

CHAIRPERSON
MARC THOMAS

VICE-CHAIRPERSON
VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
STEVE DOUGAN

HUMAN SERVICES COMMITTEE
ANDY SCHOR., CHAIR
REBECCA BAHAR-COOK
CURTIS HERTEL, JR.
TIM SOULE
MIKE SEVERINO
STEVE DOUGAN

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, SEPTEMBER 15, 2008 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E) OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [August 18, 2008](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Public Hearing – Proposed Amendment to the Regulation Requiring a License for the Retail Sale of Tobacco by Increasing Monetary Civil Penalties for Violating the Regulation
2. Presentation - Impact System of Care (*Materials will be distributed at the meeting.*)
3. Health Department
 - a. Resolution to Amend the [Child Care Provider Training Agreement](#) with the Michigan 4C Association
 - b. Resolution Appointing [Suganda Lowhim, M.D.](#) as Deputy Medical Examiner
 - c. Resolution to Authorize an Amendment to the Resource and Referral Agreement with the [Michigan 4C Association](#)
 - d. Resolution to Amend the Regulation Requiring a License for the Retail Sale of Tobacco by Increasing [Monetary Civil Penalties](#) for Violating the Regulation (*The Health Department has proposed this Resolution for consideration by the Human Services Committee in response to the Public Hearing related to Item 1 on this agenda.*)
 - e. Resolution to Authorize the [Creation of a Health Program Assistant](#)
 - f. Resolution to Appoint Dennis Jurczak, M.D. and D. Bonta Hiscoe, M.D. as Deputy Medical Directors and Deputy Medical Examiners and to Authorize [Employment Contracts](#)
 - g. Information - Board of Health Statement Regarding the Role of Grassroots Outreach Workers - George Rowen, Ingham County Board of Health (*No materials.*)
4. Human Services Committee - Resolution to Authorize a Cooperative Cash Match Agreement with the Michigan Department of Labor and Economic Growth - [Michigan Rehabilitation Services](#)
5. Controller's Office - Third Quarter 2008 Budget Adjustments and Contingency Fund Update – Resolution Authorizing Adjustments to the [2008 Ingham County Budget](#)

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

HUMAN SERVICES COMMITTEE

August 18, 2008

Minutes

Members Present: Andy Schor, Rebecca Bahar-Cook, Curtis Hertel, Tim Soule, Mike Severino, Steve Dougan and Board Chairperson Thomas

Members Absent: None

Others Present: Jared Cypher, Dr. Sienko, Susan O'Shea, Cassandre Larrieux, Parvathy Pillai, Martin Mecher, Aaron Borton, Jim Paparella, Marcus Cheatham, John Jacobs, Laura Peterson, Lee Hladki and Robin Reynolds

The meeting was called to order by Chairperson Schor at 7:02 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the June 16, 2008 and July 14, 2008 Minutes

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE JUNE 16 MINUTES AS AMENDED AND THE JULY 14 MINUTES AS SUBMITTED.

The June 16 Minutes were amended as follows;

Page 3, item b, sixth paragraph: "Comm. Bahar-Cook stated she attended the early work group meetings. The organizations, with the exception of the Red Cross, believe its time for a change and they are open to a change."

The language was changed to: "Bahar-Cook stated she attended the early work group meetings but do to a possible client/county conflict of interests pulled her self off the committee. Dr. Canady became the County representative on the governance committee. The organizations, with the exception of the Red Cross, believe its time for a change and they are open to a change.

(Comm. Severino arrived at 7:03 p.m.)

MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

4. Substitute Resolution

Limited Public Comment: None

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. HERTEL, TO APPROVE CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Capital Area Transportation Authority – Resolution Authorizing the Third Amendment to the Agreement with the Capital Area Transportation Authority Dated January 1, 2006 through December 31, 2010
3. Health Department

- a. Resolution to Recognize the Ingham County Road Commission for Its Involvement in the Mass Vaccination Pandemic Flu Clinic Exercise on June 13, 2008
- b. Resolution to Recognize the Okemos School District for Its Involvement in the Mass Vaccination Pandemic Flu Clinic Exercise on June 13, 2008
- c. Resolution to Authorize an Amendment to the Agreement with Michigan State University to Delegate Certain Environmental Health Responsibilities
- e. Resolution to Reauthorize an Agreement with the Shiawassee Community Mental Health Authority
- f. Resolution to Authorize an Agreement with Capital Area Community Services to Serve Early Head Start Children Through the Jump Start Program
- g. Resolution to Authorize a Public Health Nursing Letter of Understanding with the Ingham Intermediate School District
- h. Resolution Appointing Carolyn R. Burt, D.O., as Deputy Medical Examiner and to Authorize a Contract
- i. Resolution to Authorize Amendment #3 to the 2007-2008 Comprehensive Planning, Budgeting and Contracting Agreement with the Michigan Department of Community Health
- j. Resolution to Authorize a 2008-2009 Agreement with the City of Lansing
- k. Resolution to Authorize a 2008-2009 Agreement with the Michigan Department of Community Health for the Delivery of Public Health Services Under the Comprehensive Planning, Budgeting and Contracting (CPBC) Process
- l. Resolution to Authorize an Amendment to an Agreement with the Shiawassee Regional Education Services District
- m. Resolution to Amend the Collaborative Agreement with the Capital Area United Way

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SEVERINO, SUPPORTED BY COMM. HERTEL, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

1. Discussion - Proposed Expansion of the Medical Care Facility Therapy Room

Ms. O'Shea stated the Facility's therapy room should be expanded by approximately 1,300 square feet. The therapy room is very crowded and it limits the Facility from purchasing additional therapy equipment. She further stated the rehabilitation center is very successful.

The expansion cost is between \$500,000 and \$700,000. The Facility has adequate funds to pay for this expansion. The balance of the Deprecation Fund as of June 30, 2008 was \$8,868,420. These funds cannot be used for daily operations or salaries.

Comm. Bahar-Cook asked about the cost for the drawings. Ms. O'Shea stated it will cost 6% to 9% of the construction cost to provide the drawings. She also said the Facility will not spend any money on construction costs until it comes back before this Committee.

Comm. Dougan clarified that this expansion will not add any beds to the Facility. Ms. O'Shea updated Comm. Dougan about the foundation funds. He then asked if the Facility will use the same architect for this expansion as they used for the last addition. Ms. O'Shea stated she does not believe the Facility has to use the same architect.

Chairperson Schor stated he wants to ensure that the Facility's patients are not charged more than is necessary. Ms. O'Shea stated the Facility tries to keep the charges about three dollars more than the Medicaid reimbursement.

The Committee consented to allow the Facility to move forward with this matter.

3. Health Department

- d. Resolution Authorizing the Approval of a Five Year Extension of the Voluntary Funding Agreements

MOVED BY COMM. HERTEL, SUPPORTED BY COMM. BAHAR-COOK, TO APPROVE THE RESOLUTION AUTHORIZING THE APPROVAL OF A FIVE YEAR EXTENSION OF THE VOLUNTARY FUNDING AGREEMENTS.

Dr. Sienko stated the three providers of solid waste disposal services in the County are Granger III and Associates, L.L.C. (Granger), Waste Management of Michigan, Inc. (Waste Management) and C&C Landfill, Inc. & Adrian Landfill, Inc. (Allied). The three providers collectively dispose of more than 95% of the County's solid waste.

In January 2003, pursuant to Resolution No. 02-272, the three providers for solid waste disposal entered into a Voluntary Funding Agreements with Ingham County to fund 50% of the County's household hazardous waste, solid waste regulation and solid waste and recycling education programs. The Agreements will expire on December 31, 2008. The Agreements provide the County the option to extend them for an additional five year term. Dr. Sienko recommended this Committee to approve a five year extension of the Voluntary Funding Agreements. The extension shall commence on January 1, 2009 and continue through December 31, 2013.

Ms. Peterson provided the background of this arrangement at the request of Comm. Bahar-Cook. Comm. Severino asked when the solid waste disposal plan will be rewritten. Dr. Sienko stated he will provide this Committee an update on this matter.

Comm. Dougan said the Resolution references Allied. This business was bought by Waste Management. He also stated there is an opportunity to have a recycling center in Dansville and Williamston. This matter should be explored.

MOTION CARRIED UNANIMOUSLY.

4. Child and Family Services – Commissioner Bahar-Cook – Substitute Resolution Authorizing a Bridge Appropriation for a 2008 Agreement for the Child and Family Services Angel House Program

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. HERTEL, TO APPROVE THE SUBSTITUTE RESOLUTION AUTHORIZING A BRIDGE APPROPRIATION FOR A 2008 AGREEMENT FOR THE CHILD AND FAMILY SERVICES ANGEL HOUSE PROGRAM.

Comm. Bahar-Cook explained that this Resolution approves entering into a contract for \$25,000 from the Juvenile Justice Millage fund with Child and Family Services for the Angel House Program for the period of August 1, 2008 through December 1, 2008.

Mr. Paparella stated the Child and Family Services has raised a lot money for Angel House. However, DHS changed its funding philosophy this year. The State has seen an increase in teen pregnant cases. Mr. Paparella stated Angel House can be used to meet this need.

Comm. Bahar-Cook explained the original request was for \$50,000 from the Contingency Fund. After a discussion with the Judges regarding this request, they agreed to use \$25,000 from the Juvenile Justice Millage fund. This amount should be matched by CCF.

Chairperson Schor asked if the County will receive another funding request from Child and Family Services. Mr. Paparella stated Angel House averages nine to ten kids per day. The CFS is fast tracking the teen pregnant program for Angel House. This new program should have 10 to 12 teenage girls per day in 2009. Any new fund raising efforts will be for this new program.

Mr. Cypher stated Mr. Neilsen, Mr. Paparella and Mr. Thalhammer will meet this Thursday to discuss the Angel House situation. The Board of Commissioners will receive information on this meeting at their next Board meeting.

MOTION CARRIED UNANIMOUSLY.

3n. Information – Update on Universal Access to Care

Dr. Sienko distributed information to the Committee for their review. He then stated the Universal Access to Care is an important issue for this Committee. The Health Department is closer to reaching its goal to provide health care insurance for people who do not have health insurance.

Dr. Sienko then reviewed Ingham Health Plan B information that he distributed to this Committee. He also reviewed Universal Coverage in Ingham County: a Modified Look at the Future. The previous estimate of uninsured residents was 21,000. The revised estimate is 17,900.

The Ingham Health Plan budget has \$8.7 million. With the current federal match, Ingham County contributes \$3.4 million. Dr. Sienko then reviewed the Reserve Build Up on this document. He stated the IHP budget's \$8.7 million covers approximately 17,300 lives. This budget requires an infusion of \$500,000 for IHP reserve to support these lives. Without this infusion, the IHP budget will only serve 15,900 lives.

The following information was contained in the Modified Look at the Future:

Reserve requirement to reach 100% access (i.e. cover 17,900 lives)

Number of additional lives to cover – $17,900 - 15,900 = 2,000$ lives

Cost to cover 2,000 lives at \$360/year = \$720,000

County share, 40% of \$720,000 = \$288,000

Current reserve appropriation of \$601,000 falls short by \$87,000/year

(\$601,000 - \$400,000 = \$201,000 available; requirement is \$288,000).

This will require an additional appropriation from reserve principle of \$87,000.

Dr. Sienko reviewed the above information for the Committee.

The Committee held a general discussion about this item. Comm. Dougan asked about the Ingham Advantage program for small businesses. Ms. Reynolds stated some of the businesses that were in the program have left. The program now has about 17 businesses. Approximately \$1.4 million is in reserve for this program.

Chairperson Schor asked when the County can stop contributing funds to this matter. Mr. Reynolds stated a dollar amount has not been established for the Ingham Advantage reserve fund. This amount will be established in the near future. Chairperson Schor stated it would be good for this Committee to know the ideal target for this fund.

Dr. Sienko stated this Committee may want to think about expanding the services for the IHP members. Comm. Hertel stated the local hospitals have uncompensated bills because IHP does not cover all of the hospital costs. This issue should also be discussed.

Chairperson Schor asked if the IHP Board has had these discussions. Ms. Reynolds stated the IHP Board has been discussing those issues. Chairperson Schor said this Committee should have list of the services that are currently covered by IHP. The IHP Board should also provide this Committee with a list of services that should be added to the IHP services.

Chairperson Schor stated this issue will be on another agenda in the near future.

Announcements

Comm. Bahar-Cook informed the Committee that a tour of the Ingham County Family Center will be held on August 27, 2008 from 11:30 a.m. to 1:00 p.m. She asked that Commissioners inform her if they plan to attend this event.

Public Comment None: None

The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Debra Neff

RESOLUTION STAFF REVIEW

DATE September 5, 2008

Agenda Item Title: Resolution to Amend the Child Care Provider Training Agreement with the Michigan 4C Association

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This resolution authorizes an amendment to the Child Care Provider Training Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) to allow Ingham County to continue providing services for the period of October 1, 2008 through March 31, 2009.

For many years, the MI 4C has helped fund the Office for Young Children through child care provider recruitment and training service agreements. The MI 4C acts as the fiduciary agency for the training grants on behalf of the Michigan Early Childhood Investment Corporation (ECIC).

Financial Implications:

The Michigan 4C Association will reimburse Ingham County up to \$38,000 during the period for expenses related to the scope and units of service included in the amendment. The funds provided through this grant are included in the Health Department's 2009 budget recommendation.

Other Implications:

None.

Staff Recommendation: MM__ JN__ TL__ TM__ JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko

Date: September 2, 2008

Subject: OYC Training Agreement with the Michigan 4C Association

Resolution 07-203 authorized a Child Care Provider Training Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) to provide child care provider recruitment and training services. This is a recommendation to authorize an amendment to the Child Care Provider Training Agreement to allow Ingham County to continue providing services for the period of October 1, 2008 through March 31, 2009.

For many years, the MI4C has helped fund the Office for Young Children through child care provider recruitment and training service agreements. The Michigan 4C acts as the fiduciary agency for the training grants on behalf of the Michigan Early Childhood Investment Corporation (ECIC).

The Michigan 4C Association shall reimburse Ingham County for up to \$38,000 during the period for expenses related to the scope and units of service included in the amendment. The funds provided through this grant are included in the Health Department's 2009 budget recommendation.

I recommend that the Board of Commissioners adopt the attached resolution and authorize an amendment to the Child Care Provider Training Agreement with the Michigan Community Coordinated Child Care Association for the period of October 1, 2008 through March 31, 2009.

Attachment

c: John Jacobs w/attachment
Laura Peterson w/attachment
Barb Monroe w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE
CHILD CARE PROVIDER TRAINING AGREEMENT
WITH THE MICHIGAN 4C ASSOCIATION**

WHEREAS, Resolution #07-203 authorized a Child Care Provider Training Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) to provide child care provider recruitment and training services in Ingham, Clinton, Eaton and Shiawassee Counties; and

WHEREAS, the Michigan Community Coordinated Child Care (4C) Association acts as the fiduciary agent for the Michigan Early Childhood Investment Corporation; and

WHEREAS, the current agreement will expire on September 30, 2008; and

WHEREAS, the Michigan 4C Association is proposing to amend the current agreement to extend the contract period from October 1, 2008 through March 31, 2009; and

WHEREAS, the Michigan 4C Association shall reimburse Ingham County for up to \$38,000 during the period for expenses related to the scope and units of service included in the amendment; and

WHEREAS, the Health Department's 2009 budget anticipates a continuation of 4C services and funding; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize an amendment to the Child Care Training Agreement with the Michigan 4C Association.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Child Care Training Agreement with the Michigan 4C Association.

BE IT FURTHER RESOLVED, that the amendment shall extend the period from October 1, 2008 through March 31, 2009 and that the Michigan 4C Association shall reimburse Ingham County up to \$38,000 for services provided pursuant to the agreement.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

Agenda Item 3b

RESOLUTION STAFF REVIEW

DATE September 5, 2008

Agenda Item Title: Resolution Appointing Suganda Lowhim, M.D. as Deputy Medical Examiner

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution will appoint Dr. Suganda Lowhim, M.D. as a Deputy Medical Examiner. This appointment will expire with the other Deputy Medical Examiner appointments on December 31, 2011.

Financial Implications:

Dr. Lowhim is a county employee. Compensation for this position is included in the budget and this resolution does not authorize any additional compensation.

Other Implications:

None.

Staff Recommendation: MM___ JN___ TL___ TM___ JC_ X__

Staff recommends approval of the resolution.

MEMORANDUM

TO: Human Services Committee
Finance Committee

FROM: Dean G. Sienko, M.D., Health Officer, Chief Medical Examiner

DATE: September 4, 2008

RE: Appointment of Dr. Suganda Lowhim, M.D. as a Deputy Medical Examiner

This is a recommendation to appoint Dr. Suganda Lowhim, M.D. as a Deputy Medical Examiner. This appointment will expire with the other Deputy Medical Examiner appointments on December 31, 2011.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING SUGANDA LOWHIM, M.D.
AS DEPUTY MEDICAL EXAMINER**

WHEREAS, the Ingham County Board of Commissioners, under the authority of Public Act 181 of 1953, as amended, is responsible for appointing the County Medical Examiner, and with the approval of the Medical Examiner, may appoint Deputy Medical Examiners; and

WHEREAS, the Board of Commissioners has granted authority to contract with physicians appointed as Deputy Medical Examiners and has set out certain contractual terms and conditions including the term of office and method and rate of compensation, in Resolutions #07-325 and #07-326; and

WHEREAS, the Ingham County Board of Commissioners has appointed Dean G. Sienko, M.D. as the Medical Examiner in Ingham County to a term expiring December 31, 2011; and

WHEREAS, Dr. Sienko is requesting that the Board of Commissioners hereby appoint Dr. Suganda Lowhim, M.D., a County employee who serves as a Primary Care Physician and as a Deputy Medical Director, as a Deputy Medical Examiner.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints Dr. Suganda Lowhim, M.D., a County employee, as a Deputy Medical Examiner to a term of office expiring December 31, 2011, subject to the terms and conditions set out in Resolutions #07-325 and #07-326.

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RESOLUTION STAFF REVIEW

DATE September 5, 2008

Agenda Item Title: Resolution to Authorize an Amendment to the Resource and Referral Agreement with the Michigan 4C Association

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This resolution authorizes an amendment to the Resource and Referral Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) to provide information and referral, training, and other services to child care organizations and to parents of children in Ingham, Clinton, Eaton and Shiawassee Counties. The current agreement with the Michigan 4C will expire on September 30, 2008. The Michigan 4C is proposing an amendment to the Agreement to extend services from October 1, 2008 through March 31, 2009.

Financial Implications:

The Michigan 4C Association shall reimburse Ingham County for up to \$223,000 during the period for expenses related to the scope and units of service included in the amendment. The funds provided through this grant are included in the Health Department's 2009 budget recommendation.

Other Implications:

None.

Staff Recommendation: MM____ JN____ TL____ TM____ JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: September 4, 2008

Subject: Resolution to Authorize an Amendment to the Resource and Referral Agreement with the Michigan Community Coordinated Child Care Association (MI 4C)

Resolution 06-279 authorized a Resource and Referral Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) to provide information and referral, training, and other services to child care organizations and to parents of children in Ingham, Clinton, Eaton and Shiawassee Counties.

The current agreement with the Michigan 4C will expire on September 30, 2008. The Michigan 4C has proposing an amendment to the Agreement to extend services from October 1, 2008 through March 31, 2009.

This is a recommendation to authorize an amendment to the Resource and Referral Agreement to allow Ingham County to continue providing services for the period of October 1, 2008 through March 31, 2009. The Michigan 4C Association shall reimburse Ingham County for up to \$223,000 during the period for expenses related to the scope and units of service included in the amendment. The funds provided through this grant are included in the Health Department's 2009 budget recommendation.

I recommend that the Board of Commissioners adopt the attached resolution and authorize an amendment to the Resource and Referral Agreement with the Michigan Community Coordinated Child Care Association for the period of October 1, 2008 through March 31, 2009.

Attachment

- c. John Jacobs w/attachment
- Laura Peterson w/attachment
- Lori Brasic w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE
RESOURCE AND REFERRAL AGREEMENT WITH THE MICHIGAN 4C
ASSOCIATION**

WHEREAS, Resolution #06-279 authorized a Resource and Referral Agreement between Ingham County and the Michigan Community Coordinated Child Care Association (MI 4C) to provide information and referral, training, and other services to child care organizations and to parents of children in Ingham, Clinton, Eaton and Shiawassee Counties; and

WHEREAS, the Michigan 4C acts as the fiduciary agency for the child care grants on behalf of the Michigan Early Childhood Investment Corporation; and

WHEREAS, the current Resource and Referral Agreement with the Michigan 4C will expire on September 30, 2008; and

WHEREAS, the Michigan 4C has proposed an amendment to the Agreement to extend services from October 1, 2008 through March 31, 2009; and

WHEREAS, the Health Department's 2009 Budget anticipates a continuation of Michigan 4C services and funding; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize an amendment to the Resource and Referral Agreement with the Michigan 4C.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes an amendment to the Resource and Referral Agreement with the Michigan 4C.

BE IT FURTHER RESOLVED, that the period of the amendment will be October 1, 2008 through March 31, 2009, and that the Michigan 4C Association shall reimburse Ingham County for up to \$223,000 during the period for expenses related to the scope and units of service included in the amendment.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the amendment to the Agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE September 5, 2008

Agenda Item Title: Resolution to Amend the Regulation Requiring a License for the Retail Sale of Tobacco by Increasing Monetary Civil Penalties for Violating the Regulation

Submitted by: Health Department

Committees: LE____, JD____, HS_ X_, CS____, Finance_ X__

Summary of Proposed Action:

This resolution amends the regulation requiring a license for the retail sale of tobacco, to prohibit the sale of tobacco to minors, and restricting the location of tobacco vending machines to increase the penalties for tobacco license violations. These penalties were originally included on the Adjusted Fee Schedule included with Resolution #08-145. The County Attorney advises that penalties cannot be increased without a public hearing, per Section 2442 of the Public Health Code.

Financial Implications:

The Health Department did not project any revenue increases for 2009 based on these increases, so there is no affect on the 2009 budget.

The penalty for the first violation of the regulation will be doubled from \$50.00 to \$100.00. The other penalties will be increased by the cost increase factor used to adjust the fee schedule. A second violation will result in a \$270.00, penalty up from \$250.00 in the existing regulation. The penalty for a third violation will increase from \$500.00 to \$540.00 and that for a fourth violation will increase from \$1000.00 to \$1,080.00.

Other Implications:

This resolution is proposed by the Health Department for consideration as a result of the public hearing on this issue being held at the Human Services Committee meeting on September 15, 2008.

Staff Recommendation: MM__ JN__ TL__ TM__ JC_ X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean Sienko, M.D., M.S., Health Officer

Date: September 9, 2008

Subject: Amending the Tobacco Regulation to Increase Penalties

It was noted that penalties for tobacco license violations were included on the Adjusted Fee Schedule included with Resolution #08-145. Tim Perrone advises that penalties cannot be increased without a public hearing, per Section 2442 of the Public Health Code.

The Health Department did not project any revenue increases for 2009 based on these increases, so there is no affect on the 2009 budget. However, to correct this situation, either the Resolution must be amended, striking out the penalty increases, or the Regulation must be amended to reflect them.

Since it appears to be the Board's intent to increase the penalties, I've instructed staff to prepare a version of the Regulation that incorporates the increases. The most significant change will be that the penalty for the first violation of the regulation will be doubled from \$50.00 to \$100.00. The other penalties will be increased by the cost increase factor used to adjust the fee schedule. A second violation will result in a \$270.00, penalty up from \$250.00 in the existing Regulation. The penalty for a third violation will increase from \$500.00 to \$540.00 and that for a fourth violation will increase from \$1000.00 to \$1,080.00.

Doubling the penalty for a first violation is the biggest advantage to amending the Regulation. Most stores only make the mistake of selling to a minor one time so the bulk of our enforcement action involves first offenses. A significant amount of staff time is involved with stores which have a first violation, and an increase in the penalty will cover more of these costs.

I recommend amending the Tobacco Regulation to increase penalties.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE REGULATION
REQUIRING A LICENSE FOR THE RETAIL SALE OF TOBACCO
BY INCREASING MONETARY CIVIL PENALTIES
FOR VIOLATING THE REGULATION**

WHEREAS, the Ingham County Board of Commissioners has established a Regulation Requiring a License for the Retail Sale of Tobacco, to Prohibit the Sale of Tobacco to Minors, and Restricting the Location of Tobacco Vending Machines (Resolution #92-95) in order to protect the health and safety of the residents of Ingham County; and

WHEREAS, the Tobacco Regulation was amended in 2007 to raise penalties and fees, strengthen compliance checks in hookah lounges, equalize penalties for violations of the regulation between different jurisdictions and permit revenue generated through license fees and penalties to be used for tobacco control programs (Resolution #07-298); and

WHEREAS, it is desirable for certain Ingham County programs to cover much of the cost of their operation through fees and other revenues; and

WHEREAS, the Health Officer has recommended that that penalties for violations of the Tobacco Regulation be increased; and

WHEREAS, a public hearing was held before the Human Services Committee on September 15, 2008; and the changes were approved by the committee at that time.

THEREFORE BE IT RESOLVED, that the Regulation Requiring a License for the Retail Sale of Tobacco, to Prohibit the Sale of Tobacco to Minors, and Restricting the Location of Tobacco Vending Machines, as amended (Resolution #07-298) be amended as recommended, establishing a monetary civil penalty of One Hundred Dollars (\$100.00) for the first violation; Two Hundred Seventy Dollars (\$270.00) for a second violation; and Five Hundred Forty Dollars (\$540.00) for a third violation; and One Thousand Eighty Dollars (\$1,080.00) for fourth and subsequent violations.

BE IT FURTHER RESOLVED, that these changes are effective October 1, 2008.

RESOLUTION STAFF REVIEW

DATE September 5, 2008

Agenda Item Title: Resolution to Authorize the Creation of a Health Program Assistant

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS__X__, Finance__X__

Summary of Proposed Action:

This resolution supports authorization of a part-time Health Program Assistant in the Registration and Enrollment Unit of the Ingham County Health Department.

Financial Implications:

Part-time Health Program Assistant for the Registration and Enrollment Unit of Ingham County Health Department

UAW Grade C 2008 Salary Range
\$13,661-\$16,397

Consistent with Commissioner instructions, costs are calculated on maximum salary compensation amount.

For the part-time Health Program Assistant position, the total cost is \$27,998 including a fringe benefit amount of \$11,601 and the \$16,397 compensation maximum for 2008. Budget cost projections are provided in the attached spreadsheet.

Other Implications:

This part-time Health Program Assistant position would be funded by the Ingham Health Plan Corporation. No General Fund monies are needed.

Staff Recommendation: MM____ JN____ TL__X__ TM____ JC____
Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
County Services
Finance Committee

From: Dean Sienko, M.D. Health Officer

Date: August 24, 2008

Subject: Recommendation to a create a Health Program Assistant

This is a recommendation to authorize the creation of a half-time Health Program Assistant (UAW Grade C) in the Registration and Enrollment Unit of the Health Department. This position is completely funded by administrative service fees paid by Ingham Health Plan Corporation to the Health Department. Therefore, this position requires no general fund support.

The Ingham Health Plan Corporation contracts with the Health Department for administrative services including the screening and enrollment of eligible low-income uninsured Ingham County residents into Ingham Health Plan's coverage program. These services are provided in the Registration and Enrollment Unit.

Since Ingham Health Plan was created, the Registration and Enrollment Unit has performed eligibility determination and enrollment services. As enrollment has grown, the number of staff in the Unit has remained constant. Additionally, the demand for Ingham Health Plan and other Registration and Enrollment Unit services has increased. Currently, staff spends 55% of their time providing Ingham Health Plan services. This has created a challenge to screen and enroll all eligible applicants in Ingham Health Plan while also carrying out the other duties and responsibilities of the Unit. Due to this challenge, Ingham Health Plan Corporation has agreed to an increased rate for administrative services to fund an additional half-time Health Program Assistant in the Registration and Enrollment Unit.

I recommend the Board of Commissioners adopt the attached resolution and authorize the creation of a half-time Health Program Assistant.

Attachment

c: John Jacobs w/attachment
Laura Peterson w/attachment
Tony Lindsey w/attachment
Jayson Welter w/attachment
Karen Jennings w/attachment
Sally Auer w/attachment

Agenda Item 3e

Introduced by the Human Services, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE CREATION OF A
HEALTH PROGRAM ASSISTANT**

WHEREAS, the Ingham Health Plan Corporation contracts with the Health Department to screen and enroll low-income uninsured Ingham County residents into Ingham Health Plan's coverage program; and

WHEREAS, the community need for health coverage has led to a significant increase in the applicants and enrollees in the Ingham Health Plan; and

WHEREAS, the Registration and Enrollment Unit of the Health Department carries out the screening and enrollment obligations of the contract; and

WHEREAS, to fulfill the community need and screen all applicants requires additional staff; and

WHEREAS, this position will not require General Fund support as the Ingham Health Plan Corporation has agreed to fund the cost of a half-time Health Program Assistant (UAW Grade C); and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the creation of a half-time Health Program Assistant in the Registration and Enrollment Unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of a half-time Health Program Assistant in the Registration and Enrollment Unit (UAW Grade C).

RESOLUTION STAFF REVIEW

DATE September 5, 2008

Agenda Item Title: Resolution to Appoint Dennis Jurczak, M.D. and D. Bonta Hiscoe, M.D. as Deputy Medical Directors and Deputy Medical Examiners and to Authorize Employment Contracts

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS__X__, Finance__X__

Summary of Proposed Action:

This resolution authorizes employment contracts with Dennis Jurczak, M.D. and D. Bonta Hiscoe, M.D. Dr. Jurczak will serve as Deputy Medical Director of the Health Department and Chief Deputy Medical Examiner. Dr. Hiscoe will serve as a Deputy Medical Director of the Health Department. They are both separately appointed as a Deputy Medical Examiners. The contracts will be for the period October 1, 2008 through September 30, 2009.

Financial Implications:

There will be a two percent increase in compensation, from \$69.08 per hour to \$70.46 per hour. They will be compensated by wages only, although the County will treat them as temporary employees and will contribute its share of FICA and provide for workers' compensation, and additionally makes deductions for federal and state income taxes and for the employee's share of FICA. The County will provide for professional liability insurance coverage.

Total annual cost for these two positions is approximately \$160,000.

Other Implications:

None.

Staff Recommendation: MM__ JN__ TL__ TM__ JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
County Services Committee
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: September 9, 2008

Subject: Recommendation to Authorize Employment Contracts with Dennis Jurczak, M.D.
and D. Bonta Hiscoe, M.D.

This is a recommendation to authorize employment contracts with Dennis Jurczak, M.D. and D. Bonta Hiscoe, M.D. The recommendation is that Dr. Jurczak serve as Deputy Medical Director of the Health Department and Chief Deputy Medical Examiner; in the role of Chief Deputy Medical Examiner, Dr. Jurczak provides direction to the Medical Examiner's Office during my absence. The recommendation is that Dr. Hiscoe will serve as a Deputy Medical Director of the Health Department. They are both separately appointed as a Deputy Medical Examiners.

Dr. Jurczak and Dr. Hiscoe will assist me and Dr. Sugandha Lowhim, Chief Deputy Medical Director in providing medical direction to the Health Department and to Ionia County Health Department under contract. They will also support the Ingham and Ionia public health preparedness efforts. The Department's 2008 budget assumes that Dr. Jurczak and Dr. Hiscoe will work a combined total of about 20 hours per week. However, their schedules are flexible and they are prepared to work additional hours when needed, and when funds are available.

The recommendation includes a two percent increase in compensation, from \$69.08 per hour to \$70.46 per hour. They will be compensated by wages only, although the County will treat them as temporary employees and will contribute its share of FICA and provide for workers' compensation, and additionally makes deductions for federal and state income taxes and for the employee's share of FICA. The County will provide for professional liability insurance coverage.

When Dr. Jurczak and Dr. Hiscoe take on-call duties as a Deputy Medical Examiners, they will be additionally compensated in accordance with resolution #07-326 setting out the term of appointment and compensation for Deputy Medical Examiners.

I recommend that the Board of Commissioners adopt the attached resolution and authorize the employment contracts with Dennis Jurczak, M.D. and D. Bonta Hiscoe, M.D.

Attachment

Introduced by Human Services, County Services and Finance Committees of:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPOINT DENNIS JURCZAK, M.D. AND D. BONTA HISCOE, M.D. AS DEPUTY MEDICAL DIRECTORS AND DEPUTY MEDICAL EXAMINERS AND TO AUTHORIZE EMPLOYMENT CONTRACTS

WHEREAS, Dennis Jurczak, M.D. and D. Bonta Hiscoe, M.D. have served as Deputy Medical Directors for the Ingham County Health Department, and they have been appointed by the Board of Commissioners as Deputy Medical Examiners; and

WHEREAS, the employment contracts with Dr. Jurczak and Dr. Hiscoe will expire on September 30, 2008; and

WHEREAS, Dr. Dean Sienko, the Health Officer and Medical Director/Medical Examiner recommends that the Board of Commissioners authorize employment contracts with Dr. Jurczak and with Dr. Hiscoe for the period October 1, 2008 through September 30, 2009.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an employment contract with Dennis Jurczak, M.D., 5564 Bayonne, Haslett, Michigan under which he will serve in the role of Deputy Medical Director in the Ingham County Health Department and as the Chief Deputy Medical Examiner.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an employment contract with D. Bonta Hiscoe, 1817 Walnut Heights Dr., East Lansing, Michigan under which he will serve in the role of Deputy Medical Director in the Health Department.

BE IT FURTHER RESOLVED, that Dr. Jurczak and Dr. Hiscoe shall be compensated at the rate of \$70.46 per hour, not to exceed a combined total of 1,500 hours during for the contract period of October 1, 2008 through September 30, 2009.

BE IT FURTHER RESOLVED, that for purposes of benefits, Dr. Jurczak and Dr. Hiscoe shall be treated as temporary employees.

BE IT FURTHER RESOLVED, that Dr. Jurczak and Dr. Hiscoe shall receive direction from the Medical Director/Medical Examiner, and in the absence of the Medical Director/Medical Examiner from the person authorized to act with the authority vested in the Health Officer as described in the Department's Plan of Organization adopted in Resolution #07-079.

BE IT FURTHER RESOLVED, that while serving as Deputy Medical Examiners, compensation shall be in accordance with Resolution #07-326 establishing term of appointment and compensation for Deputy Medical Examiners.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the employment contracts after review by the County Attorney.

Agenda Item 4

RESOLUTION STAFF REVIEW

DATE September 5, 2008

Agenda Item Title: Resolution to Authorize a Cooperative Cash Match Agreement with the Michigan Department of Labor and Economic Growth - Michigan Rehabilitation Services

Submitted by: Human Services Committee

Committees: LE____, JD____, HS X, CS____, Finance X

Summary of Proposed Action:

This resolution authorizes Ingham County to act as the fiduciary pass-through agency in a cash match agreement with the Michigan Department of Labor and Economic Growth – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services. Match funding is provided by agencies in the community - United Way, Peckham, Inc., and Capital Area Center for Independent Living.

Ingham County will be replacing the Ingham County Department of Human Services in this role, because the current arrangement has come under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern.

Financial Implications:

The agreement will not exceed \$205,555.56 (\$55,500 local match). The agreements with Michigan Department of Labor and Economic Growth – Michigan Rehabilitation Services and United Way, Peckham, Inc., and Capital Area Center for Independent Living will be for the time period of October 1, 2008 through September 30, 2009.

Other Implications:

None.

Staff Recommendation: MM____ JN____ TL____ TM____ JC X

Staff recommends approval of the resolution.



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
LANSING

KEITH W. COOLEY
DIRECTOR

July 21, 2008

Ms. Robin Naeyaert
Ingham County Financial Services
PO Box 319
Mason, MI 48854

Dear Ms. Naeyaert:

Michigan Rehabilitation Services (MRS) engages in cash match agreements which require cash contributions from partner organizations. Typically, a partner organization contributes 27%, which is matched by MRS at 73%, to generate federal funds to serve the targeted population, persons with disabilities.

These cash contributions or match dollars may not be federal and can be accepted from public agencies (such as Ingham County). The Lansing District Office of Michigan Rehabilitation Services has had a long-standing agreement with the state Department of Human Services. Recently, this agreement has come under scrutiny because it is with another state agency, thereby raising a concern with the perception that the match dollars may be federal.

We have been advised that it would be preferable to establish this agreement with another entity such as a local government entity to avoid the appearance and confusion of inter-departmental agreements at the state level. Reportedly, Jack Restuccia agreed to Ingham County as the identified match partner in this agreement. Your participation does not require funding as the match funds are provided by United Way, Peckham, Inc., and Capital Area Center for Independent Living.

We are requesting your assistance and support in order to maintain this agreement. The funds generated are used to provide various services: vocational guidance and counseling, employment related training and transportation, and placement supports to residents of the tri-county area who are eligible for MRS services.

I am attaching a copy of the original agreement along with an addendum reflecting the loss of \$4000 in local United Way funding. As you can see, the schedule of payment and terms are specified. I look forward to your involvement with this year's agreement and with next year's as well. We are planning to make schedule changes so that the agreement is processed and finalized for payment more efficiently.

Please do not hesitate to contact me if I can be of assistance regarding this matter. I can be reached at 517-241-5122 or emailed at renauerr@michigan.gov.

Thank you,

Rosanne Renauer
District Manager

81 JUL 25 2008

Agenda Item 4

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A COOPERATIVE CASH MATCH AGREEMENT WITH THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC GROWTH - MICHIGAN REHABILITATION SERVICES

WHEREAS, Michigan Rehabilitation Services (MRS) engages in cash match agreements which require contributions from partner organizations; and

WHEREAS, the Ingham County Department of Human Services (DHS) has had a long-standing agreement with MRS to act as a pass through entity for match funding provided by local agencies; and

WHEREAS, the agreement between DHS and MRS has come under scrutiny because match dollars may not be federal, and this agreement between two state agencies raises that concern; and

WHEREAS, MRS finds it preferable to establish this agreement with a local government agency to avoid the appearance and confusion of inter-departmental agreements at the State; and

WHEREAS, Ingham County has been identified as an appropriate pass through entity to help maintain this agreement.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a cash match agreement, not to exceed \$205,555.56 (\$55,500 local match) with Michigan Department of Labor and Economic Growth – Michigan Rehabilitation Services to provide vocational guidance and counseling, employment related training and transportation, and placement supports to individuals with disabilities who are eligible for MRS services.

BE IT FURTHER RESOLVED, that this Agreement with MRS is contingent upon Ingham County's local match portion (\$55,500) being provided by United Way, Peckham, Inc., and Capital Area Center for Independent Living, and the ability of the County to enter into satisfactory agreements with these agencies for the match to be provided, and no County funds will be used for this purpose.

BE IT FURTHER RESOLVED, the term of this agreement shall be October 1, 2008 through September 30, 2009.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments in accordance with this resolution.

BE IT FURTHER RESOLVED, the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

September 5, 2008

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: Third Quarter 2008 Budget Adjustments and Contingency Fund Update

Attached please find the recommended adjustments to the Ingham County budget for the third quarter of fiscal year 2008. There is no change to the General Fund amount of \$84,306,337.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

This quarter's adjustments include some increases to the equipment revolving fund for unbudgeted computer replacements. Also included are line item transfers requiring Board approval due to the dollar amounts and an increase to two previously approved Health Department contracts.

The largest adjustment is in the Health Fund to recognize increased Health Plan Management revenue in the amount of \$87,550 due to statewide Plan A expansion and the addition of the Washtenaw County Health Plan. This revenue will be used to cover the increased expenses of postage, supplies, contractual services and phones and to extend the county's proximity card system for security at the Cedar Pointe Building.

Also included is an update of contingency fund spending so far this year. The current contingency amount is \$447,952. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$579,831.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE
2008 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2008 Budget on October 23, 2007 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2008 BUDGET 9/01/08</u>	<u>PROPOSED CHANGES</u>	<u>PROPOSED BUDGET</u>
101	General Fund	\$84,306,337	0	\$84,306,337
221	Health	42,350,984	107,572	42,458,556
245	Public Improvements	2,517,381	0	2,517,381
258	Potter Park/Zoo	5,666,590	0	5,666,590
664	Mach. & Equip. Revolving	1,192,668	6,962	1,199,630

GENERAL FUND REVENUES

	2008 Budget – <u>9/01/08</u>	Proposed <u>Changes</u>	2008 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	47,920,884		47,920,884
Property Tax Adjustments	(100,000)		(100,000)
Delinquent Real Property Tax	50,000		50,000
Unpaid Personal Property Tax	25,000		25,000
Industrial Facility Tax	475,000		475,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
Transfer from Rev. Sh. Res. Fund	5,726,831		5,726,831
Convention/Tourism Tax - Liquor	1,592,770		1,592,770
Health and Safety Fund	148,267		148,267
Use of Fund Balance	2,693,774		2,693,774
Department Generated Revenue			
Animal Control	621,444		621,444
Circuit Court - Family Division	863,173		863,173
Circuit Court - Friend of the Court	575,430		575,430
Circuit Crt - General Trial	2,318,700		2,318,700
Cooperative Extension	213,822		213,822
County Clerk	543,600		543,600
District Court	2,748,935		2,748,935
Drain Commissioner/Drain Tax	385,000		385,000
Economic Development	64,942		64,942
Elections	170,700		170,700
Emergency Operations	49,721		49,721
Equalization /Tax Mapping	30,800		30,800

Human Resources	34,073		34,073
Ingham Medical In Kind Services	479,744		479,744
Probate Court	277,178		277,178
Prosecuting Attorney	735,139		735,139
Purchasing	248,706		248,706
Register of Deeds	2,369,250		2,369,250
Remonumentation Grant	179,087		179,087
Sheriff	5,682,910		5,682,910
Treasurer	6,919,319		6,919,319
Tri-County Regional Planning	59,937		59,937
Veterans Affairs	187,201		187,201
Total General Fund Revenues	84,306,337	0	84,306,337

GENERAL FUND EXPENDITURES

	2008 Budget – 9/01/08	Proposed <u>Changes</u>	2008 Proposed <u>Budget</u>
Board of Commissioners	615,497		615,497
Circuit Court - General Trial	7,966,156		7,966,156
District Court	2,442,603		2,442,603
Circuit Court - Friend of the Court	1,366,721		1,366,721
Jury Board	1,757		1,757
Probate Court	1,468,879		1,468,879
Circuit Court - Family Division	6,718,701		6,718,701
Jury Selection	71,224		71,224
Elections	504,950		504,950
Financial Services	681,994		681,994
County Attorney	426,962		426,962
County Clerk	787,846		787,846
Controller	906,341		906,341

Equalization/Tax Services	690,213	690,213
Human Resources	663,562	663,562
Prosecuting Attorney	6,237,666	6,237,666
Purchasing	262,327	262,327
Facilities	1,615,023	1,615,023
Register of Deeds	675,425	675,425
Remonumentation Grant	179,087	179,087
Treasurer	683,510	683,510
Drain Commissioner	1,001,560	1,001,560
Economic Development	150,914	150,914
Community Agencies	254,985	254,985
Equal Opportunity Committee	1,075	1,075
Women's Commission	1,028	1,028
Environmental Affairs Comm	500	500
AC Shelter Advisory Board	500	500
FOC Advisory Committee	3,642	3,642
Historical Commission	500	500
Tri-County Regional Planning	99,897	99,897
Jail Maintenance	322,036	322,036
Sheriff	19,550,626	19,550,626
Community Corrections	135,948	135,948
Animal Control	1,497,069	1,497,069
Emergency Operations	173,544	173,544
Board of Public Works	500	500
Drain Tax at Large	324,202	324,202
Health Department	12,719,568	12,719,568
Medical Examiner	306,158	306,158
Substance Abuse	800,620	800,620

Community Mental Health	2,022,457	2,022,457
Department of Human Services	1,422,797	1,422,797
Tri-County Aging	77,800	77,800
Veterans Affairs	378,147	378,147
Cooperative Extension	927,409	927,409
Parks and Recreation	1,970,330	1,970,330
Contingency Reserves	447,952	447,952
Agricultural Preservation Board	38,000	38,000
2-1-1 Project	25,000	25,000
Capital Area Rail Council	2,350	2,350
Transfer to Budget Stabilization	700,000	700,000
Capital Improvements	3,982,779	3,982,779
Total General Fund Expenditures	84,306,337	84,306,337

Non-General Fund Adjustments

Health (F221)	Increase the budget for the contract with the Michigan Department of Community Health to amend the Comprehensive Planning, Budget and Contracting Agreement to increase the Public Health Data Applications in the Capital Area Regional Health Information Organization (\$20,000). Amend the Kellogg Foundation grant to decrease the Community Voices local match funds in order to purchase a laptop computer and a statistical software program (\$21,500). Recognize increased revenue due to statewide Plan A expansion and addition of Washtenaw County Health Plan to cover increased expenses of postage, supplies, contractual services, phones and proximity card system (\$87,550). Increase grant match from \$10,800 to \$10,822 for SARA Title III Data Analysis project authorized by Resolution 08-129 (\$22).
Public Improvements (F245)	Transfer funds from stone repair at Mason Courthouse project to monument repairs at Mason Courthouse project (\$6,000).

Potter Park/Zoo
(F258)

Transfer funds from Park Irrigation project to Kangaroo Barn Roof project to cover increased costs (\$11,000). Transfer funds from the Park Irrigation System project (\$7,200) and from the Thatch Roof Project (\$11,000) to the Shade Canopy – Penguins – Installation project to cover increased costs.

Mach./Equip. Revolving
(F664)

Increase CIP upgrade funds to purchase: one laptop for the Board of Commissioners Office (\$837), one PC for the Sheriff's Office (\$1,000), one laser printer for the Circuit Court (\$1,300), and one PC for the Circuit Court – Family Division. (\$1,000) Increase budget for Probate Court microfilming/scanning project (\$2,825). Quotes came in higher than budget.

Agenda Item 5**2008 CONTINGENCY**

Adopted Contingency Amount	\$579,831
R07-309: Additional Appropriation Community Agencies	(\$1,250)
R07-334: Temporary District Court Clerk	(\$15,323)
R08-020: Reorganize Central Services	(\$16,229)
R08-021: Lake Lansing Watershed Management Plan	(\$4,800)
R08-067: Refugee Development Center	(\$1,825)
R08-128: 2008 1 st Quarter Adjustment	(\$88,852)
R08-148: Food Pantry Contract and Lease Agreement	(\$3,600)
Current Contingency Amount	\$447,952