

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2012 JUVENILE JUSTICE
COMMUNITY AGENCY PROCESS CALENDAR**

RESOLUTION #11-203

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent, or disturbed, or at risk and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a Resolution to establish the 2012 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of \$100,000 for this purpose.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2012 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

JUDICIARY: Yeas: Koenig, Holman, Tsernoglou, Schafer
Nays: None **Absent:** Bahar-Cook, Tennis **Approved 6/16/11**

FINANCE: Yeas: Schor, Tsernoglou, Nolan, Bahar-Cook, McGrain, Dougan
Nays: None **Absent:** None **Approved 6/22/11**

2012 JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

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| June 28, 2011 | The Board of Commissioners adopts the 2012 Juvenile Justice Community Agency Process Calendar Resolution. |
| June 29, 2011 | A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is July 22, 2011, 5:00 p.m. |
| July 25, 2011 | The Controller's Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney's Office to ensure that the agency's proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage. |
| August 23, 2011 | A Juvenile Justice Community Agency notebook is prepared by the Controller/Administrator's Office. The notebook includes all agencies who submitted applications for review by the Judiciary Committee. (Notebook is distributed at the August 23, 2011 Board of Commissioners' Meeting.) |
| September 15, 2011 | The Judiciary Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Judiciary Committee meeting. The Judiciary Committee makes their recommendations by Resolution to the Finance Committee. |
| September 21, 2011 | The Finance Committee approves the Resolution for Juvenile Justice Community Agency funding to the Board of Commissioners. |
| September 27, 2011 | The Board of Commissioners authorizes a Resolution for the 2012 Juvenile Justice Community Agency grant awards. |
| October 3, 2011 | The Juvenile Justice Community Agency applications are sent to the County Attorney's Office for contract preparation. |
| October 3, 2011 | Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December. |
| December, 2011 | Contracts are received from the County Attorney's Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount. |
| January, 2012 | Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency's signed contract and the appropriate documentation as listed above. |
| July 16, 2012 | The Juvenile Justice Community Agencies send in their first six month report to the Controller's Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency. |