

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE TEMPORARY REASSIGNMENT OF SOME PUBLIC HEALTH SERVICE JOB DUTIES AND RESPONSIBILITIES AND THE EXECUTION OF THE RELATED LETTER OF UNDERSTANDING

RESOLUTION #11-117

WHEREAS, the Board of Commissioners establishes the Plan of Organization for the Health Department, with the concurrence of the Michigan Department of Community Health; and

WHEREAS, the Administrators of the Ingham County Health Department are encouraged to continually evaluate staffing needs and to identify opportunities to reduce costs and improve efficiency; and

WHEREAS, the Deputy Health Officer has reviewed the structure and determined it more appropriate to temporarily redistribute duties and job functions; and

WHEREAS, the proposed change is consistent with ICEA County Professional Article 11, Section 2 Temporary Assignment; and

WHEREAS, the proposed changes will result in maintaining programmatic, administrative and fiscal efficiency; and

WHEREAS, the proposed adjustments can be implemented by taking advantage of a currently vacant position and retirement; and

WHEREAS, the proposed recommendations have been evaluated by the Human Resources Department which has concurred with the recommendations that are contained in this resolution; and

WHEREAS, the affected bargaining unit (ICEA County Professionals) has been consulted, provided documentation regarding the recommendations contained in this resolution and executed a Letter of Understanding; and

WHEREAS, the Health Officer, as advised by the Deputy Health Officer, has recommended that the Board of Commissioners authorize the proposed temporary reassignment of duties and responsibilities; and

WHEREAS, the Health Officer has advised that no additional funds are required to implement the proposed temporary changes.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes implementation of the Letter of Understanding and temporary reassignment arrangements.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the following temporary compensation changes until December 31, 2011.

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<u>Position No.</u>	<u>Current Grade</u>	<u>Proposed Temporary Grade</u>
601135	ICEA Pro 05	ICEA Pro 07
601042	ICEA Pro 09	ICEA Pro 10

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments as required.

BE IT FURTHER RESOLVED, that all position adjustments be effective April 1, 2011.

BE IT FURTHER RESOLVED, that the County Clerk and the Chairperson of the Board of Commissioners are hereby authorized to sign the necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, McGrain, Koenig, Nolan, Dougan, Vickers
Nays: None **Absent:** None **Approved 4/4/11**

COUNTY SERVICES: Yeas: De Leon, Copedge, Celentino, Vickers, Dragonetti
Nays: None **Absent:** Schor **Approved 4/5/11**

FINANCE: Yeas: Tsernoglou, McGrain, Dougan
Nays: None **Absent:** Schor, Bahar-Cook, Nolan **Approved 4/6/11**