

Introduced by the Law Enforcement, Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING APPROVALS FOR REIMBURSEMENT REQUESTS AND
CONTRACT SUBMISSIONS WITHIN THE ELECTRONIC GRANT ADMINISTRATION
MANAGEMENT SYSTEM (EGrAMS) BY THE FRIEND OF THE COURT AND PROSECUTING
ATTORNEY**

RESOLUTION #11-172

WHEREAS, the State of Michigan has recently begun requiring IV-D (child support) agencies to submit their monthly reimbursement requests, and their annual Cooperative Reimbursement Program (CRP) contract requests, within the Electronic Grant Administration Management System (EGrAMS); and

WHEREAS, submission of these items will be necessary for Ingham County to continue to receive 66% reimbursement for all IV-D activities within the Friend of the Court and Prosecuting Attorney's offices; and

WHEREAS, monthly reimbursement requests are currently signed in hard copy (paper) format by the Friend of the Court Director, the Prosecuting Attorney, and the Financial Services Director; and

WHEREAS, annual CRP contract requests are currently signed in hard copy (paper) format, upon approval as to form by the County Attorney, by the Friend of the Court Director, the Prosecuting Attorney, the Financial Services Director, and the Chair of the Board of Commissioners; and

WHEREAS, EGRaMS will require monthly approvals for reimbursement requests by users of the system in the roles of "Project Manager" and "Financial Officer"; and

WHEREAS, EGRaMS will require annual approvals of CRP contract requests by users of the system in the roles of "Project Manager", "Financial Officer" and "Authorized Official".

THEREFORE BE IT RESOLVED, that the Friend of the Court Director and the Prosecuting Attorney are hereby authorized to act in the capacity of separate "Project Managers" within EGRaMS for purposes of approving their respective monthly IV-D reimbursement requests that are consistent with approved Ingham County budgets.

BE IT FURTHER RESOLVED, that the Financial Services Director is hereby authorized to act in the capacity of "Financial Officer" within EGRaMS for purposes of approving monthly IV-D reimbursement requests that are consistent with approved Ingham County budgets.

BE IT FURTHER RESOLVED, that the Friend of the Court Director and the Prosecuting Attorney are hereby authorized to act in the capacity of separate "Project Managers" within EGRaMS for purposes of approving their respective annual CRP contract requests, that are consistent with approved Ingham County budgets, upon approval as to form by the County Attorney of the final contract documents.

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BE IT FURTHER RESOLVED, that the Financial Services Director is hereby authorized to act in the capacity of "Financial Officer" within EGRaMS for purposes of approving annual CRP contract requests that are consistent with approved Ingham County budgets, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners will continue to sign a hard copy (paper) form of the annual CRP contract requests that are consistent with approved Ingham County budgets, as submitted in EGRaMS, upon approval as to form by the County Attorney of the final contract documents.

BE IT FURTHER RESOLVED, that the Financial Services Director, upon receipt of a hard copy form of the CRP contract requests signed by the Chairperson of the Board of Commissioners, is hereby authorized to act in the capacity of "Authorized Official" within EGRaMS for purposes of approving the annual CRP contract requests that are consistent with approved Ingham County budgets.

LAW ENFORCEMENT: Yeas: Celentino, Holman, De Leon, Copedge, Dragonetti

Nays: None **Absent:** Schafer **Approved 5/12/11**

JUDICIARY: Yeas: Bahar-Cook, Koenig, Holman, Tennis, Tsernoglou

Nays: None **Absent:** Schafer **Approved 5/12/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan

Nays: None **Absent:** None **Approved 5/18/11**