

CHAIRPERSON  
MARC THOMAS

VICE-CHAIRPERSON  
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM  
STEVE DOUGAN

COUNTY SERVICES COMMITTEE

DEB NOLAN, CHAIR  
DEBBIE DE LEON  
DALE COPEDGE  
TIM SOULE  
MARK GREBNER  
MIKE SEVERINO

**INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE COUNTY SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 10, 2008 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

**NOTE CHANGE IN TIME**

Agenda

Call to Order

Approval of the [October 21, 2008 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Interviews
  - a. Potter Park Zoo Board
  - b. Economic Development Corporation
2. Ingham County Agricultural Preservation (ICAP) Board
  - a. Discussion Item - Request for [Office Space](#)
  - b. Resolution Authorizing the Ingham County Agricultural Preservation Board's [2009 Budget](#)
3. Human Resources Department - FOP Animal Control Grievance
4. Purchasing Department – Resolution Amending the Ingham County [Purchasing Policies](#)
5. County Services Committee – Resolution Expanding the [Road Commission](#) (*Referred back from the Board of Commissioners' October 28, 2008 Meeting.*)

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC  
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID  
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## COUNTY SERVICES COMMITTEE

October 21, 2008

### Minutes

Members Present: Deb Nolan, Debbie DeLeon, Dale Copedge, Tim Soule, Mark Grebner and Board Chairperson Marc Thomas

Members Absent: Mike Severino

Others Present: Matthew Myers, Tony Lindsey, Eric Schertzing and Sue Pigg

The meeting was called to order by Chairperson Nolan at 7:02 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

#### Approval of the October 7, 2008 Minutes

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. DELEON, TO APPROVE THE OCTOBER 7, 2008 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY.

Absent: Comm. Severino

#### Additions to the Agenda

5. Treasurer – Step Increase for Chief Deputy Treasurer

Limited Public Comment: None

MOVED BY COMM. COPEDGE, SUPPORTED BY COMM. SOULE, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Ingham County Animal Control – Request for Recommendation to Waive Hiring Freeze on Vacant Shelter Operator Position
2. Ingham County Economic Development Corporation
  - a. Resolution Approving the Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Parcels in the City of Lansing
  - b. Resolution Approving Amendments to the Brownfield Plan for Redevelopment of Ingham County Land Bank Fast Track Authority Properties
3. County Services Committee – Resolution Directing the Environmental Affairs Committee to Coordinate Efforts for Ingham County's United States Cool Cities Climate Stabilization Goal
5. Treasurer – Step Increase for Chief Deputy Treasurer

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino

MOVED BY COMM. COPEDGE, SUPPORTED BY COMM. SOULE, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Severino

4. Board Referral – Resolution from Bay County Expressing Opposition to Making Michigan a Right-to-Work State

The Board Referral was received and placed on file.

Announcements

Mr. Lindsey stated Commissioners Copedge, Celentino and Tennis were present at the NAACP event. Comm. Copedge said the event was sold out prior to the event date.

Public Comment

Mr. Schertzing stated the Plan in the agenda item 2b increased from 138 parcels to two plans with about 500 parcels.

The meeting adjourned at 7:08 p.m.

Respectfully submitted,

Debra Neff

**Agenda Item 2a**

Ingham County Board of Commissioners  
c/o County Services Committee  
Deb Nolan, Chair  
PO Box 319  
Mason, MI 48854

Dear Ms. Nolan,

The members of the Ingham County Agricultural Preservation (ICAP) Board anticipate that the County Farmland and Open Space Preservation Program will become more active with the passage of the program millage this past August. Consequently, we believe it is important to have an office that is readily accessible to the public. The Board therefore requests office space in the county courthouse or the Hilliard Building, and the use of county phone and copy services. A computer would not be needed. The space would be utilized by the Board's Consultant to fulfill provisions of the County's land preservation ordinance.

The ICAP Board is willing to pay the costs associated with the use of the office and supplies, contingent on approval by the ICAP Board after the costs have been established. If this request is granted, we would like to have the space available for our use early this coming winter.

We appreciate your consideration of this request.

Sincerely,

Paul K. Kindel, Chairperson  
ICAP Board

Stacy Byers, Consultant  
ICAP Board

RESOLUTION STAFF REVIEW

DATE October 27, 2008

Agenda Item Title: Resolution Authorizing the Ingham County Agricultural Preservation Board's 2009 Budget

Submitted by: Ingham County Agricultural Preservation Board

Committees: LE\_\_\_\_, JD\_\_\_\_, HS\_\_\_\_, CS\_\_X\_\_, Finance\_\_X\_\_

Summary of Proposed Action: This resolution authorizes the Ingham County Agricultural Preservation Board's 2009 Budget. This budget allows the Agricultural Preservation Board to begin implementing the Ingham County Farmland Purchase of Development Rights Ordinance to begin purchasing conservation easements from landowners in 2009.

In August 2008, Ingham County voters approved a millage of 0.1400 mills (\$0.14 per \$1,000 of taxable value) for a period of ten (10) years (2008-2017) for the purpose of purchasing conservation easements to protect farmland and open space. Under the most conservative estimate, assuming the cost of a conservation easement for the average farmland or other space land in Ingham County is \$2,500/acre and the landowner donates 25% of the value of the conservation easement, 4,963 acres of farmland and an additional 1,173 acres of open space land can be protected over this 10 year time period.

Financial Implications:

The proposed budget is attached. Estimated total revenues and expenditures are \$1,565,260. Expenditures for the consulting contract are limited to 5% of millage revenues, the remainder of the funds will be used for purchasing conservation easements (\$1,364,322), and related activities.

Other Implications:

It should be noted that it is likely that most easements will be purchased at less than their true value due to the landowner making a "donation" equal to some percentage of the easement's value. This "donation" is not reflected in the proposed budget due to the fact that the County will never actually take in any of the funds from this "donation", instead the landowner indicates that he/she is willing to accept less than 100% of the easement's value. For example, an easement valued at \$100,000 with a 25% landowner "donation" simply results in the county purchasing the easement from the landowner at a value of \$75,000.

Staff Recommendation: MM\_\_X\_\_ JN\_\_ TL\_\_ TM\_\_ JC\_\_

Staff recommends approval of the resolution.



Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AUTHORIZING THE INGHAM COUNTY AGRICULTURAL  
PRESERVATION BOARD'S 2009 BUDGET**

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the electorate of Ingham County approved a millage proposal in August 2008 to fund the implementation of the Ingham County Farmland Purchase of Development Rights Ordinance; and

WHEREAS, the Ingham County Agricultural Preservation Board has submitted a recommended budget for the time period of January 1, 2009 through December 31, 2009.

THEREFORE BE IT RESOLVED, that the 2009 Budget recommended by the Ingham County Agricultural Preservation Board that is attached is hereby adopted, on a basis consistent with Ingham County's Budget Adoption and Amendment Policies and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is hereby authorized to make budgetary transfers within the various funds and authorize expenditures in accordance with the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolution #94-93 and #04-253.

BE IT FURTHER RESOLVED, that the expenditures shall not be incurred in excess of the individual budget adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners in Resolution #90-274, as amended by Resolutions #94-93 and #04-253.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the Purchasing Procedures Manual, as adopted and amended by the Board, and that these budgeted funds are appropriated contingent upon compliance with the Purchasing Procedures Manual.

BE IT FURTHER RESOLVED, that funds generated by the farmland and open space preservation millage, but not spent by the end of the fiscal year for specific Board approved projects, may be carried over into the next fiscal year without additional Board approval, provided the Controller and Budget Office certified that the funds are available.



RESOLUTION STAFF REVIEW

DATE October 29, 2008

Agenda Item Title: Resolution Amending the Ingham County Purchasing Policies

Submitted by: Purchasing Department

Committees: LE \_\_\_\_, JD \_\_\_\_, HS \_\_\_\_, CS X \_\_\_\_, Finance \_\_\_\_

**Summary of Proposed Action:** This resolution amends the current Purchasing Policy for the County. The new policy strengthens our effort to insure that vendors who work with Ingham County are committed to providing quality services while following the standards and guidelines expressed by the Commissioners. Vendors and Contractors will be closely monitored before, during and after contracting to supply services to Ingham County.

**Financial Implications:** While this resolution does not immediately have a financial implication, contracts which impact the budget of the County will be affected. It is also hoped that through this policy, relationships with local vendors will be enhanced and therefore have a positive financial impact on Ingham County business.

**Other Implications:** This resolution provides clear expectations of Ingham County related to the quality of vendors and the ramifications if the quality is not maintained and/or the contracts are not followed.

**Staff Recommendation:** MM X JN \_\_\_\_ TL \_\_\_\_ TM \_\_\_\_ JC \_\_\_\_  
Staff recommends approval of the resolution.

**MEMORANDUM**

TO: County Services Committee

FROM: Jim Hudgins, Purchasing Director

SUBJECT: Purchasing Policy and Local Purchasing Preference Policy

DATE: October 23, 2008

Having met with Mr. Thomas Eastwood, Assistant Business Manager for IBEW Local 665 and Mr. Todd McCastle, Business Representative Carpenters Local 1004, attached for discussion purposes is a Resolution which would amend the County's Purchasing Policies by requiring proposers to disclose with their submittals specific information concerning any previous problems which may impair their ability to fully implement the contract and/or which may bring discredit to the County. A list of protocols outlining current purchasing practices is included.

Additionally, given recent discussions concerning awarding contracts to local vendors, a copy of the Ingham County Local Purchasing Preference Policy is attached so that discussions may be held to decide the future of this policy.

**ADOPTED - FEBRUARY 22, 2005**  
**Agenda Item No. 15**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE PURCHASING POLICIES TO INCLUDE A  
PROVISION FOR LOCAL PURCHASING PREFERENCE**

**RESOLUTION #05-044**

WHEREAS, the Board of Commissioners believes that its purchasing policies should encourage local vendors to provide goods and services to Ingham County government, resulting in increased economic activity through more local jobs, tax revenues, and expenditures, and to entice business relocations to the County.

THEREFORE BE IT RESOLVED, that the Board of Commissioners encourages all county offices, departments and courts supported by the County to utilize local vendors, wherever possible, practical, and cost effective.

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby amends the Ingham County Purchasing Policies by providing a preference for registered local vendors who respond to formal bids or proposals for the purchase of goods or supplies, issued by the Ingham County Purchasing Department.

BE IT FURTHER RESOLVED, that for purposes of this policy, a registered local vendor" (RLV) shall mean any vendor who operates a business within the legally defined boundaries of Ingham County. In order to be identified as a RLV, the vendor shall provide the Ingham County Purchasing Department with a verifiable physical business address (not a P.O. Box) at which the business is conducted.

BE IT FURTHER RESOLVED, that the RLV's status ceases at the time that the business address is no longer valid.

BE IT FURTHER RESOLVED, that a vendor who wishes to be identified as a RLV shall also meet all other requirements of the County's Purchasing Policies.

BE IT FURTHER RESOLVED, that a RLV who submits a responsive bid which is within 5% of the lowest responsive bid shall be given the opportunity to reduce its bid to meet the lowest responsive bid, and upon doing so, shall be considered to be the lowest responsive bid, provided however, that the initial lowest responsive bid is not from another RLV.

BE IT FURTHER RESOLVED, that in the event that two (2) or more RLVs submit responsive bids which are within 5% of the lowest responsive bid, the RLV with the lowest responsive bid shall be given the opportunity to reduce their bid to meet or be less than the lowest responsive

bid, and upon doing so, shall be considered to be the lowest responsive bid, provided however, that the initial lowest responsive bid is not from another RLV. In the event of a tie between 2 RLVs, where all other factors are equal in the sole discretion of the Purchasing Department, and where the Purchasing Department is unable to break the tie through additional negotiations, the award of bid shall be by coin toss. However, negotiations shall be based solely upon the bid price, and the Purchasing Department shall not negotiate any changes to, or otherwise vary, the specifications, contract requirements or scope of work.

BE IT FURTHER RESOLVED, that a RLV who submits a responsive proposal which includes a cost proposal which is within 5% of the cost of the lowest responsive proposal shall be given the opportunity to reduce its proposed cost to meet the cost of lowest responsive proposal, and upon doing so, the proposal shall be evaluated as having a cost component which is the lowest; provided however, that the initial lowest responsive proposal is not from another RLV. Having the lowest cost proposal, however, does not necessarily result in the award of the proposal, because of other factors also being evaluated. In addition, a lowered cost proposal by an RLV which is premised upon, in whole or in part, changes to or variances to the published the specifications, contract requirements or scope of work shall be considered non-responsive and will not be considered.

BE IT FURTHER RESOLVED, that in the event that two (2) or more RLVs submit responsive proposals which are within 5% of the lowest responsive proposal, and the lowest responsive proposal is not from another RLV, the RLV with the lowest responsive proposal shall be given the opportunity to reduce the cost proportion of their proposal to meet or be less than the cost component of the lowest responsive proposal. That proposal will be evaluated with the revised cost proposals. Having the lowest cost proposal, however, does not necessarily result in the award of the proposal, because of other factors also being evaluated.

BE IT FURTHER RESOLVED, that if RLVs who are given the opportunity to reduce cost bids or proposals are unable or unwilling to reduce their bid or proposal costs to match the lowest responsive bid or proposal of a non-RLV, then the bid/proposal shall be awarded without regard to RLV status.

BE IT FURTHER RESOLVED, that RLVs who utilize non-RLVs as subcontractors for more than 50% of the work in a specific bid or proposal shall not be entitled to preference as a RLV for that specific bid or proposal.

BE IT FURTHER RESOLVED, that when a RLV submits a responsive bid or proposal which is equal to a bid or proposal submitted by a non-RLV, then the responsive bid or proposal shall be awarded to the RLV.

BE IT FURTHER RESOLVED, that the following purchases are exempt from the provisions of this policy:

1. Purchases resulting from exigent emergency conditions where any delay in completion or performance would jeopardize public health, safety or welfare of the citizens of the County, or where in the judgment of the County Controller the operational effectiveness

or a significant County function would be seriously threatened if a purchase was not made expeditiously.

2. Purchases with any sole source supplier for supplies, materials, or other equipment.
3. Purchases made through the State of Michigan's Extended Purchasing Program, or other cooperative purchasing contractual arrangements utilized by the Purchasing Department.

BE IT FURTHER RESOLVED, that any person, firm, corporation or entity intentionally submitting false information to the County in an attempt to qualify for the local purchasing preference shall be barred from bidding on county contracts for a period of not less than three (3) years.

BE IT FURTHER RESOLVED, that nothing in this resolution shall be deemed to waive or constrain, in any manner, the sole discretion of the County, or the offices, agencies, and departments of the County in any way, including, but not limited to:

- a. The right, in the exercise of sole discretion, to reject any and all bids/proposals, waive any and all informalities and/or to negotiate contract terms with the successful bidder/vendor;
- b. The right, in the exercise of sole discretion, to disregard all nonconforming, nonresponsive, unbalanced or conditional bids/proposals;
- c. The right, in the exercise of sole discretion, to evaluate the qualifications of the bidders/vendors, whether or not the bids comply with the prescribed requirements, and alternatives and unit prices if requested in the bid/proposal forms;
- d. The right, in the exercise of sole discretion, to consider the qualifications and experience of subcontractors and other organizations (including those who are to furnish items of material or equipment), or to evaluate operation costs, maintenance considerations, performance data and guarantees of materials and/or equipment.
- e. To conduct such investigation as is deemed, in the exercise of sole discretion, necessary to assist in the evaluation of any bid/proposal and/or to establish the responsibility, qualifications and financial ability of the bidders/vendors, proposed subcontractors and other persons or organizations to do the work in accord with the contract documents to the owners satisfaction and/or within the prescribed time.
- f. The right, in the exercise of sole discretion, to reject the bid/proposal of any bidder/vendor who does not pass any such evaluation to the owners satisfaction;
- g. The right, in the exercise of sole discretion, to reject all bids and suspend, discontinue or abandon the project/purchase, rebid the project/purchase, or change or amend the requirements of the project/purchase.

BE IT FURTHER RESOLVED, that the Purchasing Department shall include in formal Request for Bids and Proposals language pertaining to the provisions of this policy.

BE IT FURTHER RESOLVED, that the policy contained in this resolution shall be reviewed by the County Controller no later than December 2006, and that the Controller make a recommendation on any policy changes needed.

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this resolution to all offices, agencies, and departments of Ingham County.

**COUNTY SERVICES: Yeas:** Celentino, Copedge, De Leon, Schor, Vickers, Severino

**Nays:** None

**Absent:** None

**Approved 2/15/05**

**FINANCE: Yeas:** Dedden, Swope, Hertel, Schor, Thomas, Dougan

**Nays:** None

**Absent:** None

**Approved 2/16/05**

Introduced by the County Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION AMENDING THE INGHAM COUNTY PURCHASING POLICIES**

WHEREAS, Ingham County purchases goods and services; and

WHEREAS, the County seeks responsible partners who can provide needed goods and services at a good price while meeting their obligations in the community; and

WHEREAS, purchases have sometimes become controversial because of prior conduct by bidders, suppliers, subcontractors and such, and the Board of Commissioners desires to provide clear direction to staff on ways to evaluate bids and proposals; and

WHEREAS, under the Ingham County Ethics Policy, staff makes the recommendation for the award of the contract, subject only to review by the Board of Commissioners to ensure that the purchasing policies and procedures have been followed; and

WHEREAS, the purchasing process would be improved by imposing onto the seller/bidder/proponent the duty to disclose factors which might reasonably affect the County's willingness to enter into contract; and

WHEREAS, the purchasing process shall include the due diligence on the part of the Purchasing and Facilities Departments to include the protocols established by Ingham County.

THEREFORE BE IT RESOLVED, the Board of Commissioners directs staff to include language in all RFPs, bid documents, and other contracts requiring the contracting party to disclose all material factors and information which indicate previous problems, or which might impair performance of the contract, or which might bring discredit upon the County if generally known. The disclosure shall include all specific information necessary to obtain independent documentation of the detrimental material.

BE IT FURTHER RESOLVED, that in considering the award of a contract, staff should take the disclosed information into account, with an understanding that all information should be evaluated impartially.

BE IT FURTHER RESOLVED, that subsequent discovery by the Board of Commissioners of a matter not disclosed by the proponent which materially affects the proponent's suitability shall be grounds for review and possible revocation of the contract, and that the failure to disclose shall be weighed against the proponent.

BE IT FURTHER RESOLVED, whether a matter which the proponent has failed to disclose is material, and the weight to be given to it, are within the discretion of the Board of Commissioners, which may take into account such factors including, but not limited to, the seriousness of the undisclosed matter, the culpability of the proponent in failing to disclose it, and the impact of contract rescission on the public welfare.

BE IT FURTHER RESOLVED, if a proposal or bid is disallowed, or a contract is rescinded, because of the discovery of undisclosed material detrimental information, under the Ingham County Ethics Policy, the normal course of action will be for the staff to reconsider its recommendation and bring back to the Board a recommendation to proceed in a way which best advances the public interest.



Ingham County Purchasing Protocols

1. The Contractor recommended for the award of the contract certifies by signing the proposal/bid that he/she has meet all the terms and conditions as set forth in the solicitation including, but not limited to:
  - a) Purchase and maintain insurance not less than the limits established by the County, including Worker's Disability Compensation, Commercial General Liability and Motor Vehicle insurances.
  - b) Provide Performance and Payment Bonds, if required, in the amount of 100 percent (100%) of the contract amount.
  - c) Provide evidence that he/she has the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of the County. Bidders provide a minimum of three (3) references that can substantiate past work performance and experience in the type of work required for the contract.
  - d) Understand and agree that any subsequent contract shall be rendered in compliance with all applicable Federal, State, and Local laws, ordinances, rules and regulations.
  - e) At his/her own expense, indemnify and hold harmless the County of Ingham.
  - f) Agree to employ only persons who are skilled in the work to be performed.
  - g) Understand and agree to comply with the requirements of the Ingham County Prevailing Wage Policy. The County contracts with Michigan Fair Contracting Center to monitor prevailing wage compliance on all construction projects that exceed \$10,000. Certified Payrolls are reviewed prior to Application for Payments being paid. Apprentices must be registered in an approved Bureau of Apprenticeship & Training Program sanctioned by the U.S. Department of Labor.
  - h) Provide information regarding Contractor's State of Michigan license type and number.
  - i) Understand and agree to comply with all Occupational Safety Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations.
  - j) Understand that the County reserves the right to reject any or all bids, to waive any informalities or irregularities in bids, and/or to negotiate separately the terms

and conditions of all or any part of the bids as determined to be in the County's best interests at its sole discretion

2. Vendors provide information pertaining to whether they have any citations and/or fines by any Federal, State or Local regulatory agency during the vendor registration process.
3. During the interview selection process, the proposed Contractor is asked to provide information concerning the subcontractors he/she intends to use on the project. The Contractor is informed that all of his/her subcontractors shall abide by the same terms and conditions of the contract to which the proposed contractor has already agreed.
4. The Purchasing and Facilities Departments conduct collaborative Pre-bid and Pre-construction meetings to discuss the County's terms and conditions of a subsequent contract.
5. A post-construction review and evaluation of the project and Contractor is undertaken by the Facilities Department.
6. Engineering and architectural consultants are often hired by the County to help oversee the project to ensure it is performed according to the terms and conditions of the contract, and within the confines of the timeframe and budget established.
7. All construction contracts are approved as to form by the County Attorney.
8. It should also be understood, that due to the complexity and nature of a construction project, additional information may be required as determined by the Purchasing, Facilities and/or Consultant, to include detailed information related to the stability of a vendor and a review of the status of employees.
9. A recommendation for award, if made, is made to the most responsive and responsible Proposer whose bid is most advantageous to Ingham County, taking into consideration price and the other factors as set forth in the solicitation, and for which does not exceed budgeted funds available. Information and/or factors gathered during interviews, negotiations, reference checks, and any other information or factors deemed relevant by the County, shall be utilized in the final award.

Introduced by the Finance Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO EXPAND THE SIZE OF THE INGHAM  
COUNTY ROAD COMMISSION**

**RESOLUTION #08-**

WHEREAS, the Ingham County Road Commission provides a valuable service to Ingham County residents; and

WHEREAS, by statute, the size of Road Commissions has been limited to three (3) members; and

WHEREAS, effective January 3, 2007, the County Road Law (MCL 224.6) was amended to allow County Board of Commissioners to increase the size of Road Commissions from three (3) to four (4) or to five (5) members; and

WHEREAS, a larger governing body provides for more diversity in representation and allows for the consideration of a broader range of viewpoints in the decision-making process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners shall expand the size of the Ingham County Road Commission from three (3) to five (5) members effective January 1, 2009.

BE IT FURTHER RESOLVED, that the initial term of the two new members will be staggered with one term expiring December 31, 2010 and one term expiring December 31, 2014.

BE IT FURTHER RESOLVED, that a public hearing was held on October 28, 2008 before the Board of Commissioners at 7:30 pm in the Board of Commissioners' Room, Ingham County Courthouse, Mason, Michigan for the purpose of hearing any interested persons on the proposed increase in membership on the Ingham County Road Commission.

BE IT FURTHER RESOLVED, that pursuant to the Statute, notice of the public hearing was posted at least twenty eight (28) days before the hearing date.

**FINANCE: Yeas:** Grebner, Hertel, Schor, Weatherwax-Grant, Celentino, Dougan

**Nays:** None **Absent:** None **Approved 9/17/08**