

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

HUMAN SERVICES COMMITTEE
TODD TENNIS, CHAIR
LAURA DAVIS
BRIAN McGRAIN
ANDY SCHOR
STEVE DOUGAN
DONALD VICKERS

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE HUMAN SERVICES COMMITTEE WILL MEET ON MONDAY, APRIL 20, 2009 AT 7:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [April 6, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Impact System of Care - Resolution in Honor of National [Children's Mental Health](#) Awareness Day
2. Health Department - Resolution to Authorize a [Pediatric Physician](#) Agreement with the College of Human Medicine at Michigan State University
3. Controller's Office
 - a. Resolution Approving Criteria for Ranking [2010 Applications](#) for Community Agency Funding
 - b. Resolution Establishing Areas of Priority Emphasis Guiding [2010 Activities](#) and Budget Process
 - c. Resolution Authorizing [Adjustments](#) to the 2009 Ingham County Budget

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

HUMAN SERVICES COMMITTEE

April 6, 2009

Minutes

Members Present: Todd Tennis, Laura Davis, Brian McGrain, Andy Schor, Steve Dougan and Board Chairperson DeLeon

Members Absent: Donald Vickers

Others Present: Jared Cypher, Gary VanNorman, Bob Sheehan, Marvin Cato, Dr. Sienko, Dr. Fournier and Renee Canady

The meeting was called to order by Vice Chairperson Davis at 7:09 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the March 16, 2009 Minutes

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE MARCH 16 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY.

Absent: Comms. Tennis and Vickers

Additions to the Agenda

3a. Substitute Staff Review Sheet

Limited Public Comment: None

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. SCHOR, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

2. Mid-South Substance Abuse Commission – Resolution Authorizing the Transfer of Funds to the Mid-South Substance Abuse Commission and a 2009 Contract for Accounting with Respect Thereto
3. Health Department
 - b. Resolution to Authorize an Amendment to Resolution #08-358 Authorizing Acceptance of a Federal Assistance Award for Health Care Services for the Homeless
 - c. Resolution to Authorize Acceptance of an Increased Demand for Services Federal Assistance Award from the United States Department of Health and Human Services
 - d. Resolution Honoring Anita Turner

MOTION CARRIED UNANIMOUSLY. Absent: Comms. Tennis and Vickers

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. SCHOR, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comms. Tennis and Vickers

3. Health Department

- a. Resolution to Authorize Acceptance of a New Access Point Federal Assistance Award from the United States Department of Health and Human Services

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. SCHOR, TO APPROVE THE RESOLUTION TO AUTHORIZE ACCEPTANCE OF A NEW ACCESS POINT FEDERAL ASSISTANCE AWARD FROM THE UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES.

Comm. Dougan asked about the Cedar Community Health Center. He asked if the title is Cedar Street Community Health Center. Dr. Fournier stated the federal government recognizes the Center as Cedar Community Health Center.

Comm. Dougan then asked if there is a sunset date for the new positions. If the grant ceases, the positions should be eliminated.

(Chairperson Tennis arrived at 7:13 p.m. and assumed position as Chair.)

Mr. Cypher said there will be a resolution in the next round of liaison committees regarding this matter. He further stated it is understood that when funding for positions ends, the positions will be eliminated.

Dr. Sienko stated it is reasonable to expect the federal government to fund the Federally Qualified Health Centers' positions. These are revenue generating positions. Dr. Fournier said there is a very good chance that the funding will continue.

In response to Chairperson Tennis, Dr. Fournier said it's a good indication that FQH Centers are very recognized centers. Access to health providers is very important.

Comm. Dougan said anyone that is hired for these positions should know that when the grant funds are gone, the position will be eliminated.

Board Chairperson DeLeon addressed the issue of positions that could be eliminated due to budget concerns. Dr. Fournier stated some employees can transition into other positions. Professional positions can only be replaced with other professional employees, such as doctors and dentists.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Vickers

Dr. Sienko addressed the Committee regarding the outbreak at MSU last week. Approximately 130 students were infected by the noro-virus. Twenty-six of those students were hospitalized over night at Sparrow Hospital. Staff from the Health Department went to Sparrow to interview the students. The students were from the same facility at MSU. Everyone worked collaboratively to respond to the outbreak.

Dr. Canady said MSU was very responsive to the outbreak. This made the Health Department's job easier. It appears the noro-virus was not from food.

Comm. McGrain said he appreciated the Health Department's response. He then asked if the Health Department's budget has a contingency fund for this type of situation. Dr. Sienko said the Health Department's budget does not have a contingency fund for this type of situation. He then explained that if the students needed vaccines, vaccines are very expensive. Chairperson Tennis stated if there is a serious situation, it would be brought before the Board of Commissioners. Dr. Canady stated the Health Department has a small line item for outbreaks.

Board Chairperson DeLeon asked if the State of Michigan could cover costs for outbreaks. Dr. Sienko stated the State may get involved in an outbreak if it involves several areas. Comm. Davis asked Dr. Sienko when he was first notified about the outbreak. Dr. Sienko stated Sparrow called him Wednesday at 7:00 a.m. to notify him about the outbreak.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. DAVIS, TO SUSPEND THE BOARD RULES TO ALLOW CHAIRPERSON TENNIS TO VOTE ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Vickers

CHAIRPERSON TENNIS VOTED IN FAVOR OF ALL ITEMS ON THE CONSENT AGENDA.

1. Interview – Community Health Center Board

The Committee interviewed Marvin Cato for a position on the Community Health Center Board.

Chairperson Tennis informed the Committee that Mr. Cato was recommended by the Community Health Center Board.

MOVED BY COMM. DOUGAN, SUPPORTED BY COMM. MCGRAIN, TO AFFIRM THE COMMUNITY HEALTH BOARD'S RECOMMENDATION TO APPOINT MARVIN CATO TO THE COMMUNITY HEALTH CENTER BOARD. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Vickers

Announcements: None

Public Comment: None

The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Debra Neff

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION IN HONOR OF NATIONAL CHILDREN'S MENTAL HEALTH
AWARENESS DAY**

WHEREAS, May 7, 2009, will be the fourth annual National Children's Mental Health Awareness Day launched by the Substance Abuse and Mental Health Services Administration (SAMHSA); and

WHEREAS, National Children's Mental Health Awareness Day is an opportunity for SAMHSA-funded communities, and partner organizations to promote positive youth development, resilience, recovery, and the transformation of mental health services delivery for children and youth with serious mental health needs and their families; and

WHEREAS, the three goals of National Children's Mental Health Awareness Day are to:

1. Raise awareness of effective programs for children's mental health issues;
2. Demonstrate how children's mental health initiatives promote positive youth development, recovery, and resilience;
3. Show how children with mental health needs thrive in their community; and

WHEREAS, Impact, Ingham County's System of Care initiative seeks to transform how children and youth with serious mental health needs and their families are supported as valuable members of Ingham County by ensuring access to integrated and high quality mental health services, and full participation in the design and implementation of their care; and

WHEREAS, children's mental health is an important year round commitment; and

WHEREAS, the Ingham County Board of Commissioners wishes to recognize the outstanding efforts of all involved with the success of National Children's Mental Health Awareness Day including the Youth and Families from Ingham County, Association for Children's Mental Health, Boys & Girls Club of Lansing, Capital Area United Way, Child and Family Services - Capital Area, Community Mental Health Authority C-E-I, Cristo Rey Community Center, Highfields, Ingham County Circuit Court/Family Division, Ingham County Department of Human Services, Ingham Intermediate School District, Lansing Police Department, Lansing School District, Lutheran Social Services/Michigan, Michigan Indian Child Welfare Agency, and St. Vincent Catholic Charities.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby endorses National Children's Mental Health Awareness Day on the occasion of the 2009 National Children's Mental Health Awareness Week, "May is Mental Health Month", and is committed to the year long support of youth and families in Impact.

RESOLUTION STAFF REVIEW

DATE April 13, 2009

Agenda Item Title: Resolution to Authorize a Pediatric Physician Agreement with the College of Human Medicine at Michigan State University

Submitted by: Health Department

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action:

This resolution authorizes an agreement with Michigan State University's College of Human Medicine (MSU CHM) to provide pediatric physician services within the Community Health Centers operated by the Health Department. The County has contracted with the MSU College of Human Medicine for pediatric physician services to support its Well Child Health Center since mid-2005. This is a recommendation to expand that practice and to authorize an agreement through February 28, 2011 with the start date determined by MSU CHM's recruitment of a pediatric physician.

Financial Implications:

The agreement with MSU CHM will be for 1.0 full-time equivalent pediatric physician not to exceed \$352,618 through February 28, 2011. The annual rate is established as \$198,464 per full-time physician in 2009 with a 2.0% increase coinciding with the beginning of each calendar year in 2010 and 2011. This rate and subsequent increases are consistent with the Health Department's existing Pediatric Physician Services Agreements with the MSU CHM and the College of Osteopathic Medicine.

Other Implications:

This proposed pediatric physician services agreement with MSU CHM will position the Health Department to deliver increased primary care services as required through the County's acceptance of the ARRA New Access Point Health Center Cluster Program federal assistance award. This award was provided to the Health Department by the United States Department of Health and Human Services on March 1, 2009.

Staff Recommendation: MJM____ JN____ TL____ TM____ JC__X__

Staff recommends approval of the resolution.

MEMORANDUM

To: Human Services Committee
Finance Committee

From: Dean G. Sienko, M.D., Health Officer

Date: April 14, 2009

Subject: Authorization for a Pediatric Physician Services Agreement with
Michigan State University's College of Human Medicine

This is a recommendation to authorize an agreement with Michigan State University's College of Human Medicine (MSU CHM) to provide pediatric physician services within the Community Health Centers operated by the Health Department. The County has contracted with the MSU College of Human Medicine for pediatric physician services to support its Well Child Health Center since mid-2005. This is a recommendation to expand that practice and to authorize an agreement through February 28, 2011 with the start date determined by MSU CHM's recruitment of a pediatric physician.

This proposed pediatric physician services agreement with MSU CHM will position the Health Department to deliver increased primary care services as required through the County's acceptance of the ARRA New Access Point Health Center Cluster Program federal assistance award. This award was provided to the Health Department by the United States Department of Health and Human Services on March 1, 2009. I am, therefore, proposing that the Board of Commissioners authorize an agreement with MSU CHM for 1.0 full-time equivalent pediatric physician through February 28, 2011. The rate is established as \$198,464 per full-time physician in 2009 with a 2.0% increase coinciding with the beginning of each calendar year in 2010 and 2011. This rate and subsequent increases are consistent with the Health Department's existing Pediatric Physician Services Agreements with the MSU CHM and the College of Osteopathic Medicine.

I recommend that the Board adopt the attached resolution and authorize the agreement for pediatric physician services with the College of Human Medicine at Michigan State University.

Attachment

c: Jaeson Fournier, DC, MPH, Deputy Health Officer w/attachment
John Jacobs, CPA, Chief Financial Officer w/attachment
Barbara Watts Mastin, MA, Chief Operating Officer w/attachment

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PEDIATRIC PHYSICIAN AGREEMENT WITH
THE COLLEGE OF HUMAN MEDICINE AT MICHIGAN STATE UNIVERSITY**

WHEREAS, the Health Department requires a 1.0 full-time equivalent pediatric physician in order to fully implement a New Access Point grant award, as provided by the United States Department of Health and Human Services, that commits the Health Department to increase services to 4,766 new patients; and

WHEREAS, the County has contracted with the Michigan State University College of Human Medicine (MSU CHM) since July 2005 for pediatric physician services to support the primary care provided to children through the County's network of community health centers; and

WHEREAS, the Health Officer advised the Board of Commissioners in the pending Resolution Authorizing the Acceptance of a New Access Point Federal Assistance Award that the Health Department would be seeking authorization to execute a Pediatric Physician Services Agreement; and

WHEREAS, the Health Officer has advised the Board of Commissioners that the Health Department has successfully negotiated an expansion of its existing relationship with the College of Human Medicine's Department of Pediatrics and Human Development at the Michigan State University (MSU CHM); and

WHEREAS, the Health Officer has advised the Board of Commissioners that the New Access Point Health Center Cluster Program federal assistance award and the associated projected program income (reimbursement) will financially offset the MSU CHM contractual expenditure.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the execution of Pediatric Physician Services agreement with the MSU CHM, not to exceed \$352,618 through February 28, 2011.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners establishes the contractual rate as follows:

1. During Calendar Year 2009 the rate per 1.0 FTE pediatric physician is \$198,464.
2. During Calendar Year 2010 the rate per 1.0 FTE pediatric physician is \$202,433.
3. During Calendar Year 2011 the rate per 1.0 FTE pediatric physician is \$206,482.

BE IT FURTHER RESOLVED, that MSU CHM shall provide 1.0 full-time equivalent board certified physician trained in pediatrics and adolescent medicine to implement the following scope of services:

1. Direct patient care (approximately 20 patients per physician per half-day session) to pediatric and adolescent patients of the Ingham County Community Health Center Network.
2. Provide medical consultation to registered nurses and other health team members on pediatric and adolescent health care matters.
3. Provide medical consultation related to pediatric and adolescent health care to other Community Health Center staff.
4. Provide and arrange emergency coverage (telephone triage) 24-hours a day, 7 days a week for the Health Department's pediatric patients.
5. Provide inpatient admissions, rounding and discharge when necessary and appropriate.
6. Referral of patients for specialty care.
7. Participate in team meetings with other staff members.
8. Provide routine physicals of children entering foster care.
9. Provide physical assessments by trained physicians in the area of abuse and neglect, for children who are suspected victims of abuse and neglect.
10. When services are provided by the contractor under the agreement to members/patients of a health plan that has contracted with Ingham County, the Contractor and its physicians shall comply with the applicable terms and conditions of the County's contract with the member's health plan.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the agreement after review by the County Attorney.

RESOLUTION STAFF REVIEW

DATE: April 3, 2009

Agenda Item Title: Resolution Approving Criteria for Ranking 2010 Applications for Community Agency Funding

Submitted by: Controller's Office

Committees: LE____, JD____, HS__X__, CS____, Finance__X__

Summary of Proposed Action: This resolution approves the criteria by which applications for community agency funding will be analyzed for FY 2010, and authorizes the Controller/Administrator to use those criteria to evaluate proposals and make a funding recommendation to the Human Services Committee.

The criteria are as follows, ranked in the order of importance:

1. The extent to which the proposal directly contributes to addressing the County's long-term priority of "Meeting Basic Needs".
2. The extent to which the proposal leverages other sources of funding.
3. The degree to which the proposal demonstrates collaborative approaches to program and service delivery.
4. The extent to which the proposal demonstrates creativity and innovation.
5. The number of years the agency has received County funding (fewer years = higher rating).
6. Timeliness in submitting the proposal.

There will not be a numeric point value assigned to the applications.

Financial Implications: The 2009 Budget included \$202,265 for community agencies. This amount represented a 5% reduction from the FY 2008 adopted amount. The amount for FY 2010 has yet to be determined, but the anticipated removal of Legal Services of South Central Michigan from the Community Agency budget to the Circuit Court budget, and further recommended budget cuts may substantially reduce the amount of funding available to community agencies in FY 2010.

No agency will receive more than 10% of the total available funding for community agencies in FY 2010.

Other Implications:

Applications for community agency funding in 2010 will be due on May 27, 2009. This year the applications will be made available on the Ingham County web site, and these criteria will be included as information in the application packet. There were a total of 34 applicants for community agency funding in FY 2009, and the applications amount to a total request of \$277,828.

Staff Recommendation: MM__ JN__ TL__ TM__ JC__X__
Staff recommends approval of the resolution.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING CRITERIA FOR RANKING 2010 APPLICATIONS FOR
COMMUNITY AGENCY FUNDING**

WHEREAS, since 1978, the Ingham County Board of Commissioners has provided financial support to various non-profit community organizations that provide a broad range of services for the purpose of advancing the County's adopted long-range objectives; and

WHEREAS, over the years the community agency process has grown to over 30 applicants requesting funding, with a total request of over \$250,000; and

WHEREAS, the Ingham County Board of Commissioners desires to make the process of awarding community agency funding more efficient and effective; and

WHEREAS, the Ingham County Board of Commissioners desires to continue the Community Agency application process as identified in the following area of priority emphasis from Resolution #08-116:

"The Ingham County Controller/Administrator will score and rank Community Agency applications based on a set of criteria approved by the Board of Commissioners and make a recommendation on specific funding levels for each applicant to the Human Services Committee."

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes 2010 applications for community agency funding to be evaluated based on the attached ranking criteria.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to evaluate, rank, and determine funding levels for each applicant as a recommendation for approval by the Human Services Committee.

BE IT FURTHER RESOLVED, no agency shall receive more than 10% of the total available funding for community agencies in FY 2010.

2010 Community Agency Ranking Criteria

*These criteria are ranked in the order in which they will be used to judge each proposal-
#1 is most important, #6 is least.*

1. The extent to which the proposal directly contributes to addressing the County's long-term priority of "Meeting Basic Needs".

- a. Does the proposal directly address specific challenges faced by Ingham County residents that may be brought on by or exacerbated by the current economic climate; including, but not limited to problems such as homelessness, unemployment, poverty, domestic violence, alcoholism, drug abuse, etc?
- b. Does the proposal provide basic necessities for those in need, such as food, clothing, and shelter or help to provide assistance in obtaining such things as household utilities, job skills and transportation that are needed by families and individuals?

2. The extent to which the proposal leverages other sources of funding.

- a. What other funding sources are being leveraged, including state, federal, other nonprofit, and private sources?
- b. Will this funding be used as a match for a larger grant or to leverage other funding?

3. The degree to which the proposal demonstrates collaborative approaches to program and service delivery.

- a. What other agencies and organizations are participating in the proposed project?

4. The extent to which the proposal demonstrates creativity and innovation.

- a. Does this proposal represent proven "best practices" in its particular subject?
- b. Does the program produce measurable results?
- c. Has this proposal ever been tried before?
- d. If the proposal is not new, then what is the track record of success, has there been a positive impact on the community?

5. The number of years the agency has received County funding (fewer years = higher rating).

- a. This will be a factor from FY 2010 forward. 2009 was a transition year for this criterion, as agencies were put on notice for 2010.

6. Timeliness in submitting the proposal.

- a. Were deadlines (May 27, 2009) to submit the proposal met to a reasonable standard?
- b. Was the proposal complete when submitted?

MEMORANDUM

April 6, 2009

TO: Board of Commissioners

FROM: Matthew J. Myers, Ph.D., Controller/Administrator

RE: Priorities Guiding 2010 Activities and Budget

Attached for your consideration is a proposed resolution establishing areas of priority emphasis to guide the 2010 activities and budget development. The resolution has been developed from recent discussions regarding the status of current areas of priority emphasis and departmental perspectives regarding areas of importance for 2010. Proposed changes from the attached 2009 resolution establishing areas of priority emphasis are indicated through bolded and struck-out language.

The adopted resolution will be distributed to departments and offices for their information as they prepare their proposed budgets and activities for 2010, and will be used to guide the development of the Controller's Recommended Budget.

Thank you for your consideration of these priorities as we begin to develop the budget for what promises to be a challenging year. Please contact me if you have any questions.

MJM/jgc/lrs

Attachments

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING AREAS OF PRIORITY EMPHASIS
GUIDING ~~2009~~ 2010 ACTIVITIES AND BUDGET PROCESS**

RESOLUTION #08-116

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- *Enhancing access to county records
- *Providing suitable roads and drains
- *Supporting recreational opportunities
- *Fostering economic well being
- *Promoting environmental protection and smart growth
- *Preventing and controlling disease
- *~~Assuring~~ **Promoting** accessible health care
- *Assisting in meeting basic needs
- *Fostering appropriate youth development
- *~~Enhancing~~ **Supporting** public safety
- *Assuring judicial processing
- *Providing appropriate sanctions for adult offenders
- *Providing appropriate treatment and sanctions for at-risk juveniles; and

WHEREAS, these services are to be delivered in a manner which emphasizes:

- * An educated and participating citizenry
- * An ongoing capacity for intergovernmental collaboration
- * A quality workforce
- * Cost-effective delivery of county services
- * Maximum use of technology; and

WHEREAS, the Board of Commissioners has assessed information provided by county staff and departments, offices and the courts related to issues and concerns which are important for the County to consider addressing in ~~2009-2010~~; and

WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments affecting budget projections for 2010; and

WHEREAS, the Board of Commissioners can no longer apply “across the board” percentage cuts to each department to cover the projected revenue losses; and

WHEREAS, the Board of Commissioners must take all this information into consideration when developing areas of priority and areas that may need to be significantly reduced or eliminated to make up for the projected revenue shortfalls in the development process for the 2010 budget; and

WHEREAS, to the extent that Ingham County will receive additional funding from the American Recovery and Reinvestment Act of 2009 (stimulus funds), the Board of Commissioners will use these funds for their intended purpose of expanding specific services, and these funds should not be viewed as a long term solution to balancing the Ingham County budget.

WHEREAS, the Board of Commissioners has identified certain areas of priority emphasis to guide the development of the ~~2009~~ **2010** Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following areas of priority emphasis to be utilized by the Controller’s Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for ~~2009~~ **2010**:

1. To the extent necessary and appropriate, **mandated** services currently provided by county government in support of all its long-term objectives should be continued in ~~2009–2010~~, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds. Current year expenditures should be supported by current year revenues. **Any reduction or elimination of the county’s service levels should be focused primarily in areas of discretionary services, recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary.**
2. Priority consideration should be given to maintaining current efforts with respect to all of the following long term objectives; to considering proposals which enhance their achievement; and to implementing specific identified enhancements:

~~Assuring~~ **Promoting** Accessible Health Care

Continue to maintain ~~and wherever possible expand~~ **and, expand to the extent that funding becomes available from the American Recovery and Reinvestment Act of 2009**, access to health care for the uninsured and under-insured, through the Ingham Health Plan and other health plan initiatives and programs. Provide high-quality nursing and rehabilitation services for our county senior citizen and disabled population, including through the Ingham County Medical Care Facility.

Specific enhancement: Include a financing plan to enable the Ingham Health Plan Corporation, utilizing the Ingham Health Plan and the Ingham County Advantage Program, to continue to provide access to

health care at a level at least equal to that being provided in 2008, and to utilize any available matching funds in order to increase the number of uninsured county residents being served, with an ultimate goal of providing access to health care for 100% of uninsured county residents. no later than 2010.

Supporting Recreational Opportunities

Enhance Support recreational opportunities throughout Ingham County through ~~continuous improvements to~~ **maintenance of** Ingham County parks by implementation of the County Parks Master Plan, ~~including connection of Ingham County Parks by a series of non-motorized pathways and~~ **with** an emphasis on leveraging funding from other sources, **should they become available.**

*Specific enhancement: ~~Include a financing plan which will enable the connection of the County's major county parks (Lake Lansing, Hawk Island, Hope Soccer, and Burchfield) by means of non-motorized pathways which promote~~ **Maintaining** environments that support physical activity for the health and well being of Ingham County residents as well as implementation of measures to improve the operation of Potter Park Zoo that includes the completion of a ten-year master plan for the Zoo that sets specific direction for future areas of focus.*

Providing Appropriate Sanctions for Adult Offenders

Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior and reduce criminal recidivism, and to reduce incidents of jail overcrowding, using strategies such as supporting implementation of **recommendations of** the Jail Overcrowding Subcommittee ~~recommendations, and~~ **Community Corrections Advisory Board as well as working with community partners such as Mid-South Substance Abuse Commission to facilitate treatment of substance abuse disorders**, develop and use a data tracking system focusing on system volume and trends, supporting appropriate usage of existing probation residential services, to increase the usage of GPS/tethering equipment, and using improved information collection, automation, record keeping, and information exchange between departments. This information will be used to help improve jail utilization.

*Specific enhancement: Support efforts to increase access to program alternatives available through Community Corrections, utilizing state funds. Consider county financial support to implement the recommendations of the **Community Corrections Advisory Board and Jail Utilization Coordinating Committee, including the provision of a range of appropriate community-based contractual treatment and service programs to be used in lieu of or in reduction of jail time.***

Providing Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to implement recommendations resulting from the system-wide evaluation of programs and placements for delinquent juveniles done by the Center for Criminal Justice Research, and from the development of strategies by the Ingham County/City of Lansing Community Coalition for Youth, utilizing Child Care Funds and juvenile millage funds to ~~expand~~ **maintain** the juvenile justice system in a manner that is most appropriate for Ingham County in order to foster appropriate behavior, apply appropriate sanctions, and reduce criminal recidivism.

*Specific enhancement: Use Juvenile Justice Millage funds to ~~implement~~ **continue implementation of** the action plan created in the Chinn Study, including specifically: the operation of ~~a continuum of care facility~~ **Ingham Academy that will have with** a comprehensive juvenile assessment component; day treatment/evening reporting program; and center for respite/crisis intervention to support community-based programming that will support the Court's and County's goals of treating adjudicated youth locally within Ingham County whenever appropriate.*

Promote Environmental Protection and Smart Growth

Discuss and implement strategies for fostering appropriate land use and protecting natural resources, such as implementation of a Purchase of Development Rights program, the county's commitment to the Cool Counties Climate Stabilization Goal, and other strategies being recommended by the Tri-County Growth Study Project. **Develop and implement green building strategies for existing and new County facilities.**

*Specific enhancement: Promoting initiatives encouraging urban redevelopment and protecting agriculture in rural areas, and consider specific proposals which enhance this objective, such as supporting the activities of the Agricultural Preservation Board, Land Bank Authority, and supporting the resources to monitor the environment for threats and hazards to human health, and implementing recommendations of the Tri-County Growth Study. **Promote green design standards, such as those of the US Green Building Council (or "such as LEED standards"), to optimize and/or enhance indoor air quality, water and energy use efficiency, recycling, connectivity to walkable communities and public transit, eco-friendly landscaping and building materials, the use of natural lighting and heating, stormwater runoff features, environmental protection and other green building and green site practices.***

BE IT FURTHER RESOLVED, that the Board of Commissioners encourages all departments, offices, and courts to consider these priorities in the development of their budgets and activities for ~~2009~~ **2010**.

BE IT FURTHER RESOLVED, that the Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, yet recognizing that

all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners and county staff will continue to work cooperatively with townships that rely on the Ingham County Sheriff's Office for primary Law Enforcement Services to ~~explore alternatives~~ **implement an alternative plan to replace these services.**

BE IT FURTHER RESOLVED, that the County will **continue to** work in cooperation with the cities of Lansing and East Lansing to implement the action plan developed by Plante & Moran to achieve the goal of a consolidated 911 dispatch center.

BE IT FURTHER RESOLVED, that efforts to expand the governance and funding structure of the Capital Region Airport Authority shall continue, **with strong leadership from the Lansing Economic Area Partnership (LEAP) to achieve meaningful progress by December 2009.**

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts of the neighborhood network centers.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will explore efficiencies through regional cooperation, including exploration of regionalizing the provision of employee health care benefits ~~with Michigan State University and/or neighboring counties.~~

BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology county-wide will continue, including ongoing efforts to upgrade the county's computer and telephone systems **within reasonable efforts and budget constraints.**

BE IT FURTHER RESOLVED, the Ingham County Controller/Administrator will **continue to** score and rank Community Agency applications based on a set of criteria approved by the Board of Commissioners and make a recommendation on specific funding levels for each applicant to the Human Services Committee.

FINANCE: Yeas: Hertel, Weatherwax-Grant, Schor

Nays: Grebner, Dougan

Absent: Celentino

Approved 4/23/08

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING AREAS OF PRIORITY EMPHASIS
GUIDING 2010 ACTIVITIES AND BUDGET PROCESS**

WHEREAS, Ingham County government is committed to assuring the provision of services most important to its citizens; and

WHEREAS, Ingham County services are focused on these long-term objectives:

- *Enhancing access to county records
- *Providing suitable roads and drains
- *Supporting recreational opportunities
- *Fostering economic well being
- *Promoting environmental protection and smart growth
- *Preventing and controlling disease
- *Promoting accessible health care
- *Assisting in meeting basic needs
- *Fostering appropriate youth development
- *Supporting public safety
- *Assuring judicial processing
- *Providing appropriate sanctions for adult offenders
- *Providing appropriate treatment and sanctions for at-risk juveniles; and

WHEREAS, these services are to be delivered in a manner which emphasizes:

- * An educated and participating citizenry
- * An ongoing capacity for intergovernmental collaboration
- * A quality workforce
- * Cost-effective delivery of county services
- * Maximum use of technology; and

WHEREAS, the Board of Commissioners has assessed information provided by county staff and departments, offices and the courts related to issues and concerns which are important for the County to consider addressing in 2010; and

WHEREAS, the Board of Commissioners has identified significant revenue shortfalls including falling property tax assessments affecting budget projections for 2010; and

WHEREAS, the Board of Commissioners can no longer apply “across the board” percentage cuts to each department to cover the projected revenue losses; and

WHEREAS, the Board of Commissioners must take all this information into consideration when developing areas of priority and areas that may need to be significantly reduced or eliminated to make up for the projected revenue shortfalls in the development process for the 2010 Budget; and

WHEREAS, to the extent that Ingham County will receive additional funding from the American Recovery and Reinvestment Act of 2009 (stimulus funds), the Board of Commissioners will use these funds for their intended purpose of expanding specific services, and these funds should not be viewed as a long-term solution to balancing the Ingham County Budget.

WHEREAS, the Board of Commissioners has identified certain areas of priority emphasis to guide the development of the 2010 Budget and activities of county staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners adopts the following areas of priority emphasis to be utilized by the Controller's Office and the county offices, departments, agencies, and courts in developing proposed activities and budgets for 2010:

1. To the extent necessary and appropriate, mandated services currently provided by county government in support of all its long-term objectives should be continued in 2010, with ongoing evaluation to identify possible overlap and duplication of services and to identify more efficient uses of county funds. Current year expenditures should be supported by current year revenues. Any reduction or elimination of the County's service levels should be focused primarily in areas of discretionary services, recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary.
2. Priority consideration should be given to maintaining current efforts with respect to all of the following long-term objectives; to considering proposals which enhance their achievement; and to implementing specific identified enhancements:

Promoting Accessible Health Care

Continue to maintain and, expand to the extent that funding becomes available from the American Recovery and Reinvestment Act of 2009, access to health care for the uninsured and under-insured, through the Ingham Health Plan and other health plan initiatives and programs. Provide high-quality nursing and rehabilitation services for our County's senior citizens and disabled population, including through the Ingham County Medical Care Facility.

Specific enhancement: Include a financing plan to enable the Ingham Health Plan Corporation, utilizing the Ingham Health Plan and the Ingham County Advantage Program, to continue to provide access to health care at a level at least equal to that being provided in 2008, and to utilize any available matching funds in order to increase the number of uninsured county residents being served, with an ultimate goal of providing access to health care for 100% of uninsured county residents.

Supporting Recreational Opportunities

Support recreational opportunities throughout Ingham County through maintenance of Ingham County Parks by implementation of the County Parks Master Plan, with an emphasis on leveraging funding from other sources, should they become available.

Specific enhancement: Maintaining environments that support physical activity for the health and well being of Ingham County residents as well as implementation of measures to improve the operation of Potter Park Zoo that includes the completion of a ten-year master plan for the Zoo that sets specific direction for future areas of focus.

Providing Appropriate Sanctions for Adult Offenders

Encourage the use of appropriate sanctions for adults in order to foster appropriate behavior and reduce criminal recidivism, and to reduce incidents of jail overcrowding, using strategies such as supporting implementation of recommendations of the Jail Overcrowding Subcommittee and Community Corrections Advisory Board as well as working with community partners such as Mid-South Substance Abuse Commission to facilitate treatment of substance abuse disorders, develop and use a data tracking system focusing on system volume and trends, supporting appropriate usage of existing probation residential services, to increase the usage of GPS/tethering equipment, and using improved information collection, automation, record keeping, and information exchange between departments. This information will be used to help improve jail utilization.

Specific enhancement: Support efforts to increase access to program alternatives available through Community Corrections, utilizing state funds. Consider county financial support to implement the recommendations of the Community Corrections Advisory Board and Jail Utilization Coordinating Committee, including the provision of a range of appropriate community-based contractual treatment and service programs to be used in lieu of or in reduction of jail time.

Providing Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to implement recommendations resulting from the system-wide evaluation of programs and placements for delinquent juveniles done by the Center for Criminal Justice Research, and from the development of strategies by the Ingham County/City of Lansing Community Coalition for Youth, utilizing Child Care Funds and Juvenile Justice Millage funds to maintain the juvenile justice system in a manner that is most appropriate for Ingham County in order to foster appropriate behavior, apply appropriate sanctions, and reduce criminal recidivism.

Specific enhancement: Use Juvenile Justice Millage funds to continue implementation of the Action Plan created in the Chinn Study, including

specifically: the operation of Ingham Academy with a comprehensive juvenile assessment component; day treatment/evening reporting program; and center for respite/crisis intervention to support community-based programming that will support the Court's and County's goals of treating adjudicated youth locally within Ingham County whenever appropriate.

Promote Environmental Protection and Smart Growth

Discuss and implement strategies for fostering appropriate land use and protecting natural resources, such as implementation of a Purchase of Development Rights program, the County's commitment to the Cool Counties Climate Stabilization Goal, and other strategies being recommended by the Tri-County Growth Study Project. Develop and implement green building strategies for existing and new County facilities.

Specific enhancement: Promoting initiatives encouraging urban redevelopment and protecting agriculture in rural areas, and consider specific proposals which enhance this objective, such as supporting the activities of the Agricultural Preservation Board, Land Bank Authority, and supporting the resources to monitor the environment for threats and hazards to human health, and implementing recommendations of the Tri-County Growth Study. Promote green design standards, such as those of the U.S. Green Building Council (or "such as LEED standards"), to optimize and/or enhance indoor air quality, water and energy use efficiency, recycling, connectivity to walkable communities and public transit, eco-friendly landscaping and building materials, the use of natural lighting and heating, stormwater runoff features, environmental protection and other green building and green site practices.

BE IT FURTHER RESOLVED, that the Board of Commissioners encourages all departments, offices, and courts to consider these priorities in the development of their budgets and activities for 2010.

BE IT FURTHER RESOLVED, that the Board of Commissioners will be forced to reduce or eliminate service levels primarily in areas of discretionary services, yet recognizing that all mandated services will also be considered for budget reductions to the extent possible and necessary in this unprecedented time.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners and county staff will continue to work cooperatively with townships that rely on the Ingham County Sheriff's Office for primary Law Enforcement Services to implement an alternative plan to replace these services.

BE IT FURTHER RESOLVED, that the County will continue to work in cooperation with the Cities of Lansing and East Lansing to implement the Action Plan developed by Plante & Moran to achieve the goal of a consolidated 911 Dispatch Center.

BE IT FURTHER RESOLVED, that efforts to expand the governance and funding structure of the Capital Region Airport Authority shall continue, with strong leadership from the Lansing Economic Area Partnership (LEAP) to achieve meaningful progress by December 2009.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts of the neighborhood network centers.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners supports the efforts to prevent environmental hazards to human health.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will explore efficiencies through regional cooperation, including exploration of regionalizing the provision of employee health care benefits.

BE IT FURTHER RESOLVED, that efforts to expand and increase the use of technology county-wide will continue, including ongoing efforts to upgrade the County's computer and telephone systems within reasonable efforts and budget constraints.

BE IT FURTHER RESOLVED, the Ingham County Controller/Administrator will continue to score and rank Community Agency applications based on a set of criteria approved by the Board of Commissioners and make a recommendation on specific funding levels for each applicant to the Human Services Committee.

MEMORANDUM

April 9, 2009

TO: Finance and Liaison Committees

FROM: Teri Morton, Budget Director

RE: First Quarter 2009 Budget Adjustments and Contingency Fund Update

Enclosed please find the recommended adjustments to the Ingham County budget for the first quarter of fiscal year 2009. The total increase to the General Fund is \$619,726.

The quarterly budget amendment process as authorized by the Board of Commissioners is necessary to make adjustments to the adopted budget. Usually, adjustments are made as a result of updated revenue and expenditure projections, grant revenues, reappropriations, accounting and contractual changes, and general housekeeping issues.

The majority of adjustments this quarter are reappropriations of funds budgeted but not spent in 2008. This year's General Fund reappropriations total \$619,726, and are primarily related to capital projects. Some of the larger projects carried over from the 2008 Budget include \$97,109 to renovate Health Department space at the Human Services Building, \$86,431 for tuckpointing at the Hilliard Building, and \$200,000 for the Health Department's electronic medical records system. All of the remaining funds for the Parks trail projects (totaling over \$2.5 million) are also carried over, as well as several capital projects within the Potter Park/Zoo millage fund.

Due to current economic conditions, the revenue projection for the Hotel/Motel fund is decreased from \$2 million to \$1.9 million. Agencies receiving funds from this revenue (Convention and Visitors Bureau, Fair, Arts Council) receive a portion of actual funds collected, so this change in projection will not have a direct effect on their operations.

Also included is an update of contingency fund spending so far this year. If the attached resolution is approved as proposed, the contingency amount will be \$421,354. The attached document details how the Board has allocated the contingency funds throughout the year, beginning with a balance of \$583,495.

Should you require any additional information or have questions regarding this process, please don't hesitate to contact me.

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE
2009 INGHAM COUNTY BUDGET**

WHEREAS, the Board of Commissioners adopted the 2009 Budget on October 28, 2008 and has authorized certain amendments since that time, and it is now necessary to make some adjustments as a result of updated revenue and expenditure projections, fund transfers, reappropriations, accounting and contractual changes, errors and omissions, and additional appropriation needs; and

WHEREAS, the Liaison Committees and the Finance Committee have reviewed the proposed budget adjustments prepared by the Controller's staff and have made adjustments where necessary; and

WHEREAS, Public Act 621 of 1978 requires that local units of government maintain a balanced budget and periodically adjust the budget to reflect revised revenue and expenditure levels; and

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the Controller/Administrator to make the necessary transfers to adjust revenues and expenditures in the following funds, according to the attached schedules:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>2009 BUDGET</u> <u>4/01/09</u>	<u>PROPOSED</u> <u>CHANGES</u>	<u>PROPOSED</u> <u>BUDGET</u>
101	General Fund	\$80,649,082	\$619,726	\$81,268,808
208	Parks	2,136,111	20,000	2,156,111
230	Hotel/Motel	2,085,000	(100,000)	1,985,000
245	Public Improvements	1,558,337	917,355	2,475,692
258	Potter Park/Zoo	3,809,033	504,561	4,313,594
264	Juvenile Justice Millage	7,528,485	19,686	7,548,171
450	Parks Capital	149,000	2,655,678	2,804,678
664	Mach. & Equip. Revolving	629,852	535,815	1,165,667

GENERAL FUND REVENUES

	2009 Budget – 4/01/09	Proposed <u>Changes</u>	2009 Proposed <u>Budget</u>
Tax Revenues			
County Property Tax	47,947,802		47,947,802
Property Tax Adjustments	(100,000)		(100,000)
Delinquent Real Property Tax	50,000		50,000
Unpaid Personal Property Tax	25,000		25,000
Industrial Facility Tax	475,000		475,000
Trailer Fee Tax	15,000		15,000
Intergovernmental Transfers			
Transfer from Rev. Sh. Res. Fund	5,927,744		5,927,744
Convention/Tourism Tax - Liquor	1,699,280		1,699,280
Health and Safety Fund	89,564		89,564
Use of Fund Balance	843,600	619,726	1,463,326
Department Generated Revenue			
Animal Control	659,542		659,542
Circuit Court - Family Division	802,721		802,721
Circuit Court - Friend of the Court	519,362		519,362
Circuit Crt - General Trial	2,264,627		2,264,627
Cooperative Extension	60,400		60,400
County Clerk	590,800		590,800
District Court	2,500,000		2,500,000
Drain Commissioner/Drain Tax	160,000		160,000
Economic Development	64,942		64,942
Elections	36,650		36,650
Emergency Operations	47,221		47,221
Equalization /Tax Mapping	30,800		30,800

Facilities	149,369		149,369
Human Resources	34,073		34,073
Probate Court	302,178		302,178
Prosecuting Attorney	721,639		721,639
Register of Deeds	1,618,557		1,618,557
Remonumentation Grant	93,903		93,903
Sheriff	5,592,882		5,592,882
Treasurer	7,008,109		7,008,109
Tri-County Regional Planning	61,740		61,740
Veteran Affairs	356,577		356,577
Total General Fund Revenues	80,649,082	619,726	81,268,808

GENERAL FUND EXPENDITURES

	2009 Budget - <u>4/01/09</u>	Proposed <u>Changes</u>	2009 Proposed <u>Budget</u>
Board of Commissioners	575,262		575,262
Circuit Court - General Trial	7,745,875		7,745,875
District Court	2,424,121		2,424,121
Circuit Court - Friend of the Court	1,357,167		1,357,167
Jury Board	1,757		1,757
Probate Court	1,473,557		1,473,557
Circuit Court - Family Division	6,491,004		6,491,004
Jury Selection	66,914		66,914
Elections	268,108		268,108
Financial Services	707,402	1,141	708,543
County Attorney	418,856		418,856
County Clerk	772,524		772,524
Controller	867,526		867,526
Equalization/Tax Services	690,735		690,735

Human Resources	605,432	5,000	610,432
Prosecuting Attorney	6,237,072		6,237,072
Purchasing	262,640		262,640
Facilities	1,872,437		1,872,437
Register of Deeds	664,948		664,948
Remonumentation Grant	93,903		93,903
Treasurer	704,587		704,587
Drain Commissioner	936,692		936,692
Economic Development	152,879		152,879
Community Agencies	202,265		202,265
Equal Opportunity Committee	500		500
Women's Commission	500		500
Environmental Affairs Comm	0	108	108
AC Shelter Advisory Board	0	500	500
FOC Advisory Committee	0	3,642	3,642
Historical Commission	500		500
Tri-County Regional Planning	102,900		102,900
Jail Maintenance	320,228		320,228
Sheriff	19,438,516		19,438,516
Community Corrections	134,481		134,481
Animal Control	1,442,509		1,442,509
Emergency Operations	174,550		174,550
Board of Public Works	440		440
Drain Tax at Large	325,000		325,000
Health Department	12,116,171		12,116,171
Medical Examiner	402,928		402,928
Substance Abuse	853,875		853,875
Community Mental Health	2,089,722		2,089,722

Department of Human Services	1,523,488		1,523,488
Tri-County Aging	80,237		80,237
Veterans Affairs	450,936		450,936
Cooperative Extension	758,916	10,756	769,672
Parks and Recreation	1,998,705		1,998,705
Contingency Reserves	427,495	(6,141)	421,354
2-1-1 Project	25,000		25,000
Capital Improvements	2,387,822	604,720	2,992,542
Total General Fund Expenditures	80,649,082	619,726	81,268,808

General Fund Revenues

Use of Fund Balance Increase use of fund balance \$619,726 for reappropriated projects.

General Fund Expenditures

Financial Services	Set up budget for county's contribution of \$1,141 to MERS for Capital Areal District Library (CADL) employees who were formerly employees of Ingham County. This contribution has been made in the past from the Employee Benefit fund balance. It is more appropriate to be expensed from the general fund.
Human Resources	Add \$5,000 to budget for pre-employment physicals. Physicals were formerly paid from the in-kind services agreement with Ingham Medical.
AC Advisory Committee	Reappropriate \$500 in unspent funds from 2008.
Environ. Affairs Committee	Reappropriate \$108 in unspent funds from 2008.
FOC Advisory Committee	Reappropriate \$3,642 in unspent funds from 2008.
Cooperative Extension	Reappropriate unspent funds from the Community Development activity to cover portion of VISTA coordinator's wages in 2009. Corporation for National and Community Service grant funds had to be spent down before 2/28/09, so general fund dollars went unspent (\$10,756).

Contingency	Decrease contingency account \$1,141 for county's MERS contribution for CADL employees and \$5,000 for pre-employment physicals.
Capital Improvements	Transfer \$604,720 to public improvements fund for various reappropriated capital projects.

Non-General Fund Adjustments

Parks (F208)	Reappropriate funds for Hawk Island reforestation project per 2008 capital budget. (\$20,000)
Hotel/Motel Fund (F230)	Decrease revenue and expense budgets based on latest projections (\$100,000).
Public Improvements (F245)	<p>Reappropriate funds for the following capital improvement projects: jail glass inventory (\$8,000), jail parking lot lights (\$3,610), and parking lot repair (\$52,319) per 2004 capital budget, painting stone at Mason Courthouse (\$81,377) per 2005 capital budget, parking lot repair (\$1,399), Animal Control floor tile (\$4,260), Mason Courthouse heating and cooling (\$42,796), District Court tuckpointing (\$15,646), Jail Dispatch air conditioning (\$7,707), District Court carpet (\$7,610), Jail floor replacement (\$4,401), Jail cooling tower valve (\$4,844), District Court restroom renovation (\$10,000), Youth Center chiller (\$33,600), Jail condenser replacement (\$4,646), Youth Center stainless steel counter (\$5,000), Jail door hinges and switches (\$4,754), and renovation of Health Department space at Human Services Building (\$97,109) per 2007 capital budget, Animal Control kennel replacements (\$18,000), Drain building repair (\$82,392), District Court rooftop units replacement (\$6,537), Hilliard Building tuckpointing (\$86,431), Youth Center chiller replacement (\$20,000), Jail chill water pump (\$21,835), Mason Courthouse tile flooring (\$40,000), Hilliard Building Chiller Renewal (\$40,000), Jail air conditioning replacement (\$15,000), Jail carpet/floor replacement (\$5,768), Jail kitchen glass replacement (\$4,657), Mason Courthouse retaining wall (\$40,000), Youth Center kitchen utility cabinet (\$3,457), Jail boiler repair (\$9,600), District Court building study (\$4,000), VMC/GPB security enhancement (\$47,500), Animal Control shelter security camera (\$2,600) and kennel sound suppression (\$3,100) per 2008 capital budget.</p> <p>Transfer excess funds from the Jail Fire Alarm project (\$38,700) to cover excess funds needed for the Chill Water Pump at the Jail (\$9,000) and emergency water tank repair at the Jail (\$29,700).</p>

Potter Park/Zoo (F258)	Reappropriate funds for the following capital projects not completed in 2008: signage (\$5,000), parking ticketing system (\$5,000), building re-key (\$3,209), interactive exhibit (\$28,509), rhino exhibit (\$411,674), irrigation system – zoo (\$20,000), zoo cam for website (\$4,000), penguin pool (\$23,169), and ozone machine for otters (\$4,000).
Juvenile Justice Millage (F264)	Carry over remaining funds authorized for Risk Assessment Tool per Resolution 03-326. (\$19,686).
Parks Capital (F450)	Reappropriate funds for the following capital projects; Heart of Michigan Trail Lake Lansing South to Park Lake Road (\$829,075) per 2006 capital budget, Heart of Michigan Trail Park Lake to MSU (\$1,252,230), Boardwalk Fishing Dock (\$50,000), Hawk Island Tubing Hill (\$75,000), and Heart of Michigan Trail - Right of Way Acquisition (\$172,853) per 2007 capital budget, Heart of Michigan Trail Jolly Road to Hope Soccer Complex (\$250,000) and Land Acquisition Fund (\$26,520) per 2008 capital budget.
Mach./Equip. Revolving (F664)	Increase CIP upgrade funds to purchase: a computer for the new Veterans Benefits Counselor (\$886) and a replacement color laser printer for the Board of Commissioners Office (\$1,400). Reappropriate funds for the following projects: Clerk vital records software upgrade (\$8,400), office furniture (\$8,934), and large format printer (\$25,000) for the Drain Commissioner's Office, electronic medical records system (\$100,000) and e-health implementation (\$47,600) for Health Department, and courtroom technology upgrades (\$121,137) for Circuit Court approved in the 2007 capital budget, Courtroom technology upgrades (\$24,000) and Scanner project (\$45,473) for Circuit Court, video surveillance camera upgrades for the Youth Center (\$8,383), electronic medical records system for Health Department (\$100,000), District Court Video Arraignment project (\$28,777), and Probate Court microfilming project (\$16,825) approved in the 2008 capital budget. Reduce CIP upgrade funds for scheduled replacement of computer in Economic Development (\$1,000). (Secretary/Economic Development position was eliminated in 2009 budget process.)