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JUDICIARY COMMITTEE
TINA WEATHERWAX-GRANT, CHAIR
TODD TENNIS
REBECCA BAHAR-COOK
DIANNE HOLMAN
DEB NOLAN
RANDY SCHAFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, AUGUST 14, 2008 AT 7:30 P.M., IN THE PERSONNEL CONFERENCE ROOM, (D & E) OF THE HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [July 10, 2008](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Interviews – Ingham County Family Center Board
2. CCAB/JUCC Electronic Monitoring Sub-Committee - Resolution to Authorize the Selection of Sentinel Offender Services for an Offender Funded Electronic Monitoring Program Subject to a [Final Contract Agreement](#)
3. Controller's Office - Resolution Authorizing [2009 Agreements](#) for Juvenile Justice Community Agencies (*Three agencies will be present; please bring your blue pocket folders that contain the JJM Community Agency applications, which were distributed at the July 22, 2008, Board of Commissioners' Meeting.*)
4. MSU Extension - Presentation 4-H Mentoring Program (Stephanie Kluely)
5. Circuit Court – General Trial Division - Resolution to Increase [AutoMon](#) Enrollment Fee
6. Facilities Department/MIS - Resolution Authorizing a Contract with [TeL Systems, Inc.](#) to Purchase Courtroom Technology for the Circuit Court
7. Family Court – Presentation on Juvenile Justice Millage Programming
8. Child and Family Services – Commissioner Bahar-Cook - Resolution Authorizing an Emergency Appropriation for a 2008 Agreement for the [Child and Family Services](#) Angel House Program (*Tabled from the July 10, 2008 Meeting.*)

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

JUDICIARY COMMITTEE

July 10, 2008

Minutes

Members Present: Tina Weatherwax-Grant, Rebecca Bahar-Cook, Dianne Holman, Randy Schafer and Board Chairperson Marc Thomas

Members Absent: Todd Tennis

Others Present: John Neilsen, Pam Oesterle, Lynne Smith, Jim Paparella, Randy Rauch, Lori Phelps, James Pahl and Det. Lansing

The meeting was called to order by Chairperson Weatherwax-Grant at 7:37 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the May 29, 2008 Minutes

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE MAY 29 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

The Minutes were amended as follows:

Members Present – Chairperson Weatherwax-Grant was removed from this section.

Additions to the Agenda

5. JJM Community Agency – Update

Limited Public Comment: None

1. Circuit Court, Family Division – Resolution Honoring Sandy Deatrick

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION HONORING SANDY DEATRICK. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

2. District Court – Resolution to Authorize Continuation of a Temporary Position at District Court to Assist in Meeting Case Management Demands

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. HOLMAN, TO APPROVE THE RESOLUTION TO AUTHORIZE CONTINUATION OF A TEMPORARY POSITION AT DISTRICT COURT TO ASSIST IN MEETING CASE MANAGEMENT DEMANDS.

Mr. Neilsen informed the Committee that the County it is facing a \$5.6 million deficit for 2009. Chairperson Weatherwax-Grant stated the Department heads have been asked to submit a five percent reduction budget for next year. She then asked Mr. Pahl to explain why he wants to continue the temporary position.

Mr. Pahl stated the District Court will have a work back log if the position is not continued. People will have to wait in longer lines to receive service at the Court without this position.

Chairperson Weatherwax-Grant stated the electronic processes were supposed to be completed last month. Mr. Neilsen explained there have been a number of delays from the vendors. The Court wants to continue the position until the E-citations process is completed.

Board Chairperson Thomas informed the Committee that Mr. Myers informed him that the Controller's 2009 budget does not rescind this position. It is up to this Committee to determine if the position should be continued.

Comm. Schafer stated he is not willing to support a six-month temporary position due to the hiring freeze on all the County Departments.

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. NOLAN, TO AMEND THE RESOLUTION TO INDICATE THE POSITION WILL BE CONTINUED FOR THREE MONTHS AND THE \$15,323 AMOUNT WILL BE CHANGED TO \$7,661.50.

Chairperson Weatherwax-Grant stated the Controller's Office and the Court will meet to discuss the 2009 budget. The Court may decide it wants to delete this position after it sees the Controller's proposed budget.

Comm. Bahar-Cook stated she would not support the motion because of the hiring freeze. Comm. Schafer agreed with Comm. Bahar-Cook's statement. He then withdrew his motion to amend the Resolution. Comm. Holman stated the hiring freeze is meant for new hires. This matter involves an existing position. Mr. Neilsen explained the hiring freeze affects vacant positions.

Board Chairperson Thomas stated this matter might not technically be subject to the hiring freeze; however, he agrees with Comm. Bahar-Cook that approving this request may send a mixed message to the County's employees.

Chairperson Weatherwax-Grant stated \$5.6 million is a huge cut to the budget. The Board has to reevaluate its positions for the County.

MOTION FAILED. Absent: Comm. Tennis

3. Facilities/MIS Department - Resolution to Authorize a Contract with AT&T Wireless and ID Solutions at the Ingham County Family Center for the Ingham Academy

MOVED BY COMM. SCHAFFER, SUPPORTED BY COMM. NOLAN, TO APPROVE THE RESOLUTION TO AUTHORIZE A CONTRACT WITH AT&T WIRELESS AND ID SOLUTIONS AT THE INGHAM COUNTY FAMILY CENTER FOR THE INGHAM ACADEMY.

Comm. Bahar-Cook stated this Committee is being asked to approve a contract again for the Family Center. We need to see an overall budget for the Ingham County Family Center. Comm. Nolan stated she would also like to see an overall budget for the Ingham Academy. She then stated she also has concerns regarding the bidding process for this contract.

Mr. Neilsen stated this matter was not bid out because the County used the State of Michigan Purchase Contract. The County's Purchasing Policy allows it to use State contracts. Mr. Neilsen explained that the State bids out its contracts. Comm. Nolan requested a copy of the County's Purchasing Policy for the County Services Committee.

Chairperson Weatherwax-Grant asked Mr. Neilsen to provide the Committee with a copy of the Family Center's and the Academy's budgets.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Tennis

4. Discussion on Angel House – Jim Paparella, Executive Director Child & Family Services, Capital Area

Chairperson Weatherwax-Grant stated the County was very supportive of Angel House when it was built. Angel House has been successful. She then asked Mr. Paparella to provide an update on the Angel House.

Mr. Paparella stated the Michigan Department of Human Services has denied State contracts with Angel House on two occasions. The MDHS was in the process of closing shelters and deemed the concept of Angel House as undermining the State's philosophy to "congregate care." Mr. Paparella stated Mr. Rauch, the new FIA Director, has been very supportive of Angel House.

Mr. Paparella stated Angel House's emergency shelter care is like a hospital emergency room. The capacity goes from full to half full and then back to full. Angel House's capacity for May and June dipped because school was out for the summer. The capacity will increase when school starts in the fall. This increase will not compensate for the House's deficit.

Angel House cannot survive the summer financially. We have weighed all the options. Five Counties refer kids to Angel House. Angel House leverages about 60 to 70 cents on every dollar it receives through fundraisers and grants. Mr. Paparella stated Angel House cannot rely on private donations. He further stated Angel House is committed to remain open.

Mr. Paparella explained he has reviewed other avenues to pursue in order to keep the doors open. Efforts are being made to leverage additional Child Care Fund dollars in order to receive the State match. Another effort involves maximizing other Title IV-E dollars.

Chairperson Weatherwax-Grant thanked Comm. Bahar-Cook for her continued engagement with the Angel House. Comm. Bahar-Cook stated several of Angel House's Board of Directors was at a recent meeting. They were informed that Angel House will have to close at the end of July.

Comm. Bahar-Cook stated they were then informed the House could remain open a little longer while it seeks funding from Ingham County.

Comm. Bahar-Cook explained that if this Committee approves additional funding for Angel House, further information should be available by the next Board meeting to determine if this will be the last time the County is asked for emergency funding in this matter. Comm. Bahar-Cook stated it's very important to do what we can to protect the most vulnerable of our population.

Chairperson Weatherwax-Grant asked if the assessment center will be closed if Angel House is closed. Mr. Paparella stated the assessment center may be left open if the other programs are closed.

Mr. Rouch stated the Muskegon facility has an arrangement with its County and the State. The facility is owned by the State and is operated by the County. He also stated 55% of the Oakland facility is funded through private donations. Angel House cannot receive funding through DHS. DHS can only pay for the beds that are used. It is also trying to place youth in family placements instead of shelters.

Mr. Rouch stated he does not want to see Angel House close. Angel House can be used for other needs such as pregnant teens. If the other counties can be encouraged to refer youth to Angel House, its doors could remain open longer. Angel House's focus has to change to be solvent.

Mr. Rouch further stated Title IV-E money can be used for the placement of youth over 10 years of age. Children under 10 years of age require a pre-ten waiver before they are placed in a residential home for longer than 30 days. CCF dollars are basically used for prevention.

Detective Lansing stated the City of Lansing uses Angel House. The forensic interviewing that is conducted at this facility is very good for the Lansing Police Department.

Ms. Oesterle, clinical therapist and case manager at Angel House, stated when youth are placed in Angel House they are scared, angry, depressed and in shock. They have been taken away from their homes and their support systems. Ms. Oesterle spoke of the physical conditions of some of the youth when they enter Angel House. She explained what the youth receive and experience while at Angel House.

Ms. Oesterle stated it is the hope of the staff at Angel House that the County can help it to continue to help our youth. Angel House has a fantastic team of direct care workers.

Ms. Smith, Supervisor of direct care workers, shared some of her experiences while working with the youth at Angel House. She stated youth need the services that are provided at Angel House.

Chairperson Weatherwax-Grant stated this is a discussion item tonight. A number of Commissioners requested an update for Angel House.

MOVED BY COMM. BAHAR-COOK, SUPPORTED BY COMM. SCHAFER, TO ALLOCATE \$50,000 FROM THE 2008 CONTINGENCY FUND TO KEEP ANGEL HOUSE OPEN.

Chairperson Weatherwax-Grant asked how long the \$50,000 would help to keep Angel House open. Mr. Paparella stated the length of time would depend on the census. He then stated we need time to research options to keep Angel House open for the long term. The \$50,000 may keep the doors open through August 2008.

Comm. Bahar-Cook stated the \$50,000 allotment is a patch to allow Angel House to remain open through the summer months. She then stated she would have a difficult time if the County receives another funding request from Angel House.

Mr. Neilsen distributed the following Resolution to the Committee for its consideration: Resolution Authorizing an Emergency Appropriation for a 2008 Agreement for the Child and Family Services Angel House Program.

Comm. Nolan asked why JJM funds would not be used for this matter. Comm. Bahar-Cook explained that the Court's use of Angel House does not allow the use of JJM funds. Comm. Nolan stated she believes JJM funds should be used for this matter.

FRIENDLY AMENDMENT TO THE ABOVE MOTION: THE BOARD OF COMMISSIONERS WILL ALLOCATE \$50,000 FROM JUVENILE JUSTICE MILLAGE FUNDS TO SUPPORT THIS COMMITTEE'S PHILOSOPHY OF A CONTINUUM OF CARE THAT FITS WITH THE CONTINUUM.

Mr. Neilsen stated the County provided \$40,000 in funding to Angel House approximately 18 months ago to allow them time to find options. Basically, DHS changed their funding philosophy for child care centers. This change has made it difficult for Angel House to stay open.

Comm. Bahar-Cook stated Angel House assists at-risk youth, not adjudicated youth. Comm. Nolan stated the Finance Committee may be more likely to approve an appropriation from the JJM fund than the Contingency Fund.

Comm. Holman stated this Committee has always been willing to go beyond the main focus of Angel House. Mr. Paparella stated Angel House's mission now is to help any youth in need.

Comm. Schafer asked Comm. Bahar-Cook about any politics associated with using JJM funds. Comm. Bahar-Cook stated she believes there will be some political ramification for using JJM for Angel House. Comm. Schafer stated this Committee turned down a request from the District Court this evening. Angel House is an important issue and he will support the funding request.

Chairperson Weatherwax-Grant stated she has some hesitations for using JJM funds without allowing the Court to review this issue. We need to determine that we are using the funds wisely. She further stated she is committed to finding a resolution to this concern. Using Angel House for pregnant teens sounds like a good idea.

Comm. Nolan asked about postponing this matter until this Committee's August meeting. Mr. Paparella stated the Title IV- E funds can be used for Angel House youths. We can fast track the pregnant teen program.

Board Chairperson Thomas stated the Board's plan is to roll our 2008 Contingency Fund balance into the 2009 budget. Using \$50,000 from the 2008 Contingency Fund means the County will lay off essentially one staff person next year. He further stated he has grave concerns about providing \$50,000 for Angel House when it may close this fall.

Comm. Nolan agreed with Board Chairperson Thomas's statements. She would like to table this matter until this Committee's August meeting so the Court can be present to continue this discussion.

Chairperson Weatherwax-Grant stated it is clear the County will never put Angel House in the County's budget as a line item. Mr. Paparella stated he understands the Board's position. Chairperson Weatherwax-Grant asked what will happen to reopen Angel House if it closes later this month. Mr. Paparella stated it would be difficult to reopen the facility.

Comm. Holman stated it's heartbreaking to see these types of requests from agencies. If Angel House fit within our continuum of care it would be more in line with our priorities.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. HOLMAN, TO TABLE THIS MATTER UNTIL THIS COMMITTEE'S AUGUST 14, 2008 MEETING TO ALLOW THE COURT TO WEIGH IN ON THIS MATTER.

MOTION CARRIED with Comms. Bahar-Cook and Schafer voting NO.

5. Update on Juvenile Justice community Agency Deadline

Mr. Neilsen updated the Committee on the applications for the Juvenile Justice Community Agency process. The agencies will present their requests to this Committee next month.

Announcements

Comm. Bahar-Cook stated the deadline to submit applications for the Ingham County Family Center committee is July 31, 2008.

Comm. Nolan stated the CCY wants to provide a presentation to this Committee. Chairperson Weatherwax-Grant stated the presentation may be scheduled for a September meeting.

Public Comment: None

The meeting adjourned at 9:28 p.m.

Respectfully submitted,

Debra Neff

Agenda Item 2

RESOLUTION STAFF REVIEW

DATE: August 6, 2008

Agenda Title: Resolution to Authorize the Selection of Sentinel Offender Services for an Offender Funded Electronic Monitoring Program Subject to a Final Contract Agreement

Submitted by: CCAB/JUCC Electronic Monitoring Sub-Committee

Committees: LE __*, JD __*, HS ____, CS ____, Finance __*

Summary of Proposed Action: This resolution will authorize the selection of Sentinel Offender Services for an Offender Funded Electronic Monitoring Program subject to a final contract agreement consistent with the services as set forth in the attached Scope of Work.

Financial Implications: There are no direct costs for this contract to Ingham County; the fees will be borne by referred clients.

Other Implications: It was agreed by the CCAB, Circuit Court, Pretrial Services, the District Court Probation Department, and the Sheriff's Office that Sentinel Offender Services was the most qualified vendor to provide the services as outlined in the attached Scope of Work. An RFP process was conducted and it was the unanimous recommendation of the Interview Panel to recommend this vendor.

It was also agreed that, in the absence of any monetary subsidy provided by Ingham County, client fees for services must be maintained at a level that is not overly burdensome to clients referred from the above County referral sources.

Staff Recommendation: MM __ JN X TL __ TM __ JC __

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

cc Mary Sabaj

COUNTY OF INGHAM

Purchasing Department

121 East Maple Street
Mason, Michigan 48854
Telephone: 517-676-7307
Fax: 517-676-7230
jvalentine@ingham.org

Project: Packet #41-08 Electronic Monitoring Services

Recommendation: Enter into an agreement with Sentinel Officer Services

Proposal Summary:

Vendors Contacted:	16	Local: 1
Vendors Responding:	5	Local: 2

Vendors notified by US Mail, advertised in local newspapers and posted on the Ingham County Purchasing website.

The following firms submitted proposals:

<u>Firm</u>	<u>Local Preference Requested</u>
House Arrest	Yes
Incarcerations Solutions	No
Judicial Services	Yes
Rancillo Home Confinement	No
Sentinel Offender Services	No

The Evaluation Committee with members from Circuit Court Pre-Trial Services, District Court Probation, Community Corrections, Sheriff's Office and the Controller's Office reviewed the responses that were received and three vendors were requested to make presentations. After completion of the evaluation process it is the recommendation of the Evaluation Committee in concurrence with the Purchasing Department to award a contract to Sentinel Offender Services for Electronic Monitoring Services. The Evaluation Committee considered the following: completeness of proposal; experience, references; quality of proposal; and pricing; value added services and or qualities.

Janeil Valentine
Purchasing Department
517-676-7307
REQUEST FOR PROPOSALS
SCOPE OF WORK

For proposals to be considered, vendors are required to submit qualifications, equipment specifications, experience and proposed fee schedule. All proposed fees and costs must be disclosed in the submitted proposal.

Ingham County would be favorable to a multi-year agreement for this project.

Demonstrate experience providing offender services and the ability to work with criminal justice personnel to successfully implement and maintain local electronic monitoring programs.

Accept referrals from multiple referral sources (e.g., Circuit and District Courts, Pretrial Services, Ingham County Sheriff's Office) from within Ingham County.

Provide all services locally using a community-based program approach that will include client enrollment, installation and removal of monitoring equipment, input of monitoring specifications, and equipment activation within 24 hours after referral, client orientation, fee assessment and collection, staff availability for Court testimony upon request, problem resolution, and equipment maintenance.

Provide a case management program component that requires regular in-person reporting, on-site breath testing and provides referral information regarding other community resources and services.

Serve as a collaborative partner by developing and maintaining strong working relationships with referral sources and other County personnel and by serving as an active, participating member of the EM Oversight Committee, including attending regular meetings to ensure successful implementation, successful ongoing operations and problem resolution.

Provide a completely offender funded client fee structure that will allow electronic monitoring to be available to the largest possible number of clients with varying financial capabilities, including provisions for indigent offenders.

Provide a full range of reliable, user-friendly, tamper-proof equipment to include home monitoring, active and passive GPS (that allows direct contact between the supervising program and the offender) and Breath Alcohol monitoring.

Provide secure monitoring services to ensure continuous electronic monitoring 24 hours a day/7 days a week/365 days a year with secure web-based internet access to client referral sources.

Provide non-compliance alerts and notifications to referral source personnel as specified by the referring agency.

Collect program data and statistics and financial information for all services and provide to the County upon request.

Introduced by the Law Enforcement, Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE SELCTION OF
SENTINEL OFFENDER SERVICES
FOR AN OFFENDER FUNDED ELECTRONIC MONITORING PROGRAM SUBJECT
TO A FINAL CONTRACT AGREEMENT**

WHEREAS, the Law Enforcement Committee scheduled several meetings early in 2007 to address the complex problems associated with jail overcrowding; and

WHEREAS, at the conclusion of these informational meetings, a series of recommendations were forwarded to the Jail Utilization Coordinating Committee (JUCC) for further review and recommendations, including the recommendation that use of electronic monitoring (EM) be increased; and

WHEREAS, JUCC members agreed that jail utilization can be improved by utilizing an EM Program by the Sheriff's Office for appropriate jail inmates released early to EM and by Pretrial Services for appropriate defendants on pre-trial status; and

WHEREAS, JUCC members agreed to proceed through a JUCC Sub-Committee charged with meeting with vendors to explore available equipment and services, assisting with a Request for Proposal (RFP) process, and making a final recommendation to the County; and

WHEREAS, after distributing and receiving responses to an RFP, the JUCC Sub-Committee agrees that EM services can be made available through a completely offender funded client fee structure that will allow electronic monitoring to be available to the largest possible number of clients with varying financial capabilities, including provisions for indigent offenders; and

WHEREAS, after completing the RFP process, including presentations from selected vendors, the JUCC Sub-Committee recommends the following:

- 1.) That the County pursues a contract with Sentinel Offender Services to provide an Offender Funded Electronic Monitoring Program pursuant to the requirements of the scope of work set forth in the RFP.
- 2.) That the JUCC Sub-Committee members (Major Sam Davis – Ingham County Sheriff's Office, Rhonda Swayze - 30th Judicial Circuit Court, John Rehagen – Circuit Court Pretrial Services, Beryl Frenger – 55th District Court, and Mary Sabaj, Community Corrections) continue to serve as the Electronic Monitoring Oversight Committee (EMOC), to work with Sentinel Offender Services to develop program policies and

procedures with input and final agreement to be obtained from the Courts and to provide ongoing oversight of the Offender Funded Electronic Monitoring Program.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into contract negotiations with Sentinel Offender Services for services pursuant to the requirements of the scope of work set forth in the RFP.

BE IT FURTHER RESOLVED, that the JUCC Sub-Committee members listed above continue to serve as the Electronic Monitoring Oversight Committee (EMOC) for the purpose of working with Sentinel Offender Services to develop program policies and procedures with input and final agreement from the Courts, and to provide ongoing oversight of the Offender-Funded Electronic Monitoring Program.

BE IT FURTHER RESOLVED, that upon completion of contract negotiations with Sentinel Offender Services, a contract shall be submitted for approval by the Ingham County Board of Commissioners by a target date of October 1, 2008.

Agenda Item 3

RESOLUTION STAFF REVIEW

DATE: July 31, 2008

Agenda Item Title: Resolution Authorizing 2009 Agreements for Juvenile Justice Community Agencies

Submitted by: Judiciary Committee

Committees: LE ____, JD ____, HS ____, CS ____, Finance ____

Summary of Proposed Action:

This resolution would authorize contracts for the 2009 Juvenile Justice Community Agency Process. The Board of Commissioners previously reserved \$100,000 of the Juvenile Justice Millage (JJM) funds to contract with qualified vendors, to increase the capacity of the County juvenile justice system for the treatment of delinquent and disturbed youth, which the County believes to be consistent with the provisions of the millage.

The Judiciary Committee will hear presentations on the proposed programs and review the applications for these funds before they recommend funding to the Finance Committee and the Board of Commissioners.

Copies of the JJM Community Agencies Applications were distributed to the Board of Commissioners at their July 22, 2008 meeting; please bring this information to the Judiciary and Finance Committee meetings.

Financial Implications:

\$100,000 is available for this purpose. For 2009 the requests for funds are:

Dispute Resolution Center of Central Michigan -	\$75,730
Lansing Teen Court -	39,000
Larry M. Trice, Outreach Services - (did not apply this year)	-0-
Child and Family Services Capital Area -	<u>50,000</u>
	\$164,730

The previous allocation for an eighteen month period was allocated as follows:

Dispute Resolution Center of Central Michigan -	\$ 30,000
Lansing Teen Court -	40,000
Larry M. Trice, Outreach Services -	5,000
Child and Family Services Capital Area -	<u>75,000</u>
	\$150,000

Other Implications:

This will be the third Juvenile Justice Community Agency Process. The second round was for eighteen months for the time period July 1, 2007 through December 31, 2008, as a one time transitional process. Hereafter, the Juvenile Justice Community Agency Process will be an annual process for the duration of the millage period (2007 -2011) to coincide with the County calendar fiscal year.

Staff Recommendation: MM ____ JN X TL ____ TM ____ JC ____

This resolution is consistent with a Board of Commissioners' priority objective:

Providing Appropriate Treatment and Sanctions for at Risk Juveniles

Continue to implement recommendations resulting from the system-wide evaluation of programs and placements for delinquent juveniles done by the Center for Criminal Justice Research, and from the development of strategies by the Ingham County/City of Lansing Community Coalition for Youth, utilizing Child Care Funds and juvenile millage funds to expand the juvenile justice system in a manner that is most appropriate for Ingham County in order to foster appropriate behavior, apply appropriate sanctions, and reduce criminal recidivism.

Specific enhancement: Use Juvenile Justice Millage funds to implement the action plan created in the Chinn Study, including specifically: the creation of a continuum of care facility that will have a comprehensive juvenile assessment component; day treatment/evening reporting program; and center for respite/crisis intervention to support community-based programming that will support the Court's and County's goals of treating adjudicated youth locally within Ingham County whenever appropriate, and for these model programs and facilities for at-risk and adjudicated youth to be in place no later than 2008.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ADOPT THE 2009 JUVENILE JUSTICE
COMMUNITY AGENCY PROCESS CALENDAR**

RESOLUTION #08-153

WHEREAS, a Juvenile Justice Millage was approved by the voters of Ingham County in November of 2002 and renewed in 2006, for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners wishes to adopt a Resolution to establish the 2009 Juvenile Justice Community Agency Process and to reserve Juvenile Justice Millage funds in the amount of \$100,000 for this purpose,

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby adopts the attached 2009 Juvenile Justice Community Agency Process Calendar to establish time lines for the process.

JUDICIARY: Yeas: Weatherwax-Grant, Tennis, Bahar-Cook, Holman, Nolan, Schafer
Nays: None **Absent:** None **Approved 5/15/08**

FINANCE: Yeas: Grebner, Hertel, Celentino, Schor, Dougan
Nays: None **Absent:** Weatherwax-Grant **Approved 5/21/08**

JUVENILE JUSTICE COMMUNITY AGENCY PROCESS CALENDAR

May 27, 2008	The Board of Commissioners adopts the Juvenile Justice Community Agency Process Calendar Resolution.
May 28, 2008	A press release is prepared announcing the availability of Juvenile Justice Community Agency funds and invites community organizations to submit an application. The application deadline is June 30 2008, 5:00 p.m.
July 8, 2008	The Controller's Office prepares a summary of the Juvenile Justice Community Agency applicants and forwards the summary to the County Attorney's Office to ensure that the agency's proposed purposes are legal under Michigan Law and comply with the intent of the Juvenile Justice Millage.
July 22 2008	A Juvenile Justice Community Agency notebook is prepared by the Controller's Office. The notebook includes all agencies who submitted applications for review by the Judiciary Committee. (The Notebook is distributed at the Board of Commissioners' Meeting.)
August 14, 2008	The Judiciary Committee reviews the Juvenile Justice Community Agency applications and makes recommendations for funding. Juvenile Justice Community Agency applicants are invited to attend the Judiciary Committee meeting. The Judiciary Committee makes their recommendations by Resolution to the Finance Committee.
August 20, 2008	The Finance Committee approves the Resolution for Juvenile Justice Community Agency funding to the Board of Commissioners.
August 26, 2008	The Board of Commissioners authorizes a resolution for the 2009 Juvenile Justice Community Agency grant awards.
August 27, 2008	The Juvenile Justice Community Agency applications are sent to the County Attorney's Office for contract preparation.
August 29, 2008	Juvenile Justice Community Agencies are notified of the County grant award and informs the agency that a County contract will be forthcoming in December.
December, 2008	<p>Contracts are received from the County Attorney's Office and mailed to the Juvenile Justice Community Agencies for appropriate signatures. When the contracts are mailed, a request is made to agencies to mail their Certificate of Insurances and a Revised Scope of Services if the grant award is different than the original requested amount.</p> <p>Fifty percent of the grant award is sent to the Juvenile Justice Community Agency upon receipt of the agency's signed contract and the appropriate documentation as listed above.</p>
July 15, 2009	The Juvenile Justice Community Agencies send in their first six month report to the Controller's Office and upon review by staff, a check for the remaining portion of the grant is sent to the agency.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING 2009 AGREEMENTS FOR JUVENILE JUSTICE
COMMUNITY AGENCIES**

WHEREAS, a Juvenile Millage was approved by the voters of Ingham County in November of 2002, and renewed in 2006 for the purpose of funding an increase to Ingham County's capacity to detain and house juveniles who are delinquent or disturbed, and to operate new and existing programs for the treatment of such juveniles; and

WHEREAS, the Ingham County Board of Commissioners established a Juvenile Justice Community Agency Process, through Resolution #08-153 by reserving a pool of Juvenile Justice Millage funds, to seek and fund proposals from qualified vendors to increase the capacity of the county juvenile justice system for the treatment of delinquent and disturbed youth which the County believes to be consistent with the provisions of the millage proposal approved by the voters; and

WHEREAS, the County has received applications for the 2009 Juvenile Justice Community Agency Process.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby directs the County Attorney to draft contracts for the period of January 1, 2009 through December 31, 2009, for each Community Agency listed below in accordance with the dollar amounts allocated in the 2009 Budget as stated below, and for the services to Ingham County residents previously approved by the Judiciary Committee:

Child and Family Services Capital Area	\$ _____
Dispute Resolution Center	\$ _____
Lansing Teen Court	\$ _____

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contracts documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 5

RESOLUTION STAFF REVIEW

DATE August 6, 2008

Agenda Item Title: Resolution to Increase AutoMon Enrollment Fee

Submitted by: 30th Judicial Circuit Court-General Trial Division

Committees: LE __ , JD __* , HS __ , CS __ , Finance __*

Summary of Proposed Action: This resolution supports increasing the current enrollment fee of \$10 for Circuit Court users to \$15. This increase would be used to subsidize the cost of electronic monitoring services for indigent defendants.

Financial Implications: Currently, approximately \$35,856 has accumulated from the enrollment of Circuit Court Pretrial Services defendants since the implementation of the kiosk September 2001. That amounts to an average of \$5,123 per year.

If enrollments remain stable, increasing the enrollment fee by \$5 will provide approximately \$2,562 annually, which can be used to subsidize the costs of electronic monitoring for indigent defendants.

Other Implications:

With a sliding fee scale of a minimum cost of \$8 to \$12 per day depending on the type of electronic monitoring service, this could provide funds to provide 214 to 320 electronic monitoring days for County paid indigent clients.

Staff Recommendation: MM __ JN X TL __ TM __ JC __
Staff recommends approval of this resolution

Agenda Item 5

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO INCREASE AUTOMON ENROLLMENT FEE

WHEREAS, Ingham County and the 54A District Court entered into a contract with the AutoMon Corporation in 2000 in which the AutoMon Corporation agreed to provide an automated reporting system for persons on probation or pretrial release; and

WHEREAS, an enrollment fee of \$10 was established by Ingham County and the 54A District Court; and

WHEREAS, said enrollment fee is paid by the defendant and deposited into account 267-36240 for the Community Corrections Advisory Board, for use by Ingham County to advance probation and pretrial release programs; and

WHEREAS, the enrollment fee has not been upwardly adjusted since the contract's inception in 2000; and

WHEREAS, an upward adjustment of the enrollment fee would increase the amount of money available for use to advance probation and pretrial release programs such as subsidizing the cost of an electronic monitoring system for indigent defendants.

THEREFORE BE IT RESOLVED, that the \$10 enrollment fee established at the inception of the contract between Ingham County, the 54A District Court and AutoMon be increased to \$15 and that the additional money paid for Circuit Court enrollments be used to subsidize the cost of electronic monitoring services for indigent defendants.

BE IT FURTHER RESOLVED, that the fee increase will take effect September 1, 2008.

Agenda Item 6

RESOLUTION STAFF REVIEW

DATE: AUGUST 7, 2008

Agenda Item Title: Resolution Authorizing a Contract with TeL Systems, Inc. to Purchase Courtroom Technology for the Circuit Court

Submitted by: MIS/Facilities Departments

Committees: LE ____, JD __*, HS ____, CS ____, Finance __*

Summary of Proposed Action:

This resolution would authorize a contract with TeL Systems, Inc. to purchase and install video/audio courtroom technology at two courtrooms at the Circuit Court.

Financial Implications: The total cost will be paid out of the Circuit Court's budgeted CIP funds in the amount of \$117,628.19.

Other: An Evaluation Committee comprised of Circuit Court, Purchasing and MIS reviewed the proposals, and after careful consideration and evaluation, the committee is unanimously recommending entering into a contract with TeL Systems. (See the attached sheet.)

Staff Recommendation: MM ____ JN X TL ____ TM ____ JC ____

Staff recommends approval of the resolution. As required by the Board Ethics Policy, the role of the Board is to accept or reject the recommendation. If the recommendation is rejected, the committee should state the reason(s) for the rejection and instruct the staff to review the recommendation.

COUNTY OF INGHAM

Purchasing Department

121 East Maple Street
Mason, Michigan 48854
Telephone: 517-676-7307
Fax: 517-676-7230
jvalentine@ingham.org

Project: Packet #11-08 Courtroom Technology

Recommendation: Enter into an agreement with Tel Systems

Proposal Summary:

Vendors Contacted:	7	Local: 1
Vendors Responding:	4	Local: 0

Vendors notified by US Mail, advertised in local newspapers and posted on the Ingham County Purchasing website.

The following firms submitted proposals:

<u>Firm</u>	<u>Local Preference Requested</u>
AT&T & ID Solutions	No
AVI Systems	No
Federated Service Pro	No
Tel Systems	No

The Evaluation Committee reviewed the responses that were received and all vendors were requested to make presentations and meet with the Evaluation Committee. After completion of very detailed evaluation process it is the recommendation of the Evaluation Committee in concurrence with Circuit Court and the Purchasing Department to award a contract to Tel Systems. The Evaluation Committee considered the following: completeness of proposal; experience, quality of proposal; and pricing.

Janeil Valentine
Purchasing Department
517-676-7307

Introduced by Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING A CONTRACT WITH TeL SYSTEMS, INC. TO
PURCHASE COURTROOM TECHNOLOGY FOR THE CIRCUIT COURT**

WHEREAS, the Circuit Court has a need to upgrade audio/video technology in two Circuit Court courtrooms in the Veterans Memorial Courthouse; and

WHEREAS, these upgrades will allow the courts to provide better customer service by utilizing state-of-the-art technology; and

WHEREAS, Circuit Court in conjunction with Purchasing and Management Information Services (MIS) sought proposals; and

WHEREAS, the Circuit Court has budgeted CIP funds in the amount of \$121,137 and the recommended bid amount is \$117,628.19; and

WHEREAS, an Evaluation Committee comprised of Circuit Court, Purchasing and MIS reviewed the proposals, and after careful consideration and evaluation, the committee is unanimously recommending entering into a contract with TeL Systems.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize entering into a contract with TeL Systems, Inc. at a cost of \$117,628.19 for the purpose of supplying and installing courtroom technology.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Circuit Court's budgeted CIP funds.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

RESOLUTION STAFF REVIEW

DATE July 8, 2008

TABLED FROM THE JULY 10, 2008 MEETING

Agenda Title Resolution: Resolution Authorizing an Emergency Appropriation for a 2008 Agreement for the Child and Family Services Angel House Program

Submitted by: Child and Family Services – Commissioner Bahar-Cook

Committees: LE __, JD X, HS X, CS __, Finance X

Summary of Proposed Action:

This resolution will authorize an emergency appropriation for a contract with the Child and Family Services Angel House Program in the amount of \$ _____.

Financial Implications:

Funding for the emergency appropriation for this contract will come from the Contingency Fund, which has a current balance of \$447,952.

Other Implications:

The request fits within the Board of Commissioners' priorities of "Meeting Basic Needs". However, due to the loss of funding sources primarily due to a change in funding philosophy from the Michigan Department of Human Services (DHS) the Child and Family Services Angel House Program will be structurally challenged to be financially solvent from now on.

Staff Recommendation: MM __ JN X TL __ TM __ JC __

Staff recommends that the Child and Family Services present plans to resolve the issue of being structurally challenged to be financially solvent for the long-run, prior to approving this short-term infusion of funds for 2008. This is the same recommendation made at the end of 2006 when the Board of Commissioners approved an emergency appropriation of \$40,000.

**ADOPTED
DECEMBER 12, 2006
Agenda Item. No. 33**

Introduced by the Judiciary, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION FOR A 2006
AGREEMENT FOR THE
CHILD AND FAMILY SERVICES ANGEL HOUSE PROGRAM**

RESOLUTION #06-335

WHEREAS, Child and Family Services has operated the Angel House Program to serve County residents since May of 2006; and

WHEREAS, due to the loss of funding sources primarily due to a change in funding philosophy from the Michigan Department of Human Services (DHS), the Child and Family Services Angel House Program will be under-funded during this 2006 fiscal year; and

WHEREAS, Child and Family Services has requested an emergency appropriation to assist in the adequate funding of the Angel House Program; and

WHEREAS, this request is consistent with the Board of Commissioners' priorities of "Meeting Basic Needs".

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract for \$40,000 with the Child and Family Services Angel House Program for the period of May 1, 2006 through December 31, 2006, for services to Ingham County residents as outlined in their attached proposal.

BE IT FURTHER RESOLVED, that the Controller is authorized to appropriate \$40,000 from the 2006 Contingency Fund for this purpose.

BE IT FURTHER RESOLVED, that the Board Chairperson and the County Clerk are authorized to sign the necessary contracts consistent with this resolution as prepared by the County Attorney.

JUDICIARY: Weatherwax-Grant, Holman, Nolan, Schafer, Dougan
Nays: None **Absent:** Bahar-Cook **Approved 11/30/06**

HUMAN SERVICES: Yeas: Grebner, Bahar-Cook, Hertel, Severino
Nays: None **Absent:** Dedden, Schor **Approved 12/4/06**

FINANCE: Yeas: Thomas, Grebner, Weatherwax-Grant, Dougan
Nays: None **Absent:** Hertel, Dedden **Approved 12/6/06**

**Child & Family Services, Capital Area
Angel House - Children's Shelter and Assessment Center
Proposal to Ingham County
Grant Period: May 1 – December 31, 2006
Scope of Services**

Primary Goal and Objectives

The goal and mission of Angel House is "to provide a coordinated, multidisciplinary approach to serving children and families who have been victimized by child abuse, using efficient, effective, and child-centered assessment, intervention, and emergency shelter services." Angel House uses the nationally recognized Children's Assessment Center (CAC) and Family to Family (F2F) models for service delivery. This multi-disciplinary approach brings together all the professionals and agencies needed to offer comprehensive and child friendly services to abused children and their families.

Primary program objectives are:

- ⌚ Provide 24 hour emergency shelter for children taken into protective custody (15 bed capacity).
- ⌚ Provide a safe, child friendly environment for children to be interviewed and assessed for abuse.
- ⌚ Provide "best practice" placement planning for children who will not return to their biological home.
- ⌚ Provide crisis intervention and trauma counseling for children, parents, and family members.
- ⌚ Provide support groups for parent, children and teens who have been victimized by abuse.
- ⌚ Provide support and assistance to families during the time of family restructuring.
- ⌚ Provide advocacy services to children and non-offending parents before, during and after court testimony.

Target Population

The target population for Angel House is children (aged birth to seventeen) who have been physically or sexually abused or severely neglected and their non-offending caregivers. The Angel House facility is located in Mason at 830 Kerns Road and serves all of Ingham County. Considering that over 90% of abused children live in poverty, the population served is largely comprised of low-income families.

Statement of Need

Angel House responds to a growing need and gap in services for child victims of abuse and their family members. Last year, the Ingham County Department of Human Services (DHS) substantiated 1,327 cases of child abuse and neglect in Ingham County. An additional 565 cases were investigated by law enforcement agencies. Data on the incidence of sexual abuse from Sparrow Hospital Sexual Assault Nurse Examiners (SANE) indicate that more than 200 abused children were examined in 2005. These numbers represent a disturbing trend: since 1997, Ingham County has experienced higher and increasing rates of child abuse and foster care placement compared to the majority of Michigan's counties.

Angel House was developed by a local group of private and public sector child welfare leaders. The group identified the critical gaps in the Ingham County child welfare service continuum as

follows: (1) Children in need of emergency shelter are quite often taken into protective custody in the middle of the night, in large sibling groups and end up sleeping on the floors of offices, or riding around in police cars until emergency foster care can be located; (2) Siblings are often split up at the time of emergency removal; (3) placement planning for children who will not return home is inadequate, often resulting in repeated moves from foster or relative homes to other homes; (4) there is little coordination among the agencies that investigate, assess, treat, and support child victims. It is not uncommon for a child to be interviewed by law enforcement, child protective services, prosecuting attorney, physician, and a mental health practitioner on separate days, at separate (and often inappropriate) locations – adding further trauma to the child and stress to the family.

Angel House opened in late May. At the end of October, 111 admissions to shelter care and 157 forensic interviews had been provided.

Program Outcomes

The following outcomes are stated in the United Way grant for Angel House:

- 400 unduplicated Ingham County cases (children and parents) will access and complete services.
- 80% of families served become safe and stable family units, demonstrating changed behaviors or conditions.
- 90% of families will not have an additional confirmed complaint of abuse and neglect demonstrating changed behaviors or conditions or new skills or knowledge.
- 85% of parents served will demonstrate new knowledge and skills in areas of appropriate discipline, parent-child boundaries, child nurturing and developmental needs and communication.
- 80% of children served will demonstrate reduced trauma and anxiety and report improved functioning; and report that their family environment is safe, stable, and healthy.

Community Continuum of Care

The attached Angel House Service and Community Continuum flow chart best describes how the two services of Angel House (Emergency Shelter/Placement Planning and Forensic Assessment) are critical to the continuum of services to abused and neglected children.

Interagency collaborative agreements and Memorandums of Understanding (MOU) have been signed by the Ingham County Department of Human Services-Children's Protective Services, Ingham County Prosecuting Attorney's Office, Ingham County Circuit Court-Family Division, Ingham County Sherriff's Office, Lansing Police Department, and Sparrow Health System.

Contact Information

Jim Paparella
 Executive Director
 Child & Family Services, Capital Area
 4287 Five Oaks Drive
 Lansing, MI 48911
 517.882.4000 ext. 123
jim@childandfamily.org

Agenda Item 8

Introduced by the Judiciary, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION FOR A 2008
AGREEMENT FOR THE CHILD AND FAMILY SERVICES
ANGEL HOUSE PROGRAM**

WHEREAS, Child and Family Services has operated the Angel House Program to serve County residents since May of 2006; and

WHEREAS, due to the loss of funding sources primarily due to a change in funding philosophy from the Michigan Department of Human Services (DHS) the Child and Family Services Angel House Program will be under-funded during this 2008 fiscal year; and

WHEREAS, Child and Family Services has requested an emergency appropriation to assist in the adequate funding of the Angel House Program; and

WHEREAS, the Ingham County Board of Commissioners previously approved entering into a contract for \$40,000 with Child and Family Services Angel House Program for the period of May 1, 2006 through December 1, 2006 for services to Ingham County residents as an emergency appropriation; and

WHEREAS, this request is consistent with the Board of Commissioners' priorities of "Meeting Basic Needs".

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract for \$_____ with Child and Family Services for the Angel House Program for the period of August 1, 2008 through December 1, 2008 for services to Ingham County residents as outlined in their attached proposal.

BE IT FURTHER RESOLVED, that the Controller is authorized to appropriate \$_____ from the 2008 Contingency Fund for this purpose.

BE IT FURTHER RESOLVED, that the Board Chairperson and County Clerk are authorized to sign the necessary contracts consistent with this resolution as prepared by the County Attorney.