

CHAIRPERSON  
DEBBIE DE LEON

VICE-CHAIRPERSON  
DALE COPEDGE

VICE-CHAIRPERSON PRO-TEM  
RANDY SCHAFFER

JUDICIARY COMMITTEE  
REBECCA BAHAR-COOK, CHAIR  
BRIAN McGRAIN  
MARC THOMAS  
CAROL KOENIG  
DEB NOLAN  
RANDY SCHAFFER

## **INGHAM COUNTY BOARD OF COMMISSIONERS**

*P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264*

THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, APRIL 30, 2009 AT 7:30 P.M., IN CONFERENCE ROOM A, HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

### **NOTE CONFERENCE ROOM CHANGE**

#### Agenda

Call to Order

Approval of the [April 16, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Circuit Court - David Easterday and Rhonda Swayze – Discussion on Pam Farris' [Recommendations](#) from Judiciary Committee's April 16, 2009 Meeting
2. Family Division
  - a. 2009 First Quarter Report (*Materials will be distributed at the meeting*)
  - b. Review of Major Recommendations and Progress from the [Chinn Report](#), Final Report - Ingham County Action Plan for Juvenile Continuum of Care
3. Controller's Office
  - a. Discussion: Resolution Updating [Various Fees](#) for County Services
  - b. Update on Proposed Transition from CourtView to JIS for 55<sup>th</sup> District Court (*No material*)
4. Board Referral - Resolution from [Oscoda County](#) Regarding the Responsibility of Courts in the Funding of Litigation

Announcements **PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC**  
Public Comment **DEVICES OR SET TO MUTE OR VIBRATE TO AVOID**  
Adjournment **DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at [www.ingham.org](http://www.ingham.org).

## JUDICIARY COMMITTEE

April 16, 2009

### Minutes

Members Present: Rebecca Bahar-Cook, Brian McGrain, Marc Thomas, Deb Nolan, Randy Schafer and Board Chairperson DeLeon

Members Absent: Carol Koenig

Others Present: John Neilsen, Judge Boyd, Mike Bryanton, Pam Ferris and Mike Rider

The meeting was called to order by Chairperson Bahar-Cook at 7:33 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

#### Approval of the April 2, 2009 Minutes

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. THOMAS, TO APPROVE THE APRIL 2, 2009 MINUTES AS AMENDED. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

The Minutes were amended as follows:

Page one, Limited Public Comment, first paragraph, last line: Judge Boyd stated the District Court cannot live with CourtView for another ten years.

This was changed to: Judge Boyd stated the District Court cannot live with CourtView for another ten years *because it will need updated software*.

Additions to the Agenda: None

#### Limited Public Comment

Judge Boyd spoke regarding his concerns for CourtView. He explained that to send someone to the County's Jail from the Court, it takes six minutes and 40 screens to complete the paperwork. The JIS system would only need 30 seconds to complete this process. The six minute process creates a long delay in transferring people from the Court to the Jail. The Court should not have this problem.

#### 1. Controller's Office

d. Update on 55<sup>th</sup> District Court Tour

Mr. Neilsen distributed copies of the tour schedule to the Committee for their review. Chairperson Bahar-Cook stated Session 1 will start at 1:00 p.m. with a presentation/tour and will end with court observation around 3:00 p.m. Session 2 will start with observing the court proceedings around 2:30 p.m. and end with a presentation/tour around 4:30 p.m.

c. Update on Jury Administrator

Chairperson Bahar-Cook stated this Committee will hear from the Clerk's position on this matter tonight. At some point, the Circuit Court will address this Committee regarding same.

Mr. Bryanton stated to move this matter forward, the new position needs to be posted so that Ms. Ferris can train the new employee. Chairperson Bahar-Cook stated this matter will be before the County Services Committee meeting next week.

Mr. Bryanton stated Ms. Ferris has been with the County for a few months. She has been reviewing our system with a fresh set of eyes. He distributed Ms. Ferris' findings and recommendations to the Committee for their review. Ms. Ferris may have additional recommendations before she leaves Ingham County.

Ms. Ferris said she has not seen a report for how the jury is working. This is because the duties are split between two departments. Mr. Bryanton explained that Ms. Ferris had to receive approval from Mr. Easterday to pull papers from the last two years. This process is problematic.

Ms. Ferris stated questionnaires are sent out during the summer months currently. Mailing questionnaires quarterly provides the County with updated information for the jurors.

Ms. Ferris stated she has only looked at Lansing and Mason Circuit Courts. She then said that during September 2007 through August 2008, the total number of jurors on call was 197. The total number of 'Zero Days' was 164. During the 197 possible days jurors were waiting to report to the Courthouse, they were only called in 33 days, or 17% of the time. A total of 83% of possible days jurors were on call, they were not used. The normal term of service for Lansing and Mason Circuit Courts is one week.

During the same time period, 15,350 summons were mailed to potential jurors. Two thousand nine hundred fifteen of those potential jurors were called in for service. Of the jurors who reported to the Courthouse, 1,406 were actually sent to a courtroom for voir dire. This is a 48% usage rate.

Ms. Ferris reviewed the same information for September 2008 through March 2009 at the Lansing and Mason Circuit Courts. This information is included in the data that was distributed to the Committee at the beginning of this discussion. She then explained this is not an effective use of jurors.

Ms. Ferris stated if the term of service is shortened, it has the greatest effect on people who are summoned to serve. It also decreases the hardship placed on them by reducing the number of personal and financial hardship, decreases the hardship placed on an employer and limits the number of people who would be excused for hardship.

The jury term of service should be the shortest period possible and still meet the needs of the Court. By decreasing the period of availability for jurors from the current five days to two days, the Court can run multiple voir dire. The Court may even decide to pick a jury one day and have them report back later in the week to begin trial. Ms. Ferris recommends a Monday or Tuesday call. This has worked well in other counties.

Comm. Schafer stated his goal is to have confident people to resolve the jury concerns. He then stated he appreciates Ms. Ferris' suggested improvements.

Ms. Ferris stated the National Center for State Courts recommends the two days to shorten the jury service. Mr. Bryanton stated the juries could be selected on Mondays and Tuesdays and the trials could start later in the week.

Ms. Ferris spoke about her "One-Step System." She explained that by slightly increasing the number of jurors summoned and eliminating over 25,000 questionnaires mailed each year, the County will keep its juror information up to date and will be able to cut down on redundancy and the expense of using separate questionnaires and summons'. The County can move to the "One-Step System" easily without spending more funds. The System will decrease costs.

Ms. Ferris stated her suggestions will be user friendly and they will also make the Court's job easier.

Ms. Ferris stated the Court's are calling too many jurors. The national average of jurors for FC cases is 40 to 42, for FH cases, the national average is 22 jurors. The Lansing and Mason Circuit Courts call many more jurors than the national average. This wastes the time for the jurors and also costs more for the County.

Board Chairperson DeLeon asked if the Judges are aware of the national averages. Ms. Ferris stated the Judges set their own standards.

Mr. Bryanton stated the Jury Clerk agrees with Ms. Ferris' suggestions.

Chairperson Bahar-Cook asked Ms. Ferris to put the national average number of jurors for specific cases together for the Commissioners. Ms. Ferris stated she would supply this information for this Committee.

Comm. Nolan stated this information quantifies the issues which Comm. Grebner has been addressing for several years. Mr. Bryanton stated he would provide a copy of Ms. Ferris' suggestions to Comm. Grebner.

Mr. Bryanton informed the Committee that State law only requires the Jury Board to meet once per year. Ms. Ferris explained there is no need to meet more than once per year due to today's technology.

Comm. McGrain asked that Ms. Ferris quantify the cost savings for her recommendations for the jurors.

Chairperson Bahar-Cook commended Mr. Bryanton, Ms. Ferris and Mr. Rider for there efforts on this issue.

a. Resolution Authorizing Adjustments to the 2009 Ingham County Budget

Mr. Neilsen stated the Adjustments are standard quarterly adjustments. Detailed information regarding the Adjustments is contained in the agenda material. Mr. Neilsen then distributed copies of the 2009 Contingency Fund numbers to the Committee for their review.

Comm. McGrain asked why the FOC Advisory Committee's budget is higher than the other advisory boards. Mr. Neilsen stated he will try to find out what the extra funds were to be used for.

Chairperson Bahar-Cook asked for that information to be available for the next caucus meeting.

MOVED BY COMM. MCGRAIN, SUPPORTED BY COMM. SCHAFER, TO APPROVE THE RESOLUTION AUTHORIZING ADJUSTMENTS TO THE 2009 INGHAM COUNTY BUDGET. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Koenig

b. Resolution Establishing Areas of Priority Emphasis Guiding 2010 Activities and Budget Process

Mr. Neilsen said to stay on schedule for the 2010 budget calendar, this Resolution need to be approved tonight.

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. MCGRAIN, TO APPROVE THE RESOLUTION ESTABLISHING AREAS OF PRIORITY EMPHASIS GUIDING 2010 ACTIVITIES AND BUDGET PROCESS.

Comm. Nolan stated her concern regarding the elimination of the "a continuum of care facility" language in the Resolution. She stated the 2009 language should be maintained in this Resolution or it could be changed to "the continuum of care facility called the Ingham County Family Center that houses the Ingham Academy . . . "

The Committee held a general discussion regarding the language. Comm. Schafer informed the Committee that this Resolution failed in the Law Enforcement Committee this evening. He then explained the concerns that were expressed regarding the language in the third BE IT FURTHER RESOLVED paragraph of the Resolution. The phrase

“explore alternatives” was replaced with “implement an alternative plan to replace these services.” Comm. Schafer stated he will vote against this Resolution because this language will not work.

FRIENDLY AMENDMENT TO PROVIDING APPROPRIATE TREATMENT AND SANCTIONS FOR AT RISK JUVENILES, SPECIFIC ENHANCEMENT AS FOLLOWS: THIRD LINE WILL READ “INCLUDING SPECIFICALLY: THE OPERATION OF *THE CONTINUUM OF CARE FACILITY KNOWN AS THE INGHAM COUNTY FAMILY CENTER THAT HOUSES THE INGHAM ACADEMY* WITH A . . .

MOTION CARRIED with Comm. Schafer voting NO. Absent: Comm. Koenig

Announcements

Chairperson Bahar-Cook informed the Committee that Comm. Koenig notified her via email that she would not be present this evening.

Public Comment:      None

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Debra Neff

**September 2007 thru August 2008 – Lansing and Mason Circuit Courts**

Total number of days jurors were on call was 197. Total number of 'Zero Days' (no jurors called in to court) were 164. So of the 197 possible days jurors were waiting to report to the courthouse, they were only called in 33 days or 17% of the time. A total of 83% of possible days jurors were on call, they were not used. The normal term of service for Lansing and Mason Circuit Courts is one week.

Following is the number of trials by days of the week that jurors were asked to report. It also includes the actual number of jury trials pulled on those days jurors were asked to report.

Monday	74 potential trials	39 were actually pulled which is 53% usage.
Tuesday	25 potential trials	14 were actually pulled which is 54% usage.
Wednesday	1 potential trials	1 trial actually pulled which is 100% usage.
Thursday	19 potential trials	12 were actually pulled which is 63% usage.
Friday	7 potential trials	2 were actually pulled which is 29% usage.

There were 15,350 summons mailed to potential jurors. There were 2,915 of them called in for service. This means that less than 19% of jurors on call actually were called to appear for jury service.

Of the jurors who reported to the courthouse, 1,406 were actually sent to a courtroom for voir dire. This is a 48% courtroom usage rate.

**September 2008 thru March 2009 – Lansing and Mason Circuit Courts**

Total number of days jurors were on call so far is 136. Total number of 'Zero Days' (no jurors called in to court) has been 97. So of the 136 possible days jurors were waiting to report to the courthouse, they were only called in 39 days or 29% of the time. A total of 71% of possible days jurors were on call, they were not used. The normal term of service for Lansing and Mason Circuit Courts is one week.

Following is the number of trials by days of the week that jurors were asked to report. It also includes the actual number of jury trials pulled on those days jurors were asked to report.

Monday	40 potential trials	22 were actually pulled which is 55% usage.
Tuesday	11 potential trials	8 were actually pulled which is 72% usage.
Wednesday	1 potential trials	1 trial actually pulled which is 100% usage.
Thursday	7 potential trials	5 were actually pulled which is 71% usage.
Friday	1 potential trials	0 were actually pulled.

For this period, there have been 6,800 summons mailed to potential jurors. There have been 1,629 of them called in for service. This means that less than 24% of jurors on call actually were ordered to appear for jury service.

Of the jurors who reported to the courthouse, 811 were actually sent to a courtroom for voir dire. This is a 50% courtroom usage rate.

### **Suggested Improvements**

Our goal should be improving juror utilization not only because it saves time and money, but also because it is better for potential jurors. Improving utilization will not inconvenience the court but simply require calendar coordination.

#### **Shorten the Term of Service**

How long a person is on call for jury duty has the greatest effect on people summoned to serve. By shortening their term of service the court decreases the hardship placed on them by reducing the personal and financial hardship, decreasing the hardship placed on their employer and it limits the number of people who would be excused for hardship.

According to the National Center for State Courts (NCSC), The ABA recommendations and the State Court Administrators Office (SCAO), the jury term of service should be the shortest period possible and still meet the needs of the court. By decreasing the period of availability for jurors from the current 5 days to 2 days, the court can run multiple voir dires and increase the utilization of persons required to report for service. They may even choose to pick a jury on one day and have them report back later in the week to begin the trial. With multiple juries being selected in two days, the wait time in the jury room is also shortened for jurors. With staggered trial starts throughout the day, this cuts down on wasted time by court personnel and jurors.

The limited use days in both circuit courts are Wednesday, Thursday and Friday. In 2007-08 fiscal year, almost 60% of the trial were picked on Monday. If you combine the



trials picked on Monday and Tuesday, it is 78%. So far the 2008-09 fiscal year, 30 of the 36 trial have been picked on Monday and Tuesday.

**Move to a one-step system.** It is redundant to use a separate qualification and summoning process. Both processes require printing forms, mail preparation, mailing, screening of responses, list production and data entry. By slightly increasing the number of jurors summoned and eliminating the over 25,000 questionnaires mailed each year (this does not include 2<sup>nd</sup> and 3<sup>rd</sup> notices), not only do we keep juror information more up to date, but we are able to cut down on redundancy and the expense of using separate questionnaires and summons's. Furthermore, people who receive a questionnaire by itself will ignore or discard it easier than those who receive an actual summons.

**Jury Commissioners.** Currently the three jury commissioners meet monthly. By law they are only required to meet once a year for the annual meeting. When you go over the minutes of Board Meetings for the last few years, the main part of business they conduct is to approve the mailing of the next months summons. This function can be done at the Annual Meeting in May. The information on jury numbers and terms of service can be presented to them as an annual document. I recommend an end of the year report be given to them so they are aware of the preceding year's outcome and have them adopt the next years plan. The monthly per diem can be eliminated for eleven of the twelve months currently being paid.

If for political reasons, taking them from twelve to one meeting a year will be problematic, then I suggest you take them to three or four meetings. In the future, you may be able to get them down to the one Annual Meeting which is required by law. Most larger counties who have more sophisticated jury software like Ingham, have the Commissioners meet once yearly. The historical aspect of them coming in more often is still used in a few very small counties who only summons a few hundred people a year. In those cases, the Commissioners actually screen questionnaires and conduct business such as postponements, etc. Ingham County, like most other larger counties, has moved beyond that requirement.

## **Other Items We Discussed**

### **Number of Jurors Sent to Voir Dire**

The current base number of jurors judges want for voir dire is too high. Rarely have they ever used the number sent to them and a few always seem to order more jurors than the base number that are never needed. In actuality a 'normal' civil case with two attorneys should require 17 jurors for voir dire. A 'normal' FH criminal (punishment less than life) requires 27 jurors. A 'normal' FC (punishment can be life) needs 42 jurors. 'Normal' is a case that isn't expected to last beyond the norm, has the normal 2 attorneys, isn't a CSC or child abuse. Good communication between the courtroom and jury clerk can ensure that extra jurors are sent when these cases are up for trial. From Sept of 2007 through the end of March 2009, there has been

one civil case that has used above those numbers. Judge Manderfield is the outlier to this. Pool jurors are excused before actual voir dire begins so that people who are unable for some reason to be seated on the case are excused at the beginning. This raises the number of jurors excused for cause because the entire pool is questioned and people who may not have even been in the jury box are excused. However, even looking at the approach, there have been three FH's which went over the 27 base. It is easily a problem we can work through.

For an exceptionally high number of jurors sent to the courtroom it is a waste of their time and the counties money to be there. A large number of them will never hear their name called. For the county, these are mostly first day reporting jurors who they will be paying without state dollars.

### **Circuit Court Jury Room and Food Area**

A simple and not too expensive way to help make jurors more comfortable is to add some tables to the juror seating area. Currently it is set up like auditorium seating which is very uncomfortable if you have to spend much time there. The use of tables allows jurors to more comfortably set down their coffee, magazine, laptop, etc and wait to be called to a courtroom.

Currently jurors are allowed to leave the jury room and go down the hall to the public food court/vending area. This allows for a potential mistrial if unsuspecting jurors are in the food court along with parties to a case or their family members. It would be wise to have vending machines added to the jury room so that we are doing all we can to avoid a mistrial. Just as a side note – many courts supply free coffee to jurors (you can add a money jar for donations). Venders have been known to donate the commercial grade Bunn coffee makers in exchange for the coffee and vending supplies being ordered from them.

Adding a few televisions and better magazine racks to the jury room is also a way to keep them entertained while waiting. No need to pay costly magazine subscriptions. Add another form of recycling to the county and ask employees to donate their old magazines to the jury room.

With the jury room being a little more comfortable, the judges may chose to have their seated panels report there each day before they are needed in court. It will be more comfortable and the potential exposure to parties in the trial is diminished.

### **Conclusion**

Ingham County Circuit Court can better utilize jurors, save money and still meet the needs of the court. To do this it is recommended:

- The court move to a one-step qualifying and summonsing process;
- The court should shorten the term of service to two days and pick all juries for the week on Monday and Tuesday;
- The court can utilize less numbers of jurors for each voir dire and still meet their needs;
- The jury room be made more comfortable with tables, televisions and reading material;
- And jurors be required to stay in the jury room while in the building.

**Agenda Item 2b**

TO: Judiciary Committee

FROM: John L. Neilsen, Deputy Controller

DATE: April 21, 2009

SUBJECT: Chinn Planning Inc. - Final Report Ingham County Action Plan for Juvenile Continuum of Care

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As you are aware, the Ingham County Board of Commissioners and Ingham County Circuit Court – Family Division have adopted the Final Report - Ingham County Action Plan for Juvenile Continuum of Care, as the blueprint and guiding principles on where we wanted to take our juvenile justice system.

A copy of the report the “Ingham County - Final Report Ingham County Action Plan for Juvenile Continuum of Care” is available on Ingham County’s web page. Log onto [www.ingham.org](http://www.ingham.org) and under Highlights click on Chinn Report - Final Report.

The eight major recommendations contained within the report are as follows:

- 1) Fully Implement (YVPC) Youth Violence Prevention Coalition Continuum of Care Model for at Risk Youth.
- 2) Create a Comprehensive Juvenile Assessment Center.
- 3) Create Day Treatment/Evening Reporting Program.
- 4) Enhance Truancy Intervention Strategies and Revise Truancy Court.
- 5) Expand Community Based Treatment Services.
- 6) Establish Capacity for Respite/Crisis Intervention Beds to Support Community Based Programming.
- 7) Target 15 to 20 Youth to Return from out-of-state placement.
- 8) Improve System Information Reporting and Monitoring.

We will review these items with the Family Division of Circuit Court for an update on progress made over the past several years on these recommendations.

If you should have any questions about this information, please contact me.

JLN/lrs

cc: Attachments

**MEMORANDUM**

TO: Finance and Liaison Committees

FROM: Matthew J. Myers, Ph.D., Controller/Administrator

DATE: April 24, 2009

SUBJECT: 2010 Update of County Fees

When the Board of Commissioners adopted Resolution #02-155, setting various fees for county services, the Controller's Office was directed to annually review the fees and to recommend adjustments. This review has been completed and some adjustments are being presented to the Board of Commissioners for their consideration. This information is being presented at the current round of committee meetings as a discussion item. A resolution recommending any fee increases will be presented at the next round of meetings; however, a draft version for discussion is included in this packet.

Attached are spreadsheets detailing the recommended adjustments to fees to be effective for the Health Department on October 1, 2009 and for all other departments on January 1, 2010.

The first set of spreadsheets is an analysis of the 2010 update of county fees. The following information is included for each fee:

1. Location of Service.
2. Fee Description.
3. The 2009 cost as calculated in last year's fee update process.
4. The cost increase factor. This is based on the 3-year average increase for each department's adopted General Fund Budget from 2006 to 2007, 2007 to 2008 and 2008 to 2009.
5. The 2010 cost, which is calculated by multiplying the 2009 cost by the cost increase factor.
6. As identified by the Board of Commissioners, the target percent was determined by the percentage of cost to be recovered by the fee for service. The target percent for each fee was initially passed by Resolution #02-155. For other fees added after the passage of Resolution #02-155, it is assumed that the fee as passed is charged at the appropriate cost with a target recovery of 100%.
7. The 2009 fees were passed by Resolution #08-145. In February 2009, the fee for certified copies of vital records was amended by the Clerk's Office by Resolution #09-028. (Since passage of these resolutions, some fees have been amended or added, as noted on the spreadsheets.)
8. The 2010 calculated fee is based on the 2010 cost multiplied by the target percent.

9. Although many fees were proposed to remain unchanged in 2010, the initial proposed fees were determined by rounding down the calculated fee to the full dollar amount, and in some of the larger fees rounded to the lower \$5 or \$10 increment. In some cases, the cost multiplied by the target percent is much more than the current fee, so only an incremental increase is proposed, with the full cost times target percent planned to be reached after several years. Fees that are proposed to increase are presented in bold.
10. Units. This information is used to calculate revenue to be generated by the proposed fees. This information was initially provided in the Maximus study, and in some cases, has been updated by the departments. The departments have not been able to estimate the number of units for all of the individual fees and therefore the projected additional revenue is understated.
11. Department Recommendation. In most cases, the department agreed with the initial proposed fees. In cases where there is disagreement, information such as a memo of explanation from the department has been included.
12. Controller/Administrator Recommendation: In all cases, the Controller/Administrator agreed with the department recommendations.
13. Additional revenue is projected from the Controller/Administrator's Recommended increase in fees multiplied by the units.

The final spreadsheet presents a summary of fees proposed to be increased in 2010. They simply list the 2009 fee, the department recommendations, the Controller/Administrator recommendation, and projected additional revenue, for each of the fees where an increase is proposed.

As shown in the attached correspondence, some of the departments disagreed with the initially proposed fees. The Controller/Administrator took this feedback under consideration and made final recommendations based on the Maximus study and the department input.

- (a) The Drain Commissioner's Office agreed with all the proposed fees except the deposits for the escrow accounts are recommended to stay the same as set for 2009. These escrow accounts are not actually fees, rather they are deposited funds which are utilized for additional costs only if necessary. The Drain Office is also adding commercial soil erosion permits based on duration. Rather than having one fee for commercial soil erosion, they are recommending a 12 month, 9 month, and 6 month permit fee as they are with residential soil erosion permits. In addition, GIS has been removed from the description for photography, topography, and floodplain/wetland fees.
- (b) The Circuit Court, Family Division, and Friend of the Court agreed with the initial proposed fees except for the FOC Bench Warrant fee, Felony Case Costs, Show Cause-Probation fee, and Delinquency costs. The Controller's Office initially proposed increasing the FOC Bench Warrant fee by \$50 based on the cost. However, the department recommended increasing it by only \$25 to \$225 as this fee has been raised significantly in the past few years. The Felony Case costs and Show Cause Probation are recommended to stay at the same as set for 2009. Because of all the other costs and fees, the Judges assess they don't feel an increase in the Felony Case costs and Show Cause-Probation fees are appropriate in 2010. In addition, the Delinquency costs are recommended to decrease by \$5 from the 2009 rate down to \$150 in 2010. The Family Division also added a Ticket Fee Schedule for each offense rather than one flat rate for

traffic violations. Although a flat fee was set on the fee schedule in previous years, this is the Ticket Fee Schedule that has always been used by the department.

- (c) The District Court will be charging the offender a presentence report fee of \$100 for 2010. The Controller's Office has recommended each year a fee for this service. However, prior to this year, the department has chosen to charge \$0. By statute, the Court can only assess fees to recoup the actual cost of the expense. The Court has determined that the actual expense of producing a presentence report is \$100. All other District Court fees are recommended to remain the same as set for 2009.
- (d) The Animal Control Department agreed with all initial proposed fees except for increases in licensing and adoption fees. As explained by the Department, it is not common practice for dog license fees to change annually. In most municipalities and counties the fees are seldom changed within a five year period. The prices should remain consistent for at least every third or fifth year. This helps to avoid cost incurred for printing and copying as new forms, tickets, brochures and other necessary documents require changing each time the fee changes thus incurring substantial costs and waste. The Department argues that they can stand to lose what little revenue gain they get from price increases through loss of time and money changing the materials, not to mention the frustration felt by citizens who feel confused by the constant changes. Thousands of dollars of printing goes out of date each time fees are raised. The Animal Control Department is also recommending the addition of a Boarding Fee for Dangerous Animals. These animals are deemed to be extremely dangerous and require special restrictions care due to their dangerous nature. The average boarding fee at animal shelters ranges from \$7-\$20 per day depending on size and species. The Department is recommending an additional \$11 boarding fee be added to the current \$11 fee on dangerous animals, bringing their total boarding fee to \$22 per day. These animals require twice the time and twice the amount of staffing to care for them. This fee does not include the additional cost to ICAC associated with the need to purchase specialized equipment to deal with their volatile nature or the veterinary and medical cost associated with those animals, and staff members whom these animals have attacked and injured or the costs of property and equipment which they have damaged. Those costs are not recouped even with increased boarding fees.
- (e) Cooperative Extension recommended the 2010 soil box analysis to remain the same as the 2009 fee. They currently have two types of soil analysis; a horticultural analysis and an agricultural analysis. Although the fee was \$12 on the 2009 fee schedule, they still continued to charge the farmers \$10 for the agricultural analysis. So, rather than raising the horticultural fee, they are instead recommending to charge the same \$12 fee for both types of soil analysis, thus increasing the total revenue.

If all fee increases were enacted as recommended by the Controller's Office, it is projected that an additional \$229,161 would be generated in 2010. The current total revenue generated by the listed fees is approximately \$4.3 million, so the fee adjustments would increase the base by about 6.3%.

Please contact me if you have any questions regarding this information.

Attachments

**DRAFT**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES**

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, this process begins with the calculation of a cost increase factor, which is equal to the previous three year average increase in the General Fund adopted budget for the appropriate departments; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller/Administrator, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller /Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate, based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller/Administrator's recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in Attachments A and B, at the rates established effective January 1, 2010, with the exception of the Health Department where new rates will be effective October 1, 2009.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.



# ATTACHMENT A

## SUMMARY OF FEES WHERE CHANGES ARE RECOMMENDED

### County Services Committee

Location of Service	Fee Description	2009 Fee	Department Recommend.	Controller Recomm.	Additional Revenue
Clerk	Marriage Solemnize (2)	\$25.00	\$25.00	\$26.00	\$0
Drain Comm.	Photography (3)	\$260.00	\$265.00	\$265.00	\$15
Drain Comm.	Topography (3)	\$525.00	\$530.00	\$530.00	\$15
Drain Comm.	Preliminary Comm. Site Plan Review	\$610.00	\$650.00	\$650.00	\$800
Drain Comm.	Preliminary Plat Review	\$610.00	\$650.00	\$650.00	\$120
Drain Comm.	Plat and Commercial Drainage Review				\$0
	First acre	\$610.00	\$650.00	\$650.00	\$800
	Additional acre	\$70.00	\$75.00	\$75.00	\$80
Drain Comm.	Plat Drain Administration Fee	\$1,875.00	\$1,950.00	\$1,950.00	\$225
Drain Comm.	Drain Crossing Permits, Review (Commercial)	\$450.00	\$460.00	\$460.00	\$450
Drain Comm.	Tap-in Permit - Commercial	\$375.00	\$385.00	\$385.00	\$180
Drain Comm.	Soil Erosion Permit - Commercial - 12 mo. Duration (12)		\$570+57/addl	\$570+57/addl	
Drain Comm.	Soil Erosion Permit - Commercial - 9 mo. Duration (12)		\$500+50/addl	\$500+50/addl	
Drain Comm.	Soil Erosion Permit - Commercial - 6 mo. Duration (12)		\$430+43/addl	\$430+43/addl	
Drain Comm.	9 month duration (5)	\$210.00	\$220.00	\$220.00	\$60
Drain Comm.	6 month duration (5)	\$180.00	\$190.00	\$190.00	\$1,060
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$270.00	\$290.00	\$290.00	\$360
Drain Comm.	Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$40.00	\$45.00	\$45.00	\$145
Drain Comm.	Violation and Cease&Desist Order	\$270.00	\$280.00	\$280.00	\$60
Equalization	Pre-2005 Paper Maps/Aerial photos (blueprints)	\$10.00	\$11.00	\$11.00	\$3,000
Equalization	Digitally Produced Paper Maps- Parcel Layer				\$0
Equalization	11" x 17" (6)	\$10.50	\$11.00	\$11.00	\$0
Equalization	17" x 22" (6)	\$15.50	\$16.00	\$16.00	\$0
Equalization	22" x 34" (6)	\$21.00	\$22.00	\$22.00	\$0
Equalization	28" x 40" (6)	\$26.00	\$27.00	\$27.00	\$0
Equalization	34" x 44" (6)	\$31.00	\$33.00	\$33.00	\$0
Equalization	Digitally Produced Paper Maps - Parcel layer w/2005 Digital Photo Layer				\$0
Equalization	8.5" x 11" (6)	\$10.50	\$11.00	\$11.00	\$0
Equalization	11" x 17" (6)	\$21.00	\$22.00	\$22.00	\$0
Equalization	17" x 22" (6)	\$31.00	\$33.00	\$33.00	\$0
Equalization	22" x 34" (6)	\$42.00	\$44.00	\$44.00	\$0
Equalization	28" x 40" (6)	\$52.00	\$55.00	\$55.00	\$0
Equalization	34" x 44" (6)	\$63.00	\$65.00	\$65.00	\$0
Equalization	Custom Maps (11)	\$60.00	\$60.00	\$60.00	\$3,000

**Judiciary Committee**

Location of Service	Fee Description	2009 Fee	Department Recommend.	Controller Recommend.	Additional Revenue
District Court	Pre-Sentence Reports	\$0.00	\$100.00	\$100.00	\$48,000
Family Division	Delinquency Costs	\$155.00	\$150.00	\$150.00	(\$8,625)
Family Division	Tether	\$10.00	\$15.00	\$15.00	\$13,125
					\$0
Family Division	Traffic (3)	\$80.00	ticket fee sch	ticket fee sch	
Family Division	Traffic - Fail to Appear	\$23.00	\$24.00	\$24.00	\$355
FOC	FOC Bench Warrants	\$200.00	\$225.00	\$225.00	\$30,000

**Law Enforcement Committee**

Location of Service	Fee Description	2009 Fee	Department Recommend.	Controller Recommend.	Additional Revenue
Animal Control	Enforcement/Dog License-Sterilized	\$12.00	\$12.00	\$14.00	\$33,662
Animal Control	Enforcement/Dog License -Sterilized-Delinquent	\$28.00	\$28.00	\$35.00	\$15,709
Animal Control	Enforcement/Dog License-Sterilized-3 year Lic (5)	\$32.00	\$32.00	\$33.00	\$0
Animal Control	Enforcement/Dog License-Un-Sterilized (5)	\$45.00	\$45.00	\$46.00	\$5,610
Animal Control	Enforcement/Dog License-Un-Sterilized - Delinquent	\$90.00	\$90.00	\$92.00	\$0
Animal Control	Boarding Fee for Dangerous Animal	\$11.00	\$22.00	\$22.00	\$0
Animal Control	Adoption - Dogs(under six years of age) (1)	\$70.00	\$70.00	\$71.00	\$655
Animal Control	Adoption - Puppies(age-four months or less) (1)	\$105.00	\$105.00	\$106.00	\$187
Animal Control	Adoption - Cats(under six years of age) (1)	\$60.00	\$60.00	\$61.00	\$655
Animal Control	Adoption - Kittens(age-four months or less) (1)	\$48.00	\$48.00	\$49.00	\$187
Animal Control	Animal Redemption - 2nd offense	\$48.00	\$49.00	\$49.00	\$177
Animal Control	Animal Redemption - 3rd offense	\$90.00	\$94.00	\$94.00	\$106
Animal Control	Animal Redemption - after 3rd offense	\$144.00	\$147.00	\$147.00	\$0
Animal Control	Euthanasia Fee	\$54.00	\$55.00	\$55.00	\$200
Animal Control	Ten Dog Kennel Inspection Fee	\$100.00	\$125.00	\$125.00	\$250
Animal Control	Over Ten Dog Kennel Inspection Fee	\$120.00	\$135.00	\$135.00	\$75
Pros Atty	Diversion - Initial Interview	\$30.00	\$33.00	\$33.00	\$1,350
Pros Atty	Diversion - Misdemeanor Offender	\$400.00	\$420.00	\$420.00	\$0
Pros Atty	Diversion - Felony Offender	\$710.00	\$730.00	\$730.00	\$0
Pros Atty	Costs-eligible convictions - Guilty Plea	\$90.00	\$100.00	\$100.00	\$6,000
Pros Atty	Costs for eligible convictions - Trial	\$130.00	\$150.00	\$150.00	\$220
Sheriff	Costs for Command (2)	51.00	\$55.00	\$55.00	\$0
Sheriff	Costs for Deputy (2)	51.00	\$55.00	\$55.00	\$0
Sheriff	Pistol Entry database verification (7)		\$1.00	\$1.00	

**Human Services Committee**

Location of Service	Fee Description	2009 Fee	Department Recommend.	Controller Recommend.	Additional Revenue
Comm. Health	INS Vaccination Verif Form I-693 (8)	\$30.00	\$31.00	\$31.00	\$300
Comm. Health	MIHP Tran. Bus/Van (5)	\$27.85	\$29.72	\$29.72	\$93
Comm. Health	MIHP - Trans Taxi (5)	\$25.81	\$27.18	\$27.18	\$7
Comm. Health	MIHP Trans. Volunteer (5)	\$0.28	\$0.29	\$0.29	\$0
Comm. Health	Compreh Envir Investigation (5)	\$240.00	\$255.00	\$255.00	\$165
Comm. Health	Assessment of Home (5)	\$100.00	\$105.00	\$105.00	\$25
Comm. Health	Immigration Physical Exams (8)	\$160.00	\$165.00	\$165.00	\$50
Imm. Clinic	Internat'l Travel Consult	\$37.00	\$39.00	\$39.00	\$0
Imm. Clinic	Influenza (including Admin) (9)	\$32.00	\$34.00	\$34.00	\$8,000
Med Examiner	Cremation Permits	\$20.00	\$22.00	\$22.00	\$0
Med Examiner	Autopsy Report Copies (family)	\$13.00	\$14.00	\$14.00	\$50
Med Examiner	Autopsy Report Copies (others)	\$33.00	\$37.00	\$37.00	\$140
Env. Health	Fixed Food Svc Estab-Nonprofit	\$225.00	\$250.00	\$250.00	\$1,075
Env. Health	Fixed Food Svc Estab - Profit				\$0
Env. Health	Initial License incl. 2 hours Plan Rev	\$1,100.00	\$1,150.00	\$1,150.00	\$24,000
Env. Health	Initial Restricted License	\$550.00	\$590.00	\$590.00	\$4,120
Env. Health	Initial License (Mobile)	\$390.00	\$415.00	\$415.00	\$1,715
Env. Health	Multiple facility renewal license	\$170.00	\$180.00	\$180.00	\$343
Env. Health	Renewal License-At least \$750,000 (1)	\$900.00	\$950.00	\$950.00	\$8,600
Env. Health	Renewal License-At least \$500,000,less than \$750,000 (1)	\$740.00	\$800.00	\$800.00	\$2,220
Env. Health	Renewal License- At least \$250,000,less than \$500,000 (1)	\$570.00	\$620.00	\$620.00	\$1,250
Env. Health	Renewal License-Less than \$250,000 (1)	\$405.00	\$425.00	\$425.00	\$240
Env. Health	FSE Seasonal Renewal Gross sales exc. \$750,000	\$550.00	\$590.00	\$590.00	\$1,160
Env. Health	FSE Seasonal renewal at least \$500,000,less \$750,000	\$450.00	\$480.00	\$480.00	\$210
Env. Health	jFSE Seasonal Renewal at least \$250,000,less \$500,000	\$350.00	\$370.00	\$370.00	\$100
Env. Health	FSE Seasonal renewal less than \$250,000	\$250.00	\$265.00	\$265.00	\$30
Env. Health	FSE Seasonal Renewal - Non-profit	\$85.00	\$92.00	\$92.00	\$35
Env. Health	FSE - DOE Schools Program - Production Kitchen	\$425.00	\$450.00	\$450.00	\$500
Env. Health	FSE - DOE Schools Program - Satellite Kitchen	\$270.00	\$300.00	\$300.00	\$2,370
Env. Health	Change of Ownership of FSE	\$320.00	\$350.00	\$350.00	\$0
Env. Health	Fixed FSE - Initial License, Nonprofit	\$220.00	\$250.00	\$250.00	\$150
Env. Health	Initl Lic Fee Exmpt(plan revw only) Govt	\$185.00	\$200.00	\$200.00	\$0
Env. Health	FSE indegent - late renewal - additional	\$115.00	\$120.00	\$120.00	\$140
Env. Health	Public Pool Inspection	\$185.00	\$200.00	\$200.00	\$2,670
Env. Health	Each add'l pool at same location	\$95.00	\$100.00	\$100.00	\$0
Env. Health	Pool Reinspection (after violation)	\$95.00	\$100.00	\$100.00	\$0
Env. Health	Child&Adult Care Fac Ins-Full	\$185.00	\$190.00	\$190.00	\$0
Env. Health	Child&Adult Care Fac Ins.-W&S	\$115.00	\$125.00	\$125.00	\$0
Env. Health	Child & Adult Care Fac non-compl W&S (10)	\$95.00	\$100.00	\$100.00	\$0
Env. Health	Child & Adult Care Plan Review	\$335.00	\$350.00	\$350.00	\$0

Env. Health	Initial STFU license Incl. Plan Review	\$295.00	\$320.00	\$320.00	\$1,175
Env. Health	STFU late inspection request (10)	\$190.00	\$200.00	\$200.00	\$0
Env. Health	Special food svc estab surchrg 2nd step of formal hearing (10)	\$210.00	\$220.00	\$220.00	\$0
Env. Health	Special food svc estab surchrg 3rd step of formal hearing (10)	\$420.00	\$450.00	\$450.00	\$0
Env. Health	STFU in season inspection (13)	\$105.00	\$110.00	\$110.00	\$0
Env. Health	STFU Renewal	\$105.00	\$110.00	\$110.00	\$0
Env. Health	Tattooing Business Initial License (10)	\$730.00	\$750.00	\$750.00	\$240
Env. Health	Tattooing Lic-late renewal-additional	\$115.00	\$120.00	\$120.00	\$0
Env. Health	Tattooing w/o initial license/reinstatement of revoked (10)	\$475.00	\$500.00	\$500.00	\$0
Env. Health	Tattooing non-compliant with inspection (10)	\$95.00	\$100.00	\$100.00	\$0
Env. Health	Temp FSE - Non-Profit (2)	\$100.00	\$120.00	\$120.00	\$1,240
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$180.00	\$190.00	\$190.00	\$0
Env. Health	Temp FSE- Preparation Type (2)	\$190.00	\$200.00	\$200.00	\$0
Env. Health	Temp FSE-Ops Began Before Licg (double)	\$370.00	\$400.00	\$400.00	\$0
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$63.00	\$66.00	\$66.00	\$0
Env. Health	Vending				
Env. Health	1-3 Licensable Mach. in Same Loc.	\$70.00	\$74.00	\$74.00	\$164
Env. Health	4-6 Licensable Mach. in Same Loc.	\$90.00	\$95.00	\$95.00	\$0
Env. Health	7-10 Licensable Mach. in Same Loc.	\$120.00	\$130.00	\$130.00	\$400
Env. Health	Larger Location (First 10 machines)	\$120.00	\$125.00	\$125.00	\$0
Env. Health	Sewage Only (new)	\$470.00	\$500.00	\$500.00	\$7,500
Env. Health	Well Only (new)	\$470.00	\$500.00	\$500.00	\$9,000
Env. Health	Vacant Land Evaluation	\$465.00	\$500.00	\$500.00	\$5,075
Env. Health	On-Site Sewage repair/replace	\$450.00	\$480.00	\$480.00	\$7,200
Env. Health	Repair - Well	\$170.00	\$180.00	\$180.00	\$0
Env. Health	Altern On-site Sewage Syst Plan Revw (4)	\$355.00	\$380.00	\$380.00	\$2,500
Env. Health	Appeals Board Fee	\$35.00	\$36.00	\$36.00	\$0
Env. Health	Hourly Rate Over Standard Service	\$95.00	\$102.00	\$102.00	\$0
Env. Health	Subdivision Evaluation of Preliminary Plat	\$185.00	\$200.00	\$200.00	\$0
Env. Health	Bathing Area Operational Permit	\$185.00	\$200.00	\$200.00	\$0
Env. Health	Reinstmt of bathing area permit	\$95.00	\$102.00	\$102.00	\$0
Env. Health	Sanitary Surv for Prop. Bathg Beach	\$365.00	\$400.00	\$400.00	\$0
Env. Health	Loan Evaluation-Residential Premises	\$255.00	\$275.00	\$275.00	\$0
Env. Health	Munic Requ Eval. of Well/Septic	\$95.00	\$102.00	\$102.00	\$0
Env. Health	Septic or Well ownership trsfr,not installed at time of transfer (10)	\$160.00	\$170.00	\$170.00	\$0
Env. Health	Septic tank repair or replacement inspection fee (10)	\$240.00	\$260.00	\$260.00	\$0
Env. Health	Campground Inspection 0-99 Sites	\$125.00	\$135.00	\$135.00	\$0
Env. Health	Campground Inspection 100-199 Sites	\$190.00	\$205.00	\$205.00	\$0
Env. Health	Campground Inspection 200+ Sites	\$250.00	\$270.00	\$270.00	\$0
Env. Health	Collection of water samples for Type II Non-Community Water Sampling per hr (10)	\$95.00	\$102.00	\$102.00	\$0
Env. Health	Type II Non Community - Sanitary Survey	\$380.00	\$400.00	\$400.00	\$0
Env. Health	Board of Health appeal fee (10)	\$105.00	\$115.00	\$115.00	\$0
Env. Health	Reinstatemt of Susp FSE	\$470.00	\$500.00	\$500.00	\$0
Env. Health	Surchrg-Fail submit plans/chg own	\$470.00	\$500.00	\$500.00	\$0
Env. Health	Surcharge-Fail of applic - vending	\$160.00	\$170.00	\$170.00	\$0
Env. Health	Critical Follow-up Inspection fee	\$110.00	\$120.00	\$120.00	\$0
Env. Health	Reinstmt of Susp Tattooing License	\$175.00	\$190.00	\$190.00	\$0
Env. Health	Point of Sale- appl processing fee (7)	\$165.00	\$175.00	\$175.00	\$0
Env. Health	Point of Sale- on site evaluation well & waste treatment system by ICHD(7)	\$325.00	\$350.00	\$350.00	\$0
Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	\$190.00	\$200.00	\$200.00	\$0

Env. Health	Well Inspection by ICHD (includes water samples for bacteria and partial chemicals) (7)	\$140.00	\$145.00	\$145.00	\$0
Env. Health	Point of Sale- follow up/hr.- septic only (7)	\$90.00	\$95.00	\$95.00	\$0
Env. Health	Point of Sale- follow up/hr.- well only (7)	\$90.00	\$95.00	\$95.00	\$0
Env. Health	Point of Sale- Annl Inspector renwl fee (7)	\$110.00	\$115.00	\$115.00	\$0
Health Ed.	License- Tobacco Sales- 1yr.- Retailer (11)	\$270.00	\$280.00	\$280.00	\$0
Health Ed.	License- Tobacco Sales- 1yr.- Vend. Mach. (11)	\$270.00	\$280.00	\$280.00	\$0
Health Ed.	Temporary Sampling Permit Fee (11)	\$105.00	\$110.00	\$110.00	\$0
OYC	Consultation Request (per hr.)	\$58.00	\$61.00	\$61.00	\$18
OYC	Agency Training Request- Base, 1.5 hr.	\$170.00	\$180.00	\$180.00	\$60
OYC	Agency Training Request- Base, 2.5 hr.	\$280.00	\$300.00	\$300.00	\$100
OYC	Agency Training Request- Base, 3.0 hr.	\$340.00	\$370.00	\$370.00	\$240
OYC	Agency Training Request- Base, 5.0 hr.	\$560.00	\$620.00	\$620.00	\$300
OYC	Agency Train. Request- Base, 1.5 hr, each add.	\$12.00	\$13.00	\$13.00	\$0
OYC	Agency Train. Request- Base, 2.5 hr, each add.	\$17.00	\$18.00	\$18.00	\$0
OYC	OYC-Advertised Train.- 1.5 hr./per person (min. 15 attending)	\$23.00	\$24.00	\$24.00	\$75
OYC	OYC-Advertised Train.- 2.5 hr./per person (min. 15 attending)	\$29.00	\$30.00	\$30.00	\$300
OYC	OYC-Advertised Train.- 5.0 hrs./per person (min. 15 attending).	\$58.00	\$61.00	\$61.00	\$270
OYC	OYC - Advanced Training - 10 hrs./per person	\$85.00	\$93.00	\$93.00	\$280
OYC	OYC - Administrator Training - 16 hrs./per person	\$155.00	\$170.00	\$170.00	\$375
Vet. Affairs	County User Fee	\$17.37	\$20.52	\$20.52	\$5,771

**ATTACHMENT B**  
**2010 County Fees Analysis**  
**County Services Committee**

FEES PROPOSED TO INCREASE ARE IN BOLD

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend.	Controller Recomm.	Additional Revenue
Clerk	Certified Copy - 1st Copy (10)	\$17.00	1.09%	\$17.19	100.0%	\$17.00	\$17.19	\$17.00	10,500	\$17.00	\$17.00	\$0
Clerk	Certified Copy - Add'l Copies (1)	\$8.51	1.09%	\$8.60	100.0%	\$8.00	\$8.60	\$8.00	24,500	\$8.00	\$8.00	\$0
<b>Clerk</b>	<b>Marriage Solemnize (2)</b>	<b>\$26.30</b>	<b>1.09%</b>	<b>\$26.58</b>	<b>100.0%</b>	<b>\$25.00</b>	<b>\$26.58</b>	<b>\$26.00</b>		<b>\$25.00</b>	<b>\$26.00</b>	<b>\$0</b>
Controller	FOIA Request Copies	\$0.15	1.92%	\$0.16	100.0%	\$0.16	\$0.16	\$0.16		\$0.16	\$0.16	\$0
Controller	FOIA Request Envelopes	n/a	1.92%	n/a	100.0%	n/a	n/a	n/a		n/a	n/a	
<b>Drain Comm.</b>	<b>Photography (3)</b>	<b>\$267.51</b>	<b>0.20%</b>	<b>\$268.05</b>	<b>100.0%</b>	<b>\$260.00</b>	<b>\$268.05</b>	<b>\$265.00</b>	<b>3</b>	<b>\$265.00</b>	<b>\$265.00</b>	<b>\$15</b>
<b>Drain Comm.</b>	<b>Topography (3)</b>	<b>\$535.01</b>	<b>0.20%</b>	<b>\$536.09</b>	<b>100.0%</b>	<b>\$525.00</b>	<b>\$536.09</b>	<b>\$530.00</b>	<b>3</b>	<b>\$530.00</b>	<b>\$530.00</b>	<b>\$15</b>
Drain Comm.	Floodplain/wetland (3)	\$107.00	0.20%	\$107.22	100.0%	\$105.00	\$107.22	\$105.00	0	\$105.00	\$105.00	\$0
<b>Drain Comm.</b>	<b>Preliminary Comm. Site Plan Review</b>	<b>\$1,235.41</b>	<b>0.20%</b>	<b>\$1,237.90</b>	<b>75.0%</b>	<b>\$610.00</b>	<b>\$928.43</b>	<b>\$650.00</b>	<b>20</b>	<b>\$650.00</b>	<b>\$650.00</b>	<b>\$800</b>
<b>Drain Comm.</b>	<b>Preliminary Plat Review</b>	<b>\$1,587.31</b>	<b>0.20%</b>	<b>\$1,590.51</b>	<b>75.0%</b>	<b>\$610.00</b>	<b>\$1,192.89</b>	<b>\$650.00</b>	<b>3</b>	<b>\$650.00</b>	<b>\$650.00</b>	<b>\$120</b>
Drain Comm.	Plat and Commercial Drainage Review											\$0
	<b>First acre</b>	<b>\$640.62</b>	<b>0.20%</b>	<b>\$641.91</b>	<b>100.0%</b>	<b>\$610.00</b>	<b>\$641.91</b>	<b>\$650.00</b>	<b>20</b>	<b>\$650.00</b>	<b>\$650.00</b>	<b>\$800</b>
	<b>Additional acre</b>	<b>\$74.90</b>	<b>0.20%</b>	<b>\$75.05</b>	<b>100.0%</b>	<b>\$70.00</b>	<b>\$75.05</b>	<b>\$75.00</b>	<b>16</b>	<b>\$75.00</b>	<b>\$75.00</b>	<b>\$80</b>
	Re-submission Admin fee (7)	\$214.01	0.20%	\$214.44	100.0%	\$210.00	\$214.44	\$210.00	0	\$210.00	\$210.00	\$0
<b>Drain Comm.</b>	<b>Plat Drain Administration Fee</b>	<b>\$6,657.88</b>	<b>0.20%</b>	<b>\$6,671.32</b>	<b>75.0%</b>	<b>\$1,875.00</b>	<b>\$5,003.49</b>	<b>\$1,950.00</b>	<b>3</b>	<b>\$1,950.00</b>	<b>\$1,950.00</b>	<b>\$225</b>
<b>Drain Comm.</b>	<b>Drain Crossing Permits, Review (Commercial)</b>	<b>\$469.01</b>	<b>0.20%</b>	<b>\$469.96</b>	<b>100.0%</b>	<b>\$450.00</b>	<b>\$469.96</b>	<b>\$460.00</b>	<b>45</b>	<b>\$460.00</b>	<b>\$460.00</b>	<b>\$450</b>
Drain Comm.	Drain Crossing Permit- (Residential) (5)	\$123.63	0.20%	\$123.88	100.0%	\$120.00	\$123.88	\$120.00	1	\$120.00	\$120.00	\$0
Drain Comm.	Tap in Permit - Residential	\$131.97	0.20%	\$132.23	75.0%	\$95.00	\$99.17	\$95.00	1	\$95.00	\$95.00	\$0
<b>Drain Comm.</b>	<b>Tap-in Permit - Commercial</b>	<b>\$515.15</b>	<b>0.20%</b>	<b>\$516.19</b>	<b>75.0%</b>	<b>\$375.00</b>	<b>\$387.14</b>	<b>\$385.00</b>	<b>18</b>	<b>\$385.00</b>	<b>\$385.00</b>	<b>\$180</b>
<b>Drain Comm.</b>	<b>Soil Erosion Permit - Commercial - 12 mo. Duration (12)</b>									<b>\$570+57/addl</b>	<b>\$570+57/addl</b>	
<b>Drain Comm.</b>	<b>Soil Erosion Permit - Commercial - 9 mo. Duration (12)</b>									<b>\$500+50/addl</b>	<b>\$500+50/addl</b>	
<b>Drain Comm.</b>	<b>Soil Erosion Permit - Commercial - 6 mo. Duration (12)</b>									<b>\$430+43/addl</b>	<b>\$430+43/addl</b>	
	Transfer (4)	\$90.95	0.20%	\$91.14	100.0%	\$90.00	\$91.14	\$90.00		\$90.00	\$90.00	\$0
	Renewal (4)		0.20%		100.0%	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	0	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee
	Escrow account - 1/2 acre or less (4)	\$535.01	0.20%	\$536.09	100.0%	\$500.00	\$536.09	\$530.00	38	\$500.00	\$500.00	\$0
	Escrow account - 1/2 to 1 acre (4)	\$1,605.04	0.20%	\$1,608.28	100.0%	\$1,500.00	\$1,608.28	\$1,600.00	18	\$1,500.00	\$1,500.00	\$0
	Escrow account - 1 to 5 acres (4)	\$3,210.08	0.20%	\$3,216.56	100.0%	\$3,000.00	\$3,216.56	\$3,200.00	27	\$3,000.00	\$3,000.00	\$0
	Escrow account - 5 to 10 acres (4)	\$5,350.13	0.20%	\$5,360.93	100.0%	\$5,000.00	\$5,360.93	\$5,300.00	6	\$5,000.00	\$5,000.00	\$0
	Escrow account - each add'l 10 acres (4)	\$2,675.06	0.20%	\$2,680.46	100.0%	\$2,500.00	\$2,680.46	\$2,600.00	6	\$2,500.00	\$2,500.00	\$0
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	\$329.68	0.20%	\$330.34	75.0%	\$240.00	\$247.76	\$240.00	2	\$240.00	\$240.00	\$0
<b>Drain Comm.</b>	<b>9 month duration (5)</b>	<b>\$317.67</b>	<b>0.20%</b>	<b>\$318.31</b>	<b>75.0%</b>	<b>\$210.00</b>	<b>\$238.73</b>	<b>\$220.00</b>	<b>6</b>	<b>\$220.00</b>	<b>\$220.00</b>	<b>\$60</b>
<b>Drain Comm.</b>	<b>6 month duration (5)</b>	<b>\$257.57</b>	<b>0.20%</b>	<b>\$258.09</b>	<b>75.0%</b>	<b>\$180.00</b>	<b>\$193.56</b>	<b>\$190.00</b>	<b>106</b>	<b>\$190.00</b>	<b>\$190.00</b>	<b>\$1,060</b>
Drain Comm.	Renewal				1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	47	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee
Drain Comm.	Renewal		0.20%		75.0%	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	1	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee
<b>Drain Comm.</b>	<b>Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection</b>	<b>\$386.96</b>	<b>3.50%</b>	<b>\$400.49</b>	<b>75.0%</b>	<b>\$270.00</b>	<b>\$290.22</b>	<b>\$290.00</b>	<b>18</b>	<b>\$290.00</b>	<b>\$290.00</b>	<b>\$360</b>
<b>Drain Comm.</b>	<b>Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection</b>	<b>\$60.10</b>	<b>0.20%</b>	<b>\$60.22</b>	<b>75.0%</b>	<b>\$40.00</b>	<b>\$45.17</b>	<b>\$45.00</b>	<b>29</b>	<b>\$45.00</b>	<b>\$45.00</b>	<b>\$145</b>

Drain Comm.	Violation and Cease&Desist Order	\$280.97	0.20%	\$281.54	100.0%	\$270.00	\$281.54	\$280.00	6	\$280.00	\$280.00	\$60
Drain Comm.	Title Search - Drain Assessments	\$5.10	0.20%	\$5.11	100.0%	\$5.00	\$5.11	\$5.00	1,694	\$5.00	\$5.00	\$0
Equalization	Pre-2005 Paper Maps/Aerial photos (blueprints)	\$10.75	4.31%	\$11.22	100.0%	\$10.00	\$11.22	\$11.00	3,000	\$11.00	\$11.00	\$3,000
Equalization	Digitally Produced Paper Maps- Parcel Layer											\$0
Equalization	8.5" x 11" (6)	\$5.32	4.31%	\$5.55	100.0%	\$5.25	\$5.55	\$5.50		\$5.00	\$5.00	\$0
Equalization	11" x 17" (6)	\$10.64	4.31%	\$11.09	100.0%	\$10.50	\$11.09	\$11.00		\$11.00	\$11.00	\$0
Equalization	17" x 22" (6)	\$15.95	4.31%	\$16.64	100.0%	\$15.50	\$16.64	\$16.00		\$16.00	\$16.00	\$0
Equalization	22" x 34" (6)	\$21.27	4.31%	\$22.19	100.0%	\$21.00	\$22.19	\$22.00		\$22.00	\$22.00	\$0
Equalization	28" x 40" (6)	\$26.59	4.31%	\$27.74	100.0%	\$26.00	\$27.74	\$27.00		\$27.00	\$27.00	\$0
Equalization	34" x 44" (6)	\$31.91	4.31%	\$33.28	100.0%	\$31.00	\$33.28	\$33.00		\$33.00	\$33.00	\$0
Equalization	Digitally Produced Paper Maps - Parcel layer w/2005 Digital Photo Layer											\$0
Equalization	8.5" x 11" (6)	\$10.64	4.31%	\$11.09	100.0%	\$10.50	\$11.09	\$11.00		\$11.00	\$11.00	\$0
Equalization	11" x 17" (6)	\$21.27	4.31%	\$22.19	100.0%	\$21.00	\$22.19	\$22.00		\$22.00	\$22.00	\$0
Equalization	17" x 22" (6)	\$31.91	4.31%	\$33.28	100.0%	\$31.00	\$33.28	\$33.00		\$33.00	\$33.00	\$0
Equalization	22" x 34" (6)	\$42.55	4.31%	\$44.38	100.0%	\$42.00	\$44.38	\$44.00		\$44.00	\$44.00	\$0
Equalization	28" x 40" (6)	\$53.18	4.31%	\$55.47	100.0%	\$52.00	\$55.47	\$55.00		\$55.00	\$55.00	\$0
Equalization	34" x 44" (6)	\$63.82	4.31%	\$66.57	100.0%	\$63.00	\$66.57	\$65.00		\$65.00	\$65.00	\$0
Equalization	Custom Maps (11)	\$60.00	4.31%	\$62.58	100.0%	\$60.00	\$62.58	\$60.00	50	\$60.00	\$60.00	\$0
Plat Board	Plat Administration Fee	\$100.00	-0.81%	\$99.19	100.0%	\$100.00	\$99.19	\$100.00	10	\$100.00	\$100.00	\$0
Treasurer	NSF Checks (8)	\$30.00	2.33%	\$30.70	100.0%	\$30.00	\$30.70	\$30.00	75	\$30.00	\$30.00	\$0
Treasurer	Tax service fee (9)	\$3.00	2.33%	\$3.07	100.0%	\$3.00	\$3.07	\$3.00	100	\$3.00	\$3.00	\$0
<b>TOTALS</b>												<b>\$10,370</b>

(1) Per MCL 333.2891, local clerks cannot charge more than the State fees of \$26 for the first copy and \$12 for the second.

(2) This fee was established per Resolution 06-276 and increased by Resolution 07-020.

(3) These fees were established by Resolution 06-277.

(4) These fees were established per Resolution 06-316.

(5) 2006 fee set by Resolution 05-336.

(6) 2006 fee established per Resolution 05-241

(7) This fee was established in 2007 through the annual fee review process.

(8) The Clerk's Office charges \$30 because of a check recovery service and the Treasurer would like to have uniformity and recommends the 2009 increase to \$30.

(9) The Treasurer's office charges this fee for tax information emailed, mailed, or faxed as customers can do searches on-line or come into the office for no charge up to a certain amount.

(10) Effective March 2, 2009, Fee changed from \$15 to \$17 per Resolution 09-028

(11) This fee was established by Resolution 05-241.

(12) Rather than having one fee for Commercial Soil Erosion permits, the Drain Office is adding these separate fees based on duration.

<b>Equalization</b>	<b>Pre-2005 Paper Maps/Aerial photos (blueprints)</b>	<b>\$10.75</b>	<b>4.31%</b>	<b>\$11.22</b>	<b>100.0%</b>	<b>\$10.00</b>	<b>\$11.22</b>	<b>\$11.00</b>	<b>3,000</b>	<b>\$11.00</b>	<b>\$11.00</b>	<b>\$3,000</b>
Equalization	Digitally Produced Paper Maps-Parcel Layer											\$0
Equalization	8.5" x 11" (6)	\$5.32	4.31%	\$5.55	100.0%	\$5.25	\$5.55	\$5.50		\$5.00	\$5.00	\$0
<b>Equalization</b>	<b>11" x 17" (6)</b>	<b>\$10.64</b>	<b>4.31%</b>	<b>\$11.09</b>	<b>100.0%</b>	<b>\$10.50</b>	<b>\$11.09</b>	<b>\$11.00</b>		<b>\$11.00</b>	<b>\$11.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>17" x 22" (6)</b>	<b>\$15.95</b>	<b>4.31%</b>	<b>\$16.64</b>	<b>100.0%</b>	<b>\$15.50</b>	<b>\$16.64</b>	<b>\$16.00</b>		<b>\$16.00</b>	<b>\$16.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>22" x 34" (6)</b>	<b>\$21.27</b>	<b>4.31%</b>	<b>\$22.19</b>	<b>100.0%</b>	<b>\$21.00</b>	<b>\$22.19</b>	<b>\$22.00</b>		<b>\$22.00</b>	<b>\$22.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>28" x 40" (6)</b>	<b>\$26.59</b>	<b>4.31%</b>	<b>\$27.74</b>	<b>100.0%</b>	<b>\$26.00</b>	<b>\$27.74</b>	<b>\$27.00</b>		<b>\$27.00</b>	<b>\$27.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>34" x 44" (6)</b>	<b>\$31.91</b>	<b>4.31%</b>	<b>\$33.28</b>	<b>100.0%</b>	<b>\$31.00</b>	<b>\$33.28</b>	<b>\$33.00</b>		<b>\$33.00</b>	<b>\$33.00</b>	<b>\$0</b>
Equalization	Digitally Produced Paper Maps - Parcel layer w/2005 Digital Photo Layer											\$0
<b>Equalization</b>	<b>8.5" x 11" (6)</b>	<b>\$10.64</b>	<b>4.31%</b>	<b>\$11.09</b>	<b>100.0%</b>	<b>\$10.50</b>	<b>\$11.09</b>	<b>\$11.00</b>		<b>\$11.00</b>	<b>\$11.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>11" x 17" (6)</b>	<b>\$21.27</b>	<b>4.31%</b>	<b>\$22.19</b>	<b>100.0%</b>	<b>\$21.00</b>	<b>\$22.19</b>	<b>\$22.00</b>		<b>\$22.00</b>	<b>\$22.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>17" x 22" (6)</b>	<b>\$31.91</b>	<b>4.31%</b>	<b>\$33.28</b>	<b>100.0%</b>	<b>\$31.00</b>	<b>\$33.28</b>	<b>\$33.00</b>		<b>\$33.00</b>	<b>\$33.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>22" x 34" (6)</b>	<b>\$42.55</b>	<b>4.31%</b>	<b>\$44.38</b>	<b>100.0%</b>	<b>\$42.00</b>	<b>\$44.38</b>	<b>\$44.00</b>		<b>\$44.00</b>	<b>\$44.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>28" x 40" (6)</b>	<b>\$53.18</b>	<b>4.31%</b>	<b>\$55.47</b>	<b>100.0%</b>	<b>\$52.00</b>	<b>\$55.47</b>	<b>\$55.00</b>		<b>\$55.00</b>	<b>\$55.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>34" x 44" (6)</b>	<b>\$63.82</b>	<b>4.31%</b>	<b>\$66.57</b>	<b>100.0%</b>	<b>\$63.00</b>	<b>\$66.57</b>	<b>\$65.00</b>		<b>\$65.00</b>	<b>\$65.00</b>	<b>\$0</b>
<b>Equalization</b>	<b>Custom Maps (11)</b>	<b>\$60.00</b>	<b>4.31%</b>	<b>\$62.58</b>	<b>100.0%</b>	<b>\$60.00</b>	<b>\$62.58</b>	<b>\$60.00</b>	<b>50</b>	<b>\$60.00</b>	<b>\$60.00</b>	<b>\$0</b>
Plat Board	Plat Administration Fee	\$100.00	-0.81%	\$99.19	100.0%	\$100.00	\$99.19	\$100.00	10	\$100.00	\$100.00	\$0
Treasurer	NSF Checks (8)	\$30.00	2.33%	\$30.70	100.0%	\$30.00	\$30.70	\$30.00	75	\$30.00	\$30.00	\$0
Treasurer	Tax service fee (9)	\$3.00	2.33%	\$3.07	100.0%	\$3.00	\$3.07	\$3.00	100	\$3.00	\$3.00	\$0
<b>TOTALS</b>												<b>\$10,370</b>

(1) Per MCL 333.2891, local clerks cannot charge more than the State fees of \$26 for the first copy and \$12 for the second.

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(10) Effective March 2, 2009, Fee changed from \$15 to \$17 per Resolution 09-028

(11) This fee was established by Resolution 05-241.

(12) Rather than having one fee for Commercial Soil Erosion permits, the Drain Office is adding these separate fees based on duration.



**2010 County Fees Analysis**  
**Judiciary Committee**

FEES PROPOSED TO INCREASE ARE IN BOLD

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend.	Controller Recommend.	Additional Revenue
All Courts	Work Release (1)	\$24.40	-0.39%	\$24.31	100.0%	\$24.00	\$24.31	\$24.00	5,250	\$24.00	\$24.00	\$0
												\$0
District Court	Civil	\$94.74	7.09%	\$101.45	50.0%	Varies	\$50.73	Varies	5,210	Varies	Varies	
District Court	Community Service	\$10.85	7.09%	\$11.62	100.0%	\$0.00	\$11.62	\$11.00	600	\$0.00	\$0.00	\$0
District Court	Felonies	\$152.76	7.09%	\$163.59	0.0%	\$0.00	\$0.00	\$0.00	684	\$0.00	\$0.00	\$0
<b>District Court</b>	<b>Pre-Sentence Reports</b>	<b>\$183.69</b>	<b>7.09%</b>	<b>\$196.71</b>	<b>100.0%</b>	<b>\$0.00</b>	<b>\$196.71</b>	<b>\$190.00</b>	<b>480</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$48,000</b>
District Court	Preliminary Breath Test (PBT)	\$5.42	7.09%	\$5.80	100.0%	\$0.00	\$5.80	\$5.00	1,750	\$0.00	\$0.00	\$0
District Court	Probation Oversight	\$96.73	7.09%	\$103.59	100.0%	\$45.00	\$103.59	\$55.00	5,220	\$45.00	\$45.00	\$0
		/Month		/Month		/Month	/Month	/Month		/Month	/Month	
District Court	Traffic/Criminal	Varies	7.09%	Varies	100.0%	Varies	Varies	Varies	25,615	Varies	Varies	
District Court	Traffic	\$215.13	7.09%	\$230.38	50.0%	Varies	\$115.19	Varies	1,775	Varies	Varies	
Circuit Court	Copies (2)	\$4.00	5.71%	\$4.23	25.0%	\$1.00	\$1.06	\$1.00	2,000	\$1.00	\$1.00	\$0
Circuit Court	Criminal Histories	\$9.09	5.71%	\$9.61	100.0%	\$9.00	\$9.61	\$9.00	2,000	\$9.00	\$9.00	\$0
Circuit Court	Felony Case Costs	\$609.24	5.71%	\$644.05	100.0%	\$575.00	\$644.05	\$600.00	684	\$575.00	\$575.00	\$0
Circuit Court	Show Cause - Probation	\$384.15	5.71%	\$406.10	100.0%	\$75.00	\$406.10	\$100.00	377	\$75.00	\$75.00	\$0
Family Division	Delinquency Costs	\$358.77	2.73%	\$368.57	100.0%	\$155.00	\$368.57	\$165.00	1,725	\$150.00	\$150.00	(\$8,625)
Family Division	In-Home Detention	\$35.07	2.73%	\$36.03	0.0%	\$0.00	\$0.00	\$0.00	7,000	\$0.00	\$0.00	\$0
Family Division	Intensive Probation	\$829.52	2.73%	\$852.18	0.0%	\$0.00	\$0.00	\$0.00	970	\$0.00	\$0.00	\$0
Family Division	Regular Probation	\$137.42	2.73%	\$141.18	0.0%	\$0.00	\$0.00	\$0.00	5,292	\$0.00	\$0.00	\$0
<b>Family Division</b>	<b>Tether</b>	<b>\$120.71</b>	<b>2.73%</b>	<b>\$124.00</b>	<b>25.0%</b>	<b>\$10.00</b>	<b>\$31.00</b>	<b>\$15.00</b>	<b>2,625</b>	<b>\$15.00</b>	<b>\$15.00</b>	<b>\$13,125</b>
												\$0
Family Division	Traffic (3)	\$196.56	2.73%	\$201.93	50.0%	\$80.00	\$100.96	\$100.00	1,775	ticket fee sch	ticket fee sch	
<b>Family Division</b>	<b>Traffic - Fail to Appear</b>	<b>\$94.03</b>	<b>2.73%</b>	<b>\$96.60</b>	<b>25.0%</b>	<b>\$23.00</b>	<b>\$24.15</b>	<b>\$24.00</b>	<b>355</b>	<b>\$24.00</b>	<b>\$24.00</b>	<b>\$355</b>
<b>FOC</b>	<b>FOC Bench Warrants</b>	<b>\$439.22</b>	<b>15.88%</b>	<b>\$508.96</b>	<b>100.0%</b>	<b>\$200.00</b>	<b>\$508.96</b>	<b>\$250.00</b>	<b>1,200</b>	<b>\$225.00</b>	<b>\$225.00</b>	<b>\$30,000</b>
<b>TOTALS</b>												<b>\$82,855</b>

(1) Courts ordering work release are encouraged to recognize that the cost of administering work release at the jail has been calculated at \$24.00 per day.

(2) As recommended by Maximus and the Board of Commissioners, the Circuit Court planned to set copy costs at \$5.00 for the first ten pages and \$0.50 for each additional page. The Circuit Court submitted an Administrative Order to the State Court Administ

(3) Although this was set at a flat rate in previous years, Family Court has always used this fee schedule.

**2010 County Fees Analysis**  
**Law Enforcement Committee**

FEES PROPOSED TO INCREASE ARE IN BOLD

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend.	Controller Recommend.	Additional Revenue
Animal Control	Enforcement/Dog License Fees											
	Sterilized	\$55.16	2.27%	\$56.41	25.0%	\$12.00	\$14.10	\$14.00	16,831	\$12.00	\$14.00	\$33,662
	Sterilized - Delinquent	\$183.85	2.27%	\$188.02	25.0%	\$28.00	\$47.01	\$35.00	2,244	\$28.00	\$35.00	\$15,709
	Sterilized - 3 year License (5)	\$130.01	2.27%	\$132.95	25.0%	\$32.00	\$33.24	\$33.00		\$32.00	\$33.00	\$0
	Un-Sterilized (5)	\$180.00	2.27%	\$184.08	25.0%	\$45.00	\$46.02	\$46.00	5,610	\$45.00	\$46.00	\$5,610
	Un-Sterilized - Delinquent (5)	\$360.00	2.27%	\$368.16	25.0%	\$90.00	\$92.04	\$92.00		\$90.00	\$92.00	\$0
	Un-Sterilized - 3 year License (5)	\$433.35	2.27%	\$443.18	25.0%	\$110.00	\$110.80	\$110.00		\$110.00	\$110.00	\$0
<b>Animal Control</b>	<b>Boarding Fee for Dangerous Animal</b>								<b>100</b>	<b>\$22.00</b>	<b>\$22.00</b>	<b>\$0</b>
Animal Control	Boarding Fee per day-others (4)	\$43.34	2.27%	\$44.32	25.0%	\$11.00	\$11.08	\$11.00	3,667	\$11.00	\$11.00	\$0
Animal Control	Adoption Fee		2.27%						1,870			\$0
	Dogs(under six years of age) (1)	\$92.87	2.27%	\$94.97	75.0%	\$70.00	\$71.23	\$71.00	655	\$70.00	\$71.00	\$655
	Dogs(six years or older) (1)	\$24.00	2.27%	\$24.54	75.0%	\$18.00	\$18.41	\$18.00	94	\$18.00	\$18.00	\$0
	Puppies(age-four months or less) (1)	\$139.30	2.27%	\$142.46	75.0%	\$105.00	\$106.84	\$106.00	187	\$105.00	\$106.00	\$187
	Cats(under six years of age) (1)	\$80.00	2.27%	\$81.81	75.0%	\$60.00	\$61.36	\$61.00	655	\$60.00	\$61.00	\$655
	Cats(six years or older) (1)	\$32.00	2.27%	\$32.73	75.0%	\$24.00	\$24.54	\$24.00	94	\$24.00	\$24.00	\$0
	Kittens(age-four months or less) (1)	\$64.00	2.27%	\$65.45	75.0%	\$48.00	\$49.09	\$49.00	187	\$48.00	\$49.00	\$187
Animal Control	Animal Redemption - 1st offense	\$40.00	2.27%	\$40.91	75.0%	\$30.00	\$30.68	\$30.00	682	\$30.00	\$30.00	\$0
	2nd offense	\$48.00	2.27%	\$49.09	100.0%	\$48.00	\$49.09	\$49.00	177	\$49.00	\$49.00	\$177
	3rd offense	\$91.93	2.27%	\$94.01	100.0%	\$90.00	\$94.01	\$94.00	27	\$94.00	\$94.00	\$106
	after 3rd offense	\$144.00	2.27%	\$147.27	100.0%	\$144.00	\$147.27	\$147.00	0	\$147.00	\$147.00	\$0
<b>Animal Control</b>	<b>Euthanasia Fee</b>	<b>\$54.00</b>	<b>2.27%</b>	<b>\$55.22</b>	<b>100.0%</b>	<b>\$54.00</b>	<b>\$55.22</b>	<b>\$55.00</b>	<b>200</b>	<b>\$55.00</b>	<b>\$55.00</b>	<b>\$200</b>
<b>Animal Control</b>	<b>Ten Dog Kennel Inspection Fee</b>	<b>\$124.10</b>	<b>2.27%</b>	<b>\$126.92</b>	<b>100.0%</b>	<b>\$100.00</b>	<b>\$126.92</b>	<b>\$125.00</b>	<b>10</b>	<b>\$125.00</b>	<b>\$125.00</b>	<b>\$250</b>
<b>Animal Control</b>	<b>Over Ten Dog Kennel Inspection Fee</b>	<b>\$135.59</b>	<b>2.27%</b>	<b>\$138.67</b>	<b>100.0%</b>	<b>\$120.00</b>	<b>\$138.67</b>	<b>\$135.00</b>	<b>5</b>	<b>\$135.00</b>	<b>\$135.00</b>	<b>\$75</b>
Animal Control	Owner Surrender	\$33.32	2.27%	\$34.08	75.0%	\$25.00	\$25.56	\$25.00	850	\$25.00	\$25.00	\$0
Animal Control	On-Call Fee for redeemed Animals	\$30.00	2.27%	\$30.68	100.0%	\$30.00	\$30.68	\$30.00	156	\$30.00	\$30.00	\$0
Animal Control	Owner Pick-up Fee	\$20.00	2.27%	\$20.45	100.0%	\$20.00	\$20.45	\$20.00		\$20.00	\$20.00	\$0
Animal Control	RABIES DECAP	\$30.00	2.27%	\$30.68	100.0%	\$30.00	\$30.68	\$30.00	16	\$30.00	\$30.00	\$0
Animal Control	TRANQ. AT-LARGE FEE	\$15.00	2.27%	\$15.34	100.0%	\$15.00	\$15.34	\$15.00	39	\$15.00	\$15.00	\$0
<b>Pros Atty</b>	<b>Diversion - Initial Interview</b>	<b>\$63.94</b>	<b>5.10%</b>	<b>\$67.20</b>	<b>50.0%</b>	<b>\$30.00</b>	<b>\$33.60</b>	<b>\$33.00</b>	<b>450</b>	<b>\$33.00</b>	<b>\$33.00</b>	<b>\$1,350</b>
Pros Atty	Diversion - Service Fee								274			\$0
	Misdemeanor Offender	\$835.39	5.10%	\$878.02	50.0%	\$400.00	\$439.01	\$420.00		\$420.00	\$420.00	\$0
	Felony Offender	\$1,503.71	5.10%	\$1,580.44	50.0%	\$710.00	\$790.22	\$730.00		\$730.00	\$730.00	\$0
<b>Pros Atty</b>	<b>Costs-eligible convictions - Guilty Plea</b>	<b>\$132.17</b>	<b>5.10%</b>	<b>\$138.91</b>	<b>75.0%</b>	<b>\$90.00</b>	<b>\$104.18</b>	<b>\$100.00</b>	<b>600</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$6,000</b>
<b>Pros Atty</b>	<b>Costs for eligible convictions - Trial</b>	<b>\$2,114.93</b>	<b>5.10%</b>	<b>\$2,222.85</b>	<b>10.0%</b>	<b>\$130.00</b>	<b>\$222.29</b>	<b>\$150.00</b>	<b>11</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$220</b>

Jail	Day Rate (3)	\$52.64	-0.39%	\$52.44	100.0%	\$50.00	\$52.44	\$50.00	224,475	\$50.00	\$50.00	\$0
Sheriff	Accident/Incident Report	\$5.09	-0.39%	\$5.07	100.0%	*	\$5.07	*	2,384	*	*	
Sheriff	Fingerprinting	\$15.94	-0.39%	\$15.87	100.0%	\$16.00	\$15.87	\$16.00	621	\$16.00	\$16.00	\$0
Sheriff	Public Notary Fee for gun permits (6)	\$10.00	-0.39%	\$9.96	100.0%	\$10.00	\$9.96	\$10.00	1,354	\$10.00	\$10.00	\$0
<b>Sheriff</b>	<b>Costs for Command (2)</b>	<b>\$64.59</b>	<b>-0.39%</b>	<b>\$64.33</b>	<b>100.0%</b>	<b>51.00</b>	<b>\$64.33</b>	<b>\$55.00</b>		<b>\$55.00</b>	<b>\$55.00</b>	<b>\$0</b>
						per hour	per hour	per hour		per hour	per hour	
<b>Sheriff</b>	<b>Costs for Deputy (2)</b>	<b>\$56.09</b>	<b>-0.39%</b>	<b>\$55.87</b>	<b>100.0%</b>	<b>51.00</b>	<b>\$55.87</b>	<b>\$55.00</b>		<b>\$55.00</b>	<b>\$55.00</b>	<b>\$0</b>
						per hour	per hour	per hour		per hour	per hour	
<b>Sheriff</b>	<b>Pistol Entry database verification (7)</b>									<b>\$1.00</b>	<b>\$1.00</b>	
<b>TOTALS</b>												\$65,042

\* - \$5.00 per page for first two pages, \$1.00 per additional page after the first two pages.

\*\* - A set fee for all OWI convictions based on two year avg. of \$292.92 & 281.41

(1) These fees were set by Resolution 05-033

(2) These fees were set by Resolution 03-161.

(3) The Prisoner Reimbursement to the County Act was increased from a maximum of \$30 per day, to \$60 per day, as currently set forth in MCL 801.83. The reimbursement rate for the contracted beds with the Michigan Department of Corrections is currently se

(4) The Boarding Fee was not part of the Maximus study, but the average around the state is \$7-\$15 per day. This fee is set slightly less than the median around the state.

(5) These fees were established per Resolution 06-336.

(6) As stated in MCL 55.285, the fee charged for performing a notarial act shall not be more than \$10.00 for an individual trasaction or notarial act.

(7) As stated in MCL 28.422a, a local police or sheriff may charge up to \$1.00 for the cost of providing, to the owner, a copy of information that was entered in the pistol entry database.

2010 County Fee Analysis  
Human Services Committee

FEES PROPOSED TO INCREASE ARE IN BOLD

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend.	Controller Recommend.	Additional Revenue
Coop. Ext.	Soil Box Analysis (6)	\$16.25	3.14%	\$16.76	80.0%	\$12.00	\$13.40	\$13.00	300	\$12.00	\$12.00	\$0
Comm. Health	GC Prob Tech (3)	\$16.55	6.73%	\$17.66	100.0%	COST	COST	COST	1,000	COST	COST	
Comm. Health	Conting Ed. Fee Diseased Control/Imm. (4)	\$11.95	6.73%	\$12.76	100.0%	\$12.00	\$12.76	\$12.00	354	\$12.00	\$12.00	\$0
Comm. Health	<b>INS Vaccination Verif Form I-693 (8)</b>	<b>\$29.88</b>	<b>6.73%</b>	<b>\$31.89</b>	<b>100.0%</b>	<b>\$30.00</b>	<b>\$31.89</b>	<b>\$31.00</b>	<b>300</b>	<b>\$31.00</b>	<b>\$31.00</b>	<b>\$300</b>
Comm. Health	Immuniz Record Copying Fee (4)	\$3.59	6.73%	\$3.83	100.0%	\$3.00	\$3.83	\$3.00	750	\$3.00	\$3.00	\$0
Comm. Health	<b>MIHP Tran. Bus/Van (5)</b>	<b>\$27.85</b>	<b>6.73%</b>	<b>\$29.72</b>	<b>100.0%</b>	<b>\$27.85</b>	<b>\$29.72</b>	<b>\$29.72</b>	<b>50</b>	<b>\$29.72</b>	<b>\$29.72</b>	<b>\$93</b>
	(max)			(max)		(max)	(max)	(max)		(max)	(max)	
Comm. Health	<b>MIHP - Trans Taxi (5)</b>	<b>\$25.47</b>	<b>6.73%</b>	<b>\$27.18</b>	<b>100.0%</b>	<b>\$25.81</b>	<b>\$27.18</b>	<b>\$27.18</b>	<b>5</b>	<b>\$27.18</b>	<b>\$27.18</b>	<b>\$7</b>
	(max)			(max)		(max)	(max)	(max)		(max)	(max)	
Comm. Health	<b>MIHP Trans. Volunteer (5)</b>	<b>\$0.27</b>	<b>6.73%</b>	<b>\$0.29</b>	<b>100.0%</b>	<b>\$0.28</b>	<b>\$0.29</b>	<b>\$0.29</b>	<b>5</b>	<b>\$0.29</b>	<b>\$0.29</b>	<b>\$0</b>
	per mile			per mile		per mile	per mile	per mile		per mile	per mile	
Comm. Health	Compreh Envir Investigation (5)	<b>\$239.03</b>	<b>6.73%</b>	<b>\$255.12</b>	<b>100.0%</b>	<b>\$240.00</b>	<b>\$255.12</b>	<b>\$255.00</b>	<b>11</b>	<b>\$255.00</b>	<b>\$255.00</b>	<b>\$165</b>
Comm. Health	Assessment of Home (5)	<b>\$101.59</b>	<b>6.73%</b>	<b>\$108.42</b>	<b>100.0%</b>	<b>\$100.00</b>	<b>\$108.42</b>	<b>\$105.00</b>	<b>5</b>	<b>\$105.00</b>	<b>\$105.00</b>	<b>\$25</b>
Comm. Health	Immigration Physical Exams (8)	<b>\$158.02</b>	<b>6.73%</b>	<b>\$168.65</b>	<b>100.0%</b>	<b>\$160.00</b>	<b>\$168.65</b>	<b>\$165.00</b>	<b>10</b>	<b>\$165.00</b>	<b>\$165.00</b>	<b>\$50</b>
Imm. Clinic	Internat'l Travel Consult	\$49.21	6.73%	\$52.53	75.0%	\$37.00	\$39.39	\$39.00		\$39.00	\$39.00	\$0
Imm. Clinic	Influenza (including Admin) (9)	\$42.69	6.73%	\$45.56	75.0%	\$32.00	\$34.17	\$34.00	4,000	\$34.00	\$34.00	\$8,000
Med Examiner	Cremation Permits	\$20.70	7.48%	\$22.25	100.0%	\$20.00	\$22.25	\$22.00		\$22.00	\$22.00	\$0
Med Examiner	Autopsy Report Copies (family)	\$13.80	7.48%	\$14.83	100.0%	\$13.00	\$14.83	\$14.00	50	\$14.00	\$14.00	\$50
Med Examiner	Autopsy Report Copies (others)	\$34.51	7.48%	\$37.09	100.0%	\$33.00	\$37.09	\$37.00	35	\$37.00	\$37.00	\$140
Env. Health	Fixed Food Svc Estab-Nonprofit	<b>\$1,210.35</b>	<b>6.73%</b>	<b>\$1,291.81</b>	<b>25.0%</b>	<b>\$225.00</b>	<b>\$322.95</b>	<b>\$250.00</b>	<b>43</b>	<b>\$250.00</b>	<b>\$250.00</b>	<b>\$1,075</b>
Env. Health	Fixed Food Svc Estab - Profit								686			\$0
Env. Health	<b>Initial License incl. 2 hours Plan Rev</b>	<b>\$2,228.49</b>	<b>6.73%</b>	<b>\$2,378.46</b>	<b>50.0%</b>	<b>\$1,100.00</b>	<b>\$1,189.23</b>	<b>\$1,150.00</b>	<b>480</b>	<b>\$1,150.00</b>	<b>\$1,150.00</b>	<b>\$24,000</b>
Env. Health	<b>Initial Restricted License</b>	<b>\$1,107.32</b>	<b>6.73%</b>	<b>\$1,181.84</b>	<b>50.0%</b>	<b>\$550.00</b>	<b>\$590.92</b>	<b>\$590.00</b>	<b>103</b>	<b>\$590.00</b>	<b>\$590.00</b>	<b>\$4,120</b>
Env. Health	<b>Initial License (Mobile)</b>	<b>\$784.35</b>	<b>6.73%</b>	<b>\$837.14</b>	<b>50.0%</b>	<b>\$390.00</b>	<b>\$418.57</b>	<b>\$415.00</b>	<b>69</b>	<b>\$415.00</b>	<b>\$415.00</b>	<b>\$1,715</b>
Env. Health	<b>Multiple facility renewal license</b>	<b>\$346.04</b>	<b>6.73%</b>	<b>\$369.33</b>	<b>50.0%</b>	<b>\$170.00</b>	<b>\$184.66</b>	<b>\$180.00</b>	<b>34</b>	<b>\$180.00</b>	<b>\$180.00</b>	<b>\$343</b>
Env. Health	Renewal License	\$0.00	6.73%	\$0.00					245			\$0
Env. Health	<b>At least \$750,000 (1)</b>	<b>\$1,845.54</b>	<b>6.73%</b>	<b>\$1,969.74</b>	<b>50.0%</b>	<b>\$900.00</b>	<b>\$984.87</b>	<b>\$950.00</b>	<b>172</b>	<b>\$950.00</b>	<b>\$950.00</b>	<b>\$8,600</b>
Env. Health	<b>At least \$500,000,less than \$750,000 (1)</b>	<b>\$1,511.03</b>	<b>6.73%</b>	<b>\$1,612.72</b>	<b>50.0%</b>	<b>\$740.00</b>	<b>\$806.36</b>	<b>\$800.00</b>	<b>37</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$2,220</b>
Env. Health	<b>At least \$250,000,less than \$500,000 (1)</b>	<b>\$1,165.00</b>	<b>6.73%</b>	<b>\$1,243.40</b>	<b>50.0%</b>	<b>\$570.00</b>	<b>\$621.70</b>	<b>\$620.00</b>	<b>25</b>	<b>\$620.00</b>	<b>\$620.00</b>	<b>\$1,250</b>
Env. Health	<b>Less than \$250,000 (1)</b>	<b>\$830.49</b>	<b>6.73%</b>	<b>\$886.38</b>	<b>50.0%</b>	<b>\$405.00</b>	<b>\$443.19</b>	<b>\$425.00</b>	<b>12</b>	<b>\$425.00</b>	<b>\$425.00</b>	<b>\$240</b>
Env. Health	Seasonal Renewal License, FSE								49			\$0
Env. Health	<b>Seasonal Gross sales exc. \$750,000</b>	<b>\$1,107.32</b>	<b>6.73%</b>	<b>\$1,181.84</b>	<b>50.0%</b>	<b>\$550.00</b>	<b>\$590.92</b>	<b>\$590.00</b>	<b>29</b>	<b>\$590.00</b>	<b>\$590.00</b>	<b>\$1,160</b>
Env. Health	<b>Seasnl at least \$500,000,less \$750,000</b>	<b>\$906.62</b>	<b>6.73%</b>	<b>\$967.63</b>	<b>50.0%</b>	<b>\$450.00</b>	<b>\$483.82</b>	<b>\$480.00</b>	<b>7</b>	<b>\$480.00</b>	<b>\$480.00</b>	<b>\$210</b>
Env. Health	<b>Seasnl at least \$250,000,less \$500,000</b>	<b>\$699.00</b>	<b>6.73%</b>	<b>\$746.04</b>	<b>50.0%</b>	<b>\$350.00</b>	<b>\$373.02</b>	<b>\$370.00</b>	<b>5</b>	<b>\$370.00</b>	<b>\$370.00</b>	<b>\$100</b>
Env. Health	<b>Seasonal less than \$250,000</b>	<b>\$498.30</b>	<b>6.73%</b>	<b>\$531.83</b>	<b>50.0%</b>	<b>\$250.00</b>	<b>\$265.91</b>	<b>\$265.00</b>	<b>2</b>	<b>\$265.00</b>	<b>\$265.00</b>	<b>\$30</b>
Env. Health	<b>Non-profit</b>	<b>\$173.02</b>	<b>6.73%</b>	<b>\$184.66</b>	<b>50.0%</b>	<b>\$85.00</b>	<b>\$92.33</b>	<b>\$92.00</b>	<b>5</b>	<b>\$92.00</b>	<b>\$92.00</b>	<b>\$35</b>
Env. Health	<b>FSE - DOE Schools Program - Production Kitchen</b>	<b>\$891.29</b>	<b>6.73%</b>	<b>\$951.27</b>	<b>50.0%</b>	<b>\$425.00</b>	<b>\$475.64</b>	<b>\$450.00</b>	<b>20</b>	<b>\$450.00</b>	<b>\$450.00</b>	<b>\$500</b>
Env. Health	<b>FSE - DOE Schools Program - Satellite Kitchen</b>	<b>\$562.46</b>	<b>6.73%</b>	<b>\$600.32</b>	<b>50.0%</b>	<b>\$270.00</b>	<b>\$300.16</b>	<b>\$300.00</b>	<b>79</b>	<b>\$300.00</b>	<b>\$300.00</b>	<b>\$2,370</b>

Env. Health	Change of Ownership of FSE	\$659.78	6.73%	\$704.18	50.0%	\$320.00	\$352.09	\$350.00		\$350.00	\$350.00	\$0
Env. Health	Fixed FSE - Initial License, Nonprofit	\$1,210.35	6.73%	\$1,291.81	50.0%	\$220.00	\$645.90	\$250.00	5	\$250.00	\$250.00	\$150
Env. Health	Initl Lic Fee Exmpt(plan revw only)											
Env. Health	Govt	\$382.95	6.73%	\$408.72	50.0%	\$185.00	\$204.36	\$200.00		\$200.00	\$200.00	\$0
Env. Health	FSE - Indigent								128			\$0
Env. Health	late renewal - additional	\$230.69	6.73%	\$246.22	50.0%	\$115.00	\$123.11	\$120.00	28	\$120.00	\$120.00	\$140
Env. Health	Public Pool Inspection	\$191.47	6.73%	\$204.36	100.0%	\$185.00	\$204.36	\$200.00	178	\$200.00	\$200.00	\$2,670
Env. Health	Each add'l pool at same location	\$95.74	6.73%	\$102.18	100.0%	\$95.00	\$102.18	\$100.00		\$100.00	\$100.00	\$0
Env. Health	Pool Reinspection (after violation)	\$95.74	6.73%	\$102.18	100.0%	\$95.00	\$102.18	\$100.00		\$100.00	\$100.00	\$0
Env. Health	Child&Adult Care Fac Ins-Full	\$186.86	6.73%	\$199.44	100.0%	\$185.00	\$199.44	\$190.00		\$190.00	\$190.00	\$0
Env. Health	Child&Adult Care Fac Ins.-W&S	\$117.65	6.73%	\$125.57	100.0%	\$115.00	\$125.57	\$125.00		\$125.00	\$125.00	\$0
Env. Health	Child & Adult Care Fac non-compl W&S (10)	\$94.99	6.73%	\$101.38	100.0%	\$95.00	\$101.38	\$100.00		\$100.00	\$100.00	\$0
Env. Health	Child & Adult Care Plan Review	\$346.04	6.73%	\$369.33	100.0%	\$335.00	\$369.33	\$350.00		\$350.00	\$350.00	\$0
Env. Health	Initial STFU license Incl. Plan Review	\$599.80	6.73%	\$640.17	50.0%	\$295.00	\$320.08	\$320.00	47	\$320.00	\$320.00	\$1,175
Env. Health	STFU late inspection request (10)	\$384.23	6.73%	\$410.08	50.0%	\$190.00	\$205.04	\$200.00		\$200.00	\$200.00	\$0
Env. Health	Special food svc estab surchrg 2nd step of formal hearing (10)	\$426.92	6.73%	\$455.65	50.0%	\$210.00	\$227.82	\$220.00		\$220.00	\$220.00	\$0
Env. Health	Special food svc estab surchrg 3rd step of formal hearing (10)	\$853.84	6.73%	\$911.30	50.0%	\$420.00	\$455.65	\$450.00		\$450.00	\$450.00	\$0
Env. Health	STFU in season inspection (13)	\$207.62	6.73%	\$221.60	50.0%	\$105.00	\$110.80	\$110.00		\$110.00	\$110.00	\$0
Env. Health	STFU Renewal	\$216.85	6.73%	\$231.44	50.0%	\$105.00	\$115.72	\$110.00		\$110.00	\$110.00	\$0
Env. Health	Tattooing Business Initial License (10)	\$1,530.50	6.73%	\$1,633.50	50.0%	\$730.00	\$816.75	\$750.00	12	\$750.00	\$750.00	\$240
Env. Health	Tattooing Lic-late renewal-additional	\$230.69	6.73%	\$246.22	50.0%	\$115.00	\$123.11	\$120.00		\$120.00	\$120.00	\$0
Env. Health	Tattooing w/o initial license/reinstatement of revoked (10)	\$960.57	6.73%	\$1,025.21	50.0%	\$475.00	\$512.61	\$500.00		\$500.00	\$500.00	\$0
Env. Health	Tattooing non-compliant with inspection (10)	\$189.98	6.73%	\$202.76	50.0%	\$95.00	\$101.38	\$100.00		\$100.00	\$100.00	\$0
		per hour		per hour		per hour	per hour	per hour		per hour	per hour	
Env. Health	Temp. Food Svc Establmt- Fee-Exempt	\$0.00	6.73%	\$0.00	50.0%	\$0.00	\$0.00	\$0.00	305	\$0.00	\$0.00	\$0
Env. Health	Temp FSE - Non-Profit (2)	\$242.49	6.73%	\$258.81	50.0%	\$100.00	\$129.40	\$120.00	62	\$120.00	\$120.00	\$1,240
Env. Health	Temp Nonprf FSE-Ops Beg Bef Licg (double)	\$369.11	6.73%	\$393.95	50.0%	\$180.00	\$196.97	\$190.00		\$190.00	\$190.00	\$0
Env. Health	Temp FSE- Preparation Type (2)	\$385.95	6.73%	\$411.92	50.0%	\$190.00	\$205.96	\$200.00		\$200.00	\$200.00	\$0
Env. Health	Temp FSE-Ops Began Before Licg (double)	\$768.33	6.73%	\$820.03	50.0%	\$370.00	\$410.02	\$400.00		\$400.00	\$400.00	\$0
Env. Health	Temp FSE-each add'l lic.after 2 at 1 loc	\$124.57	6.73%	\$132.96	50.0%	\$63.00	\$66.48	\$66.00		\$66.00	\$66.00	\$0
Env. Health	Vending											
Env. Health	1-3 Licensable Mach. in Same Loc.	\$139.29	6.73%	\$148.67	50.0%	\$70.00	\$74.33	\$74.00	41	\$74.00	\$74.00	\$164
Env. Health	4-6 Licensable Mach. in Same Loc.	\$185.43	6.73%	\$197.91	50.0%	\$90.00	\$98.96	\$95.00		\$95.00	\$95.00	\$0
Env. Health	7-10 Licensable Mach. in Same Loc.	\$244.51	6.73%	\$260.97	50.0%	\$120.00	\$130.48	\$130.00	40	\$130.00	\$130.00	\$400
Env. Health	Larger Location (First 10 machines)	\$242.23	6.73%	\$258.53	50.0%	\$120.00	\$129.26	\$125.00		\$125.00	\$125.00	\$0
Env. Health	Larger Loc (Add'l Machine > 10)	\$12.26	6.73%	\$13.08	50.0%	\$6.00	\$6.54	\$6.00		\$6.00	\$6.00	
Env. Health	Sewage Only (new)	\$490.22	6.73%	\$523.21	100.0%	\$470.00	\$523.21	\$500.00	250	\$500.00	\$500.00	\$7,500
Env. Health	Well Only (new)	\$490.22	6.73%	\$523.21	100.0%	\$470.00	\$523.21	\$500.00	300	\$500.00	\$500.00	\$9,000
Env. Health	Vacant Land Evaluation	\$472.09	6.73%	\$503.86	100.0%	\$465.00	\$503.86	\$500.00	145	\$500.00	\$500.00	\$5,075
Env. Health	On-Site Sewage repair/replace	\$467.15	6.73%	\$498.59	100.0%	\$450.00	\$498.59	\$480.00	240	\$480.00	\$480.00	\$7,200
Env. Health	Repair - Well	\$173.02	6.73%	\$184.66	100.0%	\$170.00	\$184.66	\$180.00		\$180.00	\$180.00	\$0
Env. Health	Altern On-site Sewage Syst Plan Revw (4)	\$358.55	6.73%	\$382.68	100.0%	\$355.00	\$382.68	\$380.00	100	\$380.00	\$380.00	\$2,500
Env. Health	Appeals Board Fee	\$34.60	6.73%	\$36.93	100.0%	\$35.00	\$36.93	\$36.00		\$36.00	\$36.00	\$0
Env. Health	Hourly Rate Over Standard Service	\$95.74	6.73%	\$102.18	100.0%	\$95.00	\$102.18	\$102.00		\$102.00	\$102.00	\$0
Env. Health	Subdivision Evaluation of Preliminary Plat	\$191.47	6.73%	\$204.36	100.0%	\$185.00	\$204.36	\$200.00		\$200.00	\$200.00	\$0

Env. Health	Bathing Area Operational Permit	\$191.47	6.73%	\$204.36	100.0%	\$185.00	\$204.36	\$200.00		\$200.00	\$200.00	\$0
Env. Health	Reinstmt of bathing area permit	\$95.74	6.73%	\$102.18	100.0%	\$95.00	\$102.18	\$102.00		\$102.00	\$102.00	\$0
Env. Health	Sanitary Surv for Prop. Bathg Beach	\$382.95	6.73%	\$408.72	100.0%	\$365.00	\$408.72	\$400.00		\$400.00	\$400.00	\$0
Env. Health	Loan Evaluation-Residential Premises	\$259.53	6.73%	\$276.99	100.0%	\$255.00	\$276.99	\$275.00		\$275.00	\$275.00	\$0
Env. Health	Munic Requ Eval. of Well/Septic	\$95.74	6.73%	\$102.18	100.0%	\$95.00	\$102.18	\$102.00		\$102.00	\$102.00	\$0
Env. Health	Septic or Well ownership trsfr,not installed at time of transfer (10)	\$160.09	6.73%	\$170.87	100.0%	\$160.00	\$170.87	\$170.00		\$170.00	\$170.00	\$0
Env. Health	Septic tank repair or replacement inspection fee (10)	\$245.48	6.73%	\$262.00	100.0%	\$240.00	\$262.00	\$260.00		\$260.00	\$260.00	\$0
Env. Health	Campground Inspection 0-99 Sites	\$129.80	6.73%	\$138.53	100.0%	\$125.00	\$138.53	\$135.00		\$135.00	\$135.00	\$0
Env. Health	Campground Inspection 100-199 Sites	\$194.70	6.73%	\$207.80	100.0%	\$190.00	\$207.80	\$205.00		\$205.00	\$205.00	\$0
Env. Health	Campground Inspection 200+ Sites	\$259.60	6.73%	\$277.07	100.0%	\$250.00	\$277.07	\$270.00		\$270.00	\$270.00	\$0
Env. Health	Collection of water samples for Type II Non-Community Water Sampling per hr (10)	\$97.02	6.73%	\$103.55	100.0%	\$95.00	\$103.55	\$102.00		\$102.00	\$102.00	\$0
Env. Health	Type II Non Community - Sanitary Survey	\$380.00	6.73%	\$405.57	100.0%	\$380.00	\$405.57	\$400.00		\$400.00	\$400.00	\$0
			6.73%			flat rate	flat rate	flat rate		flat rate	flat rate	
Env. Health	Board of Health appeal fee (10)	\$108.17	6.73%	\$115.45	100.0%	\$105.00	\$115.45	\$115.00		\$115.00	\$115.00	\$0
Env. Health	Reinstatmt of Susp FSE	\$495.65	6.73%	\$529.01	100.0%	\$470.00	\$529.01	\$500.00		\$500.00	\$500.00	\$0
Env. Health	Surchrge-Fail submit plans/chg own	\$489.07	6.73%	\$521.98	100.0%	\$470.00	\$521.98	\$500.00		\$500.00	\$500.00	\$0
Env. Health	Surcharge-Fail of applic - vending	\$161.48	6.73%	\$172.35	100.0%	\$160.00	\$172.35	\$170.00		\$170.00	\$170.00	\$0
Env. Health	Critical Follow-up Inspection fee	\$116.50	6.73%	\$124.34	100.0%	\$110.00	\$124.34	\$120.00		\$120.00	\$120.00	\$0
Env. Health	Reinstmt of Susp Tattooing License	\$179.66	6.73%	\$191.75	100.0%	\$175.00	\$191.75	\$190.00		\$190.00	\$190.00	\$0
Env. Health	Point of Sale- appl processing fee (7)	\$168.43	6.73%	\$179.76	100.0%	\$165.00	\$179.76	\$175.00		\$175.00	\$175.00	\$0
Env. Health	Point of Sale- on site evaluation well & waste treatment system by ICHD(7)	\$336.86	6.73%	\$359.53	100.0%	\$325.00	\$359.53	\$350.00		\$350.00	\$350.00	\$0
Env. Health	Waste Treatment Inspection by ICHD (excludes pumping fees)	\$196.50	6.73%	\$209.73	100.0%	\$190.00	\$209.73	\$200.00		\$200.00	\$200.00	\$0
Env. Health	samples for bacteria and partial chemicals) (7)	\$140.36	6.73%	\$149.80	100.0%	\$140.00	\$149.80	\$145.00		\$145.00	\$145.00	\$0
Env. Health	Point of Sale- follow up/hr.- septic only (7)	\$93.20	6.73%	\$99.47	100.0%	\$90.00	\$99.47	\$95.00		\$95.00	\$95.00	\$0
Env. Health	Point of Sale- follow up/hr.- well only (7)	\$93.20	6.73%	\$99.47	100.0%	\$90.00	\$99.47	\$95.00		\$95.00	\$95.00	\$0
Env. Health	Point of Sale- Annl Inspector renwl fee (7)	\$112.29	6.73%	\$119.84	100.0%	\$110.00	\$119.84	\$115.00		\$115.00	\$115.00	\$0
Health Ed.	License- Tobacco Sales- 1yr.- Retailer (11)	\$266.82	6.73%	\$284.78	100.0%	\$270.00	\$284.78	\$280.00		\$280.00	\$280.00	\$0
Health Ed.	License- Tobacco Sales- 1yr.- Vend. Mach. (11)	\$266.82	6.73%	\$284.78	100.0%	\$270.00	\$284.78	\$280.00		\$280.00	\$280.00	\$0
Health Ed.	Temporary Sampling Permit Fee (11)	\$106.73	6.73%	\$113.91	100.0%	\$105.00	\$113.91	\$110.00		\$110.00	\$110.00	\$0

OYC	Consultation Request (per hr.)	\$57.67	6.73%	\$61.55	100.0%	\$58.00	\$61.55	\$61.00	6	\$61.00	\$61.00	\$18
OYC	Agency Training Request- Base, 1.5 hr.	\$173.02	6.73%	\$184.67	100.0%	\$170.00	\$184.67	\$180.00	6	\$180.00	\$180.00	\$60
OYC	Agency Training Request- Base, 2.5 hr.	\$288.36	6.73%	\$307.77	100.0%	\$280.00	\$307.77	\$300.00	5	\$300.00	\$300.00	\$100
OYC	Agency Training Request- Base, 3.0 hr.	\$350.70	6.73%	\$374.30	100.0%	\$340.00	\$374.30	\$370.00	8	\$370.00	\$370.00	\$240
OYC	Agency Training Request- Base, 5.0 hr.	\$584.49	6.73%	\$623.82	100.0%	\$560.00	\$623.82	\$620.00	5	\$620.00	\$620.00	\$300
OYC	Agency Train. Request- Base, 1.5 hr, each add.	\$12.35	6.73%	\$13.18	100.0%	\$12.00	\$13.18	\$13.00		\$13.00	\$13.00	\$0
OYC	Agency Train. Request- Base, 2.5 hr, each add.	\$17.30	6.73%	\$18.47	100.0%	\$17.00	\$18.47	\$18.00		\$18.00	\$18.00	\$0
OYC	OYC-Advertised Train.- 1.5 hr./per person (min. 15 attending)	\$23.06	6.73%	\$24.62	100.0%	\$23.00	\$24.62	\$24.00	75	\$24.00	\$24.00	\$75
OYC	OYC-Advertised Train.- 2.5 hr./per person (min. 15 attending)	\$28.84	6.73%	\$30.78	100.0%	\$29.00	\$30.78	\$30.00	300	\$30.00	\$30.00	\$300
OYC	OYC-Advertised Train.- 5.0 hrs./per person (min. 15 attending).	\$57.67	6.73%	\$61.55	100.0%	\$58.00	\$61.55	\$61.00	90	\$61.00	\$61.00	\$270
OYC	OYC - Advanced Training - 10 hrs./per person	\$87.61	6.73%	\$93.51	100.0%	\$85.00	\$93.51	\$93.00	35	\$93.00	\$93.00	\$280
OYC	OYC - Administrator Training - 16 hrs./per person	\$160.09	6.73%	\$170.86	100.0%	\$155.00	\$170.86	\$170.00	25	\$170.00	\$170.00	\$375
Vet. Affairs	County User Fee	\$18.52	10.79%	\$20.52	100.0%	\$17.37	\$20.52	\$20.52	1,832	\$20.52	\$20.52	\$5,771
												102,041

(1) 2004 Fee set by R03-190.

(2) 2004 Fee set by R03-209.

(3) This fee is only to reimburse the Health Department for the cost of the test (the Health Department pays the State of Michigan).

Current Charge is \$13.50.

(4) 2004 Fee set by R03-190.

(5) 2004 Fee set by R03-114.

(6) Target Percentage reduced by R04-149.

(7) These fees were effective June 2006 per R06-110

(8) 2005 Fee set by R05-242.

(9) 2008 Fee set by R07-241

(10) 2008 Fee set by R07-177

(11) 2008 Fee set by R07-176

(12) 2008 Fee set by R07-298

(13) State Regulated Fee

NOTE: For the Health Department, in many cases, a fee increase is proposed with no additional revenue projected. In these cases, fees are charged to Health Department clients on a sliding schedule based on income. An increase in fees will not necessarily result in an increased cost to clients. The fees are proposed to increase in order to collect increased revenue from third party payers.

**From:** Elizabeth McLaughlin  
**To:** pratt, Paul  
**Date:** 3/30/2009 1:23 PM  
**Subject:** Drain Fees  
**Attachments:** 2010DrainFEESanalysis.XLS

Paul,

Per our phone conversation, I set the Department recommended fees the same as the Controller recommended except for the Escrow account fees which I kept the same as the 2009 fee amounts. I also changed the description on the Photography, Topography, and Floodplain/Wetland to eliminate the "GIS" in the description. Please confirm that these are the only changes that you wanted to make to the initial proposed fees.

Thanks, Beth

Beth McLaughlin  
Administrative Analyst  
Ingham County Budget Office  
(517) 676-7217  
emclaughlin@ingham.org

**From:** Paul pratt  
**To:** bd\_mclaughlin@ingham.org  
**Date:** 4/3/2009 2:04 PM  
**Subject:** Re: 2010 Drain Fees

I was in error on the "3/6/9" month commercial idea--it's really 6/9/12 months, just as in residential. I'll get you the proposed numbers soon.--Paul

>>> Elizabeth McLaughlin 03/31/09 11:25 AM >>>

Paul, (\*\*I tried to respond to your previous message, but it was returned undeliverable\*\*\*)

Attached is the spreadsheet for the Drain Fees. I highlighted the new fees discussed below. I don't think that we had a 3-month Residential permit. However, we could add it. I also added in the Commercial 3/6/9 month permits....highlighted in yellow. If you could put in the Department recommended fee and send me a letter from the Drain Commissioner explaining these fees and the associated cost with each fee that you would like to set, then we can add it to the fee schedule and submit it for this round of Board meetings.

Thank you,

Beth McLaughlin  
Administrative Analyst  
Ingham County Budget Office  
(517) 676-7217  
emclaughlin@ingham.org



2010 County Fees Analysis  
County Services Committee

SUBMITTED BY DRAIN DEPARTMENT

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2008 Fee	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend.
Drain Comm.	Photography (3)	\$267.51	0.20%	\$268.05	100.0%	\$260.00	\$260.00	\$268.05	\$265.00	3	\$265.00
Drain Comm.	Topography (3)	\$535.01	0.20%	\$536.09	100.0%	\$525.00	\$525.00	\$536.09	\$530.00	3	\$530.00
Drain Comm.	Floodplain/wetland (3)	\$107.00	0.20%	\$107.22	100.0%	\$105.00	\$105.00	\$107.22	\$105.00	0	\$105.00
Drain Comm.	Preliminary Comm. Site Plan Review	\$1,235.41	0.20%	\$1,237.90	75.0%	\$610.00	\$610.00	\$928.43	\$650.00	20	\$650.00
Drain Comm.	Preliminary Plat Review	\$1,587.31	0.20%	\$1,590.51	75.0%	\$610.00	\$610.00	\$1,192.89	\$650.00	3	\$650.00
Drain Comm.	Plat and Commercial Drainage Review										
	First acre	\$640.62	0.20%	\$641.91	100.0%	\$610.00	\$610.00	\$641.91	\$650.00	20	\$650.00
	Additional acre	\$74.90	0.20%	\$75.05	100.0%	\$70.00	\$70.00	\$75.05	\$75.00	16	\$75.00
	Re-submission Admin fee (7)	\$214.01	0.20%	\$214.44	100.0%	\$210.00	\$210.00	\$214.44	\$210.00	0	\$210.00
Drain Comm.	Plat Drain Administration Fee	\$6,657.88	0.20%	\$6,671.32	75.0%	\$1,875.00	\$1,875.00	\$5,003.49	\$1,950.00	3	\$1,950.00
Drain Comm.	Drain Crossing Permits, Review (Commercial)	\$469.01	0.20%	\$469.96	100.0%	\$450.00	\$450.00	\$469.96	\$460.00	45	\$460.00
Drain Comm.	Drain Crossing Permit - (Residential) (5)	\$123.63	0.20%	\$123.88	100.0%	\$120.00	\$120.00	\$123.88	\$120.00	1	\$120.00
Drain Comm.	Tap in Permit - Residential	\$131.97	0.20%	\$132.23	75.0%	\$95.00	\$95.00	\$99.17	\$95.00	1	\$95.00
Drain Comm.	Tap-in Permit - Commercial	\$515.15	0.20%	\$516.19	75.0%	\$375.00	\$375.00	\$387.14	\$385.00	18	\$385.00
Drain Comm.	Soil Erosion Permit - Commercial - 12 mo. duration									18	\$570.00+57/addl
Drain Comm.	Commercial - 9 month duration									18	\$500.00+50/addl
Drain Comm.	Commercial - 6 month duration									18	\$430.00+43/addl
	First acre (4)	\$428.01	0.20%	\$428.87	100.0%	\$420.00	\$420.00	\$428.87	\$428.00		\$428.00
	Additional acre (4)	\$42.80	0.20%	\$42.89	100.0%	\$42.00	\$42.00	\$42.89	\$42.00		\$42.00
	Transfer (4)	\$90.95	0.20%	\$91.14	100.0%	\$90.00	\$90.00	\$91.14	\$90.00		\$90.00
	Renewal (4)		0.20%		100.0%	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	0	1/2 of orig fee
	Escrow account - 1/2 acre or less (4)	\$535.01	0.20%	\$536.09	100.0%	\$500.00	\$500.00	\$536.09	\$530.00	38	\$500.00
	Escrow account - 1/2 to 1 acre (4)	\$1,605.04	0.20%	\$1,608.28	100.0%	\$1,500.00	\$1,500.00	\$1,608.28	\$1,600.00	18	\$1,500.00
	Escrow account - 1 to 5 acres (4)	\$3,210.08	0.20%	\$3,216.56	100.0%	\$3,000.00	\$3,000.00	\$3,216.56	\$3,200.00	27	\$3,000.00
	Escrow account - 5 to 10 acres (4)	\$5,350.13	0.20%	\$5,360.93	100.0%	\$5,000.00	\$5,000.00	\$5,360.93	\$5,300.00	6	\$5,000.00
	Escrow account - each add'l 10 acres (4)	\$2,675.06	0.20%	\$2,680.46	100.0%	\$2,500.00	\$2,500.00	\$2,680.46	\$2,600.00	6	\$2,500.00
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	\$329.68	0.20%	\$330.34	75.0%	\$240.00	\$240.00	\$247.76	\$240.00	2	\$240.00
Drain Comm.	9 month duration (5)	\$317.67	0.20%	\$318.31	75.0%	\$210.00	\$210.00	\$238.73	\$220.00	6	\$220.00
Drain Comm.	6 month duration (5)	\$257.57	0.20%	\$258.09	75.0%	\$180.00	\$180.00	\$193.56	\$190.00	106	\$190.00
Drain Comm.	Renewal				1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	47	1/2 of orig fee
Drain Comm.	Renewal		0.20%		75.0%	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	1/2 of orig fee	1	1/2 of orig fee
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$386.96	3.50%	\$400.49	75.0%	\$270.00	\$270.00	\$290.22	\$290.00	18	\$290.00
Drain Comm.	Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection	\$60.10	0.20%	\$60.22	75.0%	\$40.00	\$40.00	\$45.17	\$45.00	29	\$45.00
Drain Comm.	Violation and Cease&Desist Order	\$280.97	0.20%	\$281.54	100.0%	\$270.00	\$270.00	\$281.54	\$280.00	6	\$280.00

2010 County Fees Analysis  
Judiciary Committee

SUBMITTED BY DAVID EASTERDAY

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2008 Fee	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend. Fee
All Courts	Work Release (1)	\$24.40	-0.39%	\$24.31	100.0%	\$24.00	\$24.00	\$24.31	\$24.00	5,250	
Circuit Court	Copies (2)	\$4.00	5.71%	\$4.23	25.0%	\$1.00	\$1.00	\$1.06	\$1.00	2,000	\$1.00
Circuit Court	Criminal Histories	\$9.09	5.71%	\$9.61	100.0%	\$8.00	\$9.00	\$9.61	\$9.00	2,000	\$9.00
Circuit Court	Felony Case Costs	\$609.24	5.71%	\$644.05	100.0%	\$550.00	\$575.00	\$644.05	\$600.00	684	\$575.00
Circuit Court	Show Cause - Probation	\$384.15	5.71%	\$406.10	100.0%	\$75.00	\$75.00	\$406.10	\$100.00	377	\$75.00
Family Division	Delinquency Costs	\$358.77	2.73%	\$368.57	100.0%	\$145.00	\$155.00	\$368.57	\$165.00	1,725	\$150.00
Family Division	In-Home Detention	\$35.07	2.73%	\$36.03	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	7,000	\$0.00
Family Division	Intensive Probation	\$829.52	2.73%	\$852.18	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	970	\$0.00
Family Division	Regular Probation	\$137.42	2.73%	\$141.18	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	5,292	\$0.00
Family Division	Tether	\$120.71	2.73%	\$124.00	25.0%	\$8.00	\$10.00	\$31.00	\$15.00	2,625	\$15.00
Family Division	Traffic	\$196.56	2.73%	\$201.93	50.0%	\$70.00	\$80.00	\$100.96	\$100.00	1,775	See Ticket Fee Schedule
Family Division	Traffic - Fail to Appear	\$94.03	2.73%	\$96.60	25.0%	\$20.00	\$23.00	\$24.15	\$24.00	355	\$24.00
FOC	FOC Bench Warrants	\$439.22	15.88%	\$508.96	100.0%	\$200.00	\$200.00	\$508.96	\$250.00	1,200	\$225.00
<b>TOTALS</b>											

(1) Courts ordering work release are encouraged to recognize that the cost of administering work release at the jail has been calculated at \$24.00 per day.

(2) As recommended by Maximus and the Board of Commissioners, the Circuit Court planned to set copy costs at \$5.00 for the first ten pages and \$0.50 for each additional page. The Circuit Court submitted an Administrative Order to the State Court Administrative Office (SCAO) to set the fees at those rates. SCAO ruled the fees to be excessive. The Circuit Court and the SCAO came to an agreement regarding the copy fees as stated in the above table.

## TICKET FEE SCHEDULE

<b>Curfew</b>		
1 <sup>st</sup> Offense	\$25.00	Pay by mail or appear.
2d Offense	\$50.00	Pay by mail or appear.
3d Offense	\$75.00	Pay by mail or appear.
<b>Disorderly</b>		
1 <sup>st</sup> Offense	\$50.00	Pay by mail or appear.
2d Offense	\$75.00	Pay by mail or appear.
<b>Disturbing the Peace</b>		
1 <sup>st</sup> Offense	\$50.00	Pay by mail or appear.
2d Offense	\$75.00	Pay by mail or appear.
<b>Fail to Obey</b>		
1 <sup>st</sup> Offense	\$50.00	Pay by mail or appear.
2d Offense	\$75.00	Pay by mail or appear.
<b>False Information</b>		
1 <sup>st</sup> Offense	\$50.00	Pay by mail or appear.
2d Offense	\$75.00	
<b>Fighting</b>		
1 <sup>st</sup> Offense	\$50.00	Pay by mail or appear.
2d Offense	\$75.00	Pay by mail or appear.
<b>Littering</b>		
1 <sup>st</sup> Offense	\$25.00	Pay by mail or appear.
2d Offense	\$50.00	Pay by mail or appear.
3d Offense	\$75.00	Pay by mail or appear.
<b>Loud &amp; Boisterous</b>		
1 <sup>st</sup> Offense	\$50.00	Pay by mail or appear.
2d Offense	\$75.00	Pay by mail or appear.
<b>Offensive Language</b>		
1 <sup>st</sup> Offense	\$25.00	Pay by mail or appear.
2d Offense	\$50.00	Pay by mail or appear.
3d Offense	\$75.00	Pay by mail or appear.
<b>Park After Dark</b>		
1 <sup>st</sup> Offense	\$25.00	Pay by mail or appear.
2d Offense	\$50.00	Pay by mail or appear.
3d Offense	\$75.00	Pay by mail or appear.
<b>Trespassing</b>		
1 <sup>st</sup> Offense	\$25.00	Pay by mail or appear.
2d Offense	\$50.00	Pay by mail or appear.
3d Offense	\$75.00	Pay by mail or appear.
<b>Truancy</b>		
1 <sup>st</sup> Offense	\$25.00	Pay by mail or appear.
2d Offense	\$50.00	Pay by mail or appear.
3d Offense	\$75.00	Pay by mail or appear.
<b>YTA</b>		
1 <sup>st</sup> Offense	\$25.00	Pay by mail or appear.
2d Offense	\$50.00	Discretion of the Referee to either mail payment or must appear.
3d Offense	\$75.00	Pay by mail or appear.

**From:** "David Easterday" <deasterday@ingham.org>  
**To:** "Elizabeth McLaughlin" <emclaughlin@ingham.org>  
**Date:** 4/8/2009 9:39 AM  
**Subject:** Re: Fwd: 2010 County User Fees

Good morning.

Yes it covers all fees related to Traffic except Traffic, Failure To Appear which is listed separately on the Excel spreadsheet.

>>> "Elizabeth McLaughlin" <emclaughlin@ingham.org> 4/8/2009 9:32 AM >>>

David,

In reviewing all the fees, I see that you attached the Ticket Fee Schedule. I just want to clarify that this covers all the fees related to Traffic?

MICHAEL J. DILLON  
COURT ADMINISTRATOR



STATE OF MICHIGAN  
55<sup>TH</sup> JUDICIAL DISTRICT COURT  
700 BUHL AVENUE • MASON, MICHIGAN 48854  
517-676-8400  
[www.ingham.org/dc](http://www.ingham.org/dc)

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MEMORANDUM

TO: Beth McLaughlin  
SUBJECT: Financial Management  
RE: 2010 Service Fees  
DATE: April 6, 2009

Please be advised that 55<sup>th</sup> District Court, at this time, is not in a position to raise service fees for 2010. Attached, please find the spreadsheet indicating no change under the Department Recommendation column.

The court will, however, begin assessing presentence report fees. Please keep in mind, that by statute, the court can only assess fees to recoup the actual cost of the expense. The court has determined that the actual expense of producing a presentence report is \$100. Hence, the court will assess \$100/report. It's not likely that presentence report fees will become a significant revenue source as the ordering of a presentence report is more of an exception than the rule.

If you have any questions or need additional information, please do not hesitate to contact me.

cc: Hon. Thomas P. Boyd  
Hon. Donald L. Allen

2010 County Fees Analysis  
Judiciary Committee

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2008 Fee	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend.
All Courts	Work Release (1)	\$24.40	-0.39%	\$24.31	100.0%	\$24.00	\$24.00	\$24.31	\$24.00	5,250	\$24.00
District Court	Civil	\$94.74	7.09%	\$101.45	50.0%	Varies	Varies	\$50.73	Varies	5,210	Varies
District Court	Community Service	\$10.85	7.09%	\$11.62	100.0%	\$0.00	\$0.00	\$11.62	\$11.00	600	\$0.00
District Court	Felonies	\$152.76	7.09%	\$163.59	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	684	\$0.00
District Court	Pre-Sentence Reports	\$183.69	7.09%	\$196.71	100.0%	\$0.00	\$0.00	\$196.71	\$190.00	480	\$100.00
District Court	Preliminary Breath Test (PBT)	\$5.42	7.09%	\$5.80	100.0%	\$0.00	\$0.00	\$5.80	\$5.00	1,750	\$0.00
District Court	Probation Oversight	\$96.73	7.09%	\$103.59	100.0%	\$45.00	\$45.00	\$103.59	\$55.00	5,220	\$45.00
District Court	Traffic/Criminal	/Month		/Month		/Month	/Month	/Month	/Month		/Month
District Court	Traffic	Varies	7.09%	Varies	100.0%	Varies	Varies	Varies	Varies	25,615	Varies
District Court		\$215.13	7.09%	\$230.38	50.0%	Varies	Varies	\$115.19	Varies	1,775	Varies
<b>TOTALS</b>											

(1) Courts ordering work release are encouraged to recognize that the cost of administering work release at the jail has been calculated at \$24.00 per day.

# MEMORANDUM

TO: Beth McLaughlin, Administrative Analyst

FROM: Jamie McAloon Lampman, Director Animal Control

DATE: April 13, 2009

SUBJECT: 2010 Animal Control Fees

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I am in agreement with the majority of the fee increases with the exception of an increase to the licensing and adoption fees. I am also recommending an additional fee be added to the boarding fees that pertain to highly volatile animals who pose a tremendous threat and financial burden to this department.

## License Fees explanation:

It is not common practice for dog license fees to change annually. In most municipalities and counties the fees are seldom changed within a five year period. The prices should remain consistent for at least every 3<sup>rd</sup> or 5<sup>th</sup> year. This helps to avoid costs incurred for printing and copying as new forms, tickets, brochures and other necessary documents require changing each time the fee changes thus incurring substantial costs and waste. We stand to lose what little revenue gain we get from price increases through loss of time and money changing the materials, not to mention the frustration felt by citizens who feel confused by the constant changes. Thousands of dollars of printing goes out of date each time we raise fees. I would recommend an increase in 2012 or 2013.

## Adoption Fees:

As a result of the poor economy this department not only expects to receive more animals but expects to see a reduction in adoptions as well. Both of these factors will lead to increased euthanasia of adoptable animals. Increasing adoption fees at this time regardless of how incidental the amount is could serve as a further deterrent to the adoption of animals in an already stressed economy. For this reason I would not recommend an increase this year. In addition, I would normally recommend a fee increase every two years rather than annually to avoid the costs associated with reprinting forms, contracts, signage and promotional materials. Consistency in fees does help with the promotion of adoptions and services.

## Dangerous Animal Board Fee Recommendation:

The recommended boarding fee for animals housed at animal control for 2010 is \$11.00 per day. I am recommending an additional boarding fee be attached to animals that are deemed to be extremely dangerous and require special restrictions care due to their dangerous nature. The average boarding fee at animal shelters ranges from \$7-20 per

day depending on size and species. I am recommending an additional \$11 boarding fee be added to the current \$11 fee on dangerous animals, bringing their total boarding fee to \$22 per day. These animals require twice the time and twice the amount of staffing to care for them. This fee increase does not include the additional costs to ICAC associated with the need to purchase specialized equipment to deal with their volatile nature or the veterinary and medical costs associated with those animals and staff members whom these animals have attacked and injured or the costs of property and equipment which they have damaged. Those costs are not recouped even with the increased boarding fees.

At ICAC the boarding and care of extremely dangerous animals is becoming a more common occurrence. These animals (predominantly dogs) require many additional restrictions that demand more resources and additional staff time in order to safely care for them. These animals consist of fighting dogs, dogs seized for attacking humans and other animals. They also included exotic animals such as alligators and dangerous snakes. The dangerous dogs that are held for attacks or fighting have an average stay of 10 days but some have been here as long as six months.

**Dangerous Dog Restricted Care:**

- This determination is made on dogs who are extremely dog or human aggressive.
- They must be housed alone on the dangerous dog ward.
- They require two staff members (no trustees can assist in their care) to move them (daily) with the use of special equipment to avoid being attacked while cleaning their kennels and feeding them.

ICAC orders multiple "catch poles and snares" to accommodate such animals. These dogs have a history of attacking other animals and staff members in the shelter that have subsequently had to receive emergency medical attention. These animals are extremely destructive—it is not uncommon for a pit bull to chew through a steel wire cage or bite steel "catch poles" almost in half. These animals are strong and dangerous. They are a lethal combination to deal with every day for weeks and months at a time. These animals require the utmost attention and precaution while housed at animal control. This care comes at a great expense to this department in resources and risk-to-staff and animals in the shelter.

I am recommending an \$11 a day additional board fee for Dangerous Animals and expect an estimated 90-110 animals (units) to fit those criteria in 2010.



2010 County Fees Analysis  
Law Enforcement Committee

SUBMITTED BY ANIMAL CONTROL DEPARTMENT

Location of Service	Fee Description	2009 Cost	2010 Cost Increase Factor	2010 Cost	Target Percent	2008 Fee	2009 Fee	2010 Calc. Fee	2010 Initial Prop. Fee	Units Per Study	Department Recommend.
Animal Control	Enforcement/Dog License Fees										
	Sterilized	\$55.16	2.27%	\$56.41	25.0%	\$12.00	\$12.00	\$14.10	\$14.00	16,831	\$12.00
	Sterilized - Delinquent	\$183.85	2.27%	\$188.02	25.0%	\$24.00	\$24.00	\$47.01	\$35.00 /	2,244	\$28.00
	Sterilized - 3 year License (5)	\$130.01	2.27%	\$132.95	25.0%	\$30.00	\$30.00	\$33.24	\$33.00		\$32.00
	Un-Sterilized (5)	\$180.00	2.27%	\$184.08	25.0%	\$40.00	\$40.00	\$46.02	\$46.00	5,610	\$45.00
	Un-Sterilized - Delinquent (5)	\$360.00	2.27%	\$368.16	25.0%	\$84.00	\$90.00	\$92.04	\$92.00		\$90.00
	Un-Sterilized - 3 year License (5)	\$433.35	2.27%	\$443.18	25.0%	\$105.00	\$110.00	\$110.80	\$110.00		\$110.00
Animal Control	Boarding Fee per day (4)	\$43.34	2.27%	\$44.32	25.0%	\$10.00	\$11.00	\$11.08	\$11.00	3,667	\$11.00
Animal Control	Adoption Fee		2.27%							1,544	
	Dogs(under six years of age) (1)	\$92.87	2.27%	\$94.97	75.0%	\$65.00	\$70.00	\$71.23	\$71.00	295	\$70.00
	Dogs(six years or older) (1)	\$24.00	2.27%	\$24.54	75.0%	\$15.00	\$18.00	\$18.41	\$18.00	116	\$18.00
	Puppies(age-four months or less) (1)	\$139.30	2.27%	\$142.46	75.0%	\$100.00	\$105.00	\$106.84	\$106.00	144	\$105.00
	Cats(under six years of age) (1)	\$80.00	2.27%	\$81.81	75.0%	\$55.00	\$60.00	\$61.36	\$61.00	365	\$60.00
	Cats(six years or older) (1)	\$32.00	2.27%	\$32.73	75.0%	\$20.00	\$24.00	\$24.54	\$24.00	125	\$24.00
	Kittens(age-four months or less) (1)	\$64.00	2.27%	\$65.45	75.0%	\$45.00	\$48.00	\$49.09	\$49.00	285	\$48.00
Animal Control	Animal Redemption - 1st offense	\$40.00	2.27%	\$40.91	75.0%	\$28.00	\$30.00	\$30.68	\$30.00	541	\$30.00
	2nd offense	\$48.00	2.27%	\$49.09	100.0%	\$33.00	\$48.00	\$49.09	\$49.00	90	\$49.00
	3rd offense	\$91.93	2.27%	\$94.01	100.0%	\$66.00	\$90.00	\$94.01	\$94.00	10	\$94.00
	after 3rd offense	\$144.00	2.27%	\$147.27	100.0%	\$132.00	\$144.00	\$147.27	\$147.00	5	\$147.00
Animal Control	Euthanasia Fee	\$54.00	2.27%	\$55.22	100.0%	\$50.00	\$54.00	\$55.22	\$55.00	86	\$55.00
Animal Control	Ten Dog Kennel Inspection Fee	\$124.10	2.27%	\$126.92	100.0%	\$80.00	\$100.00	\$126.92	\$125.00	10	\$125.00
Animal Control	Over Ten Dog Kennel Inspection Fee	\$135.59	2.27%	\$138.67	100.0%	\$100.00	\$120.00	\$138.67	\$135.00	5	\$135.00
Animal Control	Owner Surrender	\$33.32	2.27%	\$34.08	75.0%	\$20.00	\$25.00	\$25.56	\$25.00	850	\$25.00
Animal Control	On-Call Fee for redeemed Animals	\$30.00	2.27%	\$30.68	100.0%	\$10.00	\$30.00	\$30.68	\$30.00	75	\$30.00
Animal Control	Owner Pick-up Fee	\$20.00	2.27%	\$20.45	100.0%	\$12.00	\$20.00	\$20.45	\$20.00	50	\$20.00
Animal Control	RABIES DECAP	\$30.00	2.27%	\$30.68	100.0%	\$0.00	\$30.00	\$30.68	\$30.00	16	\$30.00
Animal Control	TRANQ. AT-LARGE FEE	\$15.00	2.27%	\$15.34	100.0%	\$0.00	\$15.00	\$15.34	\$15.00	39	\$15.00
<b>TOTALS</b>											
	Dangerous Animal Boarding fee	N/A			N/A	N/A	N/A			90	11.00

(1) These fees were set by Resolution 05-033

(4) The Boarding Fee was not part of the Maximus study, but the average around the state is \$7-\$15 per day. This fee is set slightly less than the median around the state.

(5) These fees were established per Resolution 06-336.

**From:** Randy Bell  
**To:** McLaughlin, Elizabeth  
**CC:** Guy, Lori  
**Date:** 4/23/2009 10:52 AM  
**Subject:** soil test box fees

Beth:

It is my understanding that Matthew is requesting that we conform to the Maximus suggested soil test fee of \$15.

In '09, the ag analysis cost (farmers) was \$10 a test and the hort analysis (homeowner lawn/garden) was \$12.

For '10 we proposed the ag analysis cost (farmers) to \$12 a test and kept the hort analysis (homeowner lawn/garden) at \$12.

My staff has spent a lot of time deliberating this matter. Our biggest concern is that people will not test and then overuse fertilizer. This has a very negative effect on the environment, including surface and ground water. We feel a substantial increase in the fee would result in a substantial decrease in soil testing.

We did increase the fee for '10 to farmers by 20%. Farmers routinely submit anywhere from 10 to 100 samples per year. We felt an increase greater than 20% would also discourage testing and encourage fertilizer waste and potential runoff.

Lastly, the \$12 fee is consistent with the fees collected for the test at other Extension offices.

I'd be happy to answer any additional questions that arise.

## Randy

Randy A. Bell  
County Extension Director

Ingham County MSU Extension  
121 E. Maple St., Box 319  
Mason, Michigan 48854  
desk: 517-676-7298  
cell: 517.604.0180  
fax: 517-676-7288  
email: [bellr@msu.edu](mailto:bellr@msu.edu)

Board of Commissioners

Telephone (989) 826-1130

FAX line (989) 826-1173



# COUNTY OF OSCODA

Oscoda County Courthouse Annex

105 S. Court Street

P.O. Box 399

Mio, MI 48647

## RESOLUTION 2009-004

“Intent requiring municipal courts bearing the responsibility for funding lawsuits against Counties or other local units”

**WHEREAS**, counties and local units of government across the great State of Michigan find themselves facing increasingly difficult challenges balancing general fund budgets; and

**WHEREAS**, counties find themselves beleaguered with burdensome and unnecessary legal challenges in the form of costly and time-consuming lawsuits and their related defense. In the course of serving its constituents and taxpayers, it has become apparent that courts have also brought lawsuits against counties; and,

**WHEREAS**, there exists within the Constitution of the State of Michigan, Article III, Section 2, “The Separation of Powers of Government”, which sets forth the Executive, Judiciary, and Legislative branches shall co-exist yet stand alone in the performance of their respective duties; and,

**WHEREAS**, courts have the benefit of bringing lawsuits against the funding units (counties) that finance their department and operations while not incurring any of the related costs of litigation; and

**BE IT RESOLVED**, that counties desire the same level of fiscal responsibility for courts vis-à-vis the funding of litigation that counties or other local units of government would be expected to pay in the course of lawsuits; and,

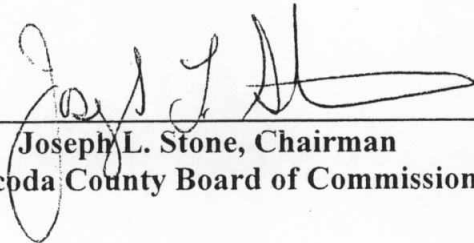
**NOW, THEREFORE BE IT FURTHER RESOLVED**, this board of county commissioners requests legislative assistance in the remedy of this apparent injustice. This board humbly requests counties all across this great state to join in this effort to bring a measure of parity to an untenable situation.

**Motion #2009-097** Moved by Commissioner Kauffman and supported by Commissioner Hunt to adopt the above Resolution at a Regular meeting of the Oscoda County Board of Commissioners held on **March 24, 2009**.

Roll Call Vote: Commissioner Trimmer, yes.  
Commissioner Hunt, yes.  
Commissioner Kauffman, yes.  
Commissioner Stone, yes.  
Commissioner Marsh, yes.


**RESOLUTION #2009-004 DECLARED ADOPTED**

"Intent requiring municipal courts bearing the responsibility for funding lawsuits against Counties or other local units"

  
\_\_\_\_\_  
Joseph L. Stone, Chairman  
Oscoda County Board of Commissioners

STATE OF MICHIGAN}  
COUNTY OF OSCODA}

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a regular meeting of the Oscoda County Board of Commissioners held on **Tuesday, March 24, 2009**, and that the said minutes are on file in the office of the Oscoda County Clerk and are available for public inspection.

  
\_\_\_\_\_  
Jeri Winton, Oscoda County  
Clerk/Register of Deeds