

**INGHAM COUNTY
JOB DESCRIPTION**

PARK RANGER II

Reports To: Foreman, Park Manager II

Supervises: Season employees as assigned

General Summary:

Under supervision of the Foreman or Park Manager II, services, repairs and maintains all equipment and vehicles used in park's operations. Develops programs for preventive maintenance and effectively schedules all ongoing maintenance activities. Also performs a variety of repair and maintenance tasks related to buildings and grounds which require trade skills and the operation of heavy equipment.

Typical Duties:

1. Repairs and maintains vehicles and equipment used in park's operations.
2. Develops and implements preventive maintenance schedules for all equipment and maintains related records.
3. Orders parts and maintains inventories of parts and supplies.
4. Welds broken parts and performs some fabrication on vehicles and equipment.
5. Participates in the construction of new building, signs, trails, bridges, and other structures. Performs a variety of semi-skilled tasks such as painting, cement and brick work, carpentry, minor electrical work, etc.
6. Performs park maintenance and repair activities such as plumbing and electrical repairs, seasonal start-up and shut-down, and maintenance and repair of water and irrigation systems.
7. Performs grounds maintenance tasks such as mowing, tree trimming and removal, sign repair, aeration, fertilization, custodial duties, etc.
8. Assists in the operation of the winter sports area. Performs maintenance tasks, assists the general public, and monitors park activities.
9. Operates heavy equipment such as a back-hoe.

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10. Functions as crew leader in the absence of the Foremen and as a job leader, depending upon work assignments.
11. Performs other duties as required.

Essential Job Functions: With or without accommodations, this employee must be physically and mentally capable of verbal conversation and instruction with Park patrons, employees, other County Staff and the general public. Visually monitors staff and Park's patrons for appropriate actions. Walks on various types of terrain in all climate conditions. Operates various types of hand power tools and outdoor power equipment for the maintenance and repair of equipment. Must be capable of performing various types of maintenance and construction tasks necessary to build and maintain the facilities. Climbs stairs and ladders. Will occasionally, lift carry, push and pull weights up to 100 lbs. Performs other routine physical functions like bending, sitting, standing, squatting, etc. typical of Parks Maintenance duties and employees. Must obtain certification in pesticide/herbicide application. Must have a valid Michigan Driver's license. Must be able to obtain a Chauffeur's license with CDL certifications. Must have a good driving record.

Employment Qualifications: Possession of a high school diploma, or the equivalent, is required supplemented by vocational training in automotive and equipment repair. A minimum of three years experience as a mechanic is required. Additionally, proficiency in other trade areas such as cement work, plumbing and carpentry is required.

Special Employment Requirements: State Licensing as a Pesticide Applicator is required. A valid Michigan Motor Vehicle Operator's License with a Commercial Driver's Designation is also required.

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The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.