



**2004
STRATEGIC
PLANNING**

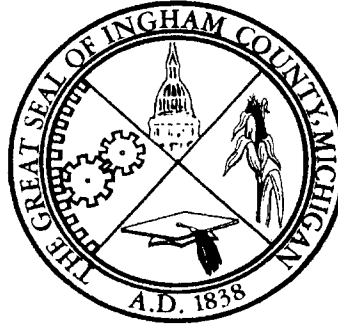
**BACKGROUND INFORMATION
ACTIVITY INDICATORS
and
PERFORMANCE MEASURES**

Prepared by:
Ingham County Controller's Office
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MEMORANDUM

March 27, 2003

TO: Ingham County Board of Commissioners

FROM: Jerry Ambrose, Controller

RE: 2004 Strategic Planning and Budget Process - Issues and Concerns from County Offices, Departments, and the Courts

One of the first tasks in the annual planning and budget process is the development of a set of priorities and guidelines by the Board of Commissioners. These are used to guide the development of the recommended budget and the work priorities of county staff. The committees of the Board will be asked to officially begin formulating the priorities and guidelines beginning at the last round of meetings in April. Preceding that, however, county offices, departments, and the courts have been asked to provide information related to their current and anticipated activities, as well as concerns and issues which are likely to be important in the next year.

This document contains the information provided by the various county offices, departments, and the courts for 2004. The information is arranged by committee, with a summary preceding each section. Included for each county office, department, and court responding is strategic planning background information, activity indicator data, and performance measures.

This information is scheduled to be reviewed at the following committee meetings: Law Enforcement and Judiciary meetings on Thursday, April 3; Human Services on Monday, April 7; County Services on Tuesday, April 8; and Finance on Wednesday, April 9. In the round of committee meetings following this review, Commissioners will be asked to begin developing priorities and guidelines for 2004.

Please bring this information to each of the committee meetings.

Thank you and please contact me if you have any questions.

GWA/njh
Attachment

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