administer is approximately \$17.60 and the Department proposes charging \$10 for this vaccination which averages \$20-\$40 at a veterinarian office. State Law requires a Veterinarian to provide Rabies Vaccine and a staff member to retrieve and hold the dog for the vet. A clerk processes the paperwork and issues a rabies tag. In 2005, Animal Control began to vaccinate all dogs entering the shelter with a vaccine to protect the animals from Bordetella (kennel cough) which is often rampant in kennels and shelters and can often result in pneumonia if a dog is not vaccinated. The cost to administer this vaccine is approximately \$16.50. ICAC proposes charging the owners of dogs being redeemed a fee of \$5 for what is a life saving and necessary vaccination. Local veterinarians charge approximately \$25-\$40 for the same.

- (f) The Sheriff's Office agreed with all the proposed fees except for the Day Rate and the Costs for Command. On each of these rates, they are recommending an increase to equal the full calculated cost.
- (g) The Health Department recommended three of the fees below the proposed fee, which includes the Fixed Food Service-Nonprofit Fee, Temp Food Service Establishment-Nonprofit (FSE), Temp FSE and Nonprofit-Operations began before licensing (double). The Controller/Administrator is recommending these fees at the Department recommended rates as there is no significant impact on revenue. As noted on the schedule, there are a few other fees that are different from the proposed fees as these are set by the State. The Health Department agreed with all other proposed fees except for the Office for Young Children (OYC) fees. The Department recommended maintaining these fees at the 2010 rates to keep the training fees affordable to child care providers. Ingham County is one of the many counties in Michigan that are losing quality, licensed child care providers due to the loss of children to care for. Parents are losing jobs, therefore not taking their children to child care. In turn, child care providers may seek lower cost training options which are of lower quality and less comprehensive to meet licensing requirements. The success of the training programs have allowed for higher projections of training units, and therefore, higher revenue generation from fees overall.

If all fee increases were enacted as recommended by the Controller/Administrator's Office, it is projected that an additional \$498,775 would be generated in 2011. The current total revenue generated by the listed fees is approximately \$4.8 million, so the fee adjustments would increase the base by about 11.6%.

Please contact me if you have any questions regarding this information.

Attachments

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller/Administrator’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, this process begins with the calculation of a cost increase factor, which is equal to the previous three year average increase in the General Fund Adopted Budget for the appropriate departments; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller/Administrator, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller/Administrator makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller/Administrator’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees, and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller/Administrator's recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in Attachments A and B at the rates established effective January 1, 2011, with the exception of the Health Department and the Friend of the Court, where new rates will be effective October 1, 2010.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

ATTACHMENT A

SUMMARY OF FEES WHERE CHANGES ARE RECOMMENDED

County Services Committee

Location of Service	Fee Description	2010 Fee	Department Recommend.	Controller Recommend.	Additional Revenue
Clerk	Certified Copy - 1st Copy (1) (10)	\$17.00	\$20.00	\$20.00	\$49,500
Clerk	Certified Copy - Add'l Copies (1)	\$8.00	\$10.00	\$10.00	\$40,800
Clerk	Marriage Solemnize (2)	\$26.00	\$50.00	\$50.00	\$4,800
Drain Comm.	Plat Drain Administration Fee	\$1,950.00	\$2,000.00	\$2,000.00	\$150
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$290.00	\$295.00	\$295.00	\$90
Equalization	Digitally Produced Paper Maps- Parcel Layer				\$0
Equalization	8.5" x 11" (6)	\$5.00	\$5.00	\$5.00	\$0
Equalization	11" x 17" (6)	\$11.00	\$11.00	\$11.00	\$0
Equalization	Digitally Produced Paper Maps- Parcel Layer-17" x 22" (6)	\$16.00	\$17.00	\$17.00	\$5
Equalization	22" x 34" (6)	\$22.00	\$22.00	\$22.00	\$0
Equalization	Digitally Produced Paper Maps- Parcel Layer-28" x 40" (6)	\$27.00	\$28.00	\$28.00	\$5
Equalization	Digitally Produced Paper Maps- Parcel Layer-34" x 44" (6)	\$33.00	\$34.00	\$34.00	\$5
Equalization	Digitally Produced Paper Maps - Parcel layer w/2005 Digital Photo Layer				\$0
Equalization	8.5" x 11" (6)	\$11.00	\$11.00	\$11.00	\$0
Equalization	11" x 17" (6)	\$22.00	\$22.00	\$22.00	\$0
Equalization	Digitally Produced Paper Maps- Parcel layer w/2005 Digital Photo Layer-17" x 22" (6)	\$33.00	\$34.00	\$34.00	\$20
Equalization	Digitally Produced Paper Maps- Parcel layer w/2005 Digital Photo Layer-22" x 34" (6)	\$44.00	\$45.00	\$45.00	\$5
Equalization	Digitally Produced Paper Maps- Parcel layer w/2005 Digital Photo Layer-28" x 40" (6)	\$55.00	\$57.00	\$57.00	\$10
Equalization	Digitally Produced Paper Maps- Parcel layer w/2005 Digital Photo Layer-34" x 44" (6)	\$65.00	\$68.00	\$68.00	\$15
Equalization	Custom Maps (11)	\$60.00	\$64.00	\$64.00	\$200
Parks	Resident Daily (13)	\$2.00	\$3.00	\$3.00	\$65,500
Parks	Resident Annual (13)	\$20.00	\$30.00	\$30.00	\$18,100
Parks	Non-Resident Daily (13)	\$4.00	\$5.00	\$5.00	\$12,500

Judiciary Committee

Location of Service	Fee Description	2010 Fee	Department Recommend.	Controller Recommend.	Additional Revenue
Family Division	Delinquency Costs	\$150.00	\$175.00	\$175.00	\$43,125
Family Division	Tether	\$15.00	\$20.00	\$20.00	\$13,125
FOC	FOC Bench Warrants	\$225.00	\$250.00	\$250.00	\$30,000

Law Enforcement Committee

Location of Service	Fee Description	2010 Fee	Department Recommend.	Controller Recommend.	Additional Revenue
Animal Control	Enforcement/Dog License Fees- Sterilized - Delinquent	\$35.00	\$40.00	\$40.00	\$12,500
Animal Control	Enforcement/Dog License Fees-Un-Sterilized (5)	\$46.00	\$50.00	\$50.00	\$16,000
Animal Control	Enforcement/Dog License Fees-Un-Sterilized Delinquent (5)	\$92.00	\$120.00	\$120.00	\$14,000
Animal Control	Enforcement/Dog License Fees-Un-Sterilized 3 year License (5)	\$110.00	\$135.00	\$135.00	\$6,250
Animal Control	Boarding Fee for Dangerous Animals (8)	\$22.00	\$25.00	\$25.00	\$600
Animal Control	Boarding Fee per day-others (4)	\$11.00	\$15.00	\$15.00	\$14,667
Animal Control	Euthanasia Fee (10)	\$55.00	\$75.00	\$75.00	\$2,000
Animal Control	Ten Dog Kennel Inspection Fee (11)	\$125.00	\$150.00	\$150.00	\$250
Animal Control	Over Ten Dog Kennel Inspection Fee(11)	\$135.00	\$175.00	\$175.00	\$400
Animal Control	Owner Surrender (4)	\$25.00	\$40.00	\$40.00	\$16,500
Animal Control	Owner Pick-up Fee (4)	\$20.00	\$30.00	\$30.00	\$400
Animal Control	RABIES DECAP (4)	\$30.00	\$40.00	\$40.00	\$200
Animal Control	TRANQ. AT-LARGE FEE (4)	\$15.00	\$30.00	\$30.00	\$600
Pros Atty	Diversion - Service Fee-Misdemeanor Offender	\$420.00	\$440.00	\$440.00	\$9,760
Pros Atty	Diversion - Service Fee-Felony Offender	\$730.00	\$750.00	\$750.00	\$2,240
Pros Atty	Costs-eligible convictions - Guilty Plea	\$100.00	\$105.00	\$105.00	\$3,000
Jail	Day Rate (3)	\$50.00	\$52.44	\$52.44	\$54,772
Sheriff	Costs for Command (2)	55.00	\$62.35	\$62.35	\$0

Human Services Committee

Location of Service	Fee Description	2010 Fee	Department Recommend.	Controller Recommend.	Additional Revenue
Coop. Ext.	Soil Box Analysis (6)	\$12.00	\$15.00	\$15.00	\$900
Comm. Health	Conting Ed. Fee Diseased Control/Imm. (4)	\$12.00	\$13.00	\$13.00	\$150
Comm. Health	INS Vaccination Verif Form I-693 (8)	\$31.00	\$33.00	\$33.00	\$600
Comm. Health	Immuniz Record Copying Fee (4)	\$3.00	\$4.00	\$4.00	\$750
Comm. Health	MIHP Tran. Bus/Van (5)	\$29.72	\$31.29	\$31.29	\$628
		(max)	(max)	(max)	
Comm. Health	MIHP - Trans Taxi (5)	\$27.18	\$28.62	\$28.62	\$101
		(max)	(max)	(max)	
Comm. Health	MIHP Trans. Volunteer (5)	\$0.29	\$0.31	\$0.31	\$1
		per mile	per mile	per mile	
Comm. Health	Compreh Envir Investigation (5)	\$255.00	\$265.00	\$265.00	\$110
Comm. Health	Assessment of Home (5)	\$105.00	\$110.00	\$110.00	\$25
Comm. Health	Immigration Physical Exams (8)	\$165.00	\$170.00	\$170.00	\$50
Imm. Clinic	Internat'l Travel Consult	\$52.00	\$55.00	\$55.00	\$1,050
Imm. Clinic	Influenza - Mass Vacc. Clinic (9)	\$34.00	market price	market price	\$0
Med Examiner	Cremation Permits	\$22.00	\$23.00	\$23.00	\$950
Med Examiner	Autopsy Report Copies (family)	\$14.00	\$15.00	\$15.00	\$50
Med Examiner	Autopsy Report Copies (others)	\$37.00	\$39.00	\$39.00	\$50
Env. Health	Fixed Food Svc Estab-Nonprofit	\$250.00	\$275.00	\$275.00	\$1,750
Env. Health	FSE Initial License incl.2 hrs Plan Rev	\$1,150.00	\$1,200.00	\$1,200.00	\$1,500
Env. Health	FSE Initial Restricted License	\$590.00	\$620.00	\$620.00	\$30
Env. Health	FSE Initial License (Mobile)	\$415.00	\$430.00	\$430.00	\$0
Env. Health	FSE-Multiple facility renewal license	\$180.00	\$190.00	\$190.00	\$0
Env. Health	FSE Renewal Lic -At least \$750,000 (1)	\$950.00	\$1,000.00	\$1,000.00	\$10,300
Env. Health	FSE Renewal Lic-At least \$500,000,less than \$750,000 (1)	\$800.00	\$840.00	\$840.00	\$2,680
Env. Health	FSE Renewal Lic-At least \$250,000,less than \$500,000 (1)	\$620.00	\$650.00	\$650.00	\$3,450
Env. Health	FSE Renewal Lic-Less than \$250,000 (1)	\$425.00	\$450.00	\$450.00	\$5,025
Env. Health	Seasonal Renewal License, FSE				
Env. Health	FSE Seasonal Renewal -Gross sales exc. \$750,000	\$590.00	\$600.00	\$600.00	\$0
Env. Health	FSE Seasnl renewal- at least \$500,000,less \$750,000	\$480.00	\$500.00	\$500.00	\$0
Env. Health	FSE Seasnl Renewal -at least \$250,000,less \$500,000	\$370.00	\$390.00	\$390.00	\$100
Env. Health	FSE Seasonal renewal -less than \$250,000	\$265.00	\$275.00	\$275.00	\$20
Env. Health	Fixed Food Svc Estab-Nonprofit	\$250.00	\$275.00	\$275.00	
Env. Health	FSE Renewal -Non-profit	\$92.00	\$96.00	\$96.00	\$0
Env. Health	FSE - DOE Schools Program - Production Kitchen	\$450.00	\$490.00	\$490.00	\$3,560
Env. Health	FSE - DOE Schools Program - Satellite Kitchen	\$300.00	\$310.00	\$310.00	\$500
Env. Health	Change of Ownership of FSE	\$350.00	\$360.00	\$360.00	\$320
Env. Health	Fixed FSE - Initial License, Nonprofit	\$250.00	\$300.00	\$300.00	\$100
Env. Health	Initl Lic Fee Exmpt(plan revw only) Govt	\$200.00	\$210.00	\$210.00	\$10
Env. Health	FSE - Indigent-late renewal - additional	\$120.00	\$125.00	\$125.00	\$320
Env. Health	Public Pool Inspection	\$200.00	\$210.00	\$210.00	\$1,300
Env. Health	Each add'l pool at same location	\$100.00	\$105.00	\$105.00	\$255

Env. Health	Pool Reinspection (after violation)	\$100.00	\$105.00	\$105.00	\$35
Env. Health	Child&Adult Care Fac Ins-Full	\$190.00	\$200.00	\$200.00	\$580
Env. Health	Child&Adult Care Fac Ins.-W&S	\$125.00	\$130.00	\$130.00	\$230
Env. Health	Child & Adult Care Fac non-compl W&S (10)	\$100.00	\$105.00	\$105.00	\$0
Env. Health	Child & Adult Care Plan Review	\$350.00	\$380.00	\$380.00	\$0
Env. Health	Initial STFU license Incl. Plan Review	\$320.00	\$330.00	\$330.00	\$80
Env. Health	STFU late inspection request (10)	\$200.00	\$210.00	\$210.00	\$60
Env. Health	* Special food svc estab surchrg 2nd step of formal hearing (10)	\$220.00	\$230.00	\$231.00	\$11
Env. Health	* Special food svc estab surchrg 3rd step of formal hearing (10)	\$450.00	\$460.00	\$473.00	\$0
Env. Health	Tattooing Business Initial License	\$750.00	\$800.00	\$800.00	\$0
Env. Health	Tattooing Business License Renewal (1)	N/A	\$400.00	\$400.00	\$0
Env. Health	Tattooing Lic-late renewal-additional	\$120.00	\$125.00	\$125.00	\$0
Env. Health	Tattooing w/o initial license/reinstatement of revoked (10)	\$500.00	\$525.00	\$525.00	\$0
Env. Health	Tattooing non-compliant with inspection (10)	\$100.00	\$105.00	\$105.00	\$0
		per hour	per hour	per hour	
Env. Health	Temp FSE - Non-Profit (2)	\$120.00	\$125.00	\$125.00	\$220
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$190.00	\$200.00	\$200.00	\$0
Env. Health	Temp FSE- Preparation Type (2)	\$200.00	\$215.00	\$215.00	\$750
Env. Health	Temp FSE-Ops Began Before Licg (double)	\$400.00	\$430.00	\$430.00	\$0
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$66.00	\$69.00	\$69.00	\$36
Env. Health	Temp Event Inspection Request - Late Fee	N/A	\$430.00	\$430.00	\$0
Env. Health	Vending:1-3 Licensable Mach. in Same Loc.	\$74.00	\$78.00	\$78.00	\$256
Env. Health	Vending: 4-6 Licensable Mach. in Same Loc.	\$95.00	\$100.00	\$100.00	\$45
Env. Health	Vending: 7-10 Licensable Mach. in Same Loc.	\$130.00	\$135.00	\$135.00	\$0
Env. Health	Sewage Only (new)	\$500.00	\$540.00	\$540.00	\$1,000
Env. Health	Well Only (new)	\$500.00	\$540.00	\$540.00	\$1,000
Env. Health	Vacant Land Evaluation	\$500.00	\$520.00	\$520.00	\$500
Env. Health	On-Site Sewage repair/replace	\$480.00	\$520.00	\$520.00	\$3,000
Env. Health	Repair - Well	\$180.00	\$190.00	\$190.00	\$1,000
Env. Health	Altern On-site Sewage Syst Plan Reww (4)	\$380.00	\$400.00	\$400.00	\$1,000
Env. Health	Hourly Rate Over Standard Service	\$102.00	\$105.00	\$105.00	\$45
Env. Health	Subdivision Evaluation of Preliminary Plat	\$200.00	\$210.00	\$210.00	\$0
Env. Health	Bathing Area Operational Permit	\$200.00	\$210.00	\$210.00	\$0
Env. Health	Reinstmt of bathing area permit	\$102.00	\$105.00	\$105.00	\$0
Env. Health	Sanitary Surv for Prop. Bathg Beach	\$400.00	\$420.00	\$420.00	\$0
Env. Health	Munic Requ Eval. of Well/Septic	\$102.00	\$105.00	\$105.00	\$30
Env. Health	Septic or Well ownershp trsfr,not installed at time of transfer (10)	\$170.00	\$175.00	\$175.00	\$25
Env. Health	Septic tank repair or replacement inspection fee (10)	\$260.00	\$265.00	\$265.00	\$50
Env. Health	Campground Inspection 0-99 Sites	\$135.00	\$140.00	\$140.00	\$15
Env. Health	Campground Inspection 100-199 Sites	\$205.00	\$215.00	\$215.00	\$30
Env. Health	Campground Inspection 200+ Sites	\$270.00	\$280.00	\$280.00	\$30
Env. Health	Campground 0-99 sites -after July 1 fine for late inspection -150% (14)	N/A	\$210.00	\$210.00	\$0

Env. Health	Campground 100-199 Sites after July 1 fine for late inspection 150% (14)	N/A	\$322.00	\$322.00	\$0
Env. Health	Campground 200+ Sites after July 1 fine for late inspection 150% (14)	N/A	\$420.00	\$420.00	\$0
Env. Health	Campground 0-99 Sites after Sept 1 fine for late inspection 200% (14)	N/A	\$280.00	\$280.00	\$0
Env. Health	Campground 100-199 Sites after Sept 1 fine for late inspection 200% (14)	N/A	\$430.00	\$430.00	\$0
Env. Health	Campground 200+ Sites fine for late inspection after Sept 1 -200% (14)	N/A	\$560.00	\$560.00	\$0
Env. Health	Collection of water samples for Type II Non-Community Water Sampling per hr (10)	\$102.00	\$105.00	\$105.00	\$0
Env. Health	Type II Non Community - Sanitary Survey	\$400.00	\$420.00	\$420.00	\$400
		flat rate	flat rate	flat rate	
Env. Health	Board of Health appeal fee (10)	\$115.00	\$119.00	\$119.00	\$0
Env. Health	Reinstatemt of Susp FSE	\$500.00	\$560.00	\$560.00	\$120
Env. Health	Surchrge-Fail submit plans/chg own	\$500.00	\$540.00	\$540.00	\$40
Env. Health	Surcharge-Fail of applic - vending	\$170.00	\$180.00	\$180.00	\$0
Env. Health	Critical Follow-up Inspection fee	\$120.00	\$130.00	\$130.00	\$250
Env. Health	Reinstmt of Susp Tattooing License	\$190.00	\$195.00	\$195.00	\$0
Env. Health	Point of Sale- appl processing fee (7)	\$175.00	\$180.00	\$180.00	\$2,000
Env. Health	Point of Sale- on site evaluation well & waste treatment system by ICHD(7)	\$350.00	\$360.00	\$360.00	\$150
Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	\$200.00	\$210.00	\$210.00	\$0
Env. Health	Well Inspection by ICHD (includes water samples for bacteria and partial chemicals) (7)	\$145.00	\$150.00	\$150.00	\$0
Env. Health	Point of Sale- follow up/hr. -Extension Evaluations (7)	\$95.00	\$105.00	\$105.00	\$250
Env. Health	Point of Sale- Annl Inspector renwl fee (7)	\$115.00	\$120.00	\$120.00	\$70
Health Ed.	License- Tobacco Sales- 1yr.- Retailer (11)	\$280.00	\$290.00	\$290.00	\$2,500
Health Ed.	License- Tobacco Sales- 1yr.- Vend. Mach. (11)	\$280.00	\$290.00	\$290.00	\$90
Health Ed.	Tobacco -Temporary Sampling Permit Fee (11)	\$110.00	\$115.00	\$115.00	\$10
Vet. Affairs	County User Fee (13)	\$20.52	\$22.06	\$22.06	\$878

A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	ATTACHMENT B												
2	2011 County Fees Analysis						FEES PROPOSED TO INCREASE ARE IN BOLD						
3	Judiciary Committee												
4													
5													
6	Location of Service	Fee Description	2010 Cost	2011 Cost Increase Factor	2011 Cost	Target Percent	2010 Fee	2011 Calc. Fee	2011 Initial Prop. Fee	Units	Department Recommend.	Controller Recommend.	Additional Revenue
7													
8	All Courts	Work Release (1)	\$51.59	-3.09%	\$50.00	100.0%	\$24.00	\$50.00	\$25.00	5,250	\$25.00	\$25.00	\$5,250
9													
10	District Court	Civil	\$101.45	2.71%	\$104.20	50.0%	Varies	\$52.10	Varies	5,210	Varies	Varies	\$0
11	District Court	Felonies	\$163.59	2.71%	\$168.02	0.0%	\$0.00	\$0.00	\$0.00	684	\$0.00	\$0.00	\$0
12	District Court	Pre-Sentence Reports ***	\$196.71	2.71%	\$202.04	100.0%	\$100.00	\$202.04	\$125.00	75	\$100.00	\$100.00	\$0
13	District Court	Preliminary Breath Test (PBT)****	\$5.80	2.71%	\$5.96	100.0%	\$0.00	\$5.96	\$5.00	1,750	\$0.00	\$0.00	\$0
14	District Court	Probation Oversight	\$103.59	2.71%	\$106.39	100.0%	\$45.00	\$106.39	\$55.00	5,220	\$35.00	\$35.00	\$0
15			/Month		/Month		/Month	/Month	/Month		/Month	/Month	
16	District Court	Traffic/Criminal	Varies	2.71%	Varies	100.0%	Varies	Varies	Varies	25,615	Varies	Varies	Varies
17	District Court	Traffic	\$230.38	2.71%	\$236.62	50.0%	Varies	\$118.31	Varies	1,775	Varies	Varies	
18	Circuit Court	Copies	\$4.23	3.52%	\$4.38	25.0%	\$1.00	\$1.09	\$1.00	25,000	\$1.00	\$1.00	\$0
19	Circuit Court	Criminal Histories	\$9.61	3.52%	\$9.95	100.0%	\$9.00	\$9.95	\$9.00	1,000	\$9.00	\$9.00	\$0
20	Circuit Court	Felony Case Costs	\$644.05	3.52%	\$666.75	100.0%	\$575.00	\$666.75	\$600.00	600	\$575.00	\$575.00	\$0
21	Circuit Court	Show Cause - Probation	\$406.10	3.52%	\$420.41	100.0%	\$75.00	\$420.41	\$100.00	0	\$75.00	\$75.00	\$0
22	Family Division	Delinquency Costs	\$368.57	1.50%	\$374.11	100.0%	\$150.00	\$374.11	\$175.00	1,725	\$175.00	\$175.00	\$43,125
23	Family Division	In-Home Detention	\$36.03	1.50%	\$36.57	0.0%	\$0.00	\$0.00	\$0.00	7,000	\$0.00	\$0.00	\$0
24	Family Division	Intensive Probation	\$852.18	1.50%	\$864.98	0.0%	\$0.00	\$0.00	\$0.00	970	\$0.00	\$0.00	\$0
25	Family Division	Regular Probation	\$141.18	1.50%	\$143.30	0.0%	\$0.00	\$0.00	\$0.00	5,292	\$0.00	\$0.00	\$0
26	Family Division	Tether	\$124.00	1.50%	\$125.87	25.0%	\$15.00	\$31.47	\$20.00	2,625	\$20.00	\$20.00	\$13,125
27													\$0
28	Family Division	Traffic (2)	\$201.93	1.50%	\$204.96	50.0%	ticket fee schedule	\$102.48	ticket fee schedule	1,775	ticket fee schedule	ticket fee schedule	
29	Family Division	Traffic - Fail to Appear	\$94.97	1.50%	\$96.39	25.0%	\$24.00	\$24.10	\$24.00	355	\$24.00	\$24.00	\$0
30	FOC	FOC Bench Warrants	\$508.96	11.11%	\$565.48	100.0%	\$225.00	\$565.48	\$250.00	1,200	\$250.00	\$250.00	\$30,000
31	TOTALS												\$91,500
33	(1) Courts ordering work release are encouraged to recognize that the cost of administering work release at the jail has been calculated at \$50.00 per day, but is charged at 50% of that amount, \$25/day, if paid in certain time. Sometimes, the Judge will order a different amount.												
34	(2) Although this was set at a flat rate in previous years, Family Court has always used this fee schedule.												
35													
36													
37	*** The court expects that there will be less presentence reports conducted in 2011; there is no justification for an increase in costs												
38	**** The court does not charge for administering PBT's												