

POSITION	1 Knowledge & Education	2 Work Experience	3 Interpersonal & Comm Skills	4 Guidance & DireCourtion	5 Supervisory/Managerial	6 Visual Concentration	7 Job Complexity	8.1 Job ImpaCourt,Financial	8.2 Job ImpaCourt,,Well Being of Othe	9 Physical Effort	10 Unpleasant Working Conditions	11 Accident for Health Hazards	TOTAL PTS	GRADE
4H Account Clerk, MSU Extension	45	90	55	60	50	70	50	35	15	10	10	10	500	D
4H Program Assistant	45	90	140	100	50	50	70	35	60	15	10	10	675	F
Account Clerk I, Treasurer	45	90	55	60	50	70	70	35	35	10	10	10	540	D
Account Clerk II, Fair	45	90	75	80	50	70	50	60	35	10	10	10	585	E
Account Clerk II, FOC	45	90	65	60	50	90	50	35	35	10	10	10	550	D
Account Clerk III, FOC	45	90	65	80	50	90	70	35	60	10	10	10	615	E
Account Clerk, Circuit Court	65	135	100	80	50	90	70	85	35	10	10	10	740	F
Account Clerk, Health Dept	45	90	55	60	50	90	70	60	15	10	10	10	565	D
Account Clerk, Sheriff	65	135	50	80	50	90	70	60	35	10	10	10	665	E
Account Clerk, Drain Office	45	135	55	80	50	70	70	60	15	10	10	10	610	E
Account Coordinator, FOC	65	135	90	80	75	90	70	60	35	10	10	10	730	F
Accounts Payable Coordinator	65	135	85	100	50	90	90	85	35	10	10	10	765	G
Admin Assistant to Chief Asst Prosecuting At	140	135	100	100	50	70	90	60	60	10	10	10	835	G
Admin Assistant, FOC	105	180	90	100	50	70	90	60	35	10	10	10	810	G
Admin Assistant, Youth Center	140	135	65	100	50	90	90	85	85	10	10	15	875	H
Admin Aide, Med Examiner	45	135	65	100	50	70	70	35	35	10	10	10	635	E
Admin Assistant, Drain Office	105	180	90	100	75	50	90	85	35	10	10	10	840	G
Admin Assistant, PA	105	180	100	100	50	70	90	60	60	10	10	10	845	G
Admin Secretary, Family Court	105	180	90	100	50	70	90	60	35	10	10	10	810	G
Admin Specialist, Project Sentry	105	180	90	100	75	70	90	60	35	10	10	10	835	G
Appellate Secretary, Legal Assistant	140	135	90	100	50	70	110	60	85	10	10	10	870	G
Bench Warrant Clerk	45	90	90	80	50	70	90	60	85	10	10	10	690	F
Billing & Reporting Clerk	65	90	85	60	50	90	70	60	35	15	10	10	640	E
Bookkeeping Coordinator, A/P, Health	45	135	65	100	75	90	90	60	15	10	10	10	705	F
Bookkeeping Coordinator, A/R,Health	45	135	65	100	50	90	90	85	15	10	10	10	705	F
Building Construction Supervisor	65	225	55	120	75	35	110	115	85	60	35	45	1025	J
Building Maintenance Mechanic I	45	135	50	80	50	20	70	35	35	60	35	45	660	E

Building Maintenance Mechanic II	65	180	40	100	50	20	90	85	60	60	35	45	830	G
Building Maintenance Mechanic Supervisor	45	180	55	100	90	35	90	85	60	60	35	45	880	H
Building Maintenance Supervisor	65	180	65	100	75	35	90	85	60	60	35	45	895	H
Building Maintenance Supervisor II	65	180	55	100	75	35	90	85	60	60	35	45	885	H
Casework Assistant, Family Court	45	135	115	80	50	50	70	15	60	15	15	25	675	F
Cashier, FOC	45	65	65	60	50	70	30	35	35	10	10	10	485	C
Chief Deputy Probate Reg	65	180	100	100	50	70	90	35	85	10	10	10	805	G
Chief DistriCourt Court Clerk	45	180	90	100	75	70	90	35	60	10	10	15	780	G
Circuitcuit Court Coordinator, PA	45	135	55	100	50	70	90	60	35	10	10	10	670	E
Clerical Assistant to Jail Admin	65	90	65	80	50	70	70	60	35	10	10	15	620	E
Clerk Typist II, Circuit Court	65	65	60	60	50	70	50	15	85	10	10	10	550	D
Clerk Typist II, FOC	45	65	50	60	50	70	30	15	35	10	10	10	450	C
Clerk Typist III, Project Sentry	45	90	65	60	50	70	50	35	35	10	10	10	530	D
Clerk Typist, MSU Extension	45	65	50	60	50	50	50	15	15	10	10	10	430	C
Clerk, Financial Services	45	65	50	60	50	70	30	15	15	10	10	10	430	C
Clerk, PA	45	90	55	60	50	70	50	15	35	10	10	10	500	D
Clinic Assistant Tech I, WH & AD	65	90	85	60	50	50	50	15	35	15	25	45	585	E
Clinic Assistant Tech I, St.Law/H II	45	90	55	120	50	50	50	15	35	15	15	45	585	E
Clinic Assistant Technician III	65	135	65	80	75	50	50	15	60	15	25	45	680	F
Clinic Info Training Coordinator	105	180	125	100	90	70	110	85	35	10	15	10	935	H
Clinical Assistant/Tech I, Health	45	90	55	60	50	50	50	15	35	15	15	45	525	D
Clinical Assistant/Tech II, Health	45	135	65	80	75	50	50	15	60	15	15	45	650	E
Collection & Data Coordinator, Circuit Court	105	135	110	120	50	70	70	85	60	10	10	10	835	G
Collections Monitor	45	65	60	60	50	50	30	15	35	10	35	25	480	C
Collections Tech, Circuit Court	65	90	110	120	50	70	70	85	60	10	10	10	750	F
Commissary Clerk	45	90	65	60	50	70	50	15	35	15	10	20	525	D
Communications Operator	45	90	50	60	50	70	50	15	60	10	10	10	520	D
Community Health Rep I	45	65	55	60	50	50	50	15	35	10	15	20	470	C
Community Health Rep II	45	90	65	80	50	50	50	15	35	10	15	20	525	D
Community Health Rep III, Dental	45	135	65	80	75	50	50	35	60	10	15	20	640	E
Community Health Rep III, Immunization	45	135	75	80	75	70	50	35	60	10	25	20	680	F
Community Health Rep III, WH & AD	45	90	65	80	50	50	50	15	60	10	25	20	560	D
Community Health Rep IV	45	135	75	80	75	70	50	35	60	10	25	20	680	F
Community Health Rep IV, Environmental He	45	135	75	100	75	50	50	60	60	10	15	20	695	F
Computer Operator, FOC	105	90	75	100	50	70	90	85	15	15	15	10	720	F
Computer Technician	140	135	115	120	50	70	130	115	35	30	15	15	970	I
Cook, Jail	45	65	75	100	50	50	90	35	35	30	55	55	685	F
Cook, Youth Center	45	65	25	60	50	35	30	15	35	30	35	35	460	C
Copy Center Coordinator	65	135	75	100	75	70	90	85	15	20	25	25	780	G
Courier	45	65	25	60	50	35	30	35	15	45	15	25	445	C
Court Bailiff	45	90	65	60	50	35	50	15	85	20	15	45	575	E
Court Information Clerk	45	65	60	60	50	50	30	15	15	10	10	10	420	C
Court of Claims Clerk	45	135	65	80	50	70	70	85	35	10	10	10	665	E

Court Officer, Family Court	45	90	65	80	50	35	50	35	85	20	25	45	625	E
Court Recorder, Circuit. Court.	65	135	65	100	50	70	70	35	85	10	10	15	710	F
Court Recorder, Family Court	45	90	65	80	50	70	70	35	60	10	10	10	595	E
Court Records Clerk, FOC	45	90	65	60	50	70	50	35	60	10	10	10	555	D
Court Records Coordinator, FOC	65	135	105	100	75	70	90	35	60	10	10	10	765	G
Custodian	20	30	25	40	50	20	10	15	15	45	25	35	330	B
Custodian, Youth Center	20	30	25	40	50	20	10	15	15	45	25	35	330	B
Dental Assistant	105	65	40	60	50	50	70	15	35	10	15	45	560	D
Dental Hygienist	140	90	115	120	50	70	110	15	115	10	15	45	895	H
Deputy Clerk I, Circuit Court	45	65	60	60	50	50	30	15	15	10	10	10	420	C
Deputy Clerk II, Circuit Court	45	90	65	60	50	70	50	35	35	10	10	10	530	D
Deputy Clerk III, Circuit Court	45	135	65	80	50	70	70	35	60	10	10	15	645	E
Deputy Co Clerk, Data Coordinator	65	90	55	80	50	70	90	60	35	10	10	10	625	E
Deputy Co Clerk, Elections Clerk	45	90	65	60	50	70	50	15	35	10	10	10	510	D
Deputy County Clerk I	45	65	55	40	50	70	30	15	35	10	10	10	435	C
Deputy County Clerk II	45	90	55	60	50	70	50	15	35	10	10	10	500	D
Deputy Juvenile Register II	45	90	65	60	50	70	70	35	60	10	10	10	575	E
Deputy Juvenile Register III	45	135	75	80	50	70	70	35	60	10	10	10	650	E
District Court Clerk	45	90	65	60	50	70	50	35	60	10	10	20	565	D
District Court Coordinator, PA	45	135	55	100	50	70	90	60	35	10	10	10	670	E
Diversion Clerk, PA	45	90	65	60	50	70	50	15	35	10	10	10	510	D
Document Coordinator, ROD	45	90	55	60	50	70	70	15	35	10	10	10	520	D
Document Processor, ROD	45	65	55	60	50	70	50	15	35	10	10	10	475	C
Drain Maintenance Lead Worker	45	135	75	60	90	20	70	35	60	60	35	35	720	F
Drain Maintenance Supervisor	45	180	115	120	90	35	90	60	60	60	35	35	925	H
Drain Maintenance Worker	45	90	55	60	50	20	50	35	35	75	35	45	595	E
Education Specialist, Health	45	90	65	60	50	50	50	15	35	10	10	10	490	C
Enforcement Officer, Drain	140	90	105	80	50	50	70	35	60	15	15	15	725	F
Enforcement Specialist, FOC	105	135	115	100	50	70	110	60	85	10	10	15	865	G
Environmental Health Assistant	140	30	100	100	50	50	70	15	60	30	25	35	705	F
Facilities Assistant	65	135	85	140	50	70	90	85	35	10	10	10	785	G
Family/Child/Infant Advocate	45	30	75	60	50	50	70	15	60	20	25	20	520	D
Family/Child/Infant Advocate II	105	90	90	80	90	50	90	35	60	15	15	15	735	F
Family Service Enforcement Coordinator	140	90	85	80	50	50	50	15	115	10	35	20	740	F
File Clerk, FOC	45	30	25	40	50	50	10	15	15	10	10	10	310	B
Financial Coordinator, District Court	140	180	75	100	50	90	90	85	35	10	10	15	880	H
Financial Investigations Assistant	45	65	40	60	50	70	30	15	15	10	10	10	420	C
Food Bank Specialist	45	90	65	80	50	50	50	15	35	10	10	10	510	D
Groundskeeper	45	90	25	40	50	20	30	35	15	60	35	45	490	C
Groundskeeper II	65	90	25	40	50	20	30	35	15	60	45	45	520	D
Head Cook, Youth Center	45	135	40	80	50	35	50	35	60	30	35	35	630	E
Health Plan Management Assistant I	45	135	65	100	50	70	70	60	35	10	10	10	660	E
Health Plan Management Assistant II	45	135	65	100	50	70	70	60	60	10	10	10	685	F

Health Program Assistant	45	65	55	60	50	70	50	15	35	10	10	10	475	C
Index Clerk, ROD	45	90	55	60	50	70	50	15	35	10	10	10	500	D
Insurance Billing Coordinator	45	135	100	80	50	70	90	60	35	10	10	10	695	F
Intake Coordinator	65	135	105	80	105	70	90	35	60	10	10	10	775	G
Investigative Coordinator	65	135	100	100	75	70	90	60	35	10	10	10	760	F
Jail Nurse, LPN	105	90	115	100	50	50	90	35	115	15	25	45	835	G
Jury Coordinator	140	135	100	80	50	50	50	35	35	10	10	10	705	F
Jury Clerk ,Circuit Court	45	135	65	40	50	70	70	35	35	10	10	10	575	E
Juvenile Data Coordinator, Family Court	140	135	115	100	50	70	110	85	35	15	10	10	875	H
Juvenile Detention Specialist	140	65	140	80	50	35	90	15	85	30	15	35	780	G
Juvenile Register	65	180	100	100	75	70	90	35	85	10	10	10	830	G
Lead Collections Monitor	45	90	75	80	75	50	50	15	35	10	35	25	585	E
Lead Custodian	20	90	40	60	75	20	30	15	15	45	25	35	470	C
Legal Steno, FOC	65	135	90	100	50	70	90	35	60	10	10	15	730	F
Maintenance Repair Worker	45	135	40	80	50	20	70	35	35	60	35	45	650	E
Maintenance Supervisor, Fair	45	180	55	80	75	20	70	60	35	60	35	45	760	F
Maintenance Worker, Fair	45	90	55	60	50	20	50	35	35	60	35	45	580	E
Mechanic, Sheriff	65	180	90	100	50	35	130	60	85	45	45	45	930	H
Membership Data Coordinator	45	135	100	80	90	50	90	35	60	10	10	10	715	F
MIS Administrative Clerk/Help Desk	45	135	75	80	50	70	70	85	35	15	10	10	680	F
MIS Coordinator, Health Dept	140	135	140	120	50	50	110	85	15	15	10	10	880	H
MIS Help Desk Specialist	140	180	115	120	50	70	130	115	35	15	10	10	990	I
Native American Outreach Worker	45	30	115	80	50	20	70	15	60	15	15	15	530	D
Office Coordinator, Animal Control	45	135	65	80	75	70	70	60	35	15	35	15	700	F
Office Coordinator, Sheriff	65	180	90	100	75	70	90	35	60	10	10	10	795	G
Offset Press Operator	45	65	40	60	50	50	50	35	15	20	25	25	480	C
Operations Staff, MIS	105	90	85	100	50	70	70	85	15	15	25	10	720	F
Purchasing Assistant	45	135	65	60	50	70	50	60	15	10	10	10	580	E
Purchasing Clerk, Health	45	135	65	80	50	70	50	60	15	20	15	10	615	E
Receptionist, FOC	45	65	60	60	50	50	30	15	15	10	10	10	420	C
Records Clerk, Sheriff	45	90	65	60	50	70	50	35	60	10	10	10	555	D
Redemp Clerk/Dispatcher, AC	45	65	65	60	50	50	30	15	35	15	35	15	480	C
Scheduling/Jury Clerk, Family Court	45	135	85	100	50	70	70	60	35	10	10	10	680	F
Screening & Referral Specialist	45	90	115	100	50	50	90	15	85	10	15	25	690	F
Secretary, Development	45	90	90	80	50	70	70	60	15	10	10	10	600	E
Secretary, Drain Office	45	90	55	80	50	70	50	35	15	10	10	10	520	D
Secretary, Equalization	65	135	90	100	50	70	70	60	15	10	10	10	685	F
Secretary, Fair	45	135	90	80	50	70	70	85	15	10	10	10	670	E
Secretary, FOC	45	135	75	80	50	70	70	60	35	10	10	10	650	E
Secretary, Health Department	45	90	65	80	50	70	50	15	15	10	10	10	510	D
Secretary, PA	45	135	75	80	50	70	90	35	60	10	10	10	670	E
Secretary/Court Recorder, District Court	65	135	105	100	50	70	90	35	85	10	10	15	770	G
Senior Deputy Probate Register	45	135	85	80	50	70	90	35	60	10	10	10	680	F

Senior Groundskeeper	45	135	40	60	75	20	50	60	35	60	35	45	660	E
Specialist Clerk, Drain Office	45	135	90	100	50	70	70	60	35	10	10	10	685	F
Support Clerk, PA	45	90	65	60	50	70	50	15	35	10	10	10	510	D
Support Clerk/Systems Manager	45	90	65	80	50	70	70	35	35	10	10	10	570	E
Switchboard Operator, PA	45	30	60	60	50	50	30	15	15	10	10	10	385	B
System Adm/Index Clerk, ROD	45	90	55	80	50	70	70	60	35	10	10	10	585	E
Transportation Officer	45	65	65	80	50	35	30	15	85	30	15	35	550	D
Unit Secretary,Circuit Court. Fam. Div.	45	135	65	80	50	70	70	60	60	10	10	10	665	E
Vendor/Insurance Clerk	45	90	100	60	50	50	50	35	35	10	10	10	545	D
Vet Clk/Trust Fund Agent	45	90	55	60	50	70	50	15	35	10	10	10	500	D
Victim/Witness Assistant	140	90	130	100	50	50	90	15	85	10	10	15	785	G
Warrant Clerk	45	90	75	80	50	70	70	60	60	10	10	10	630	E

<u>Points</u>	<u>Grade</u>
0-305	A
310-415	B
420-495	C
500-565	D
570-670	E
675-760	F
765-870	G
875-965	H
970-1020	I
1025+	J