

CHAIRPERSON
DEBBIE DE LEON

VICE-CHAIRPERSON
DALE COPEDGE

VICE-CHAIRPERSON PRO-TEM
RANDY SCHAFFER

JUDICIARY COMMITTEE
REBECCA BAHAR-COOK, CHAIR
BRIAN McGRAIN
MARC THOMAS
CAROL KOENIG
DEB NOLAN
RANDY SCHAFFER

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE JUDICIARY COMMITTEE WILL MEET ON THURSDAY, MARCH 12, 2009 AT 7:30 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [February 26, 2009](#) Minutes

Additions to the Agenda

Limited Public Comment

1. Presentation - Impact System of Care
2. 55th District Court - Date for Tour of the [55th District Court](#)
3. Circuit Court/Family Division - Resolution Authorizing a Contract with the Lansing School District for the [Casework Assistant Position](#)
4. Controller's Office - Resolution to Amend the 2008 and 2009 Budgets by Transferring Funds from the [Juvenile Justice Millage](#) to the Statewards Account within the Child Care Fund

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC
DEVICES OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org

JUDICIARY COMMITTEE

February 26, 2009

Minutes

Members Present: Rebecca Bahar-Cook, Brian McGrain, Marc Thomas, Carol Koenig, Deb Nolan, Randy Schafer and Board Chairperson DeLeon

Members Absent: None

Others Present: John Neilsen, Mike Bryanton, Becky Bennett, Sara Deprez, Maureen Winslow and Theresa Borsuk

The meeting was called to order by Vice Chairperson McGrain at 7:43 p.m. in the Personnel Conference Room of the Human Services Building, 5303 S. Cedar, Lansing.

Approval of the December 12, 2009 Minutes

MOVED BY COMM. NOLAN, SUPPORTED BY COMM. SCHAFE, TO APPROVE THE FEBRUARY 12, 2009 MINUTES AS SUBMITTED. MOTION CARRIED UNANIMOUSLY. Absent: Comm. Bahar-Cook

Additions to the Agenda

.5 Clerk's Office – Jury Administration - Discussion

Limited Public Comment: None

.5 Clerk's Office – Jury Administration – Discussion

(Chairperson Bahar-Cook arrived at 7:45 p.m.)

Mr. Bryanton, Ingham County Clerk, said he received a telephone call from Mr. Myers and Mr. Shewchuk recently. This call informed him that Lois Lee, Jury Coordinator, submitted her two weeks notice that she will retire from the County. Ms. Lee held this position for 26 years. Mr. Shewchuk indicated his thought that this position does not fit within the MIS Department. A number of Counties within Michigan have Jury Administrators in their Clerk's Office. Mr. Bryanton stated his Office reviewed this matter and determined it could take on the position upon Ms. Lee's retirement.

Mr. Bryanton stated students work in the Jury Office during summer months to open jury question forms. They open each envelope by hand.

Mr. Shewchuk will draft a Resolution to authorize Mr. Bryanton to be the new Ingham County Jury Administrator. This Resolution will be submitted during the next round of meetings. Until this time, Mr. Bryanton said he will assume the duties unless the Board of Commissioners has questions.

Ms. Borsuk and his other staff person have gone to the MIS Office to review the duties with Ms. Lee. The Judges have been informed of this matter and that there may be some problems associated with the transition.

Mr. Bryanton said a Genesee County Jury Coordinator who retired a few years ago has been asked to come here to apply for the .5 time position or to just help during the transition process. This person offered her assistance on a temporary part-time position.

Mr. Bryanton further explained that his Office will have a .5 time position and the MIS Department will have a .5 time position. He then said his position is a UAW position and Mr. Shewchuk's position may also be a UAW position.

Mr. Bryanton informed the Committee that he will work with Comm. Bahar-Cook and Mr. Myers to work out the details with the retired Genesee County employee. He further stated there will be a cap on the funds she will receive during this contract. Mr. Bryanton further said he would like to do some things differently to save time and money.

Comm. Nolan informed Mr. Bryanton that Comm. Grebner has been trying to get the Jury Board to be more efficient. Comm. Grebner has a lot of ideas for this issue.

Comm. Koenig asked how far ahead Ms. Lee worked. Ms. Borsuk stated Ms. Lee worked about one month ahead on jury matters.

Chairperson Bahar-Cook thanked the Clerk for taking on this responsibility. This won't be easy for his staff. This Committee will speak with the judicial people about this matter if necessary.

Mr. Bryanton said he looks forward to working with this Committee on some cost-saving ideas.

Board Chairperson DeLeon echoed Chairperson Bahar-Cook's comments. She then said Mr. Bryanton has always been one of the first people to step up and offer assistance. Mr. Neilsen said the Controller's Office appreciates the Clerk's Office.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. NOLAN, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Circuit Court/Family Division
 - a. Resolution to Authorize Ingham County Circuit Court to Accept Donations and Fund Raise for Court Operated Programs at the Ingham County Family Center

Comm. Nolan said she would like this Committee to receive these types of Resolutions prior to the start of the school year. Comm. McGrain echoed Comm. Nolan's statement. After a brief discussion, Ms. Winslow stated she understands this Committee's position. She then said she is just now working on these contracts.

The Committee discussed the differences between the County's budget year and the Child Care Fund's budget year. Mr. Neilsen said shortly after the County adopts the 2010 budget, the Court will bring these types of Resolutions to this Committee for approval.

- b. Resolution to Enter into an Agreement with Ingham Intermediate School District for the Ingham Academy
 - c. Resolution to Enter into an Agreement with Highfields, Inc. for the Ingham Academy
 - d. Resolution to Enter into an Agreement with Highfields, Inc. for the Pride Program
2. Law Enforcement and Judiciary Committees – Resolution in Support of the Council of State Governments (CSG) Report on the Reform of Michigan's Correctional System

MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. NOLAN, TO APPROVE THE ITEMS ON THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

Ms. Winslow informed the Committee that one more contract with the Lansing School District will be submitted to this Committee for approval in the near future. This contract is for a caseworker position. The School District pays 50% of the cost and the Child Care Fund pays 50% of this position.

Comm. Nolan asked how things were going with the Ingham Academy. Ms. Deprez said things are going very well. The Academy now has 20 cameras on site. This makes supervision much easier. She also informed the Committee that the Academy would like to use some of the property to plant vegetables. She stated her hope that the School District will offer a block elective class so the students can work with those vegetables over the summer.

Chairperson Bahar-Cook encouraged Ms. Deprez to speak with Mr. Bell at the MSU Extension regarding the plans to plant vegetables. Ms. Deprez said that Mr. Bell, Mr. LeRoy and Mr. Reed traveled to Chicago recently to visit an agricultural school. The school has about 1200 applicants for 150 spots. Ms. Deprez said the Court is brainstorming ideas with Mr. Bell.

Comm. Schafer said Webberville has a great Future Farmers of America program. Those students may be interested in assisting the planting efforts at the Academy.

Comm. McGrain said he will speak with the Allen Neighborhood regarding their garden.

Ms. Deprez informed the Committee that the Court is working to add a Saturday reporting program. This would provide additional supervision for the Academy's students. Ms. Winslow stated this program would also enhance the Court's in-home detention program.

Board Chairperson DeLeon reminded Ms. Winslow and Ms. Deprez about the Ingham County Youth Commission. Ms. Winslow said one of the Commission's students could provide a presentation to the Academy students.

The Committee continued its discussion regarding the garden plans at the Ingham Academy.

Announcements: None

Public Comment: None

The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Debra Neff

Agenda Item 2

TO: Judiciary Committee

FROM: John L. Neilsen, Deputy Controller

DATE: March 4, 2009

SUBJECT: District Court Potential Tour Dates

At the last Judiciary Committee meeting there was discussion of establishing some potential dates for the Judiciary Committee members to tour the 55Th District Court. Mike Dillon, the Court Administrator, has replied with two potential dates for your consideration:

Thursday, March 26, 2009
Thursday, April 23, 2009

Please check your calendars and be prepared to discuss these dates at the March 12, 2009 Judiciary meeting.

Agenda Item 3

RESOLUTION STAFF REVIEW

DATE March 5, 2009

Agenda Item Title: Resolution Authorizing a Contract with the Lansing School District for the Casework Assistant Position

Submitted by: Circuit Court/Family Division

Committees: LE____, JD_ X_, HS____, CS____, Finance_ X _

Summary of Proposed Action: This resolution would authorize the Ingham County Circuit Court/Family Division to continue a contract with the Lansing School District for the position of Casework Assistant assigned to the Truancy Court. The Lansing School District will reimburse Ingham County for half of the personnel costs of this Casework Assistant position for the time period of January 1, 2008 through June 30, 2009.

Financial Implications: Funds are budgeted within the Court's Child Care Fund budgets for the appropriate fiscal years for this purpose. The contract will reimburse the County for half of the personnel cost of a Casework Assistant position or at a capped cost not to exceed \$45,690.45, for the time period of January 1, 2008 through June 30, 2009. The balance of the costs will come from State Child Care funds.

Other Implications: None.

Staff Recommendation: MM____ JN_ X _ TL ____ TM____ JC ____
Staff recommends approval of the resolution.

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING A CONTRACT WITH THE LANSING SCHOOL DISTRICT FOR THE CASEWORK ASSISTANT POSITION

WHEREAS, the 30th Circuit Court/Family Division has developed a Truancy Court Program to address truancy within Ingham County as preventive and intervention strategies to delinquency; and

WHEREAS, the 30th Circuit Court/Family Division continues to work with the Lansing School District in a collaborative spirit essential to fully support this community-based program; and

WHEREAS, the position of Casework Assistant assigned to the Truancy Court is funded in half by the Lansing School District and is a part of the 2008/2009 Child Care Fund.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with the Lansing School District to reimburse Ingham County for half of the personnel costs of a Casework Assistant position or at a cost not to exceed \$45,690.45, for the time period of January 1, 2008 through June 30, 2009.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Controller/Administrator to make any necessary budget adjustments in the Circuit Court 2008/2009 Child Care Fund Budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the signing of any necessary contract documents consistent with this resolution and approved as to form by the County Attorney.

Agenda Item 4

RESOLUTION STAFF REVIEW

DATE March 4, 2009

Agenda Item Title: Resolution to Amend the 2008 and 2009 Budgets by Transferring Funds from the Juvenile Justice Millage to the Statewards Account within the Child Care Fund

Submitted by: Controller's Office

Committees: LE ___, JD X, HS ___, CS ___, Finance X

Summary of Proposed Action: In 2008, the Statewards Account within the Child Care Fund was overbudget by \$654,926. The adopted General Fund budget was \$1,529,515 and the actual amount was \$2,184,441. The 2009 budget is \$1,550,000, and it is anticipated that the 2009 overage will be approximately \$700,000. This resolution will authorize the transfer of \$654,926 in 2008 and up to \$700,000 in 2009 from the Juvenile Justice Millage to cover these budget shortfalls.

Financial Implications: The Juvenile Justice Millage is anticipated to have a fund balance of approximately \$4.9 million at the end of 2008. This resolution will decrease that fund balance by approximately \$1.35 million, to \$3.55 million.

Other Implications: Ingham County is responsible for 50% of the cost of placements for delinquent and permanent neglect wards who have been committed to the State Department of Human Services, which is paid out of the statewards account within the Child Care Fund. The County monitors the placements monthly to assure that youth are being charged to the correct account, but the County does not have discretion in how these placements are made. This caseload will likely remain high for 2010, and will be addressed as part of the 2010 budget process.

Staff Recommendation: MM ___ JN X TL ___ TM ___ JC ___
Staff recommends approval of this resolution.

Agenda Item 4

Introduced by the Judiciary and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE 2008 AND 2009 BUDGETS BY TRANSFERRING
FUNDS FROM THE JUVENILE JUSTICE MILLAGE TO THE STATEWARDS
ACCOUNT WITHIN THE CHILD CARE FUND**

WHEREAS, Ingham County and the State of Michigan are each responsible for 50% of the cost of placements for delinquent and permanent neglect wards who have been committed to the State Department of Human Services; and

WHEREAS, the actual cost of these placements greatly exceeded the budget in 2008, and is anticipated to do so again in 2009; and

WHEREAS, these costs are eligible for reimbursement from the proceeds of the Juvenile Justice Millage; and

WHEREAS, the Juvenile Justice Millage Fund is anticipated to have a fund balance of approximately \$4.9 million at the end of 2008.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the 2008 transfer of \$654,926 and the 2009 transfer of up to \$700,000 from the Juvenile Justice Millage to the Statewards Account within the Child Care Fund.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.